

MEETING MINUTES  
FARMINGTON HILLS/FARMINGTON EMERGENCY PREPAREDNESS COMMISSION  
FEBRUARY 05, 2018 – 5:15PM  
FARMINGTON HILLS CITY HALL-VIEWPOINT ROOM  
31555 W. ELEVEN MILE ROAD  
FARMINGTON HILLS MI 48336

**CALLED TO ORDER BY:** Vice Chair Tutak at 5:15 PM.

**MEMBERS PRESENT:** Avie, DeFranco, Faine, Sloan, Szymusiak, Tutak, and York.

**MEMBERS ABSENT:** Ciaramitaro, Jackson, Reynolds, Murray, Paschke, and Wecker.

**OTHERS PRESENT:** Moyna, (Alternate) Mary Ellen Hopfe, Massey, Yuskowatz, Brian Tyler (Lamar), Bastianelli (FHPD), Warthman (FPS) and Neufeld (FHFD).

**EVACUATION ROUTE:** Exit room and down stairs to lobby, (no elevator) Exit SOUTH entrance of building. If sheltering required, go to Fire Station #5 or Police Dept./City Hall campus.

**APPROVAL OF AGENDA – February 05, 2018:**

Motion by Faine, support by York, to approve the agenda as submitted. Motion carried unanimously.

**APPROVAL OF MINUTES – January 08, 2018:**

Motion by Faine, support by York, to approve the minutes as submitted.

**EVENTS, ACTIVITIES, MARKETING AND PROGRAMS:**

*UASI Grant from FEMA-Moyna*

**Moyna** is moving forward with planning a winter informational meeting with community religious organizations for March 22, 2018. The purpose will be advising the Interfaith community about how to apply for *UASI Grant* to give them an opportunity to acquire funds for security initiatives. The location was changed to Nardin Park and the time is TBD. Security Leaders Coalition, a regional organization that has a mission to make Houses of Worship welcoming and safe places for believers to gather. (Their next mtg. is at Brightmoor on Tuesday 2/13 @ 7 PM). Tutak added FEMA website as a resource for information on available Federal tools, resources and assistance: [www.fema.gov/protecting-houses-worship](http://www.fema.gov/protecting-houses-worship).

Marketing of winter info mtg: Moyna to contact Gillian Pines to prepare press releases to be sent all media outlets. Massey suggested Gillian could also arrange a video to record the informational meeting.

*Spring 2018 Run! Hide! Fight! Summit – Avie*

Date is not confirmed-Tutak to schedule based on Costick Center space availability in April. Will be open to public and be promoted thru Greater Farmington Area Chamber of Commerce.

*Resident and Reader Survey*-Tutak would like to develop a short survey for the public to evaluate EPC on meeting its goals. He suggested SurveyMonkey as the tool and to use the Do-One-Thing email list to circulate the survey. Discussion included potential groups to include in survey such as COHA which should have a comprehensive homeowners list. Posting on Nextdoor.com was also suggested.

*Proceeding with Bylaw updates* to comply with Ordinance passed in 2017. Tutak reported draft looks good other than insertion of CERT as a subcommittee of EPC. Massey underscored the importance of completing the Bylaws A.S.A.P.

### *CERT program update: Tutak*

Planning for 32 potential CERT volunteers to attend meeting @ Costick Center on 2/19/18, 6:30-9:00 PM to lay out organizational process and how it will work with Farmington Hills Responders. Inviting members of other CERT teams in area. FHFDD was requested to have a presence at the meeting.

CERT will be classified as a subcommittee of EPC and under FHFDD Emergency Management. According to Massey the budget will go through EPC. FPS is currently going through some issues and not ready to go forward with team. Neufeld confirmed first-year budget of \$2,500 to include new shirts, and radios.

### *General Activities and Updates –*

1. Szymusiak reported Women's Self Defense, March 3<sup>rd</sup> session has about 25 participants signed up but is concerned with lower attendance. Volunteers day of include Szymusiak, his wife and Sloan.
2. *ALICE & Stop the Bleed* program – planned for 2/16/18 from 12:30-3:30 at Our Lady of Sorrows for 80 school staff. This will be a great opportunity for members to observe the ALICE program, and then assist with the hands on Stop the Bleed. ***We need 8-10 members.*** Sign-up sheet circulated to designate availability and forwarded to Neufeld.
3. Doug Reynolds was appointed EPC Commissioner in Dec, 2017 as a Farmington Appointee. No decision has been made on who will be asked to step down. (Murray or Paschke) Denis Falkowski gave his written resignation effective February 1, 2018. Term expirations in February for 5 other commissioners were renewed. (Yuskowatz was reassigned as an Associate)

### **MICHIGAN & REGIONAL CITIZENS CORPS COUNCIL ACTIVITIES:**

Region VII planning conference April 27 & 28, 2018 @ Camp Grayling. Contact Tutak for info if interested in attending. April 21<sup>st</sup> Oakland County CERT *Training the Trainer* on Triage & Disaster First Aid in Rochester, MI @ 8:30am.

### **LIAISON REPORTS:**

#### *FPS-Warthman*

- Next CPR class March 06 from 6-10 PM. Contact [JWren@farmgov.com](mailto:JWren@farmgov.com) to register. Free to residents. \$20 all others.
- Neighborhood Watch 2<sup>nd</sup> Thursday of month in council chambers.
- Took possession of white fire truck and will be in use as of next month.

#### *FHFDD – Neufeld*

#### *FHPD - Bastianelli*

- Bastianelli has been transferred to another department and Sgt. Kurt Bearer will be his replacement.
- All Commissioners thanked him for his time and efforts on behalf of the EPC and our community.

### **PUBLIC COMMENT(S): NONE**

### **COMMISSIONERS COMMENTS:**

#### Massey:

- SAFE planning community event 3/6/18 for a general suicide discussion with speakers. Doors open at 6:30. Requested EPC have a presence.
- State of the Cities addresses on 2/7/18 @ 7:30 am at the Costick Center.

#### Yuskowatz-

- YMCA starting fundraising campaign March 01 with brkfst @ OCC for a fee.
- Renovations of all member spaces completed. Open house 2/27 from 10-4 PM. All welcome.

### **ADJOURNMENT:**

Vice Chair Tutak adjourned the meeting at 6:42 pm

Minutes drafted by: Secretary DEFRANCO