

MEETING MINUTES
Emergency Preparedness Commission
August 4, 2025 – 5:00PM
Farmington Hills City Hall – Community Room
31555 W. 11 MILE RD.
Farmington Hills, MI 48336
248-473-1800 www.fhgov.com

MEETING CALLED TO ORDER: Vice Chair Avie called the meeting to order at 5:00 PM.

MEMBERS PRESENT: Avie, Card, Dilts, Dixon, Hopfe, Igwe, Sloan, Schertel, and Thomas.

MEMERBERS ABSENT: Ciaramitaro, Forshee, Sweeney, and Tyler.

OTHERS PRESENT: Aldred (FH City Council).

OTHERS ABSENT: Pankow (FHFD), Piggott (FHPD), and Wren (FPS).

CITIZENS PRESENT: None.

APPROVAL OF AGENDA: Motion by Schertel to approve the agenda as submitted, seconded by Thomas. Motion passed unanimously by voice vote.

APPROVAL OF MEETING MINUTES: Motion by Schertel to approve the July 7, 2025 meeting minutes as submitted, seconded by Thomas. Motion passed unanimously by voice vote.

BUDGET REPORT: EPC Budget for 2025 is \$2,500.

- No spending updates.

UNFINISHED BUSINESS:

- None.

NEW BUSINESS:

- Farmington Founders Festival Recap.
 - There was a good turnout of EPC commissioners assisting with the parade and staffing the literature booth/table.
 - Several suggestions were made to enhance the table at future events.
- Costick Center Seniors Health Fair; 10/7/25, Tuesday, 10:00AM to 2:00PM
- Ready Livingston 2025 Family Emergency Readiness Expo; 8/24/25, 9:00AM to 4:00PM
- EPC Commissioner training opportunities

- CPR / First Aid training available monthly from the FHFD

LIAISON REPORTS:

- J. Aldred: Recently completed the CPR / First Aid Training offered by the FHFD and recommended the class to those that need training. Recently attended a seminar on the dangers of synthetic drugs

COMMITTEE REPORTS:

- None

PUBLIC COMMENTS:

- None

COMMISSIONER COMMENTS:

- Avie was elected as the State Commander for the American Legion. His responsibilities will require some travel and will affect the time he can commit to EPC events.
- Card noted that the Emergency Preparedness Handbook on City of Farmington website is more than 10 years old and could use some updates.
- Dilts said that he can assist with website updates.
- Thomas encouraged commissioners to attend public events (PTAs, HOAs, etc.) to increase EPC visibility and messaging.
- Dixon suggested collaborating with local community groups on Facebook and other social media for EPC messaging

NEXT MEETING DATE: The next public meeting will be Monday, October 6, 2025 at 5:00 PM in the Farmington Hills City Hall Community Room.

ADJOURNMENT: Vice Chair Avie adjourned the meeting at 6:02 PM.

Minutes taken by Secretary Card.

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at (248)871-2410 at least two (2) business days prior to the meeting, wherein necessary arrangements/accommodations will be made. Thank you.