

**MEETING MINUTES
INNOVATION, ENERGY, AND ENVIRONMENTAL SUSTAINABILITY
JANUARY 13, 2026
CITY OF FARMINGTON HILLS
31555 W. ELEVEN MILE ROAD
FARMINGTON HILLS, MICHIGAN**

CALL TO ORDER: at 5:02 P.M. by Chandra Koganti, substitute Chair.

MEMBERS PRESENT: Secretary Tracy Collins, Kotireddy Burla, Robin Cash, Megan Kershaw, Chandra Koganti, Tony Reames, and Ken Snodgrass.

MEMBERS ABSENT: Chair Matthew Strickfaden (excused), Vice Chair Bernard Hooper (excused), Lawrence Baker, Srinivasa Rao Bikki, Taimoor Khan, Rachel Quinn.

OTHERS PRESENT: Councilmember Jon Aldred, Assistant City Manager Karen Mondora, Temporary Staff Liaison Vickie Sullen-Winn.

APPROVAL OF AGENDA: Motion by Robin Cash, supported by Tony Reames, to approve the agenda as submitted. Unanimously approved.

APPROVAL OF DECEMBER 9, 2025 MEETING MINUTES: Motion by Megan Kershaw, supported by Kotireddy Burla, to approve the December 9, 2025 Minutes as submitted. Unanimously approved.

PUBLIC COMMENT: No members of the public were present.

UNFINISHED BUSINESS: Report by Chandra Koganti regarding the new Sustainability Innovation Projects Priority Framework (“Priority Framework”) for use by the IEESC going forward for the Members to use as a guide for prioritizing ideas in the future. This Priority Framework was devised by IEESC subcommittee members Chandra Koganti, Ken Snodgrass, and Kotireddy Burla. The Priority Framework uses the RICE method: Reach, Impact, Confidence, and Effort. This will be a “working document” that the IEESC will discuss and populate during future meetings. It will allow comparison with projects and assign values, i.e. starting with 1-5 and adjusting as needed. The IEESC will start populating the Priority Framework with the Make Food Not Waste proposal as its first potential project. ***ACTIONABLE ITEM:** It was discussed that each IEESC member read through the entire Make Food Not Waste proposal and will come prepared to the February meeting with at least one idea to propose and populate into the Priority Framework spreadsheet, and the members will discuss and assign values accordingly. It was suggested that members provide a reference or page number so that there is some frame of reference should we need to look up the item.

Report by Ken Snodgrass of the Make Food Not Waste Proposal. Ken reviewed the entire proposal and advised that the entire plan is comprehensive/expansive, very aggressive, and requires somewhat of a cultural shift. There are many proposed ideas in their proposal, and they recommend that each IEESC member read through the document and provide some ideas that may work in Farmington Hills. He feels that the key will be providing communication and education to the residents and businesses.

NEW BUSINESS: Assistant City Manager Karen Mondora introduced Vickie Sullen-Winn to the Committee and advised that Vickie will be the temporary staff liaison to the IEESC until further notice.

COMMISSIONERS' COMMENTS: None.

LIASON COMMENTS: None.

ADJOURNMENT:

Motion approved by Ken Snodgrass, supported by Kotireddy Burla, to adjourn the meeting. The meeting was adjourned at 6:05 p.m.

Minutes Drafted by IEESC Secretary Tracy Collins