

**CITY OF FARMINGTON HILLS
HOUSING REHABILITATION LOAN BOARD MEETING MINUTES**

April 23, 2019 @ 8:30 A.M.
**Zoning Conference Room
31555 W. Eleven Mile Road
Farmington Hills, MI 48336
www.fhgov.com
(248) 871-2543**

LOAN BOARD MEMBERS PRESENT: Dara Gaucher, Tracy Clark, John Goshorn, Samuel Ramsey II and Brande Smith

LOAN BOARD MEMBER ABSENT: None

OTHERS PRESENT: Charmaine Kettler-Schmult, Lee Cox

1. **CALL MEETING TO ORDER** – The meeting was called to order at 8:31 AM. by Chair John Goshorn.
2. **APPROVAL OF THE AGENDA** – Motion by Samuel, second by Dara to approve the corrected agenda to change items 6A and B to HRP 875. Approved 5-0.
3. **APPROVAL OF THE MINUTES OF MARCH 8, 2019** – Motion by Dara, second by Samuel to approve the Minutes of March 8, 2019 as submitted. Approved 5-0.
4. **PUBLIC COMMENT** - None
5. **REVIEW OF APPLICANTS**
 - A. **HRP 877 (Section 22)**
Work requested: Roof, window and chimney repair.
Motion by Tracy, second by Dara to qualify owners for a deferred loan for the roof and front window. Staff to bid roof and front window. Approved 5-0.
 - B. **HRP 878 (Section 24)**
Work requested: Furnace, hot water tank, electric repair, front door and windows
Motion by Tracy, second by John to qualify owner for a deferred loan for the work requested. Staff to bid work requested. Approved 5-0.
6. **REVIEW OF BIDS**
 - A. **HRP 626E (Section 35)**
Work included: Front porch replacement
Motion by Samuel, second by Dara to approve the low bid \$4,675. Approved 5-0.
 - B. **HRP 875 (Section 33)**
Work included: Furnace replacement
Motion by Tracy, second by Samuel to approve the low bid \$3,200. Approved 5-0.
 - C. **HRP 875 (Section 33)**
Work included: Roof, insulation and drywall repair.
Motion by Samuel, second by Dara to approve the low bid \$8,050. Approved 5-0.
7. **OTHER BUSINESS**
 - A. **Housing Rehabilitation Program – FY2018-2019 Third Quarter Report** –
Staff reviewed the quarterly report. Report was accepted by board members.
8. **DISCUSSION ITEMS** : None
9. **ADJOURNED at 8:55 AM.**