



JOB OPENING

JOB TITLE	CAMP COORDINATOR-General, Tour Xplore, Safety Town
ABOUT THE CITY OF FARMINGTON HILLS UNPLUGGED SUMMER CAMPS:	<p>We are seeking enthusiastic and responsible individuals to join our team for the summer. You will play a crucial role in creating a positive and memorable camp experience for children. This is a dynamic position that involves a range of responsibilities, including, but not limited to, leading activities, fostering a safe environment, and energetically and enthusiastically participating in activities with campers. Turtle, Otter, and Penguin staff are required to swim with campers Monday – Thursday. Tour Xplore Jr and Scout staff are required to swim with campers at swimming field trips.</p> <p>If you are passionate about creating lasting memories for campers, fostering a positive and inclusive environment, and have the skills to ensure a safe camp experience, we invite you to apply. Join us in making this summer an unforgettable adventure for our campers!</p> <ul style="list-style-type: none"> • Make up to \$800 per week – Possibly more with Specialty Camps! • Many positions start at \$14 or more per hour. • Incentives include referring a friend, commitment prizes, and a summer rewards program. <p>Camp Staff have consistent schedules with summer evenings and weekends free</p>
POSTING DATE	February 21, 2025
CLOSING DATE	Open until filled.
DEPARTMENT/DIVISION	Special Services/ HAWK
EMPLOYEE GROUP	Temporary
START DATE & WORK SCHEDULE	June 2025 Monday- Friday, 35+ hours per week. Must be able to work the entire camp season. June- August 2025
PAY RATE	\$16.00 - \$18.50 DOQ
PREVIOUS WORK EXPERIENCE	Previous experience working with children in a camp or recreational setting is required. Degree in education, recreation, or a related field preferred.
EDUCATION:	High School graduate. Some college experience desired. College students majoring in education, recreation, environmental science or related fields preferred

<p>SPECIAL SKILLS & TRAINING</p>	<ul style="list-style-type: none"> - Must be at least 18 years old. - Strong swimming skills and the ability to swim with and supervise campers in aquatic activities. - CPR and First Aid certification (or willingness to obtain before the start of the camp season). - Positive attitude, patience, and a genuine interest in the well-being and development of campers. - Excellent communication and interpersonal skills. - Ability to adapt to changing situations and problem-solve effectively
<p>BASIC RESPONSIBILITIES</p>	<p>Supervision and Safety:</p> <ul style="list-style-type: none"> • Always ensure the safety and well-being of campers. • Supervise campers during scheduled activities, meals, and free time. • Enforce camp rules and guidelines to maintain a secure and inclusive environment. <p>Activity Leadership:</p> <ul style="list-style-type: none"> • Plan and lead a variety of engaging and age-appropriate activities, including games, arts and crafts, and team-building exercises. • Collaborate with Camp Instructors to plan and lead engaging activities, ensuring a well-rounded and diverse program. • Facilitate group discussions and encourage camper participation. • Create and implement weekly lesson plans for educational and recreational activities <p>Swimming Activities:</p> <ul style="list-style-type: none"> • Actively participate in swimming activities with campers, ensuring their safety and enjoyment. • Provide supervision during swim sessions. • Assist in organizing and implementing water-based games and activities. <p>Lesson Planning:</p> <ul style="list-style-type: none"> • Develop creative and age-appropriate lesson plans for various camp activities, ensuring they align with camp goals and objectives. • Integrate educational elements into activities, fostering both learning and fun <p>Team Collaboration:</p> <ul style="list-style-type: none"> • Work collaboratively with fellow camp counselors and staff to coordinate daily activities and ensure a seamless camp experience. • Attend regular staff meetings and training sessions. <p>Camper Engagement:</p> <ul style="list-style-type: none"> • Foster positive relationships with campers, encouraging camaraderie and teamwork. • Be attentive to the needs and concerns of campers, providing guidance and support as required. <p>Communication:</p> <ul style="list-style-type: none"> • Maintain open and effective communication with campers, parents, and fellow staff members. • Report any incidents, concerns, or noteworthy

	<p>achievements to camp leadership promptly.</p> <ul style="list-style-type: none"> • Regularly update camp leadership on the progress of activities, addressing any concerns or adjustments needed.
PHYSICAL DEMANDS:	<p>While performing the duties of the job the employee is required to stand, sit, kneel, walk, talk, see, hear, and use hands or fingers to reach up & handle objects. The employee lifts and/or moves up to 50 pounds and should be able to work outdoors for extended periods regardless of weather.</p>
HOW TO APPLY	<p>All candidates must complete an online application. Please create an account and submit online for consideration.</p>

EQUAL OPPORTUNITY EMPLOYER