

**AGENDA**  
**CITY COUNCIL MEETING**  
**SEPTEMBER 11, 2023 – 7:30PM**  
**CITY OF FARMINGTON HILLS**  
**31555 W ELEVEN MILE ROAD**  
**FARMINGTON HILLS, MICHIGAN**  
**Telephone: 248-871-2410 Website: [www.fhgov.com](http://www.fhgov.com)**  
**Cable TV: Spectrum – Channel 203; AT&T – Channel 99**  
**YouTube Channel: <https://www.youtube.com/user/FHChannel8>**

**REQUESTS TO SPEAK:** Anyone requesting to speak before Council on any agenda item other than an advertised public hearing issue must complete and turn in to the City Clerk a blue, Public Participation Registration Form (located in the wall rack by the south door entering the council chambers).

**REGULAR SESSION MEETING BEGINS AT 7:30P.M. IN THE CITY COUNCIL CHAMBER**

**STUDY SESSION (No Study Session Meeting Scheduled for September 11, 2023)**

**REGULAR SESSION MEETING**

**CALL REGULAR SESSION MEETING TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

1. Approval of regular session meeting agenda

**CORRESPONDENCE**

**CONSENT AGENDA - (See Items No. 6 - 13)**

All items listed under Consent Agenda are considered routine, administrative, or non-controversial by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council Member or citizen so requests, in which event the items may be removed from the Consent Agenda for consideration.

**CONSENT AGENDA ITEMS FOR DISCUSSION**

**PUBLIC QUESTIONS AND COMMENTS**

Limited to five (5) minutes for any item of City business not on the agenda.

**COUNCIL MEMBERS COMMENTS AND ANNOUNCEMENTS**

**CITY MANAGER UPDATE**

**NEW BUSINESS:**

2. Consideration of approval of transfer of ownership of a 2022 Class C [Liquor License](#) with various permits located at 24365 Halsted Road.
3. Consideration of approval of [appointment](#) to the Water System Advisory Council.
4. Consideration of adoption of a resolution supporting the application to the U.S. Department of Transportation Reconnecting Communities and Neighborhoods Grant Program. [CMR 9-23-104](#)
5. Consideration of adoption of resolution establishing a [moratorium](#) on the issuance of on-premises liquor licenses.

**CONSENT AGENDA:**

6. Recommended adoption of a resolution establishing the Thirteen Mile Road Water Main Payback District (Valley Road to Wellington Drive) and final payback costs. [CMR 9-23-105](#)
7. Recommended approval of award of contract for the Kimberley Subdivision Water Main Replacement Project to Bidigare Contractor Inc. in the amount of \$5,395,162. [CMR 9-23-106](#)
8. Recommended approval of purchase order for unmanned aerial vehicles (UAVs) to UVT in the amount of \$40,786.35. [CMR 9-23-107](#)
9. Recommended approval of purchase of John Deere Tractor and Cage for Farmington Hills Golf Club Driving Range Operation with Revels Turf & Tractor in the total amount of \$37,404.40. [CMR 9-23-108](#)
10. Recommended approval of purchase of Car Printers for Police Department to CDW in the amount of approximately \$14,914.50. [CMR 9-23-109](#)
11. Recommended approval of [request for employment](#) under Section 10.01A of the City Charter for a Concessions Attendant.
12. Recommended approval of City Council [study session meeting minutes](#) of August 28, 2023.
13. Recommended approval of City Council [regular session meeting minutes](#) of August 28, 2023.

**ADDITIONS TO AGENDA**

14. Attorney Report

**CLOSED SESSION:**

15. Consideration of approval to enter into a closed session to discuss an employee requested review for the City Manager (Note: Council will return to open session immediately following the closed session to take action if needed and to close the meeting).

**ADJOURNMENT**

Respectfully submitted,

Pamela B. Smith, City Clerk

Reviewed by:

Gary Mekjian, City Manager

**NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248-871-2410 at least two (2) business days prior to the meeting, wherein necessary arrangements/ accommodations will be made.**

**REPORT TO THE CITY COUNCIL FROM THE CITY CLERK – SEPTEMBER 11, 2023**

**SUBJECT:** Consideration of request from Famous Enterprise LLC for the transfer of ownership of a 2022 Class C Liquor License with Sunday Sales (AM & PM), Dance-Entertainment, Outdoor Service (1 area) and Specific Purpose Permit (Food) Permits located at 24365 Halsted Road

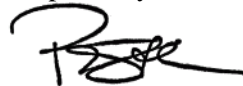
**ADMINISTRATIVE SUMMARY:**

- The City has received notification and a request from Gus Abro, representing Famous Enterprise LLC for local approval of the above referenced request.
- The request is for the transfer of ownership of a 2022 Class C License with permits from Farmington Pub & Grill, Inc. This is a license being used at its existing location with new ownership.
- The establishment is operating as Scores Wings and Things and the city applications (one for each owner) and restaurant menu are provided with this report.
- The applicant has stated they intend to have staff trained through TAM/TIPS, pursuant to Michigan Liquor Control Commission Rules.
- The application was routed to all departments and there were no objections with regard to the transfer of ownership for this existing liquor license.

**RECOMMENDATION:**

That the City Council hereby adopts the resolution for APPROVAL to the Michigan Liquor Control Commission for the request Famous Enterprise LLC for the transfer of ownership of a 2022 Class C Liquor License with Sunday Sales (AM & PM), Dance-Entertainment, Outdoor Service (1 area) and Specific Purpose Permit (Food) Permits located at 24365 Halsted Road.

Respectfully submitted,



Pamela B. Smith, City Clerk



# SCORES

## WINGS AND THINGS

248-477-0123



SCAN ME

24365 Halsted Rd, Farmington Hills, MI 48335 | [www.scoresbar.net](http://www.scoresbar.net)

### FRIED GOODIES

- Deep Fried Cauliflower \$8.95
- Mozzarella Sticks \$8.95
- Deep Fried Pickle Chips \$8.95
- Jalapeno Poppers \$8.95
- Onion Rings \$8.95

### NACHOS \$12.95

Seasoned Ground Beef,  
Jalapenos, Shredded Cheese,  
Salsa & Sour Cream

ADD-ON: Chicken \$2.95

### FRENCH FRIES

- Regular \$3.95
- Large \$5.95

### LOADED FRIES

Loaded with Cheese & Bacon \$9.95

### BLT FRIES

Loaded with Bacon, Lettuce & Tomato  
(ASK FOR MAYO) \$9.95

### MEXI-FRIES

Seasoned Ground Beef, Shredded Cheese,  
Jalapenos, Salsa & Sour Cream \$9.95



### SALADS \$10.95

- ADD-ON: Chicken \$2.95
- Bacon \$1.75

ADD CHEESE: Shredded Cheddar, Parmesan

INCLUDES: Cucumber, Tomato, Red Onion & Shredded Cheese

DRESSINGS: Ranch, Italian, Raspberry Vinaigrette, Caesar & Greek



## SCORES WINGS



### BONE IN WINGS

6pc	\$9.95
12pc	\$16.95
18pc	\$22.95
24pc	\$30.95



### BONELESS WINGS

6pc	\$8.95
12pc	\$15.95
18pc	\$21.95
24pc	\$29.95



### HAND BATTERED TENDERS

4pc	\$8.95
8pc	\$15.95
12pc	\$24.95



**DRY RUBS:** Lemon Pepper, Cajun, Ranch Rub & House Rub

**SAUCES:** Fire Cracker, Buffalo, Hot, Honey BBQ, Regular BBQ, Spicy BBQ, Garlic Parmesan & Ranch



## SCORES BURGERS

**Build Your Own** \$8.95

CHOOSE TWO 1/4LB BURGER PATTIES OR CHICKEN SANDWICH

**TOPPINGS:** Lettuce, Tomato, Onion, Pickle, Mayo, Ketchup & Mustard

**EXTRAS:** Jalapenos, Mushrooms, American, Swiss, Cheddar, Pepperjack | \$1.25

**ADD-ON:** Fried Egg | \$1.50      Bacon | \$1.75

### SCORES SPICY JAMMIN BURGER \$12.95

Two 1/4 lb. Hamburger Patties, Cheddar Cheese, Bacon, BBQ Sauce, Peanut Butter, topped with grilled fresh Jalapenos

### SCORES ALL AMERICAN BURGER \$12.95

Two 1/4 lb. Hamburger Patties, Two Slices of American Cheese, Special Sauce, Lettuce, Tomato & Pickles

### SCORES CHICKEN SANDWICH \$12.95

Fried Chicken breast, fried onion, pepper jack cheese, bacon choice of chipotle mayo or honey mustard

### SCORES SLIDERS 3 | \$8.95

American Cheese, Grilled Onions & Pickles

## QUESADILLAS

Cheese Quesadilla \$8.95

**ADD-ON:** Chicken \$2.95

<b>BUILD YOUR OWN:</b> \$8.95	<b>EXTRAS:</b> \$1.25 ea.	<b>BACON:</b> \$1.75 ea.
<b>*ADD CHICKEN:</b> \$2.95	Mushrooms, Green Pepper,	Jalapenos & Extra Cheese

FARMINGTON HILLS CITY CLERK  
2017 JUN 13 09:33 AM PLOT

# LIQUOR LICENSE APPLICATION NEW LICENSES AND TRANSFERS

CITY OF FARMINGTON HILLS  
31555 Eleven Mile Road, Farmington Hills, MI 48336  
(248) 871-2410

The following application must be completed in full before consideration of a liquor license can be given. There is a \$1,000 non-refundable application fee, plus \$250.00 for each permit. This application is not considered complete until applicant has contacted and complied with the city's police department requirements. Please contact the police department at (248) 871-2770.

Pursuant to City Code requirements, the City Council shall not approve any new application for license to sell beer and/or wine and/or spirits for consumption on the premises, unless the use of said license shall be in connection with and incidental to a bona fide restaurant operation. The determination as to whether such operation exists shall be made by the City Council and a decision by a majority thereof shall be conclusive. (No license shall be granted unless approved by a roll call vote of five (5) members elect of the City Council).

Applicant Name: JOGESWARA RAO PEDDIBOYINA Phone: (248) 946-1520

Home Address: 41326 Scarborough Ln City Novi State MI Email famousenterprisellc@gmail.com  
Age: 51 Citizenship USA Birthplace ADDEPALLI, INDIA

If Naturalized, time and place: 2008, Detroit, Michigan

License to be in the name of: FAMOUS ENTERPRISE, LLC, a Michigan limited liability company

Type of Licenses and Permits requested: CLASS C

Location of License Premises (address): 24365 Halsted Rd., Farmington Hills, MI 48335

Legal Description of Property (Lot Number, I.D. Number): 23-19-42-60-44

Does applicant currently own the premises? YES  NO

If no, please provide name of owner of premises: CONCORD, LLC, a Michigan limited liability company (attach copy of lease agreement)

Length of time this business has been in operation: 16 years

Relationship of applicant to business: Shareholder/ Owner/ Operator

Manager's Name, address and phone if not applicant: Myself and Sunil Pantra (248) 469-2349

List all uses in addition to sale of alcoholic beverages: Food, Grill, Non-Alcoholic Beverages, Keno

Please provide a breakdown of anticipated revenues from:

Food and non-alcoholic beverages:	<u>20,000</u>
Alcoholic beverages:	<u>30,000</u>
Other revenues (describe):	<u>1,000</u>

*Attach a copy of your full menu*

Have you or do you presently operate any other establishments with a similar license or applied for another similar license other than described in this application? YES \_\_\_ NO X

If yes, provide name and address of all establishments and the disposition of license/application:

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Is this a Partnership, Corporation or Limited Liability Company? YES X NO \_\_\_

*If yes, please complete Attachment A with additional details about your business structure.*

Length of time applicant/partners/members/officers/directors have been in a business involving the sale of alcoholic liquor and/or beer and/or wine and/or spirits for consumption on or off premise: Partners have been together in of businesses.

Please list an accurate record and history for the immediate preceding five (5) years of any liquor license complaint violations by the applicant, by a corporation or entity the applicant has worked for or had a substantial interest in, by a parent or subsidiary corporation of the applicant, or by any officers, directors, managers, members and partners of the applicant:

NONE

Is this an existing building or new construction? Existing Building

If new construction, the estimated start date of construction: \_\_\_\_\_ completion: \_\_\_\_\_

Total cost to be expended by the licensee for the licensed premises: \$260,000

**NOTE:** Approval of a license shall be with the understanding that any necessary remodeling or new construction for the use of the license shall be completed within six (6) months of the action of the council or the Michigan Liquor Control Commission approving such license, whichever last occurs.

Personal References:

Name, address and phone number

Subhakar Velaga, 2011 Marshview Dr, Northville, MI 48167

Kiran Duggirala, 27544 Pamplona Ln, Novi, MI 48374, Phone: (732) 781-8102

Business References:

Name, address and phone number

Famous Chicken Center, 24345 Halsted Rd, Farmington Hills, MI 48335 (732) 781-8102

Applicant fully understands that should any of the above information prove to be inaccurate or untruthful, it will be grounds to deny applicant's request or revoke any approvals.

In the event of a change in any of the data or information required or furnished to the City after an on-premises license has been issued, the holder of the on-premises license shall notify the City Clerk of each such change within ten (10) days after such change occurs.

**AFFIDAVIT:**

I hereby affirm the above information to be true and accurate to the best of my knowledge. I hereby affirm that I will not violate any of the laws of the State of Michigan or of the United States or any ordinances of the City of Farmington Hills or the administrative rules of any regulatory agency in the conduct of this business.

[Signature]  
Applicant's Signature

JOGESWARA RAO PEDDI BOYINA  
Applicant's Name - Please Print

Subscribed and sworn before me this 5th day  
of June, 2023

SCOTT S. YALDO  
NOTARY PUBLIC - MICHIGAN  
OAKLAND COUNTY  
ACTING IN THE COUNTY OF Oakland  
MY COMMISSION EXPIRES August 19, 2025

[Signature]  
Notary Public Signature - include stamp and/or seal of notary  
State of Michigan, County of Oakland  
My Commission expires: 8/19/2025

**APPLICANT MUST SUBMIT along with application and paid fees:**

- ATTACHMENT A – Business Information Sheet, if applicable
- ATTACHMENT B - Signed agreement (for quota licenses only)
- Full food menu
- Information on training program for employees of establishment relative to the sale of alcohol, checking I.D., etc.
- A statement as to the applicant’s character, experience, and financial ability to meet the obligations and business undertakings for which the license is to be issued, including a statement that the applicant and its officers, directors, managers, members, and partners, if any, have never been convicted for a violation of any laws or ordinances regarding the sale of alcoholic liquor or of a felony and are not disqualified to receive a license by reasons set forth in Chapter 4, Article II of the City’s Code of Ordinances or the laws of the State of Michigan.
- N/A  Preliminary site plan showing the location of the proposed building, the architectural design, building elevations, off-street parking, lighting, refuse disposal facilities, and where appropriate, adequate plans for sound barriers and noise control as well as floor plans showing seating arrangements, interior design and the type of furniture and fixtures. If the building is already constructed, then in addition to the above the applicant shall furnish any proposed renovation to both the interior and exterior of the premises or any proposed building alterations, to meet and comply with all existing City Codes and Ordinances. Note all remodeling should be complete within 6 months of action of the City Council or State of Michigan
- Complete copy of a fully executed deed, lease or rental agreement, including any amendments, addendums, exhibits and other materials attached thereto, providing the applicant the exclusive right of use, occupancy, and possession of the proposed licensed premises, including use for the on-premises sale and consumption of alcoholic liquor by the applicant
- Driver’s License, Social Security Card, Alien Card (if applicable), and Naturalization/Citizenship papers (if applicable) for Police Department review

\*\*\*\*\* FOR OFFICE USE ONLY \*\*\*\*\*

**CHECKLIST FOR SUBMISSION:**

- Signed, completed application, including all items on checklist
- Signed, completed agreement (for quota licenses only)
- Fees (\$1,000 non-refundable application fee; +\$250 per LCC permit (Dance, Entertainment, Sunday Sales, etc))



# ATTACHMENT A

Please fill out the information below that pertains to your business:

**IF PARTNERSHIP,**

Names/addresses: \_\_\_\_\_

Citizenship \_\_\_\_\_ Birthplace \_\_\_\_\_

If naturalized, year and place \_\_\_\_\_

Names/addresses: \_\_\_\_\_

Citizenship \_\_\_\_\_ Birthplace \_\_\_\_\_

If naturalized, year and place \_\_\_\_\_

Names/addresses: \_\_\_\_\_

Citizenship \_\_\_\_\_ Birthplace \_\_\_\_\_

If naturalized, year and place \_\_\_\_\_

*Provide a copy of any partnership agreement.*

**IF CORPORATION,**

Corporation name: FAMOUS ENTERPRISE LLC Date of Charter: 22-AUG-2022

If corporation, state the object for which it was formed: To purchase the Bar and Restaurant

Is this a private or public corporation? Private LLC

If private, provide articles of corporation and proof of the corporation's active status and good standing with the State of Michigan.

Provide on a separate sheet the name/address citizenship, birthplace and if naturalized citizen, the time and place of naturalization for all officers and directors and a list of all stockholders, their addresses and the percentage of stock they each hold for stockholders who own ten (10) percent or more of corporate stock.

**IF LIMITED LIABILITY COMPANY,**

Provide a list of the names and addresses of all members, managers, and assignees of membership interests, a copy of the articles of organization, and proof of the company's active status and good standing with the State of Michigan. *Use separate sheet if needed*

SUNIL PANTRA, 38442 LYNWOOD CT, FARMINGTON HILLS, MI - 48331 (PARTNER IN LLC)

JOGESWARA RAO PEDDIBOYINA, 41326 SCARBOROUGH LN, NOVI, MI - 48375 (PARTNER IN LLC)

\_\_\_\_\_

\_\_\_\_\_

FARMINGTON HILLS CITY CLERK  
RCUD JUN 9 2023 PM 12:07

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Applicant Name: SUNIL PANTRA Phone: (248) 469-2349

Home Address: 38442 Lynwood Ct City: Farmington Hills State: MI Email: famousenterprisellc@gmail.com  
Age: 40 Citizenship: INDIA Birthplace: CHITTOOR, INDIA

If Naturalized, time and place: N/A

License to be in the name of: FAMOUS ENTERPRISE, LLC, a Michigan limited liability company

Type of Licenses and Permits requested: CLASS-C

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Please list an accurate record and history for the immediate preceding five (5) years of any liquor license complaint violations by the applicant, by a corporation or entity the applicant has worked for or had a substantial interest in, by a parent or subsidiary corporation of the applicant, or by any officers, directors, managers, members and partners of the applicant:

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Personal References:

Name, address and phone number

Kiran Duggirala, 27544 Pamplona Ln, Novi, MI 48374, Phone: (732) 781-8102

Vidyasagar Maramreddy, 5966 Lovewood Ct, Canton, MI (734)502-7555

Business References:

Name, address and phone number

Asian American Foods LLC, 23985 Crestview Ct, Farmington Hills, MI 48335, (248)910-4843

Applicant fully understands that should any of the above information prove to be inaccurate or untruthful, it will be grounds to deny applicant's request or revoke any approvals.

In the event of a change in any of the data or information required or furnished to the City after an on-premises license has been issued, the holder of the on-premises license shall notify the City Clerk of each such change within ten (10) days after such change occurs.

**AFFIDAVIT:**

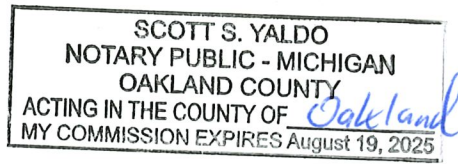
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x [Signature]  
Applicant's Signature

SUNIL PATRA  
Applicant's Name - Please Print

Subscribed and sworn before me this 5th day  
of June, 2023

[Signature]  
Notary Public Signature - include stamp and/or seal of notary  
State of Michigan, County of Oakland  
My Commission expires: 8/19/2025



**APPLICANT MUST SUBMIT along with application and paid fees:**

- ATTACHMENT A – Business Information Sheet, if applicable
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- Full food menu
- Information on training program for employees of establishment relative to the sale of alcohol, checking I.D., etc.
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- Driver’s License, Social Security Card, Alien Card (if applicable), and Naturalization/Citizenship papers (if applicable) for Police Department review

\*\*\*\*\* FOR OFFICE USE ONLY \*\*\*\*\*

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- Signed, completed application, including all items on checklist
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If naturalized, year and place \_\_\_\_\_

Names/addresses: \_\_\_\_\_

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Provide on a separate sheet the name/address citizenship, birthplace and if naturalized citizen, the time and place of naturalization for all officers and directors and a list of all stockholders, their addresses and the percentage of stock they each hold for stockholders who own ten (10) percent or more of corporate stock.

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SUNIL PANTRA, 38442 LYNWOOD CT, FARMINGTON HILLS, MI - 48331 (PARTNER IN LLC)

JOGESWARA RAO PEDDIBOYINA, 41326 SCARBOROUGH LN, NOVI, MI - 48375 (PARTNER IN LLC)

\_\_\_\_\_  
\_\_\_\_\_



**INTEROFFICE CORRESPONDENCE**

**DATE:** September 7, 2023  
**TO:** City Council  
**FROM:** Vicki Barnett, Mayor  
**SUBJECT:** Recommendation for appointment

I would like to recommend the following appointments at the September 11, 2023 City Council meeting:

**Water Systems Advisory Council**

Kathryn Dicea	<b>Length of Term:</b> Unexpired term	<b>Term ending:</b> February 1, 2024
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Kathryn will fill the vacancy left by Katrina Kennedy who resigned in July 2023. Attached, please find Kathryn's resume.

## Tammy Gushard

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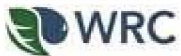
**From:** DiCea, Kathryn [REDACTED]  
**Sent:** Tuesday, July 25, 2023 11:39 AM  
**To:** Tammy Gushard  
**Subject:** FH WSAC  
**Attachments:** Kathryn DiCea Resume 20230725.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hello Tammy,  
Please let this email serve as my letter of interest for appointment to the Farmington Hills Water System Advisory Council. I look forward to hopefully representing WRC on this council on behalf of all consumers on the Farmington Hills water system. Please see attached for my resume.  
Thank you,  
Kate

**Kathryn DiCea**  
Environmental Planner



One Public Works Drive  
Waterford MI 48328  
O: 248-452-9158  
M: 248-520-0733

# Kathryn DiCea

## Environmental Planner



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### EDUCATION

September  
2009 - April  
2014

### EDUCATION

Bachelor's in biology from Oakland University.

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### PROFESSIONAL EXPERIENCE

December  
2014 - Present

### Environmental Planner

Works for Oakland County Water Resources Commissioner's Office (WRC) as an Environmental Planner in Drinking Water Quality.

April 2015 -  
Present

### Lake Improvement Board Member

Secretary of Lakeville Lake Improvement Board

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### SKILLS & ABILITIES

- Knowledgeable of the Safe Drinking Water Act
- Proficient in Microsoft Word, Excel, InDesign, Adobe, and PowerPoint
- Excellent customer service and time management skills
- Detail oriented

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### ACCOMPLISHMENTS

Promoted quickly through the levels of Environmental Planner. Publishes the annual Consumer Confidence Reports for 21 water systems by the deadline. Efficiently manages water quality sampling in 22 water systems as required by the department of Environment, Great Lakes and Energy (EGLE) and the Environmental Protection Agency (EPA). Confidently addresses water customer concerns.



**REPORT FROM THE CITY MANAGER TO CITY COUNCIL – September 11, 2023**

**SUBJECT:** Authorization for Grant Application to the U.S. Department of Transportation Reconnecting Communities and Neighborhoods (RCN) Program.

**ADMINISTRATIVE SUMMARY**

- The U.S. Department of Transportation (USDOT) has released notice of funding for the RCN Program.
- This program supports improving access to daily destinations such as jobs, education, healthcare, food and recreation to communities impacted by highways or transportation facilities that create barriers to community connectivity.
- This M-5 corridor has created a barrier to the community and the City intends to investigate solutions to improve connectivity, safety and mobility that can foster economic development, accessibility and improve quality of life for residents and visitors.
- Funding will be utilized to complete a Planning and Environmental Linkage study along the M-5 corridor. This will involve community involvement, data collection and analysis, assessing the effectiveness of possible alternatives and ultimately identifying potential improvements to pursue along the corridor.
- Federal funds are potentially available to offset up to eighty percent (80%) of the direct costs to complete the Planning and Environmental Linkage Study along M-5. The cost breakdown is approximately \$1,600,000 in Federal funds/\$400,000 in local matching funds.
- The Michigan Department of Transportation (MDOT) has indicated that they will support the application for funding. This is necessary as MDOT has jurisdiction over the M-5 corridor.
- The U.S. Department of Transportation requires that City Council submit a resolution of support with each grant application.

**RECOMMENDATION**

IT IS RESOLVED that the Farmington Hills City Council hereby approve the attached resolution supporting the application to the U.S. Department of Transportation Reconnecting Communities and Neighborhoods Grant Program.

**SUPPORT DOCUMENTATION**

The U.S. Department of Transportation Reconnecting Communities and Neighborhoods Program aims to fund projects that benefit disadvantaged communities by improving access to daily needs such as jobs, education, health care, shopping, nature, and recreation. It is intended to foster equitable development and restoration, reconnect communities by removing, retrofitting, or mitigating highways or other transportation facilities that create barriers to community connectivity, mobility, access or economic development.

The M-5 corridor has created a barrier to community connectivity and the City of Farmington Hills is interested in investigating potential solutions to reestablish connectivity, improve safety and mobility, support economic development, create an accessible community, and ultimately improve the quality of life for residents and visitors.

The U.S. Department of Transportation Reconnecting Communities and Neighborhoods Program supports the City's goals. This funding will allow for completion of a Planning and Environmental Linkage (PEL) study along the M-5 corridor. The PEL will evaluate existing accessibility, traffic operations, resident needs and the future improvements the City would like to incorporate along the corridor. The PEL study will also provide support for acquiring future funding to incorporate any potential improvements along the corridor. It should be noted that both MDOT and the City of Farmington support the application for funding to complete the study.

Prepared by: Mark S. Saksewski, P.E. Senior Traffic Engineer

Reviewed by: Karen Mondora, P.E. Director, Public Services

Approval by: Gary M. Mekjian, P.E., City Manager

# ***CITY OF FARMINGTON HILLS***

*CITY CLERK'S OFFICE*

*31555 W. 11 Mile Road, Farmington Hills, MI 48336-1165  
(248) 871-2410*

## **RESOLUTION R-\_\_\_-23**

### **TO AUTHORIZE GRANT APPLICATION FOR A PLANNING AND ENVIRONMENTAL LINKAGE STUDY ALONG M-5 IN THE CITY OF FARMINGTON HILLS THROUGH THE OFFICE OF THE SECRETARY OF TRANSPORTATION, U.S. DEPARTMENT OF TRANSPORTATION (DOT) RECONNECTING COMMUNITIES AND NEIGHBORHOODS GRANT PROGRAM**

At a regular meeting of the City Council of the City of Farmington Hills, County of Oakland, State of Michigan, held on the 11<sup>th</sup> day of September, 2023, at 7:30p.m., with those present and absent being,

PRESENT:

ABSENT:

The following preamble and resolution were offered by Councilperson \_\_\_\_\_ and supported by Councilperson \_\_\_\_\_:

**WHEREAS**, the City of Farmington Hills desires to study connectivity concerns along the M5 corridor throughout the city, focusing on major intersections and cross freeway connections, and

**WHEREAS**, The Office of the Secretary of Transportation, U.S. Department of Transportation (DOT) has issued a notice of funding opportunity through the Reconnecting Communities and Neighborhoods Program established by the Implementation of the Infrastructure Investment and Jobs Act, and

**WHEREAS**, the RCN program aims to fund projects that benefit disadvantaged communities, by improving access to daily needs such as jobs, education, health care, food, nature and recreation; fostering equitable development and restoration; and reconnecting communities by removing, retrofitting, or mitigating highways or other transportation facilities that create barriers to community connectivity, including to mobility, access, or economic development, and

**WHEREAS**, and the M5 corridor has created a barrier to community connectivity and The City is looking to study potential solutions to connectivity, safety and mobility in order to support economic development, create accessibility and improve quality of life for residents and visitors, and

**WHEREAS**, M5 is under the jurisdiction of the Michigan Department of Transportation (MDOT) and MDOT is in full support of the application to conduct a Planning and Environmental Linkage study, and

**WHEREAS**, the City of Farmington Hills will coordinate all planning activities with each road owner and stakeholders, and

**WHEREAS**, the City of Farmington Hills desires to apply and request grant funds in the amount of One Million Six Hundred Thousand Dollars (\$1,600,000) through the Reconnecting Communities and Neighborhoods Program for a planning study, and

**WHEREAS**, the Four Hundred Thousand Dollars (\$400,000) commitment from the City of Farmington Hills General Fund covers the match requirement, and

**WHEREAS**, local funds and any other funds to be invested in the project have not been obligated/incurred and will not be obligated/incurred prior to a formal grant award, and formal written authorization.

**NOW, THEREFORE IT BE RESOLVED**, that the City of Farmington Hills hereby authorizes submission of a Reconnecting Communities and Neighborhoods Program Gran Application for \$1,600,000, and further resolves to make available its financial obligation amount of \$400,000 (20%) of a total project cost of \$2,000,000, during the 2024-2026 fiscal years.

AYES:  
NAYS:  
ABSENT:

**RESOLUTION DECLARED ADOPTED**

STATE OF MICHIGAN     )  
                                                  ) ss.  
COUNTY OF OAKLAND   )

I, the undersigned, the duly qualified and acting City Clerk of the City of Farmington Hills, County of Oakland, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Farmington Hills at a regular meeting held on the 11<sup>th</sup> day of September, 2023, the original of which resolution is on file in the City Clerk’s office.

IN WITNESS WHEREOF, I have hereunto set my official signature, this 12<sup>th</sup> day of September, 2023.

\_\_\_\_\_  
PAMELA B. SMITH, City Clerk  
City of Farmington Hills



OFFICE OF CITY CLERK

**TO:** Mayor and City Council  
**FROM:** Pamela B. Smith, City Clerk  
**DATE:** September 11, 2023  
**SUBJECT:** Liquor License Moratorium

On September 12, 2022, City council adopted a resolution establishing a moratorium on the 5 on-premises liquor licenses available for a period of 90 days.

On December 12, 2022, City Council adopted an amendment to the previous resolution establishing a moratorium on three (3) of the five (5) on-premises liquor licenses available for an additional period of 270 days.

At a study session meeting held on April 24, 2023, City Council came to the following consensus regarding future applicants for the quota licenses and the moratorium in place:

**Excerpt from minutes (full copy attached):**

*The consensus of Council was to bring the one application for a quota liquor license that was submitted and through the review process first to the next City Council meeting of May 8, 2023; receive more information from staff on the redevelopment and CIA licenses and master plan process and consider lifting the moratorium earlier than fall.*

*It was noted that if the last available quota license is issued at the May 8<sup>th</sup> meeting, the Clerk will notify the other two applicants but mention that Council is considering lifting the moratorium earlier than anticipated and once that is done, their applications may be submitted to City Council for consideration.*

As the moratorium was not previously lifted, it will expire as of September 12, 2023 unless City Council chooses to extend the moratorium for all or a few of the 3 remaining on-premises liquor licenses.

A resolution is attached for your consideration should you determine to extend the moratorium. City Council would need to determine the number of days for which it would like to extend the moratorium and whether or not the moratorium will apply to all three (3) remaining on-premises liquor licenses.

Should City Council determine that they do not wish to extend the moratorium for any of the remaining on-premises liquor licenses, no action is needed. The moratorium will automatically expire and the two pending applications will be brought before City Council at a future meeting for consideration if the applicants still wish to move forward.

STATE OF MICHIGAN  
COUNTY OF OAKLAND  
CITY OF FARMINGTON HILLS

RESOLUTION NO. R-\_\_\_\_\_ -23

SECOND AMENDMENT TO RESOLUTION R-152-22 ESTABLISHING A  
MORATORIUM ON THE ISSUANCE OF ON-PREMISES LIQUOR LICENSES

At a regular meeting of the City Council of the City of Farmington Hills, County of Oakland, State of Michigan, held on \_\_\_\_\_, 2023, at 7:30 o'clock p.m., Eastern Daylight Savings Time, with those present and absent being,

PRESENT:

ABSENT:

WHEREAS, on September 12, 2022, this City Council adopted Resolution No. R-152-22, which, for the reasons stated in said Resolution, imposed a temporary moratorium barring, for a period of ninety (90) days, the acceptance of applications for any of the five (5) new, on-premises liquor licenses that were available to the City at that time, subject to certain terms and conditions; and

WHEREAS, on December 12, 2022, based on the status and progress of work on the City's Master Plan and discussions regarding the Master Plan in conjunction with the extent and manner in which the City's liquor licensing may play into and could help facilitate those concurrent master planning efforts and future development objectives, City Council adopted Resolution R-206-22 extending the moratorium for an additional two hundred and seventy (270) days and determined that only three (3) of the available licenses needed to remain subject to the moratorium for such purposes; and

WHEREAS, based on the current status and continuing progress of work on the City's Master Plan and discussions regarding the extent and manner in which the City's liquor licensing may play into and could help facilitate those efforts, City Council has on this date determined it necessary and appropriate to extend the moratorium for an additional \_\_\_\_\_ ( ) days and determined that the three (3) licenses need to remain subject to the moratorium for such purposes

WHEREAS, City Council finds that all other recitations and portions of Resolutions R-152-22 and R-206-22 remain applicable and are not in need of modification.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Farmington Hills that Resolution R-152-22, as amended by Resolution R-206-22, is hereby further amended to: (a) extend the temporary moratorium established thereunder for an additional \_\_\_\_\_ ( ) days; and (b) any references to a



STATE OF MICHIGAN  
COUNTY OF OAKLAND  
CITY OF FARMINGTON HILLS

RESOLUTION NO. R-206-22

FIRST AMENDMENT TO RESOLUTION R-152-22 ESTABLISHING A  
MORATORIUM ON THE ISSUANCE OF ON-PREMISES LIQUOR LICENSES

At a regular meeting of the City Council of the City of Farmington Hills, County of Oakland, State of Michigan, held on December 12, 2022, at 7:30 o'clock p.m., Eastern Daylight Savings Time, with those present and absent being,

PRESENT: BARNETT, BRIDGES, BRUCE, KNOL, MASSEY AND NEWLIN

ABSENT: BOLEWARE

WHEREAS, on September 12, 2022, this City Council adopted Resolution No. R-152-22, which, for the reasons stated in said Resolution, imposed a temporary moratorium barring, for a period of ninety (90) days, the acceptance of applications for any of the five (5) new, on-premises liquor licenses that were available to the City at that time, subject to certain terms and conditions; and

WHEREAS, based on the status and progress of work on the City's Master Plan and discussions regarding the Master Plan in conjunction with the extent and manner in which the City's liquor licensing may play into and could help facilitate those concurrent master planning efforts and future development objectives, City Council has decided that the moratorium should be extended for an additional two hundred and seventy (270) days and only three (3) of the available licenses need to remain subject to the moratorium for such purposes; and

WHEREAS, City Council finds that all other recitations and portions of Resolution R-152-22 remain applicable and are not in need of modification.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Farmington Hill that Resolution R-152-22 is hereby amended to: (a) extend the temporary moratorium established thereunder for an additional two hundred and seventy (270) days; (b) said moratorium shall only apply to three (3) of the five (5) available new Class C on-premises liquor licenses; and (c) any references to a ninety (90) day moratorium shall include the additional two hundred and seventy (270) days added by this Resolution.

IT IS FURTHER RESOLVED that Resolution R-152-22 shall remain in full force and effect as amended hereby.



IT IS FURTHER RESOLVED that notice of Resolution R-152-22 and this Resolution shall be posted at the City Hall throughout the period of the moratorium established thereby, including any further extensions thereof.


AYES: BARNETT, BRIDGES, BRUCE, KNOL, MASSEY AND NEWLIN  
NAYES: NONE  
ABSENT: BOLEWARE  
ABSTENTIONS: NONE

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN )  
 ) ss.  
COUNTY OF OAKLAND )

I, the undersigned, the duly qualified and acting City Clerk of the City of Farmington Hills, County of Oakland, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Farmington Hills at a regular meeting held on the 12th day of December, 2022, the original of which resolution is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature, this 13<sup>th</sup> day of December, 2022.



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PAMELA B. SMITH, City Clerk  
City of Farmington Hills

MINUTES  
CITY OF FARMINGTON HILLS  
FARMINGTON HILLS CITY COUNCIL  
CITY HALL - COMMUNITY ROOM  
APRIL 24, 2023 – 5:30PM

The study session meeting of the Farmington Hills City Council was called to order by Mayor Barnett at 5:35pm

Council Members Present: Barnett, Boleware, Bruce, Knol, Massey and Newlin

Council Members Absent: Bridges

Others Present: City Manager Mekjian, City Clerk Smith, Assistant City Manager Valentine, Directors Kettler-Schmult, Mondora and Skrobola and City Attorney Joppich

**PRESENTATION ON 2024 WATER AND SEWER RATES**

Karen Mondora, Director of Public Services, stated that before City Council are the 2023/24 water and sewer rate recommendations. She introduced Raphael Chirolla, Drew Sandahl and Amy Ploof from WRC who were present to discuss the proposed rates.

Mr. Chirolla reviewed the basic rate calculation used to determine the rates. He reviewed the projected sewer and water sales for the city's system and noted that for FY 2024 they are estimating an average quarterly increase of \$22.93 in sewer rates and an average quarterly increase of \$14.86 in water rates per the average residential customer.

Director Mondora reviewed the major capital expenses for the water and sewer systems planned over the next 5 years.

Council inquired about minimum billing for those residents who are on a well and currently receive a flat rate water bill rather than a bill based on usage.

Director Mondora stated that staff discussed this issue and included in the resolution that will be coming to City Council in June for consideration will be the option for those residents to purchase a water meter so that their bill could be based upon usage rather than a flat rate. The cost for the water meter and for installation will be the responsibility of the homeowner. She cautioned that while it could reduce the costs for some residents, others may be surprised by their actual usage.

It was noted that there were 717 such properties in the city and discussion was held on potential assistant programs that residents may qualify for to assist them with their water bill or potentially the purchase and installation of the meter.

In response to Council, Mr. Chirolla stated that the proposed rates are for Farmington Hills only and do not include any costs or subsidies for other communities.

Discussion was held on potential state or federal funding to assist with infrastructure upgrades. Director Mondora explained the Farmington-Evergreen sanitary sewer system and how that works and explained that the city and or county is seeking funding where available.

Council inquired about the effectiveness of the Middlebelt Tunnel. Mr. Chirolla indicated that the Middlebelt Tunnel project is working effectively to reduce sanitary sewer overflows for which it was designed.

Council suggested educating the 717 customers on wells about their options for purchasing the meter. Director Mondora suggested that a letter could be included with the next bill.

### **DISCUSSION ON SHORT TERM RENTALS IN FARMINGTON HILLS**

City Manager Mekjian stated that this issue was discussed with City Council at a previous study session and staff was asked to report back to Council on options for addressing the issues with illegal short term rentals of property.

Charmaine Kettler-Schmult, Director of Planning and Community Development discussed the tools being used to address these issues. She noted that short-term rentals are not a permitted use currently in residential areas and are only permitted in hotels or motels. Council will see a suggested amendment to the ordinance and definition of hotels/motels as another tool for the city to utilize as enforcement. She stated that some residents are not only renting out their homes, but pools, basketball hoops, parking areas, etc.

Information had been distributed to Council regarding the issues experienced over the past year and an example letter of how the city has addressed the concerns. She stated that in discussing this matter with the City Attorney's Office and 47<sup>th</sup> District Court, staff is suggesting that residents who receive a ticket for these violations will have to appear in person in court and will not be able to simply pay a fine. The issue was that a simple fine has not been enough to deter continued violations by residents.

City Attorney Joppich further clarified that municipal civil infractions can allow for injunctive relief and that is how the city and 47<sup>th</sup> District Court is proposing to handle future violations of this nature.

Director Kettler-Schmult and City Attorney Joppich explained the procedures that would be followed once a ticket was issued that included the courts flagging the ticket for a formal hearing and the city requesting injunctive relief. If found guilty by the court, the Judge would issue an order as such and if further violation continued the person could be found in contempt of court, which would be determined by a Judge in District Court. There is potential for jail time or if they failed to show at a hearing, a bench warrant may be issued.

Council inquired if the Police Department upon being called for a disturbance or other violation could shut down a party. Attorney Joppich responded that each call would continue to be handled on a case-by-case basis and it may not be shut down or even known that evening if violations for short term rentals are occurring but may be handled later through code enforcement.

City Manager Mekjian explained the need for more communication between departments for residences with known complaints and issues.

Council inquired if cars could be towed from Heritage Park if they are parked there after hours and if so, is there a sign to that effect. Staff confirmed there was a sign for no parking in Heritage Park after the park closes; however, they would check into the exact language and review strengthening that if needed to allow for towing of vehicles.

Director Kettler-Schmult pointed out that Council also received a proposed amendment to the ordinance for the definition of hotels/motels to provide staff another tool in dealing with these issues and this is where this type of short-term rental is currently permitted. There is also the option of reviewing no parking signs on public streets in certain locations, but that is typically requested by the neighborhood.

Discussion was held on short-term rentals that included overnight or weekly rentals versus monthly or longer that would fall under the city's home rental inspection program.

Council requested staff to look into Meridian as there have been many complaints on social media from Novi residents that this Farmington Hills business has been causing a lot of noise for their area.

Council also expressed concern with the increase in issues at the area hotels and motels and the challenge to keep up with those incidents.

It was mentioned that the city would be addressing any issues on a complaint basis or addressing concerns already known by the city and that it has not been past practice for the city to investigate or search for these rentals in order to issue violations.

### **DISCUSSION ON LIQUOR LICENSE POLICY/PROCESS**

City Clerk Smith explained that the city currently has one quota liquor license available and 3 quota licenses still under a moratorium. Recently, City Council amended their liquor license policy to view applications as they were received and further clarification is needed as the Clerk's Office has received three applications, two of which have completed the review process and are ready to come before Council for consideration and another that is in the process but could be ready before the next meeting as well. Clerk Smith stated that she is seeking direction on whether Council wants all applications through the review process to come before them at the same meeting or if they want one at a time as the applications were submitted and completed the review process.

Considerable discussion was held on whether the Council should lift the moratorium on the other 3 quota licenses, the master plan process and potential for redevelopment licenses or development licenses through a Corridor Improvement Authority (CIA) district.

Attorney Joppich cautioned that the process of establishing additional CIA districts involves other entities and their approval.

The majority of Council agreed that the moratorium on the 3 quota licenses should be lifted earlier than fall to allow other applicants to pursue the licenses. Some members of council requested more information on the potential for redevelopment and CIA licenses prior to lifting the moratorium and the opportunity to vet the businesses requesting a license because once that license is issued, it essentially belongs to that business owner and could be placed in escrow or sold to be used outside of the city. Once issued, it is very difficult for the city to get the license back.

Clerk Smith indicated that as applications are brought to Council some of that information being requested such as investment in the community and financial stability will be provided or could be answered by the applicant at that time.

**The consensus of Council was to bring the one application for a quota liquor license that was submitted and through the review process first to the next City Council meeting of May 8, 2023; receive more information from staff on the redevelopment and CIA licenses and master plan process and consider lifting the moratorium earlier than fall.**

**It was noted that if the last available quota license is issued at the May 8<sup>th</sup> meeting, the Clerk will notify the other two applicants but mention that Council is considering lifting the moratorium earlier than anticipated and once that is done, their applications may be submitted to City Council for consideration.**

**ADJOURNMENT**

The study session meeting adjourned at 7:24pm

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'P. Smith', written in a cursive style.

Pamela B. Smith, City Clerk

**REPORT FROM THE CITY MANAGER TO CITY COUNCIL – September 11, 2023**

**SUBJECT:** Thirteen Mile Road Water Main Payback District (Valley Road to Wellington Drive),  
Section 12

**Administrative Summary**

- On August 22, 2022, City Council approved the Thirteen Mile Road Water Main Payback District, subject to final costs being established upon completion of construction.
- The public water main is now in service and final costs have been determined.
- City staff has determined that fourteen (14) properties benefit from the public water main and are being included in the payback district. This includes six (6) existing properties with frontage on Thirteen Mile Road and eight (8) new homes within the Hills of Franklin development.
- The total payback cost of the water main extension is \$600,002.00 or \$42,857.29 per unit. The cost per unit is below the original estimated amount of \$46,154.00 per unit.
- Each benefiting property is responsible for a proportionate share of this cost as based on the number of equivalent residential units that are projected to connect from each property. Each additional connection resulting from future lot splits will have to pay its proportionate share of the full cost attributable to the original benefitted property, as required by City Ordinance.
- A payback agreement stipulates that the owners of the benefiting parcels are only required to pay for their proportionate share of the improvement costs *if and when* they connect to the water main and also *prior to* the approval of any subdivision of land or lot split as outlined in City Code Section 27.
- In accordance with the payback ordinance, the developer of the eight (8) benefiting properties within the Hills of Franklin development will be obligated to pay this payback amount prior to the issuance of water connection permits for each of the homesites within the development.
- Should a benefiting parcel opt to pay for its proportionate share of the improvement costs within five (5) calendar years of the approval of the final establishment of the payback district, but not including any subdivision of land or lot split, its costs may be amortized over ten (10) years, with interest, through the City. This will be administered by the City Attorney and Finance Department.
- Staff recommends the approval of the Thirteen Mile Road Water Main Payback District Resolution and establishing the payback district and final payback amount.

**RECOMMENDATION**

IT IS RECOMMENDED, that City Council adopt the attached Resolution establishing the Thirteen Mile Road Water Main Payback District (Valley Road to Wellington Drive) and the final payback costs.

**Support Documentation:**

On August 22, 2022, the City Council gave approval for the Thirteen Mile Road Payback District, subject to final costs being determined upon completion of construction. On July 25, 2022, City Council awarded a construction contract for the Thirteen Mile Road Water Main Extension Project. This project included installation of new public water main along Thirteen Mile Road from Valley Drive to the southwest corner

of Thirteen Mile Road and Inkster Road, to support the Hills of Franklin development. This water main installation was an obligation per the existing Consent Judgment on this property.

Construction of the water main extension project is now complete, and staff has determined the final project cost to be \$807,678.94. It should be noted that the payback portion for this water main was capped by the referenced Consent Judgment with the condition that the developer pay for all costs above the capped amount. For this project the final payback district cost is \$600,002.00 (capped amount) and the Hills of Franklin developer separate from the payback is therefore responsible for \$207,676.94 for the water main construction.

There are fourteen (14) benefiting properties along the route of the new water main installation. Each benefiting property is responsible for a proportionate share of this cost as based on the total number of equivalent residential units that are projected to connect from each property. In the event that any of the properties split or develop differently than originally estimated, units of benefit will be recalculated such that each connection resulting from the lot splits or development will have to pay its proportionate share of the full cost attributable to the original benefited property, as required by City Ordinance. The City Assessor will follow up on the process of the paybacks prior to the approval of any subdivision of land or lot split as outlined in City Code Section 27.

Should a benefiting parcel opt to pay for its proportionate share of the improvement costs within five (5) calendar years of the approval of the final establishment of the payback districts, but not including any subdivision of land or lot split, its costs may be amortized over ten (10) years, with interest, through the City. Please note that the five-year time period for property owners to enter into an installment payment agreement with the City will be administered by the City Attorney and Finance Department.

Once the payback district costs are established, the City will record the resolution documents so that potential purchasers are aware of the payback amounts. City staff will notify property owners within the payback districts of the process for connection to the water main, options for payback installment payments, and the procedure for private property service line connections.

Prepared by: Natasha Sonck, Civil Engineer

Reviewed by: James Cubera, P.E., City Engineer

Reviewed by: Tammy Gushard, P.E., Senior Engineer

Departmental Authorization by: Karen Mondora, P.E., Director of Public Services

Approval by: Gary Mekjian, P.E., City Manager

**CITY OF FARMINGTON HILLS  
OAKLAND COUNTY, MICHIGAN**

**RESOLUTION R-\_\_**

**AMENDED AND RESTATED RESOLUTION**  
**FOR THE 13 MILE ROAD WATER MAIN PAYBACK DISTRICT**

At a regular meeting of the City Council of the City of Farmington Hills, County of Oakland, State of Michigan, held in the City Council Chambers on \_\_\_\_\_, 20\_\_ at 7:30 p.m., with those present and absent being:

PRESENT: \_\_\_\_\_

ABSENT: \_\_\_\_\_

the following preamble and resolution were offered by Councilperson \_\_\_\_\_ and supported by Councilperson \_\_\_\_\_:

WHEREAS, Article VII of Chapter 33 of the City Code (referred to in this Resolution as the “Payback Ordinances”) authorizes the City to construct and establish charges for benefitted properties to contribute to the cost of water main construction; and

WHEREAS, the City of Farmington Hills has completed the extension of a water main that provides public water services to and for the benefit of the properties listed in this resolution below (such extension being referred to in this resolution as the “Water Main Extension”), and Council has been advised of the costs incurred for said Water Main Extension; and

WHEREAS, pursuant to the Payback Ordinances, City Council desires to approve the costs of construction, identify the benefitted properties as being within a payback district, specify the proportionate share of the cost of construction attributable to each of the benefitted properties in the payback district, declare that such benefitted properties shall pay such proportionate share, address the timing for such payment, and establish a limited installment payment option for the benefitted property owners within the payback district; and

NOW, THEREFORE, BE IT RESOLVED that the costs for the Water Main Extension are approved and it is determined that the following properties benefit from the completed Water Main Extension, which properties are referred to in this resolution as the “Benefitted Properties” and are within what shall be known as the “13 Mile Road Payback District”:

22-23-12-226-002	28111 THIRTEEN MILE ROAD	1 Unit/\$42,857.29
T1N, R9E, SEC 12 SUPERVISOR’S PLAT OF WOOD CREEK FARMS LOT 6		
22-23-12-226-003	28001 THIRTEEN MILE ROAD	1 Unit/\$42,857.29
T1N, R9E, SEC 12 SUPERVISOR’S PLAT OF WOOD CREEK FARMS LOT 5		
22-23-12-226-004	27865 THIRTEEN MILE ROAD	1 Unit/\$42,857.29
T1N, R9E, SEC 12 SUPERVISOR’S PLAT OF WOOD CREEK FARMS LOT 4		
22-23-12-226-005	27835 THIRTEEN MILE ROAD	1 Unit/\$42,857.29
T1N, R9E, SEC 12 SUPERVISOR’S PLAT OF WOOD CREEK FARMS LOT 3		
22-23-12-226-016	VACANT PARCEL	1 Unit/\$42,857.29
T1N, R9E, SEC 12 SUPERVISOR’S PLAT OF WOOD CREEK FARMS LOT 2 EXC E 30 FT OF S 125 FT 4-16-92 FR 006		



22-23-12-226-017	27634 WELLINGTON STREET T1N, R9E, SEC 12 SUPERVISOR'S PLAT OF WOOD CREEK FARMS LOT 1, ALSO E 30 FT OF S 125 FT OF LOT 2 4-16-92 FR 006 & 007	1 Unit/\$42,857.29
22-23-12-228-008	30809 FRANKLIN HILLS COURT T1N, R9E, SEC 12 OAKLAND COUNTY CONDOMINIUM PLAN NO 2375 HILLS OF FRANKLIN UNIT 8 L 57852 P 325 7-13-22 FR 227-028 & 029	1 Unit/\$42,857.29
22-23-12-228-007	30803 FRANKLIN HILLS COURT T1N, R9E, SEC 12 OAKLAND COUNTY CONDOMINIUM PLAN NO 2375 HILLS OF FRANKLIN UNIT 7 L 57852 P 325 7-13-22 FR 227-029	1 Unit/\$42,857.29
22-23-12-228-006	30797 FRANKLIN HILLS COURT T1N, R9E, SEC 12 OAKLAND COUNTY CONDOMINIUM PLAN NO 2375 HILLS OF FRANKLIN UNIT 6 L 57852 P 325 7-13-22 FR 227-030	1 Unit/\$42,857.29
22-23-12-228-005	30791 FRANKLIN HILLS COURT T1N, R9E, SEC 12 OAKLAND COUNTY CONDOMINIUM PLAN NO 2375 HILLS OF FRANKLIN UNIT 5 L 57852 P 325 7-13-22 FR 227-030 & 031	1 Unit/\$42,857.29
22-23-12-228-004	30702 FRANKLIN HILLS COURT T1N, R9E, SEC 12 OAKLAND COUNTY CONDOMINIUM PLAN NO 2375 HILLS OF FRANKLIN UNIT 4 L 57852 P 325 7-13-22 FR 227-030 & 031	1 Unit/\$42,857.29
22-23-12-228-003	30708 FRANKLIN HILLS COURT T1N, R9E, SEC 12 OAKLAND COUNTY CONDOMINIUM PLAN NO 2375 HILLS OF FRANKLIN UNIT 3 L 57852 P 325 7-13-22 FR 227-029 & 030	1 Unit/\$42,857.29
22-23-12-228-002	30714 FRANKLIN HILLS COURT T1N, R9E, SEC 12 OAKLAND COUNTY CONDOMINIUM PLAN NO 2375 HILLS OF FRANKLIN UNIT 2 L 57852 P 325 7-13-22 FR 227-029	1 Unit/\$42,857.29
22-23-12-228-001	30720 FRANKLIN HILLS COURT T1N, R9E, SEC 12 OAKLAND COUNTY CONDOMINIUM PLAN NO 2375 HILLS OF FRANKLIN UNIT 1 L 57852 P 325 7-13-22 FR 227-028 & 029	1 Unit/\$42,857.29

BE IT FURTHER RESOLVED that, pursuant to the Payback Ordinances, the amount listed next to each of the above-described Benefitted Properties (referred to in this resolution as the "Payback Amount") is hereby determined to be the proportionate share of the costs for the Water Main Extension attributable to each of the Benefitted Properties and such Benefitted Properties shall pay the Payback Amount to the City pursuant to Section 33-201 of the City Code, as presently written or as said Code Section may be amended from time to time in the future or as such Code Section may be rewritten in another section of the Code in the future.

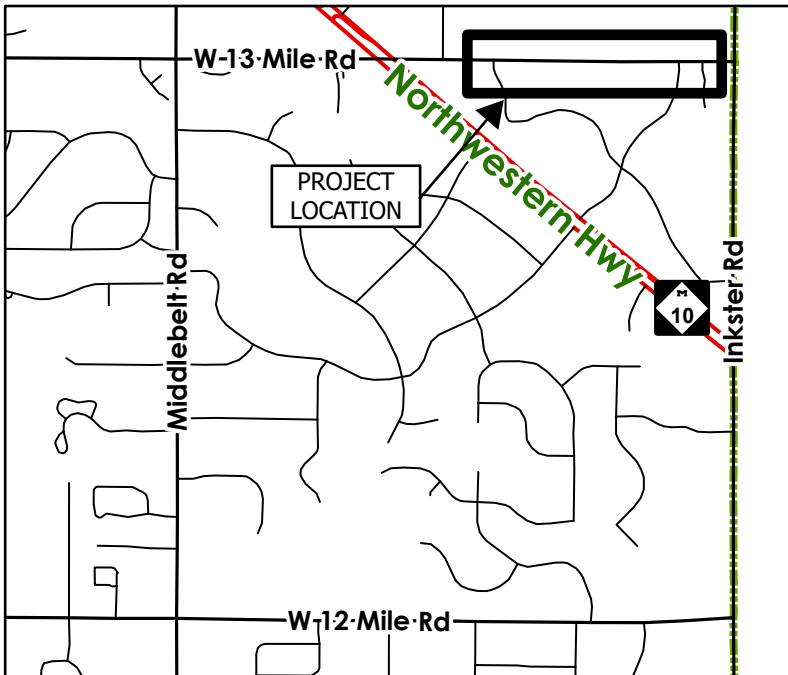
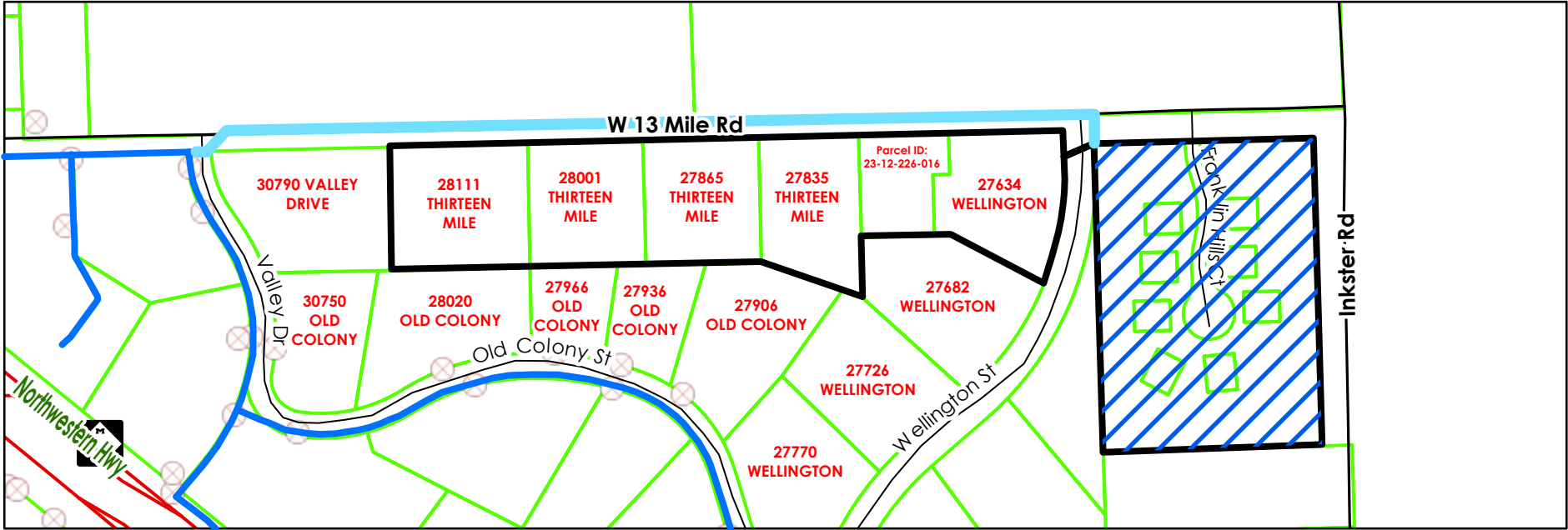
BE IT FURTHER RESOLVED that, pursuant to the Payback Ordinances, each of the above-described Benefitted Properties are not entitled and shall not be permitted to connect to the City's public water main until such time as the Payback Amount established for such property has been paid to the City or as directed by the City.

BE IT FURTHER RESOLVED, that any of the Benefitted Properties that are subdivided or split into more units than identified above, then the Payback Amount listed above for such property shall be paid in accordance with the requirements of City Code Section 33-201(b), as presently written or as said Code Section may be amended from time to time in the future or as such Code Section may be rewritten in another section of the Code in the future; and

BE IT FURTHER RESOLVED, except as to Parcels 22-23-12-228-001 through 22-23-12-228-008, which must pay the Payback Amount in full at the time of connection or within two-years of completion of the Water Main Extension, whatever is first, if a benefitted property connects to the Water Main Extension within five (5) years of the date of adoption of this resolution and that property is not being subdivided or split, then such property shall have the option to pay its Payback Amount in installments that coincide with the quarterly water service billings (or other water service billing interval that may be established by the City) over a period of up to ten (10) years after the date of such connection with per annum interest to be charged at the rate of 10-year Treasury Bonds plus one (1%) percent, but such installment payment option is subject to and contingent on the benefitted property owner executing an installment pay back agreement prepared by the City Attorney and recording of such agreement with the Oakland County Register of Deeds against the benefitted property.



# City of Farmington Hills Department of Public Services 13 Mile Road Water Main Payback District



### Legend

- Existing Water Main
- New Water Main
- Limits of Payback District
- Current Property Lines
- Hills of Franklin Development (8 units)

**REPORT FROM THE CITY MANAGER TO CITY COUNCIL – September 11, 2023**

**SUBJECT:** Consideration of Award of Contract for the Kimberley Subdivision Water Main Replacement Project

**Administrative Summary**

- This project includes the construction of replacement water main in the Kimberley Subdivision as identified on the attached map.
- The project was publicly bid and advertised on the Michigan Inter-Governmental Trade Network (MITN) with bids opened on August 28, 2023.
- The lowest bidder who has demonstrated the ability to complete the work is Bidigare Contractors Inc. of Plymouth Township, Michigan. Their bid was in the amount of \$5,395,162.00. This bid amount is below the Engineer's estimate and within budget. Funds are available in the City's Water Fund.
- Bidigare Contractors Inc. has successfully completed several projects in the area, including a project in the City of Farmington Hills in 2019.
- Project information will be mailed to residents prior to the start of construction. A project open house meeting will also be held at City Hall prior to construction to display the plans and answer resident questions.
- The contractor will be allowed to start construction after award and the signing of the contract. It is anticipated that construction will begin in the fall 2023, dependent on material and supply issues. Substantial completion is anticipated within nine months of the project start date.

**RECOMMENDATION**

IT IS RESOLVED, the Kimberley Subdivision Water Main Replacement Project be awarded to the lowest competent bidder, Bidigare Contractors Inc. of Plymouth Township, Michigan, in the amount of \$5,395,162.00, and

IT IS FURTHER RESOLVED, the City Manager and the City Clerk be authorized to execute the contract on behalf of the City.

**Support Documentation**

The City of Farmington Hills has budgeted for the construction of replacement water main within the Kimberley Subdivision as shown on the attached map. The project was identified in the City's Capital Improvement Program. Funding is available from the City's water fund and the bid is within the budgeted amount. The project will include the installation of a high-density polyethylene pipe (HDPE) or similar pipe by using mostly a directional drill construction technique, thereby minimizing construction impact to the area.

On August 28, 2023, six (6) bids were received for the above referenced project (see Bid Summary). The low bid, provided by Bidigare Contractors Inc. is competitive with current prices in today's market. Bidigare Contracting has successfully completed similar projects for local municipalities in the Metropolitan Detroit area, including Rochester Hills, St. Clair Shores and Grosse Point. In addition, the contractor successfully completed a watermain job in the City of Farmington Hills in 2019. The Engineering Division has completed reference checks and indicates that their work was satisfactory. It is our opinion they can adequately perform the work as outlined in the contract.

**BID SUMMARY**

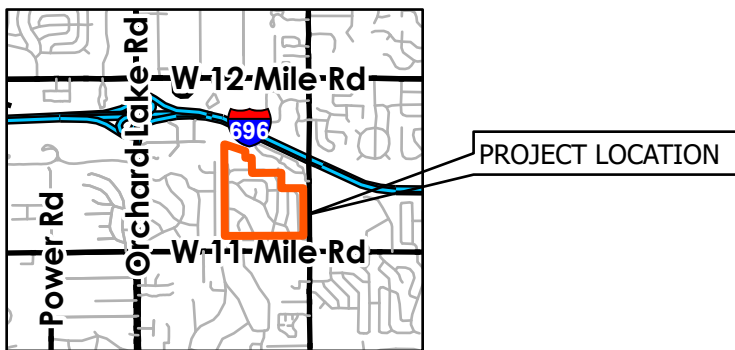
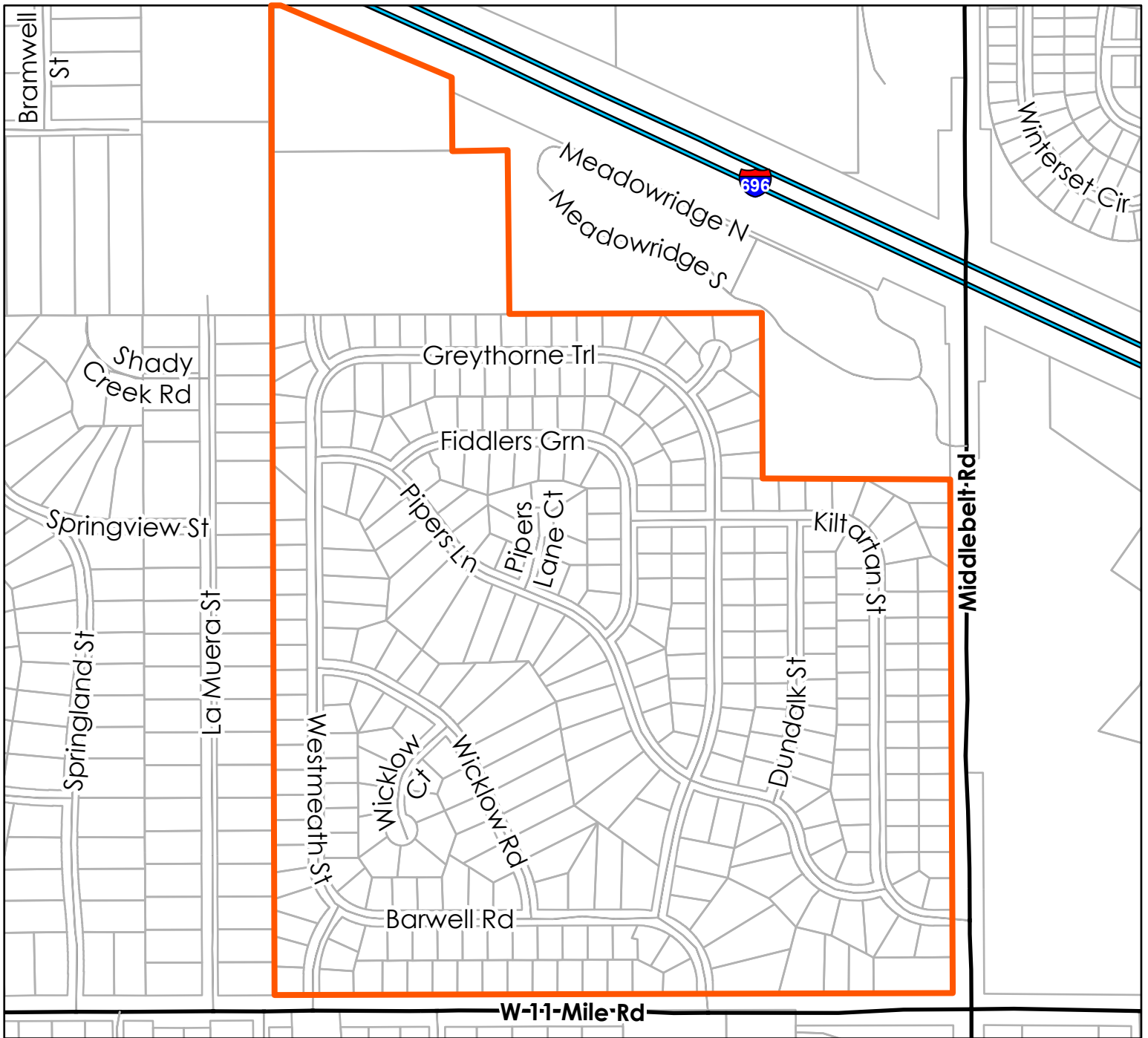
<b><u>CONTRACTOR</u></b>	<b><u>TOTAL</u></b>
<b>Bidigare Contractor, Inc. Plymouth, MI</b>	<b>\$5,395,162.00</b>
D'Angelo Brothers Inc. Farmington Hills, MI	\$5,733,002.00
Bricco Excavating Company, L.L.C. Oak Park, MI	\$6,221,977.00
F.D.M. Contracting, Inc. Shelby Twp, MI	\$7,954,262.00
Pamar Enterprises, Inc. New Haven, MI	\$8,438,290.50
Lawrence M. Clarke, Inc. Belleville, MI	\$8,496,050.00

Table Description: Summary of bid results for the Kimberley Subdivision Water Main Replacement Project

Prepared by:	Mirandi Alexander, Civil Engineer
Reviewed by:	James Cubera, P.E., City Engineer Michelle Aranowski, Director of Central Services
Departmental Authorization by:	Karen Mondora, P.E., Director of Public Services
Approval by:	Gary Mekjian, P.E., City Manager



# City of Farmington Hills Kimberley Subdivision Watermain Construction Project



**REPORT FROM THE CITY MANAGER TO CITY COUNCIL**  
**September 11, 2023**

**SUBJECT: AWARD OF PURCHASE ORDER FOR UAVs FOR THE POLICE DEPARTMENT**

**ADMINISTRATIVE SUMMARY**

- The Farmington Hills Police Department purchased the current drones over 5 years ago. The drones are experiencing numerous mechanical, electrical failures, and power source issues due to being at the end of their service life.
- Sealed bids were solicited by the City of Grand Rapids, posted on the MITN e-procurement system, opened and read aloud on July 26, 2023, for Drones and Accessories. The awarded contract with UVT (Unmanned Vehicle Technologies) is offered to the City of Farmington Hills as a cooperative bid. Participating in a cooperative purchase provides cost savings for the City due to the buying power of a cooperative.
- Drones are technology driven and as a result, become obsolete relatively quickly. Additionally, the current drones require substantial assembly before and disassembly after each flight. This slows the operator's ability to rapidly deploy the drone and contributes to mechanical failures. These technological, operational, and mechanical failures inhibit the ability to rapidly deploy this resource when searching for missing or wanted people. Drone technology continues to evolve, and this requested replacement equipment will address the current equipment challenges and improve the department's emergency response and investigative capabilities.
- The items included in the pricing:
  - 3 DJI Matrice 30T combos \$9,637.00 each
  - 10 DJI Matrice Flight Batteries \$329.00 each
  - 3 LP12 Speaker and Spotlight attachments \$2,095.00 each
  - 1 DJI Mavic 3 Enterprise \$3,788.00 each
  - 1 DJI Mavic 3 Enterprise Series Battery Kit \$659.00 each.
- The price also includes ProLine Support for Technical and Operations, ProLine Pre-Flight Service to ensure activation and hardware for all products, and 1 day training on all equipment.
- Funding for the drone is budgeted and available from the Police Department Capital Improvement Fund.

**RECOMMENDATION**

In view of the above, it is recommended that City Council authorize the City Manager issue a purchase order for the budgeted equipment for the Farmington Hills Police Department to UVT in the amount of \$40,786.35.

**Prepared by:** Mark Kelley, Sergeant of Support Services

**Reviewed by:** Jeff King, Chief of Police

**Reviewed by:** Michelle Aranowski, Central Services Director

**Reviewed by:** Thomas Skrobola, Finance Director

**Approved by:** Gary Mekjian, City Manager

**REPORT FROM THE CITY MANAGER TO CITY COUNCIL**  
**September 11, 2023**

**SUBJECT: PURCHASE OF JOHN DEERE TRACTOR FOR FARMINGTON HILLS GOLF CLUB DRIVING RANGE OPERATION**

**ADMINISTRATIVE SUMMARY**

- The current driving range tractor with cage and cab is 14 years old with over 5600 engine hours and is utilized to pick-up the driving range golf balls. In the summer of 2022, the engine failed but our mechanic was able to rebuild it and get it running again. Last week the tractor had catastrophic failure. It is beyond its useful life. Currently, the range balls can only be picked with a regular golf cart and the range must be closed when this is occurring as there is no safety protection cage.
- The 18-hole golf course and driving range are a major source of revenue for the Special Services Department. The range has 34 stalls and dispenses over 3,500,000 range balls each year.
- Sealed proposals were advertised, publicly opened and read aloud by the State of Michigan (MiDeal) for Agricultural, Grounds & Maintenance Equipment. The awarded contract with Deere & Company is offered to the City of Farmington Hills as a cooperative bid. Participating in a cooperative purchase provides cost savings for the City due to the buying power of a cooperative.
- The John Deere 2038R Tractor with Driving Range Cage/Cab will be utilized to pick-up the driving range golf balls. It is designed to handle slopes, hills, and rough terrain while protecting the operator. In conjunction with the driving range picker the tractor will be used for various golf course projects.
- The equipment will be stored at Parks and Golf Maintenance Building.
- A two-year warranty for all parts & labor was required as part of the specifications.
- Funding for the John Deere 2038R Tractor and Cage is budgeted and available in the Special Services Parks Millage Fund.

**RECOMMENDATION**

In view of the above, it is recommended that City Council authorize the City Manager to approve a purchase order in the amount of \$37,404.40, including one (1) John Deere 2038R tractor for \$31,004.40 and one (1) John Deere Ball Cage for 2038R Cab for \$6,400.00, to John Deere and to take delivery of the equipment via Revels Turf & Tractor as an authorized dealer.

Prepared by: James Priebe, Golf Maintenance Supervisor

Reviewed by: Nikki Lumpkin, Senior Buyer

Reviewed by: Michelle Aranowski, Director of Central Services

Reviewed by: Ellen Schnackel, Director of Special Services

Approved by: Gary Mekjian, City Manager



**REPORT FROM THE CITY MANAGER TO CITY COUNCIL**  
**September 11, 2023**

**SUBJECT: PURCHASE OF CAR PRINTERS FOR POLICE DEPARTMENT**

**ADMINISTRATIVE SUMMARY**

- The City of Farmington Hills Police contract with the Oakland County Courts Law Enforcement Management Information Systems (CLEMIS) for criminal justice and public safety applications. By serving as a technical link among multiple agencies, CLEMIS promotes communication and sharing of criminal justice information. The key principle of CLEMIS is securely sharing data between law enforcement agencies in a County-operated and maintained regional database.
- The Police Department is beginning the process of increasing its vehicle fleet for patrol purposes. The Police Department recently purchased 6 additional patrol vehicles. Each of these additional vehicles require an in car printer that is attached to the MDC (Mobile Data Computer). The department currently utilizes Brothers Rugged Jet thermal printer. In addition, these printers are compatible with the MDC and CLEMIS. The pricing for the computers is based on the Oakland County CLEMIS contract with CDW.
- The printers come with the following items: wireless router, antenna, USB cable, car adapter, mounting/power station, and a 3-year warranty.
- Each complete system will cost \$2,485.95. The total cost for 6 complete systems will be \$14,915.70.
- Funding for this purchase would be provided under the 2023-2024 Public Safety Milage.

**RECOMMENDATION**

Based on the above information, it is recommended that City Council authorize the City Manager to issue a purchase order to CDW in the amount of approximately \$14,914.50.

**Prepared by:** Mark Kelley, Sergeant of Support Services

**Reviewed by:** Jeff King, Chief of Police

**Reviewed by:** Michelle Aranowski, Central Services Director

**Reviewed by:** Thomas Skrobola, Finance Director

**Approved by:** Gary Mekjian, City Manager



**INTEROFFICE CORRESPONDENCE**

To: Gary Mekjian, City Manager  
From: Ellen Schnackel, Director of Special Services  
Subject: Consideration of Employment for Qiyaamah Jihad  
Date: September 11, 2023

In compliance with the City Charter Article X, Section 10.01 A, we are requesting from the City Council approval to consider for employment the following individual: Qiyaamah Jihad, who is related to an employee of the City, Asiyah Jihad, who is a Concessions Attendant.

The Department of Special Services has followed all City policies and procedures in establishing an eligibility list of qualified candidates. This includes advertising in the local newspapers, posting on websites and on social media, distribution of job announcements at Farmington Public Schools and Oakland County Community College. A thorough investigation of the applicant's credentials and a personal interview were conducted. Providing applicants are equally qualified, residents receive preference for employment opportunities.

Occasionally we have some difficulty finding qualified applicants for part-time positions because they may require certain qualifications or specialized training/certification and the work hours typically include nights and/or weekends. Therefore, in view of meeting the established criteria and being the most qualified applicant, the Department of Special Services respectfully requests the City Council's approval of Qiyaamah Jihad

Name: Qiyaamah Jihad

Position Applied For: Concessions Attendant

Number of Employees Needed in this Position: 10

Date Position Posted: 6/22/2023

Open Until: Filled

Number of Applicants for this position: 2

Number of Applicants Interviewed: 2

Salary: \$10.90/hr

Relationship: Qiyaamah Jihad is the sister of Asiyah Jihad who is employed as a Concessions Attendant.

Justification: Qiyaamah Jihad is the most qualified applicant and is available to begin work immediately.

Prepared by: Jenifer Hughes, Concessions Programmer

Authorized by: Ellen Schnackel, Director of Special Services

Approved by: Gary Mekjian, City Manager

MINUTES  
CITY OF FARMINGTON HILLS  
FARMINGTON HILLS CITY COUNCIL  
CITY HALL - COMMUNITY ROOM  
AUGUST 28, 2023 – 5:30PM

The study session meeting of the Farmington Hills City Council was called to order by Mayor Barnett at 5:40pm

Council Members Present: Barnett, Boleware, Bridges (arrived at 6:00pm), Knol, Massey and Newlin

Council Members Absent: Bruce

Others Present: City Manager Mekjian, City Clerk Smith, , Directors Brockway, Schnackel and Skrobola and City Attorney Joppich

**DISCUSSION OF THE HAWK INNOVATION CENTER AND STRUCTURE OF MANAGEMENT**

Cristia Brockway, Director of Economic Development, stated that this evening’s study session is focused on the business incubator located at The Hawk. She provided City council with a historical summary of the City’s and EDC’s efforts to date in creating, and ultimately attracting, the City’s first participant in the incubator program. She noted that City Administration is requesting input and direction from members of City Council on the operation and management of the Incubator.

Director Brockway introduced members of the Economic Development Corporation (EDC) present at the meeting, including T.R. Carr, Chair; Susan Arlen, Chamber of Commerce; Mark Bruckey, Lawrence Tech.

T.R. Carr, Chair of the Economic Development Corporation, explained that discussion on a Hatchery has been discussed for some time and he provided a brief history of the Hatchery and how that evolved to date, including the creation of a 501c3 non-profit organization.

Mayor Barnett expressed concern that City Council never approved of the creation of this 501c3 organization that was established to manage the Hatchery. She stated that while it was discussed as one of the options, Council never approved the creation of the 501c3 but yet it seems to be moving forward in that direction and there will also be expenditures by the organization that will need to be approved.

EDC Chair Carr discussed the process for creating the 501c3 and indicated there have been no 501c3 expenditures by the City to date. He noted that offers of support for the Hatchery have come in without any advertising and he discussed the strengths of the Hatchery with Council.

Considerable discussion was held on the creation of the 501c3 and members of the Economic Development Corporation felt that in the past presentations that were made to Council, this was discussed as an option and also part of reports presented and there was also much discussion at the EDC meetings over the past several years.

EDC Member Arlen commented that synergy with the Hatchery was critical to potentially receiving MEDC grant funding.

Chair Carr added that members were present here tonight to update Council on the current status of the Hatchery and proposed next steps, which he reviewed with City Council.

Mayor Barnett reiterated her concerns with how the 501c3 was established, its current members and the appearance of having EDC members on the Board of Directors (BOD) and wanted more information on how the Board was formed, how vacancies will be filled, how it will be operated and who has oversight over the BOD.

Steve Joppich, City Attorney, explained that the city had an agreement with a company for use of the space even though the 501c3 organization was not yet in place, and that agreement established Cristia Brockway, the city's Economic Development Director, as the incubator temporary manager and a future incubator manager would be a non-profit organization or private corporation and the company was agreeing to that provision. He added that whatever direction is provided by City Council, that will be incorporated into the agreement.

Chair Carr outlined the format for the BOD of being 7-11 members with currently himself, Mark Bruckey and Lew Cantor being the 3 members as required to establish the 501c3.

Considerable discussion was held on the creation of the 501c3 organization and its formation.

Several members of Council assumed they would be proceeding with the 501c3 as outlined while others were unaware the 501c3 had been formed and wanted more information and an opportunity for City Council to weigh in on the discussion.

Jerry Ellis, Attorney for the Hatchery, added that a 501c3 organization can take up to a year to establish and that was one of the reasons they moved quickly to do so; but were shocked when they received approval within a month or two time.

Members of the Economic Development Corporation believed that the option for the 501c3 was discussed for months and was part of reports to council and discussed at many of their meetings over the past several years and therefore, thought the process was very transparent and that everyone was on the same page.

The consensus was for the proposed participation and use agreement to come back to City Council at a study session meeting on September 18, 2023 and to include the standard operating procedures, rules and procedures and information on the organization of the board of directors.

It was also the consensus in response to City Manager Mekjian, to move forward with the HAWK Hatchery with the additional information requested.

**ADJOURNMENT**

The study session meeting adjourned at 7:27pm

Respectfully submitted,



Pamela B. Smith, City Clerk

MINUTES  
CITY OF FARMINGTON HILLS  
CITY COUNCIL MEETING  
CITY HALL – COUNCIL CHAMBER  
AUGUST 28, 2023 – 7:30 PM

The regular session meeting of the Farmington Hills City Council was called to order by Mayor Barnett at 7:36pm.

Council Members Present: Barnett, Boleware, Bridges, Knol, Massey and Newlin

Council Members Absent: Bruce

Others Present: City Manager Mekjian, City Clerk Smith, Directors Kettler-Schmult and Schnackel, Fire Chief Unruh and City Attorney Joppich

**PLEDGE OF ALLEGIANCE**

Mayor Barnett led the pledge of allegiance.

**APPROVAL OF REGULAR SESSION MEETING AGENDA**

MOTION by Massey, support by Knol, to approve the agenda as published.

MOTION CARRIED 6-0.

**EMERGENCY PREPAREDNESS COMMISSION TIP OF THE MONTH**

The following Tip of the Month was read by Emergency Preparedness Commission Chair, Roger Avie:

**CITY OF FARMINGTON and FARMINGTON HILLS  
EMERGENCY PREPAREDNESS COMMISSION  
Tip of the Month  
August**

**Goal for August:** Training and Community Response

During a disaster Emergency Services, Community Response Agencies, and Local Government will be doing all that they can to help, but it takes a lot of resources to recover. By getting involved and trained on how to respond, you can assist in that recovery. A community that works together creates a stronger and more resilient community.

**Get Involved**

- Participate with local groups you are involved with.
  - Religious Organizations
  - Schools,
  - After School Activities
  - Homeowners Association
  - Neighborhood Watch Programs
  - Sports
- Participate with local emergency preparedness groups

- Farmington and Farmington Hills Emergency Preparedness Commission
- Community Emergency Response Team
- Shelters and Rescues
- Red Cross
- Salvation Army
- Employers Response team if able

**Get Trained**

Get trained in how to respond to emergency situations. Simple skills can save a life, if someone is able to assist. Participate with local groups you are involved with.

Examples:

- First Aid
- CPR- Cardio Pulmonary Resuscitation
- AED- Automatic External Defibrillator
- Stop the Bleed
- Neighborhood Watch Program
- CERT- Community Emergency Response Team

To get more information on some of these trainings you can reach out to your local public safety departments and community organizations. Some of the trainings can even be offered to come to your group or organization.

**CORRESPONDENCE**

The following correspondence was acknowledged:

- Email received regarding an aggressive buck in a resident's yard

**CONSENT AGENDA**

MOTION by Bridges, support by Boleware, to approve the consent agenda items #6 through #8.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, KNOL, MASSEY AND NEWLIN

Nays: NONE

Absent: BRUCE

Abstentions: NONE

MOTION CARRIED 6-0.

MOTION by Knol, support by Newlin, to approve the consent agenda item #9.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, KNOL, MASSEY AND NEWLIN

Nays: NONE

Absent: BRUCE

Abstentions: BRIDGES

MOTION CARRIED 5-0-1-1.

**PUBLIC QUESTIONS AND COMMENTS**

Pam Gerald spoke about the Suicide Prevention Community Forum on September 14<sup>th</sup> from 5:30pm to 8:30pm at The Hawk,

**COUNCIL MEMBERS COMMENTS AND ANNOUNCEMENTS**

The following Councilmember comments or announcements were made:

- Farmington Ridge Subdivision Homeowners Association Picnic Event
- Harvest Moon Festival to be held on September 14<sup>th</sup> through 16<sup>th</sup> in downtown Farmington

**CITY MANAGER UPDATE**

City Manager Mekjian provided an update on the following:

- City Wide Open House to be held on October 8<sup>th</sup>
- Storm aftermath and yard waste guidelines

**PUBLIC HEARING**

**PUBLIC HEARING AND CONSIDERATION OF AMENDMENT TO PLANNED UNIT DEVELOPMENT PLAN 5, 1993 DATED MAY 13, 2023 LOCATED AT 36455 AND 36555 CORPORATE DRIVE.**

Erik Perdonik, City Planner, reviewed the proposed amendment that would allow for a new wall and monuments signage at the future site of Comerica Bank. He noted that typically signage would come before the Zoning Board of Appeals, but since signage was covered as part of the original PUD agreement, approval of an amendment by City Council is required. He noted that the Planning Commission held a public hearing on July 20<sup>th</sup> at which time they recommended approval to City Council following the public hearing this evening.

Chris Kojaian, owner of the building and landlord, provided a background the proposed development noting that they are connecting two existing buildings and they do not need the existing signage and are asking to clean up the PUD agreement in order to have appropriate signage for the new building that will also serve as a great recruitment tool for the business.

Mayor Barnett opened the public hearing.

Pam Gerald, resident, spoke in favor of the proposed amendment as proper signage is important to success of businesses.

There being no further comments, Mayor Barnett closed the public hearing.

MOTION by Bridges, support by Knol, that the City Council of Farmington Hills hereby approves the application for approval of an amendment to PUD Plan 5, 1993, dated May 13, 2023, and

IT IS FURTHER RESOLVED, that the City Council directs the City Attorney to prepare the appropriate PUD agreement stipulating the final PUD approval conditions and authorizing the identified zoning deviations for City Council consideration and final approval.

MOTION CARRIED 6-0.

Mayor Barnett inquired about illumination of the proposed signage. Mr. Kojaian assured Council that the lighting would not adversely affect property across the freeway and that they would comply with the city's lighting ordinance.

City Planner Perdonik confirmed that if the amendment were approved this evening, a sign permit would be required and illumination standards reviewed at that time.

**PUBLIC HEARING AND CONSIDERATION OF THE INTRODUCTION OF AN ORDINANCE AMENDING THE FARMINGTON HILLS CODE OF ORDINANCES, CHAPTER 34, "ZONING," ARTICLE 2, "DEFINITIONS," IN ORDER TO ADD A DEFINITION OF "SHIPPING CONTAINER" AND AMEND THE DEFINITION OF "BUILDING," AND TO AMEND ARTICLE 5, "SITE STANDARDS," SECTION 34-5.1, "ACCESSORY BUILDINGS AND STRUCTURES," TO INCLUDE A NEW SUBSECTION 34-5.1.1.H ADDRESSING VEHICLES, COMMERCIAL VEHICLES, RECREATIONAL EQUIPMENT, TRAILERS, STORAGE PODS, AND SHIPPING CONTAINERS AND SIMILAR OFF-SITE-BUILT ENCLOSURES THAT ARE USED AS AN ACCESSORY BUILDING OR USE (ZONING TEXT AMENDMENT 2, 2023).**

Mayor Barnett explained that there was a minor publishing error in the public hearing notice for this evening so the public hearing will be opened for those in attendance and action postponed until the meeting of September 18, 2023. The public hearing will remain open for that meeting as well as closed following all comments from the public.

Charmaine Kettler-Schmult, Director of Planning and Community Development, explained that the proposed zoning text amendment outlines how shipping containers and similar items may be used within the city and where they are permitted to be located. The Planning Commission has unanimously recommended approval following their public hearing meeting. Director Kettler-Schmult stated that it is staff's recommendation that the public hearing is opened and postponed for further comments as well as discussion and determination by City Council until the meeting of September 18, 2023.

Mayor Barnett opened the public hearing. There being no comments at this time, Mayor Barnett suspended the public hearing until the regular City Council meeting of September 18, 2023.

MOTION by Bridges, support by Massey, that the City Council of Farmington Hills hereby postpones discussion and action on draft Zoning Text Amendment 2, 2023 until September 18, 2023.

MOTION CARRIED 6-0.

**PUBLIC HEARING AND CONSIDERATION OF THE INTRODUCTION OF AN ORDINANCE AMENDING THE FARMINGTON HILLS CODE OF ORDINANCES, CHAPTER 34, "ZONING," ARTICLE 2.0, SECTION 2.2, "DEFINITIONS," TO AMEND THE DEFINITION OF "MOTEL" (ZONING TEXT AMENDMENT 3, 2023).**

Director Kettler-Schmult noted that the same error was made on this public hearing notices and staff is again recommending that the public hearing is opened and that further comments, discussion and determination by City Council are postponed until the meeting of September 18, 2023. She explained that the proposed zoning text amendment would provide for a definition of "motel" in order to address short term rentals and where those may be operated. The Planning Commission recommended approval to City Council following their public hearing meeting.



Mayor Barnett opened the public hearing.

Pam Gerald inquired about renting of motels for an extended period of time and the concern of human trafficking.

Mayor Barnett clarified that the ordinance is proposed to address air BnB's and short term rentals in residential neighborhoods.

Steve Joppich, City Attorney, explained that if a motel were to start operating and charging persons on a monthly basis, it would be considered a multi-family use and would be subject to those requirements.

There being no further comments, Mayor Barnett suspended the public hearing until the regular City Council meeting of September 18, 2023.

MOTION by Bridges, support by Knol, that the City Council of Farmington Hills hereby postpones discussion and action on draft Zoning Text Amendment 3, 2023 until September 18, 2023.

MOTION CARRIED 6-0.

**CONSENT AGENDA**

**RECOMMENDED APPROVAL OF AWARD OF BID FOR MISCELLANEOUS TABLES AND DOLLIES FOR SPECIAL SERVICES TO QUALITY RESTAURANT & EQUIPMENT MASTERS IN THE AMOUNT OF \$15,374.10. CMR 8-23-103**

MOTION by Bridges, support by Boleware, that the City Council of Farmington Hills hereby authorizes the City Manager to issue a purchase order to Quality Restaurant & Equipment Masters of Oak Park in the amount of \$15,374.10 for miscellaneous tables and dollies for the Senior Division at the Costick Center.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, KNOL, MASSEY AND NEWLIN  
Nays: NONE  
Absent: BRUCE  
Abstentions: NONE

MOTION CARRIED 6-0.

**RECOMMENDED APPROVAL OF REQUESTS FOR EMPLOYMENT UNDER SECTION 10.01A OF THE CITY CHARTER FOR THREE PAID-ON-CALL FIREFIGHTERS/RECRUITS.**

MOTION by Bridges, support by Boleware, that the City Council of Farmington Hills hereby approves the request for employment under Section 10.01A of the City Charter for Clayton Firment as a Paid-On-Call Firefighter/Recruit in the Fire Department. Clayton is the son of Dennis Firment, who is employed in the Fire Prevention Division at the Fire Department.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, KNOL, MASSEY AND NEWLIN  
Nays: NONE  
Absent: BRUCE  
Abstentions: NONE

MOTION CARRIED 6-0.

MOTION by Bridges, support by Boleware, that the City Council of Farmington Hills hereby approves the request for employment under Section 10.01A of the City Charter for Dylan Neufeld as a Paid-On-Call Firefighter/Recruit in the Fire Department. Dylan is the son of James Neufeld, who is employed in the Administration Bureau at the Fire Department.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, KNOL, MASSEY AND NEWLIN  
Nays: NONE  
Absent: BRUCE  
Abstentions: NONE

MOTION CARRIED 6-0.

MOTION by Bridges, support by Boleware, that the City Council of Farmington Hills hereby approves the request for employment under Section 10.01A of the City Charter for Aidan Pankow as a Paid-On-Call Firefighter/Recruit in the Fire Department. Aidan is the son of Brian Pankow, who is employed in the Administration Division at the Fire Department.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, KNOL, MASSEY AND NEWLIN  
Nays: NONE  
Absent: BRUCE  
Abstentions: NONE

MOTION CARRIED 6-0.

**RECOMMENDED APPROVAL OF CITY COUNCIL SPECIAL SESSION MEETING MINUTES OF AUGUST 8, 2023.**

MOTION by Bridges, support by Boleware, that the City Council of Farmington Hills hereby approves the special session meeting minutes of August 8, 2023.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, KNOL, MASSEY AND NEWLIN  
Nays: NONE  
Absent: BRUCE  
Abstentions: NONE

MOTION CARRIED 6-0.

**RECOMMENDED APPROVAL OF CITY COUNCIL REGULAR SESSION MEETING MINUTES OF AUGUST 14, 2023.**

MOTION by Knol, support by Bridges, that the City Council of Farmington Hills hereby approves the regular session meeting minutes of August 14, 2023.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, KNOL, MASSEY AND NEWLIN  
Nays: NONE  
Absent: BRUCE  
Abstentions: BRIDGES

MOTION CARRIED 5-0-1-1.

**ADDITIONS TO AGENDA**

There were no additions to the agenda.

**ADJOURNMENT**

MOTION by Bridges, support by Bruce, to adjourn the regular session City Council meeting at 8:16pm.

MOTION CARRIED 6-0.

Respectfully submitted,



Pamela B. Smith, City Clerk