

MINUTES
CITY OF FARMINGTON HILLS
CITY COUNCIL STUDY SESSION MEETING
CITY HALL – COMMUNITY ROOM
MARCH 14, 2016 – 6:00PM

The Study Session meeting of the Farmington Hills City Council was called to order by Mayor Massey at 6:00pm.

Council Members Present: Bridges, Bruce, Knol, Lerner, Massey, Rich and Steckloff

Council Members Absent: None

Others Present: City Manager Boyer, Assistant City Manager Mekjian, City Clerk Smith and City Attorney Joppich

DISCUSSION ON BOARDS AND COMMISSIONS:

Mayor Massey explained that he had asked staff to prepare information on each board and commission that includes the mission statement, current member roster and whether the board or commission was approved by ordinance or by resolution of Council. He presented a sample of the information for several boards and commissions explaining that he would like Council to review each one and determine if any changes are needed. He asked Council to review such things as to whether the mission statements still make sense, or if a mission statement is needed, are there too many or too few members, redundancies between various boards or commissions, etc.

Councilmember Rich inquired if there was an age restriction to serve on a board or commission and if people can serve on multiple boards or commissions. Mayor Massey stated that there is no age restriction and yes, currently people are able to serve on more than one board or commission.

Mayor Massey stated that he has all of the board and commission information in a file that he will send to City Council to review on their own, make notes on any changes they feel would be beneficial and this item would be brought back to a future study session for Council to review each board and commission and suggested changes as a group.

It was noted that some changes may require an ordinance amendment if the board or commission was created by ordinance.

Councilmember Steckloff commented that she feels many Chairs of the boards and commission and secretaries do not know the process and could benefit from training.

Mayor Massey inquired if an oath of office is required for all boards and commissions and if so, who would provide that.

City Clerk Smith stated that an oath is not required for all boards and commissions; but an oath is required by statute for some such as the Corridor Improvement Authority and Zoning Board of Appeals and she provides the oath of office to those members.

Mayor Massey mentioned that the City has published a notice with all board and commission openings.

It was determined that rather than receive an electronic copy of the information, the City Manager's Office and Clerk's Office would prepare binders for members of Council that would include the current

members, mission statements, budget and ordinance or resolution by which the group was created for all boards and commissions. City Council will be asked to review each board and commission for suggested changes and this would be discussed again at a future study session meeting.

Councilmember Bridges commented that he is glad that the City is reviewing every board and commission objectively.

Mayor Massey added that these efforts will ultimately allow the boards and commissions to operate more effectively. He suggested also including information regarding the proposed Community Health Commission in the binder for discussion purposes.

ADJOURNMENT:

There being no further discussion, Mayor Massey adjourned the study session at 7:08pm

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'P. Smith', written over a horizontal line.

Pamela B. Smith, City Clerk