

**CITY OF FARMINGTON HILLS
HOUSING REHABILITATION LOAN BOARD MEETING MINUTES**

March 8, 2019 @ 8:30 A.M.

**Zoning Conference Room
31555 W. Eleven Mile Road
Farmington Hills, MI 48336**

www.fhgov.com

(248) 871-2543

LOAN BOARD MEMBERS PRESENT: Dara Gaucher, Tracy Clark, John Goshorn, Samuel Ramsey II and Brande Smith

LOAN BOARD MEMBER ABSENT: None

OTHERS PRESENT: Charmaine Kettler-Schmult, Lee Cox

1. **CALL MEETING TO ORDER** – The meeting was called to order at 8:35 AM. by Chair John Goshorn.
2. **APPROVAL OF THE AGENDA** – Motion by Tracy, second by Dara to approve the amended agenda as submitted. Approved 5-0.
3. **APPROVAL OF THE MINUTES OF NOVEMBER 28, 2018** – Motion by Tracy, second by Brande to approve the Minutes of November 28, 2018 as submitted. Approved 5-0.
4. **PUBLIC COMMENT** - None
5. **REVIEW OF APPLICANTS**
 - A. **HRP 875 (Section 33)**

Work requested: Roof, attic insulation, drywall repair and furnace.
Motion by Tracy, second by Samuel to qualified owners a deferred loan for the work requested. Staff to bid roof, attic insulation, drywall repair and furnace. Approved 5-0.
 - B. **HRP 626E (Section 35)**

Work requested: Front porch replacement.
Motion by Tracy, second by Dara to qualify owner for a grant for the work requested. Staff to bid front porch replacement. Approved 5-0.
 - C. **HRP 876 (Section 17)**

Work requested: Plumbing repair
Motion by John, second by Brande to qualify owner for a grant for the work requested. Staff to move forward with a contract for low bidder. Approved 5-0.
6. **OTHER BUSINESS**
 - A. **HRP 873 (Section 26)**

Review of additional work: Remove and replace rotted wood under siding; jacking, shoring, floor joists and wood replacement to structurally support backroom and utility room; drywall repair, replace rotted wood frame, one broken window and exterior back door.
Motion by Samuel, second by John to approve a grant for the additional work. Approved 5-0.
 - B. **Housing Rehabilitation Program Deferred Loan Balance Report for 2018**

Report accepted by the board members.
 - C. **Housing Rehabilitation Program – FY 2018-2019 Second Quarter Report**

Report accepted by the board members.
 - D. **Rebuilding Together Southeast Michigan** request for funding- Motion by John, second by Tracy to approve Rebuilding Together Southeast Michigan request to fund

activities in Farmington Hills not to exceed \$15,000 for materials and supply expenses verified by staff. Approved 5-0.

E. Election of Officers

Motion by Dara second by Tracy to approve re-election of current officers. Approved 5-0.

7. DISCUSSION ITEMS : None

8. ADJOURNED at 9:05 AM.