

CITY OF FARMINGTON HILLS, MI

FY 2024/25

ANNUAL BUDGET



City of Farmington Hills, Michigan Annual Budget

July 1, 2024 - June 30, 2025



Farmington Hills City Council.

Top (l-r): Randy Bruce, Bill Dwyer, Jon Aldred, Michael Bridges

Bottom (l-r): Valerie Knol, Mayor Theresa Rich, Jackie Boleware.

City Manager

Gary Mekjian

Executive Management Team

Michelle Aranowski, Central Services

Cristia Brockway, Economic Development

Lori Brown, Human Resources

LaToya Harvey, Diversity, Equity, Inclusion & Employee Development

Charmaine Kettler-Schmult, Planning & Community Development

Jeff King, Police

Carly Lindahl, City Clerk

Karen Mondora, Assistant City Manager

Jacob Rushlow, Public Services

Ellen Schnackel, Special Services

Thomas Skrobola, Finance

Vickie Sullen-Winn, Communications and Community Engagement

Jon Unruh, Fire

Budget Preparation Staff

Thomas Skrobola, Finance Director

Stephanie Keimer, Secretary to the Finance Director

Brant Klassen, Sr. Accountant

MAYOR AND CITY COUNCIL

Theresa Rich was elected Mayor in 2023 and served on City Council from 2015-2019. She is a co-owner of Farmington Hills-based law firm RichLaw, PLLC, an adjunct faculty member of the Mike Ilitch School of Business at Wayne State University, and Vice President of the Oakland Schools Board of Education. A General Motors retiree, she previously led the Oakland County SAVE Taskforce that fought elder abuse and exploitation and served 10 years on the Farmington/Farmington Hills Foundation for Children, Youth & Families. Prior to Council election, she had mayoral appointments to the Committee to Increase Voter Participation, the Commission for Children, Youth & Families, and the Arts Commission. She was on the Board of Directors for the Greater Detroit Agency for the Blind and Visually Impaired, including two years as President. She was an active member of the Heritage Hills Homeowners Association and served two years as President. She is Council Liaison to the Board of Review, Grand River Corridor Improvement Authority, and the Mayors Youth Council. She was also on the National League of Cities Community and Economic Development Council, an officer of SEMCOG, where she chaired the Legislative Task Force, and vice chair of the Michigan Women in Municipal Government. Her term expires in 2025.

Michael Bridges was elected to City Council in 2008 in a special election, then re-elected in 2009, 2013, 2017, and 2021, and served as Mayor Pro Tem in 2011, 2019 and 2024. He is the Council liaison to the Farmington Area Commission on Aging and Economic Development Corporation, and served on the Heritage Hills Homeowners Association, Farmington YMCA Board, Farmington Public Schools PTA Council, Zoning Board of Appeals, Michigan Municipal League, and National League of Cities. His term expires in 2025.

Jackie Boleware was elected to City Council in 2019 and 2023. She served as Mayor Pro Tem in 2021. She is the Council liaison to the Arts Commission, Committee to Increase Voter Participation, and Brownfield Redevelopment Authority. She is the co-founder of Farmington Area Concerned Citizens, and a member of the Michigan Municipal League and the Farmington Area Juneteenth Celebration. Her term expires in 2027.

Randy Bruce was elected to City Council in 2021 and served as Mayor Pro Tem for 2023. He previously served from 2003 to 2019 with three terms as Mayor Pro Tem. He was an eight-year member of the Farmington Hills Zoning Board of Appeals, including two years as Chair. He was President of the Saratoga Farms and Forestbrook Hills/Pebblebrook Estates Homeowners Associations and is currently President of the Colony Park West Homeowners Association. He was a member and former Chair of the Human Development Steering Committee of the National League of Cities. His term expires in 2025.

Valerie Knol was elected to City Council in 2013, 2017, and 2021. She served as Mayor Pro Tem in 2016 and 2020. She is the Council liaison to the Historic District Commission, Historical Commission, and Beautification Commission. She served on the Farmington City Council for eight years and was Mayor of Farmington from 2007-09. She served on the Board of the Farmington Players Theatre, American Association of University Women, Farmington YMCA, Greater Farmington Area Chamber of Commerce, and was a member of the Oakland County Zoological Authority. Her term expires in 2025.

Bill Dwyer was elected to City Council in 2023. He served as Farmington Hills Police Chief for 23 years from 1985-2008. Mr. Dwyer has served as the President of the Farmington Hills Police and Fire Benevolent Association for 30 years. He is the Council liaison to the Commission on Children, Youth & Families, and the Pension Board. His term expires in 2027.

Jon Aldred was elected to City Council in 2023. He served on the Innovation, Energy, and Environmental Sustainability Committee from 2022-2023. He is the Council liaison to the Emergency Preparedness Commission and the Parks & Recreation Commission. His term expires in 2027.

City of Farmington Hills City Facilities



- 47th District Court: 31605 11 Mile Rd
- City Hall: 31555 11 Mile Rd
- Dept. Public Works: 27245 Halsted Rd
- Fire Station 1: 35725 9 Mile Rd
- Fire Station 2: 28225 Middlebelt Rd
- Fire Station 3: 29260 Grand River

- Fire Station 4: 28711 Drake Rd
- Fire Station 5: 31455 11 Mile Rd
- Farmington Hills Community: 29995 12 Mile Rd
- Ice Arena & Skate Park: 35500 8 Mile Rd
- Longacre House: 24705 Farmington Rd

- Parks and Golf Maintenance: 38111 Interchange Rd
- Police Station: 31655 11 Mile Rd
- William Costick Activity Center: 28600 11 Mile Rd



CITY PROFILE



Farmington Hills is a 34 square mile suburban community with a pastoral and gently rolling terrain in Oakland County, MI, located 17 miles from downtown Detroit. It is one of the largest cities in Oakland County, the most prosperous county in Michigan and one of the most prosperous counties in America. Incorporated in 1973, the City quickly grew from its rural roots, and today offers a unique blend of historic charm, international diversity, and cutting-edge commerce, making it one of the most desirable locations to live and work in the United States. The City's tax base of \$4.5 billion is comprised of 70 percent residential property and 30 percent commercial, industrial, and personal property. The community's estimated 83,986 residents live in approximately 33,972 households with a median household income of \$83,268. Approximately half of America's disposable income, the country's work force, and the U.S. population are within a 500-mile radius of the City.

The City possesses an ideal location within 25 minutes of downtown Detroit and Detroit Metro Airport, and at the focal point of a north/south and east/west freeway network. Industrial centers of Warren, the Saginaw/Flint area, Lansing and Toledo, Ohio, as well as the Ann Arbor technology corridor are within an hour's drive. Approximately half of America's disposable income, half of the country's work force, and nearly half of the total U.S. population are within a 500-mile radius of the City. The City supports seven industrial parks totaling more than 600 acres, which provide first-rate services and facilities. In addition, the 12 Mile Road, Orchard Lake Road and Northwestern Highway corridors host many commercial and office developments, which house many corporate headquarters and district offices of regional, national and international prominence.

The community offers many premier residential areas providing a wide range of housing options, including approximately 25,200 single-family sites (including detached condominiums) and approximately 10,600 rental units. The distinctive custom residences, neighborhoods with well-established landscaping and tree lined streets, well planned condominiums and a variety of apartments provide options to fit every lifestyle and price range.

The City demonstrates its respect for its Quaker heritage by committing to historical preservation through its Historic Commission, Historical District, and the conversion of the historic Spicer Estate House to a Visitor Center within the 211-acre passive Heritage Park, located in the center of the City.

The City is enhanced by exemplary educational opportunities for kindergarten through 12th grade via both public and private schools and a premier district library system with one of the highest annual circulation rates in the State. A broad spectrum of recreational and cultural activities is available within the City or within a short drive. A total of 12 major colleges and universities are within a 45-minute drive of the community. Quality health care is readily accessible through Beaumont Hospital, Farmington Hills, a full-service teaching hospital with a Level II Trauma Center and Certified Stroke Center, which is associated with Michigan State University and a part of Beaumont Health. Twelve major medical centers and hospitals are within a half-hour driving distance of the City. Many physicians affiliated with these medical facilities maintain their offices in Farmington Hills.

Profile of the Government

The community offers a wide range of quality housing featuring homes in every style and price range. There are many premier residential areas providing housing options including more than 25,200 single-family homes and over 10,600 rental units designed to fit every lifestyle. Home prices range from under \$100,000 to \$3 million, with the average home priced at approximately \$309,000.

The City operates under the City Council/City Manager form of government with seven elected officials, a Mayor, and six City Council members representing the citizens of the City of Farmington Hills. The Mayor is elected directly by the electorate for not more than two consecutive, two-year terms. The six City Council members are elected at large for staggered terms of four years each. The Mayor and City Council establish all policies for the City government. The City Manager is appointed by the City Council.

The City of Farmington Hills provides a full range of services including police and fire protection; the construction and maintenance of highways, streets, and other infrastructure; recreational activities and cultural events; and refuse collection and recycling services. Utility services for water and sanitary sewers are provided by the City, with the Oakland County Water Resources Commission administering the service for water and sanitary sewers under contract with the City. Library functions are provided by the Farmington Community Library, which serves both the City of Farmington Hills and the neighboring City of Farmington.

City Hall, which is a LEED Gold certified facility, will serve the community well through the coming decades by allowing the City to improve its energy and operational efficiencies, strengthen its community image, and provide flexibility in meeting the needs of the community.

Economic development efforts have been promoted by the City of Farmington Hills Economic Development Corporation, a component unit of the City whose financial statements are displayed in the basic financial statements.

The other component units of the City are the Brownfield Redevelopment Authority, established by the City Council to assist in the redevelopment of environmentally challenged sites within the City; and the Corridor Improvement Authority, created by the City Council to correct and prevent deterioration in business districts, encourage historic preservation, and promote economic growth.

The Corridor Improvement Authority was created in collaboration with the City of Farmington in sharing a corridor to leverage investments by defraying some of the costs of redevelopment and sharing resources that can be invested in improvements. The Brownfield Redevelopment Authority and the Corridor Improvement Authority financial statements are also displayed in the basic financial statements.

The City's annual budget provides the foundation for financial planning and control. All departments funded by the City of Farmington Hills are required to submit requests for appropriations to the City Manager in February of each year. The City Manager utilizes these requests as the basis for developing the proposed budget submitted to City Council by the first regular council meeting in May.

In conformity with Article VII General Finance of the City Charter and the State of Michigan Uniform Budgets Act, a public hearing on the proposed annual budget and tax rates is held by the first regular Council meeting in June, after public notice of the meeting and hearing is published at least seven days prior to the public hearing.

The appropriated budget is prepared by fund, function (e.g., public safety), and department (e.g., police department). Department heads may make transfers of appropriated funds within a department with the approval of the City Manager and finance director. Transfers of appropriations between departments require approval by the City Council.

Budget-to-actual comparisons are provided in this report for each governmental fund in which an appropriated annual budget has been adopted. For the General Fund and the major Special Revenue Funds (Municipal Street Fund, Major Road Fund, Local Road Fund, and the Public Safety Millage Fund), the comparison is reported as part of the required supplemental information following the notes to the financial statements.

For the major Community Center Renovations Fund and all nonmajor governmental funds with an appropriated annual budget, this comparison is presented in the other supplemental information subsection of this report.

Factors Affecting Financial Condition

The information presented in the financial statements is perhaps best understood when it is considered from the broader perspective of the unique environment within which the City of Farmington Hills operates.

Local Economy - City of Farmington Hills possesses a diversified property tax base with residential currently comprising 70 percent, commercial 21 percent, industrial 3 percent, and personal property (business equipment, furniture, and machinery) 6 percent. No one taxpayer exceeds 2.19 percent of the tax roll and the top 20 taxpayers combined account for approximately 10.58 percent of the total tax roll. Farmington Hills is home to approximately 4,700 businesses, 75 Fortune 500 companies, and more than 100 international firms. The City's residents are employed predominantly in management, professional sales, and related occupations.

The City's unemployment rate is at 2% as of April 2024, same as a month ago, versus 1.97% as of February 2023, and is lower than the county unemployment rate of 3.2 percent as of April 2024, and is lower than the state unemployment rate of 3.9 percent as of March 2024.

National Gross Domestic Product in the 4th Quarter of 2022 was up by an annualized 3.4%, which was somewhat higher than expectations; when combined with higher-than-expected inflation, the result is that the Federal Reserve Open Market Committee decided in April 2024 to maintain the Federal Funds Rate at its current 5.25 to 5.50%.

City Profile

The Conference Board Consumer Confidence Index® deteriorated for the third consecutive month in April, retreating to 97.0 (1985=100) from a downwardly revised 103.1 in March. Despite these three months of weakness, the gauge continues to move sideways within a relatively narrow range that's largely held steady for more than two years. This reflects the public's cautious optimism about future economic growth, despite relatively high inflation, and continuing international instability in the Middle East and Ukraine, with resulting sanctions and embargos on Russian trade, which negatively affect the flow of critical food products and other raw materials, as well as oil.

Oakland County's economic growth and business sustainability is assisted by "Automation Alley," a dynamic organization of leaders from all backgrounds and business sectors that are combining talent and energy to transform southeast Michigan into a high technology workforce and business development powerhouse. Membership is made up of 1,000 technology-driven companies, governments, and educational institutions which have helped to drive the growth and image of southeast Michigan's technology economy.

Oakland County continues to embrace the "emerging sectors" initiative, an aggressive plan to attract the top new and emerging businesses to Oakland County. Over the last several years over 500 emerging sector endeavors have generated over \$5 billion in investment while creating or retaining over 89,000 jobs. These sectors are:

- Advanced electronics
- Advanced material
- Aerospace
- Alternative energy
- Communications and information technology
- Defense and homeland security
- Medical main street/health care
- Robotics
- Finance, insurance, and real estate

Oakland County's median household income of \$83,268 is the highest among Michigan's 83 counties. Oakland County, as well as the City of Farmington Hills, continues to enjoy a AAA bond rating from Standard & Poor's, the highest bond rating achievable. The AAA bond rating allows the City to borrow at the lowest possible interest rate, saving City's taxpayers significant dollars in future borrowing costs.

Economic development staff of the City coordinates development activity with the City's Economic Development Corporation. The City participates in a business retention program and has formed a partnership with the Oakland County Planning and Economic Development Services Division and the Michigan Economic Development Corporation. Working together, they have been successful in assisting companies in expanding their business opportunities in the City.

The Michigan Senate Fiscal Agency report from January 2024 forecasts the following;

ECONOMIC PROJECTIONS (Calendar Year)					
	2022 Actual	2023 Estimate	2024 Estimate	2025 Estimate	2026 Estimate
Real Gross Domestic Product (% change)	1.9%	2.4%	1.9%	2.1%	2.1%
US Consumer Price Index (% change)	8.0%	4.2%	3.0%	2.4%	2.5%
Light Motor Vehicle Sales (millions of units)	13.8	15.4	16.0	16.5	16.1
US Unemployment Rate (%)	3.6%	3.7%	4.1%	4.2%	4.3%
Real Michigan Personal Income (% change)	(6.9%)	(1.5%)	(0.2%)	1.8%	1.0%
Michigan Wage & Salary Employment (% change)	3.9%	1.5%	0.6%	0.5%	0.1%

HOW TO USE THIS BUDGET DOCUMENT

This document outlines the City's operational master plan for the coming budget year. This section is intended to acquaint the reader with the organization of the budget document and assist in obtaining the optimum from the information contained in this document.

The budget is divided by tabs into sections. A **Table of Contents** tab is included in the beginning of the book.

The **City Manager's Message**, which capsulizes the objectives of the budget along with the story behind the raw numbers, is presented in the second tab. It identifies major issues, outlines decisions to be made by the City Council during budget review and adoption, and communicates a thorough understanding of the budget impact for the upcoming fiscal year. A Tax Overview is also included in this tab which outlines the City's Total Tax Rate and its allocation between funds. A graphic portrayal of the budgetary fund revenues and expenditures by sources and uses is also presented in this section. An Organizational Chart is provided for the entire City organization. A chart depicting the City's financial and accounting fund structure is also included in this section. Department Organizational Charts are provided in each department's budget section.

The **General Fund** section contains revenue and expenditure summaries for the General Fund as well as brief detail and narratives on each major revenue category. Revenue and expenditure schedules include actuals for the past two completed years, the current fiscal year's amended budget, projected actuals for the current fiscal year, and the proposed/adopted budget. Expenditures are broken down into these categories: personnel, operating supplies, professional & contractual services, and capital outlay. The General Fund is further subdivided into major functional areas of activities such as: Boards, Commissions & Agencies; General Government; Public Safety (Police and Fire); Planning & Community Development; Public Services; and Special Services.

Departmental Expenditures are grouped by activity. Included in each section are narratives describing the department or division's mission, followed by goals, performance objectives and performance indicators. The performance indicators are divided into service level and efficiency measures. Also included is an organizational chart, staff position listing and a summary which highlights how we project the current year will end, in total, compared to the budget; as well as how next year's proposed budget, in total, compares to the current year. This is followed by the line-item detail budget, key trends shown graphically and capital outlay schedules.

The **Special Revenue Funds** section contains budget information and the proposed budget for funds that are maintained for specific revenue sources that are restricted or committed to expenditures for specific functions or activities. These restrictions/commitments are imposed by State Statute or Constitution, City Council Resolution or action by the City's electorate through the approval of special dedicated millages.

The **Debt Service Funds** section provides the budgetary funds for the payment of annual debt service (principal and interest payments) on bonds, which were issued by the City or on behalf of the City by the County.

How to Use This Budget Document

The **Capital Projects Funds** section contains budget information for the Capital Improvement Fund, including both the capital improvements plan and the capital improvements budget and a description of the difference between the two and how they are interrelated is also included. This section also includes the Golf Course Capital Improvement Fund and Revolving Special Assessment Fund.

The **Component Unit** section contains budget information for the Brownfield Redevelopment Authority Budget and Corridor Improvement Authority.

The **Supplemental Information** section contains financial plans, charts and graphs illustrating the City's financial condition and other statistics and demographics of the community. The budget resolution is included in this section of the final adopted budget.

A **Glossary** at the back of this book which defines technical terms used throughout the budget document is included in this section of the final adopted budget.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Farmington Hills
Michigan**

For the Fiscal Year Beginning

July 01, 2023

Christopher P. Morill

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an Award of Distinguished Budget Presentation to the City of Farmington Hills for its annual budget for the fiscal year beginning July 1, 2023.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements and we are submitting it to GFOA to determine its eligibility for another award.

This Distinguished Budget Presentation Award represents the 40th consecutive award the City of Farmington Hills has received.

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OFFICE OF CITY MANAGER

May 2024

**To: Honorable Mayor and City Council
Residents of the City of Farmington Hills**

INTRODUCTION

I am excited to present the Fiscal Year 2024-25 Budget for the City of Farmington Hills. This is the culmination of months of hard work, creativity, and dialogue between the City Council, citizens, and staff. As the City enters the second half of its first great century, we will continue to honor our heritage, and do our best to serve the hard-working people who make Farmington Hills a great place everyday.

The Budget is the most important document that the City Council adopts. It contains the City Council's governing policies and organizational blueprint, which ensure fair, transparent and effective government for the citizens of Farmington Hills. The Budget also contains the City Council's Goals with measurable objectives and results for the Administration and the Departments to achieve and to be held accountable to.

The budget development begins with the City Council's annual Goals and Objectives session, held this year in January 2024, which identified potential changes in programs, activities, and projects to better realize the City's long-term vision.

Throughout the Budget process, input has been sought from the City Council, residents, staff, and consultants to better prioritize and direct the City's resources toward the programs, projects and activities that have the greatest potential for helping us achieve the City's goals and meet the City's most pressing needs.

The Budget is aligned with Mid-Term Goals (1 to 5 years) and Long-Term Goals (5 years or more), and guide priorities for the Budget. A 5-Year Capital Plan is adopted by the Planning Commission every March and forms the basis for the Capital projects that are included in this Budget. The Planning Commission and City Council are updating the City's Master Plan; the completed product will help set the context for positive change in future Budget cycles.

The Federal Government officially declared the COVID-19 pandemic to be over, and the City has expended the last major COVID-19 related grant dollars in FY 23-24. Commercial office property, which is roughly 20% of the City's property tax base, has begun to falter as multi-year leases in place before the Pandemic have now expired, leading to a projected 10% drop in Commercial Property value in FY 25-26. Nevertheless, thanks to continued stability in the Residential sector, which is 70% of the City's property tax base, the City's overall tax base has continued to grow.

This Budget provides continuity in critical services and infrastructure, improvements in public safety, all while broadening our approach to addressing social and economic challenges in our community.

The City's leadership is ready to enter the third year of re-imagining the way that we do business in the City; our new Director of DEI and Employee Development, LaToya Harvey, has made a positive impact, and she has presented the DEI Plan to the City Council for immediate implementation. In order to optimize our service to the community, we begin by celebrating and supporting the unique value of every individual who lives, works, and recreates in the City, and Ms. Harvey is leading the way to train our staff in organization-wide best practices.

Transmittal Letter

In addition to supporting new initiatives and leadership, this Budget improves core public services such as police and fire protection, while maintaining roads, sidewalks, drains and other public infrastructure. This is the fourth Budget that includes the full-time operation of the Hawk Community Center, a regional attraction for outdoor sports, fitness, aquatics, theatre, arts and crafts, and a wide array of programs for the enjoyment of families and people of all ages and interests, including an e-sports facility. A regional public safety training facility and a business incubator are being planned for third floor. The Hawk adds to the already impressive parks system, including our renown Heritage Park, the Costick Center, as well as the City's successful municipal golf course and ice arena.

BUDGET OVERVIEW

Total Ad Valorem taxable value increased by 6.59% in 2025. The increase in taxable value is the result of a 6.01% increase in real property taxable value, net of a 4.85% decrease in personal property taxable value. The increase in real property taxable value is the result of a 6.34% increase in residential values, a 4.89% increase in commercial values, and a 6.25% increase in industrial values.

The City will be impacted by a Headlee Millage Rollback in FY 2024/25, after a one-year hiatus. The Headlee Rollback is a requirement of the Michigan Constitution, and results in the reduction of a local government's property tax rates if the growth of taxable property value (excluding new construction) exceeds the rate of inflation for any given year. The ultimate result is that growth in property tax bills do not exceed the rate of inflation.

Total City costs to provide healthcare benefits for City employees (at the State imposed employer "hard cap" level), including costs of full-time employees opting-out and new costs for eligible part-time employees, plus dental and optical benefits are estimated to be approximately \$6.0 million for FY 2024/25. The City's Defined Benefit Pension and Retiree Healthcare Contributions are approximately \$9.4 million for FY 2024/25. This represented an increase of \$2 million, which included the conversion of \$1.5 million of contributions that would have been made by the City to employee's 401(a) Defined Contribution Retirement Accounts, but were contributed to the City's Defined Benefit Retirement System, as envisioned by the Defined Benefit conversion plan adopted by the City Council in 2022. The remainder of the increase was based on typical inflation and changes in assets based on investment outcomes.

GENERAL FUND REVENUE

The total General Fund Revenue Budget of \$78.6 million for FY 2024/25 (including transfers-in from other Funds) represents an increase of \$7 million or 9.7% when compared to the Adopted FY 2023/24 Budget of \$71.6 million, based primarily on the last receipt of American Rescue Plan Act (ARPA) dollars from the U.S. Treasury (\$0.8M) in FY 2023/24, an increase in Property Tax Revenues (\$2.6M) due to inflation, strong residential market growth and sales, which grew Taxable Value by 6.59%, respectively, and a Proposal A inflationary cap of 5%, an increase in Fees (\$0.5M) due to an increase in Advanced Life Support fees to reflect the extension of EMS services to the City of Farmington, and positive Recreation revenue (\$1.8M), representing new proposed programming, as well as fee adjustments recommended by our consultant SFC in April 2023, and finally State Shared Revenue reflecting recent increases in State appropriations (\$1.2M), and increases in Interest Earnings revenue (\$1.0M), reflecting the impact of increases in the Federal Reserve rate on investments of operational cash by the City that are allowed under State Public Act 20 of 1943.

The total General Fund Revenue Budget of \$78.6 million for FY 2024/25 (including transfers-in from other Funds) represents an increase of \$1.4 million or 1.8% when compared to the FY 2023/24 Year-end Projection of \$77.2 million. The difference between this difference and the difference explained in the previous paragraph is primarily due to the following: (a) Estimated Grant Revenue in FY 2023/24 is roughly \$1.0M higher than the FY 2023/24 Budget, (b) Estimated State Shared Revenue in FY 2023/24 is \$1.1M higher than in the FY 2023/24 Budget, and (c) Estimated Interest Earnings Revenue in FY 2023/24 is roughly \$2.5M higher than in the FY 2023/24 Budget.

GENERAL FUND EXPENDITURES

The total General Fund Expenditure Budget of \$84.2 million for FY 2024/25 (including transfers-out to other Funds) represents an increase of \$8.1 million or 10.6%, when compared to the Adopted FY 2023/24 Budget of \$76.1 million. This increase is due in part to a \$4.3 million increase in the personnel budget, representing pay and benefit increases provided by collective bargaining agreements, as well as ten (10) new proposed full-time personnel: One (1) Marketing Specialist, Two (2) Information Systems Analysts, One (1) Buyer, Two (2) Human Resources Analysts, One (1) Assistant Building Official, One (1) Plumbing Inspector, One (1) Police Officer, and One (1) Golf Laborer.

The second major reason for this increase is the increase in the Transfer to the Capital Improvement Project Fund (\$1.3M), due to increases in major facility projects, primarily \$1.2M for the Citygate Signage at the Orchard Lake Road and I-696 exit.

The remaining increase in General Fund Expenditures are due to \$1.2M of contractual services, including \$0.5M for Special Services programming increases (which would cause an offsetting \$0.6M of increases in revenue in FY 24-25, increasing to an estimated \$0.9M of additional revenue driven by this proposed programming by the year FY 26-27), as well as \$0.5M for Axon, which the City Council already approved in January 2024, and \$0.3M of increases in Waste Collection contractual services.

The total General Fund Expenditure Budget of \$84.2 million for FY 2024/25 (including transfers-out to other Funds) represents an increase of \$8.1M or 10.6%, when compared to FY 2023/24 Year-end Projection of \$76.1 million. This increase is the same as the increase described and detailed in the previous paragraph.

GENERAL FUND - FUND BALANCE

The FY 2023/24 General Fund Budget is balanced with the use of \$5.6 million of Fund Balance. Total Fund Balance in the General Fund is estimated to be approximately \$51.4 million or 61.0% of total General Fund Expenditures plus Transfers-out at June 30, 2025.

The Budget calls for the use of General Fund balance in a planned and deliberate fashion:

- To “catch up” with unmet capital needs over the next 5 years, such as the City’s stormwater collection and conveyance system, sidewalks, vehicles and equipment, and public facilities.
- To pay \$1.6 million of annual debt service payments on the Hawk Community Center.
- To provide annual ongoing improvements to City facilities to ensure that they are in functional condition and are maintained/operated at the most efficient long-term cost.
- The current five-year Capital Improvement Plan proposes the optimal mixture of cash and debt financing to support capital projects, boosting capital reinvestment to catch-up on priority needs in a sustainable way. This will be accomplished through the issuance of debt to finance priority storm sewer and drain projects that will improve the handling of runoff, the performance and preservation of City infrastructure such as roads, and the protection of homes and other property. These facilities will be designed to last over 75 years, long outliving the anticipated 15-year debt payment schedules, and providing a very efficient return on investment. These strategies will allow the City to triple its investment in Drains, eliminate unmet capital/infrastructure needs, while maintaining our commitment to facilities and other capital improvements, and we will not increase the General Fund’s support of CIP projects.
- As promised, the Administration has delivered study results from the Sports Facilities Company, which includes a set of recommendations to optimize the use of Community Center facilities, alter program offerings, fees, and to significantly increase memberships and program participation to restore the City’s General Fund deficit to the level that existed prior to the construction of the Hawk. The City Council has authorized the City to employ Sports Facilities Company (SFC) again for Phase II of the Special Services study project, which is to imbed a SFC executive to develop a detailed analysis of staffing and operations, and to design and implement an action plan in concert with the Administration and City Council to close the financial gap as much as practicable over the next several years.

TAX RATE AND TAX ROLL

Approximately seventy (70%) percent of the tax roll is residential. Approximately thirty (30%) percent of the tax roll is non-residential and includes commercial (21.5%), industrial (3.4%) and personal property (5.0%). The average residential property taxable value increased by 5% from \$113,213 in 2022 to \$118,850 in 2023, which includes adjustments to existing properties plus the addition of new residential properties.

Using the proposed 2024 millage rates, this equates to an overall average property tax increase of \$92.58 directed to City taxes.

The Budget is based on a property tax rate of 16.4240 mills, a 0.0955 millage decrease from FY 2023-24. This millage decrease will result in a \$0.54 decrease in City property tax revenue from the average residential property owner, which combined with the increased taxable value, will result in an average increase of \$92.58 in City property taxes from the average residential taxpayer compared to FY 2023-24.

ALL BUDGETED FUNDS

The total Budgeted Expenditures for all Budgeted Funds (excluding interfund transfers) for FY 2024/25 is approximately \$175.6 million, compared to approximately \$163.8 million for FY 2023/24. This represents a 7.2% increase in expenditures from FY 2023/24, representing inflationary increases and other increases in operating expenditures detailed above.

BUDGET HIGHLIGHTS

The following is a summary of major programs/projects that are completed/ongoing from the FY 2023/24 Budget. They are broken down into FY 2023/24 Ongoing Programs and/or Accomplishments and FY 2023/24 programs.

Fiscal Year 2023/24: Ongoing Programs/Projects and/or Accomplishments

- ☐ **Economic Development** – The City will continue to seek out ways to promote and market the City for businesses to locate.
- ☐ **City-Wide Open House** – The tradition of holding a City-Wide Open House, which was suspended due to the COVID-19 pandemic in 2020, and cancelled in 2021, was reinstated in 2022 and again in 2023. More than a thousand residents visited the City Hall campus to see presentations from the Police, Fire, Public Services, and Special Services Departments.
- ☐ **SiFi** - This exciting project will add over \$140 million of broadband investment into 10 GB speed state-of-the-art fiber optic lines and equipment into the City, providing every parcel of land in the City with the opportunity to connect to super-high-speed internet service. Farmington Hills is the first community in Michigan to partner with SiFi, and the City bears no direct cost or risk for this transformational project!
- ☐ **Drainage** – Significant drainage improvement projects were performed on the following:
 - o Quaker Valley Culvert
 - o Woodcreek Hills Sub Culverts
 - o Heritage Hills & Wedgewood Commons Drains
- ☐ **Major Roads** – The following significant major road projects were completed:
 - o 14 Mile Road – Drake to Farmington (MDOT)
 - o Farmington Road – 12 Mile to 13 Mile (MDOT)
 - o Farmington Freeway Industrial Park
 - o W 11 Mile-Farmington to Orchard Lake
- ☐ **Local Roads** – The following significant local road projects were completed:
 - o Local Road Mill & Fill Program – Halsted Commons Condos, Spring Valley Drive
 - o Heritage Hills & Wedgewood Commons
 - o Normandy Hills Subdivision
 - o Hull Road Gravel Conversion
- ☐ **New Equipment** – The following significant equipment was or will be placed into service:
 - o Public Services: replaced two (2) 10 yard live bottom Truck, one (1) 3 yard Dump Truck, three (3) fleet and pool vehicles, and three (3) pickup trucks and plows.
 - o Special Services: three (3) light duty trucks, mowers, other equipment.
 - o Police: Replacements of twelve (12) marked police cars.
 - o Fire: Replace two (2) Squad EMS/Ambulances, Utility Truck & Turnout gear

- ☐ **Public Facilities** – The following improvements were/are expected to be completed:

- o Barrier Free (ADA) Improvements
- o Parks & Golf Gate Systems
- o Spicer House Roof Replacement
- o Police Building Site Improvements & Roof replacement
- o City Hall Lighting and Security Upgrades
- o Ice Arena Building Improvements
- o Electric Vehicle (EV) Charging Stations

Fiscal Year 2023/24: Ongoing Programs/Projects and/or Accomplishments

- **Special Services Capital Projects** – The Parks & Recreation Millage Fund will fund approximately \$1.07 million from Fund 410 for capital projects/outlays, a new fleet of Golf Carts (\$400k), asphalt trail resurfacing (\$300k), and various types of equipment.
- **Forfeiture Fund Capital Projects** – The Federal Forfeiture Fund will fund \$100,000 for education and training, \$68,750 for ammunition, and \$61,000 for uniforms. The State Forfeiture Fund is proposed to spend \$37k on K-9 unit supplies and Radar Units.
- **Sidewalks/Pathways** – Sidewalk replacement along major roads will continue in FY 2024/25 including Nine Mile Rd, south side, Drake Rd. to Farmington Rd, Northside Twelve Mile Rd. Middlebelt Rd. to Inkster Rd., and Thirteen Mile Rd. at Pebble Creek Crossing.
- **Construction Projects** – The Major and Local Road Funds combined will expend approximately \$23.2 million in road improvements in FY 2024/25. The projects to be completed, which are primarily funded by Act 51 and road millage funds, are as follows:

Major Roads:

- o 13 Mile Rd and Halstead, 13 Mile & Farmington Rd, 11 Mile & Halsted
- o 9 Mile Rd. (Walshingham to Farmington)
- o Freedom Road (9 Mile Rd. to Grand River Ave)

Local Roads:

- o Rockshire & Biddestone
- o Shady Ridge

COMMUNITY CENTER RENOVATIONS FUND

This Fund is designed to provide major capital improvements for the Hawk Community Center and the Costick Community Center. This Capital Project Budget includes a proposed \$90,000 to provide for any emergent capital needs in FY 2024/25.

As indicated in the above General Fund section, the Sports Facilities Company's study of the current Special Services annual deficit includes a set of recommendations to optimize the use of Community Center facilities, alter program offerings, fees, and to significantly increase memberships and program participation, to restore the City's General Fund deficit to the level prior to the construction of the Hawk. Phase II of the SFC study will result in a detailed analysis of staffing and operations at Special Services and a detailed action plan for implementation in the next several years to achieve financial sustainability.

CAPITAL IMPROVEMENT FUND

In addition to the capital projects contained in the Parks & Recreation Millage Fund, Community Center Renovations Fund, Road Funds, Public Safety Millage Fund, Parks Millage Fund and Forfeiture Fund Budgets, the City plans to invest approximately \$14.4 million in FY 2024/25 on infrastructure and capital improvements benefiting the entire community.

The above program is comprised of building and site improvements, sidewalk construction, drainage improvements, technology enhancements, and the acquisition of equipment for the Public Services, Police and Fire Departments. While the revenue resources are limited, a proper balance of capital improvements needs to be maintained. Next year's program includes:

- Drainage improvements including City Owned Storm Water Basin Maintenance, Farmington Freeway Industrial Park Storm Sewer, Phase 3, Heritage Hills and Wedgewood Commons Storm Sewer, Phase 4, Woodcreek Hills Subdivision Storm Sewer, Nine Mile Road Storm Sewer, Walsingham Drive to Farmington Road, Shady Ridge Drive Storm Sewer, Biddestone Lane Culvert, Edgehill Main Ravines Tributary Cross Culvert Replacement, and Richland Gardens Subdivision Storm Sewer.
- Multiple city-wide facility improvements including the replacement and/or upgrade of pedestrian sidewalks, including segments on Nine Mile Rd, south side, Drake Rd. to Farmington Rd, Northside Twelve Mile Rd. Middlebelt Rd. to Inkster Rd., and Thirteen Mile Rd. at Pebble Creek Crossing.
- Equipment for the Fire Dept. include the replacements of a Fire Engine, a utility vehicle, and furnishings.
- Equipment for the Police Dept. includes the Women's Locker Room and Canine Team expansion.
- Equipment for the Public Services Department including a 10-Yard Dump Truck, Refurbish Existing Equipment, a Rubber Tire Excavator, and Sidewalk snow removal equipment.
- Technology upgrades include the long-anticipated replacement of the City's Core Financial System (ERP), which is being phased out by the software provider, as well as a new Human Resources system and a Budgeting and Financial Reporting system, which will enhance efficiency, planning, reporting, and new opportunities for outward-facing transparency.

CITY-WIDE CAPITAL EXPENDITURES

The total amount of Budgeted capital expenditures for FY 2024/25 is just under \$39 million, which is \$1.0 million more than the \$38 million Budgeted in FY 2023-24, primarily due to increases in Drains of \$4M, net of reductions of Road Construction Projects from \$28.2M in the Adopted FY 23-24 Budget to \$23.5M in the Proposed FY 24-25 Budget.

Of the total capital expenditures for FY 2024/25, approximately \$23.5 million is for Major and Local Road construction (Funds 202 and 203), \$14.4 million is for infrastructure/equipment included in the Capital Improvement Fund (Fund 404), \$0.1 million is for work related to the Community Centers (Hawk and Costick) and recorded in the Community Center Renovations Fund (Fund 406), \$1.1 million is for Parks & Recreation (Fund 410), and \$0.4 million is Budgeted in the Forfeiture Funds (Funds 212 and 214), and \$1.1 million is budgeted in the Public Safety Millage Fund (Fund 205) for Patrol vehicle replacement. Specific information is included in each respective Fund/Department.

PERSONNEL COSTS AND STAFFING

The City is always looking for ways to improve operations to better utilize existing staff resources. The City's full-time staffing level is proposed to be increased by 10 (1 Marketing Specialist, 2 Information Systems Analysts, 1 Buyer, 2 Human Resources Analysts, 1 Assistant Building Official, 1 Plumbing Inspector, 1 Police Officer, and 1 Golf Laborer) in FY 2024/25 as compared to FY 2023/24.

Farmington Hills still has one of the lowest employee-to-resident ratios of any local community while continuing to provide efficient and comprehensive services. We are always looking for ways to reduce costs while maintaining a quality workforce. City government is a people business. We serve people's needs and wants with people. This is a good staff with dedicated people who enjoy their work. I am proud of them every day. The Budget includes a 4% pay increase for all full-time employees, if applicable.

ACKNOWLEDGEMENTS

The past year has been highlighted by numerous achievements resulting in both state and national recognition due to the fine work of employees and the cooperation between the City Council, City Administration, and the residents. I am proud to present the following list of accomplishments:

- **The Finance Department** received the Distinguished Budget Presentation Award from the Government Finance Officers' Association (GFOA) for the FY 2023/24 Budget. This is the 40th consecutive year the City has received the award.
- **The Finance Department** received the Certificate of Achievement of Excellence in Financial Reporting from the GFOA for the City's Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2023, which was the 26th consecutive year the City has received this award.
- **The Special Services Department** was honored for the fifth year in a row by the American Red Cross as being one of the Top Training Providers for Lifeguarding and CPR in the State of Michigan.
- **Fire Department:** AAA Auto Club Grant from the AAA Auto Club Group Foundation to work on our initiative to ensure that we have appropriate equipment when responding to Electric Vehicle fires and incidents.
- **Fire Department:** Michigan Economic Development Grant sponsored by State Representative Samantha Steckloff to purchase a state-of-the-art mobile classroom.
- **Fire Department:** Emergency Operations Center and Headquarters/Station #5 re-design- a \$3 million Grant was awarded by the State of Michigan and was sponsored by Senator Mary Cavanagh, Senator Rosemary Bayer, State Representative Samantha Steckloff, and State Representative Jason Hoskins, for the construction of an Emergency Operations Center (EOC) and the re-design of Fire HQ.
- **The Police Department** was awarded a grant by the Federal Government for Precision Immobilization Technique Training.
- **Police Chief Jeff King** was selected by Governor Whitmer to chair the Traffic Safety Committee and serve on the Governor's Traffic Safety Commission.
- **Farmington Hills** was reported as the 2nd Safest City in Michigan with population of 50,000 by Munetrix.
- **Police Department:** the City of Farmington Hills Special Services Department was honored for the sixth year in a row by the American Red Cross as being one of the Top Training Providers for Lifeguarding and CPR in the State of Michigan.
- **The Special Services Department** – Cultural Arts Division received an Innovative Program Award for *Rock Around The Hawk* from the Michigan Recreation and Parks Association.
- **Public Services** - the Farmington Road Rehabilitation project won the 2023 Detroit Metro Chapter of the American Public Works Association (AWPA) Project of the Year for transportation \$1 - \$5 million.

Transmittal Letter

I would like to personally thank all the department heads for not only doing their usual excellent job of submitting reasonable and prudent Budget requests, but also for thinking ahead to proactively address the opportunities that present themselves to grow and improve our community.

Thanks also to those who have worked hard on putting together this Budget.

Karen Mondora, Assistant City Manager
Michelle Aranowski, Director of Central Services
Carly Lindahl, City Clerk
Vickie Sullen-Winn, Director of Communications and Community Engagement
Charmaine Kettler-Schmult, Director of Community Development
LaToya Harvey, Director of Diversity, Equity, & Inclusion and Employee Development
Cristia Brockway, Economic Development Director
Stephanie Keimer, Secretary to the Finance Director
Brant Klassen, Sr. Accountant
Thomas C. Skrobola, Finance Director/Treasurer
Miguel Skrobola, Volunteer
Jon Unruh, Fire Chief
Jason Olszewski, Deputy Fire Chief

Lori Brown, Human Resources Director
Jeff King, Police Chief
John Piggot, Deputy Police Chief
Tammy Gushard, Interim Public Services Director
Derrick Schueller, Superintendent, Public Works
Jim Cubera, City Engineer
Jacob Rushlow, Director of Public Services
Ellen Schnackel, Director of Special Services
Bryan Farmer, Deputy Director of Special Services
Brian Moran, Deputy Director of Special Services



Gary Mekjian
City Manager

MID-TERM AND LONG-TERM GOALS

MID-TERM GOALS (1 to 5 years)

- 1 Provide high quality dependable public services.
- 2 Implement programs and activities to reduce costs, increase revenues, and add efficiencies.
- 3 Enhance the safety of the city's residents and businesses, as well as visitors to the community.
- 4 Provide forums that encourage active participation in our local community and government.
- 5 Expand and retain the existing business base and enhance commitment to the redevelopment of the maturing sections of the city.
- 6 Provide a wide array of artistic, cultural, and recreation programs and activities to meet the changing leisure needs of the community.
- 7 Be proactive in the legislative process at the State and Federal level by representing the interests of the city.
- 8 Maintain an educated staff and provide a safe and positive work environment.
- 9 Ensure compliance with all federal, state, and local laws in addition to the rules and requirements of other governing agencies and organizations.
- 10 Participate in sound management practices to protect and enhance the environment.
- 11 Maintain a strong City identity and citizen participation by enhancing communication with the public.

LONG-TERM GOALS (5 years or more)

- 12 Assure the continued vitality of Farmington Hills as a premier community by preserving the tax base, the infrastructure and quality of life.
- 13 Improve the livability of the city.
- 14 Preserve and strengthen city home rule to maintain local control of local issues.

The goals in each departmental budget directly link to the City-wide mid and long-term goals. This is demonstrated by the number(s) in parenthesis at the end of each departmental goal. Achievement of the Department goals and City-wide mid-term goals assist the City's progress in meeting its long-term strategic goals.

LONG-TERM FINANCIAL PLANS

The City's financial planning process assesses long-term financial implications of current and proposed policies, programs, and assumptions that develop appropriate strategies to achieve its goals. A key component in determining future options, potential problems, and opportunities is the forecast of revenues and expenditures. Financial forecasting is the process of projecting revenues and expenditures over a long-term period, using assumptions about economic conditions, future spending scenarios, and other salient variables. Revenue and expenditure forecasting does the following:

- A) Provides an understanding of available funding;
- B) Evaluates financial risk;
- C) Assesses the likelihood that services can be sustained;
- D) Assesses the level at which capital investment can be made;
- E) Identifies future commitments and resource demands; and
- F) Identifies the key variables that cause change in the level of revenue.

The City forecasts the General Fund five (5) years out from the adopted budget using conservative but realistic assumptions as its "Base Forecast". Using the base forecast model, the City projects the annual and cumulative change to the General Fund – fund balance relative to its fund balance target range. If the base forecast reflects fund balance declining below the fund balance target range within the forecast timeframe, then alternative forecast scenarios are developed reflecting assumptions which keep fund balance within the target range.

THE BUDGETING PROCESS

Budgeting is a financial plan for utilizing the City's available funds during a fiscal year to accomplish established goals and objectives. It also:

- A) Provides citizens with an understandable financial plan in which the welfare of the citizens may be enhanced or reduced in the budgeting process;
- B) Prioritizes goals that will provide for community needs;
- C) Defines the financial plan that will be used to achieve stated goals;
- D) Determines the level of taxation required.

The budget compiles the financial data needed to support Farmington Hills' decision making/ policy development process. The budget is based on City Council Goals, the Capital Improvements Program and other planning and programming documents, the City's financial policies, City Council direction, current revenue restraints and City Manager and departmental review of operations.

City Council uses the following planning documents to guide its short and long term budget decisions. Valuable information is gathered from these plans and the residents who serve on the various Boards and Commissions responsible for their creation.

The Master Plan for Future Land Use

Provides guidelines for decisions on how land will be used. The master plan is: 1) a long-range, comprehensive and general guide for the development of land; 2) a map of future land uses and the supporting documentation describing the details, and 3) the result of an orderly process of survey and study of the basic planning elements - land use, natural features, populations and community facilities; residential, recreation, commercial, office and industrial land needs and thoroughfares and streets to provide for vehicular movements within and through the city.

The Parks and Recreation Master Plan

Focuses on the needs of current and future residents of Farmington Hills in order to continue providing programs and services to improve their quality of life. The Master Plan: 1) includes public input regarding the current and future park and recreation needs of Farmington Hills residents; 2) provides the Parks and Recreation Commission, Special Services staff, and other community stakeholders with information to guide parks and recreation planning for the next years, and 3) represents the needs and desires of current Farmington Hills residents and projects the needs of future residents based upon growth trends and demographic information.

The Capital Improvements Plan

Plans for and guides needed capital improvements and expenditures in a fiscally sound manner and ensures that improvements are consistent with the goals and policies of the city and the expectations of residents. A capital project or expenditure must: 1) impact the City-at-large or address a major need within the City in some specific way, 2) represent a public facility, 3) represent a physical improvement, and 4) require the expenditure of at least \$25,000.

The Economic Development Plan

Provides a framework for making sound decisions regarding the allocation of limited economic development resources. The mission is to: 1) maintain a healthy business climate, including the expansion of business in the international trade arena; 2) work cooperatively with the state, county, chamber of commerce, economic development corporation, schools, universities and others to provide basic business assistance to new and existing businesses in the community, and 3) strengthen and revitalize the economy by attracting and retaining quality jobs.

The Master Storm Drainage Plan

Provides the City with a plan and guide for the continued development of the city. The plan is flexible and allows and encourages the use of the natural open drainage system to its fullest.

LEGAL REQUIREMENTS

In addition to sound financial theory and principles, the City of Farmington Hills' budget process is governed by the City Charter and State Statutes of Michigan. "Article VI, General Finance" of the City Charter establishes July 1 through June 30 as the City's fiscal year and annual budget cycle for the City government.

Budget Document

The City Charter, approved by the electorate on May 8, 1973, and the State of Michigan Uniform Budgeting Act (Public Act 621 of 1978), which amended the Uniform Accounting Act of 1968 (Public Act 2 of 1968), mandates that the budget document present a complete financial plan for the ensuing fiscal year and contain the following:

- A) Estimates of all anticipated revenues of the City from all sources with comparative statement of actual amounts received from each or similar sources for the preceding fiscal year, the current fiscal budget, projected actuals for the current fiscal year and estimated amounts for the proposed budget year.
- B) Detailed estimates of all proposed expenditures for each department and office of the City showing expenditures for corresponding actual expenditures for the preceding fiscal year, budget amounts for the current fiscal year, projected actual expenditures for the current fiscal year and amount for the proposed fiscal year.
- C) Statement of estimated Fund Balance for the end of the current fiscal year.
- D) Statements of the bonded and other indebtedness of the City showing the debt redemption and interest requirements for the fiscal year and the amount of indebtedness outstanding at the end of the fiscal year.

Budget Procedure

As required by the City Manager, each City Officer must submit to the City Manager an itemized estimate of expenditures for the next fiscal year for the department or activities under his/her direction. The City Manager then prepares a complete itemized budget proposal for the next fiscal year and must present it to City Council not later than the first regular meeting in May. Prior to the adoption of the budget, at the first regular meeting in June, a Public Hearing on the budget must be held to inform the public and solicit input and comments from the citizenry. At least one week prior to the Public Hearing on the budget, copies of the budget document are on file at the City Clerk's Office and the public libraries for the review and inspection by the citizens. A Public Notice, published in a newspaper of general circulation in the community, announces the time and place of the meeting and the availability of the budget document for review.

Fiscal Year Budget

The budget process begins in January with the distribution of budget instructions and forms. Department requests are submitted by City officials in late January. Departmental budget reviews are held with the City Manager, Finance Director and Department Heads. After revenue projections are prepared by the Finance Department, expenditure requests are reconciled by the City Manager and Finance Director to conform to revenue projections and a recommended budget is presented to City Council.

The City Council holds public study sessions with the City Manager, Finance Director and Department Heads, at which input from the public is received.

A Public Hearing to receive additional citizen input and comments is scheduled for May or June, after a public notice is published in the Oakland Press. The Budget Document, including a schedule of all Study Session dates and the Public Hearing date is available for review by interested parties at the City Clerk's Office at City Hall and the two branches of the District Library. The Budget Document and Tax Rate are adopted in June, after the Public Hearing.

The final budget document evolving from the budget process consists of 13 major sections and contains the budget message, budget overview, budgets including revenue and expenditure estimates for the upcoming fiscal year for the General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, Component Units and the Budget Resolution.

The budget is constructed in compliance with the State Uniform Accounting Budgetary Act of 1968 (Public Act 22 of 1968), as amended, which categorizes elements of the accounting and budget system into Funds, Departments or categories, Reserves and Expenditures.

The operations of each fund are accounted for as a separate self-balancing set of accounts that consist of assets, liabilities, fund equity and appropriate revenues and expenditures.

Budget Appropriation and Amendments

The City budget is adopted by the City Council on an activity or function/department basis. The City Manager is authorized by Budget Resolution to make budgetary transfers within the appropriation centers established through the budget. However, all transfers between appropriation centers may be made only by further action by the City Council.

City Council may make additional appropriations during the fiscal year for unanticipated expenditures required by the City, but such additional appropriations shall not exceed the amount of actual and/or anticipated revenue and available fund balance as estimated in the budget unless the appropriations are necessary to relieve an emergency endangering the public health, safety or welfare. The Council may also reappropriate funds among appropriation centers. Council is apprised of the budget status through quarterly reports prepared by the Finance Department.

BUDGET CALENDAR FY 2024/25

November-December 2023	Finance Department prepares budget documents and instructions for Department Directors.
January 6, 2024	City Council Goal Setting Meeting.
January 24, 2024	Electronic distribution of budget documents and instructions and forms to Department Directors.
January 24-31, 2024	Finance Pre-submittal Meetings with Departments (optional) as requested by department heads.
By February 20, 2024	Departmental Budget Requests submitted to Finance Department.
By March 5, 2024	Major and Local Road Budgets submitted to Finance Department.
March 12-15, 2024	Finance Department Budget Review Meetings with Departments.
March 21-28, 2024	City Manager Budget Review meetings with Departments and District Court on General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, and Component Units.
April 11-May 5, 2024	Budget Document Preparation.
May 7, 2024	Transmittal of FY 2024-25 draft budget document to City Council.
May 15, 2024	Budget Overview presented to City Council at Study Session.
May 15-16, 2024	Budget review study sessions with City Council.
June 4, 2024	In accordance with City Charter Section 6.04 and MCL Section 141.412, at least six (6) days before the Public Hearing below, the City Clerk: - files a Public Notice of the Public Hearing on Proposed FY 2024-25 Budget and tax rates to support the Proposed Budget, and - makes a copy of the Proposed FY 2024-25 Budget document available to public.
June 10, 2024	Public Hearing and Adoption of Proposed FY 2024-25 Budget Resolution and tax rates to support the Proposed Budget.

FINANCIAL POLICIES

GENERAL

All budgetary funds must be balanced. Total anticipated revenue plus appropriations from the beginning fund balance and reserves, in excess of prudent designations of fund balance and reserves, must equal total estimated expenditures for all funds.

The City will strive to establish and maintain an unassigned fund balance of 15-25% of the General Fund expenditures for the subsequent year to pay expenditures caused by unforeseen emergencies, cash shortfalls caused by revenue declines or delays and mitigate the need for short term borrowing.

General fund encumbrances outstanding at the fiscal year end will not be charged to the current year budget but may be assigned from fund balance and automatically re-appropriated in the new budget year and when paid charged to the new fiscal year. The new fiscal year budget may need to be amended to support the re-appropriated encumbrances, if budget funds were not sufficiently available to be carried forward with the encumbrances.

All budgets shall be adopted on a basis consistent with generally accepted accounting principles promulgated by the Governmental Accounting Standards Board. Revenues are budgeted when they become measurable and available and expenditures are charged against the budget when they become measurable, a fund liability has been incurred and that liability will be liquidated with current resources.

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the City conform to generally accepted accounting principles as applicable to governmental units. The following is a summary of the significant accounting policies.

FUND ACCOUNTING

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The various funds are grouped into generic fund types in two broad categories as follows.

BUDGETARY & GOVERNMENTAL FUNDS

General Fund

The General Fund has been identified as a major fund and contains the records of the ordinary activities of the City which are not accounted for in another fund. The fund contains appropriation for all operating departments of the city. City Council has broad discretionary powers over the utilization and financial resources of the General Fund. General Fund activities are financed by revenues from general property taxes, state-shared revenues and other sources.

Special Revenue Funds

Special Revenue Funds are used to account for the proceeds of earmarked revenues or financing activities requiring separate accounting because of legal or regulatory provisions. The primary special revenue funds are the Major and Local Road Funds, and the Public Safety Millage Fund which have been identified as major funds. The dedicated Recreation Special Millage Fund is also a Special Revenue Fund.

Debt Service Funds

Debt Service Funds are used to account for the annual payment of principal, interest and expenses in connection with certain long-term debt other than enterprise fund bonds payable. The Local Road Special Assessment Debt Fund has been identified as a major fund.

Capital Projects Funds

Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities or outlays, other than those of proprietary enterprise funds. The Capital Improvement Fund has been identified as a major fund, and is used to account for the development of capital facilities and equipment other than those for Roads and Utilities.

Enterprise Funds

An Enterprise Fund is established when the intention is that the costs of providing goods or services is financed or recovered primarily through user charges. Enterprise Funds include the Water & Sewer Funds, which are included as a Financial Plan in the Supplemental Information section of this document.

COMPONENT UNITS

Component Units are legally separate entities for which the City is financially accountable. The Brownfield Redevelopment Authority is a Component Unit of the City created to facilitate the implementation of plans for the identification, treatment and revitalization of environmentally distressed areas within the City designated as Brownfield Redevelopment Zones. The Corridor Improvement Authority Fund is a Component Unit of the City created to correct and prevent deterioration in business districts, encourage historic preservation, and promote economic growth.

FIDUCIARY FUNDS

Trust and Agency Funds

Trust and Agency Funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, organizations, other governments or other funds. These include the Retirement System and Agency Funds. The Retirement System is accounted for in the same manner as a proprietary fund. Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The financial activity of the Agency Funds is limited to collection of amounts which are subsequently returned or paid to third parties and, accordingly, are limited to cash transactions.

BASIS OF ACCOUNTING

The budgets of General Governmental Funds are prepared on the modified accrual basis of accounting. Under this method, the City recognizes revenue when it becomes both measurable and available to finance current City operations. Expenditures are recorded when the related fund liabilities are incurred, except principal and interest on general obligation long-term debt, which are recorded when due. Modifications in such method from the accrual basis are as follows:

- A) Property taxes and other revenue that are both measurable and available for use to finance operations of the City are recorded as revenue when received.
- B) Interest on bonded debt and other long-term debt is not recorded as an expenditure until its due date.
- C) Payments for inventorable types of supplies are recorded as expenditures at the time of purchase.
- D) Normally, expenditures are not divided between years by the recording of prepaid expenses.

Enterprise, and non-expendable Trust and Pension Trust Fund are prepared on the full accrual basis. Under this method, revenues are recognized when earned and expenses are recognized when incurred.

CAPITAL ASSETS

Capital assets used in governmental fund type operations are recorded as expenditures at the time of purchase. All capital assets are recorded at cost, or if donated, at their estimated fair value on the date donated.

WATER AND SEWER SYSTEMS

Oakland County operates the City's water and sewer systems by contract. Periodically, the County transfers the net revenues to the City, which deposits them in the Water & Sewer Fund.

INVESTMENTS

Investments are recorded at cost, which approximates market value.

ELIMINATIONS

The total data presented is the aggregate of the fund types. No consolidating or other eliminations were made in arriving at the totals; therefore, they do not present consolidated information.

LEASE-PURCHASE CONTRACTS

The City is involved in the purchase by lease contract of the 47th District Court Facility from the City of Farmington Hills Building Authority, a City-created and directed authority, whose sole business activity is acquiring and leasing property to the City. Building Authority operations consist of the issuance and repayment of debt and the construction of facilities, all of which are reported in the appropriate City funds. The financial statements of the City of Farmington Hills Building Authority are consolidated with the financial statements of the City as follows:

- A) Assets of the Building Authority which are held for payment of outstanding bond issues are reported in the Debt Service Funds.
- B) Construction activities are recorded in a Capital Projects Fund.
- C) Fixed assets (completed construction projects) of the Building Authority are reported as Capital Assets.
- D) Remaining amounts due on bonds issued by the Building Authority are reported as non-current liabilities.

CAPITAL IMPROVEMENT BUDGET POLICIES

The City annually prepares and updates a Six Year Capital Improvement Program. This Program contains projects and equipment costs generally in excess of \$25,000. Total project cost and sources of funding, along with project descriptions, are outlined in the Capital Improvement Program. Areas included in the Program are: drainage, sanitary sewers and watermains, public facilities, sidewalks, transportation, equipment and parks and recreation facilities.

The purpose of the Six Year Program is to facilitate the orderly planning and infrastructure improvements, maintain, preserve and protect the City's existing infrastructure system and to provide for the scheduled replacement of equipment, and for the acquisition of new equipment, in order to insure the efficient delivery of services to the community.

In addition to the Six Year Capital Improvement Program, the City prepares a Capital Improvement Budget, which implements the first year of the Capital Improvement Program, to the extent that resources are available.

FINANCIAL REPORTING & AUDITING POLICIES

In accordance with Section 6.10 of the City Charter, an independent audit of all City funds is conducted annually by a Certified Public Accounting Firm. The Comprehensive Annual Financial Report (CAFR) is subject to the annual audit.

The annual audit will be conducted in accordance with generally accepted auditing standards (GAAP). The scope and procedures of the audit will be in conformance with the "Engagement Letter" signed by the City and the auditors. The City fully complied with the Governmental Accounting Standards Board (GASB) Pronouncement 34 in the most recent audits. The basis for budgeting follows the same basis as the audited financial statements.

While the City's annual audit includes the Water & Sewer Fund and Pension Funds, the annual budget does not include the Water & Sewer Fund and Pension Funds.

The City maintains a high standard of accounting practices. Accounting standards will conform to generally accepted accounting principles as established by GASB.

The Finance Department maintains a system of internal controls to safeguard the City's assets and insure accurate and timely accounting, reporting and disclosure.

The Finance Department prepares monthly budget and financial reports for internal management purposes. In addition to financial audits, every five years, the City conducts a Managerial Audit. These audits are conducted by an independent consultant or consultants chosen by City Council, who determines the scope of the audit, as well as the nature of the report that is presented to City Council.

CASH AND INVESTMENT POLICIES

On November 16, 1998, the City Council adopted an extensive Investment Policy for all the funds of the City, excluding Employee Pension Assets. This Policy has been amended as recently as February 26, 2018.

The Policy stresses legal compliance with Public Act 20 of 1943 as amended by Public Act 196 of 1997 as to type of investments permitted, which include certificates of deposits, treasury bills, obligations of U.S. Government agencies, notes, bonds, commercial paper (two highest ratings), repurchase agreements, bankers acceptances, pools or mutual funds with legal investments and full faith and credit U.S. agency paper.

The investment objective of the City is "S.L.Y.," Safety, Liquidity and Yield.

The City has received certification from the Municipal Treasurer's Association of the United States and Canada, certifying that the City's Investment Policy meets the standards established by that body.

The City's Investment Policy covers the following areas and topics:

- A) Objectives
- B) Combining of funds/prorating of interest among funds
- C) Delegation of authority (employees authorized to place investments)
- D) Prudence - Prudent Person Principle
- E) Ethics and Conflict of Interest
- F) Internal Control
- G) Reports and Accounting
- H) Diversification of percentages of portfolio allowed for each type of investment maturity schedule and financial institution
- I) Criteria for selecting banks and dealers
- J) Safekeeping, custody, investment procedure and internal control
- K) Glossary of terms

DEBT MANAGEMENT POLICY

The City limits short term borrowing to cover cash flow shortages through the issuance of tax anticipation notes. The issuance of long-term debt will be limited to capital improvements or projects that cannot be financed from current revenues or resources. For purposes of this policy, current resources are defined as that portion of fund balance in excess of required reserves.

The maturity of the bond issues will not exceed the useful life of the capital improvement project. Long term bonding will be considered when future citizens will receive a benefit from the improvement. The City's Statement of Legal Debt Margin calculation is located in the Debt Service Fund Section of this Budget Document.

The City will limit its general obligation long term debt to 10% of the City's State Equalized Value (Assessed Value), excluding the following bonds from the limitation:

- A) Special Assessment Bonds;
- B) Mortgage Bonds;
- C) Transportation Fund Bonds;
- D) Revenue Bonds;
- E) Bonds issued, or contract or assessment obligations, incurred to comply with an order of the Water Resources Commission or a court of competent jurisdiction;
- F) Other obligations incurred for water supply, sewage, drainage or refuse disposal projects necessary to protect the public health by abating pollution;
- G) Bonds issued for the construction, improvement or replacement of a combined sewer overflow abatement
- H) Bonds issued to pay premiums or establish self insurance contracts in accordance with Act 202, Public Acts of Michigan, 1943, as amended;

In addition, the City will establish and follow general debt limitation guidelines for the debt capacity measures below:

- A) Net Debt as a Percentage of Taxable Value;
- B) Net Debt per Capita;
- C) Net Debt per Capita as a Percentage of Income per Capita;
- D) Annual Debt Service Expenditures as a Percentage of Annual Total Expenditures for the Governmental Activities; and
- E) Annual Debt Service Expenditures as a Percentage of Annual Total Revenue for the Governmental Activities.

All other bonds are not subject to financial limitations.

The City will maintain communications and relations with bond rating agencies and endeavor to improve or maintain its current bond rating annually.

TAX ABATEMENT POLICY

On February 9, 1998, the City Council adopted a Tax Abatement Policy. The Policy was revised on February 28, 2000, July 28, 2003, October 11, 2004 and January 28, 2019.

Criteria with which a business must comply in order for City Council to consider an Industrial Development District Tax Abatement Proposal

- A) The abatement must include funding from a State or Federal program, unless the project is for redevelopment or rehabilitation or for new personal property only (if the new personal property request creates or retains new jobs within the City of Farmington Hills).
- B) The tax abatement will not cause a negative impact on local tax revenues.
- C) The business qualifying for an Industrial Development District Tax Abatement must remain within the City of Farmington Hills for twice the length of the tax abatement period and if a move out of the community should occur, the business shall repay the entire amount of the abatement and it shall be a lien on the property until paid.

PURCHASING POLICIES

On March 26, 2012, the City Council adopted a Resolution establishing the amended City Purchasing Policies and Procedures. These Policies comply with Section 9.12 of the City Charter authorizing the City Council to establish Purchasing Policies and require sealed bids to authorize all awards for goods and services over \$10,000. The Policy provides for a centralized purchasing system administered by the City's Director of Central Services, who reports to the City Manager.

All goods and services aggregating in excess of \$10,000 in a fiscal year are formally bid, which is in writing, sealed and submitted in accordance with written specifications and opened at a public bid opening. Bid awards exceeding \$10,000 are reviewed and approved by City Council. Purchase orders from \$3,000 - \$10,000 are approved by the City Manager after receipt of three written quotations. Items under \$3,000 are awarded by the Director of Central Services after solicitation of three verbal quotations.

The Policy also provides for procurement in cases of emergency situations threatening public health, welfare and safety, subject to after the fact review of the basis of the emergency and the selection of the particular vendor to be placed in the purchasing file.

The 12-page Policy Document and 17-page Procedures Document cover topics such as:

- A) Organization and Authority
 - 1) Role of the City Council
 - 2) Role of the City Manager
 - 3) Role of the Director of Central Services
- B) Standards of Conduct
- C) Policy Amendment Procedures
- D) Bid specification preparation, bidding procedures, bid opening, bid awards, correction of bids
- E) Rules against subdivision to avoid sealed bid and Council award procedures
- F) Procurement of professional services

REVENUE POLICIES

The City will maintain sound appraisal procedures and practices to reflect current property values.

The City will minimize the impact of property tax financing for city services by seeking alternative financing such as grants, user fees, and upgrading/enhancing the property tax base.

The City will project its annual revenues based on historical data, county, state and national economics and new statutes.

The City will finance essential City services that have a city-wide benefit from revenue sources generated from a broad base, such as property taxes and state shared revenues.

The City will review fee structures to charge the cost of service to the benefiting property owners and customers serviced, while being sensitive to the needs of low-income individuals.

The City will make all current expenditures with current revenues, avoiding procedures that balance current budgets by postponing needed expenditures, accruing future revenues, or rolling over short-term debt.

GRANTS MANAGEMENT POLICY

The City has established Policies and Procedures to Administer and Manage Federal Grant Awards.

The Policies and Procedures include the requirements for the Grant Development, Application and Approval Process; Grant Program Implementation; Financial and Budgetary Compliance; Recordkeeping; Allowable and Unallowable Costs; Cash Management; Davis-Bacon Act Compliance; Grant Eligibility; Equipment and Real Property Management; Grant Matching, Level of Effort and Earmarking; Period of Availability; Procurement and Vendor Suspension and Debarment; Program Income; Real Property Relocation and Acquisition; Grant Reporting; Record Retention and Access; and Sub-recipient Monitoring.

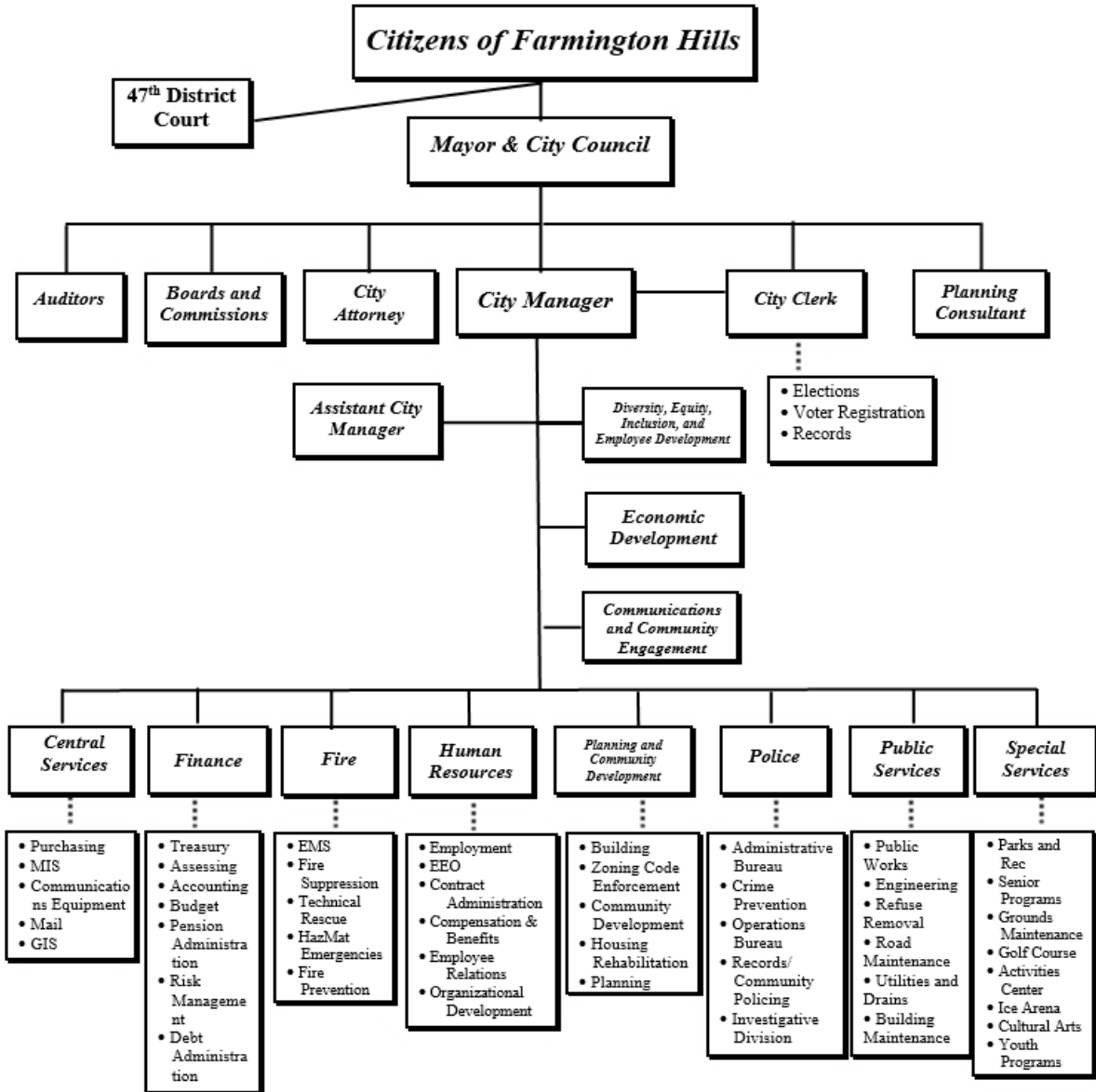
FINANCIAL POLICY BENCHMARKS

Financial Policy Benchmarks

Status

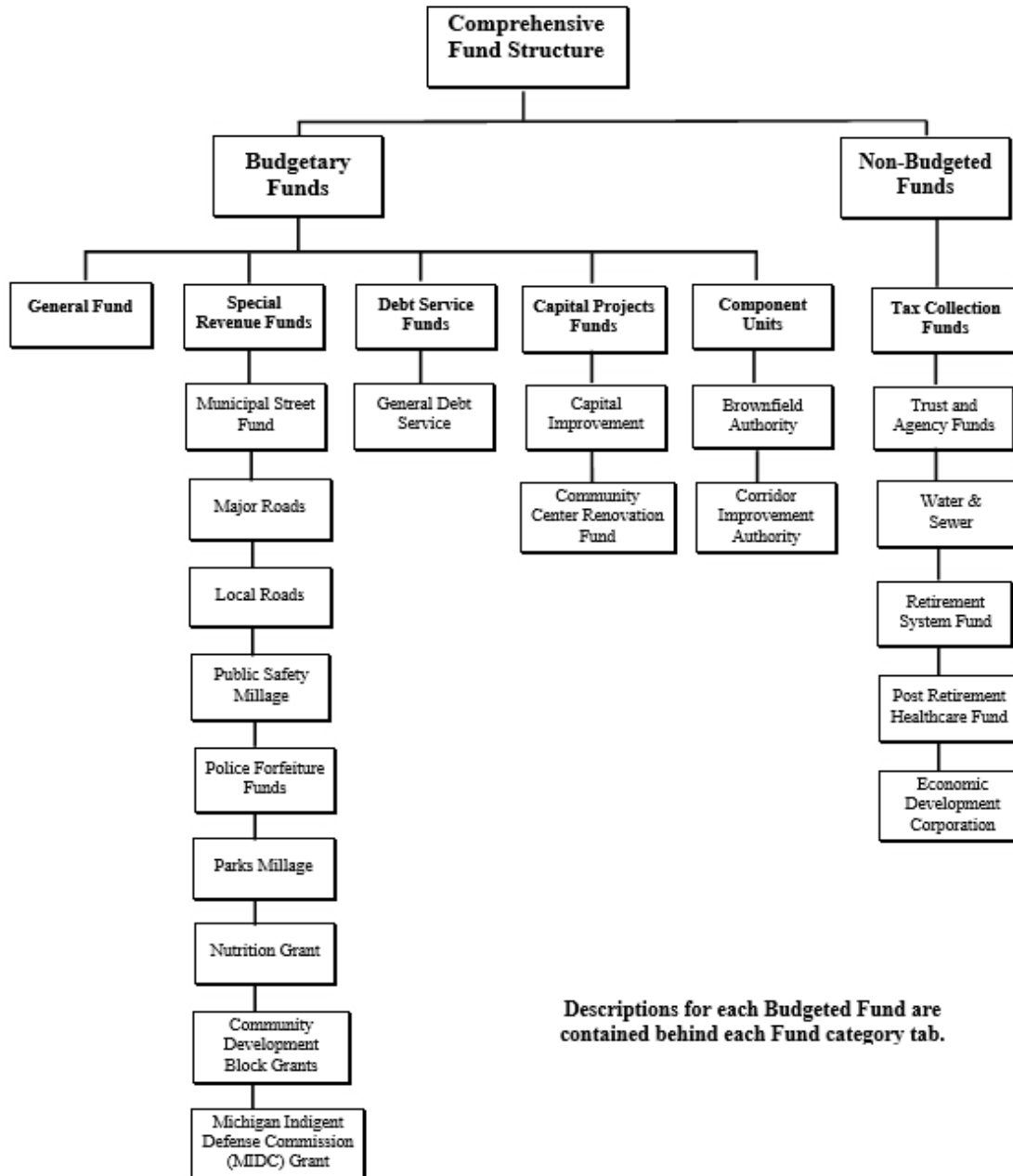
<u>Fund Balance</u> Unassigned General Fund – fund balance = 15% - 25% of General Fund Expenditures + Transfers-out.	<u>Fund Balance</u> Unassigned General Fund - fund balance = 71.8% of Expenditures + Transfers-out (FY 2022/23 audit).
<u>Accounting, Auditing, Financial Reporting Policy</u> Produce Annual Comprehensive Financial Report (ACFR) in accordance with GAAP.	<u>Accounting, Auditing, Financial Reporting Policy</u> Received the GFOA Certificate of Achievement of Excellence in Financial Reporting for the City's FY 2022/23 ACFR for the 26th consecutive year.
<u>Revenue Policy</u> Maintain a diversified and stable taxable revenue base.	<u>Revenue Policy</u> 2023 Taxable Value base comprised of: Residential 70% Non-Residential 30%
Maintain sound appraisal procedures and practices to reflect accurate property rates	Equalization factor of 1.
<u>Investment Policy</u> Analyze market conditions to maximize yields while maintaining the integrity and safety of principal.	<u>Investment Policy</u> The City's average rate of return on investments generally exceeds the benchmark 3-month Treasury Bill Rate.
<u>Debt Policy</u> Maturity of bond issues will not exceed useful life of capital improvements they finance.	<u>Debt Policy</u> No bond issue has a maturity schedule beyond 25 years.
Maintain a sound relationship with major bond rating agencies and an investment grade bond rating.	Moody's rating: Aa1 Standard & Poor's rating: AAA
<u>Capital Improvement Policy</u> Maintain long range pre-planning of capital improvements and infrastructure.	<u>Capital Improvement Policy</u> The Planning Commission annually prepares a six-year Capital Improvement Plan.
Implement annually capital improvements in accordance with an adopted six-year capital improvement program within revenue restraints.	Capital Improvements proposed for FY 24/25: Millions\$
Facilities: \$ 3.0 Roads: \$ 27.9 Equipment: \$ 5.3 Drainage: \$ 6.5 Sidewalks: \$ 1.1	
<u>Financial Policy</u> Place emphasis on areas of long-term importance such as, employee relations, automation, and technology improvements.	<u>Financial Policy</u> Funding for City-Wide technology ensures a reliable network and funding for employee development maintains positive employee relations.
Produce a budget document that is a policy tool, a public information document, a financial control mechanism and a management tool.	Received the GFOA "Distinguished" Budget Presentation award for FY 2023/24, which is the 40th consecutive year the City has received this award.
Integrate performance measurement and productivity indicators in the budget.	Continue to update budget document with performance measures including output and efficiency.
All budgetary funds must be balanced.	The budget is balanced – estimated revenue and available fund balance are equal to or greater than estimated expenditures.
Maintain adequate level of funding for employee retirement systems.	FY 2022/23 Funded Ratio (per the Actuarial Reports): • Employees' Retirement System 73% • Post-Retirement Healthcare Fund 116%
Enhance the property tax base.	2023 Community Investment - New, Additions & Improvements: Residential: 67 new units valued at \$19.1 million, \$12.6 million in improvements/additions to 774 existing units. Commercial: \$35 million

CITY OF FARMINGTON HILLS



CITY OF FARMINGTON HILLS

FINANCIAL ORGANIZATION STRUCTURE



Descriptions for each Budgeted Fund are contained behind each Fund category tab.

BUDGETED EMPLOYEE STATISTICS

EMPLOYEE STATISTICS

Department/Function	FY 21/22	FY 22/23	FY 23/24	FY 24-25		
	Full Time	Full Time	Full Time	Full Time	Part Time FTE*	Total
General Fund:						
City Administration	5	5	5	3	0.70	3.70
Diversity, Equity, and Inclusion	0	0	0	1	0.00	1.00
Economic Development	0	0	0	1	0.00	1.00
Communications & Comm. Eng.	4	5	6	7	0.65	7.65
Finance	19	20	20	20	1.25	21.25
City Clerk	6	6	6	6	1.15	7.15
Human Resources	4	5	5	7	0.60	7.60
Central Services	10	10	10	13	0.50	13.50
Police	143	149	152	152	11.22	163.22
Fire	63	65	73	73	5.85	78.85
Planning & Community Dev.	19	19	19	21	0.94	21.94
Public Services:						
Administration-PS	4	4	4	4	0.00	4.00
Road Maintenance	22	22	22	22	3.29	25.29
Building Maintenance	4	4	4	4	0.00	4.00
Engineering	14	14	14	14	3.10	17.10
D.P.W. Garage	10	10	10	10	0.38	10.38
Waste Collection/Recycling	1	1	1	1	0.00	1.00
Special Services:						
Administration-SS	16	16	15	15	24.61	39.61
Senior Adults	5	5	5	5	19.36	24.36
Parks	10	10	10	10	16.17	26.17
Cultural Arts	3	3	3	3	15.37	18.37
Golf Course	2	2	2	3	10.88	13.88
Recreation	4	5	5	5	36.15	41.15
Ice Arena	3	3	3	3	3.28	6.28
TOTAL CITY	371	383	394	403	155.45	558.45

*FTE (Full Time Equivalent) Represents part-time employee hours divided by 2080.

FULL TIME EMPLOYEE STATISTICS SUMMARY

	FY 21/22	FY 22/23	FY 23/24	FY 24/25
FULL TIME	371.00	383.00	394.00	403.00
FTE	182.38	200.64	204.25	155.45
TOTAL FULL TIME & FTE	553.38	583.64	598.25	558.45

The number of full-time employees has been increased in FY 24-25 to reflect the following additional personnel:

One (1) Marketing Specialist
 Two (2) Information Systems Analysts
 One (1) Buyer
 Two (2) Human Resources Analysts
 One (1) Assistant Building Official
 One (1) Plumbing Inspector
 One (1) Police Officer
 One (1) Golf Laborer
Total New Personnel: Ten (10)

TAX OVERVIEW

The most important decision made annually by City Council is the establishment of the fiscal year tax rate levy and the allocation of this rate among the property tax supported Funds. The Tax Rate Millage for FY 2023/24 and the last four fiscal years and the taxable value for FY 2023/24 are outlined below:

Advalorem Taxable Value (subject to City taxation)* = \$4,517,580,420
IFT Taxable Value = \$3,807,497

Source	Purpose	Date of Election	Date of Expiration	Last Tax Year	Actual Tax Rate FY 2021/22	Proposed Tax Rate FY 2022/23	Proposed Tax Rate FY 2023/24	Proposed Tax Rate FY 2024/25
Charter PA 298 PA 359	Operations				5.4072	5.2909	5.2909	5.2723
	Capital				2.0147	1.9714	1.9714	1.9645
	Debt Service				0.6017	0.5887	0.5887	0.5866
	Total Charter Operating Millage				8.0236	7.8510	7.8510	7.8235
	Refuse Removal				0.7530	0.7333	0.6842	0.6452
	Advertising				0.0134	0.0125	0.0118	0.0110
Voted	Road Millage	11/4/2014	6/30/2025	2024	1.9045	1.8635	1.8635	1.8569
Voted	Road Millage	11/6/2018	Perpetual		2.6730	2.6155	2.6155	2.6063
Voted	Parks	8/17/2018	6/30/2029	2028	0.4646	0.4546	0.4546	0.4530
Voted	Public Safety	11/4/2021	6/30/2032	2031	1.6187	1.6634	1.6634	1.6575
Voted	Public Safety	11/3/2015	6/30/2026	2025	1.4058	1.3755	1.3755	1.3706
	Total Voted Millage				8.0666	7.9725	7.9725	7.9443
	TOTAL TAX RATE				16.8566	16.5693	16.5195	16.4240

2024 TAXABLE VALUE ANALYSIS BY CLASS

CLASS	2023 Taxable	Net New	Adjustment	2024 Taxable	% of Taxable Adjustment	% of Taxable Roll
COMMERCIAL	923,405,640	5,205,148	45,196,172	973,806,960	4.89%	21.56%
INDUSTRIAL	145,725,250	(273,027)	9,102,687	154,554,910	6.25%	3.42%
RESIDENTIAL	2,938,629,300	36,729,366	186,369,434	3,161,728,100	6.34%	69.99%
REAL PROPERTY	4,007,760,190	41,661,487	240,668,293	4,290,089,970	6.01%	94.96%
PERSONAL	230,364,150	8,309,900	(11,183,600)	227,490,450	-4.85%	5.04%
GRAND TOTAL	4,238,124,340	49,971,387	229,484,693	4,517,580,420	5.41%	100.00%
GRAND TOTAL*	4,238,124,340	49,971,387	229,484,693	4,517,580,420	6.59%	100.00%

* Including Net New.

ANALYSIS OF TAX SAVINGS FROM TAXABLE VALUE (T.V.) VERSUS S.E.V.*

	2024 S.E.V.	2024 TAXABLE	S.E.V. TO T.V. REDUCTION
COMMERCIAL	1,366,180,350	973,806,960	392,373,390
INDUSTRIAL	235,878,470	154,554,910	81,323,560
RESIDENTIAL	4,324,241,180	3,161,728,100	1,162,513,080
REAL PROPERTY	5,926,300,000	4,290,089,970	1,636,210,030
PERSONAL	227,502,280	227,490,450	11,830
GRAND TOTAL	6,153,802,280	4,517,580,420	1,636,221,860

Property taxpayer savings (using 2023 millage rates) are:

City Taxes at 16.5195 mills	\$ 27,029,567
Total Taxes at 43.1827 mills **	\$ 70,656,478

*S.E.V. - State Equalized Value (50% of Fair Market Value)

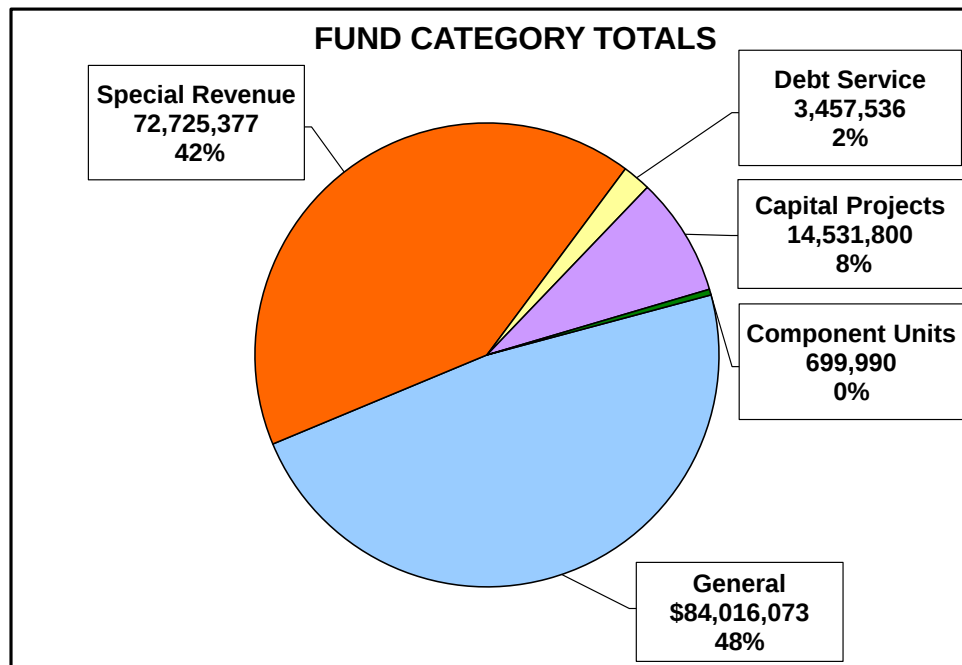
**2023 Farmington Schools Homestead tax rate

Pursuant to Michigan Law, property taxes are levied against Taxable Value, which is capped at the rate of inflation until the property is transferred. State Equalized Value represents 50% of market value and was the basis for the property tax levy until Proposal A was adopted in 1994.

FUND OVERVIEW

The City's General Fund accounts for 47.67% or \$83.7m of the total expenditure budget, including inter-fund transfers. City resources for the entire City's operating departments are financed through the General Fund. The City Council has wide discretionary power over the financial resources attributable to this Fund. Detailed revenue and expenditures by Fund and revenue by source and expenditures by type are portrayed in schedules and graphs within this section as well as their percentage share of the total financial picture. The composition of the Fund category expenditures in the budget document including other financing uses (transfers out) are:

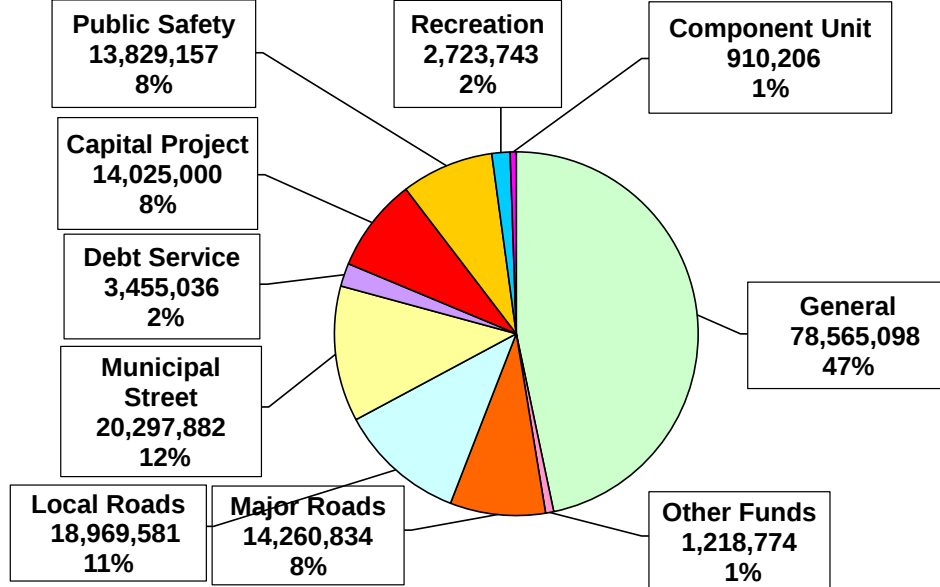
Fund Category	Budget	Percentage
General	\$84,016,073	47.89%
Special Revenue	72,725,377	41.46%
Debt Service	3,457,536	1.97%
Capital Projects	14,531,800	8.28%
Component Units	699,990	0.40%
Total	\$175,430,777	100.00%



SUMMARY OF BUDGETARY FUNDS BY FUND TYPE FY 2024/25

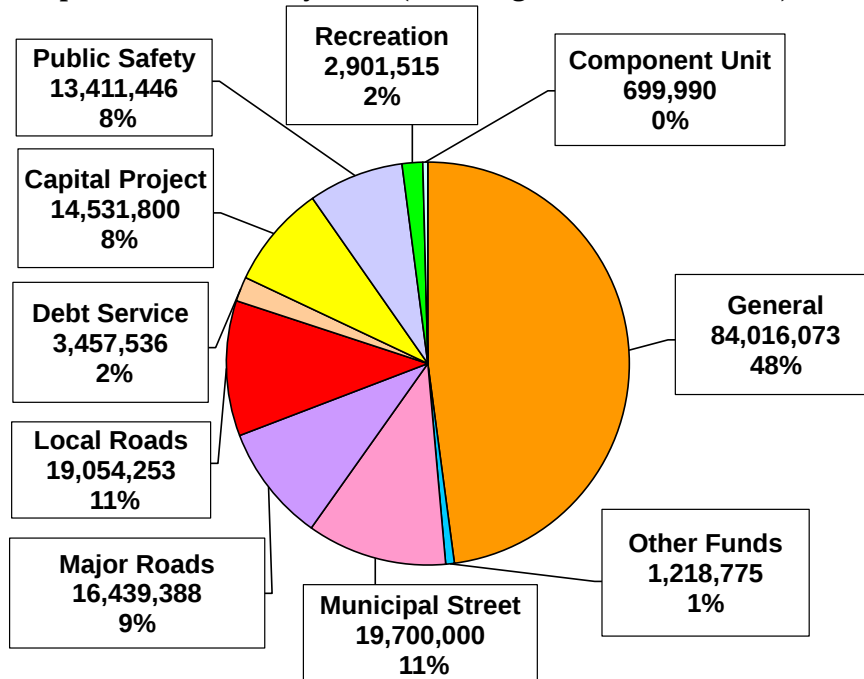
Budgeted: \$ 168,255,312

Revenue Dollars by Fund (including inter-fund transfers)



Budgeted: \$ 175,430,777

Expenditure Dollars by Fund (including inter-fund transfers)

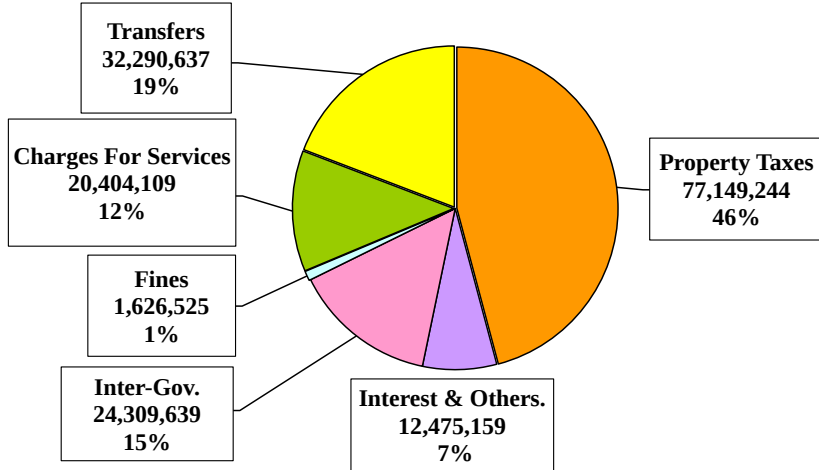


SUMMARY OF BUDGETARY FUNDS BY REVENUE SOURCE AND EXPENDITURE TYPE

FY 2024/25

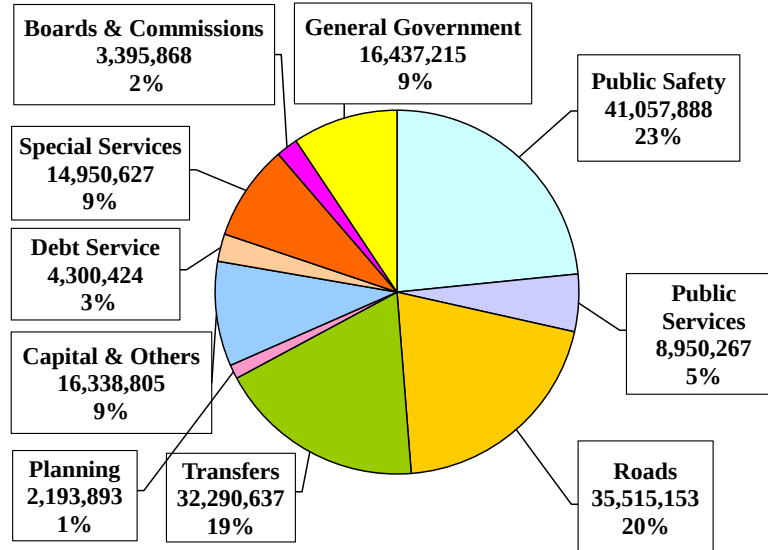
Budgeted: \$ 168,255,312

Revenue Dollars by Source (including inter-fund transfers)



Budgeted: \$ 175,430,777

Expenditure Dollars by Type (including inter-fund transfers)



Note: Variances between revenue and expenditures are from Fund Balance.

CONSOLIDATED BUDGET SUMMARY

FY 2024/25

	General Fund	Special Revenue Funds	Debt Service Funds	Capital Project Funds	Component Units	Total Funds
FUND BALANCE AT JULY 1, 2024	\$57,026,576	\$15,832,503	\$49,042	\$1,348,286	\$2,944,113	\$77,200,520
REVENUES						
Property Taxes	40,612,943	35,644,738	0	0	891,562	77,149,244
Intergovernmental	11,084,245	13,075,394	50,000	100,000	0	24,309,639
Charges for Service	20,404,109	0	0	0	0	20,404,109
Interest Income	1,273,271	508,114	200	530,000	18,644	2,330,229
Fines and Forfeitures	1,626,525	0	0	0	0	1,626,525
Other/Miscellaneous	2,247,155	302,775	0	0	0	2,549,930
Total Revenues	77,248,248	49,531,021	50,200	630,000	910,206	128,369,674
EXPENDITURES						
Boards and Commissions	3,395,868	0	0	0	0	3,395,868
General Government	16,437,215	0	0	0	0	16,437,215
Public Safety	28,814,417	12,243,471	0	0	0	41,057,888
Planning, Community & Econ. Dev.	2,193,893	0	0	0	0	2,193,893
Public Services	8,950,267	0	0	0	0	8,950,267
Special Services	14,950,627	0	0	0	0	14,950,627
Highways and Streets	0	32,520,153	0	2,995,000	0	35,515,153
Appointed Council	0	671,825	0	0	0	671,825
Contractual Services	0	93,900	0	0	0	93,900
Land Acquisition, Capital Improvements and Other	0	3,342,790	2,500	11,536,800	690,990	15,573,080
Debt Service Principal	0	755,000	2,285,544	0	0	3,040,544
Debt Service Interest	0	90,388	1,169,492	0	0	1,259,880
Total Expenditures	74,742,286	49,717,527	3,457,536	14,531,800	690,990	143,140,140
Revenues over/(under)						
Expenditures	2,505,962	(186,506)	(3,407,336)	(13,901,800)	219,216	(14,770,465)
OTHER FINANCING						
SOURCES AND USES						
Proceeds from Bond Sale	0	0	0	7,595,000	0	7,595,000
Transfers In	1,316,850	21,768,951	3,404,836	5,800,000	0	32,290,637
Transfers Out	(9,273,787)	(23,007,850)	0	0	(9,000)	(32,290,637)
Total	(7,956,937)	(1,238,899)	3,404,836	13,395,000	(9,000)	7,595,000
Excess Revenues and Other						
Financing Sources over/(under)						
Expenditures and Other Uses	(5,450,975)	(1,425,405)	(2,500)	(506,800)	210,216	(7,175,465)
FUND BALANCE AT JUNE 30, 2025	\$51,575,601	\$14,407,098	\$46,542	\$841,486	\$3,154,329	\$70,025,054
Total exp + OFU	84,016,073	72,725,377	3,457,536	14,531,800	699,990	175,430,777
	47.891%	41.455%	1.971%	8.283%	0.399%	100.00%
Percentage Change in Fund Balance	-9.56%	-9.00%	-5.10%	-37.59%	7.14%	-9.29%
Total Rev + OFS	78,565,098	71,299,972	3,455,036	14,025,000	910,206	168,255,311

SCHEDULE OF INTERFUND TRANSFERS

FY 2024/25

Fund Transfer From	Fund Transfer To	Amount	Amount	
General Fund	Nutrition Fund	68,951		(1)
	General Debt Service Fund	3,404,836		(2)
	Capital Improvement Fund	5,800,000		(3)
	Community Center Renovations Fund	0		(3)
	Total General Fund		9,273,787	
Municipal Street Fund	Major Roads Fund	5,800,000		(3)
	Local Roads Fund	13,900,000		(3)
	Total Municipal Street Fund		19,700,000	
Major Roads Fund	Local Roads Fund		2,000,000	(3)
Parks Millage Fund	General Fund		1,307,850	(1)
Capital Improvement Fund	General Debt Service Fund		0	(2)
Brownfield Redevelopment Authority Fund	General Fund		9,000	(1)
Total Interfund Transfers			\$32,290,637	

- (1) Transfer of discretionary funds to be used for the benefit of the community.
 (2) Transfer for debt service payments.
 (3) Transfer for Capital improvements.



FY 2024-25 BUDGET

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GENERAL FUND

The City's General Fund contains the budgetary and financial controls for all the City's activities and functions which are not accounted for in other specialized funds, which contain restrictions on the usage of the Fund's assets, mandated by City Charter, State Statute, or bond covenants. This Fund contains budgets for all the Operating Departments of the City. A vast variety of revenues such as general property taxes, license fees, court revenues, permits, recreation user charges, investment income, service fees, State Shared Revenues and grants provide the economic resources for the operation of this Fund. City Council has broad discretionary powers over the utilization of financial resources of the General Fund.

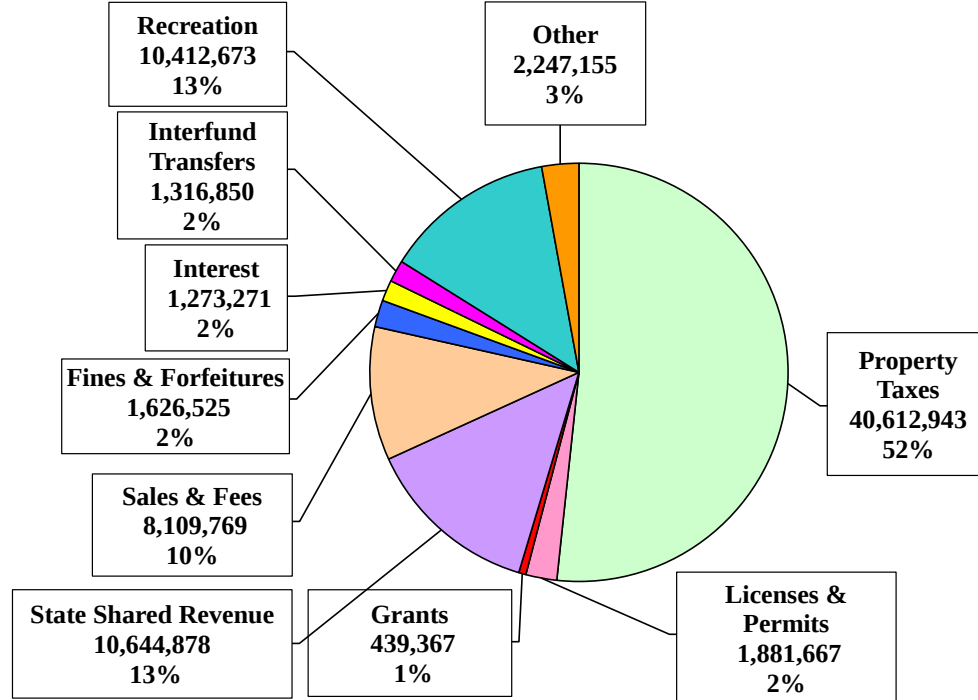


GENERAL FUND

FY 2024/25

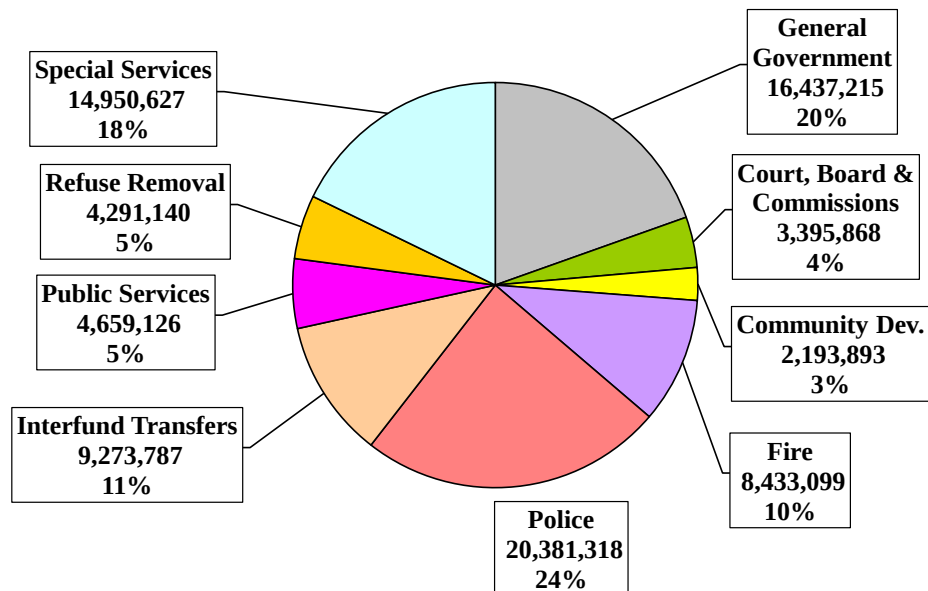
Budgeted: \$ 78,565,098

Total General Fund Revenue and Transfers In



Budgeted: \$ 84,016,073

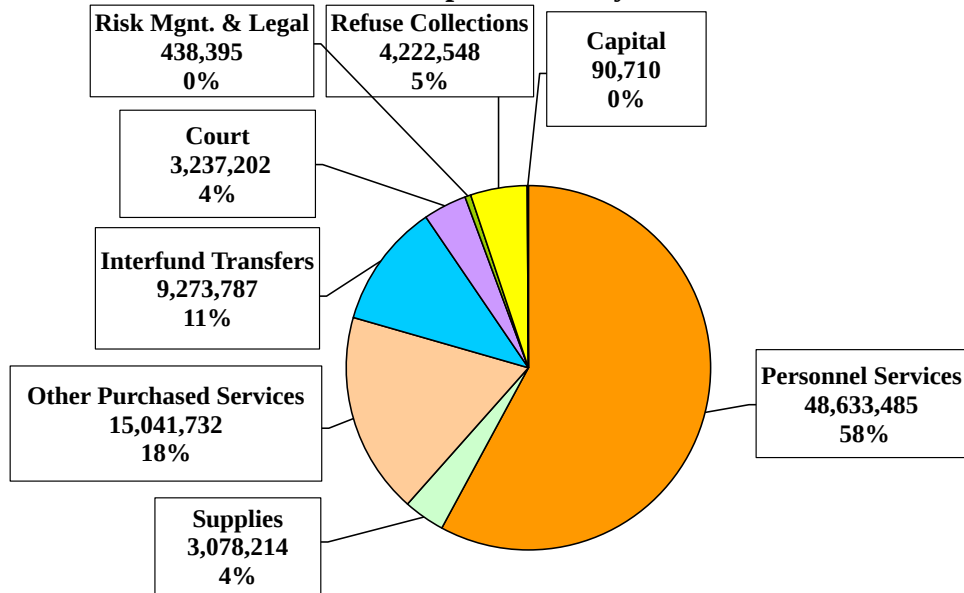
Total General Fund Expenditures and Transfers Out



**GENERAL FUND
FY 2024/25**

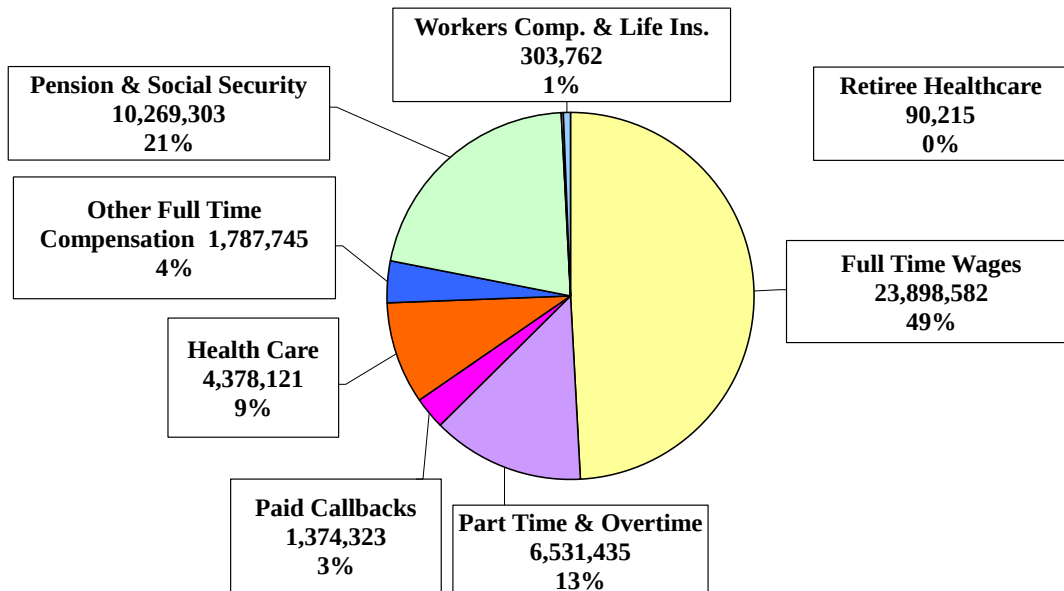
Budgeted: \$ 84,016,073

General Fund Expenditures by Classification



Budgeted: \$ 48,633,485

General Fund Personnel Services



GENERAL FUND REVENUE ANALYSIS

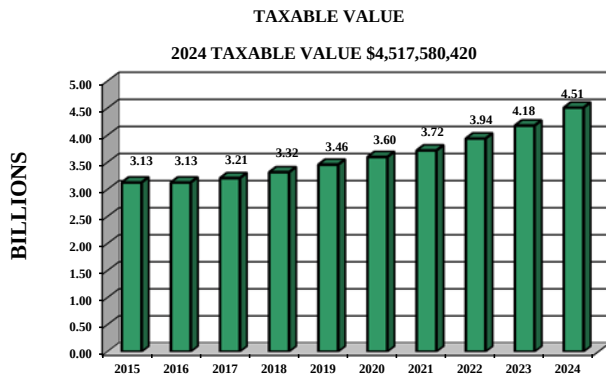
City Property Taxes

The Major Source of Revenue for the General, Municipal Street, Public Safety Millage, General Debt Service, Capital Improvement, Park Millage, and Brownfield Redevelopment Authority Funds is generated by City Property Taxes. These taxes are levied on both real and personal property within the community. Real property is categorized in three major classifications: residential, commercial, and industrial parcels.

The Taxable Value of \$4,517,580,420 for FY 2024/25 was established on 12/31/23.

This category also consists of delinquent tax collections, penalties, interest, delinquent taxes, IFT Payments, and administration fees.

Total General Fund property tax related revenues are projected at \$40,688,070 for FY 2024/25.



With the implementation of a State Constitutional Amendment commonly known as “Proposal A” (approved by the State electorate in 1994), increases in Taxable Value of individual parcels are limited to the Consumer Price Index or 5%, whichever is lower. This applies to all parcels that do not transfer ownership. Properties which change ownership or where new additions or construction takes place can be assessed at 50% of Fair Market Value.

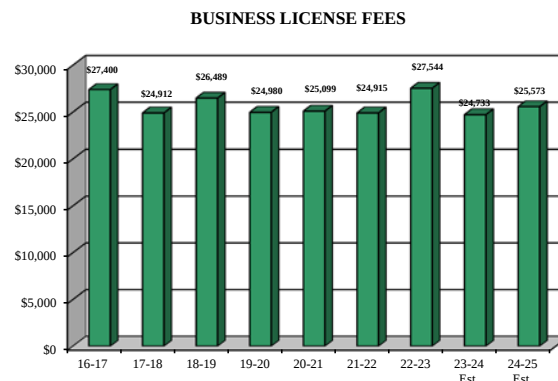
Property Taxes are the function of two variables: Taxable Value and Tax Rate. The Total Taxable Value (less Renaissance Zone) multiplied by the Tax Rate allocated to the General Fund will calculate the total property tax for the General Fund.

Property Taxes represent 54% of the General Fund Revenue, up from 49.97% last year. The proposed General Operating Millage (\$1 per \$1,000 of Taxable Value) is 7.8510, which covers operations, debt service and capital outlays.

Real Property Taxes that are delinquent at March 1, 2024 will be sold to the County Treasurer. Therefore, real property taxes will be 100% collectable for cash flow purposes.

Business Licenses and Permits

Business licenses and permits are revenues derived from licenses issued to various classes of businesses conducting operations within the City boundaries. This revenue source represents fees charged to owners and contractors for permits that allow the construction of new structures as well as improvements to existing structures. Mechanical permits such as heating/air conditioning, electrical, and plumbing are also included in this category.

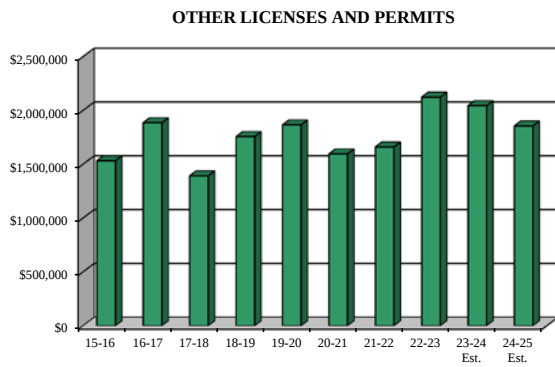


This category of revenue is projected at \$25,573 for FY 2024/25.

General Fund Revenue Analysis

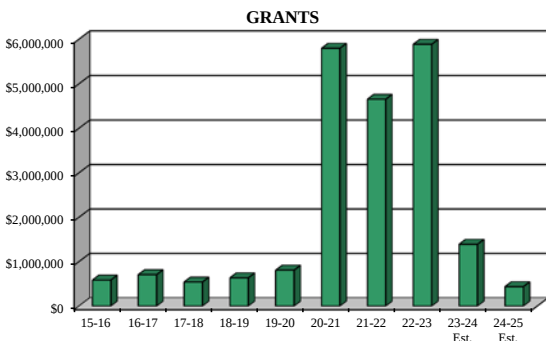
Other Licenses and Permits

This revenue source represents fees charged to owners and contractors for permits that allow the construction of new structures as well as improvements to existing structures. Mechanical permits such as heating/air conditioning, electrical, and plumbing are also included in this category. Revenue estimates for this classification are \$1,856,094 for FY 2024/25.



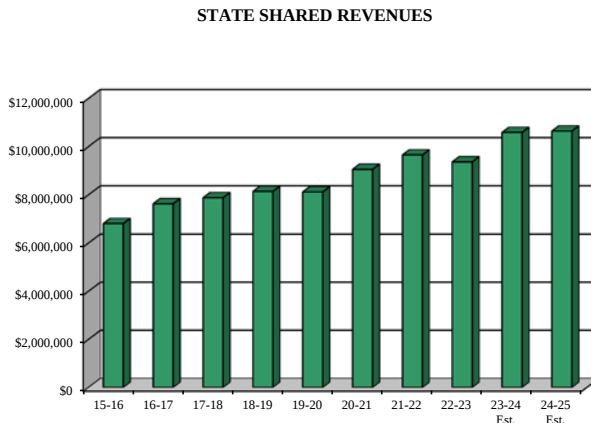
Grants

Grant revenue is primarily based on a Suburban Mobility Authority for Regional Transportation (SMART) Grant, and Auto Theft Grant. Grant Revenue is estimated at \$439,366 for FY 2024/25.



State Shared Revenues

A major source of revenue for the City is State levied and collected taxes on sales, which are shared with local units of government. The Michigan Constitution allocates a portion of the state sales tax to be distributed to local units on a per capita basis, using the last decennial census to determine population. The Legislature has allocated an additional portion of the sales tax to be distributed to the local units, based on taxable value per capita, unit type, population and yield equalization. This allocation is now based on compliance with the State's City, Village and Township Revenue Sharing (CVTRS) Program. In addition, this revenue source now also includes the State's reimbursement of exempt personal property taxes.

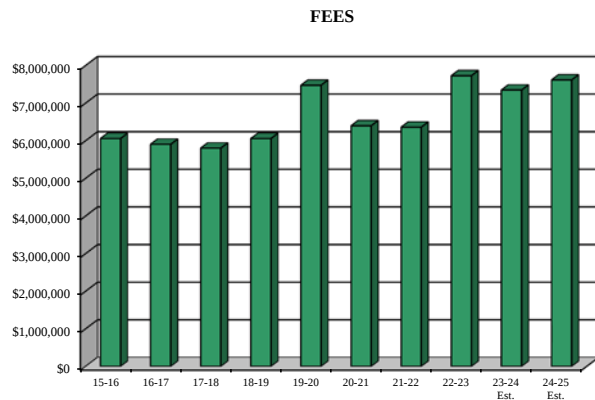


The FY 2023/24 revenues are based on the State's Budget estimates. This amount is projected to be \$10,644,877 or 13.58% of the General Fund Revenue Budget, up from 13.4% last year.

General Fund Revenue Analysis

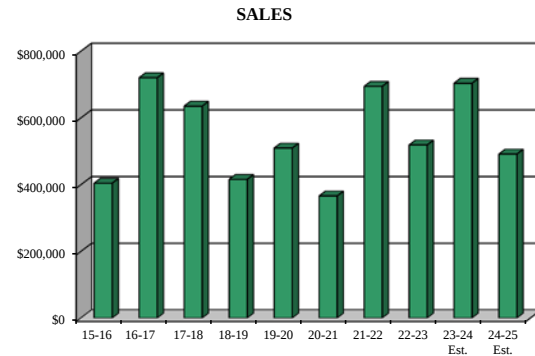
Fees

Sources for these revenues are fees charged for various services provided by the City. This category accounts for \$7,617,883 of the General Fund Revenues. The largest revenue fee items in this group are \$1,175,595 for cable franchise fees, \$2,981,756 for Advanced Life Support (ALS) fees, and \$1,492,683 for curbside recycling fees. Other revenues are estimated on anticipated development and construction and past revenue trends. ALS fees have been increased to reflect new revenues for providing ambulance services to the City of Farmington.



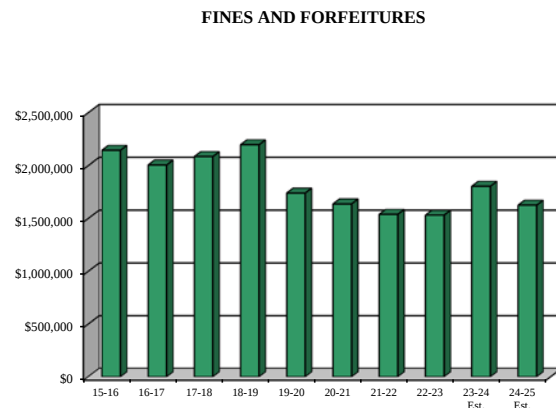
Sales

This category of revenue is generated by the sale of various products, fixed asset sales, vital statistics (birth and death records) and radio tower rentals for cellular antennas. This category of revenue accounts for \$491,885 of the FY 2024/25 General Fund Budget.



Fines and Forfeitures

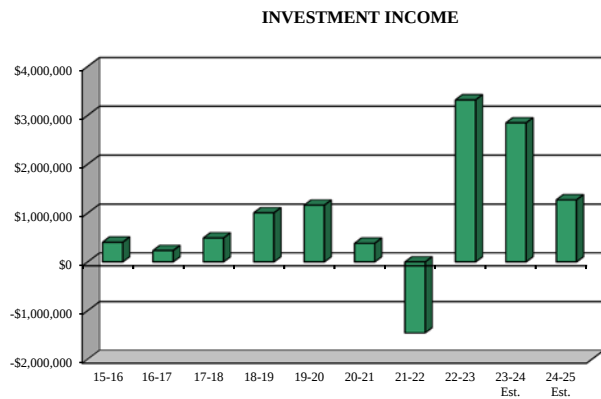
These revenues are collected from the 47th District Court for fines levied on individuals, businesses, and/or corporations who have violated various State statutes, local ordinances or laws. A major portion of this activity is initiated by the Police Department for traffic violations. These revenues are projected at \$1,626,525 for FY 2024/25 and comprise 1.6% of the General Fund Budget, down from 1.9% last year.



General Fund Revenue Analysis

Investment Income

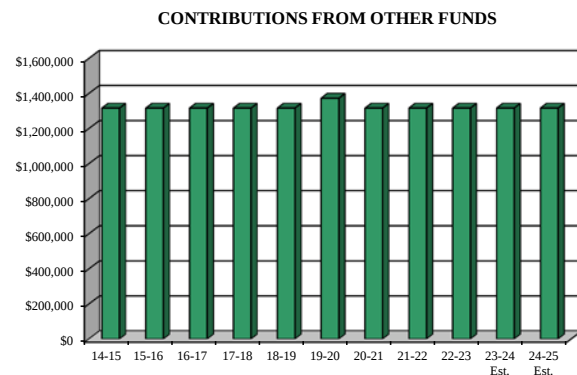
Investment Income is revenue derived from investing funds, which are not needed for disbursement for goods and/or services until a later date. This investment or cash management program is anticipated to add \$1,273,270 to the City's revenue in FY 2024/25.



Contributions from Other Funds

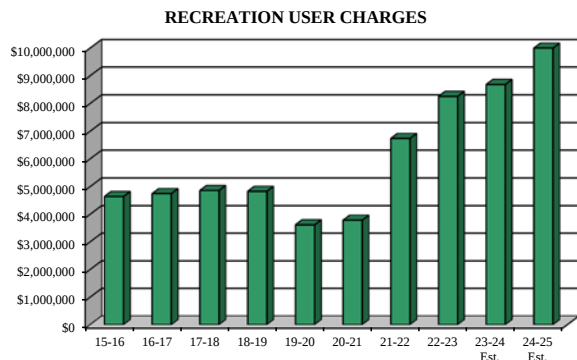
This category represents the Parks Millage Fund, interfund transfers to assist in the funding of Special Service's programs for park maintenance, recreation, seniors, youth, and cultural programs contained in the General Fund. This category also includes an appropriation from the Brownfield Redevelopment Authority Fund for administrative costs of the General Fund.

FY 2024/25 contributions will be \$1,316,850 or 1.7% of the General Fund Revenue Budget.



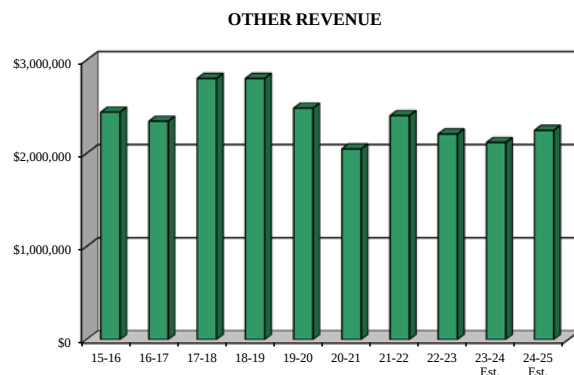
Recreation User Charges

This category includes fees for recreation, senior, and cultural programs conducted by the Parks and Recreation Department at the Hawk, William M. Costick Center, Heritage and Founders Sports Park, Ice Arena and recreational activity facilities throughout the community, including the City of Farmington. This group of revenue accounts for \$10,412,673 or 13.3% of the FY 2024/25 General Fund Revenue Budget.



Other Revenue

This category includes the rental fees for the Road Funds use of DPS equipment, Bond/Insurance Recoveries and Distributions, as well as various refunds, reimbursements and contributions from other governments and agencies.



The Other Revenue budget for FY 2024/25 is \$2,852,976.

GENERAL FUND SUMMARY

FISCAL YEAR 2024/25

	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
<u>FUND BALANCE AT JULY 1</u>							
Nonspendable, Restricted & Assigned	304,826	2,400,000	2,400,000	900,000	0	0	0
Unassigned	45,224,062	44,814,161	53,893,852	55,393,852	57,026,576	51,575,601	46,571,445
TOTAL FUND BALANCE	45,528,893	47,214,161	56,293,852	56,293,852	57,026,576	51,575,601	46,571,445
<u>REVENUES</u>							
Property Taxes	34,689,334	36,241,571	38,040,134	38,326,751	40,612,943	41,718,784	42,146,418
Business Licenses & Permits	24,915	27,544	27,953	24,733	25,573	26,084	26,606
Other Licenses & Permits	1,660,394	2,123,860	1,631,902	2,044,502	1,856,095	1,893,216	1,931,081
Grants	4,655,349	5,887,999	370,500	1,391,679	439,367	448,154	457,117
State Shared Revenue	10,360,704	10,349,200	9,483,781	10,590,480	10,644,878	10,882,975	11,127,095
Fees	6,360,288	7,730,130	7,041,782	7,348,795	7,617,883	7,770,241	7,925,646
Sales	695,026	519,270	594,278	704,308	491,886	501,723	511,758
Fines & Forfeitures	1,539,589	1,531,952	1,358,435	1,804,802	1,626,525	1,659,056	1,692,237
Interest Earnings	(1,455,931)	3,317,292	303,000	2,848,739	1,273,271	1,286,003	1,298,864
Recreation User Charges	6,736,481	8,255,238	8,585,969	8,686,750	10,412,673	11,452,879	12,025,757
Other Revenue	2,405,421	2,208,832	2,852,976	2,116,240	2,247,155	2,292,098	2,337,940
TOTAL OPERATING REVENUE	67,671,570	78,192,887	70,290,710	75,887,779	77,248,248	79,931,214	81,480,517
<u>EXPENDITURES</u>							
Boards & Commissions	2,899,457	2,918,861	3,271,077	3,331,021	3,395,868	3,515,466	3,619,533
General Government	11,193,076	11,486,351	13,448,000	13,189,984	16,437,215	16,615,036	17,147,759
Public Safety	22,929,097	23,620,757	27,732,490	27,635,390	28,814,417	29,733,759	30,988,385
Planning & Community Development	1,719,264	1,699,740	1,832,377	1,953,120	2,193,893	2,257,815	2,335,818
Public Services	8,084,299	8,069,798	8,900,374	8,543,573	8,950,267	9,159,313	9,308,960
Special Services	11,708,970	13,284,256	14,020,853	13,844,866	14,950,627	15,033,684	15,332,359
TOTAL EXPENDITURES	58,534,161	61,079,763	69,205,171	68,497,954	74,742,286	76,315,074	78,732,813
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	9,137,409	17,113,124	1,085,539	7,389,824	2,505,962	3,616,141	2,747,705
<u>OTHER FINANCING SOURCES (USES)</u>							
Operating Transfers In	1,316,850	1,815,782	1,316,850	1,316,850	1,316,850	1,316,850	1,316,850
Operating Transfers Out	(8,768,990)	(9,849,214)	(7,623,951)	(7,973,951)	(9,273,787)	(9,937,146)	(8,822,855)
TOTAL OTHER FINANCING SOURC	(7,452,140)	(8,033,432)	(6,307,101)	(6,657,101)	(7,956,937)	(8,620,296)	(7,506,005)
EXCESS OF REVENUE AND	1,685,269	9,079,691	(5,221,562)	732,723	(5,450,975)	(5,004,156)	(4,758,300)

General Fund Summary

	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
FUND BALANCE AS OF JUNE 30							
Nonspendable, Restricted & Assigned	2,400,000	900,000	900,000	900,000	0	0	0
Unassigned	44,814,161	55,393,852	50,172,290	56,126,576	51,575,601	46,571,445	41,813,144
TOTAL FUND BALANCE	47,214,161	56,293,852	51,072,290	57,026,576	51,575,601	46,571,445	41,813,144
	70.15%	79.37%	66.48%	74.57%	61.39%	53.99%	47.76%
Unassigned Fund Balance As Percent Of Expenditures	66.6%	78.1%	65.3%	73.4%	61.4%	54.0%	47.8%
	68,988,420	80,008,669	71,607,560	77,204,629	78,565,098	81,248,064	82,797,367
	67,303,151	70,928,977	76,829,122	76,471,905	84,016,073	86,252,220	87,555,667
	1,685,269	9,079,692	(5,221,562)	732,723	(5,450,975)	(5,004,156)	(4,758,300)
Total Revenue and Transfers In	68,988,420	80,008,669	71,607,560	77,204,629	78,565,098	81,248,064	82,797,367
Total Expenditures and Transfers Out	67,303,151	70,928,977	76,829,122	76,471,905	84,016,073	86,252,220	87,555,667
	1,685,269	9,079,692	(5,221,562)	732,723	(5,450,975)	(5,004,156)	(4,758,300)
Total Fund Balance %	70.2%	79.4%	66.5%	74.6%	61.4%	54.0%	47.8%

GENERAL FUND ESTIMATED REVENUE ANALYSIS

FISCAL YEAR 2024/25

		2021/22	2022/23	2023/24	2023/24	2024/25	2025/26	2026/27
		Actual	Actual	Adopted	Estimated	Approved	Projection	Projection
<u>PROPERTY TAXES -</u>								
403	005 Current Operating Property Tax	29,664,729	30,903,354	32,772,592	32,772,592	35,007,439	35,957,964	36,318,261
	006 Current Refuse Removal Property Tax	2,782,214	2,884,696	3,062,004	3,059,181	3,061,548	3,144,991	3,176,504
	007 Economic Development Property Tax	49,306	48,973	49,950	51,936	46,769	49,958	49,984
	010 Delinquent Property Tax	0	0	0	0	0	0	0
	020 Delinquent Personal Property	67,799	98,981	81,513	81,513	83,853	86,369	88,960
	025 Interest & Penalty	349,070	375,243	409,621	409,621	394,519	406,354	418,545
	027 Transfer Affidavit Penalty Fee	37,695	34,620	39,750	39,750	35,228	33,466	31,793
	030 Payments in Lieu of Taxes	24,230	25,647	0	0	18,352	18,902	19,469
	031 IFT Payments	975	14,485	14,004	14,004	7,973	8,212	8,458
	032 Administration Fee	1,785,544	1,876,481	1,682,851	1,970,305	2,029,415	2,084,633	2,106,421
	035 Trailer Taxes	2,644	2,565	2,849	2,849	2,849	2,934	3,023
	036 MTT Payments/Adjustments	(74,871)	(23,474)	(75,000)	(75,000)	(75,000)	(75,000)	(75,000)
	Property Taxes	34,689,334	36,241,570	38,040,134	38,326,751	40,612,943	41,718,784	42,146,418
<u>BUSINESS LICENSES & PERMITS -</u>								
451	025 Vendor Permits	5,250	5,144	4,454	4,057	4,430	4,519	4,609
	030 Business Licenses	4,400	5,550	6,820	7,393	5,536	5,646	5,759
	050 Landfill Permit	130	65	83	0	65	66	68
	055 Residential Builders Registration	15,135	16,785	16,596	13,283	15,542	15,853	16,170
	Business Licenses & Permits	24,915	27,544	27,953	24,733	25,573	26,084	26,606
<u>OTHER LICENSES & PERMITS -</u>								
476	006 Fire Damage Reports	246	218	324	193	227	231	236
	009 Zoning Compliance Permit	4,530	4,910	1,426	10,027	4,269	4,355	4,442
	010 Building Permits	1,079,963	1,511,742	1,122,000	1,275,912	1,239,089	1,263,871	1,289,148
	015 Electrical Permits	197,016	207,156	138,251	286,936	216,260	220,585	224,997
	020 Heating Permits	226,618	222,474	216,904	304,551	240,402	245,211	250,115
	025 Plumbing Permits	93,625	99,555	72,756	111,950	96,417	98,345	100,312
	035 Over - Size / Weight Permits	800	1,150	1,879	2,347	1,249	1,274	1,300
	040 Small Cell Wireless Permit	1,890	1,940	868	10,981	4,176	4,260	4,345
	045 Cab Card Permits	3,500	3,300	5,263	4,172	4,084	4,166	4,249
	050 Dog Licenses	3,286	3,494	2,827	2,710	2,732	2,787	2,842
	060 Sidewalk R.O.W. Utility	12,760	18,270	18,752	16,756	15,093	15,395	15,702
	065 Residential Improvement & Engineering	8,400	32,400	32,041	7,029	14,057	14,338	14,625
	066 Residential Improvement Building	500	4,150	4,082	803	1,626	1,658	1,691
	069 Rental Unit Inspection Fee	25,860	9,720	10,589	8,578	14,406	14,694	14,988
	070 Soil Erosion & Sediment	1,400	3,395	3,940	1,557	2,007	2,047	2,088
	Other Licenses & Permits	1,660,394	2,123,874	1,631,902	2,044,502	1,856,095	1,893,216	1,931,081
<u>GRANTS -</u>								
505	004 Federal FEMA Safer Grant	60,198	0	0	0	(0)	(0)	(0)
	018 Non Federal Grants	0	0	0	0	(0)	(0)	(0)
	019 COVID-19 Federal Grants	4,157,687	4,135,541	0	815,490	(0)	(0)	(0)
	029 SMART Grant Revenue	278,546	194,924	245,000	245,000	268,349	273,716	279,191
	032 Police Training Grant, P.A. 302	12,601	32,255	16,000	219,192	20,000	20,400	20,808
	033 Dispatch Training Grant, P.A. 32	19,291	22,386	17,000	35,438	23,687	24,161	24,644
	045 Auto Theft Grant	59,147	53,900	65,000	42,312	65,830	67,147	68,490
	047 Fire Engineering Equipment Grants	7,635	(33)	0	0	(0)	(0)	(0)
	050 Non Federal Grants	35,618	1,371,129	11,500	11,500	11,500	11,730	11,965
	054 Miscellaneous Federal Grants	24,626	121,524	15,000	22,748	50,000	51,000	52,020
	100 MMRMA Rap Grants	0	0	1,000	0	0	0	0
	Grants	4,655,349	5,887,999	370,500	1,391,679	439,367	448,154	457,117
<u>STATE SHARED REVENUE -</u>								
574	001 LCSSA Reimb. of Exempt Personal Property	734,442	809,788	737,070	800,000	840,000	882,000	926,100
	005 Income, Sales & Intangibles	9,581,290	9,495,785	8,702,211	9,749,222	9,762,434	9,957,683	10,156,836
	010 Liquor License Tax	44,972	43,627	44,500	41,258	42,444	43,293	44,159
	State Shared Revenue	10,360,704	10,349,200	9,483,781	10,590,480	10,644,878	10,882,975	11,127,095

GENERAL FUND ESTIMATED REVENUE ANALYSIS

FISCAL YEAR 2024/25

		2021/22	2022/23	2023/24	2023/24	2024/25	2025/26	2026/27
		Actual	Actual	Adopted	Estimated	Approved	Projection	Projection
<u>FEES -</u>								
607	030 Police Accident Reports	24,778	19,754	24,598	34,125	23,589	24,061	24,542
	031 Police Services	41,272	60,675	52,499	130,905	65,497	66,807	68,143
	032 Franklin Lockup Service Fees	0	0	0	0	0	0	0
	034 Police Vehicle Safety Inspection	0	0	0	0	150	153	156
	035 Miscellaneous Police Fees	22,666	27,566	21,616	31,224	25,217	25,721	26,235
	036 False Alarms	43,665	32,980	38,879	17,054	34,240	34,925	35,623
	037 Liquor License Processing	4,888	6,069	1,650	0	3,765	3,841	3,917
	038 Fire Department Cost Recovery	3,350	31,738	18,361	24,004	16,581	16,913	17,251
	039 Fire Inspection	69,412	51,955	45,797	114,464	74,852	76,349	77,876
	040 Weed Cutting	12,482	6,216	10,117	9,956	9,164	9,348	9,535
	041 Advance Life Support Fees	1,992,151	2,388,109	2,576,494	2,706,757	2,981,757	3,041,392	3,102,220
	042 Animal Appeal Hearing	1,200	800	902	735	1,034	1,054	1,076
	045 Planning Commission	45,945	29,849	33,501	98,613	56,460	57,589	58,741
	048 Tax Abatement Application	0	0	0	0	0	0	0
	055 Zoning Board	4,310	5,164	6,333	7,886	5,156	5,259	5,364
	060 Board Up Fees	618	939	643	0	389	397	405
	065 Zoning Site Plan Review	3,444	2,090	7,189	4,532	3,336	3,403	3,471
	070 Engineering Site Plan Review	105,884	36,207	51,013	30,832	71,179	72,603	74,055
	076 In-House Engineering Fees	837,857	2,363,743	1,531,297	1,531,297	1,577,236	1,608,781	1,640,956
	078 Soil Erosion Inspection	0	0	0	0	0	0	0
	082 S.A.D. Engineering Fees	0	0	0	0	0	0	0
	083 Revenues Cable TV	1,594,000	1,150,333	1,141,355	1,141,355	1,175,596	1,199,108	1,223,090
	084 SWOCC Contribution	0	0	0	0	0	0	0
	085 Recycling Fees	1,552,367	1,437,352	1,479,538	1,465,056	1,492,684	1,522,538	1,552,988
	Fees	6,360,288	7,730,130	7,041,782	7,348,795	7,617,883	7,770,241	7,925,646
<u>SALES -</u>								
642	005 Maps & Publications	28	18	6	0	17	17	17
	008 General Forfeiture-Adjudicated	0	0	0	0	0	0	0
	009 Franklin Dispatch	0	0	0	0	2,617	2,669	2,722
	010 Auctions	1,408	16,781	14,911	9,514	5,412	5,521	5,631
	012 Fire Training Transfers	0	0	0	0	0	0	0
	013 Permits Expired - Uncompleted	300	0	0	0	1,500	1,530	1,561
	014 Donations	342,329	27,594	28,146	0	95,902	97,820	99,776
	015 Miscellaneous Income	22,223	67,028	37,692	363,083	45,636	46,548	47,479
	019 Health Care Co-Pay	0	0	0	0	0	0	0
	020 Vital Statistics	77,002	63,186	68,392	56,685	67,081	68,423	69,791
	021 Passport Fees	36,960	33,355	35,510	28,995	27,995	28,555	29,126
	025 Fixed Asset Sales	54,987	159,901	222,072	50,000	83,625	85,298	87,004
	055 Building Demolition	0	0	0	0	0	0	0
	056 Rental Income (Radio Tower)	159,789	151,407	187,549	196,032	162,101	165,343	168,650
	057 Phone Franchise Fees	0	0	0	0	0	0	0
	Sales	695,026	519,270	594,278	704,308	491,886	501,723	511,758
<u>FINES & FORFEITURES -</u>								
655	001 Civil Fines	129,598	147,250	148,799	152,441	137,479	140,228	143,033
	002 Court Filing Fees	533,731	508,539	454,334	587,016	584,827	596,523	608,454
	003 Probation Fees	148,038	138,444	113,099	172,479	150,840	153,857	156,934
	004 PSI District Court	13,380	17,470	17,175	15,585	14,548	14,839	15,136
	005 Ordinance Fines	638,573	650,429	542,427	807,703	670,731	684,146	697,829
	007 Motor Carrier Fines	51,550	34,056	57,036	39,135	44,531	45,422	46,330
	015 Parking Fines	9,015	6,801	5,511	8,830	8,108	8,270	8,435
	025 Bond Forfeitures	15,704	19,963	20,054	21,613	15,461	15,771	16,086
	Fines & Forfeitures	1,539,589	1,531,952	1,358,435	1,804,802	1,626,525	1,659,056	1,692,237
<u>INTEREST EARNINGS -</u>								
664	005 Interest Income	268,037	2,164,730	303,000	2,407,511	1,304,264	1,317,306	1,330,479
668	000 Realized Gain on Sale of Investment	0	0	0	0	0	0	0
668	001 Unrealized Gain/(Loss)	(1,723,968)	1,152,571	0	441,227	(30,993)	(31,303)	(31,616)
	Interest Earnings	(1,455,931)	3,317,292	303,000	2,848,739	1,273,271	1,286,003	1,298,864
<u>INTERFUND TRANSFERS -</u>								
676	243 Brownfield Authority Fund Admin.	9,000	9,000	9,000	9,000	9,000	9,000	9,000
	412 Golf Course	0	0	0	0	0	0	0
	410 Parks Millage - Park Maint & Admin.	382,450	382,450	382,450	382,450	382,450	382,450	382,450
	410 Parks Millage - Naturalist	75,400	75,400	75,400	75,400	75,400	75,400	75,400
	410 Parks Millage - Youth	150,000	150,000	150,000	150,000	150,000	150,000	150,000
	410 Parks Millage - Activities Center Programs	400,000	400,000	400,000	400,000	400,000	400,000	400,000
	410 Parks Millage - Facility/Programs	150,000	150,000	150,000	150,000	150,000	150,000	150,000
	410 Parks Millage - Cultural Arts	150,000	150,000	150,000	150,000	150,000	150,000	150,000
	Inter-Fund Transfers	1,316,850	1,815,782	1,316,850	1,316,850	1,316,850	1,316,850	1,316,850

GENERAL FUND ESTIMATED REVENUE ANALYSIS

FISCAL YEAR 2024/25

		2021/22	2022/23	2023/24	2023/24	2024/25	2025/26	2026/27
		Actual	Actual	Adopted	Estimated	Approved	Projection	Projection
	RECREATION USER CHARGES -				9	10	11	12
695	015 Administration	12,537	17,038	12,000	24,397	30,000	40,000	50,000
	020 Youth & Family Contributions (incl. Farmington)	49,083	66,000	23,000	55,325	51,670	52,670	53,670
	027 Transportation Sponsorship	6,065	3,620	16,000	8,000	8,000	8,000	8,000
	028 Kroger Transportation	0	0	0	0	0	0	0
	029 Other Transportation Revenues	10,452	14,419	20,000	12,000	20,000	20,000	20,000
	030 Senior Revenues	134,570	148,004	150,000	150,000	154,000	170,000	180,000
	032 Senex Program Revenues	2,760	31,700	42,000	42,000	47,000	52,000	52,000
	033 Senior Trips	531	1,427	2,000	2,000	2,000	4,000	4,000
	034 Special Functions Revenues	12,646	28,377	26,200	32,000	37,000	37,000	37,000
	035 Grounds & Recreation Rentals	41,237	56,313	44,000	44,622	56,249	57,000	57,000
	039 Fitness	45,185	91,533	95,000	95,883	225,510	265,510	265,510
	040 Fitness Memberships	701,163	955,753	1,000,500	1,057,419	1,150,000	1,500,000	1,500,000
	041 Swimming	297,797	261,830	339,264	343,181	416,850	469,177	514,273
	042 Maker Space	1,631	48,111	130,000	117,522	180,000	234,000	292,500
	043 Cultural Arts Tickets	182,121	280,870	335,880	317,600	362,000	446,500	491,225
	044 Cultural Arts	453,578	530,607	667,600	592,725	737,560	819,860	885,428
	045 After School Recreation	17,925	87,634	153,300	134,658	135,000	135,000	135,000
	050 Summer Fun Center	0	0	0	0	0	0	0
	055 Day Camp	258,768	271,318	156,330	273,140	338,906	353,027	367,737
	057 Gym	57,717	120,043	74,510	127,317	135,730	138,230	140,730
	060 Classes	119,004	118,811	96,165	103,932	103,932	114,865	116,865
	065 Tennis	82,321	84,903	93,400	83,899	90,900	100,855	111,995
	070 Golf	21,491	25,811	22,100	22,117	23,250	25,400	26,400
	071 Junior Golf League	71	0	0	0	0	0	0
	075 Softball	1,259	3,280	1,800	2,875	2,800	3,800	3,800
	085 Safety Clinic	0	0	0	0	0	0	0
	105 Special Events	50,433	76,142	60,900	61,525	64,950	73,000	77,000
	110 Youth Soccer	76,504	102,810	64,550	74,115	102,050	111,050	117,050
	120 Youth Basketball	43,507	53,349	37,000	64,793	75,940	78,900	82,400
	170 Teen Programs	86,686	82,311	83,700	83,795	83,700	83,700	83,700
	201 Farmington Contributions	299,563	272,838	300,000	300,000	300,000	300,000	300,000
	202 Golf Course Revenues	1,235,840	1,247,832	1,350,000	1,321,116	1,895,000	1,995,000	1,995,000
	203 Farmington Hills Golf Club Concessions	12,285	17,385	10,000	10,000	10,000	10,000	10,000
	204 Farmington Hills Golf Club Reimbursement	0	0	0	0	0	0	0
	206 Driving Range Fees	313,002	374,472	400,000	400,478	407,000	407,000	407,000
	208 Adult Chorale	0	0	0	0	0	0	0
	212 Nature Study	143,963	181,015	268,020	274,228	294,460	296,460	298,460
	213 Archery	90,147	66,996	81,000	81,000	86,000	91,000	96,000
	216 Safety Town	24,579	28,217	43,750	30,760	38,541	40,148	41,820
	218 Children's Travel	74,947	137,220	162,000	181,379	225,000	234,375	244,141
	220 Birthday Parties	78,215	85,947	182,500	61,197	114,063	118,815	123,766
	300 Activities Center Rent	76,776	78,451	55,000	75,000	80,000	80,000	80,000
	301 Grant Center Rental	20,316	15,540	18,000	18,000	18,000	18,000	18,000
	302 Longacre House Rentals	75,598	82,017	78,000	70,000	78,000	85,000	85,000
	303 Dog Park Revenue	18,511	17,543	10,500	15,637	17,837	18,037	18,037
	304 The Hawk Rentals	116,550	261,868	300,000	300,000	478,675	530,000	734,350
	305 Hawk Concessions and Merchandise	169,425	231,064	260,000	260,000	265,000	275,000	280,000
	306 Hawks Nest	0	62	0	100	2,100	2,500	2,900
	307 Hawk Merchandise	3,234	0	0	0	0	0	0
	308 Hatchery Incubator	0	321,762	0	19,000	130,000	220,000	280,000
	408 Heritage Rental Fees	39,269	35,689	33,000	36,000	36,000	36,000	36,000
Ice	805 Youth Hockey Contract	512,998	690,322	706,000	706,000	706,000	706,000	706,000
	807 Figure Skating Contract	5,610	18,191	10,000	10,000	10,000	10,000	10,000
	809 Other Ice Contract Ice	346,172	185,598	225,000	225,000	225,000	225,000	225,000
	812 Misc. Hourly - Figure Skating	76,060	63,926	75,000	75,000	75,000	75,000	75,000
	822 Single Usage - Shift Hockey	0	0	0	0	0	0	0
	824 Single Usage - Open Skate	10,566	10,872	10,000	10,000	10,000	10,000	10,000
	826 Adult Hockey	27,050	41,750	45,000	45,000	45,000	45,000	45,000
	830 Learn to Skate	93,048	114,002	95,000	110,000	110,000	110,000	110,000
	831 Non-Ice Activities	10,219	0	3,000	3,000	3,000	3,000	3,000
	840 Special Events - Ice Show	4,181	6,334	3,000	3,000	3,000	3,000	3,000
	841 Ice Retail Sales	53	23	0	15	0	0	0
	843 Ice Tax Exempt	0	0	0	0	0	0	0
	844 Ice Food Sales	44,480	49,001	60,000	60,000	60,000	60,000	60,000
	845 Ice Arena Vending Machine Revenue	16,762	14,134	8,000	8,000	8,000	8,000	8,000
	846 Ice Arena Coin Locker Revenue	0	0	0	0	0	0	0
	848 Ice Arena Outside Concession	20,397	31,595	35,000	35,000	35,000	35,000	35,000
	849 Ice Arena Room Rentals	224	0	1,000	5,000	1,000	1,000	1,000
	850 Ice Arena Advertising	0	642	2,000	2,000	2,000	2,000	2,000
	853 Ice Arena Skate Rental	9,401	10,918	9,000	9,000	9,000	9,000	9,000
	Recreation User Charges	6,736,481	8,255,238	8,585,969	8,686,750	10,412,673	11,452,879	12,025,757

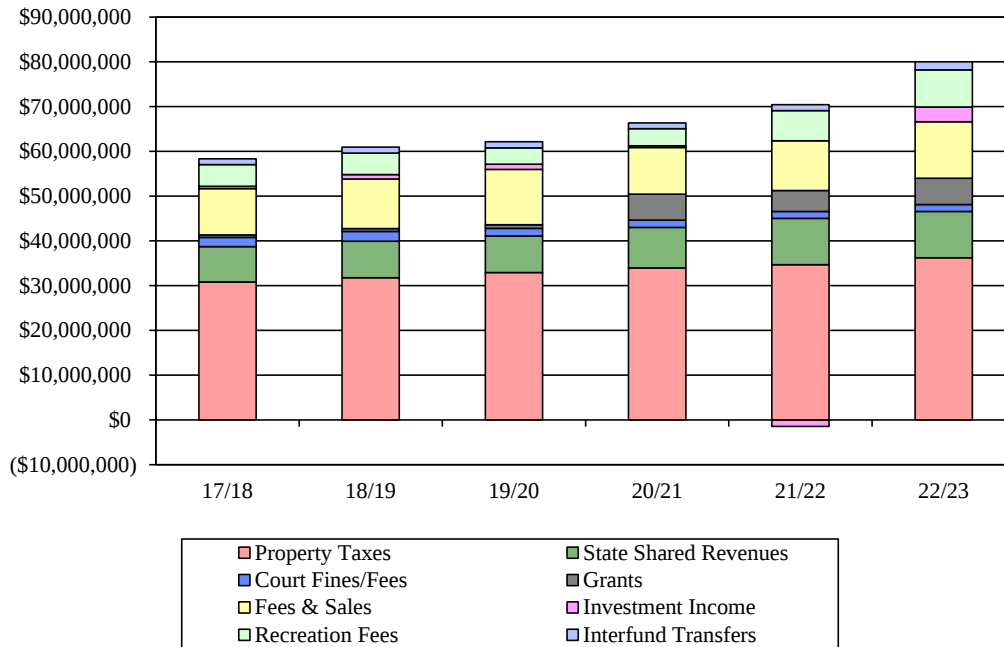
GENERAL FUND ESTIMATED REVENUE ANALYSIS FISCAL YEAR 2024/25

		2021/22	2022/23	2023/24	2023/24	2024/25	2025/26	2026/27
		Actual	Actual	Adopted	Estimated	Approved	Projection	Projection
OTHER REVENUE -								
696 000	Bond/Insurance Recoveries	428,430	254,226	502,882	108,464	219,822	224,218	228,703
001	Reimbursements	0	0	0	0	0	0	0
002	State Reimbursement for Elections	5,600	0	0	0	1,400	1,428	1,457
003	School Reimbursement for High School Officer	96,414	90,827	123,979	89,037	90,379	92,186	94,030
004	Rx Cost Recovery Rebate	0	0	0	0	0	0	0
005	Equipment Rental - Force Account	1,485,205	1,623,959	1,379,610	1,379,610	1,487,977	1,517,736	1,548,091
006	Farmington Refuse Removal Contribution	1,680	1,740	1,775	242	1,324	1,350	1,377
007	Refunds	0	0	0	0	0	0	0
008	O.C.C. Payroll Reimbursement	0	0	0	0	0	0	0
009	Federal Task Force Overtime Reimbursement	36,009	58,393	470,504	35,214	41,646	42,479	43,328
010	Sponsorship - Special Services	0	0	0	0	0	0	0
011	Traffic Improvement Assoc. Bypass Reimbursement	2,764	17,939	7,945	20,567	14,465	14,754	15,049
012	Vending Machine Rebates	299	0	0	0	96	98	100
013	Fuel & Maintenance Reimbursement	1,166	1,430	1,283	1,190	1,105	1,127	1,150
014	Overhead Street Lighting Reimbursement	61,704	66,615	109,593	109,593	75,641	77,154	78,697
017	Contributions from Other Governments	0	0	0	0	0	0	0
018	Contribution for Dispatch Services	240,888	245,348	166,467	282,324	251,458	256,488	261,617
019	Contribution for I.T. Services	32,087	58,274	88,938	90,000	55,616	56,729	57,863
021	Defined Contribution 401a Forfeiture	0	0	0	0	0	0	0
023	Trust Fund Forfeiture	13,175	(800)	0	0	6,227	6,351	6,478
	Other Revenue	2,405,421	2,208,832	2,852,976	2,116,240	2,247,155	2,292,098	2,337,940
OPERATING REVENUE		68,988,424	80,008,682	71,607,560	77,204,629	78,565,098	81,248,064	82,797,367

**General Fund
Actual Revenues by Source
Fiscal 17/18 Through Fiscal 22/23**

Revenue Source	17/18	18/19	19/20	20/21	21/22	22/23
Property Taxes	30,827,096	31,779,255	32,952,267	33,956,528	34,689,334	36,241,571
State Shared Revenues	7,877,669	8,136,443	8,124,014	9,059,918	10,360,704	10,349,200
Court Fines/Fees	2,085,540	2,197,948	1,740,664	1,638,759	1,539,589	1,531,952
Grants	541,671	636,351	809,706	5,798,235	4,655,349	5,887,999
Fees & Sales	10,357,323	11,062,555	12,362,185	10,435,168	11,146,044	12,609,635
Investment Income	489,901	1,007,407	1,163,370	382,974	(1,455,931)	3,317,292
Recreation Fees	4,858,219	4,825,461	3,615,270	3,781,842	6,736,481	8,255,238
Interfund Transfers	1,316,850	1,316,850	1,372,874	1,316,850	1,316,850	1,815,782
Total Revenue	58,354,269	60,962,270	62,140,350	66,370,272	68,988,420	80,008,669

**General Fund
Actual Revenues by Source**



GENERAL FUND EXPENDITURE SUMMARY

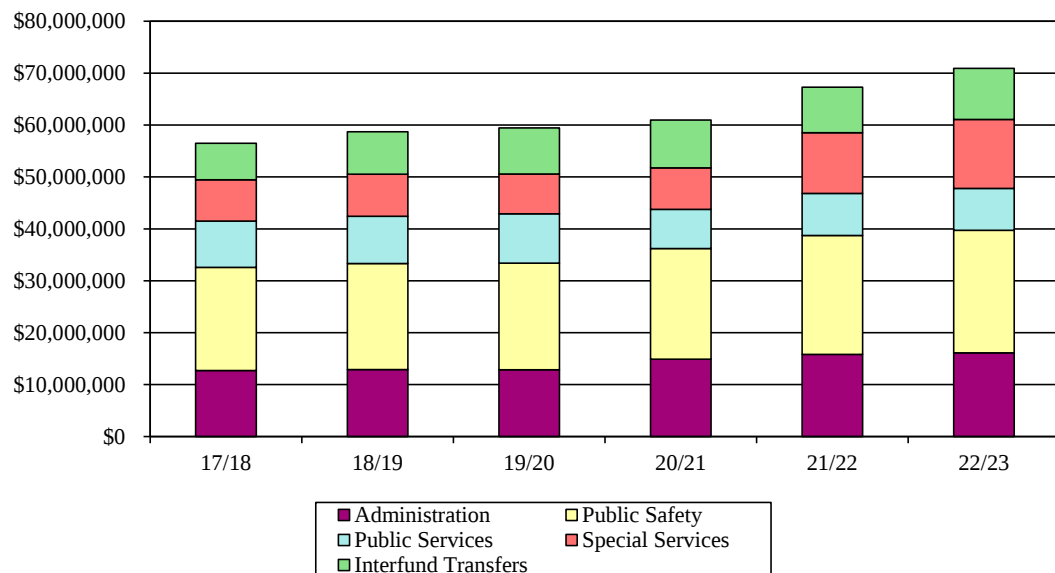
FISCAL YEAR 2024/25

DIV. NO.	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
115 Boards & Commissions	2,899,457	2,918,861	3,271,077	3,331,021	3,395,868	3,515,466	3,619,533
<u>GENERAL GOVERNMENT:</u>							
101 City Council	104,078	108,470	132,215	151,807	166,177	167,644	169,141
172 City Administration	717,864	859,824	833,149	825,551	653,118	671,698	694,838
173 Diversity, Equity, Inclusion, and Employee Dev.	0	0	0	0	187,996	193,116	198,441
174 Economic Development	0	0	0	0	303,839	158,338	163,017
175 Communications and Community Engagement	419,081	468,555	1,036,480	819,743	1,128,543	1,156,110	1,184,781
202 Finance	1,848,774	2,121,597	2,149,672	2,113,823	2,420,180	2,492,465	2,516,110
210 Corporation Counsel	743,781	701,890	782,400	782,400	798,400	814,600	831,100
215 City Clerk	683,369	868,034	1,114,370	1,067,179	1,095,422	990,474	1,097,689
226 Human Resources	574,379	445,218	632,906	596,744	921,347	933,106	962,505
250 Central Services	1,153,624	1,271,352	1,380,246	1,387,032	1,578,989	1,633,295	1,694,358
290 Support Services	2,546,892	1,727,125	3,131,889	3,191,032	3,509,996	3,547,320	3,586,065
298 Post Employment Benefits	2,401,234	2,914,286	2,254,673	2,254,673	3,673,209	3,856,869	4,049,713
TOTAL GENERAL GOVERNMENT	11,193,076	11,486,351	13,448,000	13,189,984	16,437,215	16,615,036	17,147,759
<u>PUBLIC SAFETY:</u>							
300 Police	16,023,756	16,709,594	19,502,549	19,260,812	20,381,318	21,087,575	21,993,986
337 Fire	6,905,341	6,909,549	8,229,941	8,374,578	8,433,099	8,646,184	8,994,398
TOTAL PUBLIC SAFETY	22,929,097	23,620,757	27,732,490	27,635,390	28,814,417	29,733,759	30,988,385
443 Planning & Community Development	1,719,264	1,699,740	1,832,377	1,953,120	2,193,893	2,257,815	2,335,818
<u>PUBLIC SERVICES:</u>							
440 DPS Administration	487,817	473,338	632,911	607,143	603,890	592,200	610,089
442 Road Maint & Supervision	327,975	535,183	341,181	281,544	352,459	322,948	331,727
444 Building Maintenance	462,727	473,125	541,110	515,510	526,234	544,336	563,112
449 Engineering	1,278,261	1,239,583	1,531,664	1,485,448	1,690,807	1,808,347	1,795,752
450 DPW Maintenance Facility	1,308,800	1,429,381	1,833,916	1,467,390	1,485,735	1,514,133	1,542,893
523 Waste Removal	4,218,718	3,919,188	4,019,592	4,186,538	4,291,140	4,377,349	4,465,386
TOTAL PUBLIC SERVICES	8,084,299	8,069,798	8,900,374	8,543,573	8,950,267	9,159,313	9,308,960
<u>SPECIAL SERVICES:</u>							
752 Administration	4,474,998	4,835,448	4,385,912	4,578,444	4,581,676	4,579,216	4,641,124
765 Senior Services	800,964	908,018	1,178,695	1,054,092	1,171,149	1,126,066	1,148,741
770 Parks Maintenance	1,649,827	1,918,723	1,944,252	1,945,993	2,049,397	2,113,967	2,178,750
775 Cultural Arts	1,133,086	1,304,822	1,666,102	1,476,698	1,674,876	1,769,382	1,841,243
780 Golf Course	853,458	950,292	884,015	875,634	1,016,372	1,040,987	1,066,554
785 Recreation Programs	1,907,333	2,468,084	2,792,177	2,789,862	3,190,276	3,174,249	3,227,882
790 Ice Arena	889,303	871,375	1,169,700	1,124,143	1,266,882	1,229,818	1,228,065
TOTAL SPECIAL SERVICES	11,708,970	13,284,256	14,020,853	13,844,866	14,950,627	15,033,684	15,332,359
TOTAL EXPENDITURES	58,534,161	61,079,764	69,205,171	68,497,954	74,742,286	76,315,074	78,732,813
OTHER FINANCING USES							
299 Interfund Transfers	8,768,990	9,849,214	7,623,951	7,973,951	9,273,787	9,937,146	8,822,855
TOTAL EXPENDITURES AND OTHER FINANCING USES	67,303,151	70,928,978	76,829,122	76,471,905	84,016,073	86,252,220	87,555,667

General Fund
Actual Expenditures by Function
Fiscal 17/18 through 22/23

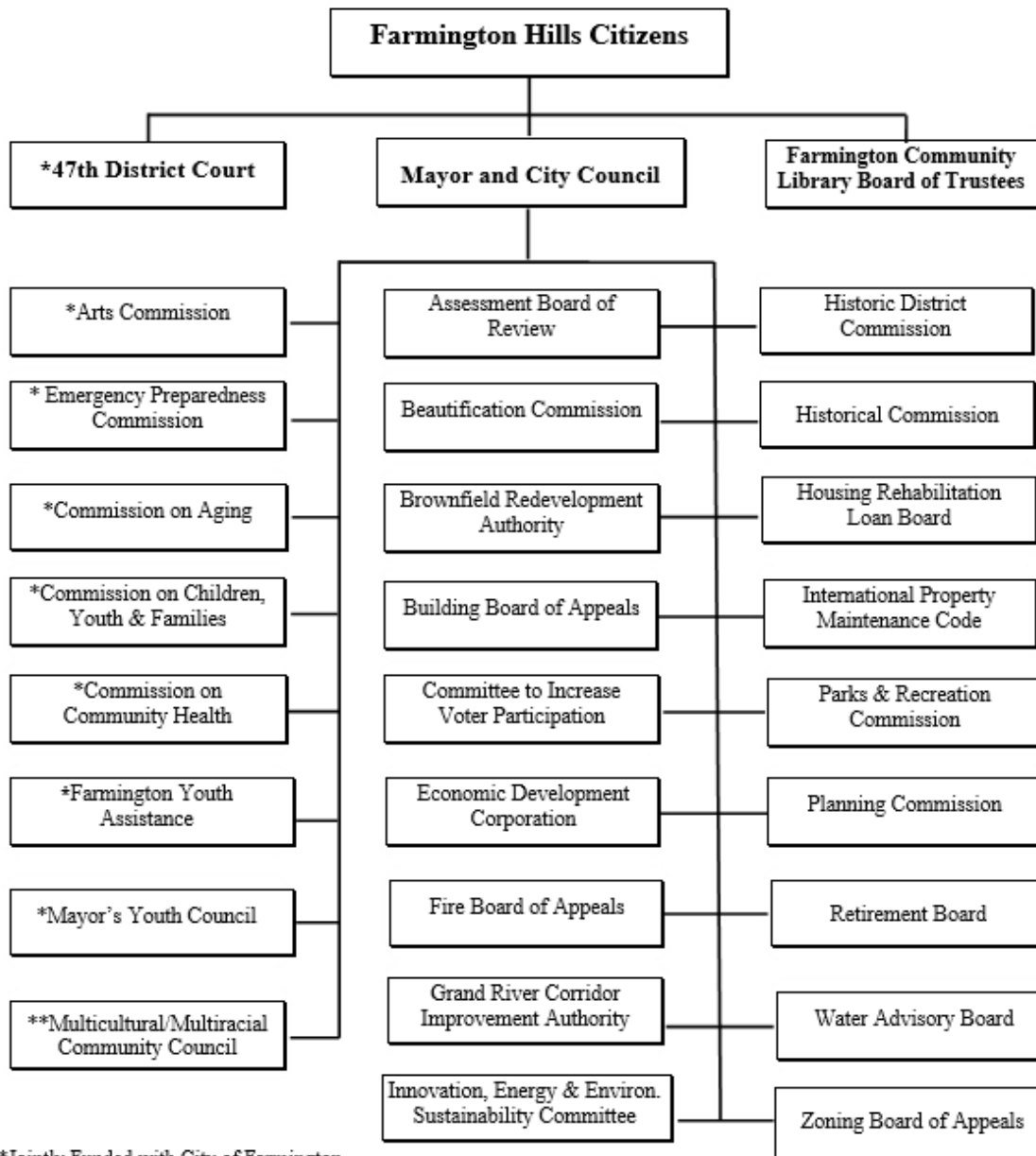
Expenditure Function	17/18	18/19	19/20	20/21	21/22	22/23
Administration	12,700,585	12,895,595	12,853,267	14,902,079	15,811,796	16,104,953
Public Safety	19,884,139	20,414,816	20,549,569	21,296,310	22,929,097	23,620,757
Public Services	8,911,816	9,128,450	9,491,464	7,580,398	8,084,299	8,069,798
Special Services	7,967,963	8,088,516	7,687,859	7,989,282	11,708,970	13,284,256
Interfund Transfers	7,027,485	8,194,944	8,852,224	9,200,000	8,768,990	9,849,214
Total Expenditures	56,491,988	58,722,321	59,434,383	60,968,070	67,303,151	70,928,978

General Fund
Actual Expenditures by Function



CITY OF FARMINGTON HILLS

Boards, Commissions & Agencies



*Jointly Funded with City of Farmington

**Funded by Farmington, Farmington Hills and the School District

BOARDS, COMMISSIONS, AND AGENCIES

47th DISTRICT COURT

The 47th Judicial District Court is a limited jurisdiction court serving the cities of Farmington and Farmington Hills. The Court has jurisdiction over criminal misdemeanors, civil cases in which the amount in dispute is \$25,000 or less, parking violations, traffic violations and other civil infractions, landlord-tenant disputes, and small claims matters. In addition, the Court has initial jurisdiction on criminal felony cases for the purpose of determining probable cause.

The Court has two full-time judges elected to six-year terms. The chief judge of the Court is appointed by the Michigan Supreme Court and serves a two-year term as chief judge. The Court utilizes the services of part-time magistrates, who are appointed by the chief judge. Magistrates handle criminal arraignments, informal hearings, small claims hearings, and plea and sentencing on certain violations as permitted by law. The Court strives to provide outstanding service to the community. In establishing its goals and measuring its progress, the Court uses the following five standards:

- 1) Increasing access to court services.
- 2) Ensuring expedition and timeliness of service.
- 3) Ensuring equality, fairness, and justice.
- 4) Maintaining independence while also ensuring accountability; and
- 5) Enhancing public trust and confidence in the Court as an institution.

GOALS

- Access to Justice: Strive to eliminate all unnecessary barriers to service including economic, procedural, linguistic, and physical.
- Expedition and Timeliness: Eliminate any unnecessary delays in case management.
- Equality, Fairness and Integrity: Demonstrate equal and unqualified respect for the rights and concerns of all individuals who contact the court for service and/or information.
- Independence and Accountability: Assert and maintain the distinctiveness required of the judiciary while simultaneously working with other branches of government to ensure the most efficient and effective use of public resources.
- Public Trust and Confidence: Continually focus on taking actions that inform the public of the Court's efforts and build the public's trust and confidence in the judiciary.

PERFORMANCE OBJECTIVES

- Continue to provide the highest level of service to the public as measured by bi-annual public satisfaction survey results.
- Continue to identify and implement case management strategies to minimize case processing time and ensure organizational goals are met.
- Continue to meet all reporting demands for finances, caseload and abstract processing.
- Continue to focus efforts on the collection of outstanding receivables which includes use of a show cause docket and other collections strategies.
- Maintain and grow the Court's Sobriety Court program.
- Maintain the success of the Court's Community Work Program (CWP), which provides labor hours for work projects in Farmington and Farmington Hills, at no cost to the taxpayers.
- Continue to identify areas for improvement in courthouse security; develop and implement policies and practices to ensure public safety.
- Continue to work with the councils and administrations of both cities to address issues of mutual concern and coordinate services for the benefit of the public.
- Continue to be actively involved in the community by working with school and community groups to increase awareness of court-related issues affecting the public.

Service Level	Performance Indicators	FY 2022/23 Actual	FY 2023/24 Projected	FY 2024/25 Estimated
	Farm. Hills Contribution to Court Expenses	\$2,718,872	\$2,971,488	\$3,237,202
	Farmington Contribution to Court Expenses	\$554,905	\$629,880	\$569,480
	Total Disbursed to Farm. Hills	\$1,570,290	\$1,683,000	\$1,800,000
	Total Disbursed to Farmington	\$512,877	\$415,000	\$400,000
	Total Disbursed to CWP	\$26,513	\$27,500	\$32,500
	New Case Filings – Farm. Hills Venue (Calendar Year)	16,763	17,500	18,200
	New Case Filings – Farmington Venue (Calendar Year)	2,950	2,400	2,500
	Total Dispositions (Calendar Year)	19,158	21,500	23,800
	Total Community Work Prog. Labor Hours	4,128	5,392	5,400

FARMINGTON YOUTH ASSISTANCE

Farmington Youth Assistance is a volunteer organization serving the Farmington School District Area. It is not a Board or Commission of the City; it works cooperatively with the Oakland County Probate Court, the schools, police, parents, youth, and community resources to help families and young people. Its primary goal is to prevent delinquency and neglect by providing counseling. Funding is provided by the City of Farmington Hills and the City of Farmington.

FARMINGTON COMMUNITY LIBRARY BOARD OF TRUSTEES

Under the State District Library Establishment Act [Public Act 24 of 1989], the Farmington Community Library Board of Trustees is a taxing authority with governance responsibilities for all aspects of library operation. The Board is empowered to establish, maintain, and operate a public library for the district; to appoint and remove a librarian and necessary assistants and to fix their compensation; to supervise and control library property; to adopt bylaws and regulations; to establish a district library fund, over which it shall have exclusive control; and to do any other thing necessary to conduct district library service.

ASSESSMENT BOARD OF REVIEW

The Assessment Board of Review is a statutory board responsible for the review of the tax assessment roll and hearing citizens' appeals of their assessments. The board has the authority to make corrections where necessary and to endorse the tax roll of the City for the year in which it has been prepared in accordance with Section 7.06 of the Charter.

ARTS COMMISSION

The Farmington Area Arts Commission (FAAC) supports the Cities in their commitment to ensure arts, culture and creativity are an integral component of daily life in our community. The FAAC encourages and supports the Cities' many artists, community organizations and educational efforts through its Artist in Residence program and its connection and advisory role with the Cultural Arts Division of the Special Services Department.

BUILDING BOARD OF APPEALS

The Building Board of Appeals advises City Council on building and construction codes and acts on variances to building codes. Members shall be qualified by experience or training to perform the duties necessary as members of the Board.

BEAUTIFICATION COMMISSION

The Beautification Commission advises the City Council about beautification and environmental concerns. They promote and publicize beautification and environmental projects. These projects are acknowledged at the yearly awards program.

BROWNFIELD REDEVELOPMENT AUTHORITY

The overall goals of the Brownfield Redevelopment Authority are to facilitate the redevelopment of eligible properties, to provide new jobs and/or tax base, to foster development in areas that are already served with utilities, and to prevent urban sprawl. The purpose of the Authority is to act in accordance with the provisions of Act 381 of the Public Acts of 1996.

COMMISSION ON AGING

The mission of the Commission on Aging is to promote the well-being and dignity of Farmington area older adults through education and advocacy. The Commission examines social attitudes, creates community awareness, establishes a climate for living independently and recognizes contributions made to improve the community for older adults.

COMMISSION ON CHILDREN, YOUTH & FAMILIES

The Commission on Children, Youth & Families encourages an environment where children, youth and families are happy, healthy, educated, safe and could reach their full potential.

COMMISSION ON COMMUNITY HEALTH

There is established in cooperation with the City of Farmington a Commission on Community Health having the purposes of supporting and encouraging an environment where residents have access to quality health services and wellness programs, and to the information, education, and resources necessary to promote physical and mental health and wellbeing. The Commission's purpose is to achieve a community-wide collaboration and partnership of organizations and individuals to work together to identify and develop new and innovative programs, utilize existing programs, and locate and capture funding to assist in building a healthier community.

COMMITTEE TO INCREASE VOTER PARTICIPATION

The Committee to Increase Voter Participation stimulates and improves voter participation in all elections and increases the quality and quantity of publicity and information regarding such elections.

ECONOMIC DEVELOPMENT CORPORATION

The mission of the Farmington Hills Economic Development Corporation is to encourage, advocate for and achieve long-term economic prosperity for the city, directly impacting its business community and hence its long term residential well-being; to enable the growth of both new and established businesses: expanding good job opportunities, and promoting Farmington Hills' strong image worldwide.

FARMINGTON HILLS/FARMINGTON EMERGENCY PREPAREDNESS COMMISSION

The mission of the Farmington Hills/Farmington Emergency Preparedness Commission is to support and enhance the efforts of local safety organizations in helping ensure that residents and business owners have the information, education, and skills necessary to protect themselves, their families, homes, and businesses in the event of a local emergency.

FIRE BOARD OF APPEALS

The Fire Board of Appeals was established to hear and decide appeals of orders, decisions or determinations made by the Fire Code Official or his/her designee relative to the application and interpretation of the currently adopted Codes and Ordinances related to Fire Prevention.

GRAND RIVER CORRIDOR IMPROVEMENT AUTHORITY

The purpose of the Grand River Corridor Improvement Authority is to correct and prevent deterioration in business districts; to encourage historic preservation; to authorize the acquisition and disposal of interests in real and personal property; to authorize the creation and implementation of development plans and development areas in the districts; to promote the economic growth of the districts; to authorize the levy and collection of taxes; and to authorize the issuance of bonds and other evidences of indebtedness.

HISTORICAL COMMISSION

The Historical Commission collects, arranges, and preserves historical material indicative of the lives, customs, dress, and resources of the early residents of the Farmington area and publishes source material and historical studies relative to the history of the state, including materials furnished by educational institutions and the Michigan Historical Commission.

HISTORIC DISTRICT COMMISSION

The purpose of the Historic District Commission is to safeguard the heritage of Farmington Hills by establishing and preserving districts in the City which reflect elements of the cultural, social, economic, political or architectural history; stabilize and improve property values in and adjacent to such districts; promote civic beautification of structures and lands within the historic districts for historic and cultural preservation; and promote the use of historic districts and local history for the education, pleasure, and welfare of the citizens of the City.

HOUSING REHABILITATION LOAN BOARD

The Housing Rehabilitation Loan Board assists Community Development staff in reviewing applications by low-income families based on eligibility requirements established by the Federal Housing and Urban Development Office and Farmington Hills Housing Rehabilitation Program Guidelines. Families that meet these criteria may receive low interest loans for home repairs. The Loan Board members will prioritize requests and focus on home repairs that affect the health, safety, and sanitary conditions of the home.

INNOVATION, ENERGY AND ENVIRONMENTAL SUSTAINABILITY COMMITTEE

The Innovation, Energy and Environmental Sustainability Committee is temporarily established for the purpose of researching, studying, and reporting to the City Council on the past efforts, undertakings, and achievements of the City with innovation, energy, and environmental sustainability; potential opportunities, resources, programs, practices, educational efforts, and actions that will enhance and further develop innovation, energy, and environmental sustainability within the community; and possible sources of funding or financing and potential public-private partnerships and interlocal partnerships for innovation, energy, and environmental sustainability.

MAYOR'S YOUTH COUNCIL

The Mayor's Youth Council is an advisory Council that makes recommendations to the Cities of Farmington Hills and Farmington concerning the needs and concerns of youth and the community.

MULTICULTURAL/MULTIRACIAL COMMUNITY COUNCIL OF FARMINGTON AND FARMINGTON HILLS

The Multicultural/Multiracial Community Council of Farmington and Farmington Hills works to assure that all residents of our community enjoy a harmonious, healthy environment and that they feel welcome and comfortable in their cities, schools, and neighborhoods. The MCMR Council is dedicated to promoting awareness and acceptance of diversity in our community.

PARKS AND RECREATION COMMISSION

The Parks and Recreation Commission coordinates recreational programs and improves, expands, and reflects the park and recreational needs of the community.

PLANNING COMMISSION

The Planning Commission promotes public health, safety, and general welfare; encourages the use of resources in accordance with their character and adaptability; avoids the overcrowding of land by buildings or people; lessens congestion on roads and streets; facilitates provisions for a system of transportation, sewage disposal, safe and adequate water supply, recreation, and other public improvements. The Planning Commission is responsible for making and adopting a master plan as a guide for development, including a determination of the extent of probable future needs.

RETIREMENT BOARD

The Retirement Board has the authority to administer, manage, and operate the retirement system and to interpret and make effective the provisions of the Pension Ordinance. The Retirement System provides for the retirement of City employees.

WATER SYSTEM ADVISORY COUNCIL

The Water System Advisory Council (WSAC) was established to promote transparency regarding lead in drinking water. Members will create public awareness and education campaigns that address the needs of the community.

ZONING BOARD OF APPEALS

The Zoning Board of Appeals acts on all questions arising under the Zoning Ordinance. They must hear and decide appeals, review any order, requirement, decision, or determination made by an administrative official regarding the Zoning Ordinance.

BOARDS AND COMMISSIONS
DEPARTMENT NUMBER: 115

Acct. No.	Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
(800) JOINTLY FUNDED AGENCIES								
021	Farmington Area Youth Assistance	45,013	45,013	45,013	45,013	45,013	45,013	45,013
031	47th District Court	2,716,296	2,722,516	3,101,877	3,101,877	3,237,202	3,359,947	3,471,823
033	Farmington Area Arts Commission	0	818	7,500	7,500	5,000	2,500	2,500
034	Commission on Aging	0	2,245	2,500	0	2,500	2,500	2,500
038	Multicultural/Multiracial Comm. Council	(464)	-340	0	0	0	0	0
039	Commission on Children/Youth/Families	2,445	3,226	2,500	0	2,500	2,500	2,500
042	Mayor's Youth Council	816	768	2,500	2,500	2,500	2,500	2,500
043	Emergency Preparedness Commission	2,318	1,759	2,500	2,500	2,500	2,500	2,500
		<u>2,766,423</u>	<u>2,776,006</u>	<u>3,164,390</u>	<u>3,159,390</u>	<u>3,297,215</u>	<u>3,417,460</u>	<u>3,529,336</u>
(800) OTHER BOARDS & COMMISSIONS								
002	Zoning Board of Appeals	2,863	2,788	5,000	3,000	5,000	5,000	5,000
005	Assessment Board of Review	2,530	1,444	3,247	3,247	4,000	4,000	4,000
024	Beautification Commission	4,787	5,637	2,500	3,987	7,000	2,500	2,500
851	Economic Development Corporation	0	0	0	0	2,500	2,500	2,500
032	Historical Commission	0	4,367	2,500	2,500	2,500	2,500	2,500
036	Historic District Commission	7,480	1,884	12,500	0	12,500	12,500	2,500
037	Parks & Recreation Commission	1,092	942	2,500	0	2,500	2,500	2,500
040	Comm. to Increase Voter Participation	458	1,739	2,500	2,500	2,500	2,500	2,500
044	Comm. for Energy & Environ. Sustainability	0	0	2,500	0	2,500	2,500	2,500
045	Community Health Commission	(174)	435	2,500	2,500	2,500	2,500	2,500
046	City Council DEI Commission	0	0	2,500	0	2,500	2,500	2,500
999	City Council Reallocation Allowance	0	0	0	0	0	1,747	1,747
109	Planning Commission	113,998	123,619	68,440	153,898	52,653	54,759	56,949
		<u>133,034</u>	<u>142,856</u>	<u>106,687</u>	<u>171,631</u>	<u>98,653</u>	<u>98,006</u>	<u>90,196</u>
DEPARTMENT TOTAL		<u><u>2,899,457</u></u>	<u><u>2,918,861</u></u>	<u><u>3,271,077</u></u>	<u><u>3,331,021</u></u>	<u><u>3,395,868</u></u>	<u><u>3,515,466</u></u>	<u><u>3,619,533</u></u>

GENERAL GOVERNMENT SUMMARY

The General Government classification of the General Fund budget represents a group of departments and functions which provide primarily legislative, administrative and logistical support for departments generally regarded as operating departments, as well as appropriations to support other Funds of the City. The operating departments provide the citizens and property owners of the community with direct services. Although most of the services performed by this General Government group are of an internal nature, some limited external public services are provided such as: election and voter services, property information, tax rates and collection, public information and employment opportunities.

A summary of the budget allocation for these components is contained in the schedule below:

DIV. NO.	Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
GENERAL GOVERNMENT:								
101	City Council	104,078	108,470	132,215	151,807	166,177	167,644	169,141
172	City Administration	717,864	859,824	833,149	825,551	653,118	671,698	694,838
175	Communications and Comm. Engage	419,081	468,555	1,036,480	819,743	1,128,543	1,156,110	1,184,781
202	Finance	1,848,774	2,121,597	2,149,672	2,113,823	2,420,180	2,492,465	2,516,110
210	Corporation Counsel	743,781	701,890	782,400	782,400	798,400	814,600	831,100
215	City Clerk	683,369	868,034	1,114,370	1,067,179	1,095,422	990,474	1,097,689
226	Human Resources	574,379	445,218	632,906	596,744	921,347	933,106	962,505
250	Central Services	1,153,624	1,271,352	1,380,246	1,387,032	1,578,989	1,633,295	1,694,358
290	Support Services	2,546,892	1,727,125	3,131,889	3,191,032	3,509,996	3,547,320	3,586,065
298	Post Employment Benefits	2,401,234	2,914,286	2,254,673	2,254,673	3,673,209	3,856,869	4,049,713
		11,193,076	11,486,351	13,448,000	13,189,984	15,945,380	16,263,582	16,786,300
OTHER FINANCING USES								
299	Interfund Transfers	8,768,990	9,849,214	7,623,951	7,973,951	9,273,787	9,937,146	8,822,855
TOTAL		19,962,066	21,335,565	21,071,951	21,163,935	25,219,167	26,200,728	25,609,155



CITY COUNCIL

MISSION STATEMENT: Provide policy leadership for the community and administration on all issues that affect the health, safety and welfare of Farmington Hills.

The citizens are represented by seven elected officials. The Mayor is elected directly by the electorate for not more than two consecutive two-year terms. The six City Council Members are elected for staggered terms of four years each. The Council meets at least twice monthly and conducts specially scheduled Study Sessions on an as-needed basis.

The Mayor and Council members are collectively responsible for establishing public policy, adopting a budget, and hiring and directing the City Manager. In addition, the Council appoints the City Clerk and the City Attorney. The City Council represents the City in various local, regional, state, and national boards, commissions, and committees. The Council also provides public leadership and communicates with constituents about the various issues of the community.

One of the primary duties of the City Council is to establish policies. Policy is established in the approval of ordinances, the adoption of resolutions, the setting of goals and objectives, the determination of priorities for public services, and the approval of programs throughout the City. Policy is also established through the approval and amendment of the operational and capital budgets, the approval of grant applications, ratification of labor contracts, and the approval of land acquisitions and major purchases.

City Council salaries are set by Charter and updated every July 1st. The FY 24-25 salaries will be \$12,714 for the Mayor and \$8,476 for the City Council Members.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- ☐ Provide policy direction to the City Administration in the implementation and evaluation of various City programs. (1, 2)
- Ensure the City's long-term financial stability by adopting a fiscally responsible budget, monitoring expenses, and continually seeking alternative revenue sources. (2)
- Preserve and improve the City's infrastructure and economic base. (3, 5, 12, 13)
- Strengthen activities, programs, and services that give adults and children the opportunity to enrich their lives, enhance their future, and build a stronger community. (4, 6, 12, 13)
- Take an active roll in promoting energy and environmental sustainability throughout the community. (10)
- Protect home rule so that local issues are decided by the City through its residents. (14)
- Enhance communications between the residents and the City government through the City Website, cable programming, citizen/business engagement efforts, the Focus newsletter, surveys and other media. (4, 11)
- Work with state and federal officials to reduce and effectively manage legislative mandates that create administrative and financial challenges for local governments. (7, 14)
- Help shape public policy at the state and federal level by tracking pending legislation and advocating for initiatives deemed beneficial to the City. (7, 14)

PERFORMANCE OBJECTIVES

- Work towards the completion of the 2023 Master Plan Update by engaging boards and commissions, public and staff for input and vision on the appropriate long-term vision and health of the City.
- Work towards fully utilizing the HAWK and evaluate options of Special Services facilities to sustainably serve all of the community's needs.
- Expand communication with the public through further use of technology by enhancing the City website, listservs, the low frequency radio station, and other alternatives.
- Improve public bus transportation by engaging and partnering with SMART.
- Continue to evaluate further cooperative relationships with regional communities such as Farmington, Livonia, Novi, Southfield and West Bloomfield.
- Educate the public regarding emergency preparedness through the Emergency Preparedness Commission to increase the City's ability to respond in the event of a major emergency.
- Continue the implementation of tools and policies that encourage private sector reinvestment and redevelopment along the East Grand River, Eight Mile Road, and Orchard Lake Road corridors to improve the long-term viability of these areas.
- Involve high school age students in City government through the Mayor's Youth Council and work to engage both students and millennial residents (age 18 – 35) in the local government process.
- Work with City Administration to market city owned properties where appropriate.
- Address strategic policy issues in the areas of public safety, transportation infrastructure (incl. non-motorized), traffic, economic development/redevelopment, neighborhoods, telecommunications, transportation, and technology.
- Equitably administer the City's tax abatement policy and encourage economic development while protecting the long-term financial interests of the City.
- Encourage redevelopment throughout the City by continuing to support policies that streamline permitting, simplify the PUD process, and make way for current and future residential and commercial building needs.
- Work with City Administration to efficiently and effectively implement the City's road millage and review the levied amount annually.

Service Level	Performance Indicators	FY 2022/23 Actual	FY 2023/24 Projected	FY 2024/25 Estimated
	Regular Meetings Held	23	23	23
	Special Meetings Held-(Joint/Other)	7	5	5
	Goals Sessions	1	1	1
	Study Sessions	16	16	16
	Public Hearings	12	12	12
	Ordinances Enacted	8	8	10
	Agenda Items Requiring Action / Resolutions Adopted	242	250	250

CITY COUNCIL

DEPARTMENT NUMBER: 101

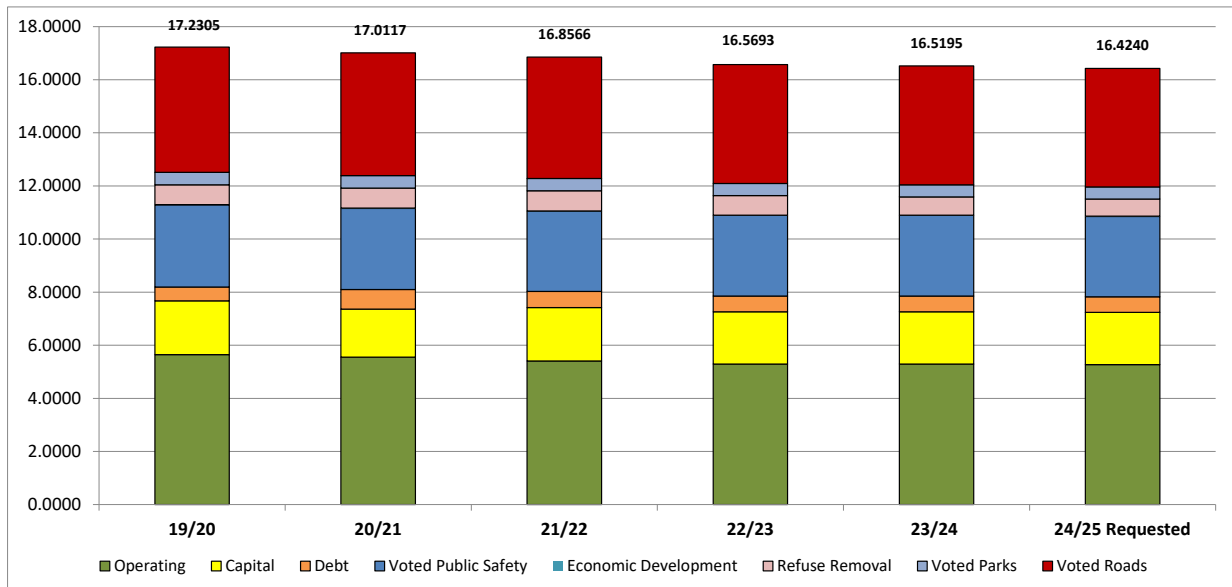
SUMMARY	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
Personnel	\$58,759	\$62,973	\$68,588	\$71,707	\$73,376	\$74,843	\$76,340
Operating Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional & Contractual	\$45,319	\$45,498	\$63,627	\$80,100	\$92,801	\$92,801	\$92,801
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$104,078	\$108,470	\$132,215	\$151,807	\$166,177	\$167,644	\$169,141
2022/23 Projection vs. Budget - \$				\$ 19,592			
2022/23 Projection vs. Budget - %				14.82%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 14,370		
2023/24 Budget vs. 2022/23 Projection - %					9.47%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 33,962		
2023/24 Budget vs. 2022/23 Budget - %					25.69%		

CITY COUNCIL

DEPARTMENT NUMBER: 101

Acct. No.	Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
(702)	PERSONNEL							
010	Wages	54,548	58,459	63,677	66,914	68,472	69,841	71,238
200	Social Security	4,173	4,472	4,872	4,754	4,865	4,962	5,061
350	Workers Compensation	38	41	39	39	39	40	41
(702)	Category Total	58,759	62,973	68,588	71,707	73,376	74,843	76,340
(801)	PROFESSIONAL & CONTRACTUAL							
001	Conference & Workshops	9,987	18,606	20,100	20,100	31,600	31,600	31,600
002	Memberships & Licenses	30,393	21,757	31,527	48,000	55,201	55,201	55,201
070	Miscellaneous Expense	4,939	5,135	12,000	12,000	6,000	6,000	6,000
(801)	Category Total	45,319	45,498	63,627	80,100	92,801	92,801	92,801
DEPARTMENT TOTAL		104,078	108,470	132,215	151,807	166,177	167,644	169,141

TAX RATE HISTORY



CITY ADMINISTRATION

MISSION STATEMENT: Under the direction of the City Council, provide administrative leadership and management of the daily operations of the City government.

The City Manager's Office is responsible for the day-to-day administration of the municipal organization under the leadership of the City Manager. This office also provides staff support for the City Council. The Office undertakes special projects, handles citizens' inquiries, customer requests for service, and communications from other governments and agencies. The City Manager approves key purchases and personnel actions. This office provides direct supervision to the City departments noted on the Organization Chart.

GOALS

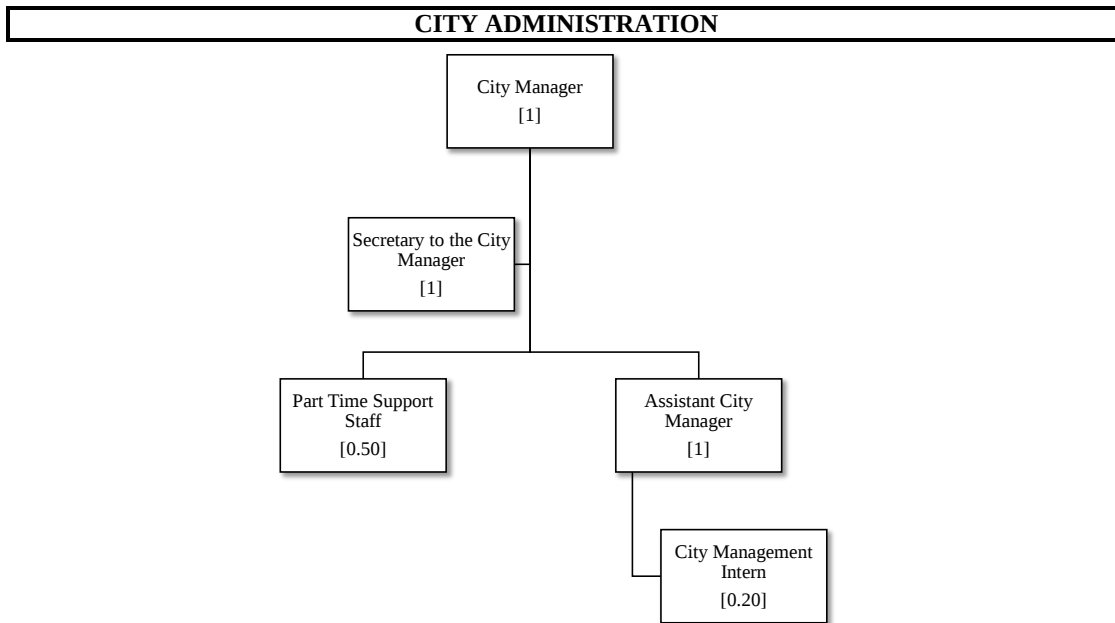
The number in parenthesis shows the link between the departmental goal and the City goals.

- Continue to develop and maintain Farmington Hills as a quality community for future generations. (1-14)
- Identify key priorities and establish procedures that ensure effective management of available resources. (2)
- Identify and implement innovative strategies and priorities that move Farmington Hills beyond economic recovery into growth. (1-14)
- Develop a budget for City operations and capital improvements that encourages investment, creativity, accountability, and fiscal responsibility. (2, 9, 10, 12, 13)
- Provide effective leadership to administrative departments maintaining a climate of positive employee relations that facilitates excellent service to the public. (8)
- Develop and implement a brand story and marketing effort that sets Farmington Hills apart from its peers to attract new residential and commercial interest and investment. (5,11)
- Provide pertinent and timely information to City Council regarding local, state, and federal issues to protect the interests of the City and its residents. (7, 14)
- Work in partnership with City Council to achieve the City's mission and goals. (1-14)
- Through Human Resources, continue efforts to have staff reflect the community. (11)
- Perform the Managerial Audit as prescribed in the City Charter. (1,2,4,9,10)
- Redesign of Farmington FOCUS and other City publications. (4,11)
- Enhance communication through the City website and social media. (11)

PERFORMANCE OBJECTIVES

- Continue to systematically review operations and services for greater efficiency.
- Promote and pursue additional outside funding for infrastructure improvements, capital items, and other special projects.
- Strive to address issues identified by City Council through its annual Goals Setting Session.
- Continue to analyze and evaluate recommendations of the Vision 2020 Reports and Sustainability Study and direct the implementation of some, all, or portions of the recommendations as determined to be appropriate by the City Council.
- Work with state, county, and local officials to continue and improve the City's business retention and growth efforts.
- Continue to work with SMART, particularly as it relates to the Grand River Corridor, with the objective of improving and expanding the availability of public transportation services.
- Work with the Corridor Improvement Authority (CIA) Board of Directors, Grand River Avenue stakeholders, City of Farmington CIA Board of Directors, to implement the CIA Development and Tax Increment Financing Plans and the Grand River Corridor Vision Plan.
- Work with the City Council, Community Stakeholders, Non-Profit Organizations, such as the Michigan Municipal League, Southeast Michigan Council of Governments, and other appropriate parties to develop a comprehensive place making strategy designed to attract and retain knowledge-based workers, entrepreneurs and growing sectors of the economy.
- Develop and deliver a brand message that reinforces the core attributes of Farmington Hills as a residential location.

	Performance Indicators	FY 2022/23 Actual	FY 2023/24 Projected	FY 2024/25 Estimated
Service Level	Council, Planning Commission and ZBA Meetings Staffed	53	64	60
	City Council Agenda Items prepared for Council Action	242	250	250
	Executive Staff Meetings	48	48	48
	Administrative Policies Implemented	1	2	2
Efficiency	Average Response Time to Citizen Inquiry	4 Hours	4 Hours	4 Hours



STAFFING LEVELS					
Acct. No.	Title or Position	Authorized Positions		Authorized Positions	Requested Positions
		21/22 Budget	22/23 Budget	23/24 Budget	24/25 Budget
(010)	CITY ADMINISTRATION & MANAGEMENT				
	Administrative & Clerical				
	City Manager	1	1	1	1
	Assistant City Manager	1	1	1	1
	Secretary to the City Manager	1	1	1	1
		3	3	3	3
(038)	Part-time (FTE)	0.65	0.65	0.65	0.70
	Department Total	3.65	3.65	3.65	3.70

CITY ADMINISTRATION
DEPARTMENT NUMBER: 172

SUMMARY	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
Personnel	\$566,001	\$704,472	\$728,183	\$734,183	\$570,303	\$587,718	\$610,687
Operating Supplies	\$7,583	\$11,272	\$14,735	\$10,249	\$12,038	\$12,119	\$12,203
Professional & Contractual	\$144,280	\$138,042					
Capital Outlay	\$0	\$6,038	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
TOTAL EXPENDITURES	\$717,864	\$859,824	\$747,918	\$749,432	\$587,341	\$604,837	\$627,890
2022/23 Projection vs. Budget - \$				\$ (7,598)			
2022/23 Projection vs. Budget - %				-0.91%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ (172,432)		
2023/24 Budget vs. 2022/23 Projection - %					-20.89%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ (180,031)		
2023/24 Budget vs. 2022/23 Budget - %					-21.61%		

CITY ADMINISTRATION
DEPARTMENT NUMBER: 172

Acct.		2021/22	2022/23	2023/24	2023/24	2024/25	2025/26	2026/27
No.	Category and Line Item	Actual	Actual	Budgeted	Estimated	Approved	Projected	Projected
(702) PERSONNEL								
010	Administrative & Clerical	400,586	556,476	575,744	575,744	435,180	452,588	470,691
038	Part-time	20,634	0	23,300	6,000	24,388	25,120	25,873
106	Sick & Vacation	1,920	3,024	0	23,300	7,678	3,000	3,000
112	Overtime	5	0	0	0	0	0	0
200	Social Security	31,213	41,406	44,678	44,678	33,085	34,408	35,784
250	Blue Cross/Optical/Dental	31,593	54,691	64,244	64,244	52,281	54,372	56,547
275	Life Insurance	2,365	3,208	4,148	4,148	3,147	3,273	3,404
300	Pension - DC	69,433	37,028	7,000	7,000	4,200	4,200	4,200
325	Longevity	7,629	7,877	8,248	8,248	9,702	10,090	10,494
350	Worker's Compensation	624	763	821	821	642	668	694
(702) T	Category Total	566,001	704,472	728,183	734,183	570,303	587,718	610,687
(740) OPERATING SUPPLIES								
001	Gas & Oil	2,181	2,523	2,246	1,949	2,712	2,793	2,877
002	Books & Subscriptions	297	3,298	4,189	4,000	1,026	1,026	1,026
008	Supplies	4,971	5,098	8,000	4,000	8,000	8,000	8,000
040	Miscellaneous Expense	134	354	300	300	300	300	300
(740) T	Category Total	7,583	11,272	14,735	10,249	12,038	12,119	12,203
(801) PROFESSIONAL & CONTRACTUAL								
001	Conferences & Workshops	5,884	13,450	26,800	15,000	26,260	26,260	26,260
002	Memberships & Licenses	5,284	2,898	4,388	4,400	3,960	3,960	3,960
005	Fleet Insurance	609	560	698	733	770	808	848
006	Vehicle Maintenance	394	806	175	846	888	933	979
013	Education & Training	547	4,759	4,530	5,500	3,900	3,900	3,900
041	Vehicle Allowance	4,440	7,400	4,440	4,440	4,800	4,800	4,800
042	Mileage Reimbursement	0	0	1,200	200	200	1,200	1,200
066	Consultants	127,121	108,169	43,000	45,000	25,000	25,000	25,000
(801) T	Category Total	144,280	138,042	85,231	76,119	65,778	66,861	66,948
(970) CAPITAL OUTLAY								
002	Office Equipment	0	6,038	5,000	5,000	5,000	5,000	5,000
(970) T	Category Total	0	6,038	5,000	5,000	5,000	5,000	5,000
DEPARTMENT TOTAL		717,864	859,824	833,149	825,551	653,118	671,698	694,838

DIVERSITY, EQUITY, INCLUSION (DEI) & EMPLOYEE DEVELOPMENT

MISSION STATEMENT: The City of Farmington Hills is an Equal Opportunity Employer. The City strives to empower all employees to succeed. Diverse talent is welcomed and an inclusive environment encouraging collaboration and creativity is cultivated. Farmington Hills is committed to building a workforce where people can thrive by being themselves and are inspired to do their best work every day.

The Diversity, Equity and Inclusion department provides the strategic plan and initiatives to address trends and outcomes that were collected from the city's DEI employee focus groups and survey responses. Targeted areas include, but are not limited to, creating a positive work environment, facilitating a sense of belonging, providing the opportunities to enhance employee skills, and obtaining training to ensure a culturally competent workforce.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- To foster an environment where all employees feel safe, respected, and valued. (8, 10)
- To create a climate where varying viewpoints and opportunities to learn and engage with persons from diverse backgrounds are welcomed. (8, 10)
- To strengthen recruiting, hiring and promotional practices such that they are equitable and inclusive for all qualified candidates regardless of race, gender, sexual orientation, or abilities. (1, 6, 8, 9, 10)
- During Q1, identify goals from DEI Strategic Plan for implementation in fiscal year 2024-2025. (10)
- Research and vet DEI focused software to measure incremental progress on goals/initiatives outlined in the DEI Strategic Plan. Identify software by Q1 fiscal year 2024-2025. (8, 9)

PERFORMANCE OBJECTIVES

The DEI Strategic Plan objectives, goals and objectives are categorized into three areas: Workforce, Workplace, and Community.

WORKFORCE

- 1 Implement a Retention Strategy that will support the development, engagement, and satisfaction of the current employees.
- 2 Increase representation to reflect the residents, corporate citizens, and diverse communities within the City of Farmington Hills.
- 3 Implement program to retain critical knowledge and skills.

WORKPLACE

- 1 Implement an internal strategy that is focused on developing, retaining, and promoting Generation X and Millennials.
- 2 Identify policy review team to frequently and consistently evaluate policies and practices for exclusion, bias, and unfair treatment.
- 3 Foster an inclusive environment, where talent is developed, and ideas and diversity are valued throughout the organization.

COMMUNITY

- 1 Invest funds, time, and resources in response to the needs and growth of the communities that feed into the organization.
- 2 Establish a Community Engagement Program.
- 3 Communicate commitment to partnerships and community investments.

DIVERSITY, EQUITY, INCLUSION, AND EMPLOYEE DEVELOPMENT
DEPARTMENT NUMBER: 173

	Performance Indicators	FY 2022/23 Actual	FY 2023/24 Projected	FY 2024/25 Estimated
Service Level	DEI Council Meetings	6	12	12
	Lunch & Learn Sessions	0	6	10
	Leadership Trainings – various topics	0	6	8
	DEI Specific Training – all staff	6	6	8
Efficiency	Implementation of the DEI Strategic Plan	0	0	1

DIVERSITY, EQUITY, INCLUSION, & EMPLOYEE DEVELOPMENT

**Director of Diversity, Equity,
Inclusion (DEI) & Employee
Development
[1]**

STAFFING LEVELS

		Authorized Positions		Authorized Positions	Requested Positions
Acct. No.	Title or Position	21/22 Budget	22/23 Budget	23/24 Budget	24/25 Budget
	CITY ADMINISTRATION & MANAGEMENT				
(010)	Administrative & Clerical				
	Director of DEI & Employee D	0	1	1	1
	Department Total	0.00	1.00	1.00	1.00

DIVERSITY, EQUITY, INCLUSION, AND EMPLOYEE DEVELOPMENT

DEPARTMENT NUMBER: 173

SUMMARY	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
Personnel	\$0	\$0	\$0	\$0	\$129,406	\$134,526	\$139,851
Operating Supplies	\$0	\$0	\$0	\$0	\$650	\$650	\$650
Professional & Contractual	\$0	\$0	\$0	\$0	\$57,940	\$57,940	\$57,940
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$187,996	\$193,116	\$198,441
2022/23 Projection vs. Budget - \$				\$ -			
2022/23 Projection vs. Budget - %				0.00%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 187,996		
2023/24 Budget vs. 2022/23 Projection - %					0.00%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 187,996		
2023/24 Budget vs. 2022/23 Budget - %					0.00%		

DIVERSITY, EQUITY, INCLUSION, AND EMPLOYEE DEVELOPMENT
DEPARTMENT NUMBER: 173

Acct. No.	Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
(702) PERSONNEL								
010	Administrative & Clerical	0	0	0	0	112,934	117,451	122,149
038	Part-time	0	0	0	0	0	0	0
106	Sick & Vacation	0	0	0	0	0	0	0
112	Overtime	0	0	0	0	0	0	0
200	Social Security	0	0	0	0	8,792	9,144	9,509
250	Blue Cross/Optical/Dental	0	0	0	0	5,601	5,825	6,059
275	Life Insurance	0	0	0	0	532	553	575
300	Pension - DC	0	0	0	0	1,400	1,400	1,400
325	Longevity	0	0	0	0	0	0	0
350	Worker's Compensation	0	0	0	0	147	153	159
(702)	Category Total	0	0	0	0	129,406	134,526	139,851
(740) OPERATING SUPPLIES								
001	Gas & Oil	0	0	0	0	0	0	0
002	Books & Subscriptions	0	0	0	0	150	150	150
008	Supplies	0	0	0	0	0	0	0
040	Miscellaneous Expense	0	0	0	0	500	500	500
(740)	Category Total	0	0	0	0	650	650	650
(801) PROFESSIONAL & CONTRACTUAL								
001	Conferences & Workshops	0	0	0	0	6,715	6,715	6,715
002	Memberships & Licenses	0	0	0	0	21,125	21,125	21,125
005	Fleet Insurance	0	0	0	0	0	0	0
006	Vehicle Maintenance	0	0	0	0	0	0	0
013	Education & Training	0	0	0	0	0	0	0
041	Vehicle Allowance	0	0	0	0	0	0	0
042	Mileage Reimbursement	0	0	0	0	100	100	100
066	Consultants	0	0	0	0	30,000	30,000	30,000
(801)	Category Total	0	0	0	0	57,940	57,940	57,940
(970) CAPITAL OUTLAY								
002	Office Equipment	0	0	0	0	0	0	0
(970)	Category Total	0	0	0	0	0	0	0
DEPARTMENT TOTAL		0	0	0	0	187,996	193,116	198,441

ECONOMIC DEVELOPMENT

MISSION STATEMENT: Economic Development focuses on the expansion, attraction, and retention of businesses, employment, visitors, and residents within our city. It is the process of building upon our assets to stimulate the economy, provide community benefits, and improve the quality of life for all those affected by our presence. The mission of Economic Development is to improve community well-being and to support the growing tax base through diversification of the local economy. The Farmington Hills Economic Development Department works with many resources and community partners to develop opportunities for employment, business growth, synergy, and neighborhood connectivity to sustain and promote the welfare of every individual within our city borders.

The Farmington Hills Economic Development Department strives to provide businesses with access to the resources needed to help them grow and prosper. Discussing all stages of the business life cycle, from startup to Fortune 500, and matching companies with the right program is of utmost importance. The Economic Development Department assesses business needs and reveals solution pathways for business growth opportunities. Establishing strong, professional relationships between our key stakeholders and community members helps keep our economic engine finely tuned for today's current viewpoint and tomorrow's evolution.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Continue to develop and maintain Farmington Hills as a quality community for businesses and residents for future generations. (1-14)
- Identify and implement innovative strategies and priorities that move Farmington Hills beyond economic recovery, into growth, and become a community of preference between all business sizes. (1-14)
- Retain, grow, and attract new residential and commercial interest and investment. (5, 12)
- To support new industries while creating an environment conducive to the growth and retention of our business community. (5, 12, 13)
- To bolster the commercial identity of our main corridors and discover reasonable, realistic opportunities to improve the economic environment. (5)
- Utilize and promote our major assets within set locations of Farmington Hills and to showcase neighborhood value. (5, 11)
- Educate key players within the community and government about potential economic challenges, opportunities, redevelopment, and outlook. (5, 8, 10)
- Continue to hold and develop professional relationship with our businesses, property owners, and real estate community. (4, 5)
- Stay up to date with current supply and demand for all business markets within Farmington Hills while understanding the needs to address new trends and economically inefficient buildings/property. (5, 12)
- Pursuit in providing all business types quality resources to address their needs. (5, 11, 13)
- Facilitate the redevelopment of eligible properties, to provide new jobs and/or tax base, and to foster successful business areas. (1-14)

PERFORMANCE OBJECTIVES

- Continue to assist businesses by providing direction in the City's development process by providing them with information on certain challenges such as utilities, zoning, engineering, etc.
- Find and share different resources that assist businesses with staffing and training needs.
- Connect businesses together that might be complementary to one another either by supply or efficiency.
- Provide interested businesses with available funding programs specific to their development needs.
- Carry out the mission and work directly with the Corridor Improvement Authority (CIA), Economic Development Corporation, and the Brownfield Redevelopment Authority.
- Strategize and work with the CIA, Grand River Avenue stakeholders, City of Farmington CIA, to implement the CIA Development and Tax Increment Financing Plans along with the Grand River Corridor Vision Plan.
- Work with City Council, community stakeholders, non-profit organizations, and other appropriate parties to develop a comprehensive economic development plan to attract, retain, and grow knowledge-based workers, entrepreneurs, within all sectors of the economy.
- Work with the state, county, and local officials to continue to improve the City's retention and growth efforts.
- Regularly assess and discuss any needed changes to the Economic Development Strategy for the overall benefit of development within Farmington Hills.

Service Level	Performance Indicators	FY 2022/23 Actual	FY 2023/24 Projected	FY 2024/25 Estimated
	Resources and Incentives Connections	N/A	6	12
	Business Retention and Expansion Visits	N/A	24	24
	Corridor Improvement Authority, Economic Development Corporation, and Brownfield Redevelopment Authority Meetings	N/A	30	30
	Developer's Meeting	N/A	12	16
	Business Community Engagement	N/A	35	45
	Economic Development Engagement, Summits, Conferences, and Workshops	N/A	16	18

ECONOMIC DEVELOPMENT

**Director of Economic
Development
[1]**

STAFFING LEVELS

Acct. No.	Title or Position	Authorized Positions		Authorized Positions	Requested Positions
		21/22 Budget	22/23 Budget	23/24 Budget	24/25 Budget
(010)	CITY ADMINISTRATION & MANAGEMENT				
	Administrative & Clerical				
	Economic Development Director	1	1	1	1
	Department Total	1.00	1.00	1.00	1.00

ECONOMIC DEVELOPMENT
DEPARTMENT NUMBER: 174

SUMMARY	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
Personnel	\$0	\$0	\$0	\$0	\$113,874	\$118,373	\$123,052
Operating Supplies	\$0	\$0	\$0	\$0	\$9,890	\$9,890	\$9,890
Professional & Contractual	\$0	\$0	\$0	\$0	\$180,075	\$30,075	\$30,075
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$303,839	\$158,338	\$163,017
2022/23 Projection vs. Budget - \$				\$ -			
2022/23 Projection vs. Budget - %				0.00%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 303,839		
2023/24 Budget vs. 2022/23 Projection - %					0.00%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 303,839		
2023/24 Budget vs. 2022/23 Budget - %					0.00%		

ECONOMIC DEVELOPMENT
DEPARTMENT NUMBER: 174

Acct.	2021/22	2022/23	2023/24	2023/24	2024/25	2025/26	2026/27
No. Category and Line Item	Actual	Actual	Budgeted	Estimated	Approved	Projected	Projected
(702) PERSONNEL							
010 Administrative & Clerical	0	0	0	0	98,204	102,132	106,218
038 Part-time	0	0	0	0	0	0	0
106 Sick & Vacation	0	0	0	0	0	0	0
112 Overtime	0	0	0	0	0	0	0
200 Social Security	0	0	0	0	7,666	7,973	8,292
250 Blue Cross/Optical/Dental	0	0	0	0	5,601	5,825	6,059
275 Life Insurance	0	0	0	0	875	910	946
300 Pension - DC	0	0	0	0	1,400	1,400	1,400
325 Longevity	0	0	0	0	0	0	0
350 Worker's Compensation	0	0	0	0	128	133	138
(702) Category Total	0	0	0	0	113,874	118,373	123,052
(740) OPERATING SUPPLIES							
001 Gas & Oil	0	0	0	0	0	0	0
002 Books & Subscriptions	0	0	0	0	4,590	4,590	4,590
008 Supplies	0	0	0	0	5,000	5,000	5,000
040 Miscellaneous Expense	0	0	0	0	300	300	300
(740) Category Total	0	0	0	0	9,890	9,890	9,890
(801) PROFESSIONAL & CONTRACTUAL							
001 Conferences & Workshops	0	0	0	0	425	425	425
002 Memberships & Licenses	0	0	0	0	305	305	305
005 Fleet Insurance	0	0	0	0	0	0	0
006 Vehicle Maintenance	0	0	0	0	0	0	0
013 Education & Training	0	0	0	0	4,345	4,345	4,345
041 Vehicle Allowance	0	0	0	0	0	0	0
042 Mileage Reimbursement	0	0	0	0	0	0	0
066 Consultants	0	0	0	0	175,000	25,000	25,000
(801) Category Total	0	0	0	0	180,075	30,075	30,075
(970) CAPITAL OUTLAY							
002 Office Equipment	0	0	0	0	0	0	0
(970) Category Total	0	0	0	0	0	0	0
DEPARTMENT TOTAL	0	0	0	0	303,839	158,338	163,017

COMMUNICATIONS AND COMMUNITY ENGAGEMENT

MISSION STATEMENT: To provide innovative and creative communication solutions to promote the City's core services, initiatives, mission, and values to the public while advancing the strategic vision of City Council and promoting the City as a thriving, healthy, smart, and innovative community.

The Department of Communications, established in 2023, is tasked with shaping and executing the City's overarching communications strategy while advancing key priorities set by the City Council under the guidance of the City Manager.

Under the direction of the City Manager, the Director of Communications and Community Engagement effectively communicates and markets the City's programs and services to businesses and nearly 85,000 residents. The Department comprises three divisions: public relations, marketing, and video services.

Utilizing various channels including owned platforms such as the website, YouTube, in-house studio, municipal cable channel 203, and electronic signs; earned media like broadcast TV, print, radio, and internet; as well as paid advertising, the team effectively disseminates information, promotes a vibrant and viable community, and enhances public confidence and trust.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

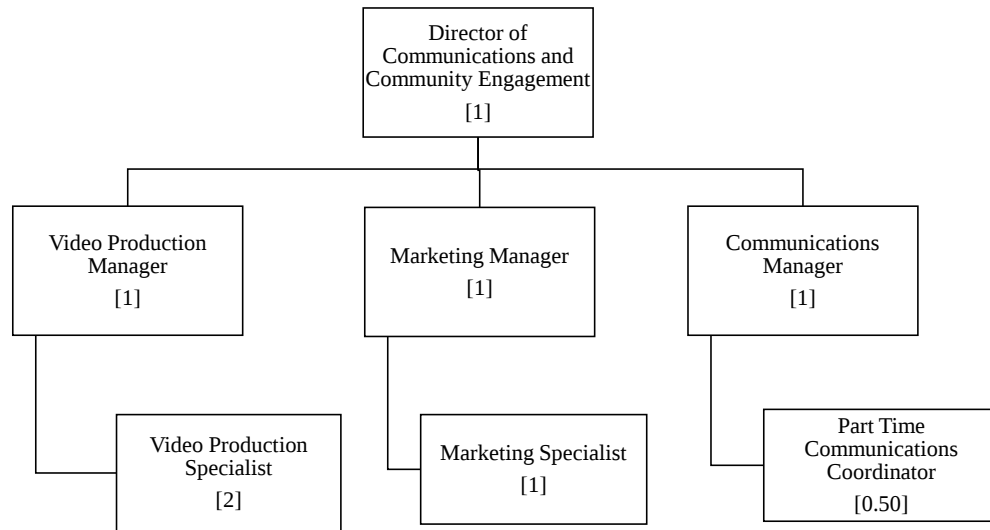
- Keep residents, businesses, and organizations informed of municipal activities, programs, and projects. (11)
- Enhance public confidence and trust in City government. (1-14)
- Promote a vibrant and viable community. (11)
- Reinforce community members' confidence and pride in the City, and that the City cares about the needs of the community. (4-11)
- Provide opportunity for departments, boards, and commissions the opportunity to use Channel 203, Spectrum and AT&T for promotional and educational purposes. (11)
- Promote City events and services, and present City information and issues through various media. (11)
- Use social media [YouTube, Facebook, InstaGram, LinkedIn] to increase dissemination of information and events via digital channels.
- Inform listeners about emergencies, weather, traffic, and road conditions through broadcast on 1650 AM. (3, 11)

PERFORMANCE OBJECTIVES

- **Public Relations**
 - Increase total number of media impressions to enhance City's branding/image.
 - Increase the number of social media followers year over year (social media).
- **Video Services**
 - Increase number of video views of City programming on YouTube.
- **Marketing**
 - Increase the number of marketing email [Constant Contact] subscribers.

150 Service Level	Performance Indicators	FY 2022/23 Actual	FY 2023/24 Projected	FY 2024/25 Estimated
	Total number of total media impressions	0	4,000	4,500
	Total number of social media followers (Facebook, Instagram)	0	9,500	10,000
	Total number of YouTube views	0	1,600	1,700
	Total number of Constant Contact subscribers (City and Special Services)	0	40,000	50,000
	Number of videos produced	150	160	170

COMMUNICATIONS AND COMMUNITY ENGAGEMENT



STAFFING LEVELS

Acct. No.	Title or Position	Authorized Positions		Authorized Positions	Requested Positions
		21/22 Budget	22/23 Budget	23/24 Budget	24/25 Budget
(010)	Administrative & Clerical				
	Director of Communications & Communications Manager	0	0	1	1
	Video Prod. Manager	1	1	1	1
	Video Prod. Specialist	2	2	2	2
	Marketing Manager	0	0	1	1
	Marketing Specialist	1	1	1	1
		5	5	7	7
(038)	Part-time (FTE)	1.50	1.50	0.50	0.65
	Department Total	6.50	6.50	7.50	7.65

COMMUNICATIONS AND COMMUNITY ENGAGEMENT
DEPARTMENT NUMBER: 175

SUMMARY	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
Personnel	\$396,789	\$431,000	\$734,007	\$627,433	\$736,549	\$764,051	\$792,653
Operating Supplies	\$12,636	\$18,743	\$51,966	\$18,028	\$32,693	\$32,702	\$32,711
Professional & Contractual	\$9,656	\$18,497	\$250,507	\$174,282	\$354,301	\$354,357	\$354,417
Capital Outlay	\$0	\$0	\$0	\$0	\$5,000	\$5,000	\$5,000
TOTAL EXPENDITURES	\$419,081	\$468,240	\$1,036,480	\$819,743	\$1,128,543	\$1,156,110	\$1,184,781
2022/23 Projection vs. Budget - \$				\$ (216,737)			
2022/23 Projection vs. Budget - %				-20.91%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 308,799		
2023/24 Budget vs. 2022/23 Projection - %					37.67%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 92,063		
2023/24 Budget vs. 2022/23 Budget - %					8.88%		



COMMUNICATIONS AND COMMUNITY ENGAGEMENT
DEPARTMENT NUMBER: 175

Acct. No.	Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
(702) PERSONNEL								
010	Salary - Full Time	242,597	254,039	436,550	436,550	518,766	539,517	561,098
038	Part-time Technicians	45,652	40,916	102,804	19,980	33,800	33,800	33,800
106	Sick & Vacation	3,135	30,072	43,750	0	0	0	0
112	Overtime	174	2,447	0	20,000	9,600	9,600	9,600
200	Social Security	22,589	23,388	37,102	37,102	43,080	44,803	46,595
250	Blue Cross/Optical/Dental	54,354	60,516	92,493	92,493	113,366	117,900	122,616
275	Life Insurance	1,178	1,060	2,276	2,276	2,693	2,801	2,913
300	Pension - DC	15,450	6,343	5,600	5,600	5,600	5,600	5,600
325	Longevity	10,966	11,486	12,571	12,571	8,498	8,838	9,191
350	Worker's Compensation	693	734	861	861	1,146	1,192	1,240
(702)	Category Total	396,789	431,000	734,007	627,433	736,549	764,051	792,653
(740) OPERATING SUPPLIES								
001	Gas and Oil	131	149	138	174	183	192	201
002	Books & Subscriptions	0	0	0	0	510	510	510
008	Supplies	12,505	18,593	51,828	17,854	32,000	32,000	32,000
(740)	Category Total	12,636	18,743	51,966	18,028	32,693	32,702	32,711
(801) PROFESSIONAL & CONTRACTUAL								
001	Conferences & Workshops	0	0	4,299	7,000	6,935	6,935	6,935
002	Memberships & Licenses	0	0	1,000	1,000	1,033	1,033	1,033
005	Fleet Insurance	898	711	1,000	1,000	1,050	1,103	1,158
006	Vehicle Maintenance	146	54	318	129	133	137	141
007	Equipment Maintenance	1,004	4,509	8,240	8,240	4,000	4,000	4,000
013	Education & Training	0	0	1,500	1,500	1,500	1,500	1,500
015	Office Rental	0	0	0	0	0	0	0
016	Phone Expense	299	0	650	0	650	650	650
024	Newsletter	6,984	3,635	6,500	0	6,500	6,500	6,500
042	Mileage Reimbursement	0	0	500	500	500	500	500
066	Contractual Services	325	9,588	226,500	154,913	332,000	332,000	332,000
(801)	Category Total	9,656	18,497	250,507	174,282	354,301	354,357	354,417
(970) CAPITAL OUTLAY								
001	Office Furniture	0	0	0	0	0	0	0
020	Production Equipment	0	0	0	0	5,000	5,000	5,000
(970)	Category Total	0	0	0	0	5,000	5,000	5,000
DEPARTMENT TOTAL		419,081	468,240	1,036,480	819,743	1,128,543	1,156,110	1,184,781

FINANCE DEPARTMENT

MISSION STATEMENT: Maintain accurate and complete records of all financial transactions, assets and liabilities, safeguard City assets, prepare financial statements and reports and maintain investment grade status for City issued debt instruments with rating agencies. To ensure that all ad valorem assessments and taxable values in the City of Farmington Hills are accurate, uniform, equitable and made in conformance with all applicable State directives and statutes.

The Finance Department is comprised of the Administration, Accounting, Assessing and Treasury Divisions. At the direction of the Finance Director/Treasurer, the Finance Department's service to the community is assigned either by State Statute, City Charter, City Ordinances, City Council Resolutions or direction from the City Manager.

The fiduciary and accounting functions include the control and accountability for all the monies received, disbursed or held in trust for all the financial activity of the City, which includes 15 separate budgeted accounting Funds. The Treasury's responsibilities, in addition to recording all City receipts/money, include a cash management program aimed at maximizing investment income while safeguarding the principal. The Finance Department also maintains relationships with the financial institutions servicing the City, which also serve as a liaison with national rating agencies that rate the City's bond issues.

The Assessing Division's primary responsibility is to annually prepare the property tax assessment roll. This function requires the Division to maintain accurate and complete records of all taxable real and personal property in the City. In light of many mandates in assessment administration, the Assessing Division has had to continually monitor and comply with ever changing requirements in assessment administration including the classification of homestead and non-homestead exemptions, the filing and recording of property transfer affidavits, and now the filing and recording of personal property exemption affidavits. For 2023, the City had approximately 28,057 real parcels (of which 689 are tax-exempt) and 4,031 personal property descriptions (of which 2,313 have no tax, due to the annual filing of the small parcel exemption affidavit). The Assessing Division provides accurate maintenance of the assessment rolls by field inspections of building permits issued by the City, random reviews of existing assessment records, as well as provides information and assistance to taxpayers of the City by phone, email and in person.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

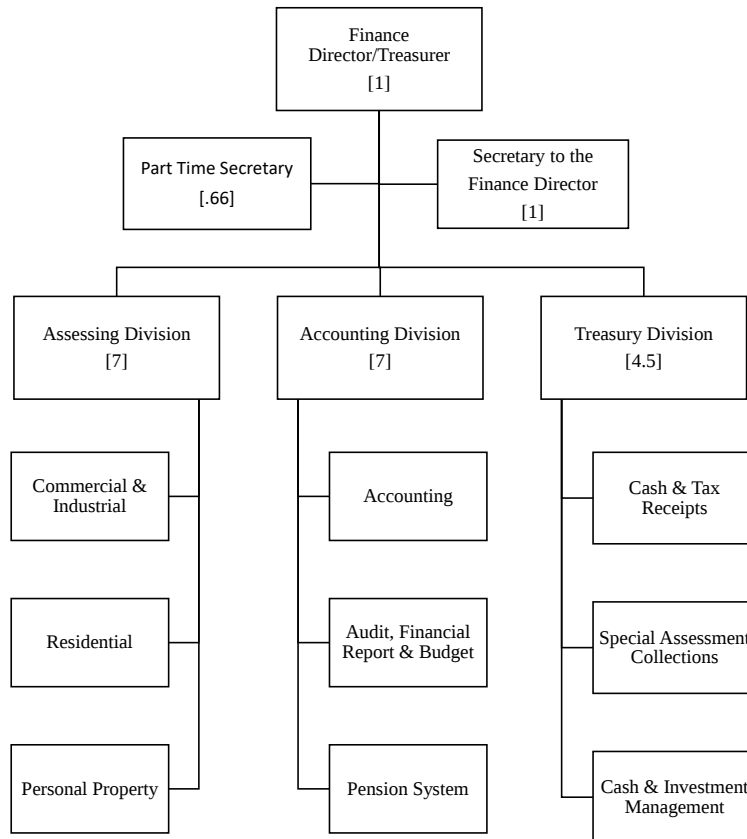
- Issue the Annual Comprehensive Financial Report (ACFR) in accordance with Generally Accepted Accounting Principles (GAAP) that meets the Government Finance Officers Association (GFOA) Certification program for excellence in financial reporting. (9)
- Provide accurate and timely financial and accounting services to internal and external customers. (9)
- Provide accurate and timely payroll to employees and fulfill all federal and state reporting requirements. (8,9)
- Provide timely payments to vendors within appropriate internal approvals. (9)
- Ensure customer service and easy access to our property records. (1)
- Ensure compliance with financial reporting standards set by the Governmental Accounting Standards Board (GASB) and State of Michigan Public Acts. (9)
- Provide risk management activities, which will safeguard all City assets in the most cost-effective manner. (2,9)
- Ensure a competent audit firm performs an annual audit and that the City's ACFR is published and made available to the general public on the City's website. (9)
- Maintain an investment grade bond rating of an "AA" or above. (9)
- Provide professional money managers to manage and administer the City's Pension and Post-Retirement benefits. (2-9)
- Assist in developing and implementing needed programs to reduce costs, increase revenues, and add efficiencies. (2)
- Support the continuous professional development and empowerment of staff. (8)
- Provide programs and procedures that ensure a fair and equitable assessment administration system, according to the City Charter and the Michigan General Property Tax Laws. (9)
- Provide professionally certified and educated staff to meet objectives. (8)
- Prepare the staff for professional advancement opportunities. (8)

PERFORMANCE OBJECTIVES

- Continue work on developing “best practice” policies and procedures of key financial functions.
- Continue to train/cross-train all staff and maintain/update Standard Operating Procedures in order to better serve internal and external users.
- Improve on the efficiency and effectiveness of the Accounts Payable function by offering more vendors the option to receive their payment via the City’s Purchasing/Credit Card.
- Expand the functional use of a credit card service provider for City-wide point of collection options for non-tax receipts.
- Manage the City’s Debt to leverage funding for long-term capital projects while continuing to maintain or enhance the City’s strong bond ratings.
- Account for all City financial transactions timely and accurately to limit the number of auditor adjusted journal entries.
- Work with the City’s Auditor to keep updated on new and pending GASB Statements impacting the City and develop a long-term plan to manage the resulting workload. This will include the implementation of GASB 96, new Standard for the accounting and financial reporting of Subscription-Based Information Technology Arrangements.
- Per the recommendation of the City Auditor, and with the advice and counsel of the City Attorney, continue a long-term process to close out the files of old development projects and clean-up the accounting for the related performance bonds held in trust by the City.
- Manage the City’s Investments, in order of priority; to safeguard the assets, provide adequate liquidity and maximize yield, including the streamlining of bank accounts to provide improved staff and accounting efficiencies.
- Manage the City’s General Liability and Property Insurance to protect the City from unexpected liability and property losses.
- Utilize GIS information for greater departmental efficiency and expand the options through which the public can access property record information.
- Continue to accept Passport Applications according to the requirements of the U.S. Department of State.
- Continue to improve the Department’s document retention, storage and retrieval and disposal practices.
- Administer the Employees’ Retirement System and Post-Retirement Healthcare Fund to the benefit of its members and beneficiaries, including a review and analysis of the Retirement Board’s Investment Policy, which drives its Investment Return Assumptions, and make adjustments where warranted to realistically and reasonably fund the System’s unfunded liabilities, within the City’s budgetary constraints.
- Continue developing a Finance Department staff Succession Plan, including possible functional restructuring and related work area improvements.

	Performance Indicators	FY 2022/23 Actual	FY 2023/24 Projected	FY 2024/25 Estimated
Service Level	Number of Passport Applications Processed	949	850	900
	Number of Pension Estimates Prepared	86	134	120
	Net Retirement System & Post-Retirement Healthcare Fund Position Held in Trust	\$293,957,796	\$294,000,000	\$294,000,000
	Interest Income	\$6,338,501	\$5,800,000	\$4,000,000
	City taxes billed/levied (adjusted)	\$66,060,673	\$70,204,497	73,714,722
	Ad Valorem Original Taxable Value	\$3,977,078,890	\$4,238,124,340	\$4,517,580,420
	Cash and Cash Equivalents at June 30 th	\$38,231,768	\$38,964,491	\$33,513,516
	Number of Payroll Direct Deposits Issued	17,971	19,634	19,650
	Number of Payroll Checks Issued	581	603	610
	Number of Accounts Payable Checks Issued	5,228	5,000	5,000
	Number of Vendor Invoices Paid	11,584	11,500	11,500
	Commercial/Industrial property appraisals	37	37	37
	Residential property appraisals	1,238	1,062	1,000
	Board of Review Appeals	606	378	300
	Preparation of Special Assessment Rolls	1	0	1
	Property splits/combinations processed	16	9	10
	Homestead exemption affidavits processed	1,235	973	1,000
	Property Transfer Affidavits	2,035	1,802	1,850
Efficiency	City's bond rating – Moody's	Aa1	Aa1	Aa1
	City's bond rating – Standard & Poor's	AAA	AAA	AAA
	Total percent of tax levy collected.	99.25%	99.08%	99.00%
	Number of years G.F.O.A. Distinguished Budget Presentation Award received	39	40	41
	Number of years G.F.O.A. Certificate of Achievement for Excellence in Financial Reporting received	26	27	28
	Average Rate of Return on Investments	3.64%	4.79%	3.50%
	Retirement System – Funded Ratio	75%	73%	73%
	Post-Retirement Healthcare Fund – Funded Ratio	114%	116%	116%

FINANCE DEPARTMENT



FINANCE DEPARTMENT

DEPARTMENT NUMBER: 202 - 209

STAFFING LEVELS

Acct. No.	Title or Position	Authorized Positions		Authorized Positions	Requested Positions
		21/22 Budget	22/23 Budget	23/24 Budget	24/25 Budget
202	ADMINISTRATIVE				
	Finance Director/Treasurer	1	1	1	1
	Project Specialist	0	0	0	1
	Secretary to Finance Director	1	1	1	0
	Part Time (FTE)	0.00	0.00	0.00	0.75
	ADMINISTRATIVE TOTAL	2.00	2.00	2.00	2.75
207	ACCOUNTING				
	Asst. Finance Director	0	0	1	1
	Controller	1	1	0	0
	Senior Pension Accountant	1	1	1	1
	Senior Accountant	1	1	2	2
	Accountant	1	1	0	0
	Payroll Coordinator	1	1	1	1
	AP - Accounting Technician	1	1	0	0
	AP - Account Clerk II	1	1	1	1
	AP - Account Clerk I	0	0	1	1
	ACCOUNTING TOTAL	7.00	7.00	7.00	7.00
208	TREASURY				
	Deputy Treasurer	1	1	1	1
	Account Processing Superviso	1	1	1	1
	Account Clerk II	1	1	2	2
	Account Clerk I	1	1	0	0
	Total	4	4	4	4
	Part Time (FTE)	0.12	0.50	0.50	0.50
	TREASURY TOTAL	4.12	4.50	4.50	4.50
209	ASSESSING				
	City Assessor	1	1	1	1
	Deputy Assessor	0	0	0	1
	Assessor IV	0	0	1	0
	Assessor III	2	3	3	3
	Assessor II	2	1	0	0
	Assessor I	0	0	0	0
	Department Technician	1	1	2	2
	Clerk Typist II	0	0	0	0
	Account Clerk I	0	1	0	0
	Total	6	7	7	7
	Part Time (FTE)	0.50	0.00	0.00	0.00
	ASSESSING TOTAL	6.50	7.00	7.00	7.00
	Department Total	19.62	20.50	20.50	21.25

FINANCE DEPARTMENT

DEPARTMENT NUMBER: 202 - ADMINISTRATION

SUMMARY	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
Personnel	\$223,550	\$223,575	\$208,132	\$208,798	\$255,393	\$264,218	\$273,395
Operating Supplies	\$13,437	\$18,888	\$13,420	\$12,028	\$13,420	\$13,947	\$14,231
Professional & Contractual	\$33,307	\$269,055	\$28,840	\$28,840	\$29,200	\$29,200	\$29,200
Capital Outlay	\$0	\$198	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$270,295	\$511,716	\$250,392	\$249,666	\$298,013	\$307,365	\$316,826
2022/23 Projection vs. Budget - \$				\$ (35,849)			
2022/23 Projection vs. Budget - %				-1.67%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 306,357		
2023/24 Budget vs. 2022/23 Projection - %					14.49%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 270,508		
2023/24 Budget vs. 2022/23 Budget - %					12.58%		

FINANCE DEPARTMENT
DEPARTMENT NUMBER: 202 - ADMINISTRATION

Acct.	2021/22	2022/23	2023/24	2023/24	2024/25	2025/26	2026/27
No. Category and Line Item	Actual	Actual	Budgeted	Estimated	Approved	Projected	Projected
(702) PERSONNEL							
010 Administrative Salaries	185,875	193,163	197,687	197,687	212,724	221,233	230,083
038 Part-Time	0	0	0	0	31,200	31,200	31,200
106 Sick & Vacation	2,776	26,734	0	0	0	0	0
112 Overtime	2,864	3,486	1,000	1,666	1,786	1,786	1,786
200 Social Security	14,490	16,761	15,602	15,602	16,807	17,480	18,179
250 Blue Cross/Optical/Dental	41,689	15,215	30,553	30,553	31,709	32,978	34,297
275 Life Insurance	1,371	1,129	1,486	1,486	1,531	1,577	1,624
300 Pension - DC	13,605	6,113	1,400	1,400	1,400	1,400	1,400
325 Longevity	3,477	3,099	319	319	1,039	1,081	1,124
350 Worker's Compensation	285	306	277	277	298	310	322
591 Allocate 5% of All to Water fund	(13,329)	(13,321)	(12,342)	(12,342)	(13,252)	(13,782)	(14,333)
592 Allocate 5% of All to Sewer fund	(13,329)	(13,321)	(12,342)	(12,342)	(13,252)	(13,782)	(14,333)
731 Allocate 13.5% of Sec. to Pension Fund	(10,951)	(10,658)	(10,468)	(10,468)	(11,204)	(11,652)	(12,118)
736 Allocate 6.5% of Sec. to Pension HC Fund	(5,273)	(5,131)	(5,040)	(5,040)	(5,395)	(5,610)	(5,835)
(702) Category Total	223,550	223,575	208,132	208,798	255,393	264,218	273,395
(740) OPERATING SUPPLIES							
001 Gas & Oil	4,473	4,715	5,145	3,753	5,145	5,672	5,956
002 Books & Subscriptions	0	0	0	0	0	0	0
008 Supplies	8,965	14,172	8,275	8,275	8,275	8,275	8,275
041 Over & Short	0	0	0	0	0	0	0
(740) Category Total	13,437	18,888	13,420	12,028	13,420	13,947	14,231
(801) PROFESSIONAL & CONTRACTUAL							
001 Conferences & Workshops	4,469	3,563	4,000	4,000	4,000	4,000	4,000
002 Memberships & Licenses	1,091	2,085	1,600	1,600	1,600	1,600	1,600
004 Consultants	23,427	258,636	10,000	10,000	10,000	10,000	10,000
005 Fleet Insurance	0	0	0	0	0	0	0
006 Vehicle Maintenance	0	0	0	0	0	0	0
013 Education & Training	(120)	155	8,700	8,700	8,700	8,700	8,700
024 Printing Services	0	176	0	0	0	0	0
041 Auto Allowance	4,440	4,440	4,440	4,440	4,800	4,800	4,800
042 Mileage Reimbursement	0	0	100	100	100	100	100
(801) Category Total	33,307	269,055	28,840	28,840	29,200	29,200	29,200
(970) CAPITAL OUTLAY							
001 Office Furniture	0	198	0	0	0	0	0
(970) Category Total	0	198	0	0	0	0	0
FINANCE - ADMIN. TOTAL	270,295	511,716	250,392	249,666	298,013	307,365	316,826
DEPARTMENT TOTAL	1,848,774	2,121,599	2,149,672	2,113,823	2,420,180	2,492,465	2,516,110

FINANCE DEPARTMENT
DEPARTMENT NUMBER: 207 - ACCOUNTING

Acct. No.	Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
(702) PERSONNEL								
010	Administrative Salaries	431,854	362,732	492,078	492,078	552,194	574,282	597,253
038	Part-Time	0	0	0	0	0	0	0
106	Sick & Vacation	11,877	41,477	29,000	5,000	40,000	4,000	4,000
112	Overtime	2,371	4,021	2,500	16,000	6,000	2,500	2,500
200	Social Security	32,595	30,026	38,106	38,106	43,278	45,009	46,810
250	Blue Cross/Optical/Dental	56,802	54,760	86,952	86,952	107,432	111,729	116,198
275	Life Insurance	1,266	964	1,471	1,471	1,480	1,524	1,570
300	Pension - DC	53,277	26,504	9,800	9,800	11,800	11,800	11,800
325	Longevity	6,419	7,395	7,959	7,959	8,922	9,279	9,650
350	Worker's Compensation	643	561	691	691	779	810	843
591	Allocate 2.5% of All to Water fund	(15,001)	(13,201)	(15,913)	(15,913)	(15,913)	(16,549)	(17,211)
592	Allocate 2.5% of All to Sewer fund	(15,001)	(13,201)	(15,913)	(15,913)	(15,913)	(16,549)	(17,211)
731	Allocate 67% of Acct. to Pension Fund	(77,528)	(84,983)	(79,358)	(79,358)	(79,358)	(82,533)	(85,834)
736	Allocate 13% of Acct. to Pension HC Fund	(15,043)	(16,489)	(15,475)	(15,475)	(15,475)	(16,094)	(16,738)
(702) Category Total		474,532	400,568	541,898	531,398	645,226	629,208	653,629
(740) OPERATING SUPPLIES								
002	Books & Subscriptions	0	0	0	0	0	810	843
008	Supplies	0	0	0	0	0	0	0
(740) Category Total		0	0	0	0	0	810	843
(801) PROFESSIONAL & CONTRACTUAL								
001	Conferences & Workshops	0	672	3,000	3,000	3,500	3,000	3,000
002	Memberships & Licenses	360	0	1,000	500	1,000	1,000	1,000
013	Education & Training	840	100	3,000	3,000	2,500	3,000	3,000
021	Audit Services	47,510	54,364	50,000	50,000	50,000	50,000	50,000
024	Printing Services	100	0	500	500	500	500	500
042	Mileage Reimbursement	0	0	300	300	300	300	300
(801) Category Total		48,810	55,136	57,800	57,300	57,800	57,800	57,800
(970) CAPITAL OUTLAY								
001	Office Furniture	0	0	0	0	0	0	0
(970) Category Total		0	0	0	0	0	0	0
FINANCE-ACCOUNTING TOTAL		523,342	455,703	599,698	588,698	703,026	687,818	712,272

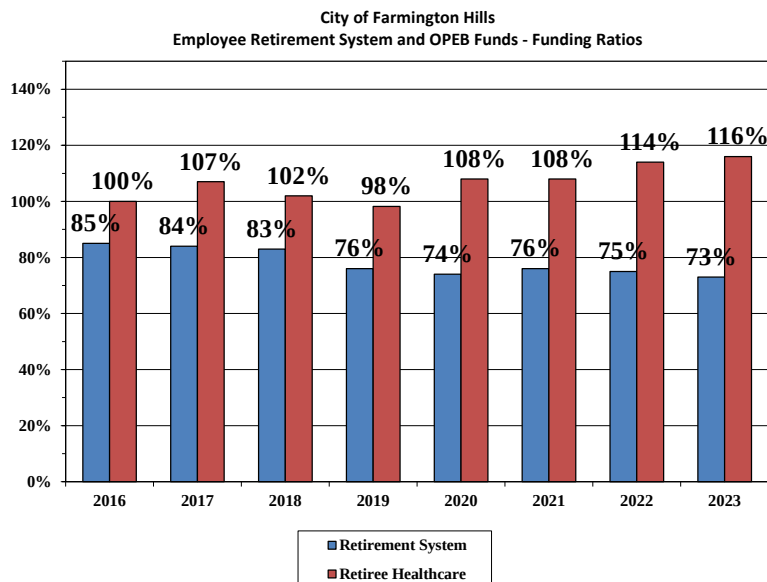
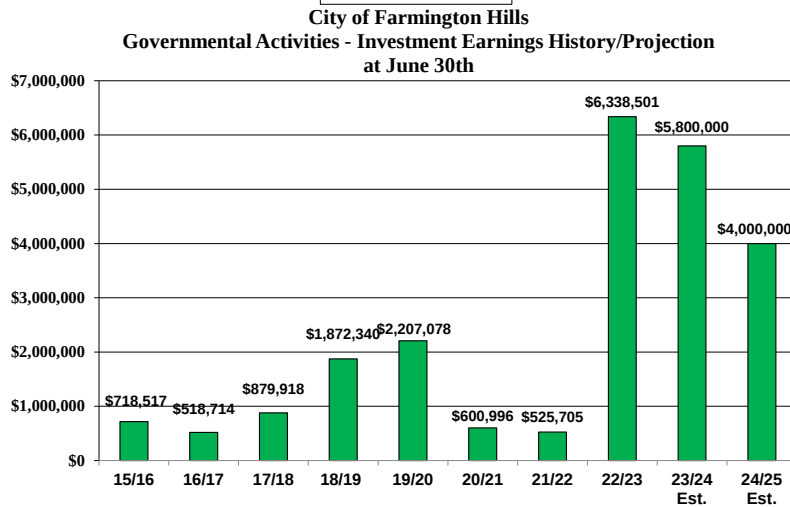
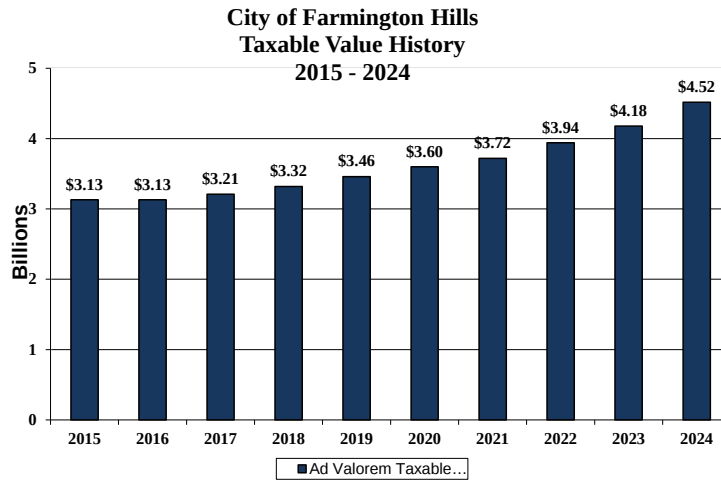
FINANCE DEPARTMENT
DEPARTMENT NUMBER: 208 - TREASURY

Acct. No.	Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
(702) PERSONNEL								
010	Administrative Salaries	228,425	256,571	253,496	253,496	269,275	280,046	291,248
038	Part-Time	18,684	11,214	19,858	19,858	19,127	19,127	19,127
106	Sick & Vacation	5,111	45,860	30,543	45,389	4,564	4,746	4,746
112	Overtime	165	359	1,666	1,300	1,786	1,857	1,857
200	Social Security	19,413	21,164	24,415	24,415	25,230	26,239	27,289
250	Blue Cross/Optical/Dental	33,795	33,488	35,731	35,731	48,664	50,611	52,635
275	Life Insurance	714	640	790	790	802	826	851
300	Pension - DC	18,623	10,509	4,200	4,200	4,200	4,200	4,200
325	Longevity	6,124	7,450	7,739	7,739	2,615	2,720	2,828
350	Worker's Compensation	485	386	440	440	454	472	491
(702) T	Category Total	331,540	387,642	378,878	393,358	376,717	390,844	405,273
(740) OPERATING SUPPLIES								
008	Supplies	0	495	0	0	0	0	0
041	Over and Short	(48)	(20)	0	0	0	0	0
		-48	475	0	0	0	0	0
(801) PROFESSIONAL & CONTRACTUAL								
		0						
001	Conferences & Workshops							
002	Memberships & Licenses	1,626	0	2,167	0	3,584	3,584	3,584
007	Office Equipment Maint	95	119	95	99	95	95	95
013	Education & Training	0	0	0	0	0	0	0
024	Printing Services	0	731	294	261	3,453	3,453	3,453
042	Mileage Reimbursement	7,321	7,405	7,929	7,929	8,088	8,249	8,579
042	Mileage Reimbursement	13	38	173	173	173	173	173
500	Bank Service Fees	10,496	51,319	53,466	53,466	55,605	57,829	57,829
(801) T	Category Total	19,550	59,611	64,124	61,928	70,997	73,383	73,713
(970) CAPITAL OUTLAY								
002	Office Equipment	5,345	0	0	0	1,200	1,200	1,200
(970) T	Category Total	5,345	0	0	0	1,200	1,200	1,200
FINANCE - TREASURY TOTAL		356,387	447,728	443,002	455,286	448,914	465,428	480,186

FINANCE DEPARTMENT
DEPARTMENT NUMBER: 209 - ASSESSING

Acct. No.	Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
(702)	PERSONNEL							
010	Administrative Salaries	472,227	493,405	564,349	564,349	619,233	644,002	669,762
038	Part-Time	11,509	0	0	0	0	0	0
106	Sick & Vacation	5,040	7,521	2,362	2,362	31,554	56,280	2,362
112	Overtime	1,282	1,974	2,600	2,600	2,600	2,600	2,600
200	Social Security	37,917	38,201	43,754	43,754	49,431	51,408	53,465
250	Blue Cross/Optical/Dental	93,738	93,882	124,517	124,517	129,004	134,164	139,530
275	Life Insurance	1,025	1,025	1,211	1,211	1,230	1,267	1,305
300	Pension - DC	32,646	21,008	7,000	7,000	7,000	7,000	7,000
325	Longevity	16,886	17,675	18,253	18,253	24,671	25,658	26,684
350	Worker's Compensation	1,173	1,080	1,286	1,286	1,402	1,458	1,516
(702) T	Category Total	673,443	675,772	765,332	765,332	866,124	923,837	904,225
(740)	OPERATING SUPPLIES							
001	Gas & Oil	296	279	450	468	450	497	521
002	Books & Subscriptions	10,458	12,366	11,953	11,500	12,551	13,000	13,000
(740) T	Category Total	0	12,645	12,403	11,968	13,001	13,497	13,521
(801)	PROFESSIONAL & CONTRACTUAL							
001	Conferences & Workshops	2,204	2,701	3,410	3,247	5,800	5,800	5,800
002	Memberships & Licenses	1,661	1,825	2,625	3,000	3,000	3,000	3,000
005	Fleet Insurance	783	711	822	822	863	906	952
006	Vehicle Maintenance	76	195	263	54	263	289	304
009	Consultants	6,000	8,050	64,725	30,000	64,725	64,725	64,725
013	Education & Training	925	1,009	3,000	1,800	1,950	2,100	2,100
024	Printing Services	2,902	3,545	4,000	3,950	4,000	4,200	4,200
999	Tax Tribunal Refunds	0	0	0	0	0	0	0
(801) T	Category Total	14,552	18,036	78,845	42,873	80,601	81,021	81,080
(970)	CAPITAL OUTLAY							
002	Office Equipment	0	0	0	0	10,500	13,500	8,000
(970) T	Category Total	0	0	0	0	10,500	13,500	8,000
FINANCE - ASSESSING TOTAL		687,995	706,452	856,580	820,173	970,227	1,031,854	1,006,826

KEY DEPARTMENTAL TRENDS



CORPORATION COUNSEL

MISSION STATEMENT: Advise and represent the City Council and Administration in all legal matters.

Legal Services are provided through a contract with a private firm. Legal services include acting as legal advisor to the City Council, Boards and Commissions, and City Staff; preparing all legal documents; preparing for enactment all additions and amendments to the City's Code of Ordinances; and representing the City in all legal proceedings in which the City may have an interest. There are no city employees in this budget.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- To provide legal services in an efficient, competent and cost-effective manner. (2,9)
- To identify key legal priorities of the City. (2)
- To assist the City Council and other Boards and Commissions regarding legal issues that may arise at meetings. (2,7)
- To establish legal procedures, guidelines and standards in support of the City Council and City Administration's missions and goals. (1-14)
- To establish legal procedures, guidelines and standards in support of the City Council and City Administration's missions and goals. (1-14)
- To advise and counsel the City regarding developing state and federal legislation, as well as recent court decisions. (7)

PERFORMANCE OBJECTIVES

- To provide the necessary support to diligently prosecute all ordinances as required by the City of Farmington Hills.
- To provide the necessary support for handling all civil litigation involving the City in State and Federal Courts and administrative agencies.
- To render legal opinions, to prepare and review contracts, and to prepare ordinances in a timely manner.

CORPORATION COUNSEL
DEPARTMENT NUMBER: 210

SUMMARY	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional & Contractual	\$743,781	\$701,890	\$782,400	\$782,400	\$798,400	\$814,600	\$831,100
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$743,781	\$701,890	\$782,400	\$782,400	\$798,400	\$814,600	\$831,100
2022/23 Projection vs. Budget - \$				\$ -			
2022/23 Projection vs. Budget - %				0.00%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 16,000		
2023/24 Budget vs. 2022/23 Projection - %					2.04%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 16,000		
2023/24 Budget vs. 2022/23 Budget - %					2.04%		

CORPORATION COUNSEL

DEPARTMENT NUMBER: 210

Acct.		2021/22	2022/23	2023/24	2023/24	2024/25	2025/26	2026/27
No.	Category and Line Item	Actual	Actual	Budgeted	Estimated	Approved	Projected	Projected
(801)	PROFESSIONAL & CONTRACTUAL							
008	Legal Retainer	229,552	234,600	246,400	246,400	251,400	256,500	261,700
009	Prosecution	353,904	347,473	362,300	362,300	369,600	377,000	384,600
010	Court Defense	68,988	40,768	67,200	67,200	68,600	70,000	71,400
011	Labor Relations	15,206	15,913	18,700	18,700	19,100	19,500	19,900
012	MTT Professional Services	18,224	27,376	21,200	21,200	21,700	22,200	22,700
071	Special Projects	57,907	35,760	66,600	66,600	68,000	69,400	70,800
(801)	Category Total	743,781	701,890	782,400	782,400	798,400	814,600	831,100
DEPARTMENT TOTAL		743,781	701,890	782,400	782,400	798,400	814,600	831,100

CITY CLERK

MISSION STATEMENT: To serve the public, City Departments and City Council by efficiently providing up-to-date information on the many diverse functions of City Hall and the City Clerk's Office and by maintaining accurate and complete records of all business transactions and to conduct in an orderly manner, all federal, state, county and local elections.

The City Clerk's Office is responsible for many diverse functions and serves as the main information office of the City. The City Clerk attends and records all meetings of the City Council; a summary report of Council's actions is then prepared and distributed to City staff and the public and minutes of the meeting are prepared by the Clerk and posted to the City's website in accordance with the Open Meeting Act (OMA). The City Clerk also prepares the tentative and final City Council meeting agendas and electronic information packets in conjunction with the City Manager. The City Clerk serves as the City's Freedom of Information Act (FOIA) Coordinator processing request for public records. The City Clerk's Office is responsible for posting and publishing all public hearing and legal notices and legal advertising for the City, maintaining city records and policies, maintenance of all voter registrations and administering all Elections held within the City. The City Clerk's Office maintains the City Code of Ordinances, resolutions and other legal documents. In addition, the Clerk's Office processes birth and death records requests, certain business registrations/permits, liquor licenses, easements and agreements, street/alley vacations, and is responsible for recording documents with the Oakland County Register of Deeds. The City Clerk functions as Secretary to the City Council as well as the Building and Hospital Authorities and provides direct recording secretarial services to the Planning Commission and Zoning Board of Appeals and clerical support services for agendas, notices and minutes for all City Boards and Commissions and various Ad-Hoc Committees.

During the FY 2024/25 budget, two Elections will be conducted, the State Primary Election on August 6, 2024 and State General Election on November 5, 2024.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Continue efforts on public outreach to improve transparency in Elections and promote changes due to Proposal 22-2 through the Communication Department, Committee to Increase Voter Participation, and other outlets. (1,2,4, 9,11)
- Work with the Secretary of State and state legislators on the implementation of Proposal 22-2. (1,7,9)
- Work with Finance and IT Departments on piloting the UKG timekeeping software. (2,8)
- Ensure boards and commissions adhere to the Open Meetings Act. (7,9)
- Continue efforts to streamline document retention and work with departments to eliminate duplication. (2,9)
- Provide staff training opportunities for professional development. (8)

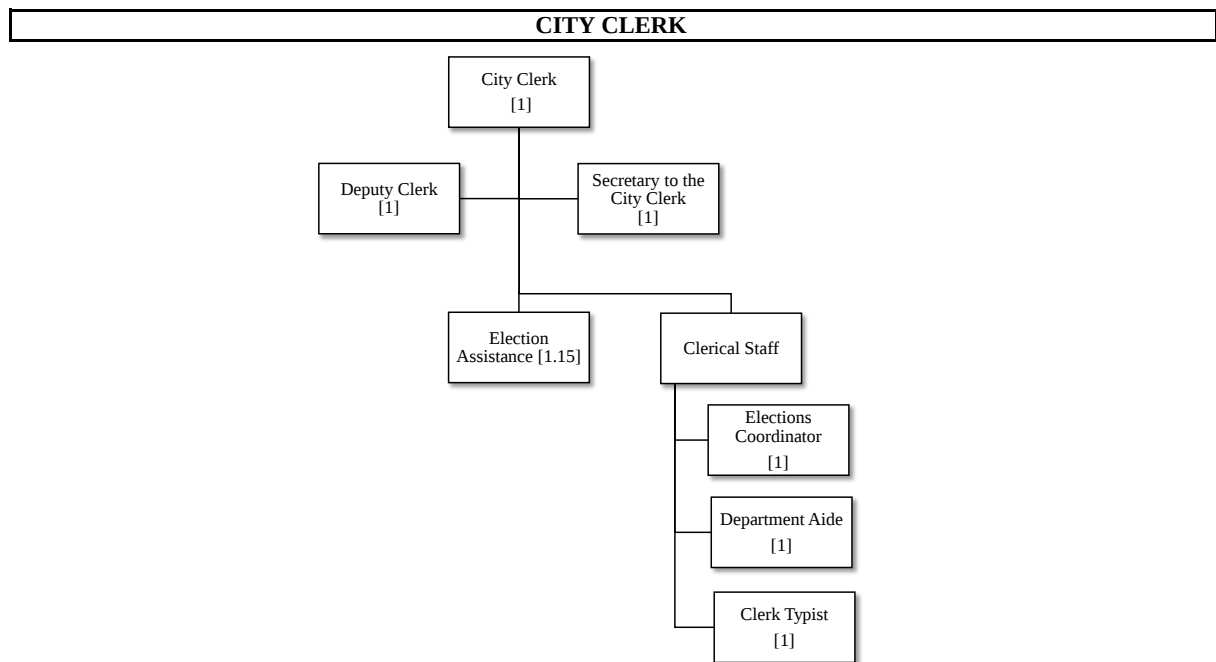
PERFORMANCE OBJECTIVES

- Provide agendas, minutes and documents within the time frame required by law.
- Provide updated City Clerk Department information on the City's website.
- Respond to FOIA requests within the time frame(s) required by law.
- Process permits and licenses in a timely manner and schedule before Council as required.
- Update and maintain voter registration records and the permanent voter lists.
- Update and maintain the City Code of Ordinances.
- Maintain accurate documentation of all birth and death records filed with the city.
- Conduct the State Primary and State General elections in a thorough, transparent and efficient manner.

Service Levels	Performance Indicators	FY 2022/23 Actual	FY 2023/24 Projected	FY 2024/25 Estimated
	Birth Records Processed	643	350 to date	N/A
	Death Records Processed	1069	614 to date	N/A
	Freedom of Information Act (FOIA) Requests Processed	280	380	400
	Ordinances Enacted	8	8	10
	City Council Minutes (includes study sessions, special meetings) prepared	44	48	48
	Planning Commission Minutes prepared	19	25	25
	Zoning Board of Appeals Minutes prepared	9	10	10
	Agendas & Minutes posted/filed for various board/comm. + cmtes	278	250	240
	Voter Registration Records Processed – *Under new legislation, persons 18+ are automatically registered when obtaining a DL or Personal ID	5429	*6000	*6000+
	Absentee Ballots Issued	38,005	35,000	65,000+
	Council Packets Prepared	27	25	26
	No. of Elections Conducted	2	3	2
	No. of Public Notices Published	102	105	105+
	No. of Documents Recorded	21	20	20
	No. of Liquor License Requests approved by City Council (New, transfers, One-Day, etc.)	3	5	4+
	No. of Permits Issued-Special Events, Temporary Outdoor Sales, Massage Businesses, Home Daycare, Peddler/Solicitor	136	140	140

CITY CLERK

DEPARTMENT NUMBER: 215



STAFFING LEVELS					
Acct. No.	Title or Position	Authorized Positions		Authorized Positions	Requested Positions
		21/22 Budget	22/23 Budget	23/24 Budget	24/25 Budget
(010)	Administrative & Clerical				
	City Clerk	1	1	1	1
	Deputy Clerk	1	1	1	1
	Secretary to the Clerk	1	1	1	1
	Department Aide	1	1	1	1
	Clerk Typist I	1	1	1	1
	Election Coordinator	1	1	1	1
	Total	6	6	6	6
(038)	Part-time (FTE)	0.65	0.38	0.87	1.15
	Department Total	6.65	6.38	6.87	7.15

CITY CLERK

DEPARTMENT NUMBER: 215

SUMMARY	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
Personnel	\$586,741	\$716,884	\$908,222	\$843,808	\$891,646	\$786,157	\$870,830
Operating Supplies	\$41,891	\$60,501	\$59,534	\$81,526	\$57,366	\$48,807	\$51,849
Professional & Contractual	\$54,736	\$90,648	\$146,614	\$132,845	\$144,410	\$155,510	\$175,010
Capital Outlay	\$0	\$0	\$0	\$9,000	\$2,000	\$0	\$0
TOTAL EXPENDITURES	\$683,369	\$868,034	\$1,114,370	\$1,067,179	\$1,095,422	\$990,474	\$1,097,689
2022/23 Projection vs. Budget - \$				\$ (47,191)			
2022/23 Projection vs. Budget - %				-4.23%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 28,243		
2023/24 Budget vs. 2022/23 Projection - %					2.65%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ (18,948)		
2023/24 Budget vs. 2022/23 Budget - %					-1.70%		

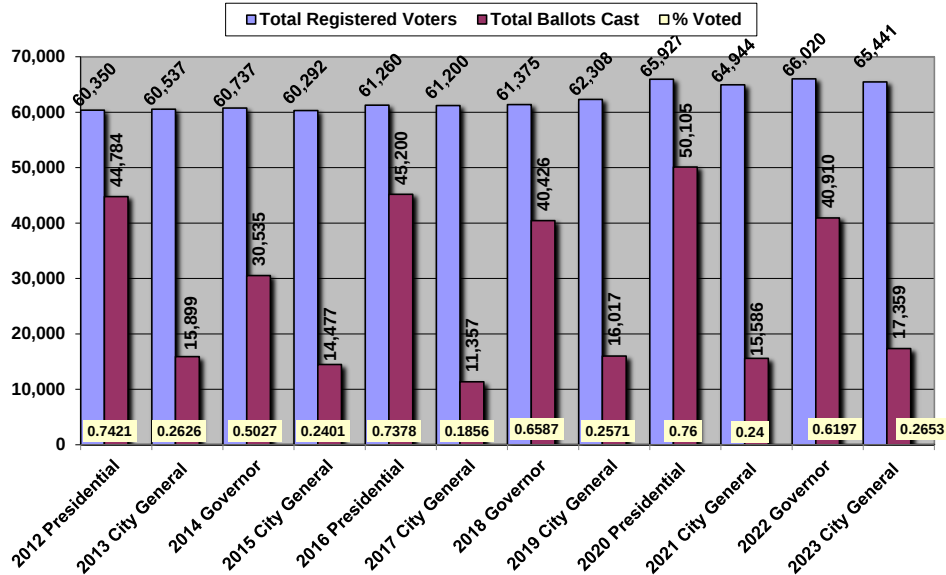
CITY CLERK

DEPARTMENT NUMBER: 215

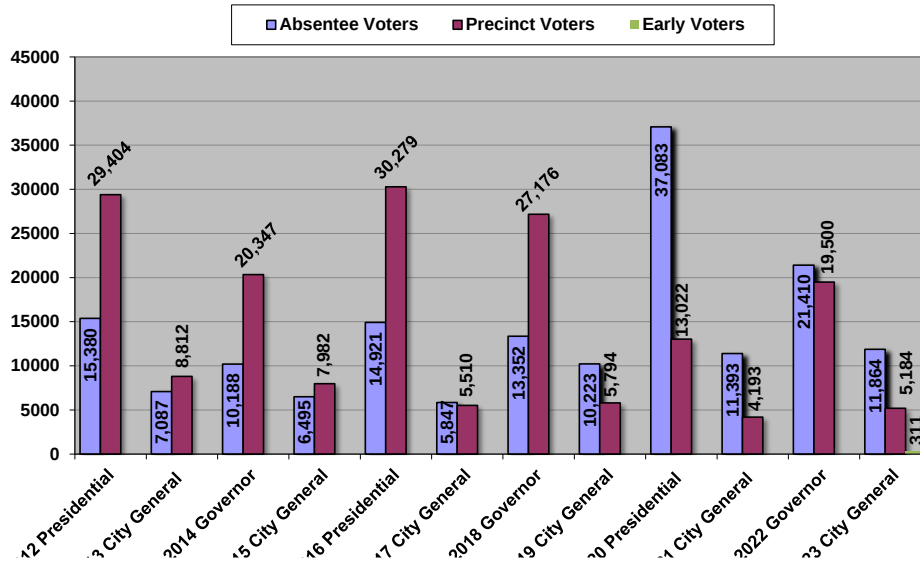
Acct. No.	Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
(702) PERSONNEL								
010	Administrative & Clerical	394,525	416,498	433,361	433,361	418,552	435,294	452,706
038	Part-time	11,287	22,012	26,100	32,000	34,800	18,000	30,000
039	Election Workers	47,340	151,675	234,960	200,000	249,971	160,000	200,000
106	Sick & Vacation	2,018	2,253	79,167	33,813	7,845	8,200	8,500
112	Overtime	6,685	13,314	22,870	32,870	41,567	20,500	30,000
200	Social Security	33,510	36,093	39,349	39,349	37,461	38,959	40,518
250	Blue Cross/Optical/Dental	35,795	34,286	40,975	40,975	80,824	84,057	87,419
275	Life Insurance	2,053	2,070	2,249	2,249	1,841	1,896	1,953
300	Pension - DC	34,557	18,743	7,000	7,000	7,000	7,000	7,000
325	Longevity	18,330	19,294	21,522	21,522	11,149	11,595	12,059
350	Worker's Compensation	641	646	669	669	637	656	676
(702) ' Category Total		586,741	716,884	908,222	843,808	891,646	786,157	870,830
(740) OPERATING SUPPLIES								
001	Gas & Oil	1,295	1,596	1,334	1,326	1,366	1,407	1,449
008	Supplies	4,375	5,071	5,200	5,200	5,400	5,400	5,400
012	Election Supplies	36,220	53,834	53,000	75,000	50,600	42,000	45,000
(740) ' Category Total		41,891	60,501	59,534	81,526	57,366	48,807	51,849
(801) PROFESSIONAL & CONTRACTUAL								
001	Conferences & Workshops	3,450	4,233	5,450	5,400	5,600	5,600	5,600
002	Memberships & Licenses	750	805	805	385	570	570	570
004	Consultants	6,500	6,250	10,200	18,000	18,000	18,000	18,000
007	Office Equip. Maintenance	8,925	46,840	66,650	48,500	67,900	83,000	95,000
012	Codification	2,875	3,482	7,120	6,050	7,500	7,500	7,500
013	Education & Training	100	415	890	380	350	350	350
014	Legal Notices	9,324	17,228	15,000	18,000	18,000	18,000	18,000
015	Election Site Rentals	1,525	2,965	7,190	3,490	4,590	4,590	4,590
024	Printing Services	16,548	3,055	27,669	27,600	16,500	12,500	20,000
041	Vehicle Allowance	4,440	4,440	4,440	4,440	4,800	4,800	4,800
078	Recording Fees	300	935	1,200	600	600	600	600
(801) ' Category Total		54,736	90,648	146,614	132,845	144,410	155,510	175,010
(970) CAPITAL OUTLAY								
001	Office Furniture	0	0	0	9,000	2,000	0	0
002	Office Equipment	0	0	0	0	0	0	0
007	Election Equipment	0	0	0	0	0	0	0
(970) ' Category Total		0	0	0	9,000	2,000	0	0
DEPARTMENT TOTAL		683,369	868,034	1,114,370	1,067,179	1,095,422	990,474	1,097,689

KEY DEPARTMENTAL TRENDS

Total Votes Cast



Total Voters By Election



HUMAN RESOURCES

MISSION STATEMENT: Provide comprehensive personnel and organizational development services to the employees and operating units of the City.

The Human Resources Department provides service, consultation, and control in the areas of employment and recruitment, compensation administration, employee and labor relations, benefits administration, worker's compensation, safety, unemployment compensation, employee education and development, performance evaluations, discipline, union collective bargaining and contract administration, employment related outside agency complaints, state and federal labor law compliance, personnel records maintenance, organizational development, service and recognition, equal employment opportunity, Title VI compliance and other personnel related issues.

GOALS

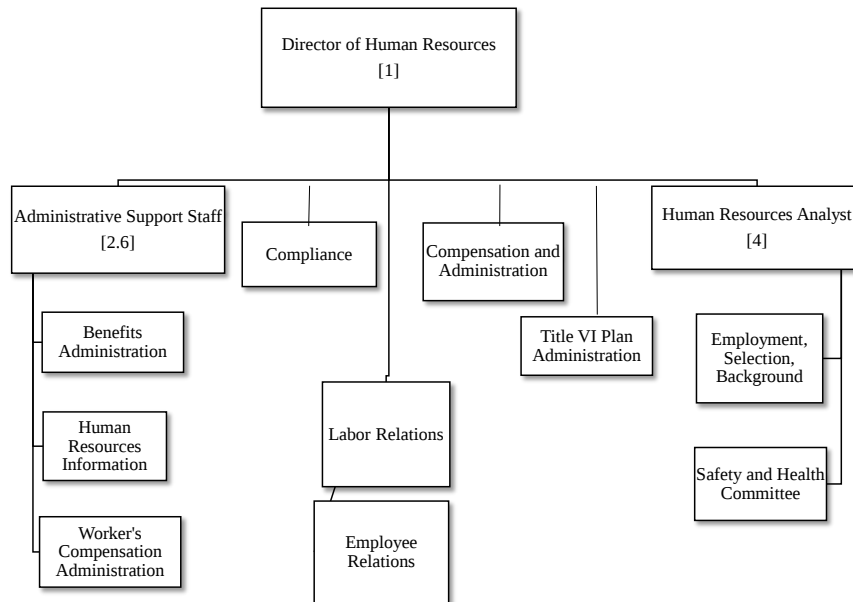
The number in parenthesis shows the link between the departmental goal and the City goals.

- To champion the City's effort to ensure that diversity within the workforce appropriately reflects the Farmington Hills community. (8)
- To assist departments in cost saving measures through reorganization and personnel management. (1, 2)
- Maintain the Employee Safety Program and the careful administration of the worker's compensation program. (2, 8)
- To continue to effectively manage the HRIS software and encourage appropriate departmental utilization of the database. (2)
- To continue to receive an award for having the lowest experience modification factor among cities of comparable size by the Michigan Municipal League Worker's Compensation Fund. (2, 8)
- Revise and develop additional Standard Practice Policies to ensure uniform administration of policies, benefits, and procedures. (8, 9)
- To partner with employee groups and continue to provide a positive, productive and satisfying work environment. (8)
- Update and maintain job descriptions for all employee groups. (8)
- To provide quality, efficient employee relations and personnel services to departments and be recognized as a business partner for such. (8)
- Administer the Fit for Life program to encourage employees and spouses to maintain healthy lifestyles. (2, 8)
- Recruit and hire the most qualified candidates using performance-based criteria and equal opportunity. (8)
- Develop and support programs that promote morale amongst the workforce and highlight the City as an employer of choice. (8)
- To actively manage the benefit plans and discover cost savings opportunities. (2)
- Maintain the intranet as a critical source of information to employees regarding employment, benefits, policies programs and procedures. (2, 8)
- Work with department heads on succession planning and cross-training between departments (8)

PERFORMANCE OBJECTIVES

	Performance Indicators	FY 2022/23 Actual	FY 2023/24 Projected	FY 2024/25 Estimated
Service Level	Full-time new hires	38	42	45
	Part-time/seasonal new hires	262	225	225
	Full-time terminations/Retirements	35	25	25
	Part-time/seasonal terminations	141	220	220
	Health Insurance Administration (including FT, COBRA and retirees)	647	710	820
	Applications received	2,305	2,500	3,000
	Payroll changes processed	632	640	645
	Occupational injuries or illnesses	46	46	35
	Driver's license checks processed	270	275	290
	Criminal checks processed	200	205	215
	Benefit changes processed	348	387	395
	Employee consultations	7,600	7,800	4,500
	Participation in Fit for Life Program	0	0	0
Efficiency	Number of years awarded MML Lowest Modification Factor for Workers Compensation	20	21	21+
	Average # work days to complete internal recruitment	26	25	15
	Average # work days to complete external recruitment	65	51	51
	Full-time employee turnover rate (excluding retirements)	10%	7%	6%
	% of FT Minorities in Work Force	12%	14%	16%

HUMAN RESOURCES



STAFFING LEVELS

Acct. No.	Title or Position	Authorized Positions		Authorized Positions	Requested Positions
		21/22 Budget	22/23 Budget	23/24 Budget	24/25 Budget
(702)	Full Time				
	Director of Human Resources	1	1	1	1
	Sr. Human Resources Analyst	1	1	1	0
	Benefits Coordinator	1	1	1	1
	Human Resources Analyst II	0	0	0	2
	Human Resources Analyst	0	1	1	2
	Human Resources Department Aid	1	1	1	1
		4	5	5	7
(038)	Part-time (FTE)	0.60	0.60	0.60	0.60
	Department Total	4.60	5.60	5.60	7.60

HUMAN RESOURCES

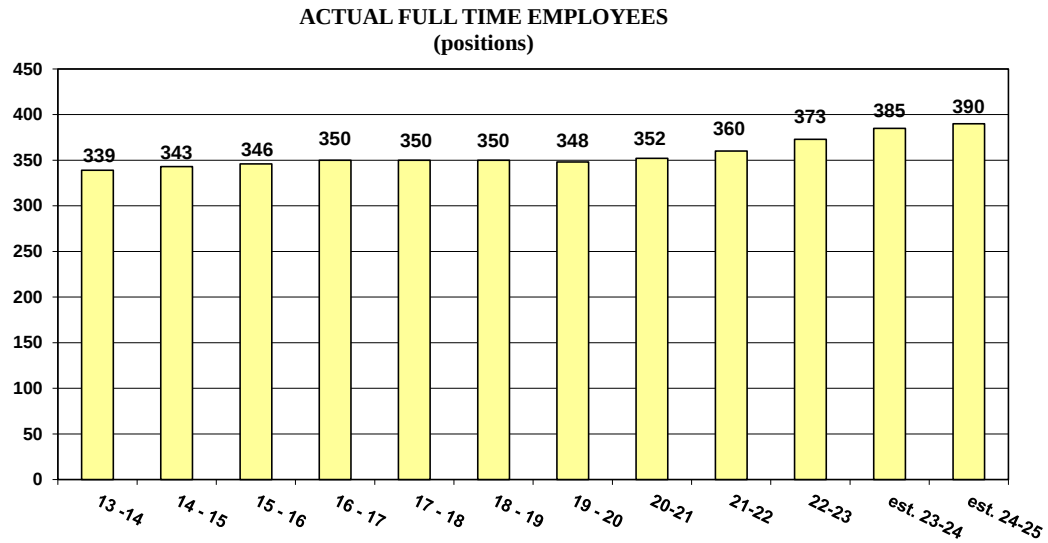
DEPARTMENT NUMBER: 226

SUMMARY	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
Personnel	\$504,506	\$371,496	\$521,437	\$518,826	\$750,167	\$777,936	\$807,335
Operating Supplies	\$8,536	\$7,520	\$31,201	\$28,650	\$28,665	\$28,665	\$28,665
Professional & Contractual	\$61,337	\$66,203	\$49,268	\$49,268	\$126,505	\$126,505	\$126,505
Capital Outlay	\$0	\$0	\$31,000	\$0	\$16,010	\$0	\$0
TOTAL EXPENDITURES	\$574,379	\$445,218	\$632,906	\$596,744	\$921,347	\$933,106	\$962,505
2022/23 Projection vs. Budget - \$				\$ (36,162)			
2022/23 Projection vs. Budget - %				-5.71%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 324,603		
2023/24 Budget vs. 2022/23 Projection - %					54.40%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 288,441		
2023/24 Budget vs. 2022/23 Budget - %					45.57%		

HUMAN RESOURCES
DEPARTMENT NUMBER: 226

Acct. No.	Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
(702) PERSONNEL								
010	Administrative Salaries	298,312	239,699	350,946	350,946	545,736	567,565	590,268
038	Part-time	20,215	21,481	26,200	26,200	27,244	27,244	27,244
106	Sick & Vacation	61,086	9,401	4,400	4,400	4,560	4,560	4,560
112	Overtime	5	402	1,500	1,500	1,000	500	500
200	Social Security	24,992	22,411	30,108	30,108	44,991	46,791	48,662
250	Blue Cross/Optical/Dental	61,331	64,268	95,759	95,759	110,366	114,781	119,372
275	Life Insurance	1,905	904	2,329	2,329	3,294	3,393	3,494
300	Pension - DC	30,587	11,046	7,000	7,000	9,800	9,800	9,800
305	Pension - DB	0	0	0	0	0	0	0
308	Post Retirement Healthcare	0	0	0	0	0	0	0
325	Longevity	5,586	1,471	2,611	0	2,380	2,475	2,574
350	Worker's Compensation	488	413	584	584	796	828	861
(702)'	Category Total	504,506	371,496	521,437	518,826	750,167	777,936	807,335
(740) OPERATING SUPPLIES								
001	Gas & Oil	1,885	273	1,942	0	0	0	0
002	Books & Subscriptions	0	0	0	0	0	0	0
003	Personnel Testing	433	926	2,650	1,450	1,450	1,450	1,450
004	Personnel Advertising	3,694	4,844	25,000	25,000	25,000	25,000	25,000
008	Supplies	2,524	1,477	1,609	2,200	2,215	2,215	2,215
(740)'	Category Total	8,536	7,520	31,201	28,650	28,665	28,665	28,665
(801) PROFESSIONAL & CONTRACTUAL								
001	Conferences & Workshops	94	160	1,890	1,890	1,890	1,890	1,890
002	Memberships & Licenses	518	623	2,140	2,140	4,100	4,100	4,100
004	Consultants/CDL	49,770	51,596	22,250	22,250	93,165	93,165	93,165
005	Fleet Insurance	0	0	0	0	0	0	0
013	Education & Training	375	2,388	4,000	4,000	4,000	4,000	4,000
024	Printing Services	44	1,473	548	548	550	550	550
025	Safety & Health Committee	2,711	2,521	4,000	4,000	4,360	4,360	4,360
026	Physical Exams	3,385	4,482	10,000	10,000	14,000	14,000	14,000
041	Auto Allowance	4,440	2,960	4,440	4,440	4,440	4,440	4,440
(801)'	Category Total	61,337	66,203	49,268	49,268	126,505	126,505	126,505
(970) CAPITAL OUTLAY								
001	Office Furniture	0	0	31,000	0	16,010	0	0
020	Production Equipment	0	0	0	0	0	0	0
(970)'	Category Total	0	0	31,000	0	16,010	0	0
DEPARTMENT TOTAL		574,379	445,218	632,906	596,744	921,347	933,106	962,505

KEY DEPARTMENTAL TRENDS



CENTRAL SERVICES

MISSION STATEMENT: Provide the highest quality, efficient internal support for Information Technology, Geospatial Analysis, Purchasing and Telecommunications.

The Department of Central Services provides internal support for Information Technology, Purchasing, Mail Services and Telecommunications. Information Technology staff provides technical support and maintenance of information systems, telecommunications systems and Geographic Information Systems (GIS). Supplies and services are procured by purchasing staff for all departments and divisions within the City. Purchasing staff also dispose of surplus City owned property. Mail services for incoming and outgoing mail are managed by Central Services staff.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Streamline routine workflow with the use of technology. (2, 8)
- Maintain a stable, reliable and efficient computer network. (2, 8, 9)
- Provide software training opportunities for employees. (2, 8)
- Replace obsolete and ineffective technology equipment prior to it becoming a support problem.
- Promote the use of e-Procurement and expand the membership of vendors and agencies. (2)
- Expand the use of cooperative purchasing. (2, 9, 11)
- Review, promote and implement creative ways to save money and improve operations. (2)
- Educate staff about the purchasing process. (2, 8, 9)
- Expand the use of GIS technology. (2,8)
- Promote, support and expand network communications system. (2, 3, 8)
- Promote, educate and expand the use of the p-card program. (2, 8)
- Implement Green purchasing procedures. (2, 10)
- Maintain existing service and support levels with added responsibilities. (1,8)
- Review consolidation opportunities.(2, 10)
- Manage additional responsibilities (Farmington IT). (2)
- Promote, support, and expand purchasing efforts with small, minority and veteran owned businesses. (2, 4, 8)

PERFORMANCE OBJECTIVES

- Maintain and improve growing services levels within assigned resources.
- To promote the use of technology to improve the delivery of City services.
- To support end users in a timely and professional manner without secondary visits.
- Maintain City website and all social media to disseminate information about the City.
- Implement pro-active contracts with multi-year renewal options.
- Eliminate redundancy of information maintenance and promote information sharing.
- Expand the use of document imaging.
- Encourage, expand and promote cooperative purchasing.
- Support and maintain data network to provide uninterrupted work for staff.
- Secure the City's network infrastructure to ensure continuity of service.
- Encourage and promote the use of existing software systems to their fullest capacity.
- Leverage the use of GIS Technology to better serve staff, local business & residents.

CENTRAL SERVICES

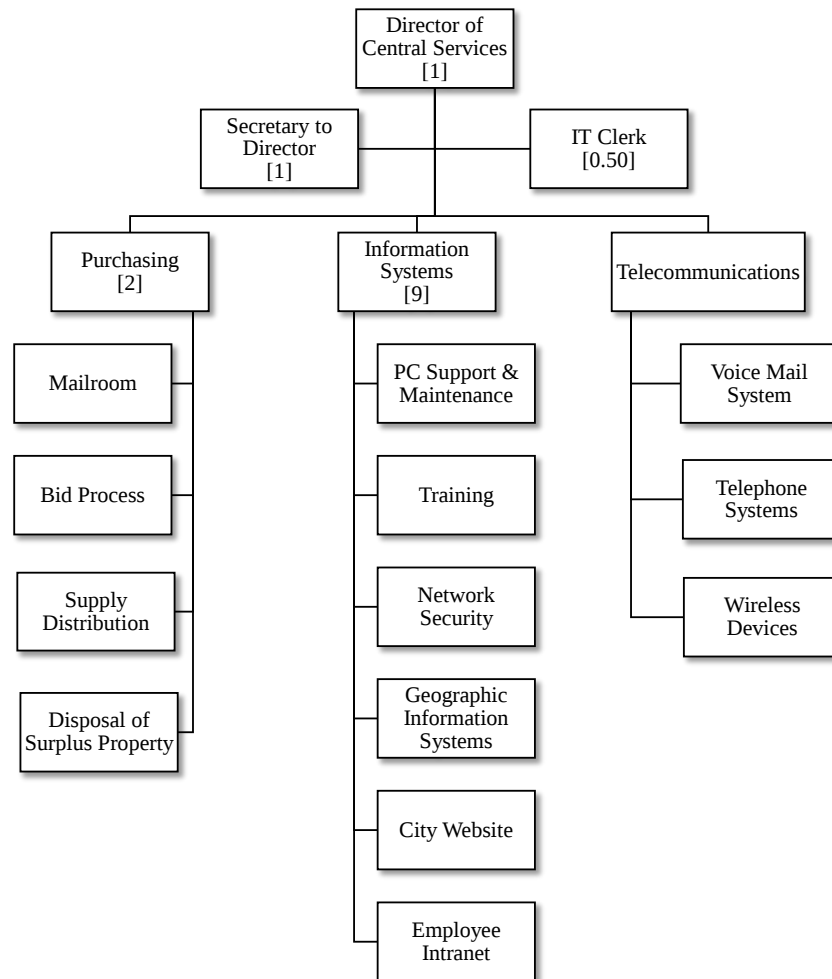
DEPARTMENT NUMBER: 250

	Performance Indicators	FY 2022/23 Actual	FY 2023/24 Projected	FY 2024/25 Estimated
Service Level	Software Systems Supported	200	200	200
	Software Training Classes Provided	7	8	8
	GIS Enhanced Applications	15	16	17
	Computer Hardware Supported (PC's)	465	470	475
	Helpdesk/Support incidents	1,325	1,345	1,375
	Multi-Function Network Printers	58	62	66
	Network & Local Printers	66	70	84
	Portable PC's Supported	170	176	180
	Virtual Servers Maintained	51	50	45
	Cellular devices	260	263	266
	Ratio of PC's to IT Analysts	125:01:00	127:01:00	130:01:00
	Sealed Bids/RFP's Issued	65	70	75
	Cooperative & Extendable Solicitations led by Farm. Hills	29	32	35
	City Manager Reports	75	78	81
	Awarded solicitations to minority, woman, veteran owned, or disabled, disadvantaged.	11	18	25
	MITN e-Procurement members	314	324	334
	Purchase Orders Issued	1,122	1,290	1,483
	Total Amount Purchased	26,791,321	28,130,887	29,537,431
	Purchasing Net Aggregate Savings	677,124	683,895	690,734
	Total Dollars purchased with p-card	2,676,228	2,943,850	3,238,235
	Total number of p-card transactions	9,390	10,327	11,369
	Total revenue sold through MITN auction	181,743	190,830	200,371
	Number of items sold through MITN auction	125	131	137
	Outbound U.S. Mail Spend	100,414	122,497	144,596
Efficiency	Average Amount of Purchase Order	23,878	25,071	26,325
	Savings per \$1 expended	0.025	0.026	0.027
	Average p-card transaction	285	313	344

CENTRAL SERVICES

DEPARTMENT NUMBER: 250

CENTRAL SERVICES



CENTRAL SERVICES

DEPARTMENT NUMBER: 250

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Authorized Positions	Requested Positions
		21/22	22/23	23/24	24/25
250		Budget	Budget	Budget	Budget
(010)	Administrative & Clerical				
	Director of Central Services	1	1	1	1
	Senior Buyer	1	1	1	1
	Buyer	0	0	0	1
	Manager of Information Techno	1	1	1	1
	Senior Information Systems An	2	2	1	1
	Information Systems Analyst II	1	1	2	2
	Information Systems Analyst I	2	2	2	4
	GIS Technician	1	1	1	1
	Secretary to Department Direct	0	0	0	1
	Department Technician	1	1	1	0
	Total	10	10	10	13
(038)	Part-time (FTE)	0.45	0.45	0.45	0.50
	Department Total	10.45	10.45	10.45	13.50

CENTRAL SERVICES

DEPARTMENT NUMBER: 250

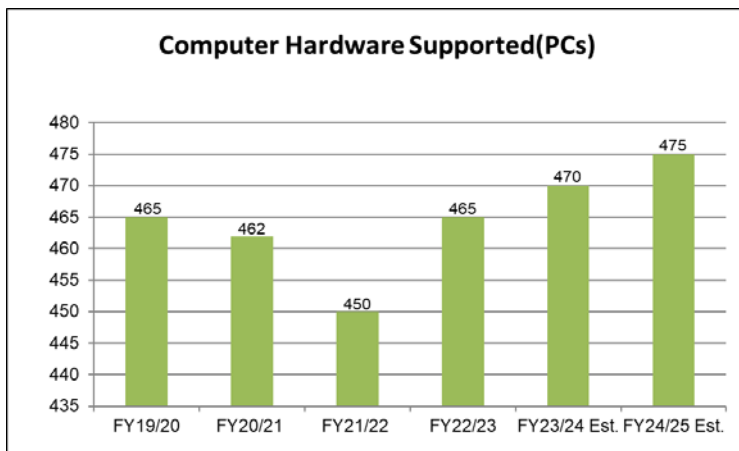
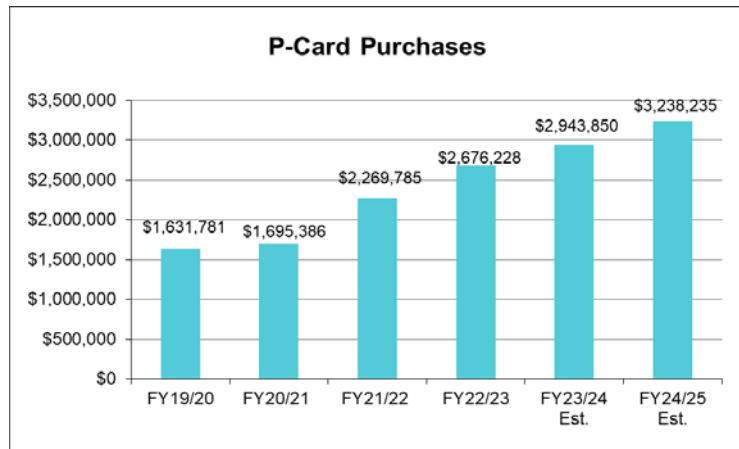
SUMMARY	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
Personnel	\$1,122,105	\$1,242,529	\$1,332,576	\$1,344,827	\$1,516,205	\$1,575,444	\$1,636,434
Operating Supplies	\$4,281	\$3,478	\$4,130	\$5,065	\$14,129	\$9,197	\$9,268
Professional & Contractual	\$27,239	\$25,344	\$43,540	\$37,140	\$48,655	\$48,655	\$48,655
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$1,153,624	\$1,271,351	\$1,380,246	\$1,387,032	\$1,578,989	\$1,633,295	\$1,694,358
2022/23 Projection vs. Budget - \$				\$ 6,786			
2022/23 Projection vs. Budget - %				0.49%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 191,957		
2023/24 Budget vs. 2022/23 Projection - %					13.84%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 198,743		
2023/24 Budget vs. 2022/23 Budget - %					14.40%		

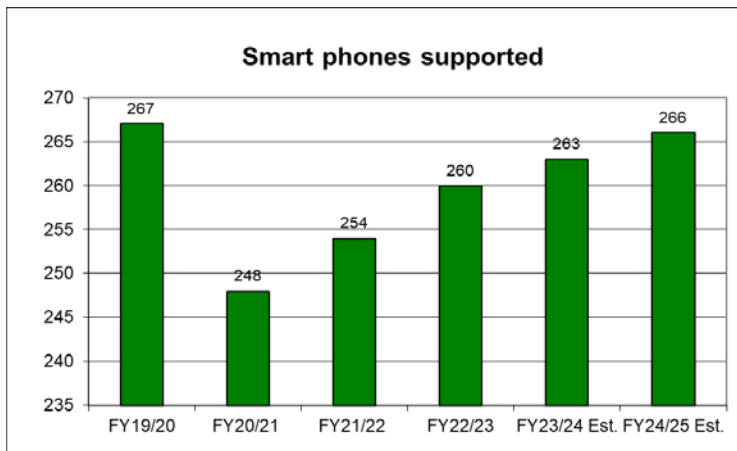
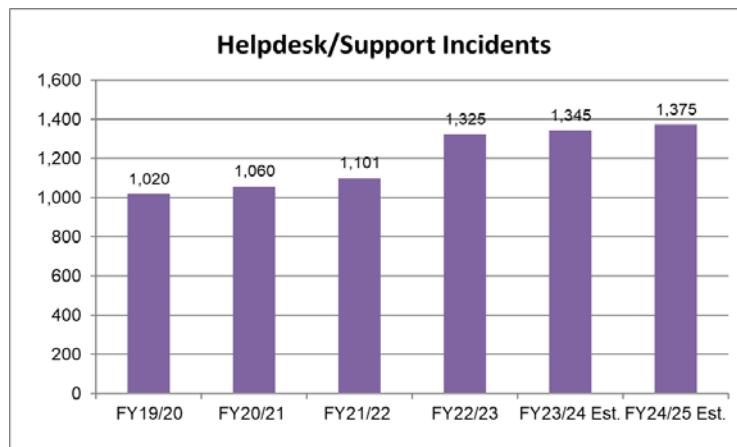
CENTRAL SERVICES

DEPARTMENT NUMBER: 250

Acct. No.	Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
(702) PERSONNEL								
010	Administrative Salaries	794,226	852,590	898,800	898,800	1,115,131	1,159,737	1,206,126
038	Part-time	21,735	21,875	27,900	28,445	18,408	19,000	19,000
106	Sick & Vacation	14,665	84,026	85,294	97,000	12,047	12,047	12,047
112	Overtime	1,460	1,932	8,000	8,000	8,000	8,000	8,000
200	Social Security	65,042	68,109	74,418	74,418	91,118	94,763	98,553
250	Blue Cross/Optical/Dental	151,760	154,008	184,929	184,929	226,232	235,281	244,693
275	Life Insurance	3,968	4,200	4,719	4,719	4,861	5,007	5,157
300	Pension - DC	30,654	14,550	5,600	5,600	9,960	9,960	9,960
325	Longevity	37,362	40,010	41,590	41,590	28,837	29,990	31,190
350	Worker's Compensation	1,233	1,229	1,326	1,326	1,610	1,658	1,708
(702) ' Category Total		1,122,105	1,242,529	1,332,576	1,344,827	1,516,205	1,575,444	1,636,434
(740) OPERATING SUPPLIES								
001	Gas & Oil	1,066	853	1,130	1,065	1,129	1,197	1,268
002	Books & Subscriptions	0	0	0	0	0	0	0
008	Supplies	3,215	2,626	3,000	4,000	13,000	8,000	8,000
(740) ' Category Total		4,281	3,478	4,130	5,065	14,129	9,197	9,268
(801) PROFESSIONAL & CONTRACTUAL								
001	Conferences & Workshops	2,204	1,801	4,000	4,000	8,540	8,540	8,540
002	Memberships & Licenses	1,865	2,236	1,000	1,000	1,215	1,215	1,215
004	Consultants/Website Dev.	11,008	9,812	25,000	20,000	25,000	25,000	25,000
005	Fleet Insurance	0	0	0	0	0	0	0
006	Vehicle Maintenance	0	0	0	0	0	0	0
007	Office Equip. Maintenance	1,200	0	1,700	300	1,700	1,700	1,700
013	Education & Training	6,522	6,977	7,200	7,200	7,200	7,200	7,200
024	Printing Services	0	78	200	200	200	200	200
041	Auto Allowance	4,440	4,440	4,440	4,440	4,800	4,800	4,800
042	Mileage Reimbursement	0	0	0	0	0	0	0
(801) ' Category Total		27,239	25,344	43,540	37,140	48,655	48,655	48,655
(970) CAPITAL OUTLAY								
001	Office Furniture	0	0	0	0	0	0	0
002	Office Equipment	0	0	0	0	0	0	0
(970) ' Category Total		0	0	0	0	0	0	0
DEPARTMENT TOTAL		1,153,624	1,271,351	1,380,246	1,387,032	1,578,989	1,633,295	1,694,358

KEY DEPARTMENTAL TRENDS





SUPPORT SERVICES

MISSION STATEMENT: Provide those services and activities necessary to the overall day-to-day operation of the City government.

Support Services refers to services that are provided to support the overall operation of the City. This cost center provides support for the entire organization and accounts for all general costs that cannot be allocated to any one particular department. Budget funding covers general liability and property insurance, telecommunications, overhead street lighting, copiers, beautification projects, staff vehicles, postage, and other administrative functions. There are no employees in this budget.

SUPPORT SERVICES

DEPARTMENT NUMBER: 290

SUMMARY	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Supplies	\$22,495	\$32,394	\$54,506	\$50,660	\$51,060	\$51,484	\$51,484
Professional & Contractual	\$2,524,397	\$1,694,731	\$3,077,383	\$3,140,372	\$3,458,936	\$3,495,836	\$3,534,581
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$2,546,892	\$1,727,125	\$3,131,889	\$3,191,032	\$3,509,996	\$3,547,320	\$3,586,065
2022/23 Projection vs. Budget - \$				\$ 59,143			
2022/23 Projection vs. Budget - %				1.89%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 318,964		
2023/24 Budget vs. 2022/23 Projection - %					10.00%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 378,107		
2023/24 Budget vs. 2022/23 Budget - %					12.07%		

Acct. No.	Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
(740)	OPERATING SUPPLIES							
001	Gas & Oil Pool Cars	5,174	6,466	5,506	6,660	7,060	7,484	7,484
008	Miscellaneous Expense	4,064	4,533	5,000	5,000	5,000	5,000	5,000
014	Copier Supplies	6,856	5,465	7,200	7,200	7,200	7,200	7,200
019	COVID-19 Supplies	5,151	8,955	10,000	5,000	5,000	5,000	5,000
034	Publications for Resale	0	0	0	0	0	0	0
046	City-Wide Beautification	1,250	6,975	26,800	26,800	26,800	26,800	26,800
(740)'	Category Total	22,495	32,394	54,506	50,660	51,060	51,484	51,484
(801)	PROFESSIONAL & CONTRACTUAL							
002	Membership, Licenses & Network Security	558,920	421,070	920,000	920,000	920,000	920,000	920,000
003	Public Relations	16,356	70,236	40,000	50,000	40,000	40,000	40,000
004	Consultants	59,500	121,831	200,000	200,000	515,000	515,000	515,000
005	Fleet Insurance	9,225	9,803	11,197	11,197	10,871	10,871	10,871
006	Vehicle Maintenance	2,731	3,564	3,785	3,785	3,675	3,675	3,675
007	Office Equip. Maintenance	1,593	946	5,000	5,000	5,000	5,000	5,000
008	Community Assistance Work Program	0	0	2,500	2,500	2,500	2,500	2,500
010	Broadband Study	0	0	0	0	0	0	0
013	Education & Training	4,000	59,635	200,000	125,000	100,000	100,000	100,000
014	Education & Training - DEI	0	0	0	0	100,000	100,000	100,000
015	Copier Rental	33,295	24,632	41,975	52,000	53,000	53,000	53,000
016	Phone & Internet Expense	197,294	214,488	224,000	225,000	230,000	230,000	230,000
018	Postage & Machine Rental	124,430	100,414	135,000	135,000	150,000	150,000	150,000
019	Property & Casualty Insurance	109,063	224,460	770,916	847,000	738,000	774,900	813,645
022	Insurable Property Repairs	96,320	156,273	114,120	150,000	160,000	160,000	160,000
024	Printing Services	0	0	0	0	0	0	0
027	Radio Maintenance	0	0	1,250	1,250	1,250	1,250	1,250
050	Overhead Lighting Utilities	235,145	260,002	248,000	268,000	270,000	270,000	270,000
052	Document Imaging Management	4,488	0	50,000	35,000	50,000	50,000	50,000
066	Emergency Contracted Services	900,928	0	0	0	0	0	0
082	Unemployment Compensation	6,314	0	30,000	30,000	30,000	30,000	30,000
083	Disability Funding	3,368	4,743	10,000	10,000	10,000	10,000	10,000
084	Pest Abatement	17,327	5,267	18,000	18,000	18,000	18,000	18,000
085	Cobra Insurance	25,209	3,651	(3,360)	(3,360)	(3,360)	(3,360)	(3,360)
086	Health IBNR	0	0	25,000	25,000	25,000	25,000	25,000
087	Employee Assistance Services	17,067	10,547	26,000	26,000	26,000	26,000	26,000
089	State Hlth. Insurance Claims Tax	136	128	1,000	1,000	1,000	1,000	1,000
702	Emergency Personnel Costs	67,110	0	0	0	0	0	0
740	Emergency Non-Capital	34,578	0	0	0	0	0	0
998	Disaster Emergency Fund	0	3,044	3,000	3,000	3,000	3,000	3,000
999	Tax Tribunal Refunds	0	0	0	0	0	0	0
(801)'	Category Total	2,524,397	1,694,731	3,077,383	3,140,372	3,458,936	3,495,836	3,534,581
DEPARTMENT TOTAL		2,546,892	1,727,125	3,131,889	3,191,032	3,509,996	3,547,320	3,586,065

POST EMPLOYMENT BENEFITS

The City offers a Defined Benefit Pension and Retiree Health Care for Tier 1 employees (hired before 2006 – 2008), and Tier 2 employees (hired since 2006 – 2008). City contributes Actuarially Required Contributions (ARC) to fund these benefits.

During FY 2022-23, the City negotiated and implemented new agreements that shifted Tier 2 employees back into the Defined Benefit Retirement System. Tier 2 employees began to accrue years of service in FY 2022-23 to become eligible for a Pension Benefit and for a Retiree Health Care Stipend Benefit.

POST-EMPLOYMENT BENEFITS

DEPARTMENT NUMBER: 298

SUMMARY	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
Personnel	\$2,401,234	\$2,232,149	\$2,254,673	\$2,254,673	\$3,673,209	\$3,856,869	\$4,049,713
TOTAL EXPENDITURES	\$2,401,234	\$2,232,149	\$2,254,673	\$2,254,673	\$3,673,209	\$3,856,869	\$4,049,713
2022/23 Projection vs. Budget - \$				\$ -			
2022/23 Projection vs. Budget - %				0.00%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 1,418,536		
2023/24 Budget vs. 2022/23 Projection - %					62.92%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 1,418,536		
2023/24 Budget vs. 2022/23 Budget - %					62.92%		

Acct. No. Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
(702) PERSONNEL							
305 General Group DB Pension	2,334,458	2,178,109	2,254,673	2,254,673	3,673,209	3,856,869	4,049,713
308 General Group DB Retiree Healthcare	66,776	54,040	-	-	-	-	-
(702) Category Total	2,401,234	2,232,149	2,254,673	2,254,673	3,673,209	3,856,869	4,049,713
DEPARTMENT TOTAL	2,401,234	2,232,149	2,254,673	2,254,673	3,673,209	3,856,869	4,049,713

INTERFUND TRANSFERS

In accordance with generally accepted accounting principles, the Interfund Transfers section of the budget provides appropriations for the City's General Fund contributions to the General Debt Service Fund for existing debt issues, the Nutrition Fund for operations, the Capital Improvement and Community Center Renovations Funds for various capital improvements.

INTERFUND TRANSFERS

DEPARTMENT NUMBER: 299

SUMMARY	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
Professional & Contractual	\$8,768,990	\$9,849,214	\$7,623,951	\$7,973,951	\$9,273,787	\$9,937,146	\$8,822,855
TOTAL EXPENDITURES	\$8,768,990	\$9,849,214	\$7,623,951	\$7,973,951	\$9,273,787	\$9,937,146	\$8,822,855
2022/23 Projection vs. Budget - \$				\$ 350,000			
2022/23 Projection vs. Budget - %				4.59%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 1,299,836		
2023/24 Budget vs. 2022/23 Projection - %					16.30%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 1,649,836		
2023/24 Budget vs. 2022/23 Budget - %					21.64%		

Acct. No. Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Adopted	2025/26 Projected	2026/27 Projected
(299) INTERFUND TRANSFERS							
281 To Nutrition Fund	68,055	49,214	68,951	68,951	68,951	68,951	68,951
301 To General Debt Service Fund	2,200,935	2,200,000	2,325,000	2,675,000	3,404,836	4,168,195	4,753,904
404 To Capital Improvement Fund	6,500,000	7,600,000	5,100,000	5,100,000	5,800,000	5,700,000	4,000,000
406 To Community Center Renovations Fund	0	0	130,000	130,000	0	0	0
(801) ' Category Total	8,768,990	9,849,214	7,623,951	7,973,951	9,273,787	9,937,146	8,822,855
DEPARTMENT TOTAL	8,768,990	9,849,214	7,623,951	7,973,951	9,273,787	9,937,146	8,822,855



FY 2024-25 BUDGET

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PUBLIC SAFETY SUMMARY
FISCAL YEAR 2024/25

PUBLIC SAFETY SUMMARY

DIV. NO. Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
PUBLIC SAFETY:							
300 Police	16,023,756	16,709,594	19,502,549	19,260,812	20,381,318	21,087,575	21,993,986
337 Fire	6,905,341	6,909,549	8,229,941	8,374,578	8,433,099	8,646,184	8,994,398
TOTAL PUBLIC SAFETY	22,929,097	23,619,143	27,732,490	27,635,390	28,814,417	29,733,759	30,988,385



POLICE DEPARTMENT

MISSION STATEMENT: The Farmington Hills Police Department is committed to maintaining the safety and quality of life of this community through the delivery of superior police services without prejudice or partiality.

After a decade of decreasing crime trends the city experienced increases in some categories, and reductions in others. Areas showing increases were still below State and National trends in the same categories. Armed Robberies (4) were down 42% and are at a 10-year low. The number of Residential Burglaries (64) were up slightly from 2022. Auto Thefts (160) increased in 2023 on a regional & national basis. Larceny from autos (281) were reduced by over 33% from the decade high (427) in 2022.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Maintain Department accreditation through the Michigan Law Enforcement Accreditation Commission. (1,9,12)
- Department wide training in Procedural Justice, and Fair and Impartial Policing to further improve the superior police services provided to our community. (1,3,8,13)
- Continue successful efforts to reduce crime, increase community and inter-agency cooperation thereby enhancing the quality of life for City residents and visitors. (2,4,7,8,13)
- Continue the development of the Department's ability to gather, analyze and utilize critical crime trend data toward effective deployment of personnel, technology, and crime prevention tactics. (1,2)
- Department wide commitment to staff development through training and continued education. (1,8,10,11)
- Bring the agency closer to the community by holding bi-annual Citizen Police Academies. (4,11,14)
- Department wide Pursuit Intervention Technique (PIT) training to improve public safety. (3)
- Continue to build upon law enforcement community connections through several key crime prevention programs. Expand community outreach efforts through social media and added personnel. (2,3,6,11,13)
- Replace marked patrol vehicles and unmarked vehicles that have reached their end of law enforcement use. (1,3,10)
- Increase officer situational awareness through training programs that exist in the classroom, on the range, and in simulated environments. (3,8,9,10)
- Continue successful efforts to recruit, hire, and retain quality police employees, while seeking to add diversity to the workforce. (1,8,13)
- Continue to bring cutting edge technology into Force Response to Resistance training and operations. Improve readiness to respond to critical incidents through protective equipment and lifesaving tools. (1,3,10,13)
- Implementation of the complete Axon platform. (1,3, 9)

PERFORMANCE OBJECTIVES				
Service Level	Performance Indicators	FY 2022/23 Actual	FY 2023/24 Projected	FY 2024/25 Estimated
	Neighborhood Watch Groups	58	58	58
	Speech/Service Requests	83	110	125
	False Alarm Fees Collected [2]	\$32,255	\$24,416	\$23,650
	Report Copy Requests [8]	1,117	1,590	1,750
	Pistol Permits Processed	1,817	1,751	2,150
	Investigative Division Cases	3,300	3,333	3,400
	Investigative Division Arrest Warrants	458	670	750
	Investigative Division Juvenile Petitions [10]	43	59	60
	Fire Service Calls	11,911	12,254	13,000
	Adults Arrested	1,875	3,318	3,500
	Juveniles Arrested	50	54	57
	O.W.I. Arrests	157	182	200
	Total Calls for Service (FHPD/FHFD/FDPS) [5]	77,135	75,801	75,000
	Violent Crimes (116) per 1K Population [3,6,9]	1	1	1
	Property Crimes (948) per 1K Population [3,7,9]	10	11	10
	City of Farmington Dispatched Calls for Service	11,500	9,527	10,500
	Burglaries-Residential [1]	53	64	65
	Burglaries-Commercial [1]	27	37	38
	Robberies [4]	7	4	3
	Moving Violations (Hazardous)	3,485	4,371	4,750
	Non-Moving Violations (Non-Hazardous)	3,264	3,734	4,000
	Traffic Warnings (Written)	2,269	2,375	2,650
	Residential Burglaries (64) per 1K Housing Units [1,9]	2	2	2
	Cases Closed (opened in same year) [11]	2,711	3,035	3,105

[1] Includes entry by forcible and non-forcible (unsecured) means.

[2] Source: Alarm Billing Software.

[3] U.S Census population as of July 1, 2020 (83,986).

[4] Robberies (armed and unarmed).

[5] Includes traffic stops.

[6] Murder (09001), Rape (11001-11006), Robbery (12000,12001), Agg. Assault (13002).

[7] Burglary (22001-22003), Larceny (23001-23007, 30002, 30004), Motor Vehicle Theft (24001).

[8] Includes: F.O.I.A., in-house, discovery, and subpoena requests.

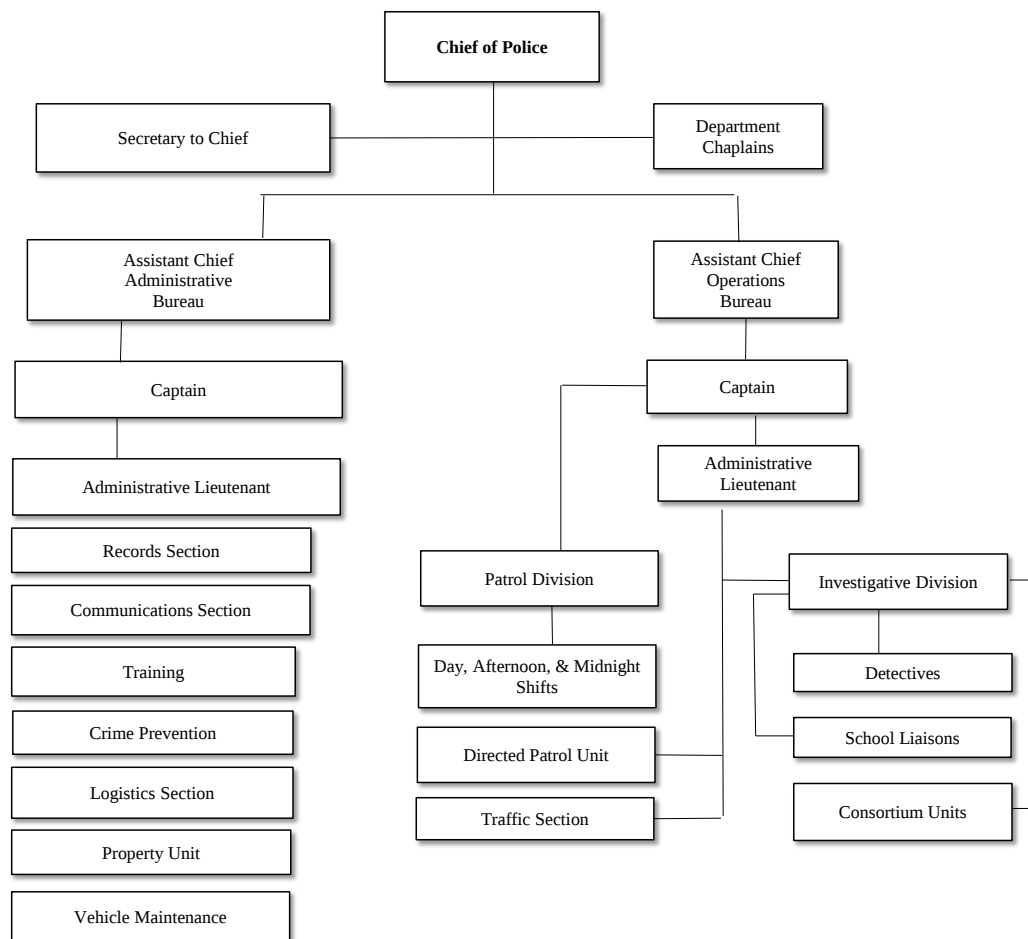
[9] Calculation: # of crimes * population x 1,000.

[10] Source: CLEMIS CLR-910 "Case status dispositions" report.

[11] Source: CLEMIS CLR-034 "Incident Status" (case or UCR) report.

DEPARTMENT BUDGETARY ACCOMPLISHMENTS

- Added 3 Officer positions, bringing the overall agency strength to 114 sworn personnel.
- Recruited, hired, or promoted 10 personnel to the position of Police Officer.
- Hired 5 full-time Dispatchers.
- Hired 4 records Clerks.
- Hired 5 Cadets.
- Purchased and equipped 12 marked patrol vehicles to replace vehicles being removed, and to add to the fleet.
- Purchased 6 unmarked investigative staff vehicles to replace vehicles being removed from the Department's fleet.
- Purchased 2 motorcycles to replace aging units.
- Purchased 10 concealable body armor units for new police officers.
- Replaced and upgraded 125 patrol rifles.
- Purchased 115 ballistic helmets capable of mounting body worn cameras.
- Purchased computers (2 desktop, 1 laptop) along with several software suites to equip digital evidence room.
- Upgraded interview room camera systems.
- Purchased 2 advanced remote-controlled robots.
- Purchased 6 drones to increase fleet and replace aging aerial vehicles.
- Purchased 3 Life Lock Preliminary Breath Test Devices.
- Purchased chairs for the command desk area.
- Purchased 50th anniversary badges.

POLICE DEPARTMENT

POLICE

DEPARTMENT NUMBER: 300

STAFFING LEVELS					
Acct.	Title or Position	Authorized Positions		Authorized Positions	Requested Positions
		21/22 Budget	22/23 Budget	23/24 Budget	24/25 Budget
300	GENERAL FUND				
(010)	Administrative & Clerical				
	Chief of Police	1	1	1	1
	Secretary to the Chief of Police	1	1	1	1
	Records Division Supervisor	1	1	1	1
	Secretary	3	3	3	3
	Teleprocessing Operator	0	0	0	0
	Crime Analyst	0	0	0	0
	Clerk Typist II	4	4	2	2
	Clerk Typist I	1	1	3	3
	Community Service Officer	1	0	0	0
	Administrative Secretary	3	3	3	3
	Police Service Technician	1	2	2	2
	Records Section Coordinator	1	1	1	2
	Crime Prevention Technician	1	1	1	1
	Department Technician	2	3	3	2
	Total	20	21	21	21
(012)	Dispatchers				
	Dispatcher	9	9	10	9
	Dispatch Supervisor	3	3	3	4
	Total	12	12	13	13
(017)	Assistant Chief	2	2	2	1
(018)	Captain	2	2	2	3
(019)	Lieutenant	5	6	6	6
(020)	Sergeant	16	16	16	16
(021)	Police Officer	45	49	49	50
(051)	Crossing Guard (FTE)	1	1	1	1
(038)	Part-time (Dispatch & Clerical, Cadet)	10	10	10	10
	Total	81	86	86	87
	Total General Fund	113	119	120	121
705	PUBLIC SAFETY MILLAGE				
(010)	Administrative & Clerical				
	Communications Section Manager	1	1	1	1
(012)	Dispatchers	5	5	4	4
(021)	Police Officer	35	35	38	38
	Total Public Safety Millage Fund	41	41	43	43
	Department Total	154	160	163	164

POLICE

DEPARTMENT NUMBER: 300

SUMMARY	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
Personnel	\$14,469,458	\$15,308,149	\$17,035,063	\$17,040,329	\$18,239,108	\$18,841,034	\$19,690,811
Operating Supplies	\$473,859	\$596,564	\$537,407	\$548,228	\$442,177	\$455,442	\$469,106
Professional & Contractual	\$673,332	\$803,800	\$1,102,160	\$924,457	\$1,700,032	\$1,791,099	\$1,834,069
Capital Outlay	\$407,107	\$1,081	\$827,919	\$747,798	\$0	\$0	\$0
TOTAL EXPENDITURES	\$16,023,756	\$16,709,594	\$19,502,549	\$19,260,812	\$20,381,318	\$21,087,575	\$21,993,986
2022/23 Projection vs. Budget - \$				\$ (241,737)			
2022/23 Projection vs. Budget - %				-1.24%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 1,120,506		
2023/24 Budget vs. 2022/23 Projection - %					5.82%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 878,769		
2023/24 Budget vs. 2022/23 Budget - %					4.51%		

POLICE

DEPARTMENT NUMBER: 300

Acct. No.	Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
(702) PERSONNEL								
010	Administrative & Clerical	974,770	1,153,142	1,170,551	1,170,551	1,280,260	1,331,471	1,384,730
012	Dispatchers	777,866	693,961	822,587	822,587	859,050	893,412	929,149
017	Assistant Chiefs	231,472	248,617	257,571	257,571	270,553	284,081	298,285
018	Commanders	228,813	239,798	248,435	248,435	392,688	412,323	432,939
019	Lieutenants	524,341	649,720	678,575	678,575	712,504	748,129	785,536
020	Sergeants	1,523,521	1,561,950	1,660,022	1,660,022	1,849,887	1,942,381	2,039,500
021	Patrol	3,367,834	3,655,842	4,167,115	4,167,115	4,122,693	4,328,828	4,545,269
038	Part-time	342,372	438,910	395,262	388,500	415,750	436,538	458,364
041	Court Time	79,217	29,673	127,838	92,086	97,500	102,375	107,494
042	Holiday Pay	357,665	366,632	413,912	413,912	435,517	457,293	480,157
051	Crossing Guards	15,700	13,253	17,510	11,300	17,500	18,375	19,294
106	Sick/Personal/Vacation	292,973	352,292	691,198	367,310	636,397	668,217	701,628
112	Overtime	704,948	949,623	663,600	1,041,478	874,250	696,780	731,619
115	Grant - Dispatch Training Wages	0	(2,200)	2,300	2,300	2,300	2,400	2,400
117	OHSP Ped & Bike Enforcement	2,000	0	0	0	0	0	0
200	Social Security	742,760	793,472	890,147	890,147	932,412	969,708	1,008,497
250	Blue Cross/Optical/Dental	1,271,969	1,214,375	1,505,242	1,505,242	1,589,116	1,652,680	1,718,788
275	Life Insurance	13,989	12,985	16,667	16,667	16,829	17,334	17,854
300	Pension - DC	257,457	126,122	113,700	113,700	113,700	113,700	113,700
305	Pension - DB	2,248,466	2,319,571	2,581,330	2,581,330	3,023,000	3,143,920	3,269,676
325	Longevity	435,564	417,073	522,675	522,675	504,034	524,195	545,163
350	Worker's Compensation	75,761	73,338	88,826	88,826	93,168	96,895	100,771
(702) Category Total		14,469,458	15,308,149	17,035,063	17,040,329	18,239,108	18,841,034	19,690,811

POLICE

DEPARTMENT NUMBER: 300

Acct. No.	Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
(702) PUBLIC SAFETY MILLAGE								
010	Administrative & Clerical	0	0	337,712	337,712	90,324	93,937	97,695
012	Dispatchers	385,209	409,986	0	0	256,588	266,851	277,525
020	Sergeants	0	0	0	0	0	0	0
021	Patrol	2,323,362	2,709,428	3,157,024	3,157,024	3,340,436	3,507,457	3,682,830
041	Court Time	51,246	97,868	102,761	102,761	107,775	113,164	118,822
042	Holiday Pay	132,458	157,511	176,785	176,785	186,608	194,072	201,835
106	Sick/Personal/Vacation	47,199	41,104	43,159	43,159	45,350	47,618	49,998
112	Overtime	352,836	299,889	314,883	304,500	345,500	362,775	380,914
115	Grant-Dispatch	0	2,200	2,300	2,300	2,300	2,400	2,400
200	Social Security	254,460	293,183	321,784	321,784	337,105	350,589	364,613
250	Blue Cross/Optical/Dental	419,645	496,575	593,442	593,442	646,837	672,710	699,619
275	Life Insurance	4,342	5,081	5,360	5,360	5,360	5,521	5,686
300	Pension - DC	85,352	103,345	69,126	69,126	67,420	67,420	67,420
305	Pension - DB	996,969	946,545	983,578	983,578	1,154,004	1,200,164	1,248,171
325	Longevity	100,173	116,614	95,860	95,860	93,772	97,523	101,424
350	Worker's Compensation	26,995	32,368	31,409	31,409	36,131	37,576	39,079
(705) ' Realloc. to P.S. Millage Fund		(5,180,247)	(5,711,697)	(6,235,183)	(6,224,800)	(6,715,509)	(7,019,778)	(7,338,031)
Category Total		0	0	0	0	0	0	0

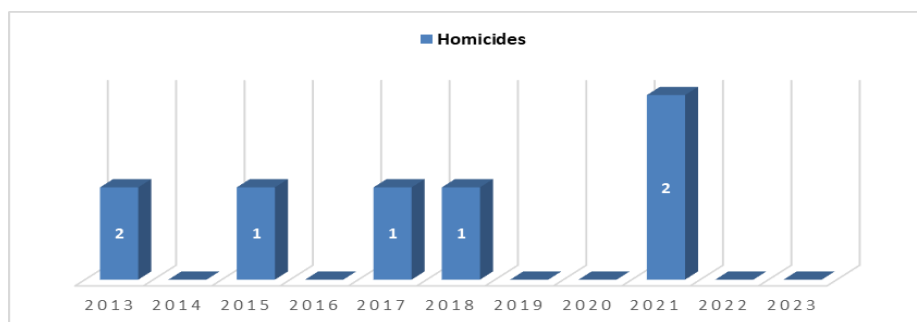
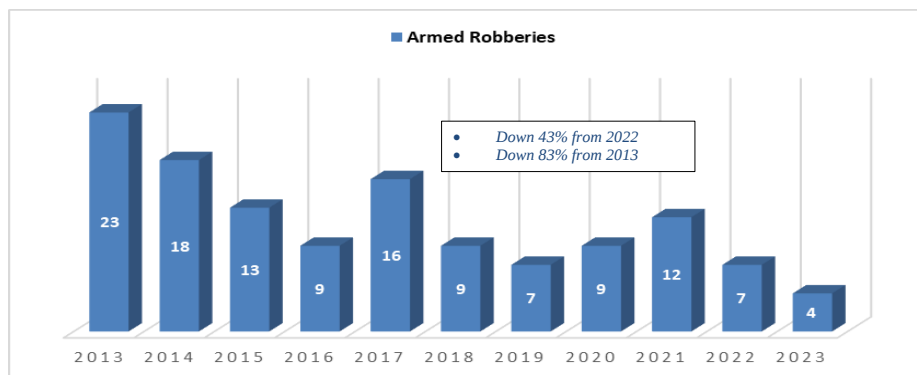
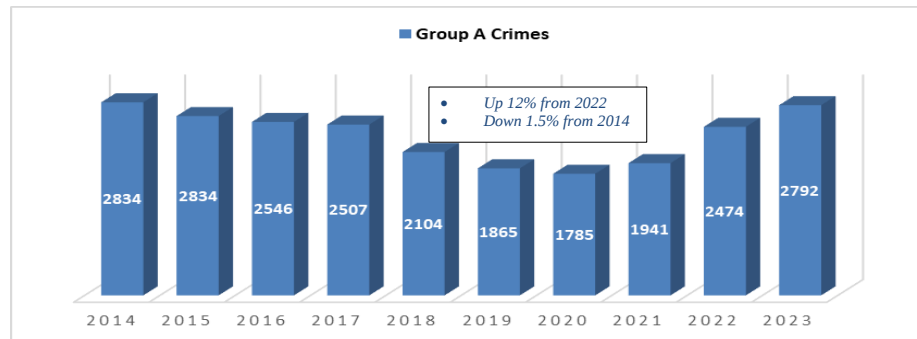
POLICE**DEPARTMENT NUMBER: 300**

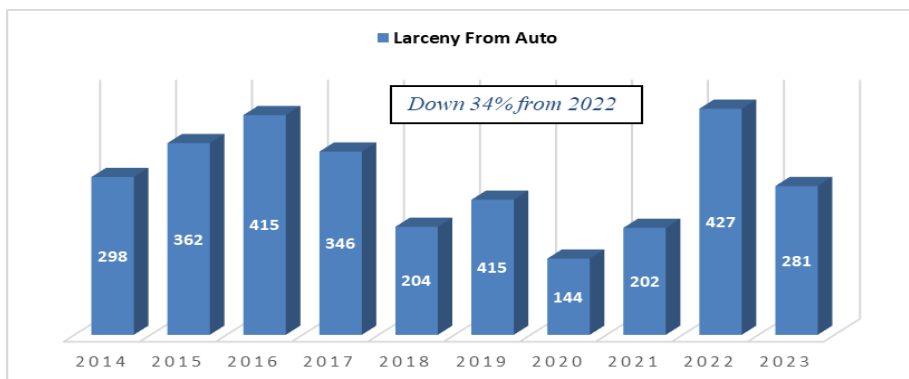
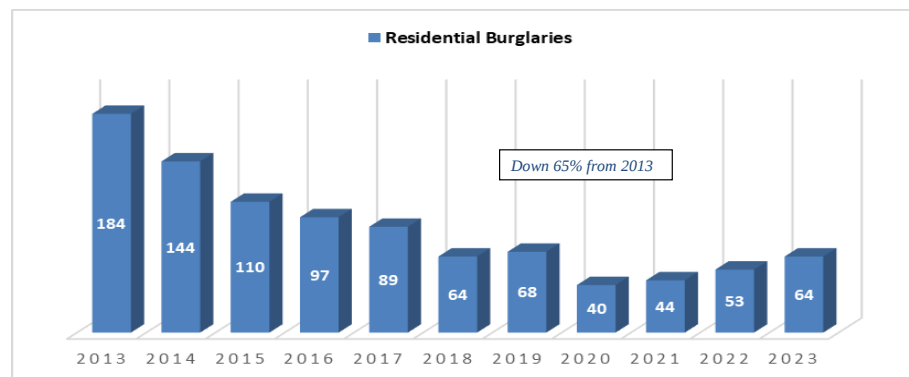
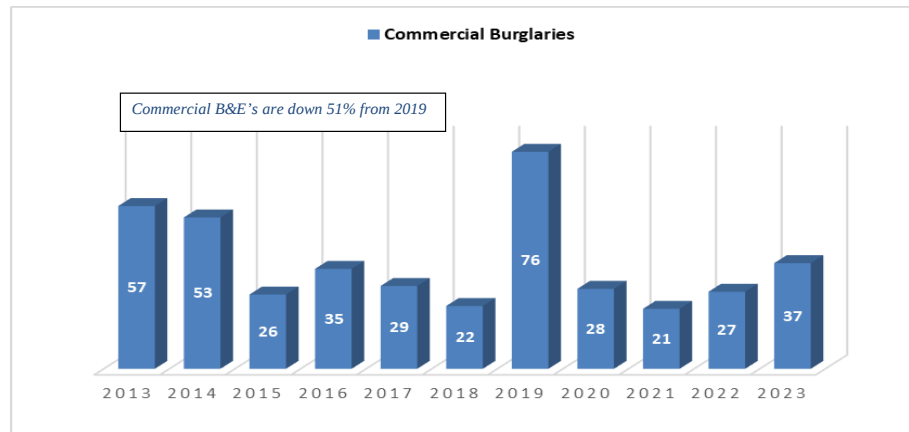
Acct. No.	Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
(740) OPERATING SUPPLIES								
001	Gas & Oil	207,943	225,299	214,181	197,570	203,497	209,602	215,890
002	Books & Subscriptions	1,459	621	2,155	810	2,155	2,220	2,286
003	Pers. Testing & Advert.	0	14,163	11,500	11,000	12,500	12,875	13,261
008	Supplies	69,854	80,249	60,000	77,878	55,675	57,345	59,066
011	Rental Equipment	26,947	18,002	28,644	0	0	0	0
018	Ammunition & Weapons	51,705	59,558	91,587	91,575	40,900	42,127	43,391
019	Uniforms/Uniform Equip.	106,431	186,242	117,950	158,005	109,950	113,249	116,646
040	Miscellaneous Expense	9,523	12,436	11,390	11,390	17,500	18,025	18,566
041	Over and Short	(3)	(5)	0	0	0	0	0
(740)	Category Total	473,859	596,564	537,407	548,228	442,177	455,442	469,106
(801) PROFESSIONAL & CONTRACTUAL								
001	Conferences & Workshops	10,889	7,951	7,350	7,350	12,595	13,225	13,886
002	Memberships & Licenses	2,900	3,536	5,665	5,665	6,320	6,632	6,960
005	Fleet Insurance	58,166	53,896	67,336	67,336	70,703	74,238	77,950
006	Vehicle Maintenance	75,804	77,674	57,861	67,041	49,940	52,437	55,059
007	Office Equip. Maint.	3,652	2,669	6,898	6,000	4,000	4,120	4,244
008	Firearms Range Maint.	0	2,069	10,232	8,500	6,928	7,136	7,350
009	In-car Maint	43,505	7,850	80,000	55,000	604,197	654,197	654,197
011	MI Enhancement Training	0	88,955	62,409	29,000	20,000	20,000	20,000
012	Training	55,849	53,398	29,400	41,948	56,900	59,745	62,732
013	Education	42,663	53,846	113,500	113,500	113,500	119,175	125,134
014	State Act 302 Training	9,425	20,170	20,000	20,000	20,000	20,000	20,000
015	State Act 32 Training	13,101	8,259	17,000	9,590	17,000	17,000	17,000
016	Telephone Expense	44,871	41,179	130,867	46,383	156,168	160,853	165,679
023	Data Processing	125,896	109,875	123,604	112,500	143,636	150,818	158,359
024	Printing Services	5,322	11,721	10,550	8,500	13,050	13,442	13,845
026	Physical Examinations	20,928	27,692	18,000	27,100	19,800	19,800	19,800
027	Vehicle Radio Maint.	4,593	0	6,822	18,933	7,014	7,014	7,014
028	Prisoner Care	5,473	9,486	5,000	9,720	9,500	9,975	10,474
029	Building Maintenance	13,208	71,002	23,010	31,080	28,010	29,411	30,881
041	Auto Allowances	21,090	17,760	17,760	17,760	22,440	22,440	22,440
043	Auto Washing	7,412	7,331	5,000	5,100	6,500	6,500	6,500
044	Towing	0	0	500	250	500	500	500
056	Utilities	63,647	67,021	65,556	67,021	69,031	71,102	73,235
065	Uniform Cleaning	18,429	29,037	18,500	22,000	18,500	18,500	18,500
070	Crime Prevention	3,863	10,641	4,125	3,700	8,000	8,000	8,000
097	Live Scan Application	10,147	12,447	12,500	12,480	12,500	13,125	13,781
098	Investigative Services	12,498	8,336	182,715	111,000	203,300	211,715	220,551
(801)	Category Total	673,332	803,800	1,102,160	924,457	1,700,032	1,791,099	1,834,069

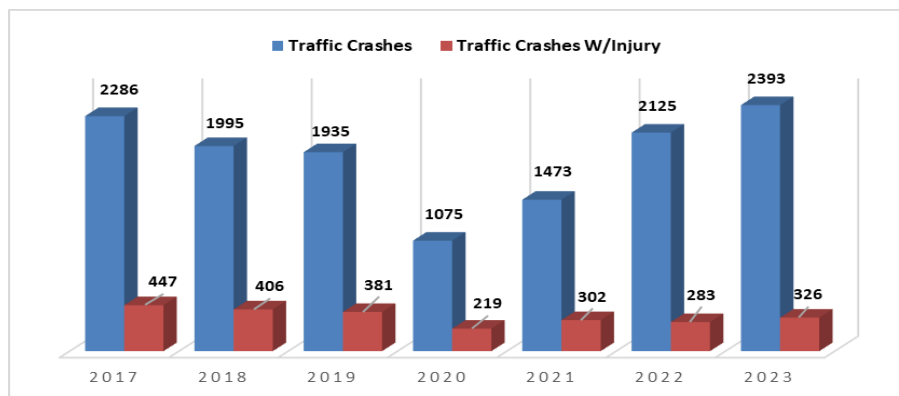
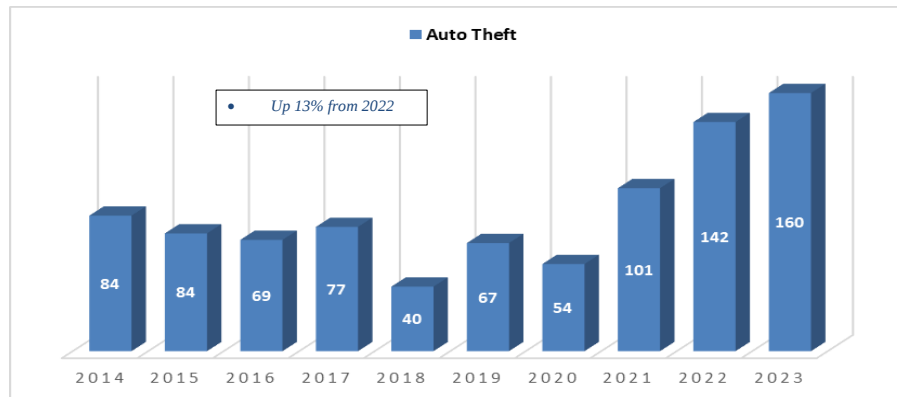
POLICE**DEPARTMENT NUMBER: 300**

Acct.	2021/22	2022/23	2023/24	2023/24	2024/25	2025/26	2026/27
No. Category and Line Item	Actual	Actual	Budgeted	Estimated	Approved	Projected	Projected
(970) CAPITAL OUTLAY							
001 Office Furniture	0	633	0	0	0	0	0
002 Office Equipment	0	398	0	0	0	0	0
015 Automotive/Auto Equip.	407,107	0	827,919	747,798	0	0	0
020 Miscellaneous Equipment	0	50	0	0	0	0	0
(970) Category Total	407,107	1,081	827,919	747,798	0	0	0
DEPARTMENT TOTAL							
	16,023,756	16,709,594	19,502,549	19,260,812	20,381,318	21,087,575	21,993,986

KEY DEPARTMENTAL TRENDS







FIRE DEPARTMENT

MISSION STATEMENT: The Farmington Hills Fire Department, utilizing a combination of career and part-paid personnel in an efficient and effective manner, has the responsibility to preserve the resources of the community through fire prevention and suppression, to reduce the adverse effects of injury or sudden illness through quality emergency medical service as first responders, to provide the necessary services during natural or man-made disasters and to respond to the community as requested in the spirit of the fire service.

The Fire Department serves the community in five primary areas: fire suppression, fire prevention, EMS/rescue services, community risk reduction, and emergency management. Fire suppression includes the response to fires and the other preparation needed to be ready and capable, including training and equipment maintenance. Fire prevention includes inspection, plan review, public safety education and fire investigation. The code enforcement functions are coordinated with other appropriate departments of the City to create and maintain safe conditions in buildings and during events. The Fire Department also responds to all incidents for emergency medical services and rescue situations using vehicles that have been equipped with Basic and Advanced Life Support (ALS) capabilities. Fire Fighter/Paramedics respond and provide ALS on the scene and transport the patient, if necessary, to the hospital.

Community Risk Reduction (CRR) is a process the Fire Department uses to identify and prioritize risk within our community to reduce their occurrence and impact.

Emergency Management involves the preparation for, and response to, natural or man-made disasters. The Emergency Manager within the Fire Department, along with City Management, have taken significant steps to prepare for such events by conducting Incident Management System training for Fire, Police, DPW, Special Services, and Emergency Operations Center personnel, as well as the planning and coordination of regular exercises. The Emergency Manager is also responsible for the coordination of all of the programs that are conducted under the auspice of Department of Homeland Security grants.

The Fire Department has been and continues to be a very cost effective and an efficient method to deliver service to the community. Because the Fire Department is a combination Department, the annual budget is significantly less than other cities of comparable size and services provided.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- To continually evaluate all aspects of the Department's activities for effectiveness and efficiency. (2,3)
- To provide service to the community during emergency, non-emergency and disaster events. (1,3)
- To maintain and expand personnel training levels in order to meet the ever-changing response needs of the community. (3,8)
- To emphasize personal and team safety in all tasks performed. (8)
- To prepare the Department and City Staff to safely and effectively handle all hazards in the community through continued education and necessary equipment. (3,12)
- To provide City-wide planning and coordination of governmental services in the event of a catastrophic event. (3)
- To educate children and adults in fire and other safety principles and practices. (3,12)

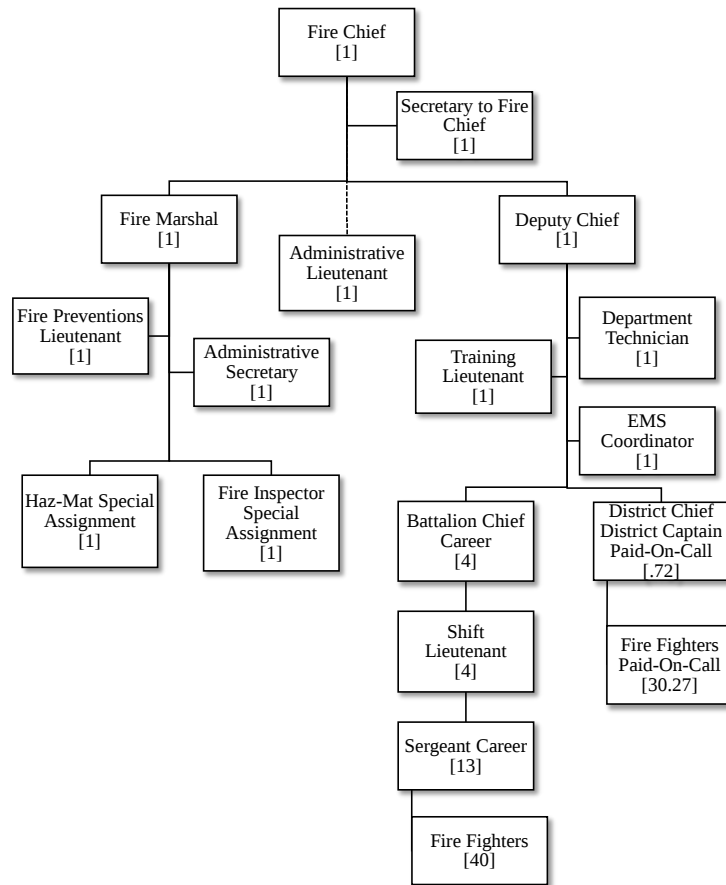
PERFORMANCE OBJECTIVES

- Develop and implement personnel career paths and training criteria for succession planning.
- Evaluate individual and team skill levels to ensure performance is at the expected standards.
- Continue to emphasize safety on the fire ground and emergency scenes by training personnel in hazard recognition, self-survival and emergency communications techniques.
- Continue the integration of the National Incident Management System criteria for both Fire Department and other critical City personnel.
- Participate in local, regional, and State exercises to test and refine disaster preparedness capabilities.
- Enhance the wellness/fitness awareness of all Department personnel and encourage healthy lifestyles thereby minimizing the frequency and severity of job-related injury and illness.

Service Level	Performance Indicators	FY 2022/23 Actual	FY 2023/24 Projected	FY 2024/25 Estimated
	Number of Incidents	12,254	12,621	12,980
	Number of Emergency Medical Incidents	8,113	8,356	8,404
	Number of Public Education Programs	115	125	130
	Number of Training Hours	22,230	22,896	23,582



FIRE DEPARTMENT



FIRE

DEPARTMENT NUMBER: 337

STAFFING LEVELS

Acct. 337	Title or Position	Authorized Positions		Authorized Positions	Requested Positions
		21/22 Budget	22/23 Budget	23/24 Budget	24/25 Budget
	<u>GENERAL FUND</u>				
(010)	Administrative & Clerical				
	Fire Lieutenant	3	3	1	1
	Fire Marshal	1	1	1	1
	Secretary to the Fire Chief	1	1	1	1
	Administrative Secretary	1	1	1	1
	Department Tech.	1	1	1	1
	Station Sergeant	2	2	1	1
	Shift Sergeant	2	3	8	8
	Shift Lieutenant	0	0	1	1
	Full-time Firefighter	16	18	21	21
	Firefighter/Inspector	1	1	1	1
	Total	28	31	37	37
(038)	Administrative & Clerical	0.00	0.72	0.72	0.72
(025)	Paid Callback System (FTE)	24.98	23.42	24.42	24.42
	<u>PUBLIC SAFETY MILLAGE FUND</u>				
(010)	Administrative & Clerical				
	Fire Chief	1	1	1	1
	Deputy Chief	1	1	1	1
	Battalion Chief	4	4	4	4
	Shift Lieutenant	4	4	3	3
	Fire Lieutenant	0	0	2	2
	Shift Sergeant	6	5	4	4
	Full-time Firefighter	17	18	19	19
	Station Sergeant/EMS Coordinator	1	1	1	1
	Firefighter/Hazardous Material Special	1	1	1	1
	Total	35	35	36	36
(025)	Paid Callback System (FTE)	4.83	5.85	5.85	5.85
	Department Total	92.81	95.99	103.99	103.99

FIRE

DEPARTMENT NUMBER: 337

SUMMARY	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
Personnel	\$5,765,708	\$5,603,233	\$6,748,492	\$6,809,172	\$6,825,559	\$7,054,007	\$7,356,176
Operating Supplies	\$388,626	\$513,735	\$454,694	\$467,318	\$528,758	\$544,775	\$561,342
Professional & Contractual	\$751,007	\$792,581	\$1,026,755	\$1,098,088	\$1,078,782	\$1,047,402	\$1,076,880
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$6,905,341	\$6,909,549	\$8,229,941	\$8,374,578	\$8,433,099	\$8,646,184	\$8,994,398
2022/23 Projection vs. Budget - \$				\$ 144,637			
2022/23 Projection vs. Budget - %				1.76%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 58,521		
2023/24 Budget vs. 2022/23 Projection - %					0.70%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 203,158		
2023/24 Budget vs. 2022/23 Budget - %					2.47%		

FIRE

DEPARTMENT NUMBER: 337

Acct.		2021/22	2022/23	2023/24	2023/24	2024/25	2025/26	2026/27
No.	Category and Line Item	Actual	Actual	Budgeted	Estimated	Approved	Projected	Projected
(702)	PERSONNEL							
010	Administrative & Clerical	2,543,821	2,385,262	3,025,177	3,025,177	3,035,000	3,126,050	3,219,831
025	Paid Callback Wages	1,136,954	1,194,883	1,321,464	1,300,000	1,374,323	1,429,296	1,486,468
038	Part-time	37,428	39,435	43,492	43,492	45,232	47,041	48,923
042	Holiday Pay	77,325	75,929	127,874	127,874	131,131	135,065	139,117
106	Sick & Vacation	65,283	49,819	115,000	120,548	50,000	52,000	120,000
108	Hazard Payment	0	0	0	0	0	0	0
112	Overtime	285,342	513,951	272,126	348,722	283,011	294,331	306,105
200	Social Security	319,033	301,242	378,661	378,661	378,250	389,597	401,285
250	Blue Cross/Optical/Dental	391,102	203,133	506,549	506,549	521,549	542,411	564,108
275	Life Insurance	4,234	3,427	4,769	4,769	4,780	4,961	5,150
300	Pension - DC	44,161	20,781	37,800	37,800	37,800	38,934	40,102
305	Pension - DB	590,935	605,158	652,991	652,991	729,995	751,895	774,452
308	Post Retirement Healthcare	74,054	78,096	100,288	100,288	90,215	93,823	97,576
325	Longevity	109,861	60,734	90,052	90,052	71,626	73,775	75,988
350	Workers Compensation	86,175	71,384	72,249	72,249	72,647	74,826	77,071
(702)	Category Total	5,765,708	5,603,233	6,748,492	6,809,172	6,825,559	7,054,007	7,356,176

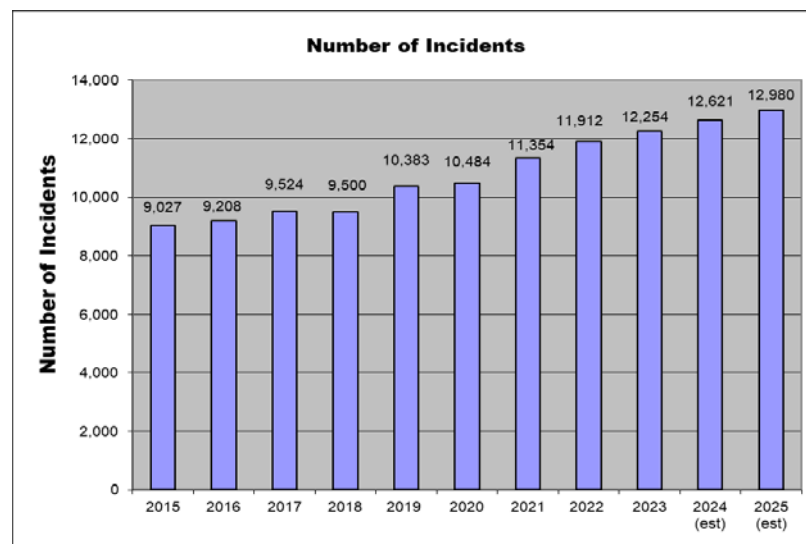
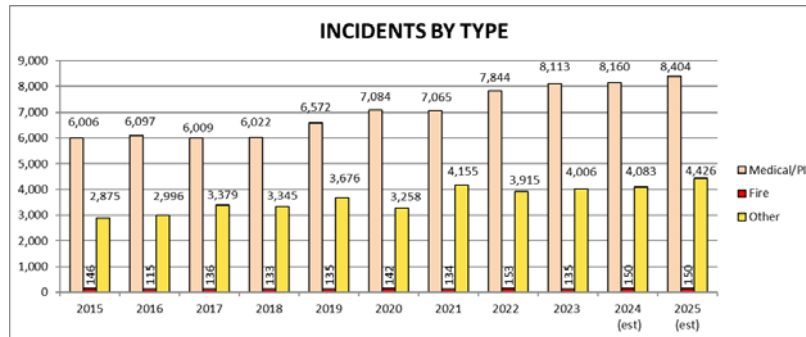
FIRE**DEPARTMENT NUMBER: 337**

Acct. No.	Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
(702) PUBLIC SAFETY MILLAGE								
010	Full Time Wages	2,811,147	2,991,490	3,183,613	3,183,613	3,388,999	3,490,669	3,595,389
025	Paid Callback Wages	250,000	257,961	265,313	260,000	275,926	270,400	286,963
042	Holiday	163,559	163,778	181,370	181,370	193,541	199,347	205,328
106	Sick & Vacation	151,476	120,000	135,000	43,868	125,715	130,743	135,000
108	Hazard Payment	0	0	0	0	0	0	0
112	Overtime	619,049	507,750	522,221	400,276	543,110	564,834	587,428
200	Social Security	320,745	319,364	334,291	334,291	351,850	362,406	373,278
250	Blue Cross/Optical/Dental	465,488	517,558	589,425	589,425	604,538	628,719	653,868
275	Life Insurance	4,968	5,639	6,227	6,227	6,293	6,532	6,780
300	Pension - DC	43,640	48,385	34,073	34,073	35,473	36,537	37,633
305	Pension - DB	720,057	698,455	702,331	702,331	838,867	864,033	889,954
308	Post Retirement Healthcare	123,412	119,370	157,005	157,005	152,321	158,414	164,750
325	Longevity	135,426	133,205	118,648	118,648	130,629	134,548	138,584
350	Workers Compensation	73,150	65,802	66,982	66,982	71,629	73,778	75,991
(705) ' Realloc. to P.S. Millage Fund		(5,882,116)	(5,948,757)	(6,296,499)	(6,078,109)	(6,718,889)	(6,920,959)	(7,150,945)
Category Total		0	0	0	0	0	0	0
(740) OPERATING SUPPLIES								
001	Gas & Oil	109,350	131,999	112,630	121,235	162,906	167,793	172,827
002	Books & Subscriptions	4,607	1,367	10,847	10,847	10,847	11,281	11,732
008	Supplies	90,349	92,954	94,676	100,000	100,000	104,000	108,160
011	Medical Supplies	101,037	119,789	125,000	125,000	141,900	147,576	153,479
019	Uniforms	48,534	45,178	50,980	50,000	50,980	52,000	53,019
020	Protective Clothing	5,500	19,303	9,364	9,300	9,364	9,364	9,364
040	Miscellaneous	6,830	6,109	8,049	8,000	8,049	8,049	8,049
075	Fire Equipment Repair Parts	16,010	90,284	36,212	36,000	36,212	36,212	36,212
076	Fire Prevention Materials	6,409	6,753	6,936	6,936	8,500	8,500	8,500
(740) ' Category Total		388,626	513,735	454,694	467,318	528,758	544,775	561,342

FIRE**DEPARTMENT NUMBER: 337**

Acct. No.	Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
(801) PROFESSIONAL & CONTRACTUAL								
001	Conferences & Workshops	12,717	12,764	18,900	18,000	18,900	18,900	18,900
002	Memberships & Licenses	35,638	36,349	45,000	45,000	45,080	45,080	45,080
005	Fleet Insurance	94,094	102,930	103,739	103,739	108,926	114,372	120,091
006	Vehicle Maintenance	65,894	74,971	105,000	93,029	117,200	77,468	79,018
007	Office Equip. Maintenance	8,196	5,126	10,924	10,710	10,710	11,031	11,252
009	Consultants	54,856	49,894	47,940	67,000	47,940	47,940	47,940
013	Education and Training	44,761	53,847	75,025	75,000	80,379	82,790	85,274
016	Phone Expense	28,623	27,832	46,000	35,000	35,000	36,400	37,856
023	Data Processing	38,341	48,974	42,500	50,000	74,267	72,267	72,935
025	Utilities	123,737	129,740	127,449	129,740	133,632	137,641	141,771
026	Physical Examinations	40,475	39,441	45,257	45,000	50,000	51,500	53,045
027	Radio Maintenance	1,607	1,079	22,081	20,000	20,000	3,500	3,570
029	Building Maintenance	102,564	106,374	210,000	280,000	210,000	218,400	227,136
030	Michigan Transportation Fee	12,879	16,143	17,687	17,340	17,687	18,401	18,769
031	Fire Hydrant Rentals	26,170	26,265	27,061	26,530	27,061	27,250	27,250
032	Fire Equip. Maintenance	60,454	60,852	82,192	82,000	82,000	84,460	86,994
(801)	Category Total	751,007	792,581	1,026,755	1,098,088	1,078,782	1,047,402	1,076,880
DEPARTMENT TOTAL		6,905,341	6,909,549	8,229,941	8,374,578	8,433,099	8,646,184	8,994,398

KEY DEPARTMENTAL TRENDS





FY 2024-25 BUDGET

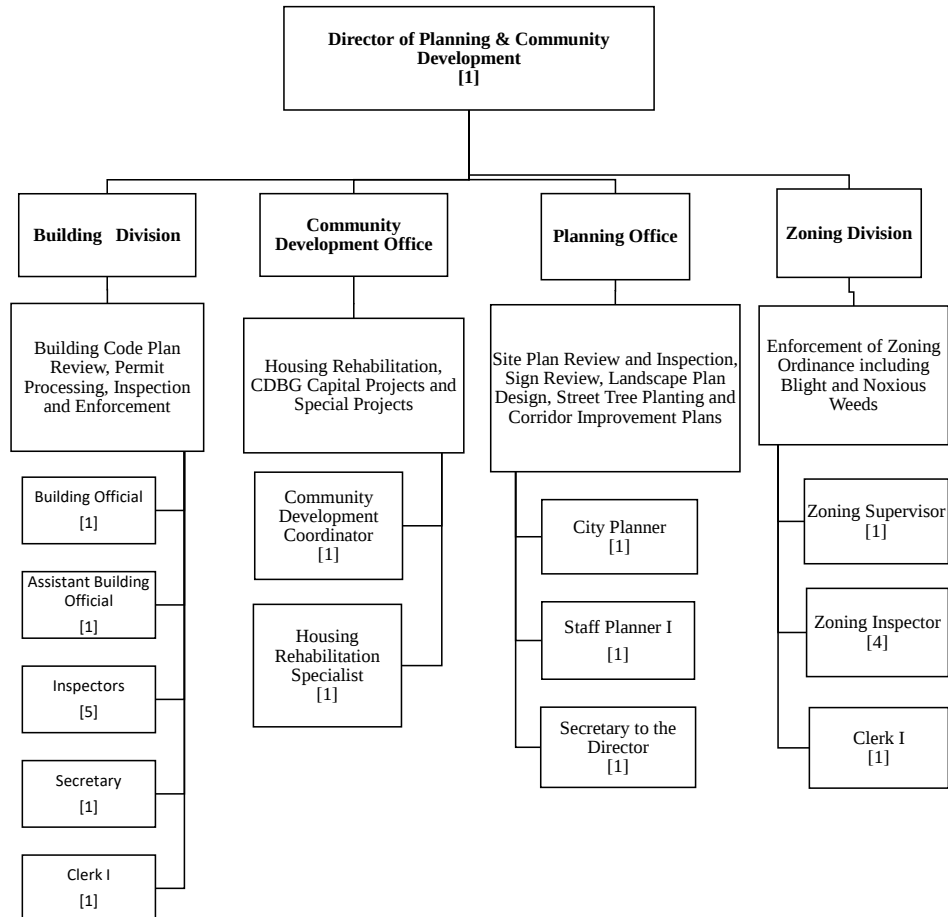
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PLANNING AND COMMUNITY DEVELOPMENT

MISSION STATEMENT: Provide professional planning and community development services as directed by the City's codes and ordinances with an appreciation for a participatory approach to community change involving residents and property owners.

ADMINISTRATION

The Department of Planning and Community Development is comprised of the Building Division, Zoning and Code Enforcement Division, Community Development Office, and Planning Office. Under the Director, the primary responsibility of the department is to monitor the City's development, redevelopment, and property maintenance through enforcement of all applicable codes and ordinances. The department as well undertakes special planning projects and assignments as directed by the City Manager. Nineteen full time equivalent employees make the department an efficient operation. Funding for the department continues to be in large part supported by permit fees. The department provides professional staff support to City Council, Planning Commission, Zoning Board of Appeals, Beautification Commission, Historic District Commission, Historical Commission, Housing Rehabilitation Loan Board and Building Boards.



BUILDING DIVISION

The Building Division's primary duties include the review of construction plans and documents, the issuance of building, electrical, mechanical, and plumbing permits and the inspection of new and renovated structures for compliance with applicable codes and standards. The Building Official oversees a staff including: 2 Building Inspectors; 1 Electrical Inspector; 1 Part Time Plumbing and 1 Mechanical Inspector; 1 Secretary, 1 Full Time Clerk I; and 1 Part Time Clerk I. Additional duties include the registration of all contractors performing work within the city and responding to service requests from residents. Statistical reports are sent monthly to the U. S. Census Bureau, the F. W. Dodge Report and the Southeastern Michigan Council of Governments (SEMCOG) in addition to other city departments. The Building Division maintains permit and plan records in accordance with the State of Michigan record retention schedule and receives numerous requests for copies of plans and construction documents each year. The Building Division also responds to resident complaints pertaining to substandard housing and dangerous buildings as well as property maintenance issues. Inspection staff initiates enforcement action through District Court when warranted.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Enforce the Property Maintenance Code to ensure protection of the City's housing stock. (1,12,13)
- Provide on-going training to inspectors necessary to maintain State registrations. (8)
- Improve process efficiency to shorten turnaround time of permit requests. (1,2)
- Move forward with real-time inspection results. (1,12,13)
- The Building Department has launched on-line permitting for contractors and homeowners. The process will be a continuing effort to stream-line and eventually process all permits via on-line and electronically. (1,2)

	Performance Indicators	FY 2022/23 Actual	FY 2023/24 Projected	FY 2024/25 Estimated
Service Level	Building Permits Issued	1713	1627	1789
	Electrical Permits Issued	978	860	946
	HVAC Permits Issued	1496	1264	1390
	Plumbing Permits Issued	650	579	636
	Change of Occupancy Permits	36	30	36
	Demolition Permits Issued	16	12	12
	Certificates of Occupancy Issued, Final Building Inspections Approved	1874	1780	1958
	Building Inspections	3924	4120	4326
	Electrical Inspections	1999	2098	2202
	HVAC Inspections	2597	2077	2180
	Plumbing Inspections	1184	1400	1540
Efficiency	Inspections/Inspector/Yr	1940	1939	2049
	Inspections Performed within 24 hrs.	96%	96%	96%
	Permit Fees Collected	1,489,006	1,400,000	1,556,000

Building Permits at Market Value
Ten Year History 2014-2023 (Calendar Year)



Residential

Year	New Construction Number	New Construction Value	Additions and Improvements Number	Additions and Improvements Value	Total Value
2014	78	26,231,580	1,104	10,265,886	36,497,466
2015	22	6,750,578	1,450	16,195,759	22,946,337
2016	11	5,647,600	1,403	20,017,495	25,665,095
2017	22	9,189,930	1,851	23,578,910	32,768,840
2018	31	10,527,994	1,373	24,076,279	34,604,273
2019	46	12,130,528	1,701	25,840,114	37,970,642
2020	20	3,631,681	591	10,734,318	14,365,999
2021	42	11,097,223	1,313	19,157,184	31,154,407
2022	11	3,059,247	1,280	21,343,741	24,402,988
2023	67	19,101,814	774	12,673,213	31,775,027

Commercial

2014	5	3,479,190	197	35,239,862	38,719,052
2015	5	7,658,502	206	30,694,871	38,353,373
2016	6	38,212,748	216	38,908,951	77,121,699
2017	6	54,696,559	184	32,050,256	86,746,815
2018	2	10,900,000	196	43,324,590	54,224,590
2019	4	6,378,167	144	48,442,984	54,821,151
2020	7	106,108,597	150	20,588,041	126,696,638
2021	6	17,718,483	143	36,445,920	54,164,403
2022	1	2,800,000	119	19,917,321	22,717,321
2023	3	15,295,000	94	19,728,011	35,023,011

COMMUNITY DEVELOPMENT OFFICE

The Community Development Coordinator administers the Community Development Block Grant (CDBG) Program, oversees various special projects and provides professional assistance to the Beautification Commission. The purpose of the CDBG program is to support community development activities to build stronger and more resilient communities. The City manages activities that aid low- and moderate-income eligible populations and neighborhoods. There are many aspects to the program including Housing Rehabilitation Program, public services funding, capital projects, and participation in the HOME Consortium with Oakland County.

In the program year 2023, technical and financial assistance was provided to 15 low- to moderate-income single-family homeowners to maintain and renovate their homes through the Housing Rehabilitation Program. Public Services funding to facilitate access to assistance for victims of domestic violence, those who are homeless or at-risk of homelessness, those persons in need of food bank services, mental health counseling and fair housing assistance were supported.

The City of Farmington Hills has continued its partnership with the Oakland County HOME Consortium to maximize HOME funds to meet the affordable housing needs of the population within the combined jurisdiction. The Consortium provides funding for repairs to improve and preserve the living environment of single-family owner-occupied homes of income-eligible Farmington Hills residents.

The Community Development Office has referred Housing Rehabilitation clients that fit the Oakland County criteria. The Oakland County HOME Consortium has seen a significant change in staffing; however, we anticipate approximately four homes to be served in Farmington Hills during the year.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Administer CDBG funds in accordance with HUD regulations. (9, 12, 13)
- Continue working with community partners to facilitate access to public services assistance. (1, 2)
- Provide staff assistance to the Beautification Commission. (1, 12)

PERFORMANCE OBJECTIVES

- Rehabilitate 17 homes with a budget of \$299,332.
- Continue to partner with Oakland County HOME Consortium to effectively expand opportunities to meet the housing rehabilitation needs of our eligible citizens.
- Complete capital projects within one year of letting contract.
- Effectively coordinate special projects including Energy Efficiency and Conservation Block Grant.

	Performance Indicators	FY 2022/23 Actual	FY 2023/24 Projected	FY 2024/25 Estimated
Service Level	Housing Rehabilitations Completed	14	15	17
	Housing Rehabilitation	\$366,905	\$400,000	\$299,332
	CDBG Capital	\$527,159	\$0	\$0
	CDBG Loan Board Meetings	7	7	7
	Beautification Commission Meetings	10	9	10
Efficiency	% of CDBG Admin. Cost/Total Entitlement (< HUD 20% guideline)	20%	20%	20%
	% of Capital Projects completed within 1 year	100%	100%	100%
	Dollars/Housing Rehab Completed	\$26,208	\$26,667	\$17,607



Beautification Commission Award 2023, Market Place Specialty Center

PLANNING OFFICE

The Planning Office is responsible for the long-range land use planning for the City, including administration of the Master Plan for Future Land Use and Zoning Ordinance, and review of all development and redevelopment activity. The Office is supervised by the City Planner and supported by the Staff Planner, planning consultant, and Secretary to the Director.

The Office provides professional staff support to the City Council, Planning Commission, Zoning Board of Appeals, Historic District Commission, Historical Commission, and other boards and commissions as required. Board and commission duties include preparation of agendas and staff reports, coordination of reviews, and public notification. Additional staff duties include processing of all development and rezoning applications; drafting amendments to the Zoning Ordinance; site, landscape, and engineering plan review; review of construction permits for zoning compliance; site inspections; tree and commercial fence permit administration; and citywide addressing. The Office is also responsible for preparing the annual Capital Improvements Plan (CIP).

In early 2024, the Planning Commission is anticipated to complete the ongoing comprehensive update of the City's Master Plan for Future Land Use. Later in 2024, implementation of the new Master Plan for Future Land Use will formally begin, with a gradual comprehensive rewrite of the Zoning Ordinance planned.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Continue to lead the effort to implement the City's new Master Plan for Future Land Use. (5, 9, 10, 12, 13)
- Lead the effort to attain Redevelopment Ready Community (RRC) certification (2, 5, 12, 13)
- Continue to lead the effort to change the development community's perception of the City (5, 9, 12, 13)
- Continue to lead the effort to create a unified internal culture of efficiency and interdepartmental cooperation with respect to development projects (2, 5, 9, 10, 11, 13)

PERFORMANCE OBJECTIVES

- Address several high-priority land use issues in beginning a gradual, comprehensive rewrite of the Zoning Ordinance as the primary means by which to implement the Master Plan for Future Land Use.
- Expand opportunities for administrative review processes.
- Implement design standards that fit the context of the City.
- Implement regulatory policies that incentivize owners of aging properties to redevelop their properties.
- Apply for Redevelopment Ready Community certification.

	Performance Indicators	FY 2022/23 Actual	FY 2023/24 Projected	FY 2024/25 Estimated
Service Level	Planning Commission meetings	23	22	26
	Historic District Commission meetings	11	11	10
	PUD Plans	6	2	4
	Site Plans (+ Landscape Plans)	24	18	29
	Administrative Site Plans (+ Landscape Plans)	19	21	30
	Rezoning Requests	2	3	4
	Zoning Text and City Code Amendments	4	8	15
	Lot Splits	7	2	3
	Cluster Options	1	0	1
	PUD Option Qualifications	4	2	4
	New Commercial Building Permits	3	3	8
	Misc. Commercial Permits	50	60	75
	Tree Permits	127	98	90
	New Residential Unit Permits	99	20	5
	Misc. Residential Permits	180	171	201
	Sign Permits	146	81	95
	Engineering Reviews	19	12	20
	Commercial Fence Permits	15	5	5
	Mechanical Permits (Site Placement)	456	303	475
	Re-Occupancy Permits	74	55	110
Efficiency	% of admin. site plans reviewed w/I 10 days	90%	100%	100%
	% of tree permits reviewed within 5 days	78%	81%	84%
	% of permit requests reviewed within 5 days	80%	83%	86%

Proposed redevelopment of Shopping Center



ZONING DIVISION

The Zoning and Code Enforcement Division is responsible for the enforcement of the Zoning Ordinance and of those parts of the City Code that relate to property, including the blight ordinance and the noxious weed ordinance. The division is comprised of a supervisor, four field inspectors, and a Full Time Clerk I. The division conducts inspections and contacts residents and business owners to obtain compliance with the City Code. If necessary, violators are taken to district court for a hearing before a magistrate or a judge. The magistrate or judge is empowered to order abatement of the violations that are civil infractions. The Zoning Division coordinates the court ordered clean ups, weed cutting and towing of illegal vehicles. The Zoning Division and Building Division work cooperatively to remove dangerous buildings and to upgrade the housing stock in the City by responding to residents' complaints and observed violations. The division also provides staff support for the Zoning Board of Appeals. This included site review, case preparation, notification mailings, and presentation of all agenda items before the Board.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Participate in forums to educate the public about code requirements and how enforcement sustains property value
- Update ordinance language when changes are required to meet or enhance community standards. (12)
- Improve code enforcement tracking and reporting with updated software. (2,12)
- Neighborhood stabilization through enforcement of property maintenance codes. (12)

PERFORMANCE OBJECTIVES

- Respond within 24 hours of a report of a violation of a city code.
- Enhance operational efficiency by use of code enforcement tracking system.

	Performance Indicators	FY 2022/23 Actual	FY 2023/24 Projected	FY 2024/25 Estimated
Service Level	ZBA-Regular Meetings	10	8	10
	ZBA-Special Meetings	0	0	1
	ZBA Cases	25	14	20
	ZBA Mailings	2,371	835	600
	Junk Vehicles Inspections	733	965	900
	Blight Inspections	5,959	5,000	6,000
	Sign Inspections	175	400	400
	Zoning Inspections	1,668	1,225	1,800
	Total Number of Inspections	8,535	7,590	9,100
Efficiency	Average # of Inspections/Inspector	2,134	1,898	2,275
	Number of Abatements	2,487	2,200	2,600

STAFFING LEVELS					
Acct.	Title or Position	Authorized Positions		Authorized Positions	Requested Positions
		21/22 Budget	22/23 Budget	23/24 Budget	24/25 Budget
(010)	Administrative & Clerical				
	Community Dev. Director	1	1	1	1
	Community Dev. Coordinato	1	1	1	1
	Building Official	1	1	1	1
	Assistant Building Official	0	0	0	1
	City Planner	1	1	1	1
	Zoning Office Supervisor	1	1	1	1
	Staff Planner I	1	1	1	1
	Housing Rehab Specialist	1	1	1	1
	Secretary to the Director	1	1	1	1
	Administrative Secretary	1	1	0	0
	Secretary	1	1	1	1
	Department Aide	1	1	0	0
	Clerk Typist I	0	0	2	2
	Total	11	11	11	12
(032)	Code Inspectors				
	Building Inspector	2	2	2	2
	Electrical Inspector	1	1	1	1
	Mechanical Inspector	1	1	1	1
	Plumbing Inspector	0	0	0	1
	Zoning Code Inspector	4	4	4	4
	Total	8	8	8	9
(038)	Part-time (FTE)	0.90	1.00	1.00	0.94
	Department Total	19.90	20.00	20.00	21.94

PLANNING & COMMUNITY DEVELOPMENT

DEPARTMENT NUMBER: 443

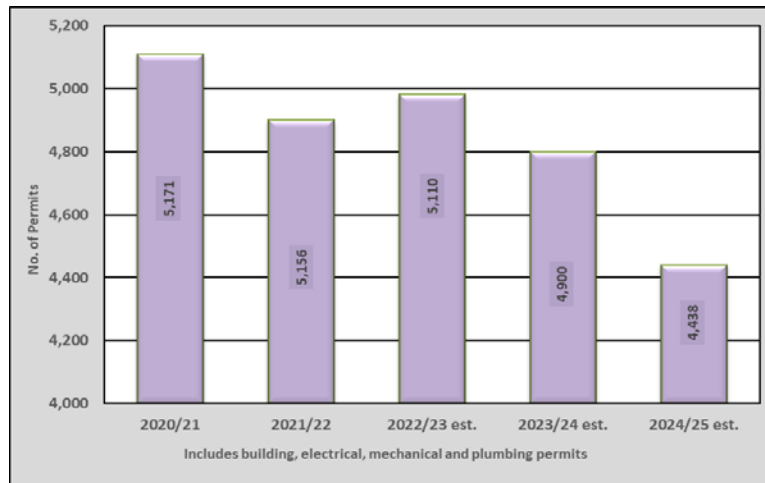
SUMMARY	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
Personnel	\$1,653,799	\$1,498,878	\$1,728,181	\$1,712,681	\$2,051,008	\$2,116,421	\$2,201,090
Operating Supplies	\$20,101	\$21,401	\$27,095	\$20,927	\$21,585	\$18,153	\$18,533
Professional & Contractual	\$45,364	\$179,461	\$77,101	\$219,512	\$121,300	\$123,241	\$116,195
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$1,719,264	\$1,699,740	\$1,832,377	\$1,953,120	\$2,193,893	\$2,257,815	\$2,335,818
2022/23 Projection vs. Budget - \$				\$ 120,743			
2022/23 Projection vs. Budget - %				6.59%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 240,773		
2023/24 Budget vs. 2022/23 Projection - %					12.33%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 361,516		
2023/24 Budget vs. 2022/23 Budget - %					19.73%		

PLANNING & COMMUNITY DEVELOPMENT
DEPARTMENT NUMBER: 443

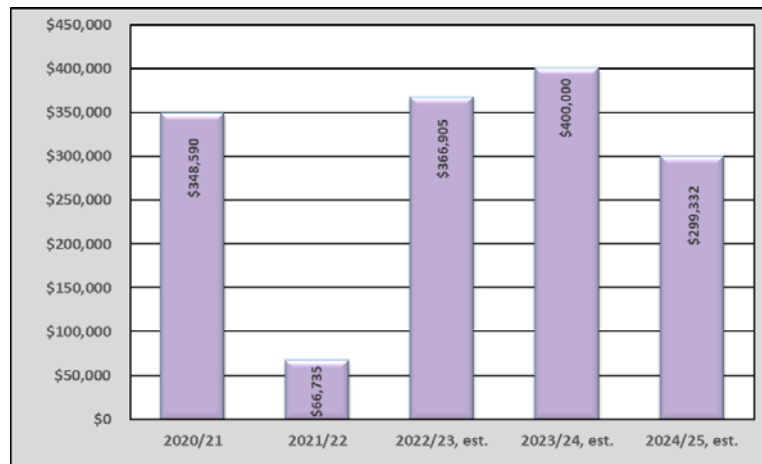
Acct. No.	Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
(702) PERSONNEL								
010	Administrative & Clerical	670,110	677,568	790,216	790,216	996,495	1,036,355	1,077,810
032	Code Inspectors	530,649	518,942	537,735	537,735	576,502	599,562	623,545
038	Part-time	37,171	33,619	45,000	34,000	45,000	40,000	40,000
106	Sick & Vacation	85,564	20,615	30,000	25,000	40,000	30,000	30,000
112	Overtime	9,935	4,355	6,000	6,500	7,000	6,000	6,000
200	Social Security	103,409	96,308	112,938	112,938	131,771	137,041	142,523
250	Blue Cross/Optical/Dental	181,136	154,426	242,885	242,885	285,986	297,425	309,322
275	Life Insurance	2,942	1,999	3,379	3,379	3,676	3,786	3,900
300	Pension - DC	85,745	56,529	16,800	16,800	19,760	19,760	19,760
325	Longevity	54,851	39,847	37,018	37,018	38,208	39,736	41,326
350	Worker's Compensation	3,259	2,695	3,210	3,210	3,611	3,755	3,906
700	Cost allocate to CDBG	(110,973)	(108,025)	(97,000)	(97,000)	(97,000)	(97,000)	(97,000)
(702)'	Category Total	1,653,799	1,498,878	1,728,181	1,712,681	2,051,008	2,116,421	2,201,090
(740) OPERATING SUPPLIES								
001	Gas & Oil	14,850	13,342	15,295	11,927	12,285	12,653	13,033
002	Books & Subscriptions	160	152	500	500	800	500	500
008	Supplies	5,091	7,907	11,300	8,500	8,500	5,000	5,000
(740)'	Category Total	20,101	21,401	27,095	20,927	21,585	18,153	18,533
(801) PROFESSIONAL & CONTRACTUAL								
001	Conferences & Workshops	659	1,000	3,650	2,300	6,600	6,600	6,600
002	Memberships & Licenses	2,390	1,471	1,500	1,500	2,000	2,000	2,000
004	Engineering Consultant	1,400	0	1,500	500	1,500	1,500	1,500
005	Fleet Insurance	8,530	7,218	9,779	10,366	10,677	10,997	11,327
006	Vehicle Maintenance	5,823	4,384	5,732	3,906	4,023	4,144	4,268
013	Education & Training	7,730	2,585	4,200	4,200	4,400	4,400	4,400
024	Printing Services	274	331	300	300	300	300	300
041	Vehicle Allowance	3,700	4,070	4,440	4,440	4,800	4,800	4,800
066	Contractual Services	7,731	150,769	30,000	174,000	69,000	70,500	63,000
085	Weed Cutting	7,127	7,633	5,000	7,000	7,000	7,000	7,000
086	Building Board-Up	0	0	1,000	1,000	1,000	1,000	1,000
087	Building Demolition	0	0	10,000	10,000	10,000	10,000	10,000
(801)'	Category Total	45,364	179,461	77,101	219,512	121,300	123,241	116,195
DEPARTMENT TOTAL		1,719,264	1,699,740	1,832,377	1,953,120	2,193,893	2,257,815	2,335,818

KEY DEPARTMENTAL TRENDS

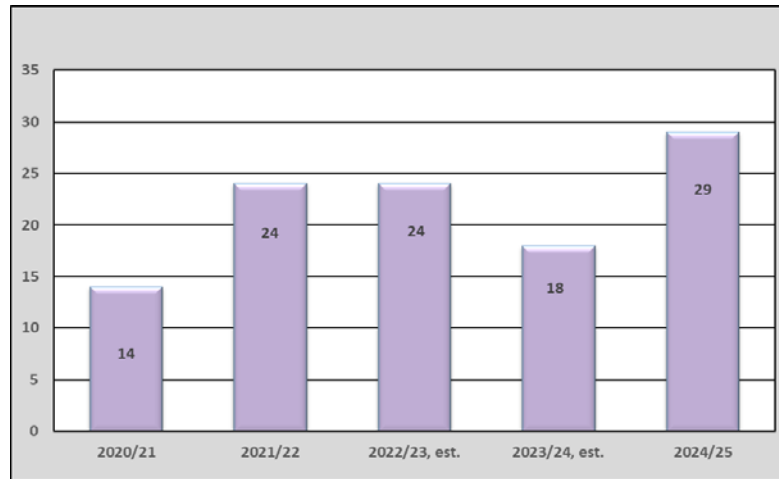
All Permits Issued/Estimated



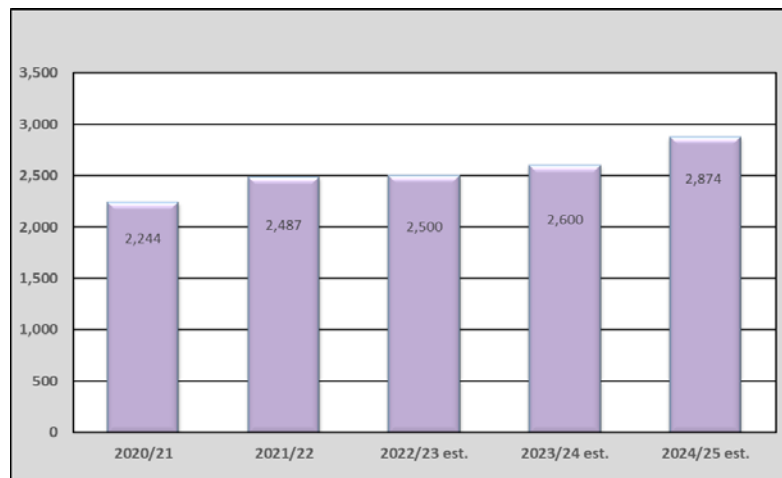
Housing Rehabilitation Program
Funding Utilized / Projected



Number of Site Plans Approved / Projected



Zoning Violations Abated/ Estimated





FY 2024-25 BUDGET

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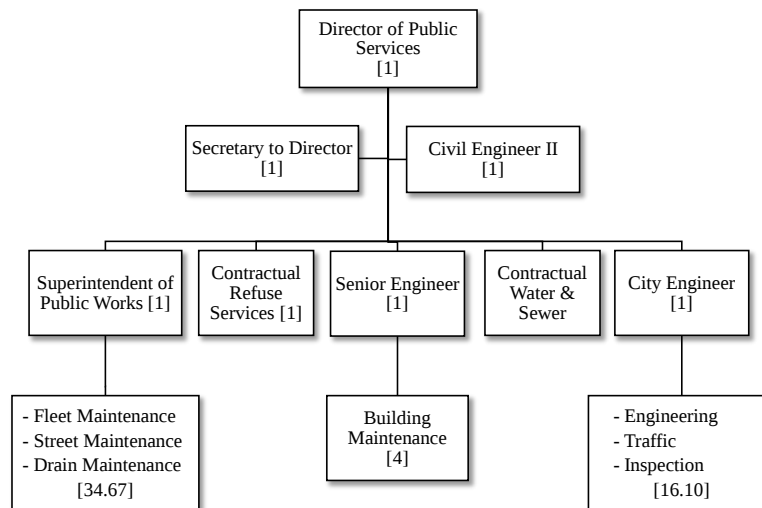
PUBLIC SERVICES SUMMARY

DIV. NO. Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
PUBLIC SERVICES:							
440 DPS Administration	487,817	473,338	632,911	607,143	603,890	592,200	610,089
442 Road Maint & Supervision	327,975	535,183	341,181	281,544	352,459	322,948	331,727
444 Building Maintenance	462,727	473,125	541,110	515,510	526,234	544,336	563,112
449 Engineering	1,278,261	1,239,583	1,531,664	1,485,448	1,690,807	1,808,347	1,795,752
450 DPW Maintenance Facility	1,308,800	1,429,381	1,833,916	1,467,390	1,485,735	1,514,133	1,542,893
523 Waste Removal	4,218,718	3,919,188	4,019,592	4,186,538	4,291,140	4,377,349	4,465,386
TOTAL PUBLIC SERVICES	8,084,299	8,069,798	8,900,374	8,543,573	8,950,267	9,159,313	9,308,960



PUBLIC SERVICES

MISSION STATEMENT: The mission of the Department of Public Services is to provide technical expertise and assistance to our residents as well as maintain accurate records. We strive to improve efficiency and customer service through embracing innovation, resulting in superior quality of life for those in our community. We plan, design, construct and preserve city buildings, roads, public utilities and community mobility in a safe and environmentally sensitive manner. In addition we provide refuse removal as well as maintain city vehicles and equipment.



PUBLIC SERVICES

The Department of Public Services Administration provides the overall management for the Department's three operating divisions: Public Works, Engineering and Building Maintenance. The department consists of the Director and three administrative staff members. The salaries of these employees are partially reimbursed from the water and sewer funds.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- To provide administration for the Department of Public Services including refuse disposal within the City, maintenance and repair of all public streets, public utilities, review and inspection of all right-of-way installations, and the maintenance of public buildings and properties. (1,13)
- To represent the City's interests with federal, state, county and other agencies coordinating programs relative to the roads, sewers, drainage, water supply, solid waste, and public facilities. (9,13)
- To eliminate inefficiencies and redundancies for all City buildings and properties regarding construction and
- To continue to develop and implement a citywide geographical information system (GIS). (2)
- To understand the condition of the City's streets, drainage, water and sewer systems to ensure timely and cost-effective management of these vital assets. (2,11)
- To report to City Manager and City Council regarding City infrastructure and departmental activities. (1,12)
- To achieve high levels of service despite budget cuts by cross training and innovative practices. (1,3,8)
- To participate in sound management practices to protect and enhance the Rouge River Watershed. (9,10,12)

PERFORMANCE OBJECTIVES

- Coordinate the construction and maintenance for all City buildings and properties including materials, personnel and equipment.
- Enroll staff in classes, seminars, conventions, etc. which highlight current state-of-the-art technology and information.
- Work with Rouge River Watershed communities and the Michigan Department of Environment, Great Lakes & Energy (EGLE) on the NPDES Storm Water Permit.
- Work with Oakland County to develop base maps for the GIS system and implementation of a Collaborative Asset Management System (CAMS).
- Pursue and promote additional funding for road maintenance and improvement utilizing the pavement management system.
- Pursue and promote additional funding for maintaining existing drainage systems and capital improvement projects for new drainage systems.
- Update the Master Drainage Plan.
- Evaluate the Oakland County Evergreen/Farmington system and complete the master sanitary sewer plan.
- Complete the Stormwater, Asset Management, and Wastewater program (SAW) grant work.

	Performance Indicators	FY 2022/23 Actual	FY 2023/24 Projected	FY 2024/25 Estimated
Service Level	Reports to Council	56	55	55
	Meetings attended impacting the delivery of public services	600	550	550
Efficiency	% of City Council meetings attended	85%	85%	85%
	% of tap fees requests reviewed within 48 hours	75%	75%	75%

DPS ADMINISTRATION

DEPARTMENT NUMBER: 440

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Authorized Positions	Requested Positions
		21/22 Budget	22/23 Budget	23/24 Budget	24/25 Budget
(010)	Administrative & Clerical				
	Director of Public Services	1	1	1	1
	Senior Engineer	1	1	1	1
	Secretary to Director of Public	1	1	1	1
	Civil Engineer I	1	1	0	0
	Civil Engineer II	0	0	1	1
	Department Total	4.00	4.00	4.00	4.00

DPS ADMINISTRATION
DEPARTMENT NUMBER: 440

SUMMARY	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
Personnel	\$345,012	\$362,407	\$394,239	\$368,957	\$440,376	\$427,769	\$444,722
Operating Supplies	\$4,822	\$4,087	\$6,782	\$4,610	\$7,639	\$7,727	\$7,818
Professional & Contractual	\$137,983	\$106,843	\$231,890	\$233,576	\$155,875	\$156,704	\$157,549
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$487,817	\$473,337	\$632,911	\$607,143	\$603,890	\$592,200	\$610,089
2022/23 Projection vs. Budget - \$				\$ (25,768)			
2022/23 Projection vs. Budget - %				-4.07%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ (3,252)		
2023/24 Budget vs. 2022/23 Projection - %					-0.54%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ (29,021)		
2023/24 Budget vs. 2022/23 Budget - %					-4.59%		

DPS ADMINISTRATION
DEPARTMENT NUMBER: 440

Acct. No.	Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
(702) SALARIES & WAGES								
010	Administrative & Clerical	352,585	372,045	392,946	392,946	429,123	446,288	464,139
038	Part-time	0	0	0	0	14,590	0	0
106	Sick & Vacation	2,600	3,962	25,683	2,783	26,870	3,000	3,090
112	Overtime	5,022	1,930	4,205	1,823	3,444	3,548	3,654
200	Social Security	28,351	29,622	32,838	32,838	34,430	35,807	37,239
250	Blue Cross/Optical/Dental	36,057	47,661	45,045	45,045	58,317	60,649	63,075
275	Life Insurance	1,978	2,303	2,403	2,403	2,510	2,585	2,663
300	Pension - DC	22,048	8,316	2,800	2,800	2,800	2,800	2,800
325	Longevity	12,029	17,430	19,065	19,065	14,381	14,956	15,554
350	Worker's Compensation	616	605	666	666	704	725	747
591	Reallocation to Water Funds	(58,137)	(60,733)	(65,706)	(65,706)	(73,396)	(71,295)	(74,120)
592	Reallocation to Sewer Funds	(58,137)	(60,733)	(65,706)	(65,706)	(73,396)	(71,295)	(74,120)
(702)	Category Total	345,012	362,407	394,239	368,957	440,376	427,769	444,722
(740) OPERATING SUPPLIES								
001	Gas & Oil	2,895	2,633	2,982	2,110	2,939	3,027	3,118
002	Books & Subscriptions	0	0	300	0	300	300	300
004	Recruiting	0	0	1,000	0	1,000	1,000	1,000
008	Supplies	1,927	1,454	2,500	2,500	3,400	3,400	3,400
025	Pilot- Vegetation Management	0	0	0	0	0	0	0
(740)	Category Total	4,822	4,087	6,782	4,610	7,639	7,727	7,818
(801) PROFESSIONAL & CONTRACTUAL								
001	Conferences & Workshops	4,618	3,334	6,665	7,300	7,665	7,665	7,665
002	Memberships & Licenses	39,513	39,685	40,715	40,715	41,445	42,274	43,119
004	Consultants	89,234	59,230	178,105	179,685	100,000	100,000	100,000
006	Vehicle Maintenance	48	24	50	436	50	50	50
013	Education & Training	130	130	1,915	1,000	1,915	1,915	1,915
041	Auto Allowance	4,440	4,440	4,440	4,440	4,800	4,800	4,800
(801)	Category Total	137,983	106,843	231,890	233,576	155,875	156,704	157,549
DEPARTMENT TOTAL		487,817	473,337	632,911	607,143	603,890	592,200	610,089

ROAD MAINTENANCE

The road maintenance and supervision budget provides funding for the staff assigned to right-of-way maintenance activities in support of the Department's Vision and Mission Statements. The City's street network currently includes approximately 58 miles of major streets and 247 miles of local streets. Farmington Hills has one of the largest street networks in the State of Michigan and is the second largest municipal network in Oakland County. Routine maintenance of the City's street system includes pavement patching, road grading, litter control, forestry maintenance, storm drain maintenance and improvements, sign maintenance and snow/ice control. Additionally, City crews provide mowing and litter control services to 40 miles of State and County roads. The road maintenance utilizes automated vehicle location equipment on the road maintenance fleet to improve operations efficiency and better serve the residents of the City.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Improve road safety. (1,3,13)
- Reduce complaints. (8,11,13)
- Improve efficiency of the snow and ice control operations. (3,10,13)
- Improve the efficiency of road maintenance services. (2,12)
- Maintain a safe work environment. (8)
- Contribute to the City's beautification. (12,13)
- Increase participation in community engagement and outreach events. (4, 11)
- Utilize the Pavement Management System to improve the efficiency and planning of road
- Implement and utilize modern Asset Management software. (2,8)
- Maintain APWA self-assessment certification (1)
- Improve the contract preparation, scheduling and oversight of contracted road and right-of-way maintenance services. (1,3)

PERFORMANCE OBJECTIVES

- Dedicate training time to staff development and safety programs.
- Utilize best (maintenance) management practices.
- Improve response to service requests.

	Performance Indicators	FY 2022/23 Actual	FY 2023/24 Projected	FY 2024/25 Estimated
Service Level	Maintenance Contracts	30	30	30
	Emergency Call-Ins (supervisor response)	79	75	75
	Winter Maintenance Events (November 1-April 30)	43	40	40
Efficiency	Miles of Gravel Road Graded	217	280	275
	Community Outreach Events	19	20	20
	Lineal Feet of Re-ditching	17,829	17,500	17,500
	Miles per Road Maintenance Personnel	14.5	13.8	13.8
	Gallons of Liquid De-Icer	180,000	210,000	225,000
	Tons of Salt Used	3,529	4,000	4,000
	Tons of Cold Patch Material Placed	225	200	200

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Authorized Positions	Requested Positions
		21/22 Budget	22/23 Budget	23/24 Budget	24/25 Budget
(010)	Administrative & Clerical				
	Supervisor	3	3	3	3
	Equipment Operator III	5	5	5	5
	Sign Shop Technician	1	1	1	1
	Inventory Coordinator	0	0	0	1
	Equipment Operator II	6	8	10	6
	Equipment Operator I	4	2	0	3
	Laborer II	1	0	3	0
	Laborer I	2	3	0	3
	Total	22	22	22	22
(038)	Part-Time (FTE)	4.81	4.81	3.71	3.29
	Department Total	26.81	26.81	25.71	25.29

ROAD MAINTENANCE & SUPERVISION
DEPARTMENT NUMBER: 442

SUMMARY	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
Personnel	\$1,966,168	\$1,982,269	\$2,252,531	\$2,200,454	\$2,361,490	\$2,451,881	\$2,545,788
Operating Supplies	\$149,410	\$167,101	\$162,000	\$134,827	\$171,444	\$176,524	\$181,757
Professional & Contractual	\$178,565	\$141,192	\$179,181	\$146,717	\$143,015	\$146,424	\$149,970
Capital Outlay	\$0	\$0	\$0	\$0	\$38,000	\$0	\$0
TOTAL EXPENDITURES	\$2,294,143	\$2,290,563	\$2,593,712	\$2,481,998	\$2,713,950	\$2,774,829	\$2,877,515
2022/23 Projection vs. Budget - \$				\$ (59,637)			
2022/23 Projection vs. Budget - %				-17.48%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 70,915		
2023/24 Budget vs. 2022/23 Projection - %					25.19%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 11,278		
2023/24 Budget vs. 2022/23 Budget - %					3.31%		

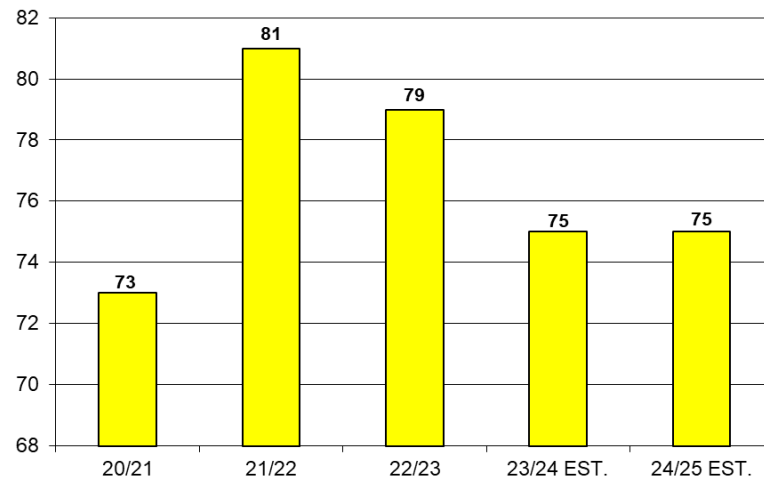
ROAD MAINTENANCE & SUPERVISION

DEPARTMENT NUMBER: 442

Acct. No.	Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
(702) SALARIES & WAGES								
010	Administrative & Clerical	1,248,261	1,294,717	1,371,076	1,371,076	1,476,327	1,535,380	1,596,795
015	Seasonal Aides	28,276	59,081	119,898	100,000	123,450	127,154	130,968
106	Sick & Vacation	12,055	66,263	34,000	23,000	25,817	26,591	27,389
112	Overtime	132,064	126,577	161,179	140,000	139,639	143,828	148,143
200	Social Security	110,399	115,324	133,850	133,850	141,702	147,370	153,265
250	Blue Cross/Optical/Dental	265,968	168,085	315,288	315,288	338,599	352,143	366,229
275	Life Insurance	1,878	1,894	2,266	2,266	2,266	2,334	2,404
300	Pension - DC	84,192	58,421	18,200	18,200	18,200	18,200	18,200
325	Longevity	48,737	57,203	55,217	55,217	52,622	54,727	56,916
350	Worker's Compensation	34,337	34,705	41,557	41,557	42,869	44,155	45,480
(702) '	Category Total	1,966,168	1,982,269	2,252,531	2,200,454	2,361,490	2,451,881	2,545,788
(740) OPERATING SUPPLIES								
001	Gas & Oil	112,903	126,607	116,290	87,727	118,544	122,100	125,763
002	Books & Subscriptions	0	523	600	600	600	600	600
008	Supplies	459	961	900	1,500	1,500	1,500	1,500
019	Uniforms	16,938	18,201	21,300	21,300	21,500	22,145	22,809
030	Tools & Misc. Small Equip.	8,197	11,437	10,210	11,000	13,500	13,905	14,322
034	Safety Equipment	10,913	9,371	12,700	12,700	15,800	16,274	16,762
(740) '	Category Total	149,410	167,101	162,000	134,827	171,444	176,524	181,757
(801) PROFESSIONAL & CONTRACTUAL								
001	Conferences & Workshops	5,879	13,139	12,015	12,015	12,105	12,105	12,105
002	Memberships & Licenses	1,508	1,809	2,100	2,100	2,400	2,400	2,400
005	Fleet Insurance	30,315	28,714	33,741	33,741	35,765	37,554	39,431
006	Vehicle Maintenance	104,130	74,463	85,000	43,261	54,000	55,620	57,289
008	Equipment Maintenance	290	2,627	2,500	3,500	3,500	3,500	3,500
013	Education & Training	18,173	14,682	20,725	19,000	19,800	19,800	19,800
029	Cemetery Maintenance	5,000	4,517	5,000	5,000	5,000	5,000	5,000
030	Emergency Meal Allowance	1,183	1,241	1,100	1,100	1,100	1,100	1,100
071	Contractual Projects	12,086	0	17,000	27,000	9,345	9,345	9,345
(801) '	Category Total	178,565	141,192	179,181	146,717	143,015	146,424	149,970
(970) CAPITAL OUTLAY								
020	Equipment	0	0	0	0	38,000	0	0
(970) '	Category Total	0	0	0	0	38,000	0	0
GROSS DEPARTMENT TOTAL		2,294,143	2,290,563	2,593,712	2,481,998	2,713,950	2,774,829	2,877,515
Less: Road Funds Reimbursement		(1,966,168)	(1,982,269)	(2,252,531)	(2,200,454)	(2,361,490)	(2,451,881)	(2,545,788)
DEPARTMENT TOTAL		327,975	308,293	341,181	281,544	352,459	322,948	331,727

KEY DEPARTMENTAL TRENDS

Emergency Call-Ins (Roads)
(Supervisor Response)



BUILDING MAINTENANCE

The operation and maintenance expenses for City Hall are charged to this account. Principal expenses are for salaries and supplies to keep the building in good repair. The building maintenance staff is responsible for managing maintenance contracts, monitoring/inspecting all heating, ventilation and air conditioning (HVAC) equipment, completing preventative maintenance programs, and providing general maintenance and repair for 13 City-owned buildings.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Create an organized environment for all departments for record storage and retrieval. (2,8)
- Continue to utilize the Community Service Work Program for various maintenance projects. (2)
- To operate efficiently, reduce unnecessary spending and effectively maintain the City's facilities. (2,8)
- Meet all safety standards prescribed by the State and Federal regulations. (8,9)
- Provide preventative maintenance programs on all mechanical, electrical, and plumbing equipment for all City buildings. (2,8)
- Ensure that residents and employees have clean and safe facilities to carry on their day-to-day business. (3,8,13)
- Continue to evaluate best practices in green technology and leverage where appropriate. (2)

PERFORMANCE OBJECTIVES

- To maintain within the budgetary framework, 13 City facilities in a safe, clean and economical manner.
- To test and maintain backflow prevention devices for all City facilities.
- To conduct monthly preventative maintenance inspections on a timely basis and oversee quarterly inspections performed by contractors.
- To coordinate the storage or disposal of any unused furniture or equipment for City auctions.

	Performance Indicators	FY 2022/23 Actual	FY 2023/24 Projected	FY 2024/25 Estimated
Service Level	Community Work Program workdays supervised	24	24	24
	Number of monthly inspections (HVAC)	168	168	168
	Number of buildings maintained	13	13	13
	Number of maintenance contracts managed	12	13	13
Efficiency	Percentage of emergency call-ins responded to within 30 minutes	90%	90%	90%

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Authorized Positions	Requested Positions
		21/22 Budget	22/23 Budget	23/24 Budget	24/25 Budget
(010)	Administrative & Clerical				
	Building Maintenance Supervis	1	1	1	1
	Building Maintenance Technici	1	1	1	1
	Building Maintenance Worker	2	2	2	2
	Department Total	4.00	4.00	4.00	4.00

BUILDING MAINTENANCE
DEPARTMENT NUMBER: 444

SUMMARY	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
Personnel	\$319,760	\$323,598	\$380,556	\$361,421	\$356,845	\$370,696	\$385,093
Operating Supplies	\$19,560	\$19,409	\$19,357	\$18,643	\$19,076	\$19,168	\$19,263
Professional & Contractual	\$123,407	\$130,120	\$141,197	\$135,446	\$150,314	\$154,472	\$158,755
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$462,727	\$473,127	\$541,110	\$515,510	\$526,234	\$544,336	\$563,112
2022/23 Projection vs. Budget - \$				\$ (25,600)			
2022/23 Projection vs. Budget - %				-4.73%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 10,724		
2023/24 Budget vs. 2022/23 Projection - %					2.08%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ (14,876)		
2023/24 Budget vs. 2022/23 Budget - %					-2.75%		

BUILDING MAINTENANCE
DEPARTMENT NUMBER: 444

Acct.	2021/22	2022/23	2023/24	2023/24	2024/25	2025/26	2026/27
No. Category and Line Item	Actual	Actual	Budgeted	Estimated	Approved	Projected	Projected
(702) SALARIES & WAGES							
010 Salaries	211,352	216,506	228,333	228,333	235,452	244,870	254,665
106 Sick & Vacation	1,855	37,303	34,062	4,890	6,111	6,264	6,420
112 Overtime	8,238	17,117	7,882	17,919	11,845	12,141	12,445
200 Social Security	17,680	18,719	20,265	20,265	20,503	21,324	22,176
250 Blue Cross/Optical/Dental	54,444	9,689	69,971	69,971	66,853	69,527	72,308
275 Life Insurance	386	467	412	412	412	424	437
300 Pension - DC	10,779	7,462	2,800	2,800	2,800	2,800	2,800
325 Longevity	11,514	12,791	13,175	13,175	9,170	9,537	9,918
350 Worker's Compensation	3,512	3,542	3,656	3,656	3,698	3,809	3,923
(702) Category Total	319,760	323,598	380,556	361,421	356,845	370,696	385,093
(740) OPERATING SUPPLIES							
001 Gas & Oil	1,306	1,185	1,345	643	896	923	951
008 Supplies	16,548	16,464	16,000	16,000	16,000	16,000	16,000
019 Uniforms	1,706	1,760	2,012	2,000	2,180	2,245	2,313
(740) Category Total	19,560	19,409	19,357	18,643	19,076	19,168	19,263
(801) PROFESSIONAL & CONTRACTUAL							
001 Conferences & Workshops	1,251	1,340	1,585	0	1,310	1,310	1,310
002 Memberships & Licenses	100	1,100	0	0	300	300	300
005 Fleet Insurance	888	811	960	960	989	1,038	1,090
006 Vehicle Maintenance	677	482	200	195	215	219	224
013 Education & Training	0	405	500	500	500	500	500
025 Utilities	69,857	66,291	71,952	66,291	71,000	73,130	75,324
029 Building Maintenance	50,634	59,691	66,000	67,500	76,000	77,974	80,008
(801) Category Total	123,407	130,120	141,197	135,446	150,314	154,472	158,755
DEPARTMENT TOTAL	462,727	473,127	541,110	515,510	526,234	544,336	563,112

ENGINEERING DIVISION

Activities of the Engineering Division include municipal project design and administration, as well as plan review and inspection of new developments. In addition, the Division addresses traffic concerns and considerable requests for information by engineers, builders and residents. The Division strives to improve the safety and mobility of the transportation system of the City.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Maintain accurate records. Make available to public. (1, 10, 12, 13)
- Improve condition of city water system by replacing old water main. (13)
- Pursue grant funds for aging infrastructure. (5)
- Improve the overall PASER score for Major and Local road networks. (1, 2, 12, 13)
- Incorporate and improve GIS technology into delivery of engineering services. (2, 8)
- Address storm water quality concerns and pursue innovative “green” practices. (10, 13)
- Maintain quality engineering services including design review and analysis. (1, 2)

PERFORMANCE OBJECTIVES

- Reduce initial review time for sites and subdivisions.
- Complete requested and budgeted capital improvement projects.
- Reduce vehicle crash rate citywide.
- Assist neighborhoods with Traffic SAFE-TE3 Program implementations (Safety Awareness for Everyone through Education, Enforcement and Engineering).

ENGINEERING

DEPARTMENT NUMBER: 449

Service Level	Performance Indicators	FY 2022/23 Actual	FY 2023/24 Projected	FY 2024/25 Estimated
	Contracts Let (number)	14	12	15
	Contracts Let (amount)	\$29,000,000	\$32,000,000	\$37,000,000
	Site Plans Reviewed (commercial)	8	4	17
	Subdivision/Locations Participating in SAFE-TE3	14	17	19
	Citizen Service Requests	396	235	440
Efficiency	Percent first reviews within four weeks	65%	75%	75%

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions		Authorized Positions	Requested Positions
		21/22 Budget	22/23 Budget	23/24 Budget	24/25 Budget
(010)	Administrative & Clerical				
	City Engineer	1	1	1	1
	Chief Engineering Inspector	1	1	1	1
	Design Technician	0	0	0	0
	Traffic Engineer	0	0	0	0
	Civil Engineer III	0	0	0	0
	Senior Traffic Engineer	1	1	1	1
	Civil Engineer II	1	0	0	2
	Civil Engineer I	3	4	4	2
	Construction Inspector IV	1	1	1	1
	Construction Inspector III	0	0	0	0
	Construction Inspector III	0	1	1	1
	Construction Inspector II	3	1	3	3
	Construction Inspector I	1	2	0	0
	Clerk Typist I	0	0	0	0
	Clerk Typist II	0	0	0	0
	Department Aide	1	1	1	1
	Administrative Secretary	1	1	1	1
	Total	14	14	14	14
(038)	Part-time (FTE)	3.47	3.28	3.28	3.10
	Department Total	17.47	17.28	17.28	17.10

ENGINEERING

DEPARTMENT NUMBER: 449

SUMMARY	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
Personnel	\$1,194,285	\$1,164,775	\$1,447,265	\$1,368,146	\$1,578,770	\$1,695,073	\$1,681,200
Operating Supplies	\$30,528	\$30,162	\$27,676	\$25,233	\$36,650	\$37,417	\$38,206
Professional & Contractual	\$47,209	\$44,648	\$56,723	\$57,069	\$60,387	\$60,858	\$61,346
Capital Outlay	\$6,239	\$0	\$0	\$35,000	\$15,000	\$15,000	\$15,000
TOTAL EXPENDITURES	\$1,278,261	\$1,239,585	\$1,531,664	\$1,485,448	\$1,690,807	\$1,808,347	\$1,795,752
2022/23 Projection vs. Budget - \$				\$ (46,216)			
2022/23 Projection vs. Budget - %				-3.02%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 205,359		
2023/24 Budget vs. 2022/23 Projection - %					13.82%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 159,143		
2023/24 Budget vs. 2022/23 Budget - %					10.39%		

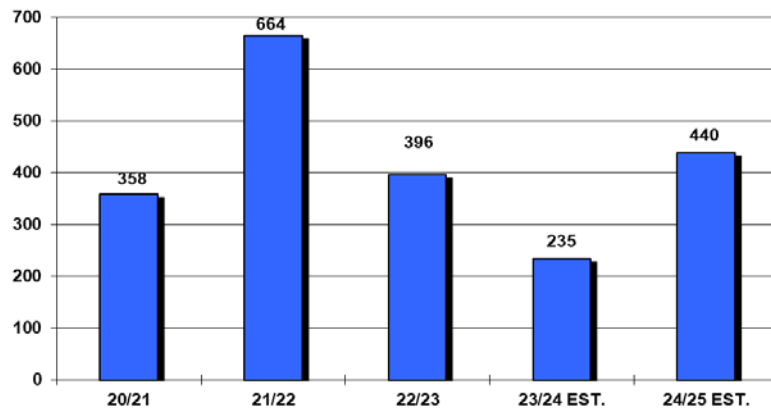
ENGINEERING

DEPARTMENT NUMBER: 449

Acct. No. Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
(702) SALARIES & WAGES							
010 Salaries & Wages	942,897	954,578	1,100,116	1,100,116	1,201,049	1,249,091	1,299,055
038 Part-time	83,033	122,816	161,520	115,153	179,360	164,482	168,594
106 Sick & Vacation	18,833	21,329	22,216	20,320	22,827	113,564	23,982
112 Overtime	79,486	90,747	135,532	104,676	152,940	156,764	160,683
200 Social Security	86,950	91,656	109,061	109,061	117,001	121,681	126,548
250 Blue Cross/Optical/Dental	136,236	79,967	176,013	176,013	188,258	195,788	203,619
275 Life Insurance	3,719	3,940	4,785	4,785	5,066	5,218	5,375
300 Pension - DC	71,245	27,290	14,350	14,350	14,350	14,350	14,350
325 Longevity	31,994	34,889	38,180	38,180	41,072	42,715	44,423
350 Worker's Compensation	2,650	2,527	3,184	3,184	3,407	3,509	3,614
Realloc. to Water Fund	(218,964)	(220,804)	(264,743)	(264,743)	(288,799)	(310,074)	(307,537)
Realloc. to Sewer Fund	(43,793)	(44,161)	(52,949)	(52,949)	(57,760)	(62,015)	(61,507)
(702) Category Total	1,194,285	1,164,775	1,447,265	1,368,146	1,578,770	1,695,073	1,681,200
(740) OPERATING SUPPLIES							
001 Gas & Oil	20,662	21,431	21,282	18,358	25,550	26,317	27,106
002 Books & Subscriptions	0	442	500	0	500	500	500
008 Supplies	9,866	8,289	5,894	6,875	10,600	10,600	10,600
(740) Category Total	30,528	30,162	27,676	25,233	36,650	37,417	38,206
(801) PROFESSIONAL & CONTRACTUAL							
001 Conferences & Workshops	4,620	3,234	8,535	5,969	13,228	13,318	13,409
002 Memberships & Licenses	1,769	1,305	4,501	1,436	4,501	4,501	4,501
004 Consultants	18,741	20,938	18,394	30,955	15,535	15,535	15,535
005 Fleet Insurance	5,223	4,934	5,649	5,649	5,818	6,109	6,414
006 Vehicle Maintenance	4,491	4,136	3,264	4,091	4,500	4,590	4,682
007 Equip. Maintenance	0	2,334	2,100	900	2,100	2,100	2,100
009 Consulting & Review Fee	0	2,270	500	0	500	500	500
013 Education & Training	7,345	973	9,280	3,525	9,280	9,280	9,280
024 Printing Services	580	83	100	144	125	125	125
041 Auto Allowance	4,440	4,440	4,400	4,400	4,800	4,800	4,800
(801) Category Total	47,209	44,648	56,723	57,069	60,387	60,858	61,346
(970) CAPITAL OUTLAY							
001 Office Equipment	3,188	0	0	0	0	0	0
009 Traffic Survey Equipment	3,051	0	0	35,000	15,000	15,000	15,000
(970) Category Total	6,239	0	0	35,000	15,000	15,000	15,000
DEPARTMENT TOTAL	1,278,261	1,239,585	1,531,664	1,485,448	1,690,807	1,808,347	1,795,752

KEY DEPARTMENTAL TRENDS

Citizens Service Requests



DPW MAINTENANCE FACILITY

The DPW maintenance facility budget provides funding for the administrative office and fleet maintenance operations. The office staff processes all service requests and inquiries from residents for street, drainage, and roadside maintenance. The office staff also serves as the communications link between residents and the DPW field staff, via cell phones and two-way radio, ensuring a quick response to citizen service requests. All this activity is in support of the Department's Vision and Mission Statements.

The DPW's garage is responsible for maintaining the City's fleet of approximately 450 vehicles and pieces of equipment, which includes passenger vehicles, patrol vehicles, pick-up trucks, light trucks, utility vehicles, heavy trucks, private vehicles, vans/buses, multi-purpose vehicles, heavy road equipment, and small equipment. New emission control requirements, fuel economy standards, computerized engine controls, safety enhancements, and an aging fleet all contribute significantly to the fleet maintenance workload.

The cornerstone of the DPW garage is the preventative maintenance (PM) program. The objective of preventative maintenance is to extend the service life of equipment, minimize downtime and avoid equipment failures through scheduled inspection and service.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Improve fleet safety, reliability, and equipment longevity. (2,8)
- Promote alternative fuels within the fleet. (2)
- Promote more shared use of City fleet by all departments through the use of higher-quality pool vehicles. (2)
- Provide adequate maintenance and upgrades to the DPW facility to ensure maximum benefit and longevity.
- Ensure a safe work environment. (8)

PERFORMANCE OBJECTIVES

- Reduce vehicle down-time.
- Improve vehicle lifecycle costs.
- More balanced use of the fleet.
- Improve equipment versatility.
- Improve the quality of the automobiles in the fleet.

Service Level	Performance Indicators	FY 2022/23 Actual	FY 2023/24 Projected	FY 2024/25 Estimated
	Parts Issued	\$204,814	\$180,250	\$210,000
	Work Orders	712	690	700
	Fuel Gallons	219,950	209,600	231,100
	Number of Vehicles and Equipment	453	498	502
	Average Age of Vehicles and Equipment	5.9	6.1	5.9
	New Vehicles and Equipment Purchased	51	36	40

STAFFING LEVELS

Acct. 450	Title or Position	Authorized Positions		Authorized Positions	Requested Positions
		21/22 Budget	22/23 Budget	23/24 Budget	24/25 Budget
(015)	Supervision/Secretary/Mechanics				
	DPW Superintendent	1	1	1	1
	Secretary	1	1	1	1
	DPW Contract Technician	1	1	1	1
	Fleet & Facility Maintenance S	1	1	1	1
	Mechanic III	1	1	1	1
	Mechanic II	3	3	3	3
	Mechanic I	0	0		0
	Mechanic I	0	0	0	0
	Inventory & Repair Coordinato	1	1	1	1
	Building Maint Mechanic	0	1	1	1
	Building Maint Technician	1	0	0	0
	Total Full-time	10	10	10	10
(038)	Part-time (FTE)	0.60	0.60	0.75	0.38
	Department Total	10.60	10.60	10.75	10.38

DPW MAINTENANCE FACILITY
DEPARTMENT NUMBER: 450

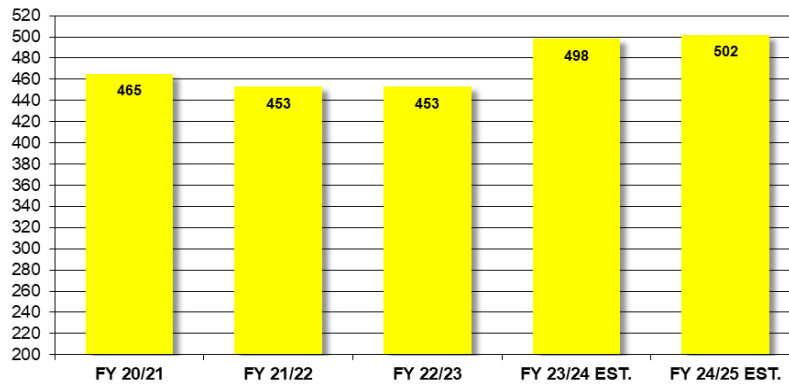
SUMMARY	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
Personnel	\$1,033,582	\$992,002	\$993,698	\$1,040,588	\$1,051,916	\$1,092,514	\$1,134,704
Operating Supplies	\$955,720	\$960,694	\$978,645	\$1,004,814	\$1,045,891	\$1,076,731	\$1,108,496
Professional & Contractual	\$189,702	\$381,852	\$260,736	\$243,237	\$250,239	\$250,314	\$250,392
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$2,179,005	\$2,334,547	\$2,233,079	\$2,288,639	\$2,348,046	\$2,419,560	\$2,493,592
2022/23 Projection vs. Budget - \$				\$ (366,526)			
2022/23 Projection vs. Budget - %				-19.99%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 18,345		
2023/24 Budget vs. 2022/23 Projection - %					1.25%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ (348,182)		
2023/24 Budget vs. 2022/23 Budget - %					-18.99%		

DPW MAINTENANCE FACILITY
DEPARTMENT NUMBER: 450

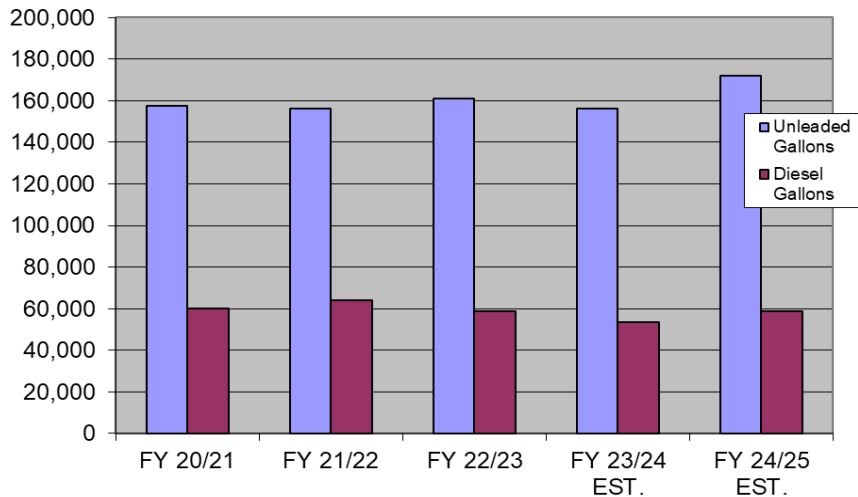
Acct. No.	Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
(702) SALARIES & WAGES								
015	Supervision/Sec./Mech.	623,799	572,098	667,227	667,227	704,541	732,723	762,032
038	Part-time	45,264	69,862	30,160	67,000	10,400	10,712	11,033
106	Sick & Vacation	73,280	55,319	12,900	10,000	14,025	14,446	14,879
112	Overtime	47,780	64,116	62,050	75,000	75,719	77,991	80,330
200	Social Security	58,820	62,126	65,590	65,590	67,961	70,679	73,507
250	Blue Cross/Optical/Dental	100,015	104,511	125,300	125,300	152,228	158,317	164,649
275	Life Insurance	1,509	1,680	1,462	1,462	1,502	1,547	1,593
300	Pension - DC	50,814	33,910	9,800	9,800	9,800	9,800	9,800
305	Pension - DB	0	0	0	0	0	0	0
308	Post Retirement Healthcare	0	0	0	0	0	0	0
325	Longevity	25,537	21,338	15,099	15,099	8,753	9,103	9,467
350	Worker's Compensation	6,764	7,043	4,110	4,110	6,987	7,197	7,413
(702) '	Category Total	1,033,582	992,002	993,698	1,040,588	1,051,916	1,092,514	1,134,704
(740) OPERATING SUPPLIES								
001	Fuel & Oil Inventory	694,670	708,314	694,670	708,314	729,154	751,029	773,559
002	Books & Subscriptions	1,428	1,428	1,900	3,500	3,900	3,900	3,900
008	Supplies	9,173	8,943	9,000	12,000	14,000	14,000	14,000
009	Gas & Oil	4,305	6,398	7,000	7,000	7,000	7,210	7,426
012	Mechanics Tool Allowance	3,024	3,875	3,125	4,000	4,000	4,120	4,244
076	Auto/Truck Parts	225,980	207,583	244,950	245,000	261,837	269,692	277,783
085	Misc. Auto/Truck Supplies	17,141	24,154	18,000	25,000	26,000	26,780	27,583
(740) '	Category Total	955,720	960,694	978,645	1,004,814	1,045,891	1,076,731	1,108,496
(801) PROFESSIONAL & CONTRACTUAL								
001	Conferences & Workshops	1,944	1,326	4,380	3,000	3,480	3,480	3,480
002	Memberships & Licenses	1,164	441	790	800	950	950	950
005	Fleet Insurance	2,002	2,392	2,230	2,297	2,366	2,437	2,510
006	Vehicle Maintenance	943	1,235	212	140	144	149	153
007	Office Equip. Maintenance	4,017	2,581	4,500	6,000	6,000	6,000	6,000
008	Garage Equip. Maintenance	10,116	2,758	13,200	10,000	14,000	14,000	14,000
013	Education & Training	1,439	0	3,300	3,000	5,200	5,200	5,200
025	Utilities Expense	60,465	62,664	62,279	64,000	68,000	68,000	68,000
027	Radio Maintenance	2,720	0	2,000	2,000	2,000	2,000	2,000
029	Building Maintenance	38,685	240,868	60,845	70,000	62,000	62,000	62,000
046	Custodial Contract	7,780	16,595	25,000	25,000	27,000	27,000	27,000
056	Refuse Removal	7,856	2,143	9,000	6,000	6,000	6,000	6,000
104	Subcontract Repairs	50,571	48,847	73,000	51,000	53,099	53,099	53,099
(801) '	Category Total	189,702	381,852	260,736	243,237	250,239	250,314	250,392
Total Expenditures		2,179,005	2,334,547	2,233,079	2,288,639	2,348,046	2,419,560	2,493,592
Less Interdepartment Billings		(870,205)	(905,166)	(399,163)	(821,249)	(862,311)	(905,427)	(950,698)
DEPARTMENT TOTAL		1,308,800	1,429,381	1,833,916	1,467,390	1,485,735	1,514,133	1,542,893

KEY DEPARTMENTAL TRENDS

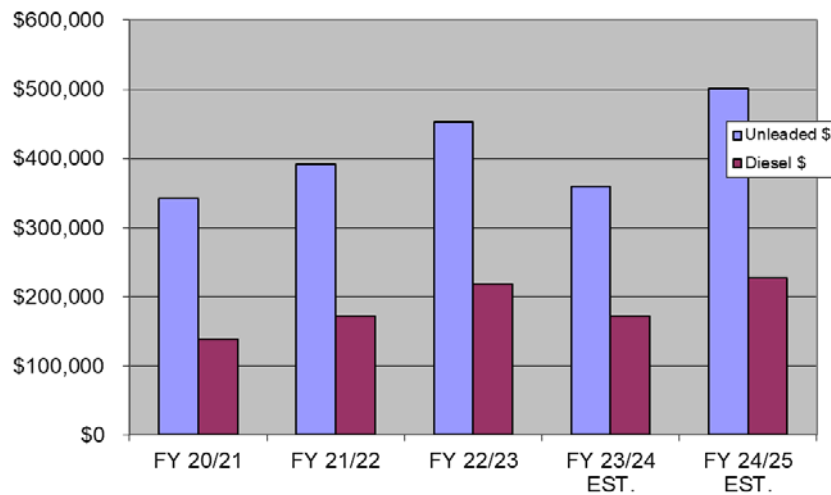
Number of Vehicles and Equipment Maintained



UNLEADED AND DIESEL FUEL USAGE (gallons)



UNLEADED AND DIESEL FUEL USAGE (\$)



WASTE COLLECTION/RECYCLING

In 2022 the City went out to public bid for refuse, recycling and yard waste collection services. Multiple bids were received and GFL Environmental was awarded the contract with the lowest qualified bid. This new agreement was made possible through the efforts of the Resource Recovery and Recycling Authority of Southwest Oakland County (RRRASOC). The City is one of nine member communities that participated in a private/public partnership and operates a Materials Recovery Facility (MRF) on Eight Mile Road in Southfield.

The DPW is responsible for monitoring day-to-day refuse/recycling services, dispatching complaints to the contractor's supervisory staff, and responding to questions and special requests from residents. Beginning in 1999, the Hazardous Materials Collection program was expanded to allow Farmington Hills residents to participate in other RRRASOC member Hazardous Materials Collection events, with seven events scheduled for 2024. This program enables residents to properly dispose of oil-based paint, pesticides, chemicals, solvents, used computer equipment, and other hazardous materials.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Provide the most cost-effective waste collection, recycling, and yard waste collection program. (1,2,10,12,13)
- Increase recycling and yard waste diversion rate. (1,2,10,12,13)
- Improve the attendance + quality of materials collected at Household Hazardous Waste Day events. (1,2)

PERFORMANCE OBJECTIVES

Service Level	Performance Indicators	FY 2022/23 Actual	FY 2023/24 Projected	FY 2024/25 Estimated
	Pounds of waste per household	2,509	2,520	2,540
	Dwelling units served	23,549	23,600	23,650
Efficiency	Diversion rate (Farm. Hills/Michigan Avg.)	35.2%/21%	36%/22%	38%/24%
	Waste Landfilled (Farm. Hills/Michigan Avg.)	64.8%/79%	64%/78%	62%/76%
	Farmington Hills attendance at all Household Hazardous Waste events and drop off appointments.	2,893	2,900	3,000

STAFFING LEVELS

		Authorized Positions		Authorized Positions	Requested Positions
Acct.	Title or Position	21/22 Budget	22/23 Budget	23/24 Budget	24/25 Budget
(010)	Administrative & Clerical				
	Clerk Typist II	1	1	1	1
	Total	1	1	1	1
	Department Total	1.00	1.00	1.00	1.00

WASTE COLLECTION/RECYCLING
DEPARTMENT NUMBER: 523

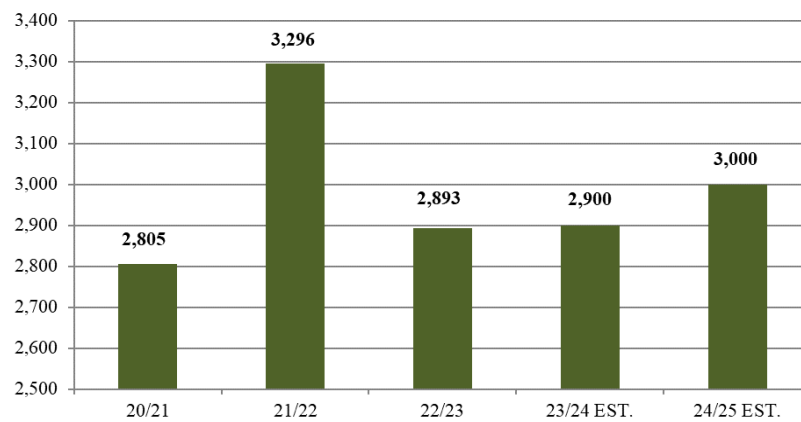
SUMMARY	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
Personnel	\$71,457	\$66,673	\$60,213	\$59,833	\$63,892	\$66,379	\$68,966
Operating Supplies	\$2,347	\$0	\$3,700	\$3,700	\$4,700	\$4,700	\$4,700
Professional & Contractual	\$4,144,914	\$3,838,677	\$3,955,679	\$4,123,005	\$4,222,548	\$4,306,269	\$4,391,720
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$4,218,718	\$3,905,350	\$4,019,592	\$4,186,538	\$4,291,140	\$4,377,349	\$4,465,386
2022/23 Projection vs. Budget - \$				\$ 166,946			
2022/23 Projection vs. Budget - %				4.15%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 104,602		
2023/24 Budget vs. 2022/23 Projection - %					2.50%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 271,548		
2023/24 Budget vs. 2022/23 Budget - %					6.76%		

WASTE COLLECTION/RECYCLING
DEPARTMENT NUMBER: 523

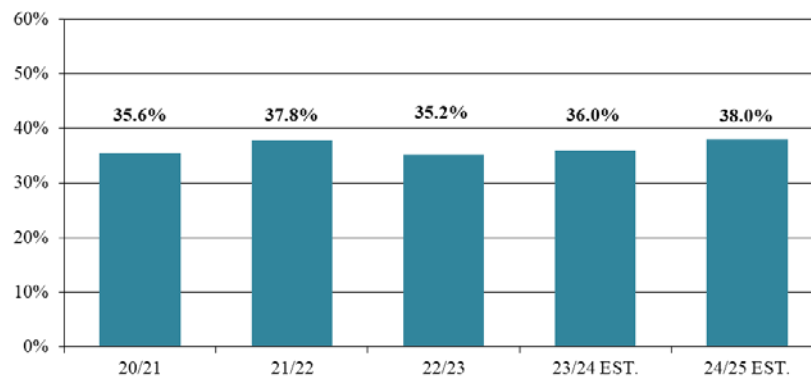
Acct. No. Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
(702) SALARIES & WAGES							
010 Salaries & Wages	43,722	44,595	45,316	45,316	48,053	49,975	51,974
106 Sick and vacation	0	0	680	0	693	714	735
112 Overtime	158	32	0	300	346	357	368
200 Social Security	3,304	3,355	3,536	3,536	3,750	3,900	4,056
250 Blue Cross/Optical/Dental	17,404	13,606	8,187	8,187	8,497	8,837	9,191
275 Life Insurance	98	234	128	128	128	131	135
300 Pension - DC	5,950	3,902	1,400	1,400	1,400	1,400	1,400
325 Longevity	758	889	906	906	961	999	1,039
350 Workers Compensation	63	60	60	60	64	66	68
(702) Category Total	71,457	66,673	60,213	59,833	63,892	66,379	68,966
(740) OPERATING SUPPLIES							
008 Miscellaneous	2,347	0	3,700	3,700	4,700	4,700	4,700
(740) Category Total	2,347	0	3,700	3,700	4,700	4,700	4,700
(801) PROFESSIONAL & CONTRACTUAL							
056 Collection Contract	3,848,909	3,573,740	3,638,165	3,816,291	3,908,997	3,987,177	4,066,920
058 Recycling Center	21,555	5,850	23,000	15,000	13,000	13,000	13,000
059 Contribution to RRRASOC	103,662	103,439	111,714	111,714	115,851	115,851	115,851
060 Disp. of Household Hazardous Materials	170,788	155,648	182,800	180,000	184,700	190,241	195,948
099 Emergency Debris Cleanup	0	0	0	0	0	0	0
(801) Category Total	4,144,914	3,838,677	3,955,679	4,123,005	4,222,548	4,306,269	4,391,720
DEPARTMENT TOTAL	4,218,718	3,905,350	4,019,592	4,186,538	4,291,140	4,377,349	4,465,386

KEY DEPARTMENTAL TRENDS

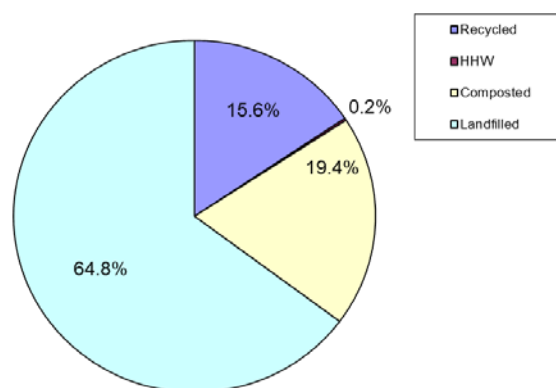
Number of Cars Participating in HazMat Events and Drop-Offs



Percent of Recycled and Composted Materials Diverted from Landfill



Diversion Rate - 2023



SPECIAL SERVICES SUMMARY
FISCAL YEAR 2024/25

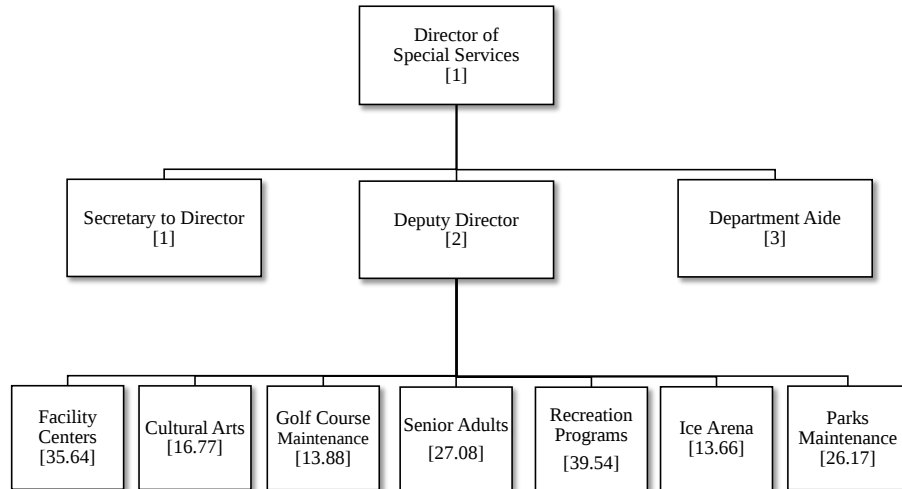
SPECIAL SERVICES SUMMARY

DIV. NO. Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
752 Administration	4,474,998	4,835,448	4,385,912	4,578,444	4,581,676	4,579,216	4,641,124
765 Senior Services	800,964	908,018	1,178,695	1,054,092	1,171,149	1,126,066	1,148,741
770 Parks Maintenance	1,649,827	1,918,723	1,944,252	1,945,993	2,049,397	2,113,967	2,178,750
775 Cultural Arts	1,133,086	1,304,822	1,666,102	1,476,698	1,674,876	1,769,382	1,841,243
780 Golf Course	853,458	950,292	884,015	875,634	1,016,372	1,040,987	1,066,554
785 Recreation Programs	1,907,333	2,468,084	2,792,177	2,789,862	3,190,276	3,174,249	3,227,882
790 Ice Arena	889,303	871,375	1,169,700	1,124,143	1,266,882	1,229,818	1,228,065
TOTAL SPECIAL SERVICES	11,708,970	13,256,761	14,020,853	13,844,866	14,950,627	15,033,684	15,332,359



SPECIAL SERVICES

MISSION STATEMENT: Provide municipal services for the physical, recreational, leisure and cultural well-being of the residents of the City of Farmington Hills. The Department provides activities, services and facilities for fitness, athletics, cultural arts, conservation, and general open space use in a safe and enjoyable environment for all ages, abilities, and interests.



ADMINISTRATION

The Department has gradually evolved from the Farmington Area Recreation Commission (established in 1948) to the Parks and Recreation Department in 1978 and finally by authority of the City Council as stated in the City Charter, to the Department of Special Services in 1985. The Department consists of eight divisions including Administration, Cultural Arts, Senior Division, Recreation Division, Parks Division, Golf Division, Facilities Division, and the Ice Arena. The Administration Division is 5.66% of the General Fund Budget in FY 2022/23.

The Department provides a wide variety of programs, services, parks, and facilities to the residents. The City has experienced rapid growth since the early 1980's, and the Department is endeavoring to keep pace with the growing and diverse requests for leisure activities and facilities. Land acquisition, facility development, program expansion and diversification have always been paramount and still are today.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Provide administrative oversight and support to each Division within the Department so that staff are empowered to provide the best services for our residents/customers. (8)
- Continue to promote and enhance web-based registration system for department's programs, classes, and ticket sales. (2)
- Work to successfully implement SFC Facilities & Programs Analysis recommendations. Develop funding plan and timeline for execution. (2)
- Provide proper protective equipment and training for staff so that they may complete their duties in a safe and efficient manner. (2,8)
- Research and pursue Federal, State, and private grants, and other funding sources to maximize spending dollars for capital growth and land improvements. (2,7)
- Provide high quality programs, facilities and services aimed at all ages, interests, and abilities. (1,6,13)
- Assist the new Communications & Community Engagement Director in creating and implementing the City's overall Marketing & Communications Plan to "sell" Special Services programs and activities as well as attract families and businesses to call Farmington Hills "Home". (11)
- Preserve and enhance attractive and valuable natural resources within the community and maximize accessibility for all users. (2,6)
- Continue to seek new strategies to promote our programs, facilities, and services. (2)
- Develop, with Human Resources, improved full and part-time staff recruitment efforts, onboarding plan, training, motivation, and retention strategies. (8)
- Continue to work closely with other City Departments to ensure the delivery of high-quality services to our residents and customers. (1,13)
- Strengthen existing and create new partnerships. (2)

SPECIAL SERVICES - ADMINISTRATION

DEPARTMENT NUMBER: 752

STAFFING LEVELS					
Acct. 752	Title or Position	Authorized Positions	Authorized Positions	Authorized Positions	Requested Positions
		21/22 Budget	22/23 Budget	23/24 Budget	24/25 Budget
(010)	Administrative & Clerical				
	Director	1	1	1	1
	Deputy Director	2	2	2	2
	Assistant to Director	0	0	0	0
	Facilities Supervisor	1	1	1	1
	Secretary to the Director	1	1	1	1
	Bldg. Maintenance Tech.	2	2	2	2
	Department Aide	3	3	3	3
	Marketing Specialist	1	1	0	0
	Maintenance Worker	2	2	2	2
	Recreation Supervisor	0	0	1	1
	Health and Fitness Coordinator	1	1	1	1
	Aquatics Specialist	1	1	1	1
	Aquatics/Facilities Supervisor	1	1	0	0
		16	16	15	15
(038)	Part-time (FTE)	13.31	23.10	25.14	24.61
	Department Total	29.31	39.10	40.14	39.61

SPECIAL SERVICES - ADMINISTRATION

DEPARTMENT NUMBER: 752

SUMMARY	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
Personnel	\$2,161,789	\$2,627,110	\$2,236,338	\$2,431,054	\$2,306,664	\$2,365,480	\$2,426,628
Operating Supplies	\$328,045	\$365,732	\$345,436	\$344,552	\$460,514	\$398,952	\$399,411
Professional & Contractual	\$1,985,164	\$1,842,606	\$1,804,138	\$1,802,838	\$1,814,498	\$1,814,785	\$1,815,086
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$4,474,998	\$4,835,448	\$4,385,912	\$4,578,444	\$4,581,676	\$4,579,216	\$4,641,124
2022/23 Projection vs. Budget - \$				\$ 192,532			
2022/23 Projection vs. Budget - %				4.39%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 3,232		
2023/24 Budget vs. 2022/23 Projection - %					0.07%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 195,764		
2023/24 Budget vs. 2022/23 Budget - %					4.46%		

SPECIAL SERVICES - ADMINISTRATION

DEPARTMENT NUMBER: 752

Acct. No. Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
(702) SALARIES & WAGES							
010 Administrative & Clerical	924,609	972,213	1,033,256	1,033,256	1,090,365	1,133,979	1,179,338
011 Program Management	0	41,522	0	0	0	0	0
038 Part-time	758,176	1,134,795	808,964	1,003,680	808,040	808,040	808,040
106 Sick & Vacation	21,093	32,730	7,354	7,354	6,120	6,120	6,120
112 Overtime	32,164	3,484	1,836	1,836	1,798	1,836	1,860
200 Social Security	135,469	167,314	137,032	137,032	141,744	147,413	153,310
250 Blue Cross/Optical/Dental	170,951	183,435	186,552	186,552	192,653	200,359	208,373
275 Life Insurance	3,650	3,961	3,739	3,739	3,845	3,960	4,079
300 Pension - DC	78,470	44,996	16,800	16,800	16,800	16,800	16,800
325 Longevity	23,714	25,802	26,829	26,829	31,308	32,560	33,863
350 Worker's Compensation	13,493	16,857	13,976	13,976	13,992	14,412	14,844
(702) ' Category Total	2,161,789	2,627,110	2,236,338	2,431,054	2,306,664	2,365,480	2,426,628
(740) OPERATING SUPPLIES							
001 Gas & Oil	5,507	9,850	5,672	4,788	8,750	9,188	9,647
005 Sustainability	1,411	3,181	20,000	20,000	20,000	20,000	20,000
008 Supplies	177,694	185,270	181,640	181,640	293,640	231,640	231,640
016 Concession Supplies	143,433	167,431	138,124	138,124	138,124	138,124	138,124
(740) ' Category Total	328,045	365,732	345,436	344,552	460,514	398,952	399,411
(801) PROFESSIONAL & CONTRACTUAL							
001 Conferences & Workshops	4,670	10,273	6,350	6,350	6,350	6,350	6,350
002 Memberships & Licenses	9,518	11,517	20,705	20,705	20,705	20,705	20,705
004 Personnel Advertisement	0	0	0	0	0	0	0
005 Fleet Insurance	4,021	2,944	4,433	4,433	4,433	4,655	4,887
006 Vehicle Maintenance	1,332	1,293	1,300	0	1,300	1,365	1,433
007 Office Equip. Maint. & Rent	71,560	71,414	98,065	98,065	98,065	98,065	98,065
013 Education & Training	2,768	3,023	10,200	10,200	10,200	10,200	10,200
016 Telephone	29,663	26,267	17,900	17,900	17,900	17,900	17,900
018 Postage & Bulk Mailing	21,902	29,319	32,000	32,000	42,000	42,000	42,000
024 Printing Costs	100,230	100,916	98,250	98,250	98,250	98,250	98,250
025 Utilities	864,569	845,165	783,000	783,000	783,000	783,000	783,000
029 Maintenance & Repair	418,858	278,067	298,230	298,230	298,230	298,230	298,230
035 Credit Card Fees	137,683	191,158	95,000	95,000	95,000	95,000	95,000
041 Auto Allowance	4,440	4,440	4,440	4,440	4,800	4,800	4,800
042 Mileage Reimbursement	0	0	0	0	0	0	0
066 Contract Services	267,519	222,526	290,730	290,730	290,730	290,730	290,730
067 Scholarships	20,000	20,000	20,000	20,000	20,000	20,000	20,000
068 ADA Accommodations	2,600	0	3,500	3,500	3,500	3,500	3,500
072 Special Projects	23,830	24,282	20,035	20,035	20,035	20,035	20,035
(801) ' Category Total	1,985,164	1,842,606	1,804,138	1,802,838	1,814,498	1,814,785	1,815,086
DEPARTMENT TOTAL	4,474,998	4,835,448	4,385,912	4,578,444	4,581,676	4,579,216	4,641,124

SENIOR SERVICES DIVISION

MISSION STATEMENT: The Farmington Hills Senior Services Division provides Adults 50 & Better with recreation, education, socialization, volunteer opportunities, referrals, and services.
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The Farmington Hills Senior Services Division serves residents 50 years of age and over by providing programs and services designed to foster independent and healthy lifestyles. Emphasis is placed on innovative programming targeting aging baby boomers as well as older adults. The wide variety of programs encompasses physical, social, educational, and recreational activities to include older adults aged 50 & better regardless of ability. Community-based service programs are designed for adult residents requiring assistance with transportation, chore services, home delivered meals, nutritional supplements, adult day program and food assistance programs. A variety of community partnerships enhance the ability of the Senior Division to provide quality programs and services.

The Senior Services Division offers a place to gain the skills, resources and connections needed to respond to the personal and community challenges that face the older adult. Planned events are scheduled daily including evenings and weekends at the Costick Activities Center, The Hawk and Longacre House. The Senior Services Division comprises 1.5% of the General Fund's FY 2023/2024 Proposed Budget.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Expand programming to serve the growing older adult population. (1,3,6)
- Continue to provide transportation services to medical and dialysis appointments. Enhance accessibility for older adults and people with a disability to participate in Costick Center programs. (1,12,13)
- Increase recipients of the Home Delivered Meals Program (Meals on Wheels). Continue to provide nutritious and delicious meals. (1, 12)
- Program physical activities, such as exercise classes, bicycling and pickleball, to encourage adults 50 and better to be active before and during retirement. (6,13)
- Create and enhance programs and services to ensure seniors in the community can maintain a quality of life that makes the retirement years full and dignified. (1,6,13)
- Continue to improve the quality of life for older adults with dementia by providing workshops and support groups for family caregivers and the Farmington Hills Adult Day Program. (1,13)
- Work with area senior living facilities and social groups to encourage participation in Senior Division special events, lifelong learning classes and pool activities. (1,12,13)

PERFORMANCE OBJECTIVES

- Promote and expand innovative programs to attract greater number of older adults.
- Create more opportunities for volunteers to enhance services for Farmington area older adults.
- Expand programs to promote independence, health, and wellness for adults of all abilities.

Senior Division Monthly Attendance Totals 2022-23																
	Card Swipe	Nutrition	Outreach	Tips and Travel	Senex	Transportation	Chore	Aquatics	Exercise	Clubs	Special Events	Service	Support Groups	Dance	Activities Speakers & Classes	Totals
July 2022	1074	8,821	2024	0	55	793	0	615	955	148	40	0	39	289	226	15079
August 2022	1174	9,697	1946	0	60	908	1	637	1080	216	102	0	38	331	192	16382
September 2022	1257	9,776	1631	0	56	900	23	758	1187	209	496	0	39	351	518	17201
October 2022	1243	9,249	2321	53	63	1,017	1	880	1047	261	291	1	45	327	364	17163
November 2022	1322	8,340	2156	0	58	975	0	693	1770	403	440	3	49	526	265	17000
December 2022	1125	8,930	2779	0	47	1,010	2	470	1248	296	359	0	31	312	247	16856
January 2023	1322	8,171	1012	3	62	962	0	620	1140	335	87	0	38	396	275	14423
February 2023	1262	8,067	1342	0	61	933	0	528	1414	312	257	198	42	387	209	15012
March 2023	1746	9,606	1706	0	64	1,049	2	803	1855	428	403	274	49	433	306	18724
April 2023	1361	8,382	1979	17	76	888	0	815	1212	389	306	149	49	377	338	16338
May 2023	1447	9,425	2031	3	85	1,046	1	1023	1260	391	245	14	57	492	461	17981
June 2023	1073	9,183	2203	41	65	977	2	907	1569	361	142	1	39	620	270	17453
TOTALS	15406	107647	23130	117	752	11458	32	8749	15737	3749	3168	640	515	4841	3671	199612

Senior Division Monthly Attendance Totals 2022-2023

STAFFING LEVELS

Acct.	Title or Position	Authorized Positions	Authorized Positions	Authorized Positions	Requested Positions
		21/22 Budget	22/23 Budget	23/24 Budget	24/25 Budget
(010)	Administrative & Clerical				
	Senior Adult Program Supervisor	1	1	1	1
	Senior Adult Supervisor	2	2	2	2
	Senior Adult Specialist - Program	1	1	1	1
	Senior Adult Nutrition Coordinator	1	1	1	1
	Total	5	5	5	5
(038)	Part-time (FTE)				
	Part-time	4.90	4.71	4.73	4.18
	Part-time Nutrition Grant	6.05	6.29	6.29	6.29
	Maintenance	0.24	0.24	0.24	0.24
	Part-time Transportation Grant	10.82	10.82	10.82	8.65
	Total	22.01	22.06	22.08	19.36
	Department Total	27.01	27.06	27.08	24.36

SPECIAL SERVICES - SENIOR ADULTS

DEPARTMENT NUMBER: 765

SUMMARY	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
Personnel	\$641,024	\$693,381	\$906,034	\$830,716	\$902,775	\$921,602	\$942,669
Operating Supplies	\$33,012	\$75,430	\$95,500	\$86,130	\$112,300	\$44,300	\$44,300
Professional & Contractual	\$126,927	\$139,207	\$177,161	\$137,246	\$156,074	\$160,164	\$161,772
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$800,964	\$908,018	\$1,178,695	\$1,054,092	\$1,171,149	\$1,126,066	\$1,148,741
2022/23 Projection vs. Budget - \$				\$ (124,603)			
2022/23 Projection vs. Budget - %				-10.57%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 117,057		
2023/24 Budget vs. 2022/23 Projection - %					11.11%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ (7,546)		
2023/24 Budget vs. 2022/23 Budget - %					-0.64%		

SPECIAL SERVICES - SENIOR ADULTS

DEPARTMENT NUMBER: 765

Acct. No.	Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
(702)	SALARIES & WAGES							
010	Administrative & Clerical	295,701	313,345	332,150	332,150	359,097	373,461	388,400
038	Part-time	88,122	97,949	127,975	123,900	129,000	133,350	139,000
039	Part-time Nutrition Grant	152,977	153,732	174,881	163,545	179,463	179,463	179,463
040	Part-time Maintenance	5,143	4,550	5,341	5,341	5,390	5,390	5,390
075	Part-time Transportation	168,976	212,076	325,800	257,850	282,187	282,187	282,187
106	Sick & Vacation	5,414	6,924	5,200	8,483	7,400	7,700	8,300
112	Overtime	1,669	1,536	0	4,760	0	0	0
200	Social Security	53,878	59,218	75,335	75,335	77,460	80,558	83,781
250	Blue Cross/Optical/Dental	57,059	46,200	83,153	83,153	85,915	89,351	92,925
275	Life Insurance	672	672	718	718	726	748	770
300	Pension - DC	29,069	12,255	5,600	5,600	5,600	5,600	5,600
325	Longevity	8,495	10,769	13,203	13,203	14,037	14,598	15,182
350	Worker's Compensation	6,095	6,413	8,989	8,989	8,711	8,972	9,241
	Reallocate to Nutrition Grant Fund	(232,247)	(232,259)	(252,311)	(252,311)	(252,211)	(259,777)	(267,571)
(702)'	Category Total	641,024	693,381	906,034	830,716	902,775	921,602	942,669
(740)	OPERATING SUPPLIES							
001	Gas & Oil	0	0	0	0	0	0	0
008	Supplies	25,933	37,282	21,500	21,500	23,700	23,300	23,300
009	Kitchen Food & Supplies	363,679	376,615	369,000	369,100	377,100	387,100	397,100
010	Special Events	1,678	892	2,000	2,000	2,000	2,000	2,000
072	Special Function Expense	8,293	13,761	11,000	13,200	17,500	19,000	19,000
	Reallocate to Nutrition Grant Fund	(366,571)	(353,120)	(308,000)	(319,670)	(308,000)	(387,100)	(397,100)
(740)'	Category Total	33,012	75,430	95,500	86,130	112,300	44,300	44,300
(801)	PROFESSIONAL & CONTRACTUAL							
001	Conferences & Workshops	49	11	1,500	1,500	1,500	1,500	1,500
002	Memberships & Licenses	559	319	1,320	1,200	1,320	1,320	1,320
005	Fleet Insurance	17,652	16,031	19,091	19,091	19,664	20,254	20,862
006	Vehicle Maintenance	0	0	0	0	0	0	0
013	Education & Training	0	10	250	250	250	250	250
024	Printing Costs	424	0	500	500	500	500	500
030	Luncheon Paper Products	0	0	0	0	0	0	0
066	Contract Services	67,997	68,154	97,000	65,900	67,000	70,500	71,500
075	SMART Transportation	40,246	54,682	57,500	48,805	65,840	65,840	65,840
076	Dial - A - Ride	0	0	0	0	0	0	0
(801)'	Category Total	126,927	139,207	177,161	137,246	156,074	160,164	161,772
DEPARTMENT TOTAL		800,964	908,018	1,178,695	1,054,092	1,171,149	1,126,066	1,148,741

PARKS DIVISION

The Parks Division operates, maintains and provides security for over 650 acres of parkland, including 69 athletic fields. This includes turf management on all sites, grading, re-building, dragging, and lining of baseball diamonds; layout, lining, goal and net replacement on soccer, lacrosse, field hockey, and flag football fields; mowing; landscaping; trash pickup and disposal; and the care and replacement of amenities at all park and municipal sites. The Parks Division also provides for leaf removal, seasonal cleanup, snow and ice removal at all municipal sites, including Police and Fire stations. Riley Skate Park, the Heritage Splash Pad, William Grace Dog Park, Riley Archery Range and The Hawk, have increased user participation in park activities and maintenance demands. The Costick Center, Grant Community Center, Longacre House, Visitors Center, Day Camp Building, Heritage History Museum, and the Nature Center at Heritage Park are operated and maintained by the Parks Division. Assistance to park users and security for all sites is provided by the Park Ranger Service 365 days a year.

The Parks Division works very closely with other Divisions of the Department of Special Services, other City departments, the City of Farmington, Farmington Public Schools, football, baseball and soccer associations and various community groups to provide a wide variety of athletic, recreational, and special needs for the citizens of the community. Some examples of the diverse functions of the Parks Division include the pickup and distribution of community aid for the Senior Adult Division, and the pickup, installation, removal and storage of voting devices at all precincts for city, state and national elections. The Division is also responsible for the set-up and takedown for many special events such as the holiday lighting, banners, Art on the Grand, Founder's Festival, Hay Day, Special Olympics, and special tournaments for baseball and soccer.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Monitor landscape and drainage improvements at the Heritage Stable Studio and Heritage History Center area in conjunction with Riley Archery Range. (3,13)
- Explore feasibility of the renovation of the Heritage History House to provide for public access and long-term viability. (3,6)
- Add more interpretive and educational features to trail system at Heritage Park. (1,13)
- Supplement and improve equipment maintenance procedures through utilization of dedicated full-time
- Attract and retain employees for part time roles. (2,6,8,10)
- Find areas where equipment, supplies, and practices can be made more environmentally sustainable using green practices established by certification under the Michigan Turfgrass Environmental Stewardship Program. (2,3)
- Enhance site security at various parks. (2,13)
- Continue planning and implementation of trail master plan as developed with 2019 P & R Master Plan.
- Develop and implement comprehensive facility preventative maintenance plan to save on repair costs and improve facility condition. (2,3,10)

PERFORMANCE OBJECTIVES

- Continue development and maintenance of the instructional planting areas at Heritage Park.
- Continue landscaping around Heritage equipment storage area.
- Increase removal and replacement of dead or dangerous trees in all park sites.
- Enlarge “no mow” areas around ponds and in certain parks to further reduce maintenance costs and
- Expand invasive species removal plan and incorporate winter mowing at Heritage Park.
- Coordinate and develop projects involving the increased use of corporate and casual volunteer groups in all parks.
- Continue exterior maintenance program on The Hawk grounds, beds, athletic fields, and pavements.
- Continue construction to implement interconnecting trail system within Heritage Park.
- Continue work with Farmington Public Schools and user groups to optimize scheduling and maintenance on athletic fields.
- Implement user monitoring systems within the parks to better understand frequency and seasonality of park visits, allowing a data-driven approach to allocation of park resources.
- Resurface/repair trails and paved areas at Heritage, Founder, and Woodland Hills Parks.
- Utilize in house mechanic to improve operation and longevity of equipment.
- Work in conjunction with the Historical Commission and the Historic District Commission to oversee the maintenance of historic properties within the parks system.

	Performance Indicators	FY 2022/23 Actual	FY 2023/24 Projected	FY 2024/25 Estimated
Service Level	Fields Maintained	73	73	73
	Total acreage maintained	552	552	552
	Flower beds maintained (Square feet)	28,764	28,764	28,764
	Acres mowed	155	155	155
	Numbers of acres maintained per FTE	20.59	20.59	20.59
Efficiency	Acres of parkland per 1,000 population	7.81	7.81	7.81

SPECIAL SERVICES - PARKS DIVISION

DEPARTMENT NUMBER: 770

STAFFING LEVELS

Acct.		Authorized	Authorized	Authorized	Requested
		Positions	Positions	Positions	Positions
770	Title or Position	21/22	22/23	23/24	24/25
		Budget	Budget	Budget	Budget
(010)	Administrative & Clerical				
	Parks & Golf Superintendent	0	0	0	0
	Facilities Maintenance Supervi:	1	1	1	1
	Park Maintenance Supervisor	1	1	1	1
	Building Maintenance Mechani	0	0	0	0
	Laborer III	1	1	1	1
	Laborer II	3	3	4	4
	Laborer I	2	2	1	1
	Park Maintenance Technician	0	0	0	0
	Park Maintenance Mechanic	1	1	1	1
	Small Engine Mech.	1	1	1	1
	Total	10	10	10	10
(038)	Part-time (EFT)	16.55	16.17	16.17	16.17
	Department Total	26.55	26.17	26.17	26.17

SPECIAL SERVICES - PARKS DIVISION

DEPARTMENT NUMBER: 770

SUMMARY	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
Personnel	\$1,148,049	\$1,264,528	\$1,400,574	\$1,404,714	\$1,456,830	\$1,507,387	\$1,557,699
Operating Supplies	\$207,511	\$260,819	\$220,580	\$218,887	\$250,120	\$257,993	\$266,221
Professional & Contractual	\$294,267	\$393,375	\$323,098	\$322,392	\$342,447	\$348,587	\$354,830
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$1,649,827	\$1,918,723	\$1,944,252	\$1,945,993	\$2,049,397	\$2,113,967	\$2,178,750
2022/23 Projection vs. Budget - \$				\$ 1,741			
2022/23 Projection vs. Budget - %				0.09%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 103,404		
2023/24 Budget vs. 2022/23 Projection - %					5.31%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 105,145		
2023/24 Budget vs. 2022/23 Budget - %					5.41%		

SPECIAL SERVICES - PARKS DIVISION

DEPARTMENT NUMBER: 770

Acct.	2021/22	2022/23	2023/24	2023/24	2024/25	2025/26	2026/27
No. Category and Line Item	Actual	Actual	Budgeted	Estimated	Approved	Projected	Projected
(702) SALARIES & WAGES							
010 Salaries & Wages	520,612	533,363	584,260	584,260	619,931	644,728	670,517
038 Part-time	301,852	425,556	448,831	448,831	457,808	466,964	476,303
106 Sick & Vacation	21,099	9,255	7,475	11,615	12,079	14,563	15,065
112 Overtime	77,923	83,519	87,576	87,576	91,079	94,722	98,511
200 Social Security	69,515	80,545	86,531	86,531	89,381	92,957	96,675
250 Blue Cross/Optical/Dental	87,399	78,886	144,499	144,499	143,503	149,243	155,212
275 Life Insurance	1,002	828	1,030	1,030	1,030	1,061	1,093
300 Pension-DC	49,787	25,685	11,200	11,200	11,200	11,200	11,200
325 Longevity	10,587	17,946	19,051	19,051	20,625	21,450	22,308
350 Worker's Compensation	8,274	8,946	10,121	10,121	10,194	10,500	10,815
(702) Category Total	1,148,049	1,264,528	1,400,574	1,404,714	1,456,830	1,507,387	1,557,699
(740) OPERATING SUPPLIES							
001 Gas & Oil	47,310	47,201	54,756	53,063	79,340	83,307	87,472
008 Supplies	94,735	146,354	93,900	93,900	97,656	101,562	105,625
014 Chemical Supplies	52,662	53,868	56,050	56,050	56,050	56,050	56,050
019 Uniforms & Clothing	8,221	9,303	8,624	8,624	9,824	9,824	9,824
030 Miscellaneous Tools	4,584	4,093	7,250	7,250	7,250	7,250	7,250
(740) Category Total	207,511	260,819	220,580	218,887	250,120	257,993	266,221
(801) PROFESSIONAL & CONTRACTUAL							
001 Conferences & Workshops	1,590	2,170	2,080	2,080	2,080	2,080	2,080
002 Memberships & License	1,294	1,029	1,880	1,880	1,880	1,880	1,880
005 Fleet Insurance	13,441	13,179	14,818	14,112	14,818	15,558	16,336
006 Vehicle Maintenance	21,914	19,277	26,000	26,000	26,000	27,300	28,665
007 Equipment Maintenance	14,098	21,201	21,000	21,000	21,000	21,000	21,000
013 Education & Training	709	591	900	900	900	900	900
025 Utilities	88,385	76,510	91,037	91,037	95,150	99,250	103,350
029 Park Bldgs. Maintenance	21,935	18,305	25,583	25,583	25,583	25,583	25,583
042 Milage Reimbursement	0	0	0	0	0	0	0
056 Refuse Dumpster	9,677	0	0	0	0	0	0
066 Contract Services	121,224	241,112	139,800	139,800	155,036	155,036	155,036
(801) Category Total	294,267	393,375	323,098	322,392	342,447	348,587	354,830
DEPARTMENT TOTAL	1,649,827	1,918,723	1,944,252	1,945,993	2,049,397	2,113,967	2,178,750

CULTURAL ARTS DIVISION

The City of Farmington Hills Special Services Department understands the essential role of arts and culture in creating vibrant, healthy communities. Home to one of the nation's largest municipal Cultural Arts Divisions, the city actively responds to the needs voiced by its citizens, underscoring the societal and economic benefits that arts and culture offer our community.

Cultural Arts Division offerings include an eclectic mix of classes, theatrical productions, concerts and events, summer camps, workshops, and individual lessons. The division ensures the highest artistic and educational standard by enlisting professional instructors, performers, and exhibiting artists. Examples of some of our partners include the Michigan Arts and Cultural Council, Detroit Institute of Arts, Detroit Symphony Orchestra, Detroit Youth Choir, Detroit Metropolitan Youth Symphony, Chamber Soloists of Detroit, Farmington Area Arts Commission, Farmington Downtown Development Authority, Farmington Chorus, Farmington Concert Band, KickstART Farmington, Farmington Public Schools and PTA, and Michigan Arts Access. Notable events orchestrated by the Division include "Art on the Grand," a premier art fair that draws artists from across the nation to downtown Farmington, and the Michigan Makers Market at The Hawk, featuring works from over 50 local artisans.

The Cultural Arts Division seeks funding in the form of grants from various sources to enhance and support the presence of the arts in our State by means of strategic planning, information, education, arts advocacy, and the sharing of resources. Additionally, the Cultural Arts Division collaborates with the Farmington Area Arts Commission to present programs such as the Artist in Residence and Distinguished Service to the Arts Awards, Student Art Awards. Farmington Hills also takes pride in its robust public art programs and rotating exhibits at City Hall and The Hawk.

In the fall of 2022, bolstered by a generous grant from The Bosch Community Fund, the Cultural Arts Division proudly unveiled The Hawk Makerspace. In addition to providing a space for creators and innovators, The Hawk Makerspace has become a hub for community engagement and learning. Through various programs and workshops, individuals of all ages can access the tools and resources needed to turn their ideas into reality.

By making cultural events and education accessible, Farmington Hills is ensuring that its residents can engage with and learn from diverse perspectives. The Cultural Arts Division acts as a bridge, connecting people through shared experiences and facilitating a dialogue that enriches communal understanding and appreciation. Furthermore, studies consistently highlight the correlation between artistic engagement and well-being. By making arts and cultural events and resources readily available, Farmington Hills is promoting a lifestyle that's not only mentally stimulating but also conducive to lower stress levels and better overall health.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Increase the cultural footprint of Farmington Hills by enhancing its recognition as a premier destination for arts and culture within Michigan, aiming to achieve a measurable increase in visitor engagement and participation in cultural arts programs and events over the next fiscal year.
- Develop a comprehensive plan for the 25th anniversary of the Cultural Arts Division in 2025 and begin the process of redesigning the Festival of the Arts to become a city-wide celebration building relationships between individuals, organizations and businesses committed to bolstering the arts in our community.
- Enhance the growth and retention of talented Cultural Arts Division personnel by expanding opportunities for professional advancement.
- Establish an operational recording studio at the Hawk Community Center that will serve as a creative hub for local musicians and podcasters.
- Continue expanding creative initiatives at The Hawk that support visual and performing artists of all age groups and skill levels, nurturing a community rich in creative engagement and bolstering economic growth.
- Enhance and broaden the reach of Division programs, ensuring inclusivity and ease of access for every member of the community.
- Remain fiscally responsible, competitively priced, and affordable, while researching methods to reduce economic barriers to access of programs.

PERFORMANCE OBJECTIVES

Service Level	Performance Indicators	FY 2022/23 Actual	FY 2023/24 Projected	FY 2024/25 Estimated
	Art, Makerspace, Dance and Music Class and Cultural Arts Camps Participants	2560	3200	3800
	Professional Concert Series, Special Events, Youth Theatre attendance	18,960	22,000	24,000
	Summer Concerts Attendance (est.)	3550	4,000	4,500
	Performance Classes, Youth Theatre	462	500	550
	Art on the Grand Attendance (est.)	40,000	45,000	45,000
	Instrumental Lessons	0	0	375

SPECIAL SERVICES - CULTURAL ARTS

DEPARTMENT NUMBER: 775

STAFFING LEVELS					
		Authorized Positions	Authorized Positions	Authorized Positions	Requested Positions
Acct.		21/22	22/23	23/24	24/25
702	Title or Position	Budget	Budget	Budget	Budget
(010)	Administrative & Clerical				
	Cultural Arts Supervisor	1	1	1	1
	Cultural Arts Coordinator	1	2	2	2
		2	3	3	3
(038)	Part-time (FTE)	1.47	2.56	13.77	15.37
	Department Total	3.47	5.56	16.77	18.37

SPECIAL SERVICES - CULTURAL ARTS

DEPARTMENT NUMBER: 775

SUMMARY	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
Personnel	\$578,906	\$777,245	\$1,015,179	\$915,700	\$1,030,281	\$1,105,543	\$1,136,976
Operating Supplies	\$423,768	\$260,474	\$347,760	\$289,760	\$300,863	\$303,936	\$306,876
Professional & Contractual	\$130,413	\$267,103	\$303,163	\$271,238	\$343,732	\$359,903	\$397,391
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$1,133,086	\$1,304,822	\$1,666,102	\$1,476,698	\$1,674,876	\$1,769,382	\$1,841,243
2022/23 Projection vs. Budget - \$				\$ (189,404)			
2022/23 Projection vs. Budget - %				-11.37%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 198,178		
2023/24 Budget vs. 2022/23 Projection - %					13.42%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 8,774		
2023/24 Budget vs. 2022/23 Budget - %					0.53%		

SPECIAL SERVICES - CULTURAL ARTS
DEPARTMENT NUMBER: 775

Acct. No.	Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
(702) SALARIES & WAGES								
010	Administrative & Clerical	199,536	209,940	226,294	226,294	237,421	246,917	256,794
038	Part-time	268,000	433,678	636,830	537,351	637,233	697,243	712,817
106	Sick & Vacation	2,538	8,033	7,000	7,000	7,000	7,000	7,000
112	Overtime	698	755	0	0	0	0	0
200	Social Security	35,822	49,460	59,178	59,178	60,049	62,451	64,949
250	Blue Cross/Optical/Dental	48,155	57,265	69,039	69,039	71,379	74,234	77,204
275	Life Insurance	295	295	309	309	309	318	328
300	Pension - DC	15,360	6,408	2,800	2,800	2,800	2,800	2,800
325	Longevity	3,849	5,231	6,302	6,302	6,554	6,816	7,089
350	Worker's Compensation	4,652	6,180	7,427	7,427	7,536	7,762	7,995
(702) ' Category Total		578,906	777,245	1,015,179	915,700	1,030,281	1,105,543	1,136,976
(740) OPERATING SUPPLIES								
002	Subscriptions	0	0	0				
008	Supplies	138,902	169,718	207,988	207,988	158,880	158,880	158,880
010	Special Functions	22,388	23,562	49,494	29,494	47,250	47,650	47,650
042	Makerspace	251,222	48,883	68,000	30,000	68,000	68,000	68,000
043	Ticket Fees	11,256	18,311	22,278	22,278	26,733	29,406	32,346
(740) ' Category Total		423,768	260,474	347,760	289,760	300,863	303,936	306,876
(801) PROFESSIONAL & CONTRACTUAL								
001	Conferences & Workshops	0	0	0	0	0	0	0
002	Memberships & Licenses	402	866	901	867	1,166	1,166	1,201
013	Education & Training	0	0	0	0	0	0	0
066	Contractual Services	130,011	266,237	302,262	270,371	342,566	358,737	396,191
(801) ' Category Total		130,413	267,103	303,163	271,238	343,732	359,903	397,391
DEPARTMENT TOTAL		1,133,086	1,304,822	1,666,102	1,476,698	1,674,876	1,769,382	1,841,243

GOLF DIVISION

The beautiful, 175-acre Farmington Hills Golf Club was established in 2002. Renovation was completed in 2005 with all 18 holes open for play. The Golf Club, located at 11 Mile and Halsted, presents one of the best golfing venues in the area. The Golf Club offers 18 championship holes, measuring 6,413 yards. A 32-station driving range, located in the middle of the front nine, is very accessible from the parking lot. A tunnel connects two distinctively different nines, each offering remarkable beauty and character with bent grass tees, fairways, and greens. The full-service clubhouse offers dining, a pro shop, and large outdoor patio with wonderful views of the course.

The number of rounds played per year is holding steady, except for weather related fluctuations. This further serves to verify the excellent reputation that the golf course and driving range have achieved since the conversion to an 18-hole facility.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Continue to add and maintain new tree plantings and control invasive species to enhance the future ambience and sustainability of the property. (6,13)
- Continue monitoring for Oak Wilt Disease on golf course and adjoining properties. Remove any hazardous trees. (10)
- Market the golf course and driving range to expand revenues and maximize exposure for the facility. Including opening the grass tee area for improved practice. (11)
- Continue comprehensive maintenance program to insure longevity and serviceability of golf cart fleet and maintenance equipment. (1,2)
- Continue to research the latest products available for turf maintenance to assure the best cost ratio and environmental sustainability. (1,2)
- Reconstruct the Cart Paths on the Front Nine holes. (1,2)

PERFORMANCE OBJECTIVES

- Continue parking lot maintenance around Clubhouse.
- Open Driving Range grass surface for practice every 2-3 weeks.
- Continue rebuilding the tees on the Par 3's.
- Removal of dying/dead trees, which may present a hazard/safety concern.
- Improve the turf playing conditions on the fairways.
- Irrigation upgrades to make the system more efficient and control wet areas.
- Continue with maintenance program on cart rental fleet and other equipment.
- Improve bunker playability and daily maintenance.
- Add drainage in multiple areas to help dry the course out after rain occurrences.
- Regrade the Driving Range landing areas for improved maintenance.

	Performance Indicators	FY 2022/23 Actual	FY 2023/24 Projected	FY 2024/25 Estimated
Service Level	Total number of rounds	48,761	48,500	48,500
	Resident	34,340	34,500	34,500
	Non-Resident	14,421	14,000	14,000
	9/18 Holes Weekdays	34,791	34,500	34,500
	9/18 Holes Weekend	13,970	14,000	14,000
	Seniors 9/18 hole	20,451	20,250	20,250
Efficiency	Total Revenue	\$1,235,840	\$1,350,00	\$1,895,000
	Cost for 9 holes of golf (weekday resident)	\$16.00	\$16.00	\$21.00

STAFFING LEVELS

Acct.		Authorized Positions	Authorized Positions	Authorized Positions	Requested Positions
780	Title or Position	21/22 Budget	22/23 Budget	23/24 Budget	24/25 Budget
(010)	Full-time				
	Golf Supervisor	1	1	1	1
	Laborer I	0	0	0	1
	Laborer II	1	1	1	1
	Total	2	2	2	3
(038)	Part-time (FTE)	11.43	11.43	10.88	10.88
	Department Total	13.43	13.43	12.88	13.88

SPECIAL SERVICES - GOLF DIVISION

DEPARTMENT NUMBER: 780

SUMMARY	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
Personnel	\$491,801	\$523,173	\$513,664	\$513,664	\$581,600	\$602,809	\$624,838
Operating Supplies	\$170,881	\$194,903	\$160,888	\$152,507	\$180,888	\$181,461	\$182,051
Professional & Contractual	\$190,777	\$232,216	\$209,463	\$209,463	\$253,883	\$256,717	\$259,665
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$853,458	\$950,292	\$884,015	\$875,634	\$1,016,372	\$1,040,987	\$1,066,554
2022/23 Projection vs. Budget - \$				\$ (8,381)			
2022/23 Projection vs. Budget - %				-0.95%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 140,738		
2023/24 Budget vs. 2022/23 Projection - %					16.07%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 132,357		
2023/24 Budget vs. 2022/23 Budget - %					14.97%		

SPECIAL SERVICES - GOLF DIVISION
DEPARTMENT NUMBER: 780

Acct. No.	Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
(702)	SALARIES & WAGES							
010	Salaries & Wages	112,140	120,374	131,306	131,306	184,727	192,116	199,800
038	Part-time	264,166	296,286	286,991	286,991	286,991	297,753	308,919
106	Sick & Vacation	0	0	0	0	0	0	0
112	Overtime	29,805	23,133	30,000	30,000	30,000	30,000	30,000
200	Social Security	30,961	33,454	33,725	33,725	37,887	39,402	40,978
250	Blue Cross/Optical/Dental	37,867	39,710	26,086	26,086	35,107	36,511	37,972
275	Life Insurance	197	197	206	206	309	318	328
300	Pension - DC	14,203	7,408	2,800	2,800	2,800	2,800	2,800
325	Longevity	409	512	522	522	1,501	1,561	1,623
350	Worker's Compensation	2,053	2,100	2,028	2,028	2,279	2,347	2,418
(702) T	Category Total	491,801	523,173	513,664	513,664	581,600	602,809	624,838
(740)	OPERATING SUPPLIES							
001	Gas & Oil	11,493	11,982	19,100	10,719	19,100	19,673	20,263
008	Supplies	55,503	68,059	43,000	43,000	60,000	60,000	60,000
009	Golf Pro Shop Merchandise	38,928	42,917	30,000	30,000	30,000	30,000	30,000
014	Fertilizer & Insect Control	60,787	67,362	65,000	65,000	68,000	68,000	68,000
019	Uniforms	4,169	4,582	3,788	3,788	3,788	3,788	3,788
(740) T	Category Total	170,881	194,903	160,888	152,507	180,888	181,461	182,051
(801)	PROFESSIONAL & CONTRACTUAL							
001	Conferences & Workshops	1,656	2,334	2,400	2,400	3,600	3,600	3,600
002	Memberships & Licenses	157	2,380	2,400	2,400	3,600	3,600	3,600
005	Fleet Insurance	0	0	663	663	683	717	753
006	Vehicle Maintenance	0	0	0	0	0	0	0
007	Equipment Maintenance	41,445	43,225	32,000	32,000	38,000	38,000	38,000
013	Education & Training	0	142	1,500	1,500	1,500	1,500	1,500
024	Printing Costs	44	178	2,800	2,800	2,800	2,800	2,800
025	Utilities	61,417	85,226	88,200	88,200	88,200	88,200	88,200
027	Radio Equipment Maint.	0	0	0	0	0	0	0
029	Maint. & Building Repairs	11,811	16,037	19,500	19,500	19,500	19,500	19,500
056	Refuse Dumpster	2,143	0	0	0	0	0	0
066	Contractual Services	72,104	82,693	60,000	60,000	96,000	98,800	101,712
(801) T	Category Total	190,777	232,216	209,463	209,463	253,883	256,717	259,665
DEPARTMENT TOTAL		853,458	950,292	884,015	875,634	1,016,372	1,040,987	1,066,554

RECREATION DIVISION

The Recreation Division continued to be a leader of programming in the community in 2023 with excellent participation numbers. The Recreation Division increased the number, quality, and variety of programs offered, in addition to still providing classic outdoor programming, special events, camps, fitness programs, and classes to support people of all ages, abilities, and interests. The Recreation Division sustained and established new community partnerships with local businesses through financial and in-kind donations along with volunteerism.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Expand/support current programs within Hawk facilities. (1)
- Continue successful identification and implementation of new revenue producing programs. (2,6)
- Perform annual review of existing programs to continue, modify, eliminate, or replace. (2,6)
- Continue developing sponsorships & collaborations. (2)
- Utilize available marketing resources. (2)
- Continue to enhance recreation operating spaces and equipment with funds generated by program revenue. (6)

PERFORMANCE OBJECTIVES

- Grow the Youth Basketball program to over 100 participants.
- Initiate the “Wings Camp” for individuals with special needs.
- Conduct Youth Leagues in both Volleyball and Floor Hockey.
- Utilize direct email to market events and programs.
- Create 15 new program offerings in Youth Sports and Nature.

Service Level	Performance Indicators	FY 2022/23 Actual	FY 2023/24 Projected	FY 2024/25 Estimated
	Total participation hours	315,000	320,080	325,160
	Recreation programs offered	3,100	3,150	3,200
	Number of people participating in programs	35,000	37,000	39,000
	Number of new programs created	30	15	15
	Number of athletic field/space reservations	5,800	6,000	6,200
	Volunteer hours donated	6,000	6,000	6,000

STAFFING LEVELS					
Acct.	Title or Position	Authorized Positions	Authorized Positions	Authorized Positions	Requested Positions
		21/22 Budget	22/23 Budget	23/24 Budget	24/25 Budget
752	(010) Administrative & Clerical				
	Recreation Superintendent	1	1	1	1
	Recreation Supervisor	1	1	1	1
	Recreation Specialist	3	3	3	3
	Total	5	5	5	5
	(038) Part-time (FTE)	32.80	43.30	44.02	36.15
	Department Total	37.80	48.30	49.02	41.15

SPECIAL SERVICES - RECREATION DIVISION

DEPARTMENT NUMBER: 785

SUMMARY	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
Personnel	\$444,246	\$503,508	\$531,160	\$534,280	\$549,503	\$568,533	\$588,323
Recreational Programs	\$1,463,087	\$1,964,576	\$2,261,017	\$2,255,582	\$2,640,773	\$2,605,715	\$2,639,559
TOTAL EXPENDITURES	\$1,907,333	\$2,468,084	\$2,792,177	\$2,789,862	\$3,190,276	\$3,174,249	\$3,227,882
2022/23 Projection vs. Budget - \$				\$ (2,315)			
2022/23 Projection vs. Budget - %				-0.08%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 400,414		
2023/24 Budget vs. 2022/23 Projection - %					14.35%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 398,099		
2023/24 Budget vs. 2022/23 Budget - %					14.26%		

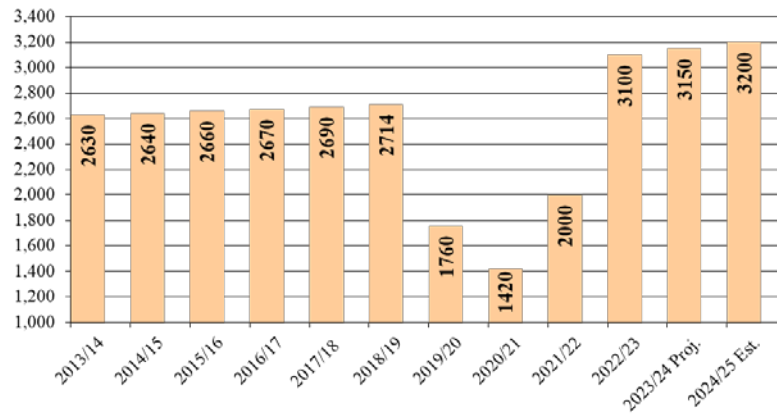
SPECIAL SERVICES - RECREATION DIVISION

DEPARTMENT NUMBER: 785

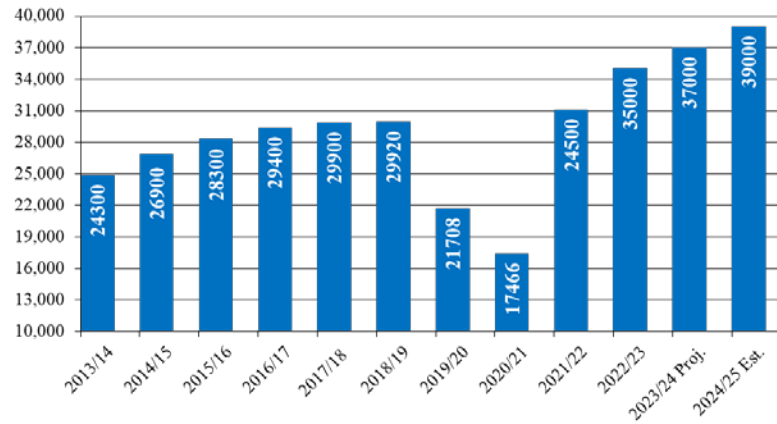
Acct. No.		2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
Category and Line Item								
(702) SALARIES & WAGES								
010	Administrative & Clerical	274,651	313,080	347,698	347,698	348,802	362,754	377,265
038	Part-time	54,236	77,540	59,280	62,400	65,520	65,520	65,520
106	Sick & Vacation	4,442	4,721	2,880	2,880	2,880	2,880	2,880
112	Overtime	3,897	3,338	0	0	0	0	0
200	Social Security	21,629	30,499	39,171	39,171	39,077	40,640	42,266
250	Blue Cross/Optical/Dental	48,771	49,877	64,007	64,007	77,482	80,581	83,805
275	Life Insurance	435	492	515	515	515	530	546
300	Pension - DC	25,928	12,365	4,200	4,200	4,200	4,200	4,200
325	Longevity	8,110	8,653	9,235	9,235	6,913	7,190	7,477
350	Worker's Compensation	2,148	2,943	4,174	4,174	4,114	4,237	4,365
(702) ' Category Total		444,246	503,508	531,160	534,280	549,503	568,533	588,323
(965) RECREATION PROGRAMS								
001	Over & Short	(440)	(25)	0	0	0	0	0
039	Fitness	221,451	310,967	446,520	317,815	565,520	497,368	498,313
041	Swimming	549,050	601,717	556,318	660,190	612,444	615,444	615,444
045	After School Recreation	17,940	77,674	103,000	99,141	102,856	102,856	102,856
055	Day Camp	79,731	80,232	87,500	104,465	199,528	208,042	216,502
057	Gym	32,594	49,400	43,802	80,973	86,988	88,488	89,988
060	Classes	51,987	65,050	55,279	76,495	73,486	74,686	75,886
065	Tennis Lessons	59,723	58,458	70,451	73,870	58,985	65,451	74,941
070	Golf	12,186	11,245	14,494	14,475	13,250	13,300	13,350
075	Softball	441	2,395	940	2,740	2,740	2,740	2,740
105	Special Events	43,474	61,858	45,862	45,141	45,500	45,500	45,500
110	Youth Soccer	31,342	53,413	44,485	49,419	48,235	48,235	48,235
120	Youth Basketball	2,113	2,946	13,000	45,007	51,940	55,090	57,190
130	Youth Center	0	37,992	146,448	125,134	146,140	146,140	146,140
145	Adaptive Recreation	0	0	0	0	0	0	0
150	Outdoor Volleyball	0	0	0	0	0	0	0
170	Teen Programs	29,581	52,845	55,205	56,113	55,205	55,205	55,205
185	Cross Country Skiing	0	0	0	0	0	0	0
192	Downhill Skiing	0	0	0	0	0	0	0
200	Social Security	72,891	91,628	70,000	70,000	70,000	70,000	70,000
208	Adult Chorus	0	0	0	0	0	0	0
212	Nature Study	76,785	137,834	149,700	149,451	149,700	149,700	149,700
213	Archery	52,297	60,657	64,000	63,580	64,000	64,000	64,000
216	Safety Town	6,226	12,501	17,563	7,518	18,157	18,913	19,701
218	Children's Travel	7,035	56,979	114,650	87,645	146,499	152,603	158,962
220	Birthday Parties	44,992	52,068	74,500	53,230	56,500	58,854	61,306
306	Hawks Nest	63,748	77,081	77,800	63,680	63,600	63,600	63,600
350	Worker's Compensation	7,939	9,662	9,500	9,500	9,500	9,500	10,000
(965) ' Category Total		1,463,087	1,964,576	2,261,017	2,255,582	2,640,773	2,605,715	2,639,559
DEPARTMENT TOTAL		1,907,333	2,468,084	2,792,177	2,789,862	3,190,276	3,174,249	3,227,882

KEY DEPARTMENTAL TRENDS

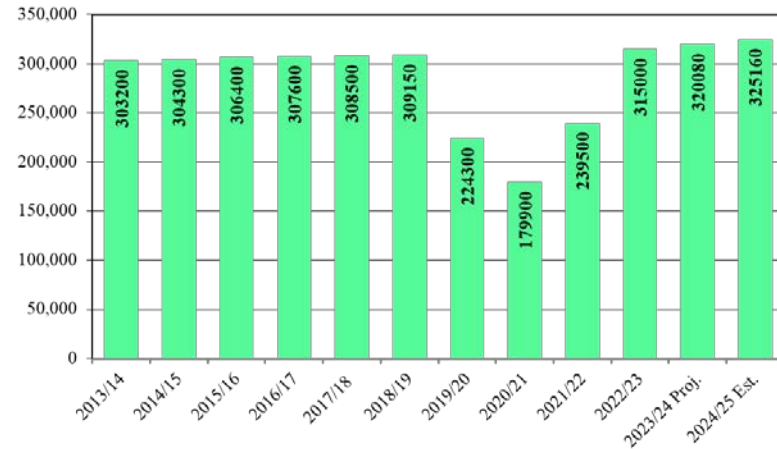
TOTAL PROGRAM ACTIVITIES



NUMBER OF PROGRAM ENROLLEES



PROGRAM PARTICIPATION HOURS



ICE ARENA DIVISION

MISSION STATEMENT: Provide the public of all ages with the best possible environment to enjoy ice skating and ice related sport activities.
--

On September 1, 1995, the City opened a 70,000 square foot Ice Arena facility containing two ice surfaces, seating capacity for 1,200, concession facilities, locker rooms, lockers, meeting rooms, administrative offices, and a pro-shop. The facility provides recreational and competitive skating for youth and adult hockey associations, public skating, instructional skating, figure skating, and general private contracted rentals. The facility was financed by \$6,000,000 in Limited Tax General Obligations Bonds approved by the voters.

The Farmington Hills Ice Arena is a division of the Special Services Department. The facility serves the community primarily through various ice-skating activities. Additional amenities include second floor private room space for various meetings and activities, and concession operations inside the ice arena and outside in Founders Sports Park.

The following programs comprise the arena activities, serving the public of all ages/abilities:

- Learn-to-Skate Instructional Programs
- Public Open Skating Sessions
- Figure Skating Club
- Private Contract Ice time
- High School Hockey Team
- High School Figure Skating Teams
- Adult Hockey Leagues
- Hockey Clinics and Schools
- College Hockey Teams
- Youth Hockey Leagues

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Utilize mobile options (e-mail, texting, etc.) for ice bookings, user friendly registration options, confirmations, ice scheduling communications and promotion of programs and activities. (2)
- Upgrade outdated equipment to be more efficient, cost effective, and sustainable. (10)
- Continue to provide the community first-class service, facility excellence, and a diverse level variety of programming at an affordable price. (1, 2, 6)
- Continue to improve and promote web-based registration for Arena programs through the city website. (2)
- Increase program enrollment by proactively promoting a retention- based curriculum, advocate marketing through promotional flyers, emails, mailing, social media platforms and other various media outlets. (2, 11)
- Identify, implement, and initiate new revenue producing programs, activities, and events that focus on exposure of the ice arena and all Farmington Hills recreational offerings (2)
- Continue comprehensive maintenance program to ensure longevity and serviceability of the ice arena. (1, 2)
- Continue collaboration and develop enhanced partnerships with user associations. (2, 6)
- Utilize social media for publicizing, communications and promotion of programs and activities. (2)
- Research and analyze current data from ice arenas around the country for benchmarks and best practices. (2, 6)
- Continue to explore and supervise all opportunities and activities within the Founders Park campus including the Riley Skate Park, Ice Arena, baseball diamonds, disc golf course, fishing pier, and soccer fields. All facilities within the campus provide a single-visit variety of recreational opportunities. (1, 2, 6)

PERFORMANCE OBJECTIVES

- Continue to renovate and upgrade the 28-year-old arena to provide a safe and friendly environment, along trending to maintain a state-of-the-art attractiveness.
- Aggressively market the use of ice rentals during the months of March through August to increase revenue
- Increase exposure of the Arena as a destination facility to the public thru events and tournaments, including hosting local, state, and national tournaments and events.
- Increase new skater registration in Arena programs and activities in partnership with the Little Caesars Farmington Hills Hockey Association, Farmington Hills Figure Skating Club, Lawrence Tech University, Farmington United High School, Michigan Amateur Hockey Association, and Michigan Sports Enterprises.
- Promote efficient and effective operations to provide the most affordable skating activities and programs.
- Teach and promote all ice sports through skating, for all ages and ability levels, in a safe, productive, and
- Provide Youth Hockey Association activities and programs that meet the needs of both house and travel players to increase membership and participation.
- Continue to retain and promote Adult Hockey League players through activities that service novice/beginner to elite level players adult programming.

	Performance Indicators	FY 2022/23 Actual	FY 2023/24 Projected	FY 2024/25 Estimated
Service Level	Learn to Skate Revenue	\$114,001	\$110,000	\$110,000
	Learn to Skate Class Participation	1029	1000	1000
Efficiency	Inside concession revenue	\$49,001	\$60,000	\$60,000
	Outside concession revenue	\$31,594	\$35,000	\$35,000

STAFFING LEVELS

Acct. No.	Title or Position	Authorized Positions 21/22 Budget	Authorized Positions 22/23 Budget	Authorized Positions 23/24 Budget	Requested Positions 24/25 Budget
702	ICE ARENA ADMINISTRATION				
(010)	Administrative & Clerical				
	Ice Arena Manager	1	1	1	1
	Arena Maintenance Supervisor	1	1	1	1
	Ice arena Supervisor	1	1	1	1
	Total	3	3	3	3
(038)	Part-time (FTE)	7.38	7.38	7.38	7.38
703	ICE ARENA CONCESSION STAND				
(038)	Part-time (FTE)	3.28	3.28	3.28	3.28
	Department Total	13.66	13.66	13.66	13.66

SPECIAL SERVICES - ICE ARENA

DEPARTMENT NUMBER: 790

SUMMARY	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
Personnel	\$394,679	\$387,584	\$584,128	\$538,571	\$606,310	\$624,246	\$642,493
Operating Supplies	\$81,908	\$89,077	\$125,008	\$125,008	\$125,008	\$125,008	\$125,008
Professional & Contractual	\$412,716	\$394,714	\$460,564	\$460,564	\$535,564	\$460,564	\$460,564
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$20,000	\$0
TOTAL EXPENDITURES	\$889,303	\$871,375	\$1,169,700	\$1,124,143	\$1,266,882	\$1,229,818	\$1,228,065
2022/23 Projection vs. Budget - \$				\$ (45,557)			
2022/23 Projection vs. Budget - %				-3.89%			
2023/24 Budget vs. 2022/23 Projection - \$					\$ 142,739		
2023/24 Budget vs. 2022/23 Projection - %					12.70%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 97,182		
2023/24 Budget vs. 2022/23 Budget - %					8.31%		

SPECIAL SERVICES - ICE ARENA

DEPARTMENT NUMBER: 790

Acct. No.	Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
(702) ADMINISTRATIVE PERSONNEL								
010	Administrative & Clerical	140,053	169,739	188,190	188,190	199,593	207,577	215,880
038	Part-time	151,496	138,800	225,632	188,762	231,652	236,285	241,011
106	Sick & Vacation	2,616	3,706	2,829	2,829	2,974	3,080	3,080
112	Overtime	0	0	0	0	0	0	0
200	Social Security	21,997	22,818	31,431	31,431	32,308	33,601	34,945
250	Blue Cross/Optical/Dental	27,895	(5,924)	45,741	45,741	47,207	49,095	51,059
275	Life Insurance	525	626	1,025	1,025	1,068	1,100	1,133
300	Pension - DC	12,173	7,996	2,800	2,800	2,800	2,800	2,800
325	Longevity	5,898	1,414	1,471	1,471	1,530	1,591	1,655
350	Worker's Compensation	1,471	1,296	1,772	1,772	1,811	1,865	1,921
(702)'	Category Total	364,122	340,471	500,891	464,021	520,943	536,995	553,484
(703) CONCESSION PERSONNEL								
038	Part-time	28,256	43,577	76,954	68,267	79,083	80,665	82,278
112	Overtime	0	0	0	0	0	0	0
200	Social Security	2,162	3,334	5,887	5,887	5,887	6,171	6,294
350	Worker's Compensation	139	202	396	396	396	415	436
(703)'	Category Total	30,557	47,113	83,237	74,550	85,367	87,251	89,009
(740) OPERATING SUPPLIES								
001	Gas & Oil	1,642	917	1,500	1,500	1,500	1,500	1,500
002	Books & Subscriptions	200	0	200	200	200	200	200
008	Supplies	72,644	81,063	115,708	115,708	115,708	115,708	115,708
019	Uniforms & Cleaning	808	0	1,000	1,000	1,000	1,000	1,000
030	Miscellaneous Tools	0	0	0	0	0	0	0
035	Bank Credit Card Charges	6,614	7,096	6,600	6,600	6,600	6,600	6,600
040	Over & Short	0	0	0	0	0	0	0
(740)'	Category Total	81,908	89,077	125,008	125,008	125,008	125,008	125,008
(801) PROFESSIONAL & CONTRACTUAL								
001	Conference and Workshops	0	0	0	0	0	0	0
002	Memberships & Licenses	3,614	2,084	5,000	5,000	5,000	5,000	5,000
007	Office Equip. Maintenance	3,502	2,461	4,500	4,500	4,500	4,500	4,500
008	Arena Equip. Maintenance	3,939	6,090	19,000	19,000	19,000	19,000	19,000
013	Education & Training	223	0	300	300	300	300	300
024	Printing Costs	82	65	5,780	5,780	5,780	5,780	5,780
025	Utilities	298,333	306,385	305,000	305,000	305,000	305,000	305,000
029	Building Maintenance	55,246	30,270	70,084	70,084	145,084	70,084	70,084
066	Contract Services	47,776	47,360	50,900	50,900	50,900	50,900	50,900
068	Non-Ice Activities	0	0	0	0	0	0	0
(801)'	Category Total	412,716	394,714	460,564	460,564	535,564	460,564	460,564
(970) Capital Outlay								
036	Building Improvements	0	0	0	0	0	20,000	0
(970)'	Category Total	0	0	0	0	0	20,000	0
DEPARTMENT TOTAL		889,303	871,375	1,169,700	1,124,143	1,266,882	1,229,818	1,228,065



FY 2024-25 BUDGET

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SPECIAL REVENUE FUNDS

Special Revenue Funds are maintained to account for specific revenue sources that are legally restricted to expenditures for specific functions or activities. The legal restrictions are imposed by State Statute or Constitution, City Council Resolution or action of the City's electorate through the approval of special dedicated millages.

Funds budgeted in this group can be categorized as follows:

Infrastructure Funds

Major and Local Road Funds are restricted by State Statute to finance the maintenance and construction of the major and local street system. Funds are derived from State levied and collected gas taxes and vehicle registration fees shared with local units of government, as well as City Road Millage Property Taxes.

The Municipal Street Fund was established to account for up to a 2.00 mill Special Road Millage approved in 2014 and the 2.75 mill Special Local Road Millage approved in 2018. The 2014 millage was approved by the electorate in November 2014, effective July 2015 for ten years. The 2018 millage was approved by the electorate in November 2018, effective July 2019, and is a perpetual millage.

These funds are dedicated for the City's local match to Major Road grant funded Projects and for Local Road construction projects, as well as preventative maintenance treatments on both Major and Local Roads.

Recreation Funds

The Parks Millage Fund provides for the accounting and budgeting of up to 0.5000 Mill (\$0.5000 per \$1,000 of Taxable Value). The initial millage was approved in June of 1986. These funds are dedicated to the acquisition, development and equipping of parks and recreational and cultural facilities in the City, as well as supporting the senior program. Voters approved a 10-year renewal in August 2018 which will run July 2019 – June 2029.

The Nutrition Grant Fund for meals and services to seniors is financed primarily by Federal Grants.

Public Safety Funds

The Public Safety Millage Fund was originally established to account for up to a 1 Mill (\$1.00 per \$1,000 of Taxable Value) levy approved by the electorate of the City in November 1995. This millage has been utilized to fund the Police and Fire Departments. The original millage was renewed in November 2003 for a ten-year period beginning July 2006. Up to an additional 0.5 mill was also approved at that time. The renewed and additional millage became effective with the July 2006 levy. In November 2015, the voters passed a renewal of the Headlee Rolled back 1.4764 millage. This renewal becomes effective in July 2016 and expires June 30, 2026. An additional 1.7 mills were approved in 2011 and became effective with the July 2012 levy. In November 2021, the voters passed a renewal of the 1.7 millage, effective with the July 2022 levy, and expires June 30, 2032.

The Police Forfeiture Funds into which all monies seized in arrests for illegal drug activities are deposited.

Grant Funds

Community Development Block Grant (CDBG) for assistance to low and moderate-income individuals for housing rehabilitation work and for capital improvements in eligible areas. The grant funds come from the U.S. Department of Housing and Urban Development (HUD).

Michigan Indigent Defense Commission (MIDC) works to ensure the state's public defense system is fair, cost-effective and constitutional while simultaneously protecting public safety and accountability.

Special Revenue Funds

Revenue

The primary revenue sources for major Special Revenue Funds are summarized in the following paragraphs:

Road Funds

Sales tax on gasoline use, diesel fuel, driver's license fees, and vehicle registration fees are collected at the State level and are the funding mechanism for the construction and maintenance of municipal roads. These State revenues are shared with the City based on miles of roads and population. Projections are based on estimates prepared by the Michigan Department of Transportation. These revenues can be leveraged with Federal and State grants and locally assessed Special Assessments to benefiting properties. In July 1997, the State Legislature increased the gas tax by 4 cents per gallon. The revenues generated by the additional four cents per gallon are to be distributed to the following formula: one cent to the critical bridge fund for state projects only; three cents through the current Act 51 distribution formula.

Voted Millage

The electorate of the community has approved five special millages:

These millages have been or could be reduced and capped per the cumulative impact of the Headlee Millage Reduction Factor Calculation. The revenue generated from these millages is calculated by multiplying the Taxable Values by the Millage rate and reducing the figure for estimated delinquent taxes. Other revenue sources include bonds and grants.

- Up to 0.4781 Mill (\$0.50 per \$1,000 Taxable Value) for Parks acquisition and development.
- Up to 1.4764 (\$1.4764 per \$1,000 Taxable Value) for Police and Fire Public Safety.
- Up to 1.7000 (\$1.7000 per \$1,000 Taxable Value) for Police and Fire Public Safety.
- Up to 2.0000 Mills (\$2.00 per \$1,000 Taxable Value) for Major and Local Roads.
- Up to 2.7500 Mills (\$2.75 per \$1,000 Taxable Value) for Local Roads.

SPECIAL REVENUE FUNDS SUMMARY

	Total Infrastructure Funds	Total Recreation Funds	Total Public Safety Funds	Total Grant Funds	Total Special Revenue Funds
FUND BALANCE AT JULY 1,	\$11,016,018	\$331,921	\$4,484,563	\$0	\$15,832,503
REVENUES					
Property Taxes	20,058,423	2,035,039	13,551,277	0	\$35,644,738
Intergovernmental	11,406,990	340,250	200,513	1,127,642	\$13,075,394
Interest Income	362,885	66,812	77,368	1,050	\$508,114
Miscellaneous	0	212,692	0	90,083	\$302,775
Total Revenues	31,828,297	2,654,792	13,829,157	1,218,774	49,531,021
EXPENDITURES					
Highways & Streets	32,520,153	0	0	0	\$32,520,153
Public Safety	0	0	12,243,471	0	\$12,243,471
Appointed Council	0	0	0	671,825	\$671,825
Contractual Services	0	0	0	93,900	\$93,900
Debt Service - Principal	755,000	0	0	0	\$755,000
Debt Service - Interest	90,388	0	0	0	\$90,388
Land Acquisition, Capital Improvements and Other	128,100	1,593,665	1,167,975	453,050	\$3,342,790
Total Expenditures	33,493,641	1,593,665	13,411,446	1,218,775	49,717,527
Revenues over/(under) Expenditures	(1,665,344)	1,061,127	417,711	(0)	(\$186,506)
OTHER FINANCING SOURCES AND USES					
Transfers In	21,700,000	68,951	0	0	\$21,768,951
Transfers Out	(21,700,000)	(1,307,850)	0	0	(\$23,007,850)
Total	0	(1,238,899)	0	0	(1,238,899)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(1,665,344)	(177,772)	417,711	(0)	(1,425,405)
FUND BALANCE AT JUNE 30	\$9,350,673	\$154,150	\$4,902,273	\$0	\$14,407,097
Percentage Change in Fund Bal:	-15.12%	-53.56%	9.31%	-8.93%	-9.00%

SPECIAL REVENUE FUNDS INFRASTRUCTURE FUNDS SUMMARY

	Municipal Street Fund #201	Major Roads Fund #202	Local Roads Fund #203	Total Infrastructure Funds
FUND BALANCE AT JULY 1, 2024	\$1,981,704	\$8,389,395	\$644,920	\$11,016,018
REVENUES				
Property Taxes	20,058,423	0	0	20,058,423
Intergovernmental	218,242	8,194,167	2,994,581	11,406,990
Interest Income	21,218	266,667	75,000	362,885
Special Assessments	0	0	0	0
Miscellaneous	0	0	0	0
Total Revenues	20,297,882	8,460,834	3,069,581	31,828,297
EXPENDITURES				
Highways & Streets	0	14,348,888	18,171,265	32,520,153
Debt Service - Principal	0	0	755,000	755,000
Debt Service - Interest	0	0	90,388	90,388
Other	0	90,500	37,600	128,100
Total Expenditures	0	14,439,388	19,054,253	33,493,641
Revenues over/(under) Expenditures	20,297,882	(5,978,554)	(15,984,672)	(1,665,344)
OTHER FINANCING SOURCES AND USES				
Bond Proceeds	0	0	0	0
Transfers In	0	5,800,000	15,900,000	21,700,000
Transfers Out	(19,700,000)	(2,000,000)	0	(21,700,000)
	(19,700,000)	3,800,000	15,900,000	0
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	597,882	(2,178,554)	(84,672)	(1,665,344)
FUND BALANCE AT JUNE 30, 2025	\$2,579,586	\$6,210,840	\$560,248	\$9,350,674
Percentage Change in Fund Balance	30.17%	-25.97%	-13.13%	-15.12%

SPECIAL REVENUE FUNDS RECREATION FUNDS SUMMARY

	Nutrition Fund #281	Parks & Recreation Millage Fund #410	Total Recreation Funds
FUND BALANCE AT JULY 1, 2024	\$0	\$331,921	\$331,921
REVENUES			
Property Taxes	0	2,035,039	2,035,039
Intergovernmental	286,722	53,528	340,250
Interest Income	5,000	61,812	66,812
Miscellaneous	152,692	60,000	212,692
Total Revenues	444,414	2,210,378	2,654,792
EXPENDITURES			
Land Acquisition, Capital Improvements and Other	513,365	1,080,300	1,593,665
Total Expenditures	513,365	1,080,300	1,593,665
Revenues over/(under) Expenditures	(68,951)	1,130,078	1,061,127
OTHER FINANCING SOURCES AND USES			
Transfers In	68,951	0	68,951
Transfers Out	0	(1,307,850)	(1,307,850)
Total	68,951	(1,307,850)	(1,238,899)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	0	(177,772)	(177,772)
FUND BALANCE AT JUNE 30, 2025	\$0	\$154,150	\$154,150
Percentage Change in Fund Balance		-53.56%	-53.56%

SPECIAL REVENUE FUNDS PUBLIC SAFETY FUNDS SUMMARY

	Public Safety Fund #205	Federal Forfeiture Fund #213	State Forfeiture Fund #214	Total Public Safety Funds
FUND BALANCE AT JULY 1, 2024	3,365,211	\$760,245	\$359,106	\$4,484,563
REVENUES				
Property Taxes	13,551,277	0	0	13,551,277
Intergovernmental	200,513	0	0	200,513
Interest Income	63,780	13,588	0	77,368
Miscellaneous	0	0	0	0
Total Revenues	13,815,570	13,588	0	13,829,157
EXPENDITURES				
Public Safety	11,948,376	254,025	41,070	12,243,471
Land Acquisition, Capital Improvements and Other	1,092,618	75,357	0	1,167,975
Total Expenditures	13,040,994	329,382	41,070	13,411,446
Revenues over/(under) Expenditures	774,575	(315,794)	(41,070)	417,711
OTHER FINANCING SOURCES AND USES				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
	0	0	0	0
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	774,575	(315,794)	(41,070)	417,711
FUND BALANCE AT JUNE 30, 2025	\$4,139,787	\$444,451	\$318,036	\$4,902,273
Percentage Change in Fund Balance	23.02%	-41.54%	-11.44%	9.31%

SPECIAL REVENUE FUNDS GRANT FUNDS SUMMARY
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	C.D.B.G. Fund #275	M.I.D.C. Fund #262	Total Grant Funds
FUND BALANCE AT JULY 1, 2024	\$0	\$0	\$0
REVENUES			
Property Taxes	0	0	0
Intergovernmental	385,000	742,642	1,127,642
Interest Income	50	1,000	1,050
Miscellaneous	68,000	22,083	90,083
Total Revenues	453,050	765,724	1,218,774
EXPENDITURES			
Appointed Council	0	671,825	671,825
Contractual Services	0	93,900	93,900
Land, Capital Improvements & Other	453,050	0	453,050
Total Expenditures	453,050	765,725	1,218,775
Revenues over/(under)			
Expenditures	0	(0)	(0)
Excess Revenues and Other			
Financing Sources over/(under)			
Expenditures and Other Uses	0	(0)	(0)
FUND BALANCE AT JUNE 30, 2025	\$0	\$0	\$0
Percentage Change in Fund Balance	0.00%	-8.93%	-8.93%

MUNICIPAL STREET FUND

This Fund provides for the accounting and budgeting of the 2.00 mill Special Road Millage approved in 2014 and the 2.75 mill Special Local Road Millage approved in 2018. Revenue is calculated by multiplying the eligible taxable value by the millage rate approved by City Council and reducing the figure for estimated delinquent personal property taxes. The 2014 millage was approved by the electorate in November 2014, effective July 2015 for ten years. The 2018 millage was approved by the electorate in November 2018, effective July 2019 and is a perpetual millage.

	FY 23/24	FY 23/24	FY 24/25	FY 24/25
	2014 Millage	2018 Millage	2014 Millage	2018 Millage
<u>Ad Valorem</u>				
<u>Real Property:</u>				
Taxable Value (Excl. RZ, BRA, CIA)	3,934,292,179	3,934,292,179	4,131,384,779	4,131,384,779
Millage Rate	1.8635	2.6155	1.8635	2.6155
Real Property Tax Levy	7,331,553	10,290,141	7,698,836	10,805,637
<u>Personal Property:</u>				
Taxable Value (Excl. RZ, BRA, CIA)	244,933,977	244,933,977	257,180,676	257,180,676
Millage Rate	1.8635	2.6155	1.8635	2.6155
Personal Property Tax Levy	456,434	640,625	479,256	672,656
Estimated Collections after Delinq.	447,306	627,812	469,671	659,203
Total Ad Valorem	7,778,859	10,917,954	8,168,507	11,464,840
<u>IFT</u>				
<u>Real Property:</u>				
Taxable Value (Excl. RZ, BRA, CIA)	-	-	-	-
Millage Rate	0.9318	1.3078	0.9318	1.3078
Real Property Tax Levy	-	-	-	-
<u>Personal Property:</u>				
Taxable Value (Excl. RZ, BRA, CIA)	221,760	221,760	221,760	221,760
Millage Rate	0.9318	1.3078	0.9318	1.3078
Personal Property Tax Levy	207	290	207	290
Estimated Collections after Delinq.	207	290	207	290
Total IFT	207	290	207	290

Revenue

This Fund receives revenue from the special millage levy, industrial facilities tax payments and interest income. Overall tax revenue will increase from an increase in taxable value along with the new local road millage mentioned above, partially offset by a Headlee Rollback of the millages, as shown below.

Expenditures

The Municipal Street Fund intends to appropriate 100% of its tax revenue to the Major and Local Road Funds in FY 2023/24 for the City's local match to Major Road grant funded Projects as well as preventative maintenance treatments on both Major and Local Roads.

Fund Balance

Fund Balance is projected to be \$2,579,586 at June 30, 2025.

MUNICIPAL STREET FUND
FUND NUMBER: 201

SUMMARY	2021/22	2022/23	2023/24	2023/24	2024/25	2025/26	2026/27
	Actual	Actual	Budgeted	Estimated	Approved	Projected	Projected
CONTRIBUTIONS TO MAJOR ROADS	4,851,349	4,969,577	5,713,770	5,713,770	5,800,000	5,900,000	6,200,000
CONTRIBUTIONS TO LOCAL ROADS	12,474,898	11,781,926	13,546,266	13,546,266	13,900,000	14,900,000	15,100,000
TOTAL EXPENDITURES	\$17,326,248	\$16,751,503	\$19,260,036	\$19,260,036	\$19,700,000	\$20,800,000	\$21,300,000
2023/24 Projection vs. Budget - \$				\$ -			
2023/24 Projection vs. Budget - %				0.00%			
2024/25 Budget vs. 2023/24 Budget - \$					\$ 439,964		
2024/25 Budget vs. 2023/24 Projection - %					2.28%		
2024/25 Budget vs. 2023/24 Budget - \$					\$ 439,964		
2024/25 Budget vs. 2023/24 Budget - %					2.28%		

MUNICIPAL STREET FUND
FUND NUMBER: 201

Acct. No.	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
Category and Line Item							
FUND BALANCE AT JULY 1	426,450	510,076	2,304,679	2,304,679	1,981,704	2,579,586	3,227,547
REVENUES							
103-00: Road Millage Property Tax	16,891,008	17,597,528	18,696,813	18,696,813	20,050,427	21,193,081	21,405,661
103-00: Road Millage Property Tax	9,863,414	10,276,053	0				
103-03 IFT Payments	508	7,547	7,763	7,763	7,996	8,236	8,483
174-00 LCSA Reimb. of Exempt Pers. Prop. Tax	497,816	556,917	211,885	211,885	218,242	224,789	231,532
164-00: Interest Income	30,052	375,700	20,600	20,600	21,218	21,855	22,510
168-00 Interest Income	(9,510)	8,414	0	0	0	0	0
TOTAL REVENUES	17,409,874	18,546,106	18,937,061	18,937,061	20,297,882	21,447,961	21,668,186
OTHER FINANCING SOURCES							
176-10 Transfer from General Fund	0	0	0	0	0	0	0
TOTAL OTHER FINANCING SOURCES	0	0	0	0	0	0	0
TOTAL REVENUES AND OTHER	17,409,874	18,546,106	18,937,061	18,937,061	20,297,882	21,447,961	21,668,186
(500) EXPENDITURES							
196-00: Audit Fees	0	0	0	0	0	0	0
TOTAL EXPENDITURES	0	0	0	0	0	0	0
(299) OTHER FINANCING USES							
301-20: Transfer to Major Road Fund	4,851,349	4,969,577	5,713,770	5,713,770	5,800,000	5,900,000	6,200,000
301-20: Transfer to Local Road Fund	12,474,898	11,781,926	13,546,266	13,546,266	13,900,000	14,900,000	15,100,000
TOTAL OTHER FINANCING USES	17,326,248	16,751,503	19,260,036	19,260,036	19,700,000	20,800,000	21,300,000
TOTAL EXPENDITURES AND OTHER FINANCING USES	17,326,248	16,751,503	19,260,036	19,260,036	19,700,000	20,800,000	21,300,000
DEPARTMENT TOTAL	17,326,248	16,751,503	19,260,036	19,260,036	19,700,000	20,800,000	21,300,000
Revenue over/(under) Expenditures	83,626	1,794,603	(322,975)	(322,975)	597,882	647,961	368,186
FUND BALANCE AT JUNE 30	510,076	2,304,679	1,981,704	1,981,704	2,579,586	3,227,547	3,595,733
Fund Balance as a % of Expenditures/Other	2.94%	13.76%	10.29%	10.29%	13.09%	15.52%	16.88%

MAJOR ROADS

Ensuring safe driving conditions is the primary objective of the street maintenance program. Maintaining the aesthetic quality of Farmington Hills' Street network is also a high priority. In order to meet these objectives, routine maintenance of the City's approximately 58-mile centerline major road system includes pavement patching and replacement, shoulder grading, litter control, roadside mowing, landscaping, forestry services, storm drain maintenance, street sweeping, ditching, sign installation and repair, snow/ice control, and a variety of emergency activities.

The DPW supplements the work performed by the staff with the services of private contractors. Contracted programs include pavement striping and marking, crack sealing, catch basin cleaning, forestry services, landscape maintenance, signal maintenance, guardrail replacement, and street sweeping.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Improve the safety of motorized and non-motorized travel. (3,12,13)
- Extend the service life of the major road infrastructure by implementing industry Best Management Practices for asset management. (2,12,13)
- Utilize the Pavement Management System to improve the efficiency of road maintenance operations and planning. (2,13)
- Improve snow and ice control services while reducing costs by implementing industry best management practices for winter roadway maintenance. (10,12,13)
- Improve the efficiency of road maintenance services. (1)
- Fulfill National Pollutant Discharge Elimination System (NPDES) permit requirements. (9,10,12)
- Improve storm drain maintenance services- reduce frequency and severity of roadway flooding and icing. (10,12,13)

PERFORMANCE OBJECTIVES

- Improve street safety by replacing deteriorating pavement and repairing/replacing infrastructure that has reached the end of its useful life.
- Improve effectiveness of street signs by utilizing state-of-the-art reflective sign sheeting materials.
- Fulfill NPDES mandate, adopt Best Management (maintenance) Practices.
- Improve cost effectiveness of road maintenance activities by using Best Maintenance Practices of the industry and continually searching for new and improved products and methods.

	Performance Indicators	FY 2022/23 Actual	FY 2023/24 Projected	FY 2024/25 Estimated
Service Level	Pothole Patching - tons of cold patch	75	75	75
	Pavement Replacement* - tons of asphalt	2,600	3,500	3,500
	Pavement Replacement* - yards of 8" concrete	2,500	2,500	2,500
	Joint Sealing/Overband - pounds	34,500	60,000	60,000
	Flex Seal – Lineal Feet	80,000	75,000	75,000
	Sweeping – curb miles	365	400	400
	Snow/Ice Control – tons of salt	3,529	3,500	3,500
	Storm Drain Structure Repairs – each	20	25	30
	Ditching – lineal feet	1,150	1,200	1,200
	Traffic Counts – # of intersections	26	30	30
	Roadside Cleanup – roadside miles	504	600	650
	Roadside Mowing – swath mile (5 ft. wide cut)	288	300	310
	Lawn Mowing – acres (DPW staff)	203	225	240
	Sign Install/Repair – each	82	110	120
Efficiency	Maintenance cost per major road mile (58 miles)	66,667	80,200	86,200
	Miles per Road Maintenance personnel	2.6	2.6	2.6

*Work completed per the City's as-needed pavement replacement program

REVENUE/OTHER FINANCING SOURCES – FY 2024/25

All Major Road funds are restricted by state statute to finance the maintenance and construction of the major street system.

Intergovernmental Revenue:

Gas & Weight Tax (Act 51) – This comes from state levied and collected gas taxes, drivers license and vehicle registration fees and are shared with local units of government based on population, miles and classification of road types. Gas & Weight Tax revenue, which comprises approximately 55.5% of the budgeted resources needed to fund the Major Road Fund, is budgeted based on MDOT estimates of Gas & Weight Tax.

Build Michigan Program Revenue - This is money from the Michigan Department of Transportation for road and bridge infrastructure improvements. It has remained relatively consistent over the years.

METRO Act Franchise Fees – This is an annual maintenance fee assessed on all telecommunications providers operating in the City’s Right-of-Way (R.O.W.). The fee, which is collected by the State and distributed to the City once each year, is five cents per linear foot of public right-of-way used. The fees collected can only be used for City right-of-way purposes.

Other Government Contributions - This source of revenue is primarily from Oakland County for jointly funded Road Projects.

Federal/State Grants – No grant revenue projected for 24/25.

Other Revenue:

Miscellaneous Income – Minimal revenue is projected in 24/25.

Interest on Investments – Decreased investment income is projected for 24/25.

Other Financing Sources:

Municipal Street Fund – This is an appropriation of the Road Millage property tax funds to pay for preventative maintenance treatments and the City’s local match to Grant funded infrastructure projects.

MAJOR ROADS FUND
FUND NUMBER: 202

Acct. No.	Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
	FUND BALANCE AT JULY 1	9,246,237	13,175,292	15,781,909	15,781,909	8,389,395	6,210,840	3,742,552
	REVENUES							
	Intergovernmental Revenues							
574-015	Gas & Weight Tax (Act 51)	7,781,467	8,181,652	7,781,467	7,781,467	7,781,467	7,781,467	7,781,467
574-016	Build Michigan Program Revenue	138,168	139,950	132,700	132,700	132,700	132,700	132,700
574-018	Metro Act Franchise	351,628	374,914	280,000	280,000	280,000	280,000	280,000
642-103	Other Government	0	0	0	0	0	0	0
676-103	Contributions from Local Gov't	18,658	6,643	462,000	1,033,500	0	0	0
505-016	Federal Grants	111,617	0	0	0	0	0	0
	Total Intergovernmental Revenues	8,401,538	8,703,159	8,656,167	9,227,667	8,194,167	8,194,167	8,194,167
642-005	Miscellaneous Income	279	289	190	250	0	190	190
664-005	Interest on Investments	49,162	419,864	75,000	266,667	266,667	266,667	266,667
668-001	Unrealized gain/Loss	-438,819	416,863	0	0	0	0	0
	Total Other Revenues	(389,378)	837,016	75,190	266,917	266,667	266,857	266,857
	TOTAL REVENUES	8,012,160	9,540,174	8,731,357	9,494,584	8,460,834	8,461,024	8,461,024
	OTHER FINANCING SOURCES							
	Bond Financing	0	0	0	0	0	0	0
	Contributions from Other Funds:	0	0	0	0	0	0	0
	Water Fund	0	0	0	0	0	0	0
	Contract Retainer Fund	0	0	0	0	0	0	0
	Municipal Street Fund	4,851,349	4,969,577	5,713,770	5,713,770	5,800,000	5,900,000	6,200,000
	General Fund							
	TOTAL OTHER FINANCING SOURCES	4,851,349	4,969,577	5,713,770	5,713,770	5,800,000	5,900,000	6,200,000
	TOTAL REVENUES AND OTHER FINANCING USES							
	DEPARTMENT TOTAL	12,863,509	14,509,751	14,445,127	15,208,354	14,260,834	14,361,024	14,661,024

MAJOR ROADS FUND

FUND NUMBER: 202

SUMMARY	2021/22	2022/23	2023/24	2023/24	2024/25	2025/26	2026/27
	Actual	Actual	Budgeted	Estimated	Approved	Projected	Projected
CONSTRUCTION	3,222,739	8,201,751	11,267,252	15,854,500	9,748,100	10,000,000	9,500,000
MAINTENANCE	3,711,715	3,701,384	4,823,209	4,746,368	4,691,288	4,829,312	4,971,476
CONTRIBUTIONS TO LOCAL ROADS	2,000,000	0	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
TOTAL EXPENDITURES	\$8,934,454	\$11,903,135	\$18,090,461	\$22,600,868	\$16,439,388	\$16,829,312	\$16,471,476
2022/23 Projection vs. Budget - \$				\$ 4,510,407			
2022/23 Projection vs. Budget - %				24.93%			
2023/24 Budget vs. 2022/23 Budget - \$					\$(1,651,073)		
2023/24 Budget vs. 2022/23 Projection - %					-7.31%		
2023/24 Budget vs. 2022/23 Budget - \$					\$(1,651,073)		
2023/24 Budget vs. 2022/23 Budget - %					-9.13%		

MAJOR ROADS FUND
FUND NUMBER: 202

Acct. No. Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
EXPENDITURES							
(451) CONSTRUCTION							
Category Total	3,222,739	8,201,751	11,267,252	15,854,500	9,748,100	10,000,000	9,500,000
(463) ROUTINE MAINTENANCE							
011 Surface Maint - Labor	398,862	363,263	471,272	486,300	510,281	525,589	541,357
012 Surface Maint - Equip Rent	130,430	113,806	120,000	125,000	130,000	133,900	137,917
013 Surface Maint - Materials	8,544	13,632	17,000	15,000	17,000	17,510	18,035
014 Joint Sealing Program	200,139	249,383	250,000	250,000	260,000	267,800	275,834
015 Pavement Replacement	80,987	689,443	600,000	900,000	500,000	515,000	530,450
016 Surface Maint - Contract	21,690	37,501	30,000	35,000	40,000	41,200	42,436
021 Guard Rails - Labor	0	0	0	0	0	0	0
022 Guard Rails - Equipment	0	0	0	0	0	0	0
023 Guard Rails - Materials	17	776	1,000	1,000	1,000	1,030	1,061
024 Guard Rails - Contract	19,974	11,627	40,000	40,000	40,000	41,200	42,436
031 Sweep & Flush - Labor	21,978	35,477	26,014	33,007	34,634	35,673	36,743
032 Sweep & Flush - Equip Rent	21,825	23,158	30,000	30,000	30,000	30,900	31,827
033 Sweep & Flush - Materials	844	0	3,000	3,000	3,000	3,090	3,183
034 Sweep & Flush - Contract	33,386	14,517	30,600	30,000	35,000	36,050	37,132
041 Shoulder Maint - Labor	8,021	6,356	9,523	8,802	9,236	9,513	9,798
042 Shoulder Maint - Equip Rent	10,370	10,417	14,000	12,000	13,000	13,390	13,792
051 Forestry Maint - Labor	38,697	51,442	45,757	68,214	71,578	73,725	75,937
052 Forestry Maint - Equip Rent	28,919	42,865	29,000	45,000	50,000	51,500	53,045
054 Forestry Maint - Contract	309,026	154,813	140,000	250,000	260,000	267,800	275,834
061 Drain Structures - Labor	106,912	78,683	126,354	105,622	110,830	114,155	117,580
062 Drain Structures - Equip	78,640	62,344	45,000	40,000	45,000	46,350	47,741
063 Drain Structures - Mat	2,383	0	5,000	3,000	4,000	4,120	4,244
064 Drain Structures - Contract	17,768	8,081	39,000	25,000	30,000	30,900	31,827
066 Sump Pump & Catch Basin Rehab - Contract	16,567	0	80,000	80,000	80,000	82,400	84,872
071 Ditching & Bk Slope - Labor	27,487	19,691	32,518	26,405	27,708	28,539	29,395
072 Ditching & Bk Slope - Equip	33,588	30,058	31,600	25,000	28,000	28,840	29,705
073 Ditching & Bk Slope - Mat	6,751	1,917	13,000	8,000	10,000	10,300	10,609
081 Road Cleanup - Labor	59,971	81,614	70,842	11,002	11,545	11,891	12,248
082 Road Cleanup - Equip Rent	18,008	24,797	16,700	20,000	25,000	25,750	26,523
083 Road Cleanup - Materials	0	0	0	0	0	0	0
091 Grass/Weed - Labor	55,257	67,145	65,267	90,219	94,667	97,507	100,432
092 Grass/Weed - Equip Rental	41,251	75,961	46,000	60,000	65,000	66,950	68,959
093 Grass/Weed - Materials	0	405	2,700	2,700	3,000	3,090	3,183
094 Grass/Weed - Contract	304,185	324,572	356,148	400,000	410,000	422,300	434,969
Category Total	2,102,476	2,593,744	2,787,295	3,229,271	2,949,479	3,037,963	3,129,102

MAJOR ROADS FUND
FUND NUMBER: 202

FUND NUMBER: 202								
Acct.		2021/22	2022/23	2023/24	2023/24	2024/25	2025/26	2026/27
No.	Category and Line Item	Actual	Actual	Budgeted	Estimated	Approved	Projected	Projected
(474) TRAFFIC SERVICES - MAINT.								
011	Sign Maint - Labor	105,584	110,659	124,728	94,620	99,285	102,264	105,331
012	Sign Maint - Equip Rent	15,229	25,641	13,100	32,000	35,000	36,050	37,132
013	Sign Maint - Materials	10,602	38,027	30,600	40,000	42,000	43,260	44,558
024	Signal Maint - Contract	168,683	100,681	153,000	100,000	125,000	128,750	132,613
031	Pavement Striping - Labor	0	0	0	5,000	5,000	5,150	5,305
032	Pavement Striping - Equip	0	0	0	5,000	6,000	6,180	6,365
033	Pavement Striping - Mat.	0	0	0	0	0	0	0
034	Pavement Striping - Contract	122,056	0	369,200	370,000	390,000	401,700	413,751
041	Traffic Count - Labor	638	0	697	0	0	0	0
042	Traffic Count - Equip Rent	287	0	1,000	1,000	1,000	1,030	1,061
043	Traffic Counts - Other	1,954	574	2,500	2,000	2,500	2,575	2,652
050	Overhead Lighting	-816	0	5,000	3,000	3,000	3,090	3,183
	Category Total	424,216	275,581	699,825	652,620	708,785	730,049	751,950
(478) WINTER MAINTENANCE								
001	Snow/Ice Control - Labor	414,357	280,237	489,389	374,077	392,524	404,300	416,429
002	Snow/Ice Control - Equip	287,960	212,440	234,000	200,000	250,000	257,500	265,225
003	Snow/Ice Control - Mat	436,485	292,263	522,300	200,000	300,000	309,000	318,270
	Category Total	1,138,802	784,941	1,245,689	774,077	942,524	970,800	999,924
(482) ADMIN., RECORDS, ENGINEERING								
001	Admin., Records, Eng.	0	0	25,000	25,000	25,000	25,000	25,000
002	Traffic Improvement Assoc.	30,760	29,800	31,000	31,000	31,000	31,000	31,000
003	Pavement Management update	9,832	10,578	13,900	13,900	14,000	14,000	14,000
012	Third Party Equipment Rental	0	743	15,000	15,000	15,000	15,000	15,000
021	Audit Fees	5,630	5,998	5,500	5,500	5,500	5,500	5,500
	Category Total	46,222	47,119	90,400	90,400	90,500	90,500	90,500
TOTAL EXPENDITURES		6,934,454	11,903,135	16,090,461	20,600,868	14,439,388	14,829,312	14,471,476
(485) OTHER FINANCING USES								
Contributions to Other Funds:								
001	Local Roads	2,000,000	0	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
TOTAL OTHER FINANCING USES		2,000,000	0	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
TOTAL EXPENDITURES AND OTHER FINANCING USES								
DEPARTMENT TOTAL		8,934,454	11,903,135	18,090,461	22,600,868	16,439,388	16,829,312	16,471,476
Revenues over/(under) Expenditures		3,929,055	2,606,617	(3,645,334)	(7,392,514)	(2,178,554)	(2,468,288)	(1,810,452)
FUND BALANCE AT JUNE 30		13,175,292	15,781,909	12,136,575	8,389,395	6,210,840	3,742,552	1,932,100
Fund Balance as a % of Total Expenditures and Other Financing Uses		147.47%	132.59%	67.09%	37.12%	37.78%	22.24%	11.73%

MAJOR ROAD CONSTRUCTION DETAIL

PROJECTS	Cost	through	Commitment	To Be Expended in 2023/24		in 2024/25+
				Road Millage	(O/C, State)	
DESIGN	323,000	307,900	15,100	15,100	0	0
11 Mile Road, Middlebelt to Inkster (MDOT) - CONSTRUCTION	565,000	540,000	25,000	25,000	0	0
14 Mile Road, Farmington to Orchard Lake (MDOT) - CONSTRUCTION	3,188,000	2,932,000	256,000	256,000	0	0
Shiawassee Road, Hawthorne to 9 Mile - CONSTRUCTION	3,357,000	2,863,000	494,000	494,000	0	0
FFIP Phase 1 - (Commerce Dr) CONSTRUCTION	1,938,000	1,673,000	265,000	265,000	0	0
Interchange Drive Reconstruction - CONSTRUCTION	1,519,000	1,254,000	265,000	265,000	0	0
Bi-Party 2022	394,000	0	394,000	197,000	197,000	0
FFIP Phase 2 (Research Dr) - CONSTRUCTION	3,492,000	17,000	3,475,000	3,475,000	0	0
14 Mile Road, Drake to Farmington (MDOT) - CONSTRUCTION	1,252,000	77,000	1,175,000	1,082,500	92,500	0
Farmington Road, 12 Mile to 13 Mile (MDOT) - CONSTRUCTION	4,055,000	248,000	3,807,000	3,807,000	0	0
11 Mile Road, Farmington to Orchard Lake - CONSTRUCTION	5,137,000	0	5,137,000	4,109,600	0	1,027,400
FFIP Phase 3 - Industrial Park Dr & Industrial Park Ct - CONSTRUCTION	3,931,000	0	3,931,000	1,179,300	0	2,751,700
Non Motorized Grant	250,000	0	250,000	75,000	0	175,000
Signal Modernization Grant	550,000	0	550,000	165,000	0	385,000
Signal Modernization - Haggerty & 13 Mile	72,000	0	72,000	72,000	0	0
12 Mile Road Traffic Signals Tri Party	405,000	0	405,000	135,000	270,000	0
10 Mile Road and Haggerty Drainage Improvements Tri Party	711,000	0	711,000	237,000	474,000	0
	31,139,000	9,911,900	21,227,100	15,854,500	1,033,500	4,339,100

TO BE EXPENDED IN FY 2023/2024

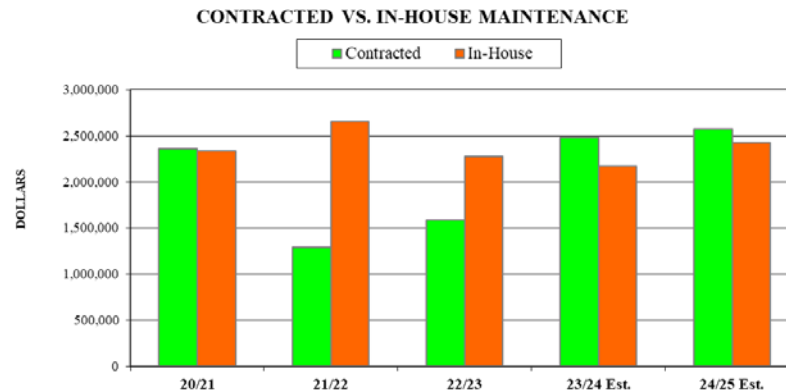
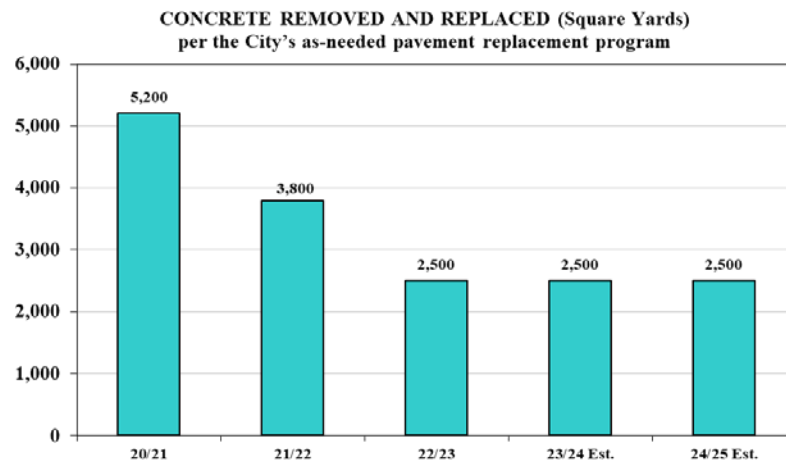
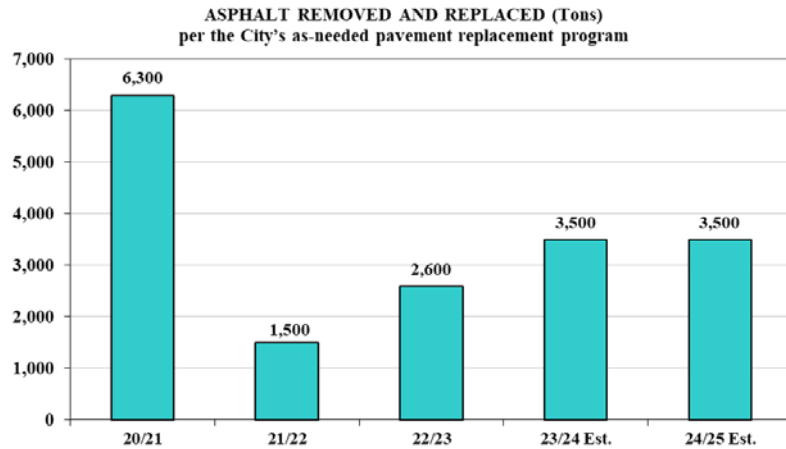
15,854,500

PROJECTS	Cost	through	Commitment	To Be Expended in 2024/25		in 2024/25+
				Road Millage	(O/C, State)	
<u>2024/2025</u>						
<u>CARRYOVER</u>						
11 Mile Road, Farmington to Orchard Lake - CONSTRUCTION	5,137,000	4,109,600	1,027,400	1,027,400	0	0
FFIP Phase 3 - Industrial Park Dr & Industrial Park Ct - CONSTRUCTION	3,931,000	1,179,300	2,751,700	2,751,700	0	0
Non Motorized Grant	250,000	75,000	175,000	175,000	0	0
Signal Modernization Grant	550,000	165,000	385,000	385,000	0	0
<u>NON CARRYOVER</u>						
Major Road - DESIGN - TBD	250,000	0	250,000	175,000	0	75,000
Major Road Signal Upgrades	600,000	0	600,000	240,000	0	360,000
Major Road Geotech	50,000	0	50,000	50,000	0	0
Major Road Reconstruction - CONSTRUCTION - TBD	10,000,000	0	10,000,000	4,000,000	0	6,000,000
Industrial/Commercial Road Reconstruction - CONSTRUCTION	1,000,000	0	1,000,000	400,000	0	600,000
Major Road Rehabilitaiton - CONSTRUCTION - TBD	1,360,000	0	1,360,000	544,000	0	816,000
	23,128,000	5,528,900	17,599,100	9,748,100	0	7,851,000

TO BE EXPENDED IN 24/25

9,748,100

KEY DEPARTMENTAL TRENDS



LOCAL ROADS

The Local Road Fund budget provides funding for the maintenance of the City's 247 miles of paved and unpaved local streets. Local street services include pavement patching/replacement, road grading, dust control, forestry maintenance, storm drain maintenance, sign repair, guardrail and fence repairs, snow/ice control, roadside mowing and litter control. The DPW supervisory staff establishes pavement repair priorities in consultation with the Engineering Division.

Private contractors are used to supplement the work performed by the DPW staff. Contracted services include crack/joint sealing, catch basin cleaning, dust control, street sweeping, forestry services, pavement replacement, catch basin repair, and sump pump connections.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Improve local road safety. (3,12,13)
- Extend the service life of the local road infrastructure by implementing industry Best Management Practices for asset management. (2,12,13)
- Improve snow & ice control services by using the industry's best management practices.(3)
- Fulfill National Pollutant Discharge Elimination System (NPDES) permit requirements. (9,10,12)
- Improve the efficiency of road maintenance services. (1)
- Improve storm drain maintenance services, reduce frequency and severity of local street flooding. (10,12,13)
- Improve the efficiency of maintenance operations by using automated vehicle location and reporting services. (2)

PERFORMANCE OBJECTIVES

- Improve street safety by replacing deteriorated pavement, repairing guardrails, and upgrading intersection signs.
- Improve effectiveness of street signs by utilizing state-of-the-art reflective sign sheeting materials.
- Fulfill NPDES mandate, adopt Best Management (maintenance) Practices.
- Improve cost effectiveness of road maintenance activities by using Best Maintenance Practices of the industry and continually searching for new and improved products and methods.

	Performance Indicators	FY 2022/23 Actual	FY 2023/24 Projected	FY 2024/25 Estimated
Service Level	Pothole Patching – tons of cold patch	150	125	125
	Pavement Replacement* – tons of asphalt	2,500	4,000	4,000
	Pavement Replacement* – yards of 8" concrete	6,500	9,000	9,000
	Gravel Road Grading – miles	260	280	300
	Joint Sealing/Overbanding - pounds	39,700	75,000	70,000
	Flex Seal – Lineal Feet	110,000	70,000	70,000
	Sweeping – curb miles	1,850	2,000	2,000
	Storm Drain Structure Repairs	41	70	80
	Ditching – lineal feet	16,680	16,300	16,300
	Plowing – # of complete plowing of local roads	2	6	6
	Culvert Installations (unique locations)	27	30	30
	Roadside Mowing – swath mile (5 ft. wide cut)	73	110	120
	Lawn Mowing – acres (DPW staff)	67	75	80
	Sign Installations and Repairs	248	275	295
	Traffic Counts – # of intersections	6	8	8
Efficiency	Maintenance cost/local road mile (247)	18,040	14,900	15,500
	Miles per Road Maintenance personnel	11.2	11.2	11.2

*Work completed per the City's as-needed pavement replacement program

LOCAL ROADS FUND

FUND NUMBER: 203

REVENUE/OTHER FINANCING SOURCES – FY 2024/25

All Local Road funds are restricted by the State to finance the maintenance and construction of the local street system.

Gas & Weight Tax (Act 51) – This comes from state levied and collected gas taxes, driver's license and vehicle registration fees and are shared with local units of government based on population, miles and classification of road type. Gas & Weight Tax revenue, which comprises 16% of the budgeted resources needed to fund the Local Road Fund, is budgeted based on MDOT estimates of Gas & Weight Tax.

Build Michigan Fund - This is money from the Michigan Department of Transportation for road and bridge infrastructure improvements. It has remained relatively consistent over the years.

Interest on Investments – An equal amount of investment income is projected for 2024/25 compared to the 2023/24 year-end projection.

Municipal Street Fund – This is an appropriation of the Road Millage property tax funds to pay for preventative maintenance treatments and local road construction projects.

LOCAL ROADS FUND
FUND NUMBER: 203

Acct.		2021/22	2022/23	2023/24	2023/24	2024/25	2025/26	2026/27
No.	Category and Line Item	Actual	Actual	Budgeted	Estimated	Approved	Projected	Projected
	FUND BALANCE AT JULY 1	1,864,010	6,750,915	6,618,790	6,618,790	644,920	560,248	1,093,515
	REVENUES							
	Intergovernmental Revenues:							
574-01	Gas & Weight Tax (Act 51)	2,722,795	2,845,483	2,947,325	2,947,325	2,947,325	2,947,325	2,947,325
574-01	Build Michigan Fund	48,327	48,673	47,256	47,256	47,256	47,256	47,256
676-10	Miscellaneous Contributions	5,000	0	0	0	0	0	0
	Total	2,776,123	2,894,156	2,994,581	2,994,581	2,994,581	2,994,581	2,994,581
	Other Revenues:							
672-00	Special Assessment Principal	0	0	0	0	0	0	0
672-00	Special Assessment Interest	0	0	0	0	0	0	0
664-00	Interest on Investments	15,972	239,171	75,000	81,668	75,000	75,000	75,000
668-00	Unrealized Gains/(Losses)	-287,734	271,292	0	0	0	0	0
	Total	(271,757)	510,467	75,000	81,668	75,000	75,000	75,000
	TOTAL REVENUES	2,504,365	3,404,623	3,069,581	3,076,249	3,069,581	3,069,581	3,069,581
	OTHER FINANCING SOURCES							
	Contributions from Other Funds:							
	General Fund					0		
676-20	Municipal Street Fund	12,474,898	11,781,926	13,546,266	13,546,266	13,900,000	14,900,000	15,100,000
676-20	Major Roads	2,000,000	0	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000
676-24	Local Road SAD Revolving (247)	0	0	0	0	0	0	0
676-25	Def Contribution (255)	0	0	0	0	0	0	0
676-81	SAD Roads (813)	0	0	0	0	0	0	0
	Misc							
	S.A.D Bond Proceeds							
	TOTAL OTHER FINANCING SOURCES	14,474,898	11,781,926	15,546,266	15,546,266	15,900,000	16,900,000	17,100,000
	TOTAL REVENUES AND OTHER FINANCING USES							
	DEPARTMENT TOTAL	16,979,264	15,186,549	18,615,847	18,622,515	18,969,581	19,969,581	20,169,581

LOCAL ROADS FUND

FUND NUMBER: 203

SUMMARY	2021/22	2022/23	2023/24	2023/24	2024/25	2025/26	2026/27
	Actual	Actual	Budgeted	Estimated	Approved	Projected	Projected
CONSTRUCTION	8,339,643	9,968,122	16,979,759	19,421,300	13,735,900	14,000,000	14,000,000
MAINTENANCE	3,752,716	5,350,552	4,589,654	5,175,085	5,318,353	5,436,314	5,399,417
CONTRIBUTIONS TO LOCAL ROADS	0	0	0	0	0	0	0
TOTAL EXPENDITURES	\$12,092,359	\$15,318,674	\$21,569,413	\$24,596,385	\$19,054,253	\$19,436,314	\$19,399,417
2022/23 Projection vs. Budget - \$				\$ 3,026,972			
2022/23 Projection vs. Budget - %				14.03%			
2023/24 Budget vs. 2022/23 Budget - \$					\$ (2,515,160)		
2023/24 Budget vs. 2022/23 Projection - %					-10.23%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ (2,515,160)		
2023/24 Budget vs. 2022/23 Budget - %					-11.66%		

LOCAL ROADS FUND
FUND NUMBER: 203

Acct. No. Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
EXPENDITURES							
(451) CONSTRUCTION							
CONS Category Total	8,339,643	9,968,122	16,979,759	19,421,300	13,735,900	14,000,000	14,000,000
(463) ROUTINE MAINTENANCE							
011 Surface Maint - Labor	198,840	205,011	234,823	275,057	288,620	297,279	306,197
012 Surface Maint - Equip Rent	265,261	304,151	222,200	250,000	260,000	267,800	275,834
013 Surface Maint - Materials	111,759	135,779	135,500	125,000	130,000	133,900	137,917
014 Joint Sealing Program	265,797	274,401	275,000	280,000	290,000	298,700	307,661
015 Pavement Replacement	425,202	1,749,276	1,000,000	1,500,000	1,500,000	1,545,000	1,591,350
016 Surface Main - Contract	7,230	12,500	10,000	10,000	10,000	10,300	10,609
021 Rails/Posts - Labor	0	0	0	0	0	0	0
022 Rails/Posts - Equip Rent	0	0	0	0	0	0	0
023 Rails/Posts - Materials	0	59	500	500	500	515	530
024 Rails/Posts - Contract	2,449	1,940	12,400	8,000	9,000	9,270	9,548
031 Sweep & Flush - Labor	16,486	24,354	19,511	33,007	34,634	35,673	36,743
032 Sweep & Flush - Equip Rent	30,180	51,009	29,500	45,000	48,000	49,440	50,923
034 Sweep & Flush - Contract	61,262	53,297	82,800	65,000	70,000	72,100	74,263
041 Shoulder Maint - Labor	1,288	0	1,626	0	0	0	0
042 Shoulder Maint - Equip Rent	937	0	1,000	1,000	1,000	1,030	1,061
051 Forestry Maint - Labor	206,704	164,260	244,114	220,045	230,896	237,823	244,958
052 Forestry Maint - Equip Rent	109,327	178,679	149,500	120,000	130,000	133,900	137,917
054 Forestry Maint - Contract	108,937	203,341	120,000	120,000	130,000	133,900	137,917
061 Drain Structures - Labor	18,607	15,749	22,065	17,604	18,472	19,026	19,597
062 Drain Structures - Equip	20,997	12,331	20,000	35,000	40,000	41,200	42,436
063 Drain Structures - Mat	9,273	1,201	8,000	6,000	7,000	7,210	7,426
064 Drain Structures - Contract	56,350	57,128	65,400	65,000	68,000	70,040	72,141
066 Sump Pump & Catch Basin Rehab - Contract	134,278	87,579	155,000	155,000	165,000	169,950	175,049
071 Ditching & Bk Slope - Labor	217,473	198,107	256,889	264,054	277,075	285,387	293,949
072 Ditching & Bk Slope - Equip	284,128	327,633	282,000	310,000	320,000	329,600	339,488
073 Ditching & Bk Slope - Mat	40,928	117,513	90,000	110,000	120,000	123,600	127,308
081 Road Cleanup - Labor	0	0	0	0	0	0	0
082 Road Cleanup - Equip Rent	0	0	0	0	0	0	0
091 Grass/Weed - Labor	8,839	8,578	10,452	11,002	11,545	11,891	12,248
092 Grass/Weed - Equip Rental	9,972	11,673	14,100	15,000	17,000	17,510	18,035
093 Grass/Weed - Materials	0	125	2,200	1,500	2,000	2,060	2,122
094 Grass/Weed - Contract	0	0	0	0	0	0	0
103 Dust Control - Materials	0	0	0	0	0	0	0
104 Dust Control - Contract	56,882	76,334	66,000	80,000	90,000	92,700	95,481
Category Total	2,669,385	4,272,009	3,530,580	4,122,769	4,268,742	4,396,804	4,528,708

LOCAL ROADS FUND**FUND NUMBER: 203**

FUND NUMBER: 203

Acct. No.	Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
(474) TRAFFIC SERVICES - MAINT.								
011	Sign Maint - Labor	10,204	19,141	12,078	26,405	27,708	28,539	29,395
012	Sign Maint - Equip Rent	892	4,345	5,000	5,000	6,000	6,180	6,365
013	Sign Maint -Materials	4,732	18,007	12,000	10,000	12,000	12,360	12,731
	Category Total	15,828	41,493	29,078	41,405	45,708	47,079	48,492
(478) WINTER MAINTENANCE								
001	Snow/Ice Control - Labor	49,964	39,796	58,996	52,811	55,415	57,077	58,790
002	Snow/Ice Control - Equip	99,325	102,170	68,000	55,000	65,000	66,950	68,959
003	Snow/Ice Control - Material	449	280	500	500	500	515	530
004	Snow/Ice Control - Contract			0		0	0	0
	Category Total	149,737	142,245	127,496	108,311	120,915	124,542	128,279
(482) ADMIN., RECORDS, ENGINEERING								
001	Admin., Records, Eng.	0	0	10,000	10,000	10,000	10,000	10,000
003	Pav't Mgt System Update	5,108	5,100	8,400	8,500	8,500	8,500	8,500
004	Debt Payment-Principal	745,000	750,000	755,000	755,000	755,000	755,000	595,000
005	Debt Payment-Interest	165,738	137,088	110,000	110,000	90,388	75,288	61,338
012	Third-Party Equip. Rental	0	743	15,000	15,000	15,000	15,000	15,000
021	Audit Fees	1,920	1,875	4,100	4,100	4,100	4,100	4,100
	Category Total	917,765	894,805	902,500	902,600	882,988	867,888	693,938
(485) OTHER FINANCING USES								
	Transfers to Other Funds							
	General Debt Service Fund	0	0	0	0	0	0	0
	Category Total	0	0	0	0	0	0	0
TOTAL EXPENDITURES AND OTHER FINANCING USES		12,092,359	15,318,674	21,569,413	24,596,385	19,054,253	19,436,314	19,399,417
DEPARTMENT TOTAL		12,092,359	15,318,674	21,569,413	24,596,385	19,054,253	19,436,314	19,399,417
Revenues over/(under) Expenditures		4,886,905	-132,126	-2,953,566	-5,973,870	-84,672	533,267	770,164
FUND BALANCE AT JUNE 30		6,750,915	6,618,790	3,665,224	644,920	560,248	1,093,515	1,863,679
Fund Balance as a % of Total Expenditures and Other Financing Uses		55.83%	43.21%	16.99%	2.62%	2.94%	5.63%	9.61%

LOCAL ROAD CONSTRUCTION DETAIL

PROJECTS	Total Project Cost	Spent through 06/30/2023	Project Commitment Remaining	To Be Expended in 2023/24		
				Act 51/ Road Millage	Bond Proceeds	To be Spent in 2024/25 and Beyond
<u>2023/2024</u>						
Richland Gardens Area Road Reconstruction - Design	278,000	185,500	92,500	5,000	0	87,500
Woodcreek Hills Road Reconstruction - Design	182,000	124,000	58,000	10,000	0	48,000
Normandy Hills Road Reconstruction - Design	189,000	178,000	11,000	11,000	0	0
Quaker Valley Farms Road Reconstruction - Design	163,000	104,000	59,000	59,000	0	0
Hull Road Gravel Road Conversion - Design	52,000	46,000	6,000	6,000	0	0
Heritage Hills Phase 2 - Construction	3,958,000	3,398,000	560,000	560,000	0	0
Rockridge Street Reconstruction - Construction	620,000	424,000	196,000	196,000	0	0
Whitlock Gravel Road Conversion - Construction	967,000	810,000	157,000	157,000	0	0
Local Road Rehabilitation 2023 - Halsted Commons - Construction	415,000	0	415,000	415,000	0	0
Local Road Rehabilitation 2023 - Spring Valley Road - Construction	632,000	286,000	346,000	346,000	0	0
Heritage Hills/Wedgewood Commons Phase 3 - Construction	4,803,000	2,222,000	2,581,000	2,581,000	0	0
Hull Road Gravel Road Conversion - Construction	883,000	551,000	332,000	332,000	0	0
Normandy Hills Road Reconstruction - Construction	4,855,000	753,000	4,102,000	4,102,000	0	0
Heritage Hills Phase 4 - Construction	6,600,000	0	6,600,000	2,640,000	0	3,960,000
Quaker Valley Farms Road Reconstruction - Construction	5,103,000	0	5,103,000	2,041,200	0	3,061,800
Muer Cove Road Gravel Conversion	1,040,000	0	1,040,000	988,000	0	52,000
Local Road Rehabilitation - Design	72,000	0	72,000	72,000	0	0
Local Road Rehabilitation - Ramble Hills & Windwood Pointe - Construction	1,808,000	0	1,808,000	1,627,200	0	180,800
Local Road Rehabilitation - Larson Lane & Oaklands Sub - Construction	1,544,000	0	1,544,000	1,235,200	0	308,800
Trestain Road Reconstruction	642,000	0	642,000	577,800	0	64,200
Fairway Hills Road Reconstruction	1,526,000	0	1,526,000	1,373,400	0	152,600
Muer Cove Gravel Road Conversion - Design	59,000	2,500	56,500	56,500	0	0
Shady Ridge Reconstruction - Design	38,000	2,800	35,200	30,000	0	5,200
	36,429,000	9,086,800	27,342,200	19,421,300	0	7,920,900

Total Project Costs for 2023/2024

19,421,300

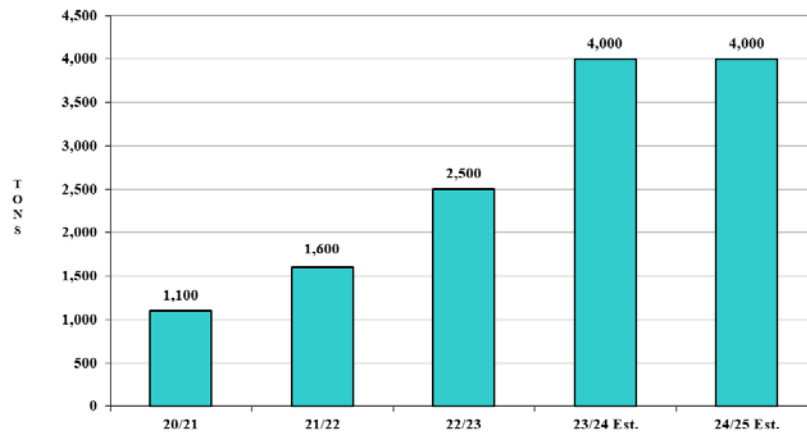
PROJECTS	Cost	through	Commitment	To Be Expended in 2024/25		
				Road Millage	Proceeds	in 2025/26
<u>2024/2025</u>						
<u>CARRYOVER</u>						
Richland Gardens Area Road Reconstruction - Design	278,000	190,500	87,500	87,500	0	0
Woodcreek Hills Road Reconstruction - Design	182,000	134,000	48,000	48,000	0	0
Heritage Hills Phase 4 - Construction	6,600,000	2,640,000	3,960,000	3,960,000	0	0
Quaker Valley Farms Road Reconstruction - Construction	5,103,000	2,041,200	3,061,800	3,061,800	0	0
Muer Cove Road Gravel Conversion	1,040,000	988,000	52,000	52,000	0	0
Local Road Rehabilitation - Ramble Hills & Windwood Pointe - Construction	1,808,000	1,627,200	180,800	180,800	0	0
Local Road Rehabilitation - Larson Lane & Oaklands Sub - Construction	1,544,000	1,235,200	308,800	308,800	0	0
Trestain Road Reconstruction - Construction	642,000	577,800	64,200	64,200	0	0
Fairway Hills Road Reconstruction - Construction	1,526,000	1,373,400	152,600	152,600	0	0
Shady Ridge Road Reconstruction - Design	38,000	32,800	5,200	5,200	0	0
<u>NON CARRYOVER</u>						
Residential Speed Control	25,000	0	25,000	25,000	0	0
Local Road Geotech	50,000	0	50,000	50,000	0	0
Local Road Rehabilitation - Design (TBD)	60,000	0	60,000	60,000	0	0
Gravel Road Conversion Project - Design (TBD)	400,000	0	400,000	160,000	0	240,000
Local Road Reconstruction - Construction (TBD)	9,000,000	0	9,000,000	3,600,000	0	5,400,000
Gravel Road Conversion - Construction (TBD)	800,000	0	800,000	320,000	0	480,000
Local Road Rehabilitation - Construction (TBD)	3,000,000	0	3,000,000	1,200,000	0	1,800,000
Local Road Reconstruction - Design	1,000,000	0	1,000,000	400,000	0	600,000
	33,096,000	10,840,100	22,255,900	13,735,900	0	8,520,000

Total Project Costs for 2024/2025

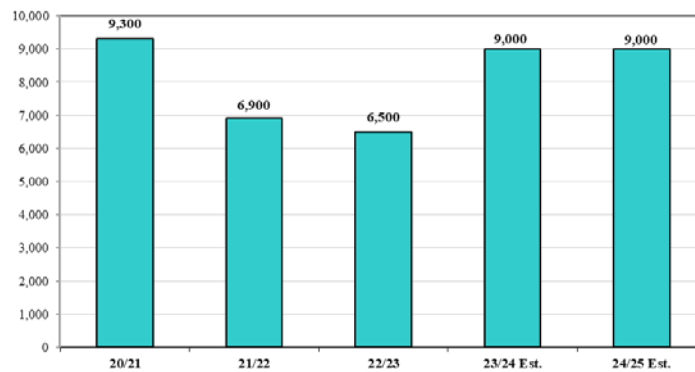
13,735,900

KEY DEPARTMENTAL TRENDS

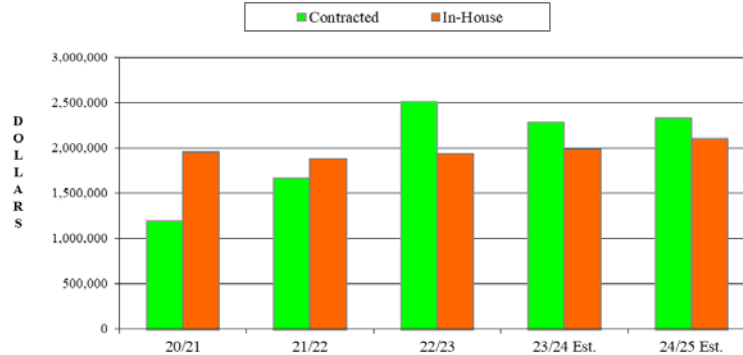
ASPHALT REMOVED AND REPLACED (Tons)
per the City's as-needed pavement replacement program



CONCRETE REMOVED AND REPLACED (Square yards)
per the City's as-needed pavement replacement program

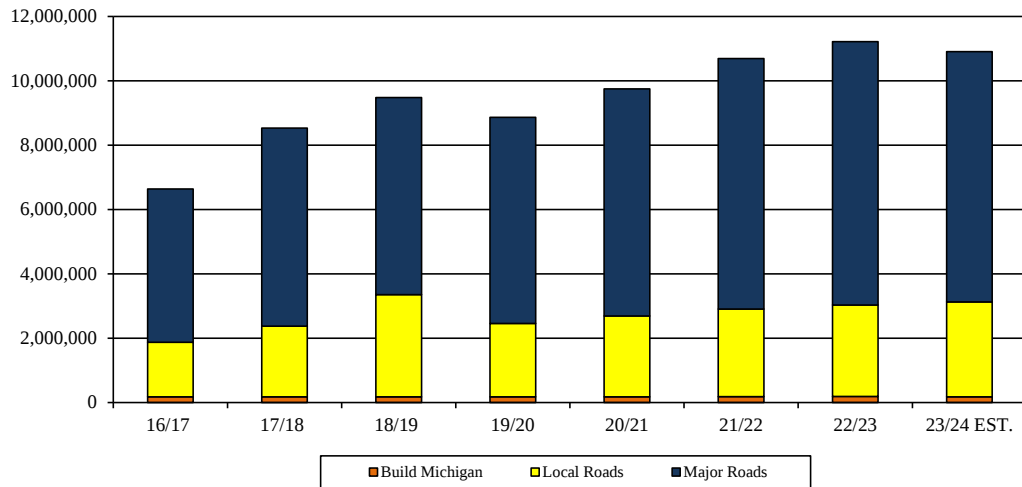


CONTRACTED VS. IN-HOUSE MAINTENANCE

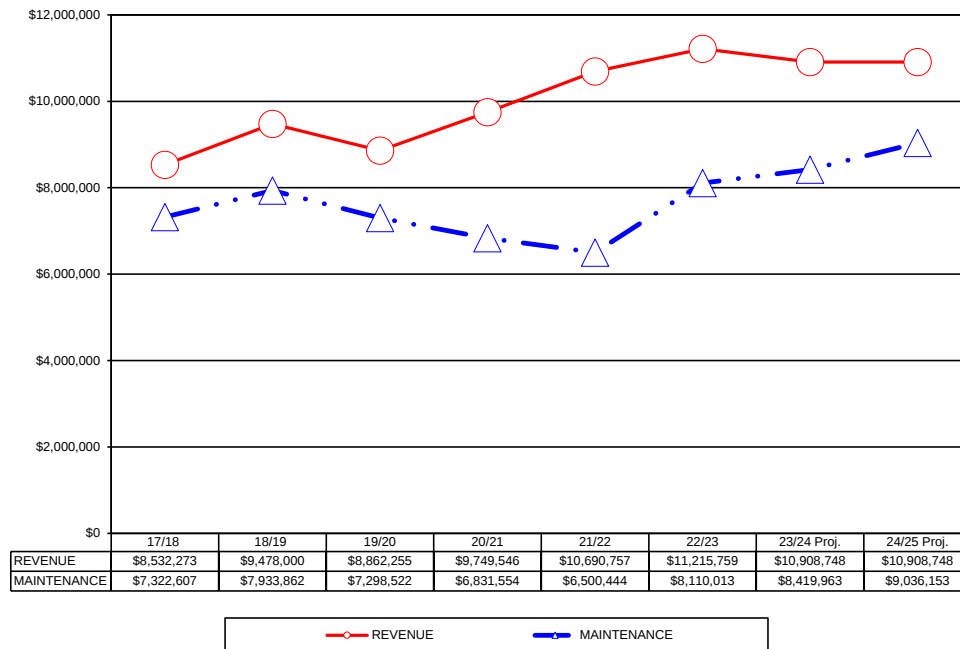


MAJOR AND LOCAL ROAD FUNDS SUMMARY

GAS AND WEIGHT TAX HISTORY



MAJOR & LOCAL ROAD STATE SHARED REVENUE VS. MAINTENANCE



Road Funds Summary Of Revenue & Expenditures

FY 2024/25

Category	Major Roads	Local Roads	Total Road Funds
Revenues			
Gas & Weight Funds (Act 51)	7,781,467	2,947,325	10,728,792
Contributions From Other Governments	412,700	47,256	459,956
Federal and State Grants	0	0	0
Transfer From Municipal Street Fund	5,800,000	13,900,000	19,700,000
Transfer From Major Street Fund	0	2,000,000	2,000,000
Interest Income	266,667	75,000	341,667
Miscellaneous Income	0	0	0
Appropriation (To)/From Fund Balance	2,178,554	84,672	2,263,226
Total Revenues	16,439,388	19,054,253	35,493,641
Expenditures			
Construction	9,748,100	13,735,900	23,484,000
Routine Maintenance	2,949,479	4,268,742	7,218,221
Traffic Services Maintenance	708,785	45,708	754,493
Winter Maintenance	942,524	120,915	1,063,439
Transfer to Local Road Fund	2,000,000	0	2,000,000
Debt Payment	0	845,388	845,388
Admin., Records, Engineering	90,500	37,600	128,100
Total Maintenance	6,691,288	5,318,353	12,009,641
Total Expenditures	16,439,388	19,054,253	35,493,641

Major and Local Road Funds Summary

TRANSPORTATION

Transportation	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	FUTURE
Tri-Party (TBD)	115,000	115,000	115,000	115,000	115,000	115,000	0
Major Road Capital Preventative Maintenance Projects	1,360,000	1,800,000	1,000,000	1,600,000	900,000	800,000	0
Industrial/Commercial Rd Rehabilitation	1,000,000	1,300,000	1,500,000	850,000	500,000	500,000	0
Signal Modernization	600,000	0	1,200,000	0	0	0	0
Nine Mile Road, Walsingham Drive to Farmington	10,700,000	0	0	0	0	0	0
Halsted Road, Twelve Mile Road to Fourteen Mile	0	2,500,000	0	0	0	0	0
Folsom Road, Nine Mile Road to Orchard Lake Road	0	3,800,000	0	0	0	0	0
Farmington Road, Thirteen Mile Road to Fourteen Mile	0	0	3,600,000	0	0	0	0
Farmington Road, Ten Mile Road to Twelve Mile Road	0	0	4,000,000	0	0	0	0
Halsted Road, Eight Mile Road to Nine Mile Road	0	0	0	5,000,000	0	0	0
Drake Road, Nine Mile Road to M-5	0	0	0	1,700,000	0	0	0
Metroview Drive, Eight Mile Road to Green Hill Road	0	0	0	1,700,000	0	0	0
Shiawassee Road, Inkster Road to Middlebelt Road	0	0	0	0	5,800,000	0	0
Tuck Road, Folsom Road to Eight Mile Road	0	0	0	0	0	5,000,000	0
Total Transportation	13,775,000	9,515,000	11,415,000	10,965,000	7,315,000	6,415,000	0

LOCAL ROADS

Local Roads	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	FUTURE
Gravel to Pave Conversion (Local Roads)	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	0
Local Road Capital Preventative Maintenance Projects	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	0
Coventry (Scottsdale Rd.)	980,000	0	0	0	0	0	0
Country Corner (Gramercy Ct.)	650,000	0	0	0	0	0	0
Edgehill Avenue	1,000,000	0	0	0	0	0	0
Woodcreek Hills Subdivision & Supervisor's Plat	3,500,000	3,500,000	0	0	0	0	0
Richland Gardens Area Project	6,000,000	7,000,000	7,000,000	0	0	0	0
Barbizon Estates	0	0	3,500,000	0	0	0	0
Farmington Hills Subdivision	0	0	0	4,000,000	0	0	0
Franklin Fairways	0	0	0	1,600,000	0	0	0
Camelot Courts /	0	0	0	5,000,000	5,000,000	0	0
Greencastle Subdivision	0	0	0	0	5,000,000	0	0
Supervisor's Sub #8 (Goldsmith)	0	0	0	0	0	1,600,000	0
Hunters Pointe Colony	0	0	0	0	0	1,000,000	0
Farmington Hills Hunt Club	0	0	0	0	0	4,600,000	4,600,000
Pinebrook Estates	0	0	0	0	0	0	1,300,000
Ridgewood Drive	0	0	0	0	0	0	2,350,000
Supervisor's Plat Fendt Farms	0	0	0	0	0	0	1,700,000
Irv Wilcove Estates/Foxmore	0	0	0	0	0	0	5,200,000
Churchill Estates	0	0	0	0	0	0	8,500,000
Total Local Roads	14,130,000	12,500,000	12,500,000	12,600,000	12,000,000	9,200,000	23,650,000

PARKS MILLAGE FUND

Overview

This Fund provides for the accounting and budgeting of the voter approved up to 0.50 mill special parks millage. Revenue is calculated by multiplying the eligible taxable value by the Headlee adjusted millage rate and reducing the figure for estimated tax captures and delinquent taxes. The initial millage was approved in 1986 and renewed for a ten-year period in 1997. Voters approved a 10-year renewal in August 2018 which will run July 2019 – June 2029.

Revenue Assumptions

This Fund historically receives revenue from the special millage levy, industrial facilities tax payments and interest income. Beginning in FY 16/17, this Fund also received a reimbursement from the State of Michigan for the exemption of certain personal property taxes, per the State's phased-in personal property tax reform. Overall tax revenue will increase by 3.6% in FY 23/24 from an increase in taxable value, partially offset by a Headlee Rollback of the millage, as shown below.

Ad Valorem

Real Property:

	FY 23/24	FY 24/25
Taxable Value (Excl. RZ, BRA, CIA)	\$3,934,292,179	\$4,251,705,713
Millage Rate	0.4546	0.4546
Real Property Tax Levy	\$1,788,529	\$1,932,825

Personal Property:

Taxable Value (Excl. RZ, BRA, CIA)	\$244,933,977	\$227,490,450
Millage Rate	0.4546	0.4546
Personal Property Tax Levy	\$111,347	\$103,417
Estimated Collections after Delinq.	\$109,120	\$101,349

Total Ad Valorem

\$1,897,649	\$2,034,174
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IFT

Real Property:

	FY 23/24	FY 24/25
Taxable Value (Excl. RZ, BRA, CIA)	\$3,362,394	\$3,584,106
Millage Rate	0.2273	0.2273
Real Property Tax Levy	\$764	\$815

Personal Property:

Taxable Value (Excl. RZ, BRA, CIA)	\$209,573	\$223,392
Millage Rate	0.2273	0.2273
Personal Property Tax Levy	\$48	\$51
Estimated Collections after Delinq.	\$47	\$50

Total IFT

\$811	\$864
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Expenditures

Financial support this year will continue for various Capital Improvements and General Fund support for Park Maintenance, the Nature Center, Senior Programs, Youth and Family Programs, Cultural Arts, and various Facility Programs.

Fund Balance

Fund Balance is projected to be \$154,150 at June 30, 2025.

PARKS MILLAGE FUND

FUND NUMBER: 410

SUMMARY	2021/22	2022/23	2023/24	2023/24	2024/25	2025/26	2026/27
	Actual	Actual	Budgeted	Estimated	Approved	Projected	Projected
OPERATIONS	11,739	89,547	9,300	9,300	9,300	9,300	9,300
CAPITAL	261,102	569,246	1,256,582	1,241,201	1,071,000	1,076,000	950,000
TRANSFER TO GENERAL FUND	1,307,850	1,307,850	1,307,850	1,307,850	1,307,850	1,307,850	1,307,850
TOTAL EXPENDITURES	\$1,580,691	\$1,966,642	\$2,573,732	\$2,558,351	\$2,388,150	\$2,393,150	\$2,267,150
2022/23 Projection vs. Budget - \$				\$ (15,381)			
2022/23 Projection vs. Budget - %				-0.60%			
2023/24 Budget vs. 2022/23 Budget - \$					\$ (185,582)		
2023/24 Budget vs. 2022/23 Projection - %					-7.25%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ (185,582)		
2023/24 Budget vs. 2022/23 Budget - %					-7.21%		

PARKS MILLAGE FUND
FUND NUMBER: 410

Acct. No.		2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
	FUND BALANCE AT JULY 1	678,794	846,741	815,662	815,662	331,921	154,150	26,726
	REVENUES							
403-005	Special Levy	1,717,959	1,789,657	1,878,047	1,898,460	2,034,174	2,089,522	2,111,361
403-031	IFT Payments	52	766	150	811	864	864	864
574-001	LCSSA Reimb. of Exempt Pers. Property	50,530	56,525	25,000	53,528	53,528	53,528	53,528
642-025	Sale of Fixed Assets	2,481	0	0	0	0	0	0
695-780	Green Fees	0	0	30,000	30,000	30,000	30,000	30,000
695-790	Ice Fees	0	0	30,000	30,000	30,000	30,000	30,000
664-005	Interest on Investments	6,384	61,812	22,000	61,812	61,812	61,812	61,812
664-005	Unrealized Gains/(Losses)	(28,767)	26,802	0	0	0	0	0
	TOTAL REVENUES	1,748,639	1,935,563	1,985,197	2,074,611	2,210,378	2,265,727	2,287,565
	EXPENDITURES							
	Operations:							
290-996-003	Audit & Legal Fees	1,290	1,307	1,300	1,300	1,300	1,300	1,300
290-996-004	Portable Bathroom units	10,449	13,240	8,000	8,000	8,000	8,000	8,000
290-996-008	Park Maintenance	0	75,000	0	0	0	0	0
290-996-010	Players Barn Contract	0	0	0	0	0	0	0
(801) TOTAL	Category Total	11,739	89,547	9,300	9,300	9,300	9,300	9,300
	Capital:							
375-440-006	Heritage Park (YAC)	0	0	0	0	0	0	0
375-440-011	Heritage Park- Splash Pad	1,368	16,618	14,181	0	0	0	0
380-440-001	Athletic Fields	0	0	0	0	0	0	0
290-970-002	Equipment	259,734	456,095	1,241,201	1,241,201	0	0	0
	Parks Vehicles + Equipment	0	0	0	0	201,000	156,000	130,000
	Golf and Ice Vehicles + Equipment	0	0	0	0	430,000	175,000	255,000
	Parks Infrastructure	0	0	0	0	175,000	195,000	415,000
	Golf and Ice Infrastructure	0	0	0	0	265,000	550,000	150,000
500-440-001	Activities Centers Improvements	0	0	0	0	0	0	0
407-970-019	Trail & Wayfinding	0	96,532	1,200	0	0	0	0
500-440-001	Activities Centers Improvements	0	0	0	0	0	0	0
	Total Capital	261,102	569,246	1,256,582	1,241,201	1,071,000	1,076,000	950,000
	Total Expenditures	272,841	658,792	1,265,882	1,250,501	1,080,300	1,085,300	959,300
	OTHER FINANCING USES							
	General Fund							
	Park Maintenance/Operations	382,450	382,450	382,450	382,450	382,450	382,450	382,450
	Nature Center	75,400	75,400	75,400	75,400	75,400	75,400	75,400
	Youth Services	150,000	150,000	150,000	150,000	150,000	150,000	150,000
	Activities Center/Seniors	400,000	400,000	400,000	400,000	400,000	400,000	400,000
	Cultural Arts	150,000	150,000	150,000	150,000	150,000	150,000	150,000
	Facility/Programs	150,000	150,000	150,000	150,000	150,000	150,000	150,000
	Capital Improvement Fund	0	0	0	0	0	0	0
	Community Center Renovations Fund	0	0	0	0	0	0	0
	Total Other Financing Uses	1,307,850	1,307,850	1,307,850	1,307,850	1,307,850	1,307,850	1,307,850
	TOTAL EXPENDITURES AND OTHER FINANCING USES	1,580,691	1,966,642	2,573,732	2,558,351	2,388,150	2,393,150	2,267,150
	DEPARTMENT TOTAL	1,580,691	1,966,642	2,573,732	2,558,351	2,388,150	2,393,150	2,267,150
	Revenues over/(under) Expenditures	167,947	(31,080)	(588,535)	(483,740)	(177,772)	(127,423)	20,415
	FUND BALANCE AT JUNE 30	846,741	815,662	227,127	331,921	154,150	26,726	47,141
	Fund Balance as a % of Expend/OFU	53.57%	41.47%	8.82%	12.97%	6.45%	1.12%	2.08%

NUTRITION GRANT FUND

Overview

The Nutrition Grant Fund provides meals to Farmington/Farmington Hills residents, 60 years and over and is funded primarily by Federal Grants from the U.S. Department of Health and Human Services passed through the Area Agency on Aging. The Federal Grants are subject to Federal compliance audits. The Senior Division of the Special Services Department provides nutrition services for both congregate (on site) meals offered at the Center for Active Adults located in the Costick Center, and to homebound older adults unable to prepare their own meals.

The congregate and home delivered meals are designed to meet one-third of the recommended daily dietary requirement focusing on nutritional needs through careful menu planning, quality food and nutrition education.

The Home Delivered Meal (HDM) program mandates the delivery of one hot meal on five or more days a week at least one meal per day, may consist of a hot meal, cold meal, frozen meal, shelf stable or supplemental foods. Six shelf stable meals are required to be in every HDM client's home in the event of an emergency that would prohibit the daily meal delivery (i.e., inclement weather, power failure, etc. preventing the preparation and delivery of meals). All daily meals are delivered to the home by volunteers.

Holiday Meals are prepared in the Costick Center Kitchen and delivered by staff and volunteers on Thanksgiving, Christmas, and Easter Day. A total of 107,647 meals were served in FY 2022/23. A projection of 112,000 meals is estimated for the FY 2023/24 contract year.

Revenue Assumptions

Funding is primarily provided by Federal Grants and program income for both congregate and homebound meals. A local grant match is also required from the city. Additional funding comes from donations and interest income.

Expenditures

Personnel, supplies, and utility/rent expenditures are used to provide congregate and homebound meals to those 60 years and older.

Fund Balance

Fund balance is projected to be \$0 on June 30, 2025.

NUTRITION GRANT FUND

FUND NUMBER: 281

SUMMARY	2021/22	2022/23	2023/24	2023/24	2024/25	2025/26	2026/27
	Actual	Actual	Budgeted	Estimated	Approved	Projected	Projected
HUD/CDBG PROGRAMMING	685,633	635,332	513,365	513,365	513,365	513,365	513,365
TOTAL EXPENDITURES	\$685,633	\$635,332	\$513,365	\$513,365	\$513,365	\$513,365	\$513,365
2023/24 Projection vs. Budget - \$				\$ -			
2023/24 Projection vs. Budget - %				0.00%			
2024/25 Budget vs. 2023/24 Budget - \$					\$ -		
2024/25 Budget vs. 2023/24 Projection - %					0.00%		
2024/25 Budget vs. 2023/24 Budget - \$					\$ -		
2024/25 Budget vs. 2023/24 Budget - %					0.00%		

NUTRITION GRANT FUND
FUND NUMBER: 281

Acct. No. Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
FUND BALANCE AT JULY 1 (000)	0	0	0	0	0	0	0
REVENUES							
Federal Grant	454,834	421,787	286,722	286,722	286,722	286,722	286,722
Program Income	134,181	107,286	120,834	120,834	120,834	120,834	120,834
Interest Income	-6,569	5,382	5,000	5,000	5,000	5,000	5,000
Local Match	35,132	51,663	31,858	31,858	31,858	31,858	31,858
Other Income - GF contribution	68,055	49,214	68,951	68,951	68,951	68,951	68,951
Total Revenues	685,633	635,332	513,365	513,365	513,365	513,365	513,365
EXPENDITURES							
200-80 Audit Fees	405	462	410	410	410	410	410
100-70 Congregate Meals	77,418	92,790	87,215	87,215	87,215	87,215	87,215
200-70 Homebound Meals	556,532	542,079	425,740	425,740	425,740	425,740	425,740
FFCRA Homebound Meals	51,278	0	0			0	
(801) Category Total	685,633	635,332	513,365	513,365	513,365	513,365	513,365
DEPARTMENT TOTAL	685,633	635,332	513,365	513,365	513,365	513,365	513,365
Revenues over/(under) Expenditures	0	0	0	0	0	0	0
FUND BALANCE AT JUNE 30	0	0	0	0	0	0	0

PUBLIC SAFETY MILLAGE FUND

In November 2015 voters passed a renewal of the 1.4764 millage. This renewal became effective in July 2016 and expires June 30, 2026. In November 2021 voters passed a renewal of the additional 1.70 mills, effective in July 2023 and expires June 30, 2033. Revenue is calculated by multiplying the eligible taxable value by the Headlee adjusted millage rate and reducing the figure for estimated tax captures and delinquent taxes.

Revenue Assumptions

This Fund historically receives revenue from the special millage levy, industrial facilities tax payments and interest income. Beginning in FY 16/17, this Fund also received a reimbursement from the State of Michigan for the exemption of certain personal property taxes, per the State's phased-in personal property tax reform. Overall tax revenue will increase by approximately 5% in FY 2024/25 from an increase in taxable value, partially offset by a Headlee Rollback of the millage, as shown below.

<u>Ad Valorem</u>	<u>FY 23/24</u>	<u>FY 24/25</u>
<u>Real Property:</u>		
Taxable Value (Excl. RZ, BRA, CIA)	\$3,934,292,179	\$4,251,705,713
Millage Rate	3.0389	3.0280
Real Property Tax Levy	\$11,955,921	\$12,873,995
<u>Personal Property:</u>		
Taxable Value (Excl. RZ, BRA, CIA)	\$244,927,027	\$227,483,500
Millage Rate	3.0389	3.0280
Personal Property Tax Levy	\$744,309	\$688,811
Estimated Collections after Delinq.	\$729,423	\$675,035
Total Ad Valorem	\$12,685,343	\$13,549,029
<u>IFT</u>	<u>FY 23/24</u>	<u>FY 24/25</u>
<u>Real Property:</u>		
Taxable Value (Excl. RZ, BRA, CIA)	\$3,362,394	\$3,584,106
Millage Rate	1.5195	1.5140
Real Property Tax Levy	\$5,109	\$5,426
<u>Personal Property:</u>		
Taxable Value (Excl. RZ, BRA, CIA)	\$209,573	\$223,392
Millage Rate	1.5195	1.5140
Personal Property Tax Levy	\$318	\$338
Estimated Collections after Delinq.	\$312	\$331
Total IFT	\$5,421	\$5,758

Expenditures

The public safety millage funds the following expenditures in FY 2024/25:

Police

- 38 sworn police officers
- 4 full-time police dispatchers, required for delivery of Emergency Medical
- 1 full-time civilian police dispatch supervisor

Fire

- 1 Fire Chief
- 1 Deputy Chief (Fire)
- 4 Battalion Chiefs
- 4 Shift Lieutenants (Fire)
- 5 Shift Sergeants (Fire)
- 21 Full-time fire fighters (Career)
- 1 EMS Coordinator
- 5.85 FTE Paid Callback Fire Fighters

Fund Balance

Fund Balance is projected to be \$3,667,857 at June 30, 2025.

PUBLIC SAFETY MILLAGE

FUND NUMBER: 205

SUMMARY	2021/22	2022/23	2023/24	2023/24	2024/25	2025/26	2026/27
	Actual	Actual	Budgeted	Estimated	Approved	Projected	Projected
REIMBURSEMENT TO GENERAL FUND - POLICE	5,184,347	5,971,631	6,678,033	6,678,033	7,251,308	8,068,447	8,439,288
REIMBURSEMENT TO GENERAL FUND - FIRE	5,886,216	5,952,954	6,300,499	6,300,499	5,789,687	6,938,925	7,149,582
TOTAL EXPENDITURES	\$11,070,563	\$11,924,585	\$12,978,532	\$12,978,532	\$13,040,994	\$15,007,372	\$15,588,869
2023/24 Projection vs. Budget - \$				\$ -			
2023/24 Projection vs. Budget - %				0.00%			
2024/25 Budget vs. 2023/24 Budget - \$					\$ 62,462		
2024/25 Budget vs. 2023/24 Projection - %					0.48%		
2024/25 Budget vs. 2023/24 Budget - \$					\$ 62,462		
2024/25 Budget vs. 2023/24 Budget - %					0.48%		

PUBLIC SAFETY MILLAGE

FUND NUMBER: 205

Acct. No. Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
FUND BALANCE AT JULY 1	2,483,993	2,660,307	3,393,220	3,393,220	3,365,211	4,139,787	3,625,521
REVENUES							
403-00 Public Safety Millage	11,171,503	11,950,605	12,685,343	12,685,343	13,550,389	14,227,909	14,654,746
403-03 IFT Payments	335	5,120	887	887	887	905	923
574-00 LCSSA Reimb. of Exempt Pers. Property	132,796	137,290	200,513	200,513	200,513	200,513	200,513
542-02 Sale of Fixed Assets	34,000	0	0	0	0	0	0
564-00 Interest Income	36,884	446,174	63,780	63,780	63,780	63,780	63,780
568-00 Unrealized Gains/(Losses)	(128,642)	118,309	0	0	0	0	0
TOTAL REVENUES	11,246,877	12,657,498	12,950,523	12,950,523	13,815,570	14,493,107	14,919,962
EXPENDITURES - REIMBURSEMENTS TO GENERAL FUND							
(300) Police Department							
702-01 Salaries and Wages	5,180,247	5,711,697	6,235,183	6,235,183	6,162,690	6,925,598	7,239,496
700-05 Capital Outlay	0	255,737	438,850	438,850	1,084,618	1,138,849	1,195,791
0-996-4 Audit Fees	4,100	4,197	4,000	4,000	4,000	4,000	4,000
Total Police Department	5,184,347	5,971,631	6,678,033	6,678,033	7,251,308	8,068,447	8,439,288
(337) Fire Department							
702-01 Salaries and Wages	5,882,116	5,948,757	6,296,499	6,296,499	5,785,687	6,934,925	7,145,582
0-996-4 Audit Fees	4,100	4,197	4,000	4,000	4,000	4,000	4,000
Total Fire Department	5,886,216	5,952,954	6,300,499	6,300,499	5,789,687	6,938,925	7,149,582
DEPARTMENT TOTAL	11,070,563	11,924,585	12,978,532	12,978,532	13,040,994	15,007,372	15,588,869
Excess Revenues over Expenditures	176,314	732,913	(28,009)	(28,009)	774,575	(514,265)	(668,907)
FUND BALANCE AT JUNE 30	2,660,307	3,393,220	3,365,211	3,365,211	4,139,787	3,625,521	2,956,614
Fund Balance as a % of Expenditures	24.03%	28.46%	25.93%	25.93%	31.74%	24.16%	18.97%

FEDERAL FORFEITURE FUND

Overview

This Fund was established in 2007, to comply with the guidelines of the Uniform Budgeting Act of 1978. It obtains its funding from the distribution of forfeited assets seized in drug arrests under federal statutes. Its forfeiture funds are considered Federal Grants for purposes of compliance with Federal Grant regulations.

Revenue

Revenue is difficult to predict given that it comes solely from seizures subsequent to drug-related arrests. Acquisitions are not made until sufficient funds have been secured to cover them.

Expenditures

In FY 2024/25, available resources will be utilized to:

- Purchase duty and training ammunition;
- Purchase investigative division storage cabinets;
- Fund other necessary expenditures not available in the Department's General Fund base budget.

Fund Balance

Fund balance is projected to be \$544,451 at June 30, 2025.

FEDERAL FORFEITURE FUND

FUND NUMBER: 213

SUMMARY	2021/22	2022/23	2023/24	2023/24	2024/25	2025/26	2026/27
	Actual	Actual	Budgeted	Estimated	Approved	Projected	Projected
SUPPLIES AND CONTRACTUAL SERVICES	180,908	114,187	111,275	131,156	254,025	154,025	154,025
CAPITAL OUTLAY	174,643	0	75,357	0	75,357	75,357	75,357
TOTAL EXPENDITURES	\$355,551	\$114,187	\$186,632	\$131,156	\$329,382	\$229,382	\$229,382
2023/24 Projection vs. Budget - \$				\$ (55,476)			
2023/24 Projection vs. Budget - %				-29.72%			
2024/25 Budget vs. 2023/24 Budget - \$					\$ 142,750		
2024/25 Budget vs. 2023/24 Projection - %					108.84%		
2024/25 Budget vs. 2023/24 Budget - \$					\$ 142,750		
2024/25 Budget vs. 2023/24 Budget - %					76.49%		

FEDERAL FORFEITURE FUND
FUND NUMBER: 213

Acct. No. Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
FUND BALANCE AT JULY 1	769,769	586,138	447,053	877,814	760,245	444,451	228,657
REVENUES							
642-01(Auction	0	0	0	0	0	0	0
642-01(Federal Treasury Forfeiture	0	0	0	0	0	0	0
642-01(Federal Forfeiture	140,972	392,276	0	0	0	0	0
642-02(Fixed Asset Disposal	29,830	0	0	0	0	0	0
642-01(Miscellaneous Income	0	0	0	0	0	0	0
664-00(Interest Income	3,345	13,588	5,000	13,588	13,588	13,588	13,588
668-00(Unrealized Gains/(Losses)	-2,227	0	0	0	0	0	0
TOTAL REVENUE	171,920	405,864	5,000	13,588	13,588	13,588	13,588
OTHER FINANCING SOURCES							
Bond Proceeds	0	0	0	0	0		
Transfer from General Fund	0	0	0	0	0	0	0
Total Other Financing Sources	0	0	0	0	0	0	0
TOTAL REVENUES AND OTHER FINANCING SOURCES	171,920	405,864	5,000	13,588	13,588	13,588	13,588
EXPENDITURES							
(740) OPERATING SUPPLIES							
002 Books & Subscriptions	0	0	0	0	0	0	0
008 Drug Education	336	750	3,000	3,000	3,000	3,000	3,000
009 Evidence Lab Supplies	0	0	5,000	5,000	5,000	5,000	5,000
011 Lease Equipment	0	0	0	0	0	0	0
012 Training Expenses	0	0	0	0	0	0	0
017 Prosecutor Fees	0	0	0	0	0	0	0
018 Ammunition & Weapons	26,560	78,128	56,750	5,706	68,750	68,750	68,750
019 Uniform	148,517	12,919	37,250	17,250	61,500	61,500	61,500
040 Miscellaneous	4,614	22,332	9,075	0	15,575	15,575	15,575
Category Total	180,026	114,129	111,075	30,956	153,825	153,825	153,825
(801) PROFESSIONAL & CONTRACTUAL							
002 Memberships and Licenses	0	0	0	0	0	0	0
001 Conferences and Workshops	0	0	0	0	0	0	0
006 Vehicle Maintenance	0	0	0	0	0	0	0
007 Office Equipment Maintenance	0	0	0	0	0	0	0
008 Firearms Range Maintenance	0	0	0	0	0	0	0
009 In-Car Camera Maintenance	0	0	0	0	0	0	0
013 Education & Training	0	0	0	100,000	100,000	0	0
021 Audit Fee	53	59	200	200	200	200	200
098 Polygraph/DNA Services	829	0	0	0	0	0	0
(801) Category Total	882	59	200	100,200	100,200	200	200
(970) CAPITAL OUTLAY							
002 Equipment	174,643	0	75,357	0	75,357	75,357	75,357
015 Automotive & Auto Equipment	0	0	0	0	0	0	0
019 Radio & Radar Equipment	0	0	0	0	0	0	0
036 Building Improvements	0	0	0	0	0	0	0
Category Total	174,643	0	75,357	0	75,357	75,357	75,357
TOTAL EXPENDITURES AND OTHER FINANCING USES	355,551	114,187	186,632	131,156	329,382	229,382	229,382
DEPARTMENT TOTAL	355,551	114,187	186,632	131,156	329,382	229,382	229,382
Revenues over/(under) Expenditures	-183,631	291,676	-181,632	-117,568	-315,794	-215,794	-215,794
FUND BALANCE AS OF JUNE 30	586,138	877,814	265,421	760,245	444,451	228,657	12,862

STATE FORFEITURE FUND

Overview

The State Forfeiture fund was established in 1989, to comply with the guidelines of the Uniform Budgeting Act of 1978. This Fund obtains its funding from the distribution of forfeited assets seized in drug arrests

Revenue

Revenue is difficult to predict given that it comes solely from seizures subsequent to drug-related arrests. Acquisitions are not made until sufficient funds have been secured to cover them.

Expenditures

In FY 2024/25, available resources will be utilized to:

- Purchase police operating supplies (e.g. ammunition)
- Provide police education and training
- Purchase K9 supplies and veterinarian care

Fund Balance

Fund balance is projected to be \$318,036 at June 30, 2025.

STATE FORFEITURE FUND

FUND NUMBER: 214

SUMMARY	2021/22	2022/23	2023/24	2023/24	2024/25	2025/26	2026/27
	Actual	Actual	Budgeted	Estimated	Approved	Projected	Projected
SUPPLIES AND CONTRACTUAL SERVICES	14,242	5,918	16,450	17,325	41,070	41,070	41,070
CAPITAL OUTLAY	5,681	0	0	0	0	0	0
TOTAL EXPENDITURES	\$19,923	\$5,918	\$16,450	\$17,325	\$41,070	\$41,070	\$41,070
2023/24 Projection vs. Budget - \$				\$ 875			
2023/24 Projection vs. Budget - %				5.32%			
2024/25 Budget vs. 2023/24 Budget - \$					\$ 24,620		
2024/25 Budget vs. 2023/24 Projection - %					142.11%		
2024/25 Budget vs. 2023/24 Budget - \$					\$ 24,620		
2024/25 Budget vs. 2023/24 Budget - %					149.67%		

STATE FORFEITURE FUND

FUND NUMBER: 214

Acct. No. Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
FUND BALANCE AT JULY 1	276,585	270,614	310,825	310,825	359,106	318,036	281,966
REVENUES							
642-010 Auction	0	0	1,000	0	0	0	0
642-014 State Forfeiture	23,364	42,410	0	0	0	0	0
642-015 Miscellaneous	0	0	0	0	0	0	0
642-025 Sale of Fixed Assets	0	0	0	0	0	0	0
664-005 Interest Income	1,493	8,231	5,000	0	0	5,000	5,000
668-001 Unrealized Gains/(Losses)	-10,903	-4,511	0	0	0	0	0
TOTAL REVENUE	13,953	46,129	6,000	0	0	5,000	5,000
EXPENDITURES							
(740) OPERATING SUPPLIES							
008 Drug Education	799	32	1,000	500	1,000	1,000	1,000
012 Training Expense	0	301	0	1,491	0	0	0
018 Ammunition & Weapons	0	0	1,750	1,750	3,750	3,750	3,750
019 Uniform	0	403	4,000	2,500	4,000	4,000	4,000
040 Miscellaneous	13,391	5,125	6,500	8,384	29,120	29,120	29,120
Category Total	14,190	5,860	13,250	14,625	37,870	37,870	37,870
(801) PROFESSIONAL & CONTRACTUAL							
013 Education & Training	0	0	0	0	0	0	0
021 Audit Fees	53	59	200	200	200	200	200
070 Crime Prevention	0	0	3,000	2,500	3,000	3,000	3,000
(801) Category Total	53	59	3,200	2,700	3,200	3,200	3,200
(970) CAPITAL OUTLAY							
036 Building Improvements	5,681	0	0	0	0	0	0
Category Total	5,681	0	0	0	0	0	0
TOTAL EXPENDITURES	19,923	5,918	16,450	17,325	41,070	41,070	41,070
(445) OTHER FINANCING USES							
Contribution to Other Funds:							
101 General Fund	0	0	0	0	0	0	0
TOTAL OTHER FINANCING USES	0	0	0	0	0	0	0
TOTAL EXPENDITURES AND OTHER FINANCING USES							
DEPARTMENT TOTAL	19,923	5,918	16,450	17,325	41,070	41,070	41,070
Revenues over/(under) Expenditures	-5,970	40,211	-10,450	-17,325	-41,070	-36,070	-36,070
FUND BALANCE AS OF JUNE 30	270,614	310,825	300,375	293,500	318,036	281,966	245,896

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND

Overview

Annually, Farmington Hills receives CDBG funds from the United States Department of Housing and Urban Development (HUD). The Federal Grants are subject to Federal compliance audits. The City manages CDBG projects that meet the needs of the intended recipients and the National Objectives and Goals of the Consolidated Plan through projects that primarily include income eligible populations and neighborhoods. Major programs include housing rehabilitation, public services funding and capital improvements.

Revenue

This Fund receives revenue from the Community Development Block Grant Program, block grant carryover which is unused money from the previous year, and program loan receipts or payments made upon the sale of property which received a deferred loan for housing rehabilitation. Block grant carryover and loan receipts are unpredictable and fluctuate from year to year.

Expenditures

In FY 2024/25, we anticipate rehabilitating approximately 17 homes at a cost of \$299,332 as part of the Housing Rehabilitation Program.

Fund Balance

Fund balance is projected to be \$0 at June 30, 2025.

COMMUNITY DEVELOPMENT BLOCK FUND

FUND NUMBER: 275

SUMMARY	2021/22	2022/23	2023/24	2023/24	2024/25	2025/26	2026/27
	Actual	Actual	Budgeted	Estimated	Approved	Projected	Projected
TOTAL EXPENDITURES	\$520,701	\$1,051,152	\$451,914	\$578,000	\$453,050	\$452,550	\$452,550
2023/24 Projection vs. Budget - \$				\$ 126,086			
2023/24 Projection vs. Budget - %				27.90%			
2024/25 Budget vs. 2023/24 Budget - \$					\$ 1,136		
2024/25 Budget vs. 2023/24 Projection - %					0.20%		
2024/25 Budget vs. 2023/24 Budget - \$					\$ 1,136		
2024/25 Budget vs. 2023/24 Budget - %					0.25%		

COMMUNITY DEVELOPMENT BLOCK FUND
FUND NUMBER: 275

Acct. No. Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
FUND BALANCE AT JULY 1	0	0	0	0	0	0	0
REVENUES							
Community Development Block Grant	493,175	808,637	383,832	499,378	385,000	384,500	384,500
Housing Rehabilitation Program Loan Receipts	27,498	242,509	68,032	78,572	68,000	68,000	68,000
Interest Income	32	2	50	50	50	50	50
Total Revenues	520,705	1,051,148	451,914	578,000	453,050	452,550	452,550
EXPENDITURES							
ADMINISTRATION							
Salaries & Wages	23,534	18,172	23,000	23,000	26,000	26,000	26,000
Fringe Benefits	26,868	17,202	26,000	26,000	28,000	28,000	28,000
Rehab Programs	45,152	61,701	48,000	48,000	48,000	48,000	48,000
Covid Admin Costs	15,419	10,949	0	0	0	0	0
Supplies	0	0	100	100	100	100	100
Conferences & Workshops	601	0	200	1,000	1,000	300	300
Memberships & Dues	5,465	5,340	4,500	5,050	5,050	5,050	5,050
Education & Training	429	278	500	500	500	500	500
Legal Notices	1,172	555	1,500	1,300	1,400	1,500	1,500
Common Ground	5,000	10,000	10,000	10,000	10,000	10,000	10,000
Haven	10,000	10,000	10,000	10,000	10,000	10,000	10,000
South Oakland Shelter	7,500	7,500	7,500	7,500	7,500	7,500	7,500
CARES	0	15,000	15,000	15,000	15,000	15,000	15,000
COVID-19 Subrecipients	317,245	0	0	0	0	0	0
Audit Fees	625	390	2,000	850	500	600	600
Category Total	459,010	157,088	148,300	148,300	153,050	152,550	152,550
CAPITAL OUTLAY							
Housing Rehab. Grants	44,673	164,241	123,188	238,734	100,000	100,000	100,000
Housing Rehabilitation	5,200	202,664	112,394	112,394	132,000	132,000	132,000
Housing Rehab. Income Est.	0	0	68,032	78,572	68,000	68,000	68,000
Capital Projects	11,819	527,159	0	0	0	0	0
Rehab Program Costs	0	0	0			0	0
Category Total	61,691	894,064	303,614	429,700	300,000	300,000	300,000
Total Expenditures	520,701	1,051,152	451,914	578,000	453,050	452,550	452,550
TOTAL EXPENDITURES AND OTHER FINANCING USES							
DEPARTMENT TOTAL	520,701	1,051,152	451,914	578,000	453,050	452,550	452,550
Excess Revenue over Expenditures	4	-4	0	0	0	0	0
FUND BALANCE AT JUNE 30	4	-4	0	0	0	0	0

MICHIGAN INDIGENT DEFENSE COMMISSION (MIDC) GRANT FUND

Overview □

The Michigan Indigent Defense Commission (MIDC) was created by legislation in 2013 after an advisory commission recommended improvements to the state's legal system, including separating the provision of indigent defense counsel from the Court system to separate entities known as Managed Assigned Counsel Coordinators (MACC). The 47th District Court, which is jointly funded by the City of Farmington Hills and the City of Farmington, transitioned its administration of the MIDC program to the City of Farmington Hills in 2021.

Revenue

This Fund receives grant revenue from the Michigan Indigent Defense Commission (MIDC) and a local match from the General Fund and from the City of Farmington.

Expenditures

All expenditures are to provide defense attorney services to indigent defendants, or professional contractual services to administer the MIDC grant that funds the program, including scheduling attorneys, providing vouchers for payment of attorney services, grant reporting, and general compliance.

Fund Balance

Fund balance is projected to be \$0 at June 30, 2025.

MICHIGAN INDIGENT DEFENSE COUNSEL (MIDC) FUND

FUND NUMBER: 262

SUMMARY	2021/22	2022/23	2023.24	2023.24	2024/25	2025/26	2026/27
	Actual	Actual	Budgeted	Estimated	Approved	Projected	Projected
CONTRACTUAL SERVICES	0	52,754	40,560	78,000	93,900	90,000	90,000
APPOINTED COUNSEL	0	307,933	316,021	517,178	671,825	697,500	697,500
TOTAL EXPENDITURES	\$0	\$360,687	\$356,581	\$595,178	\$765,725	\$787,500	\$787,500
2022/23 Projection vs. Budget - \$				\$ 238,597			
2022/23 Projection vs. Budget - %				66.91%			
2023/24 Budget vs. 2022/23 Budget - \$					\$ 409,144		
2023/24 Budget vs. 2022/23 Projection - %					68.74%		
2023/24 Budget vs. 2022/23 Budget - \$					\$ 409,144		
2023/24 Budget vs. 2022/23 Budget - %					114.74%		

MICHIGAN INDIGENT DEFENSE COUNSEL (MIDC) FUND

FUND NUMBER: 262

Acct. No. Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
FUND BALANCE AT JULY 1	0	54,308	0	0	0	0	0
(000)							
REVENUES							
539-00 Federal Grant	0	298,957	334,784	571,095	742,642	765,418	765,418
664-00 Interest Income	0	1,998	100	2,000	1,000	0	0
678-00 Local Match - Farmington	0	919	3,320	3,379	3,379	3,379	3,379
678-00 Local Match - Farmington Hills	0	4,505	18,377	18,704	18,704	18,704	18,704
Total Revenues	0	306,379	356,581	595,178	765,724	787,500	787,500
(015)							
EXPENDITURES							
801-06 Contractual Services	0	52,754	40,560	78,000	93,900	90,000	90,000
801-07 Appointed Counsel	0	307,933	316,021	517,178	671,825	697,500	697,500
(801) Category Total	0	360,687	356,581	595,178	765,725	787,500	787,500
DEPARTMENT TOTAL	0	360,687	356,581	595,178	765,725	787,500	787,500
Revenues over/(under) Expenditures	0	-54,308	0	0	0	0	0
FUND BALANCE AT JUNE 30	54,308	0	0	0	0	0	0



FY 2024-25 BUDGET

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DEBT SERVICE FUNDS

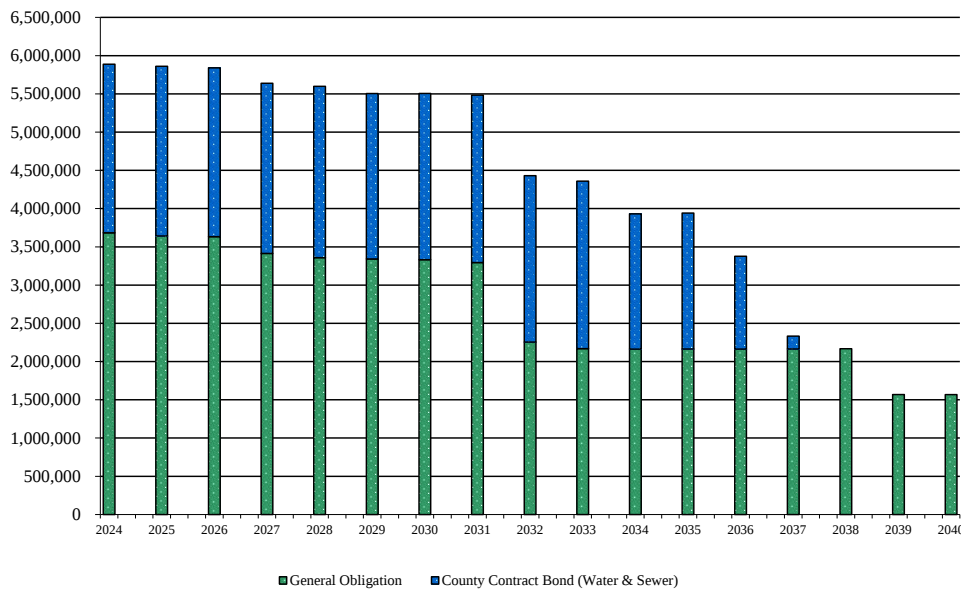
Debt Service Funds are established by State Statute and bond covenants to account for the recording of the collection and expenditure of resources earmarked for the retirement of debt issued directly by the City or for which the City agreed, by contract, to make debt payments on bonds issued by other units of government on the City's behalf. The City has one Debt Service Fund: the General Debt Service Fund. Water and Sewer Debt is accounted for within the Water and Sewer Enterprise Fund.

General Debt Service Fund

This Fund was established in FY 1994/95 for all the debt service payments to be funded with local property tax revenue. The bond issues to be serviced by this Fund fall into the following categories: G.O. Tax Limited Capital Improvement Bonds, Storm Drain Bonds, and Highway Bonds. Bonds are payable on the City-at-large share of Local Road SAD's through 2032, the Golf Club through 2031, and the community center through 2040.

The City of Farmington Hills' Debt Management Policies are outlined in the Financial Policies Section of this Budget Document. The following Chart reflects the Schedule of Debt Retirement for Existing Debt.

**Schedule of Existing Debt Service (as of June 30, 2024)
for Fiscal Years Ending June 30, 2024 - 2041**



DEBT SERVICE FUNDS SUMMARY

	General Debt Service Fund #301	Total Debt Service Funds
FUND BALANCE AT JULY 1, 2024	\$49,042	\$49,042
REVENUES		
Interest Income	200	200
Special Assessments	0	0
Intergovernmental Revenues	50,000	50,000
Total Revenues	50,200	50,200
EXPENDITURES		
Bond Principal Payments	2,285,544	2,285,544
Interest and Fiscal Charges	1,169,492	1,169,492
Refunds	0	0
Miscellaneous	2,500	2,500
Total Expenditures	3,457,536	3,457,536
Revenues over/(under) Expenditures	(3,407,336)	(3,407,336)
OTHER FINANCING SOURCES AND USES		
Transfers In		
-General Fund	3,404,836	3,404,836
-CIP Fund	0	0
-Local Road Fund	0	0
-General Debt Fund	0	0
-Park Millage Fund	0	0
Total Transfers In	3,404,836	3,404,836
Total Other Financing Sources and Uses	3,404,836	3,404,836
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(2,500)	(2,500)
FUND BALANCE AT JUNE 30, 2025	\$46,542	\$46,542
Percentage Change in Fund Balance	-5.10%	-5.10%

GENERAL DEBT SERVICE FUNDS

Acct. No.	Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
FUND BALANCE AT JULY 1		89,047	102,189	146,090	146,090	49,042	46,542	44,042
REVENUES								
664-005	Interest Income	324	4,894	200	200	200	200	200
655-008	District Court Building Fund	53,851	51,506	50,000	50,000	50,000	50,000	50,000
695-000	Proceeds from Bond Sale	-	-	-	-	-	-	-
668-001	Unrealized Gains/(Losses)	(863)	(476)	-	-	-	-	-
Total Revenues		53,312	55,923	50,200	50,200	50,200	50,200	50,200
OTHER FINANCING SOURCES								
Transfers From Other Funds:								
676-101	General Fund	2,200,935	2,200,000	2,325,000	2,675,000	3,404,836	4,168,195	4,753,904
676-404	CIP Fund	-	-	452,543	-	-	-	-
TOTAL REVENUES AND OTHER FINANCING SOURCES		2,200,935	2,200,000	2,777,543	2,675,000	3,404,836	4,168,195	4,753,904
		2,254,247	2,255,923	2,827,743	2,725,200	3,455,036	4,218,395	4,804,104
EXPENDITURES								
907	GENERAL DEBT ISSUES:							
990	Interest:							
017	2012 G.O. Limited Capital Impr. Bonds	-	-	-	-	-	-	-
018	2013 Golf Refunding Bond	24,463	10,106	5,438	5,438	-	-	-
019	2019 G.O. Limited Capital Impr. Bonds	628,950	609,300	589,350	589,350	569,050	548,350	522,225
020	2020 G.O. Limited Refunding Bonds	61,523	60,116	58,618	58,618	54,400	47,149	39,311
023	2023 G.O. Limited Capital Impr. Bonds	-	-	321,342	321,342	292,875	277,250	260,875
025	2025 G.O. Limited Capital Impr. Bonds	-	-	-	-	253,167	524,417	524,417
026	2026 G.O. Limited Capital Impr. Bonds	-	-	-	-	-	186,667	386,667
027	2027 G.O. Limited Capital Impr. Bonds	-	-	-	-	-	-	165,667
028	2028 G.O. Limited Capital Impr. Bonds	-	-	-	-	-	-	-
029	2029 G.O. Limited Capital Impr. Bonds	-	-	-	-	-	-	-
030	2030 G.O. Limited Capital Impr. Bonds	-	-	-	-	-	-	-
		714,935	679,523	974,748	974,748	1,169,492	1,583,832	1,899,161
995	Principal:							
017	2012 G.O. Limited Capital Impr. Bonds	-	-	-	-	-	-	-
018	2013 Golf Refunding Bond	425,000	415,000	435,000	435,000	-	-	-
019	2019 G.O. Limited Capital Impr. Bonds	975,000	990,000	1,005,000	1,005,000	1,025,000	1,045,000	1,045,000
020	2020 G.O. Limited Refunding Bonds	125,000	125,000	130,000	130,000	550,000	565,000	555,000
023	2023 G.O. Limited Capital Impr. Bonds	-	-	275,000	275,000	305,000	320,000	335,000
025	2025 G.O. Limited Capital Impr. Bonds	-	-	-	-	405,544	405,544	405,544
026	2026 G.O. Limited Capital Impr. Bonds	-	-	-	-	-	299,019	299,019
027	2027 G.O. Limited Capital Impr. Bonds	-	-	-	-	-	-	265,379
028	2028 G.O. Limited Capital Impr. Bonds	-	-	-	-	-	-	-
029	2029 G.O. Limited Capital Impr. Bonds	-	-	-	-	-	-	-
030	2030 G.O. Limited Capital Impr. Bonds	-	-	-	-	-	-	-
Total		1,525,000	1,530,000	1,845,000	1,845,000	2,285,544	2,634,563	2,904,943
TOTAL GENERAL DEBT		2,239,935	2,209,523	2,819,748	2,819,748	3,455,036	4,218,395	4,804,104
996								
001	Miscellaneous/Audit Expense	1,170	2,500	2,500	2,500	2,500	2,500	2,500
TOTAL EXPENDITURES AND OTHER FINANCING USES		2,241,105	2,212,023	2,822,248	2,822,248	3,457,536	4,220,895	4,806,604
DEPARTMENT TOTAL		2,241,105	2,212,023	2,822,248	2,822,248	3,457,536	4,220,895	4,806,604
Revenues Over/(Under) Expenditures		13,142	43,901	5,495	(97,048)	(2,500)	(2,500)	(2,500)
FUND BALANCE AT JUNE 30		102,189	146,090	151,585	49,042	46,542	44,042	41,542

CALCULATION OF DEBT LEVY FY 2024/25 GENERAL DEBT SERVICE FUND

<i>Description of Debt</i>	Fund Servicing Debt	Final Maturity	Debt Outstanding Year Ended 6/30/24	Principal	Interest	Total	Millage*
Farmington Hills Golf Club:		23-24	850,000	435,000	5,438	440,438	0.1054
2019 G.O. Limited Capital Impr. Bonds		39-40	21,995,000	1,005,000	589,350	1,594,350	0.3815
2020 G.O. Limited Refunding Bonds		30-31	4,000,000	130,000	58,618	188,618	0.0451
2023 G.O. Limited CIP Bonds		37-38	6,285,000	275,000	321,342	596,342	0.1427
GRAND TOTAL			33,130,000	1,845,000	974,747	2,819,747	0.6747

	Net Amount	Debt Millage
DEBT LEVY:	2,819,747	0.6747
Taxable Value less RZ	4,179,219,206	

* Debt issued prior to the State Constitutional Amendment in December, 1978, or approved by the vote of the electorate since that time, is exempt from Charter Millage Limitation. Debt issued without a vote of the electorate since then is subject to Charter Millage Limitations. All current bond issues and related debt service is subject to the Charter limits.

DEBT SUMMARY FY 2024/25

Description of Existing Debt	Fund Servicing Debt	Existing Debt Outstanding at June 30, 202	Principal	Interest	Total
General Obligation:					
Farmington Golf Club	Debt Service	850,000	435,000	5,438	440,438
Local Roads - Assesseees	Local Road	6,100,000	755,000	108,813	863,813
Capital Imp. - Comm. Ctr.	Debt Service	21,995,000	1,005,000	589,350	1,594,350
Refunding Bond	Debt Service	4,000,000	130,000	58,618	188,618
Capital Imp - 2023 CIP	Debt Service	6,285,000	275,000	321,342	596,342
County Contract Bonds *	Water and Sewer	55,140,374	1,537,525	844,233	2,381,758
TOTAL		94,370,374	4,137,525	1,927,793	6,065,318

* Included in the City's Water and Sewer Funds

STATEMENT OF LEGAL DEBT MARGIN AS OF JUNE 30, 2024

Act 279, Public Acts of Michigan of 1909, as amended, provides that the net indebtedness of the City shall not exceed 10 percent of all assessed valuation as shown by the last preceding assessment roll of the City. In accordance with Act 279, the following bonds are excluded from the computation of net indebtedness:

- Special Assessment Bonds;
- Mortgage Bonds;
- Revenue Bonds;
- Bonds issued, or contracts or assessment obligations incurred, to comply with an order of the Water Resources Commission or a court of competent jurisdiction;
- Other obligations incurred for water supply, drainage, sewerage, or refuse disposal projects necessary to protect the public health by abating pollution.

The Municipal Finance Act provides that the total debt in Special Assessment Bonds, which would require that the City pledge its full faith and credit, shall not exceed 12 percent of the assessed valuation of taxable property of the City, nor shall such bonds be issued in excess of three percent in any calendar year unless voted. The Special Assessment Bond percent is in addition to the above described 10 percent limit provided in Act 279, Public Acts of Michigan of 1909, as amended. The following is the Legal Debt Margin calculation:

2024 State Equalized Value (SEV)		<u>\$6,153,802,280</u>
Debt Limited (10% of State Equalized Valuation and Equivalent)		615,380,228
Amount of Outstanding Debt *	94,370,374	
Less:		
Special Assessment Bonds	<u>6,100,000</u>	<u>88,270,374</u>
LEGAL DEBT MARGIN		<u>\$527,109,854</u>
Percentage of Legal Debt Limit Utilized		14.34%

*Inclusive of Water and Sewer Funds Debt.

CAPITAL PROJECTS FUNDS

Capital Projects Funds are maintained to account for financial resources that are restricted, committed or assigned to expenditures for capital outlays; including the acquisition or construction of major capital facilities or outlays, other than those of Roads funded by Gas & Weight Taxes/Millage, Parks & Recreation, Forfeiture Funds, and Water & Sewer Utilities, which are accounted for in separate Special Revenue and Enterprise Funds. Budget Funds in this group include:

- **The Capital Improvement Fund**, which is a major Fund by the criteria of GASB 34 and is used to account for the development of capital projects, facilities, and equipment.
- **The Community Center Renovations Fund**, which was established in 2018 and is used to account for the acquisition, renovations and ongoing capital projects and equipment for the Community Center.

CAPITAL PROJECTS FUNDS SUMMARY

	Capital Improvement Fund #404	Community Center Renovations Fund #406	Total Capital Project Funds
FUND BALANCE AT JULY 1, 2024	\$1,168,247	\$180,039	\$1,348,286
REVENUES			
Grants	100,000	0	100,000
Interest Income	500,000	30,000	530,000
Miscellaneous	0	0	0
Total Revenues	600,000	30,000	630,000
EXPENDITURES			
Public Facilities	2,905,000	90,000	2,995,000
Drainage	6,475,000	0	6,475,000
Sidewalks	1,105,000	0	1,105,000
Equipment	3,956,000	0	3,956,000
Administration & Miscellaneous	500	300	800
Total Expenditures	14,441,500	90,300	14,531,800
Revenues over/(under)			
Expenditures	(13,841,500)	(60,300)	(13,901,800)
OTHER FINANCING SOURCES AND USES			
Transfer from General Fund	5,800,000	0	5,800,000
Transfer to Bond Fund	0	0	0
Proceeds from Bond Sale	7,595,000	0	7,595,000
Transfer from Local Road Fund	0	0	0
Total Other Financing Sources and Uses	13,395,000	0	13,395,000
Revenues and Other			
Financing Sources Over/(Under)			
Expenditures and Other Uses	(446,500)	(60,300)	(506,800)
FUND BALANCE AT JUNE 30, 2025	\$721,747	\$119,739	\$841,486
Percentage Change in Fund Balance	-38.22%	-33.49%	-37.59%

CAPITAL IMPROVEMENT FUNDS

Overview

In 1982, the City Council established the Capital Improvement Fund for the purpose of providing financing for the acquisition and construction of infrastructure improvements and equipment acquisitions generally in excess of \$25,000 to maintain the quality of service in Farmington Hills. The annual Capital Improvement Fund Budget is the financial means by which the first year of the Capital Improvement Program (CIP) is implemented to the extent revenues are available.

Capital Improvement Plan

The City Charter (Sections 3.07 and 6.08) charges the City Manager with the responsibility of submitting a Capital Improvements Plan to the City Council. Public Act 285 of the Public Acts of 1931 of the State of Michigan requires cities with Planning Commissions to prepare a Six-Year Capital Improvements Plan.

The goal in developing a multi-year Capital Improvement Program is to plan for and establish guidelines and priorities for capital improvements and expenditures in a fiscally sound manner. This program sets forward the basis for annual fiscal capital projects budgeted in the budgetary funds such as the Capital Improvement Fund, Road Funds and dedicated millage funds for Public Safety and Parks and Recreation development. The CIP helps track multi-year projects that may require planning, design, land acquisition, construction and future operating costs. The projects identified in the CIP represent the City's plan to serve residents and anticipate the needs of our dynamic community. It is updated annually by the Planning Commission and presented to the City Council for their consideration. The following documents are considered in the preparation of the CIP:

- Five Year Departmental Plans
- Capital Improvements Plan
- The Master Plan for Future Land Use
- The Parks and Recreation Master Plan
- The Economic Development Plan
- The Master Storm Drainage Plan
- The Sustainability Study
- The Technology Master Plan
- The Municipal Complex Master Plan

Within each of these plans, a prioritization process is described that outlines how specific projects are ranked. Each year the Planning Commission, with staff input, prioritizes the projects in the Capital Improvements Plan. The establishment of priorities is indicated by the fiscal year in which the projects are scheduled to be implemented.

The Plan is reviewed by the Planning Commission at a study session and then set for public review at a public hearing. The finalized document becomes the "City of Farmington Hills Six Year Capital Improvements Plan". This formal document is not static but is used as a basis for next year's plan.

As used in this document, the term Capital Improvements Plan is intended to reflect a complete list of all major capital projects with estimates anticipated in both capital and future operating costs over the next six-year period that will be necessary to serve existing and new development in the City. All of these public facilities, utility and service projects are listed on a priority basis, which reflects the fiscal year in which they are proposed. This six-year program also includes a discussion for providing the financial means for implementing the projects so that the City can provide, as adequately as possible, for the public health, safety and general welfare of all the people of the City and economic activities that support them.

Relationship between the Capital and Operating Budgets

The Capital and Operating budgets are closely interrelated. The allocation of the total millage between operating expenditures in the General Fund, capital expenditures in the Capital Improvement Fund, and debt service on bond issues, whose proceeds were utilized to fund prior capital improvements, has a direct impact on funding committed for operations and capital improvements.

Capital expenditures impact the operating budget both positively and negatively. Paving and resurfacing roads reduces maintenance costs as does major refurbishing of City facilities. Sidewalk and bike path construction, storm drainage improvements, and DPW equipment replacement do not add any significant operating costs. However, the construction of new facilities and expansions of existing facilities will increase utility, building maintenance and custodial costs. See the Project Detail section for specific information on the operating impact of funded capital projects.

Revenue

Operating Millage appropriated to this Fund from within the City Charter millage as well as bond proceeds is the primary sources of revenue. The property tax appropriation for FY 24/25 is \$5,800,000 to help fund the proposed Capital Projects.

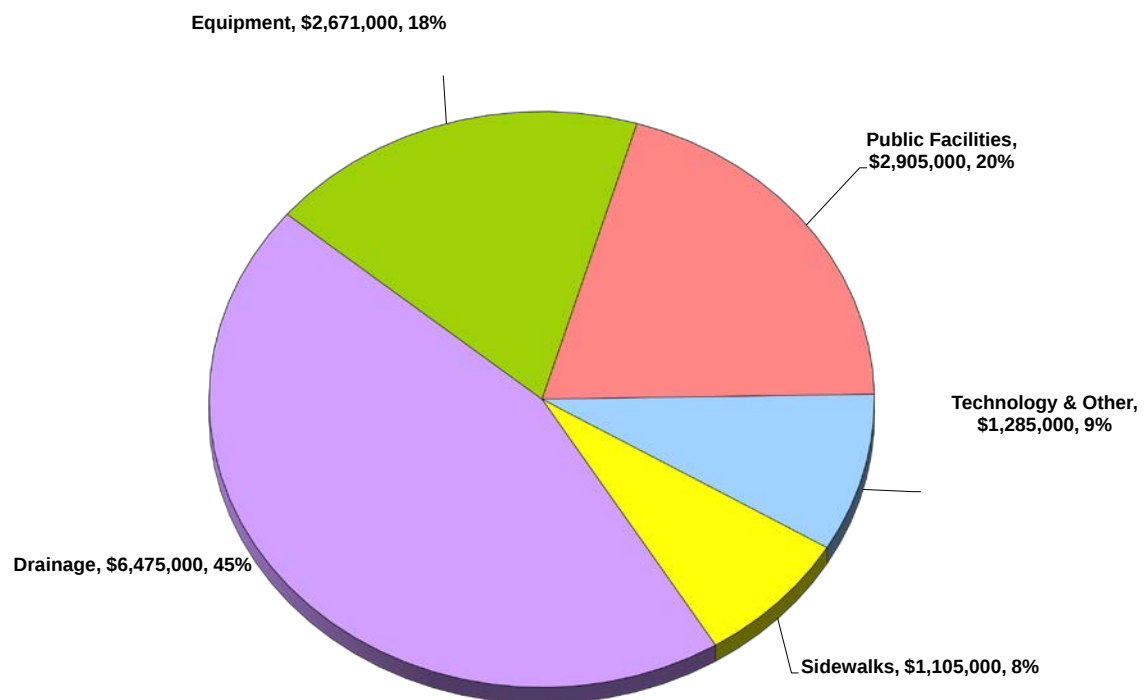
Expenditures

The annual Capital Improvement Fund budget is the financial means by which the first year of the Capital Improvement Program is implemented to the extent revenues are available. For FY 23/24, there were \$10,797,669 of project expenditures encumbered and carried forward from FY 22/23. For FY 24/25, in addition to the capital projects contained in the Road Funds, Forfeiture Funds, Parks Millage Fund, Brownfield Redevelopment Authority Fund, Community Center Renovations Fund, and Public Safety Millage Fund budgets, the City plans to expend approximately \$13.98 million for capital improvements in this Fund benefiting the entire community. This program is comprised of facility and site improvements, sidewalk construction, drainage improvements, technology enhancements, and the acquisition of various equipment for the Clerk, Public Services, Police and Fire Departments. The project detail pages describe the capital projects.

Fund Balance:

The projected fund balance will increase by \$18 thousand to \$1,186,747 at June 30, 2025. All available fund balance is assumed to be used in conjunction with the City's limited taxing authority since General Fund tax dollars is the primary funding source for this Fund.

Capital Improvement Fund Expenditures \$14,441,000



CAPITAL IMPROVEMENT FUND

FUND NUMBER: 404

SUMMARY	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
TOTAL EXPENDITURES	\$6,589,550	\$6,597,712	\$19,627,713	\$20,545,270	\$14,441,500	\$12,212,500	\$9,324,500
2023/24 Projection vs. Budget - \$				\$ 917,557			
2023/24 Projection vs. Budget - %				4.67%			
2024/25 Budget vs. 2023/24 Budget - \$					\$(5,186,213)		
2024/25 Budget vs. 2023/24 Projection - %					-25.24%		
2024/25 Budget vs. 2023/24 Budget - \$					\$(5,186,213)		
2024/25 Budget vs. 2023/24 Budget - %					-26.42%		

CAPITAL IMPROVEMENT FUND
FUND NUMBER: 404

	2021/22	2022/23	2023/24	2023/24	2024/25	2025/26	2026/27
Category and Line Item	Actual	Actual	Budgeted	Estimated	Approved	Projected	Projected
FUND BALANCE AT JULY 1	7,320,435	7,372,950	16,013,518	16,013,517	1,168,247	721,747	159,247
REVENUES							
Interest on Investments	(239,105)	590,799	200,000	500,000	500,000	250,000	250,000
Grants	31,183	68,000	100,000	100,000	100,000	100,000	100,000
Miscellaneous	349,987	-20,976	0	0	0	0	0
Total Revenues	142,065	637,823	300,000	600,000	600,000	350,000	350,000
OTHER FINANCING SOURCES (OFS)							
Bond Proceeds	0	7,000,457	0	0	7,595,000	5,600,000	4,970,000
Parks Millage Fund	0	0	0	0	0	0	0
General Fund - Property Tax Allocation	6,500,000	7,600,000	5,100,000	5,100,000	5,800,000	5,700,000	4,000,000
Total Other Financing Sources	6,500,000	14,600,457	5,100,000	5,100,000	13,395,000	11,300,000	8,970,000
TOT REVENUES & OFS	6,642,065	15,238,280	5,400,000	5,700,000	13,995,000	11,650,000	9,320,000
EXPENDITURES							
DRAINAGE	1,891,043	2,767,620	7,891,682	7,891,682	6,475,000	4,600,000	3,395,000
SIDEWALKS	391,905	519,493	798,000	798,000	1,105,000	790,000	670,000
EQUIPMENT							
Total Fire Equipment	1,724,683	804,312	895,000	895,000	1,120,000	1,000,000	1,175,000
Total Police Programs and Equipment	73,949	116,421	817,652	817,652	476,000	0	0
Total DPW Equipment & Fleet	597,187	1,206,625	1,842,415	1,842,415	1,075,000	1,060,000	1,360,000
Total Technology and Communications	747,759	528,228	3,617,279	3,617,279	1,285,000	1,167,000	1,169,000
Total Equipment	3,143,579	2,655,586	7,172,346	7,172,346	3,956,000	3,227,000	3,704,000
PUBLIC FACILITIES							
City Wide Facilities Improvements	0	0	0	0	1,000,000	1,000,000	1,000,000
Barrier Free (ADA) Improvements	25,085	0	50,000	50,000	25,000	25,000	25,000
Electric Vehicle (EV) Charging Stations	0	35,493	85,707	85,707	0	75,000	75,000
Fire Station Improvements	46,950	0	50,000	50,000	50,000	50,000	50,000
Courthouse Parking Lot	0	0	0	0	0	0	405,000
Citygate Signage on Orchard Lake Road Bridge Over I-696	0	0	0	0	1,200,000	0	0
DPW Natural Gas Generator	0	0	0	0	90,000	810,000	0
Fire Station #4 Parking Lot Replacement	0	12,953	57,047	57,047	0	600,000	0
Police Station Parking Lot Access Management	0	0	0	0	40,000	335,000	0
Orchard Lake Roundabout Landscape Enhancement	0	0	0	0	500,000	0	0
CWFI2324 - Varied Concrete & Sidewalk	0	0	95,000	95,000	0	0	0
CWFI2324 - Varied CCTV	0	0	200,000	200,000	0	0	0
CWFI2324 - Police Station Roof	0	0	350,000	350,000	0	0	0
CWFI2324 - Parks & Golf Gate	0	0	55,000	55,000	0	0	0
City Hall Equipment	131,755	10,270	0	0	0	0	0
City Hall-Replace Parking Lots	271,005	(28,439)	410,000	0	0	0	0
Police Building and Site Improvements	129,629	12,053	114,247	114,247	0	0	0
DPW Improvement	28,465	0	150,000	150,000	0	0	0
Costick Center Improvements/Mechanical Replacements	6,425	0	0	0	0	0	0
Ice Arena Building Improvements	7,492	251,456	13,809	13,809	0	0	0
Interior Lighting Fixture Replacement	0	131,263	174,153	174,153	0	0	0
City Hall Building Improvements	94,194	35,541	109,462	109,462	0	0	0
Security System CCTV Cameras	7,867	180,756	0	0	0	0	0
Heritage Park Bridge	408,006	0	0	0	0	0	0
City Hall/Police Dept. Underground Fuel Tank Replacemnt	0	0	1,200,000	2,980,100	0	0	0
Parks	5,600	13,560	198,217	198,217	0	700,000	0
Total Public Facilities	1,162,474	654,907	3,312,642	4,682,742	2,905,000	3,595,000	1,555,000
ADMINISTRATIVE							
Audit Fee	550	106	500	500	500	500	500
Total Administrative	550	106	500	500	500	500	500
TOTAL EXPENDITURES	6,589,550	6,597,712	19,175,170	20,545,270	14,441,500	12,212,500	9,324,500
OTHER FINANCING USES (OFU)							
Transfer to Debt Service	0	0	452,543	0	0	0	0
TOTAL OFU	0	0	452,543	0	0	0	0
TOTAL EXPEND + OFU	6,589,550	6,597,712	19,627,713	20,545,270	14,441,500	12,212,500	9,324,500
REV OVER/(UNDER) EXP	52,515	8,640,567	(14,227,713)	(14,845,270)	(446,500)	(562,500)	(4,500)
FUND BALANCE AT JUNE 30	7,372,950	16,013,517	1,785,805	1,168,247	721,747	159,247	154,747

CAPITAL IMPROVEMENT FUNDS

PROJECT DESCRIPTIONS

Drainage

The projects contained herein reflect improvements to major and minor drainage courses outlined in the Master Storm Drainage Plan and are supplemented by storm water quality considerations required under the City's National Pollutant Discharge Elimination System (NPDES) storm water permit. As the City's rapid growth nears its end, emphasis is redirected from responding to new development to maintaining or improving the aging systems that are now in place. This involves actively participating in repairs and improvements of minor drainage courses that traverse both public and private property. In this way, a functional drainage system is ensured for all areas of the City. Priority criteria are:

- Integrating water quantity issues with water quality issues.
- Immediate flood peak reduction to solve the most significant flooding concerns.
- Integration with other improvements (i.e., water main, sanitary sewer, paving, + building construction).
- Ensuring the continued development and redevelopment of the City.
- Encouragement of riparian stewardship and maintenance.

1 Storm Water NPDES Permit Program

An NPDES permit was obtained from the EGLE. As a requirement of the permit, a watershed management plan is needed. A major component of this plan is the Storm Water Management Plan. The SWMP requires that certain projects and procedures be adopted that will ultimately lead to a cleaner Rouge River in accordance with the Federal Clean Water Act. Projects may include erosion controls in the open watercourses in Farmington Hills and siltation basins to remove suspended sediment from storm water.

Under the current NPDES storm water permit, the City has a continuous requirement to identify and remove illegal discharges into City owned drainage systems. This includes sanitary system corrections, drainage system sampling and monitoring, education programs, pollution investigative efforts, etc., that are related to the City owned drainage system. The proposed investment for FY 24-25 is \$75,000.

2 Miscellaneous Storm Sewer Repair, Maintenance and Improvement Program This involves:

- Construction and improvements of storage facilities, pipe and culvert enclosures and channel improvements throughout most of the drainage districts in the City. It also includes projects that are necessitated from inspection programs.
- Ninety percent of the City's drainage system is in open channels. Most of these major drainage courses havenot been cleaned since their original construction. This program represents a continuous program for maintenance of these drainage courses.
- Emergency replacement and repair of major culverts in the public right-of-way.
- Throughout this City many subdivisions are being considered for local road reconstruction. In addition, several of the areas where the roads are not candidates for local reconstruction have storm sewers in need of rehabilitation. The storm sewer system in these areas as determined by the DPS will be televised and inspected. If deemed necessary an appropriate cleaning, repair, replacement, lining and rehabilitation program will be implemented at the time of, or prior to the road reconstruction.
- The Oakland County Water Resources Commission (WRC) has jurisdiction of a number of drains in the City that have been legally established under the Michigan Drain Code. The Drain Code provides a means of apportionment and assessment based on tributary area and runoff from these districts. Periodically, WRC will advise of maintenance needs and corresponding assessments, which the City is responsible for.

The proposed investment for FY 24-25 is \$500,000.

CAPITAL IMPROVEMENT FUND**FUND NUMBER: 404**

3 City Owned Storm Water Basin Maintenance

The City owns nine storm water detention and retention basins. These basins are required to be maintained in accordance with the Federal Clean Water Act to control urban pollutants and peak flow. This project provides improvement for all nine City owned basins. The improvements include select vegetation removal, sedimentation removal, and inlet/outlet pipe maintenance. In conjunction with the Capital Improvement Plan, the project is intended to provide annual maintenance and upkeep. The proposed investment for FY 24-25 is \$25,000.

4 Farmington Freeway Industrial Park Storm Sewer, Phase 3

This project involves providing improved drainage by installing additional storm sewers in the Farmington Freeway Industrial Park Subdivisions No. 1 and 2, connecting to the existing storm sewer system. The proposed investment for FY 24-25 is \$400,000.

5 Heritage Hills and Wedgewood Commons Storm Sewer, Phase 4

This project involves providing improved drainage by installing additional storm sewers laterals in Heritage Hills and Wedgewood Commons (construction of Phase 4) and connecting to the existing storm sewer system. The proposed investment for FY 24-25 is \$750,000.

6 Woodcreek Hills Subdivision Storm Sewer

This project provides lateral storm sewers for Woodcreek Hills Subdivision as well as rehabilitation of the existing storm sewer system. The proposed investment for FY 24-25 is \$650,000.

7 Nine Mile Road Storm Sewer, Walsingham Drive to Farmington Road

This project provides lateral storm sewers for Nine Mile Road, from Walsingham Dr. to Farmington Road as well as rehabilitation of the existing storm sewer system. The proposed investment for FY 24-25 is \$1,350,000.

8 Shady Ridge Drive Storm Sewer

This project provides a lateral storm sewer along Shady Ridge Drive. The proposed investment for FY 24-25 is \$200,000.

9 Biddestone Lane Culvert

The existing box culvert under Biddestone Lane needs to be upgraded and/or extended to accommodate a wider road width and address possible flow issues. This project involves a rehabilitation/replacement of the existing 69" high by 118" wide concrete box culvert underneath Biddestone Lane. The proposed investment for FY 24-25 is \$1,950,000.

10 Edgehill Main Ravines Tributary Cross Culvert Replacement

This project involves replacement of the two existing 18" cross culverts that carry pass through drainage of the tributary of Main Ravines drains and a lateral storm sewer. The proposed investment for FY 24-25 is \$75,000.

11 Richland Gardens Subdivision Storm Sewer

This project provides lateral storm sewers for Richland Gardens Subdivision as well as rehabilitation of the existing storm sewer system. The proposed investment for FY 24-25 is \$500,000.

CAPITAL IMPROVEMENT FUND**FUND NUMBER: 404**

Sidewalks and Bike Paths

The need to provide safe pedestrian travel along major traffic corridors has long been a priority of the City Council. Certain corridors generate considerable pedestrian traffic. Shopping centers, schools, recreation areas, and other major developments generate pedestrian traffic. To promote safe pedestrian travel, the City must identify those areas in need of sidewalks or extensions to existing pedestrian networks. The School Board has also indicated their support for sidewalks at various school locations. It remains Farmington Hills policy, however, to treat walkways across school frontages as a requirement of the school district. Sidewalk aesthetics is also considered. The City has many designated Historic District sites located on major roads. The use of brick pavers is encouraged to enhance and highlight the historic character of these sites.

In recent years, with Federal Aid funded road improvements the City has been able to include and install large sections of sidewalk on select major thoroughfares with our pavement projects. Developers have also installed sidewalks as a requirement of development. In both cases, sidewalk "gaps" have resulted.

The City is then faced with filling in these gaps. These sidewalk projects can provide the City with the opportunity to connect larger pedestrian networks, existing developments with one another and other traffic generators at relatively low cost. Annually, pedestrian traffic generators and sidewalk gaps are identified and continue to be a priority and are included in this plan.

In addition to the sidewalks, a program is proposed to modify existing walks to provide for a minimum width of eight feet so they can be used for non-motorized pathways. This fulfills a requirement in the gas and weight tax legislation for the funding and maintenance of our road system (Act 51).

A high priority of the Grand River Corridor Improvement Authority is to better integrate the Rouge River into economic development projects along the corridor and to develop a shared-use pathway along the river that better connects corridor users. The conceptual vision for the pathway is a 6 – 8 feet wide path that traverses approximately 10,000 lineal feet of river frontage with markers placed every ¼ mile and an interpretive kiosk at each end of the trail.

Sidewalk replacements are planned for major roads, including brick paver replacements, for Farmington Rd, from 12 Mile Rd to Bayberry St, and the M-5 Pedestrian Bridge. The proposed investment in FY 24-25 for these projects is \$1,105,000.

Equipment**Fire Equipment**

The Fire Department utilizes a combination of full-time and call-back personnel to provide Advanced Life Support (ALS), rescue and fire suppression services out of five fire stations located strategically throughout the City.

The DPW maintenance staff continues to provide vital input on the replacement of our fleet vehicles based on their experience and maintenance records. This advice is reflected in the schedule given below for the replacement of those vehicles listed by year.

The fire department rotates its vehicles based on use. Acquisition of new apparatus is assigned to a station based on usage and consultation with DPW. The older vehicle is rotated to one of the other stations. This has proven very beneficial to extend vehicle life.

The following investments are included in FY 2024/2025:

- Purchase replacement Engine (\$1,025,000).
- Purchase one (1) utility vehicle to replace fleet vehicle (\$70,000).
- Station Furnishings (\$25,000).

CAPITAL IMPROVEMENT FUND**FUND NUMBER: 404**

Police Equipment**1 Women's Locker Room Expansion**

The women's locker room needs expansion. Recently additional lockers were added to the existing space doubling the number of lockers from 12 to 24. There are currently only two lockers available for new hires. Currently, we have a conditional offer of employment being processed that would reduce this to one extra locker. With the increase of female applicants and new hires we anticipate running out of room for our staff soon. It is proposed that the locker room be expanded into the current uniform storage area. This area is adjacent to the locker room making it an obvious location for expansion. This expansion will provide space for up to 16 more lockers. The estimated total cost for this project is \$100,000.

2 Workstations / Office Furniture

The Farmington Hills Police Department's Patrol and Investigative Bureau office areas are old and out of date. The furniture in the executive offices is from 1987 when the police department was constructed. The cubicles and office furniture in the other areas were last replaced in 1997. All the furniture is dated and worn. The current design lacks space for officers that were added to the Directed Patrol Unit and Traffic Safety Section. As a result, officers are spread out from their team reducing effective collaboration. Additionally, the furniture was designed for a time when reports were completed by hand or typewriter. The cubicles are not designed for the power demand created by modern technology and as a result, circuit breakers often trip. This results in unsaved work being lost and could harm the computers. The areas require additional secure storage areas to protect personally identifying information, safeguard police equipment, increase compliance with our accreditation and CJIS requirements, improve organization, and workflow. It is proposed that all office furniture in the Patrol and Investigative Bureau's be replaced. The estimated total for this project is \$173,000.

3 Carpeting Replacement, 1st Floor

The carpeting in the patrol/investigations area of the first floor of the police department is dirty and worn. With recent upgrades to the front desk and roll call room, the carpeting is dated and no longer matches that of the rest of the first floor. As part of an ongoing effort to modernize the work areas and aesthetics of the police building the Department seeks to replace the carpeting in the work areas and offices of the Patrol and Investigative Bureaus. The estimated total for this project is \$32,000.

4 Canine Team Expansion

Due to increased service demands we are seeking to add two additional certified canine teams which would be certified in drug or explosive detection. The benefits include increased service to the community by having a canine team assigned to each patrol shift resulting in decreased response times, increased investigative abilities, increased opportunities to recover lost and missing persons, increased opportunities to arrest fleeing criminals, increased community policing opportunities, and reduced fatigue to the current sole canine team. This proposal encompasses the cost of purchasing two new canines, all training, vehicles, and necessary equipment. The estimated total for this project is \$171,000.

CAPITAL IMPROVEMENT FUND**FUND NUMBER: 404**

DPW Equipment and Fleet

At the end of service life for heavy equipment there is a salvage value and cost of replacement. Because of the expense of major equipment purchase for the DPW, a continuous provision must be made from year to year to replace worn out and unserviceable equipment. The items contained in this plan have an individual value of a minimum of \$25,000. This does not include any equipment purchases that are part of the normal operating budget.

The City maintains a vehicle fleet of over seventy-five (75) vehicles for use for cleanup snow plowing, construction and building inspections, everyday travels around the City and for travel to training, and meetings outside of the City. These vehicles are critical to the daily operations of the City. Some of these are assigned directly to departments and personnel, identified as Fleet Vehicles, and others from the Motor Pool for use by all staff not having an assigned fleet vehicle. This section of the CIP addresses the replacement of those vehicles based on the maintenance records and down time. The vehicles represented in this category do not include Fire Department, Police Department, and the Parks Division vehicles nor the heavy equipment and dump trucks in the Division of Public Works.

For FY 24-25, investments include:**DPW Equipment**

- 10-Yard Dump Truck – Replacement (\$300,000)
- Refurbish Existing Equipment \$50,000
- Rubber Tire Excavator – Replacement (\$650,000)
- Sidewalk snow clearing and salting equipment, to be used along major roads, e.g., Grand River and 12 Mile Road (this item has been added by the Planning Commission because of public input during the Master Plan update process). (\$75,000)

Fleet

- 3-Fleet and Pool Vehicles – Replacement (\$110,000)
- 3 Pickup Trucks and Plows – Pub Services, Road Maintenance & Engineering. (3 at \$60,000, Total

Technology and Communications**City-Wide Technology**

Information Technology provides technical support and maintenance of information systems, telecommunications systems, and Geographic Information Systems (GIS). Various enterprise-wide software applications have been installed including land file, GIS, recreation registration, financial management, document imaging and the creation of a city website and employee intranet.

For FY 24-25, the following projects are proposed:

- ☐ Personal Computer & Notebook replacements for 300+ end users (re: Windows 11) continues.
- ☐ Continued Implementation of Virtual Desktop & VPN functionality for various departments.
- ☐ Infrastructure and software enhancements to support various departmental initiatives.
- ☐ Continued upgrades to the network security infrastructure.
- ☐ Replace Office 365 email protection.
- ☐ Implement communication system software and video for new EOC at Fire Dept. headquarters.
- ☐ Replace the City's outdated Enterprise Resource and Planning software (General Ledger, Accounts Payable, Payroll, Human Resources, Purchasing, etc.) with new software that also includes enhanced functionality to replace current outmoded and manual processes, including:
 - ☐ Budgeting and Fiscal Planning
 - ☐ Financial Reporting
 - ☐ Business Intelligence/Analytics
 - ☐ Performance Management
 - ☐ Project Management

CAPITAL IMPROVEMENT FUND**FUND NUMBER: 404**

Unified communications (UC) and Smart Cities Projects

Unified communications (UC) comprise a framework for integrating various asynchronous and real-time communication tools, with the goal of enhancing business communication, collaboration and productivity. Unified communications do not represent a singular technology; rather, it describes an interconnected system of enterprise communication devices and applications that can be used in concert. To better address all of the City's needs appropriate systems will be planned & implemented as part of an integrated program.

A Smart City is a technologically modern area that uses different types of electronic methods, voice activation methods and sensors to collect specific data. Information gained from that data are used to manage assets, resources, and services efficiently; in return, that data is used to improve the operations across the City. The smart city concept integrates information and communication technology (ICT), and various physical devices connected to the IoT (Internet of things) network to optimize the efficiency of City operations and services and connect to citizens.

During FY 2024-25, the following projects are proposed:

• Video Surveillance Equipment:

The City of Farmington Hills faces the challenge of reassuring residents, visitors, and employees that safety on City property is a priority. This is accomplished by preventing and minimizing potential threats. These include vandalism, burglary, and all other forms of crime. Security in common areas like parks and City buildings has become of vital importance and video surveillance is a critical tool needed to secure City sites. As completed systems are designed to work in conjunction with other solutions on a unified platform. To successfully implement this program capital investment of \$250,000 is requested for fiscal year 2024/2025 and \$250,000 per year is requested for, 2025/2026, 2026/2027, 2027/2028, 2028/2029 & 2029/2030.

• Smart Cities Projects

Ongoing projects will include collecting data from devices, buildings and assets that will then be processed and analyzed to monitor and manage traffic and transportation systems, utilities, water supply networks, waste, crime detection, information systems and other community service. To successfully implement this program capital investment \$350,000 is requested for fiscal year 2024/2025 and \$350,000 per year is requested for 2024/25, 2025/26, 2026/27 2027/28, 2028/2029 & 2029/2030.

• ERP/Financial Software

Implementation began in February 2024 of the new Core ERP system (GL, Budgeting, PR, AP, HR, Purchasing, Capital Assets Solution; \$700k up front, \$100k annual maintenance)

A new Financial Reporting, Performance Management, and Transparency software like OpenGov, Qwestica, Socrata. (\$100k annual lease)

• DPW Fleet Management Software

The current on premises fleet management information system (FMIS) will no longer be supported on the Windows 11 platform. The solution is to move to a cloud-based system to continue to provide FMIS support. To implement this software, support and maintenance \$85,000.00 is requested. (\$85k up front and approximately \$17k annual maintenance)

CAPITAL IMPROVEMENT FUND**FUND NUMBER: 404**

Public Facilities**City-Wide Facilities Improvements:**

To better plan for capital expenditures, a comprehensive facility's condition assessment was completed at 32 City buildings. Accruint was hired to objectively evaluate each building's assets based upon usage, age, condition, predicted useful life and estimated replacement value. This information was entered into a database which was used to analyze and report any major repairs, upgrades and replacements which are anticipated to occur within the next 5 years. A committee made up of City staff members from multiple departments reviewed the detailed report and helped create a list of specific requirements used to prioritize the list of projects. The prioritization was based up on several factors such as Facility Condition Index (FCI), type of system, reason for repair/replacement, impact on occupants, and contributions to water and energy savings. Based upon the prioritization, the following projects are proposed for FY 2024/2025 totaling \$1,000,000:

- Concrete Pavement and Sidewalk Replacement at Varied Locations
- Security System CCTV Camera Replacement and New Installation at Varied Locations
- HVAC Upgrades at Fire Station #5 and the Ice Arena
- Brick Paver Patio Replacement at the Longacre House
- Fire Alarm Replacement at Fire Stations #3 and #4
- Design of Future Facility Projects

Barrier Free (ADA) Improvements:

The City conducted a survey of architectural barriers in its buildings, facilities, and parks in the spring and summer of 2008. The survey identified physical barriers in City buildings, facilities, and parks built prior to 1992 based on Michigan Barrier Free Design standards. Recognizing that the City cannot immediately make all buildings, facilities, and parks fully accessible, the City has prioritized barriers based on the level of impact on access City facilities and/or programs. Total FY 24-25 cost: \$25,000.

Electric Vehicle (EV) Charging Stations:

Installation of electric vehicle (EV) charging stations at City facilities. Total FY 24-25 cost: \$75,000.

Fire Station Improvements:

The following Fire Station Improvements are currently being prioritized: Total FY 24-25 cost: \$50,000.

- Female locker room facilities are in need of expansion and refurbishment due to an increased number of female firefighters.
- Apparatus Bay Floors are peeling, the non-slip finish has worn off causing potential hazards.
- Station 5 Bay roof is nearing end of life (see facilities report)
- Replacement SCBA fill station is needed for a failed unit.
- Locations to store reserve vehicles is being evaluated.

Citygate Signage and Landscaping Enhancement at Orchard Lake Road and I-696:

Installation of landscaping and a Citygate sign at the Orchard Lake Road exit ramps from the I-696 expressway. Total FY 24-25 cost: \$1,200,000.

DPW Natural Gas Generator:

The existing diesel generator at the DPW has exceeded its device life and requires replacement. This generator powers the majority of the DPW, including the fuel island which services all City emergency vehicles in the event of a power failure. Total FY 24-25 cost: \$90,000.

CAPITAL IMPROVEMENT FUND**FUND NUMBER: 404**

Police Station Parking Lot Access Management

Installation of fencing and automated gates around the Police Station parking lot.

Orchard Lake Roundabout Landscape Enhancement

Installation of landscaping, signage, and sculpture within the Orchard Lake Road roundabout, south of 14 Mile Road.

Parks & Recreation**Vehicles and Equipment**

Parks (\$201,000)

- 3-yard dump truck w/salt spreader (\$125,000)
- Truck, Canyon (1) (\$40,000)
- Landscape enclosed trailer (\$20,000)
- Mower, Utility 60" ZTR (\$16,000).

Golf (\$430,000)

- Golf Cart Fleet with Lithium Batteries (\$400,000).
- Utility Carts (2) for Turf Maintenance (\$20,000).
- Blower, turbine pull behind (\$10,000)

Infrastructure

Parks (\$175,000)

- Asphalt trail path resurfacing (\$100,000)
- Spicer house repairs (\$75,000)

Golf & Ice (\$265,000)

- Asphalt cart path resurfacing, front nine (\$300,000)
- Clubhouse tables and chairs (\$30,000)
- Compressor rebuild (\$20,000).
- Clubhouse carpeting (\$15,000)

CAPITAL IMPROVEMENT FUNDS
FUND NUMBERS: 404, 406, 410

FUND	PROJECT	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	FUTURE
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FUND	Drainage	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	FUTURE
404000 CIP	Storm Water NPDES Permit Program	75,000	75,000	75,000	75,000	75,000	75,000	0
404000 CIP	Miscellaneous Storm Sewer Repair, Maintenance and	500,000	500,000	500,000	500,000	500,000	500,000	0
404000 CIP	City Owned Storm Water Basin Mainenance	25,000	25,000	25,000	25,000	25,000	25,000	0
404000 CIP	Farmington Freeway Industrial Park Storm Sewer,	400,000	0	0	0	0	0	0
404000 CIP	Heritage Hills and Wedgewood Commons Storm	750,000	0	0	0	0	0	0
404000 CIP	Woodcreek Hills Subdivision Storm Sewer	650,000	0	0	0	0	0	0
404000 CIP	Nine Mile Road Storm Sewer, Walsingham Drive to	1,350,000	0	0	0	0	0	0
404000 CIP	Shady Ridge Drive Storm Sewer	200,000	0	0	0	0	0	0
404000 CIP	Biddestone Lane Culvert	1,950,000	0	0	0	0	0	0
404000 CIP	Edgehill Main Ravines Tributary Cross Culvert	75,000	0	0	0	0	0	0
404000 CIP	Richland Gardens Subdivision Storm Sewer	500,000	500,000	500,000	0	0	0	0
404000 CIP	Caddell Drain, Nine Mile Road at Drake Road	0	2,670,000	0	0	0	0	0
404000 CIP	Folsom Road Storm Sewer, Nine Mile Road to Orchard	0	370,000	0	0	0	0	0
404000 CIP	Biddestone Lane Storm Sewer	0	320,000	0	0	0	0	0
404000 CIP	Harwich Drive Drainage Improvement	0	140,000	0	0	0	0	0
404000 CIP	Caddell Drain Improvements - Phase II	0	0	825,000	0	0	0	0
404000 CIP	Rockshire Street Culvert Rehabilitation/Replacement	0	0	1,050,000	0	0	0	0
404000 CIP	Rockshire Street, Edgemoor Street, and Bramwell	0	0	420,000	0	0	0	0
404000 CIP	Drake Road Storm Sewer, Nine Mile Road to north of M	0	0	0	400,000	0	0	0
404000 CIP	Franklin Fairway Storm Sewer	0	0	0	100,000	0	0	0
404000 CIP	Farmington Hills Subdivision Main Ravines Cross	0	0	0	100,000	0	0	0
404000 CIP	Hearthstone Road Culvert Rehabilitation/Replacement	0	0	0	1,300,000	0	0	0
404000 CIP	Tuck Road Bridge Rehabilitation, south of Folsom	0	0	0	3,175,000	0	0	0
404000 CIP	Metroview Drive Storm Sewer, Eight Mile Road to	0	0	0	0	525,000	0	0
404000 CIP	Halsted Road, Eight Mile Road to Nine Mile Road	0	0	0	0	500,000	0	0
404000 CIP	Camelot Court/Farmington Meadows Storm Sewer	0	0	0	0	525,000	525,000	0
404000 CIP	Farmington Road, Thirteen Mile Road to Fourteen Mile	0	0	0	0	500,000	0	0
404000 CIP	Tuck Road Storm Sewer, Folsom Road to Eight Mile	0	0	0	0	450,000	0	0
404000 CIP	Shiawassee Road Storm Sewer, Middlebelt Road to	0	0	0	0	0	750,000	0
404000 CIP	Grand River Avenue at Haynes - MDOT Storm Sewer	0	0	0	0	0	900,000	0
404000 CIP	Goldsmith Street Culvert Replacements	0	0	0	0	0	290,000	0
	Total Drainage	6,475,000	4,600,000	3,395,000	5,675,000	3,100,000	3,065,000	0

FUND	Sidewalks	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	FUTURE
404000 CIP	Sidewalk replacement along	100,000	100,000	100,000	100,000	100,000	100,000	0
404000 CIP	Nine Mile Road, south side, Drake Road to Farmington	580,000	0	0	0	0	0	0
404000 CIP	Northside Twelve Mile Road, Middlebelt Road to Inkster	400,000	0	0	0	0	0	0
404000 CIP	Thirteen Mile at Pebble Creek Crossing Pedestrian	25,000	0	0	0	0	0	0
404000 CIP	Ten Mile Road from 30265 to 30701 Ten Mile Road	0	280,000	0	0	0	0	0
404000 CIP	Farmington Road, east side, Glenmuer Street to	0	410,000	0	0	0	0	0
404000 CIP	Neighborhood Sidewalk Replacement Program SAD	0	0	30,000	0	0	0	0
404000 CIP	Ten Mile Road from S. Duncan to Creekside Drive	0	0	180,000	0	0	0	0
404000 CIP	Eleven Mile Road, north side, Old Homestead to Drake	0	0	360,000	0	0	0	0
404000 CIP	Southside Shiawassee Road, Middlebelt Road to	0	0	0	0	570,000	0	0
404000 CIP	Pathway Improvements, Rock Ridge Lane to Oak Crest	0	0	0	0	0	115,000	0
404000 CIP	Inkster Road, west side, Hystone Dr. to the north end of	0	0	0	0	0	585,000	0
	Total Sidewalks	1,105,000	790,000	670,000	100,000	670,000	800,000	0

FUND	Fire Equipment	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	FUTURE
404000 CIP	Purchase replacement Engine	1,025,000						
404000 CIP	Purchase oneutility vehicle to replace fleet vehicle	70,000						
404000 CIP	Station Furnishings	25,000						
404000 CIP	Purchase replacement Squad		400,000					
404000 CIP	Purchase oneutility vehicle to replace fleet vehicle		70,000					
404000 CIP	Replacement Battalion Chief Vehicle		100,000					
404000 CIP	Mobile Computers and equipment		180,000					
404000 CIP	Apparatus Bay Floors		250,000					
404000 CIP	Purchase replacement Engine			1,100,000				
404000 CIP	Purchase oneutility vehicle to replace fleet vehicle			75,000				
404000 CIP	Purchase replacement Squad				400,000			
404000 CIP	Purchase replacement Turnout Gear				550,000			
404000 CIP	Purchase oneutility vehicle to replace fleet vehicle				75,000			
404000 CIP	Purchase replacement Squad					400,000		
404000 CIP	Purchase replacement Squad					400,000		
404000 CIP	Purchase SCBA Fill Station					100,000		
	Total Fire Equipment	1,120,000	1,000,000	1,175,000	1,025,000	900,000	0	0

FUND	Police Programs and Equipment	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	FUTURE
404000 CIP	Women's Locker Room Expansion	100,000						
404000 CIP	Work Stations /Office Furniture	173,000						
404000 CIP	Mobile Command Post Vehicle	0						
404000 CIP	Carpeting Replacement	32,000						
404000 CIP	Canine Team Expansion	171,000						
	Total Police Programs and Equipment	476,000	0	0	0	0	0	0

CAPITAL IMPROVEMENT FUNDS
FUND NUMBERS: 404, 406, 410

FUND	DPW Equipment & Fleet	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	FUTURE
404000 CIP	10-Yard Dump Truck – Replacement	300,000	310,000			860,000		
404000 CIP	Refurbish Existing Equipment	50,000	50,000	50,000	50,000	50,000	50,000	
404000 CIP	Rubber Tire Excavator – Replacement	650,000					700,000	
404000 CIP	Sidewalk snow clearing and salting equipment, to be use	75,000						
404000 CIP	5-Yard Dump Truck – Replacement		300,000					
404000 CIP	Roadside Mowing Tractor – Replacement		190,000					
404000 CIP	3-Yard Truck – Replacement		210,000					
404000 CIP	Sign Installation Truck – Replacement			270,000				
404000 CIP	Rubber Tire Backhoe – Replacement			400,000				
404000 CIP	Road Grader – Replacement			390,000				
404000 CIP	Sewer Camera & Van – Replacement			250,000				
404000 CIP	Mechanical Street Sweeper – Replacement				450,000			
404000 CIP	Sewer Vacuum Truck – Replacement				650,000			
404000 CIP	Forestry Chipper – Replacement					60,000		
404000 CIP	Forklift – Replacement					90,000		
404000 CIP	Cold Patch Trailer - Replacement						90,000	
404000 CIP	Rubber Tire Front Loader – Replacement						600,000	
	Total DPW Equipment & Fleet	1,075,000	1,060,000	1,360,000	1,150,000	1,060,000	1,440,000	0

FUND	DPW Equipment & Fleet	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	FUTURE
404000 CIP	3-Fleet and Pool Vehicles – Replacement	110,000	115,000	120,000	125,000	130,000	135,000	
404000 CIP	3 Pickup Trucks and Plows – Pub Services, Road	180,000	195,000	210,000	225,000	240,000	255,000	
	Total DPW Equipment & Fleet	290,000	310,000	330,000	350,000	370,000	390,000	0

FUND	Technology and Communications	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	FUTURE
404000 CIP	City-Wide Technology	400,000	350,000	350,000	350,000	350,000	350,000	350,000
404000 CIP	Unified Communications & Smart Cities Projects, Video	250,000	250,000	250,000	250,000	250,000	250,000	250,000
404000 CIP	Unified Communications & Smart Cities Projects	350,000	350,000	350,000	350,000	350,000	350,000	0
404000 CIP	ERP/Financial Software, Core EPR	100,000	100,000	100,000	100,000	100,000	100,000	100,000
404000 CIP	ERP/Financial Software, Financial Reporting	100,000	100,000	100,000	100,000	100,000	100,000	100,000
404000 CIP	DPW Fleet Management Software	85,000	17,000	19,000	21,000	23,000	25,000	27,000
	Total Technology and Communications	1,285,000	1,167,000	1,169,000	1,171,000	1,173,000	1,175,000	827,000

FUND	Public Facilities	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	FUTURE
404000 CIP	City Wide Facilities Improvements	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	
404000 CIP	Barrier Free (ADA) Improvements	25,000	25,000	25,000	25,000	25,000	25,000	
404000 CIP	Electric Vehicle (EV) Charging Stations	75,000	75,000	75,000	75,000	75,000	75,000	
404000 CIP	Fire Station Improvements	50,000	50,000	50,000	50,000	0	0	
404000 CIP	Courthouse Parking Lot	0		405,000	0	0	0	
404000 CIP	Citygate Signage on Orchard Lake Road Bridge Over I-	1,200,000	0	0	0	0	0	
404000 CIP	DPW Natural Gas Generator	90,000	810,000	0	0	0	0	
404000 CIP	Fire Station #4 Parking Lot Replacement	0	600,000	0	0	0	0	
404000 CIP	Police Station Parking Lot Access Management	40,000	335,000	0	0	0	0	
404000 CIP	Orchard Lake Roundabout Landscape Enhancement	500,000	0	0	0	0	0	
	Total Public Facilities	2,980,000	2,895,000	1,555,000	1,150,000	1,100,000	1,100,000	0

CAPITAL IMPROVEMENT FUNDS
FUND NUMBERS: 404, 406, 410

FUND	PROJECT							
		2024/25	2025/26	2026/27	2027/2028	2028/29	2029/30	FUTURE
406000 COMM CTR	The Hawk, 1st & 2nd floors	0	0	0	0	0	0	
406000 COMM CTR	The Hawk, 3rd floor	0	0	0	0	0	0	
	Parks Vehicles, Equipment	201,000	156,000	130,000	278,000	137,000	190,000	0
410000 COMM CTR	3-yard dump truck w/salt spreader	125,000						
410000 COMM CTR	Tractor, Utility	0				70,000	75,000	
410000 COMM CTR	Truck, ¾ Ton 4WD Pickup w/Plow	0	50,000	50,000	50,000	50,000	50,000	
410000 COMM CTR	Truck, Canyon	40,000		40,000	40,000		40,000	
410000 COMM CTR	Landscape enclosed trailer	20,000						
410000 COMM CTR	Mower, Utility 60" ZTR	16,000	16,000			17,000		
410000 COMM CTR	ABI Force Groomer		60,000					
410000 COMM CTR	Cart, Utility		30,000	30,000				
410000 COMM CTR	Walk Behind 48"			10,000				
410000 COMM CTR	Skid Steer				90,000			
410000 COMM CTR	Mower				70,000			
410000 COMM CTR	Mower				17,000			
410000 COMM CTR	Canopy, Tent 20x40 (2)				11,000			
410000 COMM CTR	Mower, Walk Behind (2)						25,000	
	Golf Vehicles, Equipment	430,000	175,000	255,000	115,000	212,000	730,000	0
410000 COMM CTR	Golf Cart Fleet with Lithium Batteries	400,000					450,000	
410000 COMM CTR	Triplex Mowers (2)	0						
410000 COMM CTR	Utility Cart (2)	20,000		30,000		32,000		
410000 COMM CTR	Blower, turbine pull behind	10,000						
410000 COMM CTR	Mower, Wide Area		100,000					
410000 COMM CTR	Mower, Bank and Surround		75,000					
410000 COMM CTR	Mower, Fairway (2)			150,000				
410000 COMM CTR	Mower, Rough Trim (2)			65,000				
410000 COMM CTR	Sod Cutter			10,000				
410000 COMM CTR	Surround Mower/Trim/Banks				80,000			
410000 COMM CTR	HD Utility Cart				35,000			
410000 COMM CTR	Sprayer					90,000		
410000 COMM CTR	Rough Mower					70,000		
410000 COMM CTR	Range Cart Picker					20,000		
410000 COMM CTR	Golf Cart Fleet GPS add-on feature						200,000	
410000 COMM CTR	Greens Aerifier						80,000	
	Parks Infrastructure	175,000	195,000	415,000	280,000	285,000	320,000	0
410000 COMM CTR	Canopy, Tent 20x40 (2)		10,000					
410000 COMM CTR	Asphalt trail path resurfacing	100,000	60,000					
410000 COMM CTR	Concrete pad		50,000					
410000 COMM CTR	Spicer house repairs	75,000	75,000					
410000 COMM CTR	Heritage restroom improvements	0						
410000 COMM CTR	Longacre House Renovations			125,000				
410000 COMM CTR	Founders Sports Baseball Dugouts			100,000				
410000 COMM CTR	Trail updates at Heritage Park			50,000				
410000 COMM CTR	Riley Skate Park concrete repairs			20,000				
410000 COMM CTR	Disc Golf Course tee pads			10,000				
410000 COMM CTR	Trail updates at Woodland Hills			10,000				
410000 COMM CTR	Driving Range Netting			100,000				
410000 COMM CTR	Playground Equipment				125,000	25,000	25,000	
410000 COMM CTR	Site Security and Life Safety in Parks-				40,000	40,000		
410000 COMM CTR	Signage				40,000			
410000 COMM CTR	Trails and Wayfinding				40,000			
410000 COMM CTR	Master Plan per Department of Natural Resources				35,000			
410000 COMM CTR	Longacre Wall Repair					100,000		
410000 COMM CTR	Roof Replacements					50,000		
410000 COMM CTR	Trail and Wayfinding Signs					40,000	40,000	
410000 COMM CTR	Concrete replacement					30,000		
410000 COMM CTR	Founders Park Baseball Field Dugout Covers						120,000	
410000 COMM CTR	Riley Skate Park Repairs						75,000	
410000 COMM CTR	Founders Park restroom improvements						60,000	
	Golf & Ice Arena Infrastructure	265,000	550,000	150,000	0	100,000	200,000	0
410000 COMM CTR	Asphalt cart path resurfacing, front nine	200,000						
410000 COMM CTR	Clubhouse tables and chairs	30,000						
410000 COMM CTR	Compressor rebuild	20,000						
410000 COMM CTR	Clubhouse carpeting	15,000						
410000 COMM CTR	Asphalt cart path resurfacing, back nine		250,000					
410000 COMM CTR	Irrigation new pump system		150,000					
410000 COMM CTR	Rubber Flooring		150,000	150,000				
410000 COMM CTR	Driving range improvements					100,000		
410000 COMM CTR	Board door panels						100,000	
410000 COMM CTR	Entryway ADA sliding door replacements						100,000	
410000 COMM CTR	Heritage Park Adaptive Playground and Splash Pad		700,000					
410000 COMM CTR	Acquisition of Park Land							0
406000 COMM CTR	Costick Center	0	0	0	0	0	0	0
	Total Parks & Recreation	1,071,000	1,776,000	950,000	673,000	734,000	1,440,000	0

COMMUNITY CENTER RENOVATIONS FUND

Overview

This Capital Projects Fund was established in 2018 and is used to account for the renovation and ongoing maintenance and capital needs of Harrison High School for use as a Community Center.

Revenue Assumptions

Interest income is the primary source of revenue for FY 23/24.

Expenditures

In FY 24/25, the City will continue to be responsive to emergent unplanned capital needs at the Hawk and Costick Community Centers, as the future of facilities and funding sources for the same are being studied for an action plan to address current unmet and future anticipated needs.

Fund Balance

Fund balance is projected to be \$119,739 at June 30, 2025.

COMMUNITY CENTER RENOVATIONS FUND

FUND NUMBER: 406

SUMMARY	2021/22	2022/23	2023/24	2023/24	2024/25	2025/26	2026/27
	Actual	Actual	Budgeted	Estimated	Requested	Projected	Projected
TOTAL EXPENDITURES	\$982,056	\$157,022	\$166,052	\$166,052	\$90,300	\$90,300	\$88,300
2023/24 Projection vs. Budget - \$				\$ -			
2023/24 Projection vs. Budget - %				0.00%			
2024/25 Budget vs. 2023/24 Budget - \$					\$ (75,752)		
2024/25 Budget vs. 2023/24 Projection - %					-45.62%		
2024/25 Budget vs. 2023/24 Budget - \$					\$ (75,752)		
2024/25 Budget vs. 2023/24 Budget - %					-45.62%		

COMMUNITY CENTER RENOVATIONS FUND
FUND NUMBER: 406

Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Requested	2025/26 Projected	2026/27 Projected
FUND BALANCE AT JULY 1	1,297,340	336,052	186,091	186,091	180,039	119,739	59,439
REVENUES							
642-0: Donations	13,965	0	0	0	0	0	0
664-0: Interest Income	6,803	7,061	30,000	30,000	30,000	30,000	30,000
668-0: Unrealized Gains/(Losses)	(37,002)	24,046	0	0	0	0	0
Total Revenues	20,768	7,061	30,000	30,000	30,000	30,000	30,000
OTHER FINANCING SOURCES							
664-0: Proceeds from Sale of Bonds	0	0	0	0	0	0	0
676-2: Transfer from Brownfield Redevelopment Authority	0	0	0	0	0	0	0
676-4: Transfer from Parks Millage Fund	0	0	0	0	0	0	0
676-1: Transfer from General Fund	0	0	130,000	130,000	0	0	0
Total Other Financing Sources	0	0	130,000	130,000	0	0	0
TOTAL REVENUES AND OTHER FINANCING SOURCES	20,768	7,061	160,000	160,000	30,000	30,000	30,000
(290-9 EXPENDITURES							
001 Furniture	0	0	0	0	0	0	0
007 Miscellaneous Equipment	0	0	0	0	0	0	0
009 Construction & Professional Fees	6,326	0	0	0	0	0	0
027 Fitness Room Equipment	0	0	0	0	0	0	0
028 Café Equipment	0	0	0	0	0	0	0
029 Audio Visual Equipment & Security Camera	0	0	0	0	0	0	0
035 VFA Facilities Assessment	4,284	0	0	0	0	0	0
037 Lighting	0	0	0	0	0	0	0
036 Building Improvements	0	124,548	165,752	165,752	90,000	90,000	88,000
038 Theatre Equipment	152,901	0	0	0	0	0	0
039 Turf Fields	817,200	32,474	0	0	0	0	0
(445-4 CONSTRUCTION	0	0	0	0	0	0	0
100 3rd Floor Improvements	0	0	0	0	0	0	0
(445-4 ADMINISTRATION	0	0	0	0	0	0	0
001 Administration	1,345	0	300	300	300	300	300
002 Bond Issuance Costs	0	0	0	0	0	0	0
DEPARTMENT TOTAL	982,056	157,022	166,052	166,052	90,300	90,300	88,300
Revenues and Other Financing Sources Over/(Under)	(961,288)	(149,961)	(6,052)	(6,052)	(60,300)	(60,300)	(58,300)
FUND BALANCE AT JUNE 30	336,052	186,091	180,039	180,039	119,739	59,439	1,139



FY 2024-25 BUDGET

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COMPONENT UNITS

Component Units are legally separate entities for which the City is financially accountable. The Brownfield Redevelopment Authority Fund and Corridor Improvement Authority Fund are included in this group and are included in the City's government-wide financial statements.

	Corridor Improvement Authority Fund #242	Brownfield Redevelopment Authority Fund #243	Total Component Units
FUND BALANCE AT JULY 1, 2024	\$879,890	\$2,064,223	\$2,944,113
REVENUES			
Property Taxes	264,169	627,393	891,562
Intergovernmental	0	0	0
Interest Income	1,331	17,312	18,644
Total Revenues	265,500	644,706	910,206
EXPENDITURES			
Audit Fees	100	400	500
Marketing	0	0	0
Business Improvement Grant	250,000	0	250,000
Miscellaneous/Others	0	36,870	36,870
Consultants	0	200,000	200,000
Reimbursement to Developers	0	203,620	203,620
Total Expenditures	250,100	440,890	690,990
Revenues over/(under) Expenditures	15,400	203,815	219,216
OTHER FINANCING SOURCES AND USES			
Transfer to General Fund	0	(9,000)	(9,000)
Total Transfers Out	0	(9,000)	(9,000)
Total Other Financing Sources and Uses	0	(9,000)	(9,000)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	15,400	194,815	210,216
FUND BALANCE AT JUNE 30, 2025	\$895,291	\$2,259,038	\$3,154,329

BROWNFIELD REDEVELOPMENT AUTHORITY FUND

The Brownfield Redevelopment Authority Fund is a Component Unit of the City created to facilitate the implementation of plans for the identification, treatment and revitalization of environmentally distressed areas within the City designated as Brownfield Redevelopment Zones.

Revenue

Revenue is currently derived primarily from tax increments captured from incremental cumulative increases in taxable value applied to the operating millage rates of the various taxing units, exclusive of the Farmington Schools, State Education Tax, Zoo Authority and Art Institute; as shown below:

BROWNFIELD REDEVELOPMENT AUTHORITY				
TAX INCREMENT REVENUE				
	FY 21/22	FY 22/23	FY 23/24	FY 24/25 - est
Captured Taxable Value	14,495,830	18,485,720	19,774,980	20,961,479
Property Taxes By Taxing Unit:				
City of Farmington Hills	244,350	306,295	326,673	344,271
Oakland County/HCMA	66,233	83,531	89,357	94,719
Oakland ISD	46,404	58,522	62,604	66,360
Oakland Community College	21,826	26,646	28,014	29,694
Schoolcraft College		1,343	2,185	2,316
Farmington District Library	21,834	27,252	29,152	30,901
Oakland County PTA/Transit (2022)	14,155	17,561	18,786	19,913
School Education Tax (SET)	8,451	8,763	9,250	9,805
Farmington Schools - Operating	25,354	26,288	27,749	29,414
Total	448,608	556,201	593,769	627,393
Millages				
City of Farmington Hills	16.8566	16.5693	16.5195	16.4240
Oakland County Operating/Parks/HCM	4.5691	4.5187	4.5187	4.5187
Oakland ISD	3.2012	3.1658	3.1658	3.1658
Oakland Community College	1.5057	1.4891	1.4891	1.4891
Schoolcraft College	2.2700	2.2700	2.2700	2.2700
Farmington District Library	1.5062	1.4742	1.4742	1.4742
Oakland County PTA/Transit (2022)	0.9765	0.9500	0.9500	0.9500
School Education Tax (SET)	6.0000	6.0000	6.0000	6.0000
Farmington Schools - Operating	18.0000	18.0000	18.0000	18.0000
Total	30.8853	30.4371	30.3873	30.2918
City of Farmington Hills Breakdown:				
Operating	8.0236	7.8510	7.8510	7.8235
Less: Debt	-	-	-	-
Refuse	0.7530	0.7333	0.6842	0.6452
Public Information	0.0134	0.0125	0.0118	0.0110
Parks	0.4646	0.4546	0.4546	0.4530
Public Safety	3.0245	3.0389	3.0389	3.0281
Roads	4.5775	4.4790	4.4790	4.4632
Total	16.8566	16.5693	16.5195	16.4240

Ad val Taxable value of all City; Ad val City taxes Billed/levied for stats section

Expenditures

Expenditures primarily reflect funds allocated for planned projects, assessments and administrative/operating expenditures.

Fund Balance

Fund balance is projected to be \$2,259,132 at June 30, 2025. Brownfield funds are to be expended during the life of the Brownfield Plan.

BROWNFIELD REDEVELOPMENT AUTHORITY FUND

FUND NUMBER: 243

SUMMARY	2021/22	2022/23	2023/24	2023/24	2024/25	2025/26	2026/27
	Actual	Actual	Budgeted	Estimated	Approved	Projected	Projected
TOTAL EXPENDITURES	\$153,933	\$206,110	\$240,687	\$240,687	\$449,890	\$448,201	\$454,615
2023/24 Projection vs. Budget - \$				\$ -			
2023/24 Projection vs. Budget - %				0.00%			
2024/25 Budget vs. 2023/24 Budget - \$					\$ 209,203		
2024/25 Budget vs. 2023/24 Projection - %					86.92%		
2024/25 Budget vs. 2023/24 Budget - \$					\$ 209,203		
2024/25 Budget vs. 2023/24 Budget - %					86.92%		

BROWNFIELD REDEVELOPMENT AUTHORITY FUND
FUND NUMBER: 243

Acct. No. Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected	
FUND BALANCE AT JULY 1 (000)	981,013	1,241,623	1,694,168	1,694,168	2,064,223	2,259,038	2,474,199	
REVENUES								
403-001 Property Taxes	366,429	377,530	403,598	399,568	423,773	432,248	440,893	B1-Golf Course
403-102 Property Taxes-EZ Storage	74,112	76,186	80,420	80,420	84,361	88,579	91,236	B2-EZ.Storage
403-103 Property Taxes-10 Mile/OL	8,068	8,457	9,264	9,264	9,710	10,195	10,501	B3-10.Orchard
403-104 Property Taxes-Rose Senior Living	0	76,896	76,655	76,655	80,345	84,362	86,893	B4-RoseSenior
403-105 Property Taxes-D'Angelo Property	0	17,133	27,862	27,862	29,205	30,665	31,585	B5-D'Angelo
505-001 Federal Grant	4,850	0	0	0	0	0	0	
642-015 Other Revenue	0	0	0	0	0	0	0	
664-005 Interest Income	5,951	60,144	16,973	16,973	17,312	17,312	17,659	
668-001 Unrealized Gain/(loss)	(44,866)	42,310	0	0	0	0	0	
TOTAL REVENUES	414,543	658,655	614,772	610,742	644,706	663,362	678,768	
(376)								
996-001 Miscellaneous	275	336	400	400	400	400	400	
440-008 Assessments	4,850	0	5,000	5,000	5,000	5,000	5,000	
440-066 Other Contracted Services	57,629	22,484	32,086	32,086	31,870	20,000	20,000	
Eligible Projects	0	0	0	0	200,000	200,000	200,000	
440-102 Reimbursement to EZ Storage	74,112	71,805	80,420	80,420	84,361	88,579	91,236	B2-EZ.Storage
440-103 Reimbursement to 10 Mile/OL	8,068	8,457	9,264	9,264	9,710	10,195	10,501	B3-10.Orchard
440-104 Reimbursement to Rose Senior Living	0	78,609	76,655	76,655	80,345	84,362	86,893	B4-RoseSenior
440-105 Reimbursement to D'Angelo Property	0	15,419	27,862	27,862	29,205	30,665	31,585	B5-D'Angelo
TOTAL EXPENDITURES	144,933	197,110	231,687	231,687	440,890	439,201	445,615	
(600)								
OTHER FINANCING USES								
445-101 Transfer to General Fund	9,000	9,000	9,000	9,000	9,000	9,000	9,000	
445-401 Transfer to Community Center Renovation Fund	0	0	0	0	0	0	0	
TOTAL OTHER FINANCING USES	9,000	9,000	9,000	9,000	9,000	9,000	9,000	
TOTAL EXPENDITURES AND OTHER FINANCING USES								
DEPARTMENT TOTAL	153,933	206,110	240,687	240,687	449,890	448,201	454,615	
Revenues Over/(Under) Expenditures	260,610	452,545	374,085	370,055	194,815	215,161	224,152	
FUND BALANCE AT JUNE 30	1,241,623	1,694,168	2,068,253	2,064,223	2,259,038	2,474,199	2,698,351	

CORRIDOR IMPROVEMENT AUTHORITY FUND

The Corridor Improvement Authority (CIA) Fund is a Component Unit of the City created to correct and prevent deterioration in business districts, encourage historic preservation, and promote economic growth. The Authority was created in collaboration with the City of Farmington in sharing a corridor to leverage investments by defraying some of the costs of redevelopment and sharing resources that can be invested in improvements. The Authority, among other things, can secure funding for improvement projects; acquire, improve and operate real property; and develop plans to protect the properties from deterioration and promote economic growth in the development area. These initiatives can serve to improve the aesthetics of the corridor by installing new landscaping, improving building façades and implementing design guidelines. The authority can also work to improve the function of the corridor by marketing and supporting corridor businesses, improving transportation systems, and improving wayfinding.

GOALS

The number in parenthesis shows the link between the departmental goal and the City goals.

- Implement the priorities identified in the Grand River Corridor Vision Plan and the Development/Tax Increment Finance Plan. (3, 5, 6, 10, 12, 13)
- Develop a strategy to re-engage the Rouge River Corridor. (5, 6, 10)
- Work cooperatively with the Michigan Department of Transportation to study road design alternatives that facilitate the Vision Plan. (3, 5, 6, 10, 12, 13)
- Actively promote Corridor revitalization efforts and projects. (4)

Revenue

On November 24, 2014 the City Council approved the CIA's Development and Tax Increment Financing Plan, setting tax year 2014 as the base year. Beginning in FY 2015/16 (tax year 2015), tax increments were eligible to be captured from incremental cumulative increases in taxable value from the base year, applied to the operating millage rates of the participating taxing units.

Tax increment revenue is projected to be \$249,708 in FY 2023/24, which will be generated from the City of Farmington Hills, Oakland County, the Oakland County Public Transportation Authority and Schoolcraft Community College.

Expenditures

Expenditures include supplies, legal notices, professional service fees and funds set aside for potential projects that are in the planning phase.

Fund Balance

Fund balance is projected to be \$895,291 at June 30, 2025.

CORRIDOR IMPROVEMENT AUTHORITY FUND

FUND NUMBER: 242

SUMMARY	2021/22	2022/23	2023/24	2023/24	2024/25	2025/26	2026/27
	Actual	Actual	Budgeted	Estimated	Approved	Projected	Projected
TOTAL EXPENDITURES	\$100	\$102	\$15,233	\$15,233	\$250,100	\$190,100	\$190,100
2023/24 Projection vs. Budget - \$				\$ -			
2023/24 Projection vs. Budget - %				0.00%			
2024/25 Budget vs. 2023/24 Budget - \$					\$ 234,867		
2024/25 Budget vs. 2023/24 Projection - %					1541.83%		
2024/25 Budget vs. 2023/24 Budget - \$					\$ 234,867		
2024/25 Budget vs. 2023/24 Budget - %					1541.83%		

CORRIDOR IMPROVEMENT AUTHORITY FUND
FUND NUMBER: 242

Acct. No. Category and Line Item	2021/22 Actual	2022/23 Actual	2023/24 Budgeted	2023/24 Estimated	2024/25 Approved	2025/26 Projected	2026/27 Projected
FUND BALANCE AT JULY 1	316,787	441,493	642,141	642,141	879,890	895,291	978,656
(000)							
REVENUES							
403-001 Property Taxes	134,112	193,046	249,708	249,708	262,193	270,059	272,760
505-016 Federal Grants	0	0	0	0	0	0	0
403-020 Delinquent Personal Property	1,937	1,961	1,956	1,956	1,976	2,035	2,055
664-005 Interest Income	1,305	11,142	1,318	1,318	1,331	1,371	1,385
668-001 Unrealized Gains/(Loss)	(12,547)	(5,399)	0	0	0	0	0
TOTAL REVENUES	124,807	200,750	252,982	252,982	265,500	273,465	276,200
OTHER FINANCING SOURCES							
676-101 Transfer from General Fund	0	0	0	0	0	0	0
696-017 Contribution from other Government	0	0	0	0	0	0	0
TOTAL OTHER FINANCING SOURCES	0	0	0	0	0	0	0
TOTAL REVENUE AND							
OTHER FINANCING SOURCES	124,807	200,750	252,982	252,982	265,500	273,465	276,200
(015)							
EXPENDITURES							
740-008 Supplies	0	0	0	0	0	0	0
801-004 Consultants	0	0	15,133	15,133	0	0	0
801-012 Legal Fees	0	0	0	0	0	0	0
801-014 Legal Notices	0	0	0	0	0	0	0
801-021 Audit Fees	100	102	100	100	100	100	100
801-033 Marketing	0	0	0	0	0	0	0
801-034 Site Improvement Grant	0	0	0	0	90,000	90,000	90,000
Projects and Corridor Improvement Study	0	0	0	0	160,000	100,000	100,000
970-055 Land Acquisition	0	0	0	0	0	0	0
996-003 Miscellaneous	0	0	0	0	0	0	0
DEPARTMENT TOTAL	100	102	15,233	15,233	250,100	190,100	190,100
Revenues Over/(Under) Expenditures	124,707	200,648	237,749	237,749	15,400	83,365	86,100
FUND BALANCE AT JUNE 30	441,493	642,141	879,890	879,890	895,291	978,656	1,064,756

BUDGET RESOLUTION FY 24-25

WHEREAS, the appropriate City Officers have submitted to the City Manager an itemized estimate of expenditures for FY 2023/24 for the respective departments and/or activities under his/her direction; and,

WHEREAS, the City Manager has prepared a complete itemized budget proposal for FY 2024/25 including the General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds and the Component Units, and has submitted the same to the City Council pursuant to Article VI of the City Charter; and,

WHEREAS, a Public Hearing was held on the combined budgets for FY 2024/25 on June 10, 2024 and the property tax millage rate to be levied to support the FY 2024/25 budget; and,

WHEREAS, an appropriate public notice was published on June 3, 2024, notifying citizens of the Public Hearing on the proposed FY 2024/25 Budget and the proposed property tax levy to support these budgets and the City Council's intention to adopt the budgets and establish the property tax rates on June 10, 2024 after the Public Hearing; and,

WHEREAS, all necessary proceedings have been taken by the City of Farmington Hills, Oakland County, Michigan, for the adoption of its Budget for the FY 2024/25;

THEREFORE, be it resolved by the City Council as follows:

- 1) That the City Council for the City of Farmington Hills hereby adopts the General Fund Budget for FY 2024/25 in the aggregate amount of \$84,016,073 for expenditures and transfers-out funded by \$78,565,098 in revenues and transfers-in.
- 2) That the City Council for the City of Farmington Hills hereby appropriates the sum of \$84,016,073 in expenditures and transfers-out for FY 2024/25 for General Fund purposes on a departmental and activity total basis as follows:

<u>Expenditures + Transfers Out</u>	
Boards & Commissions	\$3,395,868
General Government	\$16,437,215
Public Safety	\$28,814,417
Planning & Community Development	\$2,193,893
Public Services	\$8,950,267
Special Services	\$14,950,627
Operating Transfers Out	\$9,273,787
<u>Total Expenditures + Transfers-out</u>	<u>\$84,016,074</u>

- 3) That the City of Farmington Hills shall levy 5.2723 mills ad valorem tax on the Taxable Value of all Real and Personal Property subject to taxation in the City of Farmington Hills for the FY 2024/25 for general operating purposes.

- 4) That the City of Farmington Hills shall levy 0.5866 mills ad valorem tax on the Taxable Value of all Real and Personal Property subject to taxation in the City of Farmington Hills for the FY 2024/25 for general debt service requirements (all 0.5866 mills are from within the City Charter Limit) and to adopt the 2024/2025 Debt Service Fund Budgets schedule as attached below.

- 5) That the City of Farmington Hills shall levy 2.4175 mills ad valorem tax on the Taxable Value of all Real and Personal Property subject to taxation in the City of Farmington Hills for the FY 2024/25 for Capital Improvements of which 0.4530 mills will be dedicated to Parks Development as approved by the electorate in August 2018 and to adopt the 2024/25 Capital Improvement Fund Budget and Parks & Recreation Capital Development Funds Budget as attached below.

- 6) That the City of Farmington Hills shall levy 3.0281 mills ad valorem (as approved by the electorate in November 2015 and November 2021) on the taxable value of all real and personal property subject to taxation in the City of Farmington Hills for the FY 2024/25 for the purposes of public safety.

- 7) That the City of Farmington Hills shall levy 0.6452 mills ad valorem tax on the Taxable Value of all Real and Personal Property subject to taxation in the City of Farmington Hills for the FY 2024/25 for refuse removal and disposal.

8) That the City of Farmington Hills shall levy 0.0110 mills ad valorem tax on the Taxable Value of all Real and Personal Property subject to taxation in the City of Farmington Hills for the FY 2024/25 for economic development and public information.

9) That the City of Farmington Hills shall levy 4.4632 mills ad valorem tax on the Taxable Value of all Real and Personal Property subject to taxation in the City of Farmington Hills for the FY 2024/25 for the City's local match to Major Road grant funded projects as well as preventative maintenance treatments on both Major and Local Roads.

10) That the City of Farmington Hills shall levy a total of 16.4240 mills ad valorem on the taxable value of all real and personal property subject to taxation in the City of Farmington Hills for FY 2024/25.

11) That the City of Farmington Hills estimates General Fund Revenues and transfers-in for the FY 2024/25 to total \$78,565,098 as follows:

<u>Revenues</u>	
Property Taxes	\$40,612,943
Business Licenses & Permits	\$25,573
Other Licenses & Permits	\$1,856,095
Grants	\$439,367
State Shared Revenue	\$10,644,878
Fees	\$7,617,883
Sales	\$491,886
Fines & Forfeitures	\$1,626,525
Interest Earnings	\$1,273,271
Recreation User Charges	\$10,412,673
Other Revenue	\$2,247,155
Operating Transfers In	\$1,316,850
Total Revenue + Transfers-in	<u>\$78,565,098</u>

BUDGET RESOLUTION FY 24-25
SPECIAL REVENUE FUNDS

12) That the City of Farmington Hills adopts the Special Revenue Funds Budgets for the FY 2024/25 as follows:

	Total Infrastructure Funds	Total Recreation Funds	Total Public Safety Funds	Total Grant Funds	Total Special Revenue Funds
FUND BALANCE AT JULY 1, 2024	\$11,016,018	\$331,921	\$4,484,563	\$0	\$15,832,503
REVENUES					
Property Taxes	20,058,423	2,035,039	13,551,277	0	\$35,644,738
Intergovernmental	11,406,990	340,250	200,513	1,127,642	\$13,075,394
Interest Income	362,885	66,812	77,368	1,050	\$508,114
Miscellaneous	0	212,692	0	90,083	\$302,775
Total Revenues	31,828,297	2,654,792	13,829,157	1,218,774	49,531,021
EXPENDITURES					
Highways & Streets	32,520,153	0	0	0	\$32,520,153
Public Safety	0	0	12,243,471	0	\$12,243,471
Appointed Council	0	0	0	671,825	\$671,825
Contractual Services	0	0	0	93,900	\$93,900
Debt Service - Principal	755,000	0	0	0	\$755,000
Debt Service - Interest	90,388	0	0	0	\$90,388
Land, Capital Improvements & Other	128,100	1,593,665	1,167,975	453,050	\$3,342,790
Total Expenditures	33,493,641	1,593,665	13,411,446	1,218,775	49,717,527
Revenues over/(under)					
Expenditures	(1,665,344)	1,061,127	417,711	(0)	(\$186,506)
OTHER FINANCING					
SOURCES AND USES					
Transfers In	21,700,000	68,951	0	0	\$21,768,951
Transfers Out	(21,700,000)	(1,307,850)	0	0	(\$23,007,850)
Total	0	(1,238,899)	0	0	(1,238,899)
Excess Revenues and Other					
Financing Sources over/(under)					
Expenditures and Other Uses	(1,665,344)	(177,772)	417,711	(0)	(1,425,405)
FUND BALANCE AT JUNE 30, 2025	\$9,350,673	\$154,150	\$4,902,273	\$0	\$14,407,097
Percentage Change in Fund Balance	-15.12%	-53.56%	9.31%	-8.93%	-9.00%

BUDGET RESOLUTION FY 24-25
SPECIAL REVENUE FUNDS - INFRASTRUCTURE FUNDS

	Municipal Street Fund #201	Major Roads Fund #202	Local Roads Fund #203	Total Infrastructure Funds
FUND BALANCE AT JULY 1, 2024	\$1,981,704	\$8,389,395	\$644,920	\$11,016,018
REVENUES				
Property Taxes	20,058,423	0	0	20,058,423
Intergovernmental	218,242	8,194,167	2,994,581	11,406,990
Interest Income	21,218	266,667	75,000	362,885
Special Assessments	0	0	0	0
Miscellaneous	0	0	0	0
Total Revenues	20,297,882	8,460,834	3,069,581	31,828,297
EXPENDITURES				
Highways & Streets	0	14,348,888	18,171,265	32,520,153
Debt Service - Principal	0	0	755,000	755,000
Debt Service - Interest	0	0	90,388	90,388
Other	0	90,500	37,600	128,100
Total Expenditures	0	14,439,388	19,054,253	33,493,641
Revenues over/(under) Expenditures	20,297,882	(5,978,554)	(15,984,672)	(1,665,344)
OTHER FINANCING SOURCES AND USES				
Bond Proceeds	0	0	0	0
Transfers In	0	5,800,000	15,900,000	21,700,000
Transfers Out	(19,700,000)	(2,000,000)	0	(21,700,000)
	(19,700,000)	3,800,000	15,900,000	0
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	597,882	(2,178,554)	(84,672)	(1,665,344)
FUND BALANCE AT JUNE 30, 2025	\$2,579,586	\$6,210,840	\$560,248	\$9,350,674
Percentage Change in Fund Balance	30.17%	-25.97%	-13.13%	-15.12%

BUDGET RESOLUTION FY 24-25
SPECIAL REVENUE FUNDS - RECREATION FUNDS

	Nutrition Fund #281	Parks & Recreation Millage Fund #410	Total Recreation Funds
FUND BALANCE AT JULY 1, 2024	\$0	\$331,921	\$331,921
REVENUES			
Property Taxes	0	2,035,039	2,035,039
Intergovernmental	286,722	53,528	340,250
Interest Income	5,000	61,812	66,812
Miscellaneous	152,692	60,000	212,692
Total Revenues	444,414	2,210,378	2,654,792
EXPENDITURES			
Land Acquisition, Capital Improvements and Other	513,365	1,080,300	1,593,665
Total Expenditures	513,365	1,080,300	1,593,665
Revenues over/(under) Expenditures	(68,951)	1,130,078	1,061,127
OTHER FINANCING SOURCES AND USES			
Transfers In	68,951	0	68,951
Transfers Out	0	(1,307,850)	(1,307,850)
Total	68,951	(1,307,850)	(1,238,899)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	0	(177,772)	(177,772)
FUND BALANCE AT JUNE 30, 2025	\$0	\$154,150	\$154,150
Percentage Change in Fund Balance		-53.56%	-53.56%

BUDGET RESOLUTION FY 24-25
SPECIAL REVENUE FUNDS - PUBLIC SAFETY FUNDS

	Public Safety Fund #205	Federal Forfeiture Fund #213	State Forfeiture Fund #214	Total Public Safety Funds
FUND BALANCE AT JULY 1, 2024	3,365,211	\$760,245	\$359,106	\$4,484,563
REVENUES				
Property Taxes	13,551,277	0	0	13,551,277
Intergovernmental	200,513	0	0	200,513
Interest Income	63,780	13,588	0	77,368
Miscellaneous	0	0	0	0
Total Revenues	13,815,570	13,588	0	13,829,157
EXPENDITURES				
Public Safety	11,948,376	254,025	41,070	12,243,471
Land Acquisition, Capital Improvements and Other	1,092,618	75,357	0	1,167,975
Total Expenditures	13,040,994	329,382	41,070	13,411,446
Revenues over/(under) Expenditures	774,575	(315,794)	(41,070)	417,711
OTHER FINANCING SOURCES AND USES				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	774,575	(315,794)	(41,070)	417,711
FUND BALANCE AT JUNE 30, 2025	\$4,139,787	\$444,451	\$318,036	\$4,902,273
Percentage Change in Fund Balance	23.02%	-41.54%	-11.44%	9.31%

BUDGET RESOLUTION FY 24-25
SPECIAL REVENUE FUNDS - GRANT FUNDS

	C.D.B.G. Fund #275	M.I.D.C. Fund #262	Total Grant Funds
FUND BALANCE AT JULY 1, 2024	\$0	\$0	\$0
REVENUES			
Property Taxes	0	0	0
Intergovernmental	385,000	742,642	1,127,642
Interest Income	50	1,000	1,050
Miscellaneous	68,000	22,083	90,083
Total Revenues	453,050	765,724	1,218,774
EXPENDITURES			
Appointed Council	0	671,825	671,825
Contractual Services	0	93,900	93,900
Land Acquisition, Capital Improvements and Other	453,050	0	453,050
Total Expenditures	453,050	765,725	1,218,775
Revenues over/(under) Expenditures	0	(0)	(0)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	0	(0)	(0)
FUND BALANCE AT JUNE 30, 2025	\$0	\$0	\$0
Percentage Change in Fund Balance	0.00%	-8.93%	-8.93%

BUDGET RESOLUTION FY 24-25
DEBT SERVICE FUND

13) That the City of Farmington Hills adopts the 2024/25 Debt Service Fund Budgets as follows:

	General Debt Service Fund #301	Total Debt Service Funds
FUND BALANCE AT JULY 1, 2024	\$49,042	\$49,042
REVENUES		
Interest Income	200	200
Special Assessments	0	0
Intergovernmental Revenues	50,000	50,000
Total Revenues	50,200	50,200
EXPENDITURES		
Bond Principal Payments	2,285,544	2,285,544
Interest and Fiscal Charges	1,169,492	1,169,492
Refunds	0	0
Miscellaneous	2,500	2,500
Total Expenditures	3,457,536	3,457,536
Revenues over/(under) Expenditures	(3,407,336)	(3,407,336)
OTHER FINANCING SOURCES AND USES		
Transfers In		
-General Fund	3,404,836	3,404,836
-CIP Fund	0	0
Total Transfers In	3,404,836	3,404,836
Total Other Financing Sources and Uses	3,404,836	3,404,836
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(2,500)	(2,500)
FUND BALANCE AT JUNE 30, 2025	\$46,542	\$46,542
Percentage Change in Fund Balance	-5.10%	-5.10%

BUDGET RESOLUTION FY 24-25
CAPITAL PROJECTS FUNDS

14) That the City of Farmington Hills adopts the 2024/25 Capital Projects Funds Budgets as follows:

	Capital Improvement Fund #404	Community Center Renovations Fund #406	Total Capital Project Funds
FUND BALANCE AT JULY 1, 2024	\$1,168,247	\$180,039	\$119,739
REVENUES			
Grants	100,000	0	100,000
Interest Income	500,000	30,000	530,000
Miscellaneous	0	0	0
Total Revenues	600,000	30,000	630,000
EXPENDITURES			
Public Facilities	2,905,000	90,000	2,995,000
Drainage	6,475,000	0	6,475,000
Sidewalks	1,105,000	0	1,105,000
Equipment	3,956,000	0	3,956,000
Administration & Miscellaneous	500	300	800
Total Expenditures	14,441,500	90,300	14,531,800
Revenues over/(under)			
Expenditures	(13,841,500)	(60,300)	(13,901,800)
OTHER FINANCING SOURCES AND USES			
Transfer from General Fund	5,800,000	0	5,800,000
Transfer to Bond Fund	0	0	0
Proceeds from Bond Sale	1,435,000	0	1,435,000
Transfer from Local Road Fund	0	0	0
Total Other Financing Sources and Uses	13,395,000	0	13,395,000
Revenues and Other Financing Sources Over/(Under)			
Expenditures and Other Uses	(446,500)	(60,300)	(506,800)
FUND BALANCE AT JUNE 30, 2025	\$721,747	\$119,739	(\$387,061)
Percentage Change in Fund Balance	-38.22%	-33.49%	-423.25%

BUDGET RESOLUTION FY 24-25
COMPONENT UNIT FUNDS

15) That the City of Farmington Hills adopts the 2024/25 Component Unit Funds Budgets as follows:

	Corridor Improvement Authority Fund #242	Brownfield Redevelopment Authority Fund #243	Total Component Units
FUND BALANCE AT JULY 1, 2024	\$879,890	\$2,064,223	\$2,944,113
REVENUES			
Property Taxes	264,169	627,393	891,562
Intergovernmental	0	0	0
Interest Income	1,331	17,312	18,644
Total Revenues	265,500	644,706	910,206
EXPENDITURES			
Audit Fees	100	400	500
Marketing	0	0	0
Business Improvement Grant	250,000	0	250,000
Miscellaneous/Others	0	36,870	36,870
Consultants	0	200,000	200,000
Reimbursement to Developers	0	203,620	203,620
Total Expenditures	250,100	440,890	690,990
Revenues over/(under) Expenditures	15,400	203,815	219,216
OTHER FINANCING SOURCES AND USES			
Transfer to General Fund	0	(9,000)	(9,000)
Total Transfers Out	0	(9,000)	(9,000)
Total Other Financing Sources and Uses	0	(9,000)	(9,000)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	15,400	194,815	210,216
FUND BALANCE AT JUNE 30, 2025	\$895,291	\$2,259,038	\$3,154,329

16) That the City Council hereby authorizes the City Manager to make budgetary transfers within the appropriation centers established through the budget and that all transfers between appropriation centers may be made only by further action by the City Council, pursuant to the provisions of the Michigan Uniform Accounting and Budgeting Act.

17) That the FY 2024/25 Budgets of the General Fund, Special Revenue Funds and Capital Projects Funds shall be automatically amended on July 1, 2024 to re-appropriate fund balances for certain outstanding encumbrances and/or available capital project budget balances at June 30, 2024, as authorized by the City Manager.

18) That the City Council hereby authorizes the City Manager to assign General Fund – fund balance for future City budget amendment appropriations, which may be made only by further action by the City Council, pursuant to the provisions of the Michigan Uniform Accounting and Budgeting Act.

BUDGET RESOLUTION FY 23-24 AMENDMENT
GENERAL FUND

19) That the FY 2023/24 departmental and activity budget amounts for the General Fund be amended to the following estimated revenues and projected actual expenditures as reflected in the budget document submitted for FY 2024/25, as may be updated by the Finance Director:

Revenues

Property Taxes	\$38,326,751
Business Licenses & Permits	\$24,733
Other Licenses & Permits	\$2,044,502
Grants	\$1,391,679
State Shared Revenue	\$10,590,480
Fees	\$7,348,795
Sales	\$704,308
Fines & Forfeitures	\$1,804,802
Interest Earnings	\$2,848,739
Recreation User Charges	\$8,686,750
Other Revenue	\$2,116,240
Operating Transfers In	\$1,316,850
Total Revenue + Transfers-in	\$77,204,629

Expenditures

Boards & Commissions	\$3,331,021
General Government	\$13,189,984
Public Safety	\$27,635,390
Planning & Community Development	\$1,953,120
Public Services	\$8,543,573
Special Services	\$13,844,866
Operating Transfers Out	\$7,973,951
Total Expenditures + Transfers-out	\$76,471,905

Net Revenues/(Expenditures)	\$732,723
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BUDGET RESOLUTION FY 23-24 AMENDMENT
SPECIAL REVENUE FUNDS

20) That the FY 2023/24 Special Revenue Funds Budgets be amended to the following estimated revenues and projected actual expenditures as reflected in the budget document submitted for FY 2024/25, as may be updated by the Finance Director:

	Total Infrastructure Funds	Total Recreation Funds	Total Public Safety Funds	Total Grant Funds	Total Special Revenue Funds
FUND BALANCE AT JULY 1, 2023	\$24,705,378	\$815,662	\$4,581,859	\$0	\$30,102,899
REVENUES					
Property Taxes	18,704,576	1,899,271	12,686,230	0	\$33,290,077
Intergovernmental	12,434,133	340,250	200,513	1,070,473	\$14,045,369
Interest Income	368,935	66,812	77,368	2,050	\$515,164
Miscellaneous	250	212,692	0	100,655	\$313,597
Total Revenues	31,507,894	2,519,025	12,964,111	1,173,178	48,164,207
EXPENDITURES					
Highways & Streets	44,204,253	0	0	0	\$44,204,253
Public Safety	0	0	12,680,163	0	\$12,680,163
Appointed Council	0	0	0	517,178	\$517,178
Contractual Services	0	0	0	78,000	\$78,000
Debt Service - Principal	755,000	0	0	0	\$755,000
Debt Service - Interest	110,000	0	0	0	\$110,000
Land Acquisition, Capital Improvements and Other	128,000	1,763,866	446,850	578,000	\$2,916,716
Total Expenditures	45,197,253	1,763,866	13,127,013	1,173,178	61,261,310
Revenues over/(under) Expenditures	(13,689,359)	755,159	(162,902)	(0)	(\$13,097,103)
OTHER FINANCING SOURCES AND USES					
Transfers In	21,260,036	68,951	0	0	\$21,328,987
Transfers Out	(21,260,036)	(1,307,850)	0	0	(\$22,567,886)
Total	0	(1,238,899)	0	0	(1,238,899)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(13,689,359)	(483,740)	(162,902)	(0)	(14,336,002)
FUND BALANCE AT JUNE 30, 2024	\$11,016,017	\$331,921	\$4,418,956	(\$0)	\$15,766,896
Percentage Change in Fund Balance	-55.41%	-59.31%	-3.56%	-171.43%	-47.62%

BUDGET RESOLUTION FY 23-24 AMENDMENT
SPECIAL REVENUE FUNDS - INFRASTRUCTURE FUNDS

	Street Fund #201	Roads Fund #202	Roads Fund #203	Infrastructure Funds
FUND BALANCE AT JULY 1, 2023	\$2,304,679	\$15,781,909	\$6,618,790	\$24,705,378
REVENUES				
Property Taxes	18,704,576	0	0	18,704,576
Intergovernmental	211,885	9,227,667	2,994,581	12,434,133
Interest Income	20,600	266,667	81,668	368,935
Special Assessments	0	0	0	0
Miscellaneous	0	250	0	250
Total Revenues	18,937,061	9,494,584	3,076,249	31,507,894
EXPENDITURES				
Highways & Streets	0	20,510,468	23,693,785	44,204,253
Debt Service - Principal	0	0	755,000	755,000
Debt Service - Interest	0	0	110,000	110,000
Other	0	90,400	37,600	128,000
Total Expenditures	0	20,600,868	24,596,385	45,197,253
Revenues over/(under) Expenditures	18,937,061	(11,106,284)	(21,520,136)	(13,689,359)
OTHER FINANCING SOURCES AND USES				
Bond Proceeds	0	0	0	0
Transfers In	0	5,713,770	15,546,266	21,260,036
Transfers Out	(19,260,036)	(2,000,000)	0	(21,260,036)
	(19,260,036)	3,713,770	15,546,266	0
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(322,975)	(7,392,514)	(5,973,870)	(13,689,359)
FUND BALANCE AT JUNE 30, 2024	\$1,981,704	\$8,389,395	\$644,920	\$11,016,018
Percentage Change in Fund Balance	-14.01%	-46.84%	-90.26%	-55.41%

BUDGET RESOLUTION FY 23-24 AMENDMENT
SPECIAL REVENUE FUNDS - RECREATION FUNDS

	Nutrition Fund #281	Parks & Recreation Millage Fund #410	Total Recreation Funds
FUND BALANCE AT JULY 1, 2023	\$0	\$815,662	\$815,662
REVENUES			
Property Taxes	0	1,899,271	1,899,271
Intergovernmental	286,722	53,528	340,250
Interest Income	5,000	61,812	66,812
Miscellaneous	152,692	60,000	212,692
Total Revenues	444,414	2,074,611	2,519,025
EXPENDITURES			
Land Acquisition, Capital Improvements and Other	513,365	1,250,501	1,763,866
Total Expenditures	513,365	1,250,501	1,763,866
Revenues over/(under) Expenditures	(68,951)	824,110	755,159
OTHER FINANCING SOURCES AND USES			
Transfers In	68,951	0	68,951
Transfers Out	0	(1,307,850)	(1,307,850)
Total	68,951	(1,307,850)	(1,238,899)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	0	(483,740)	(483,740)
FUND BALANCE AT JUNE 30, 2024	\$0	\$331,921	\$331,921
Percentage Change in Fund Balance		-59.31%	-59.31%

BUDGET RESOLUTION FY 23-24 AMENDMENT
SPECIAL REVENUE FUNDS - PUBLIC SAFETY FUNDS

	Public Safety Fund #205	Federal Forfeiture Fund #213	State Forfeiture Fund #214	Total Public Safety Funds
FUND BALANCE AT JULY 1, 2023	3,393,220	\$877,814	\$310,825	\$4,581,859
REVENUES				
Property Taxes	12,686,230	0	0	12,686,230
Intergovernmental	200,513	0	0	200,513
Interest Income	63,780	13,588	0	77,368
Miscellaneous	0	0	0	0
Total Revenues	12,950,523	13,588	0	12,964,111
EXPENDITURES				
Public Safety	12,531,682	131,156	17,325	12,680,163
Land Acquisition, Capital Improvements and Other	446,850	0	0	446,850
Total Expenditures	12,978,532	131,156	17,325	13,127,013
Revenues over/(under) Expenditures	(28,009)	(117,568)	(17,325)	(162,902)
OTHER FINANCING SOURCES AND USES				
Transfers In	0	0	0	0
Transfers Out	0	0	0	0
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(28,009)	(117,568)	(17,325)	(162,902)
FUND BALANCE AT JUNE 30, 2024	\$3,365,211	\$760,245	\$293,500	\$4,418,956
Percentage Change in Fund Balance	-0.83%	-13.39%	-5.57%	-3.56%

BUDGET RESOLUTION FY 23-24 AMENDMENT
SPECIAL REVENUE FUNDS - GRANT FUNDS

	C.D.B.G. Fund #275	M.I.D.C. Fund #262	Total Grant Funds
FUND BALANCE AT JULY 1, 2023	\$0	\$0	\$0
REVENUES			
Property Taxes	0	0	0
Intergovernmental	499,378	571,095	1,070,473
Interest Income	50	2,000	2,050
Miscellaneous	78,572	22,083	100,655
Total Revenues	578,000	595,178	1,173,178
EXPENDITURES			
Appointed Council	0	517,178	517,178
Contractual Services	0	78,000	78,000
Land Acquisition, Capital Improvements and Other	578,000	0	578,000
Total Expenditures	578,000	595,178	1,173,178
Revenues over/(under) Expenditures	0	(0)	(0)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	0	(0)	(0)
FUND BALANCE AT JUNE 30, 2024	\$0	(\$0)	(\$0)
Percentage Change in Fund Balance			

BUDGET RESOLUTION FY 23-24 AMENDMENT
DEBT SERVICE FUNDS

21) That the FY 2023/24 Debt Service Funds Budgets be amended to the following estimated revenues and projected actual expenditures as reflected in the budget document submitted for FY 2024/25, as may be updated by the Finance Director:

	General Debt Service Fund #301	Total Debt Service Funds
FUND BALANCE AT JULY 1, 2023	\$146,090	\$146,090
REVENUES		
Interest Income	200	200
Special Assessments	0	0
Intergovernmental Revenues	50,000	50,000
Total Revenues	50,200	50,200
EXPENDITURES		
Bond Principal Payments	1,845,000	1,845,000
Interest and Fiscal Charges	974,748	974,748
Refunds	0	0
Miscellaneous	2,500	2,500
Total Expenditures	2,822,248	2,822,248
Revenues over/(under) Expenditures	(2,772,048)	(2,772,048)
OTHER FINANCING SOURCES AND USES		
Transfers In		
-General Fund	2,675,000	2,675,000
-CIP Fund	0	0
-Local Road Fund	0	0
-General Debt Fund	0	0
-Park Millage Fund	0	0
Total Transfers In	2,675,000	2,675,000
Total Other Financing Sources and Uses	2,675,000	2,675,000
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	(97,048)	(97,048)
FUND BALANCE AT JUNE 30, 2024	\$49,042	\$49,042
Percentage Change in Fund Balance	-66.43%	-66.43%

BUDGET RESOLUTION FY 23-24 AMENDMENT
CAPITAL PROJECT FUNDS

22) That the FY 2023/24 Capital Project Funds Budgets be amended to the following estimated revenues and projected actual expenditures as reflected in the budget document submitted for FY 2024/25, as may be updated by the Finance Director:

	Capital Improvement Fund #404	Community Center Renovations Fund #406	Total Capital Project Funds
FUND BALANCE AT JULY 1, 2023	\$16,013,517	\$186,091	\$16,199,608
REVENUES			
Grants	100,000	0	100,000
Interest Income	500,000	30,000	530,000
Miscellaneous	0	0	0
Total Revenues	600,000	30,000	630,000
EXPENDITURES			
Public Facilities	4,682,742	165,752	4,848,494
Drainage	7,891,682	0	7,891,682
Sidewalks	798,000	0	798,000
Equipment	7,172,346	0	7,172,346
Administration & Miscellaneous	500	300	800
Total Expenditures	20,545,270	166,052	20,711,322
Revenues over/(under)			
Expenditures	(19,945,270)	(136,052)	(20,081,322)
OTHER FINANCING SOURCES AND USES			
Transfer from General Fund	5,100,000	130,000	5,230,000
Transfer to Bond Fund	0	0	0
Proceeds from Bond Sale	0	0	0
Transfer from Local Road Fund	0	0	0
Total Other Financing Sources and Uses	5,100,000	130,000	5,230,000
Revenues and Other Financing Sources Over/(Under)			
Expenditures and Other Uses	(14,845,270)	(6,052)	(14,851,322)
FUND BALANCE AT JUNE 30, 2024	\$1,168,247	\$180,039	\$1,348,286
Percentage Change in Fund Balance	-92.70%	-3.25%	-91.68%

BUDGET RESOLUTION FY 23-24 AMENDMENT
COMPONENT UNIT FUNDS

23) That the FY 2023/24 Component Unit Funds Budgets be amended to the following estimated revenues and projected actual expenditures as reflected in the budget document submitted for FY 2024/25, as may be updated by the Finance Director:

	Corridor Improvement Authority Fund #242	Brownfield Redevelopment Authority Fund #243	Total Component Units
FUND BALANCE AT JULY 1, 2023	\$642,141	\$1,694,168	\$2,336,309
REVENUES			
Property Taxes	251,664	593,769	845,433
Intergovernmental	0	0	0
Interest Income	1,318	16,973	18,291
Total Revenues	252,982	610,742	863,724
EXPENDITURES			
Audit Fees	100	400	500
Marketing	0	0	0
Business Improvement Grant	0	0	0
Miscellaneous/Others	0	37,086	37,086
Consultants	15,133	0	15,133
Reimbursement to Developers	0	194,201	194,201
Total Expenditures	15,233	231,687	246,920
Revenues over/(under) Expenditures	237,749	379,055	616,804
OTHER FINANCING SOURCES AND USES			
Transfer to General Fund	0	(9,000)	(9,000)
Total Transfers Out	0	(9,000)	(9,000)
Total Other Financing Sources and Uses	0	(9,000)	(9,000)
Excess Revenues and Other Financing Sources over/(under) Expenditures and Other Uses	237,749	370,055	607,804
FUND BALANCE AT JUNE 30, 2024	\$879,890	\$2,064,223	\$2,944,113

WATER & SEWER FUND

MISSION STATEMENT:

Provide an uninterrupted supply of clean, safe and clear water to its customers in sufficient amount to meet their needs and demands throughout the entire year. Provide for the collection, treatment and proper discharge of domestic, commercial and industrial wastewater in accordance with the State of Michigan National Pollutants Discharge Elimination System (NPDES) Discharge Permit and United States Environmental Protection Agency regulations.

The Water and Sewer Fund accounts for the operational, capital and related debt service activity of water distribution and sanitary sewage collection systems in the City, which are supplied by the Great Lakes Water Authority (GLWA), and operated, maintained and administered by the Oakland County Water Resources Commission (WRC). The costs of providing utility services to the general public on a continuing basis are financed or recovered primarily through user charges and/or capital contributions.

On September 9, 2014, the City of Detroit, the Counties of Macomb, Oakland and Wayne, and the State of Michigan signed a Memorandum of Understanding (MOU) which paved the way for the formation of the Great Lakes Water Authority (GLWA) designed to leverage the assets of the Detroit-owned water and sewerage systems. The GLWA was approved on October 10, 2014. A six-person board was established for the GLWA, comprised of one member from each County, one from the State of Michigan and two from the City of Detroit.

On January 1, 2016 the GLWA assumed responsibility for the management, operations, and maintenance of the City of Detroit's water and sewer infrastructure supplying wholesale customers across the region, including the City of Farmington Hills. In exchange for the management of the utility systems, the GLWA will provide annual lease payments of \$50 million a year for 40 years to the City of Detroit. The City of Detroit will use these funds to overhaul its aging infrastructure. The lease also provides for a \$4.5 million Water Residential Assistance Program to help low-income customers of GLWA customer communities pay their water and sewer bills.

The Water and Sewer Funds distinguish between current and non-current assets and liabilities. The measure of Working Capital (i.e., current assets less current liabilities) reflects the relatively liquid portion of total Water and Sewer Fund capital, which constitutes a margin or buffer for meeting obligations. It is essential that the City maintain an adequate level of Working Capital in its Water and Sewer Funds to mitigate current and future risks (e.g., revenue shortfalls and unanticipated expenses) and to ensure stable services and fees. Working capital is a crucial consideration, too, in long-term financial planning. Credit rating agencies consider the availability of working capital in their evaluations of continued creditworthiness. Likewise, relevant laws and regulations look to appropriate levels of working capital for Water and Sewer Funds.

The Government Finance Officers Association (GFOA) recommends that under no circumstances should the target for working capital be less than forty-five (45) days' worth of annual operating expenses and other working capital needs of the utility funds. In order to arrive at a customized target amount of working capital for the City, we reviewed the following characteristics of the Water & Sewer Fund:

- Support from general government.
- Transfers out.
- Cash cycles.
- Customer concentration.
- Demand for services.
- Control over rates and revenues.
- Asset age and condition.
- Volatility of and Control over expenses.
- Management plans for working capital.
- Separate targets for operating and capital need.
- Debt position.

Based on a review of the above characteristics of the Water and Sewer Fund, we have targeted to have a Water and Sewer Fund Working Capital balance of no less than 25% of total expenses and transfers-out, exclusive of depreciation, a non-cash item. In this context, a target working capital balance equal to approximately one quarter of the fiscal year's cash based expenses provides a reasonable cushion to pay for ongoing expenses in the event of revenue shortfalls, or emergencies requiring unexpected outlays of cash. While a 25% working capital is sufficient to cover potential revenue shortfalls, it is not sufficient to cover planned capital improvements.

The WRC bills approximately 23,000 City water and sewer customers on a quarterly basis. There are approximately 456 miles of water main and over 5,100 fire hydrants in the City. There are approximately 330 miles of sanitary sewer main in the City.

With the exception of some interest earnings on City investments, virtually all other funding sources (revenue/capital contributions) are generated by WRC utility billings fee collections. Annually, water and sewer user fee rates for City customers are developed by the WRC, with input and assistance from City staff, and then subsequently recommended to the City Council for adoption.

With the exception of some City administrative, accounting and engineering labor costs, as well as utility contributions associated with City Road Projects, virtually all other funding uses (expenses/capital assets) are paid by the WRC.

FY 23/24 YEAR-END PROJECTION vs. FY 22/23 ACTUAL

- Total revenue is projected to increase by approximately \$1,829,965 or 5.7% from the previous year, primarily due to an increase in Operating Revenue (Reserves)-Sewer offset by a decrease in Operating Rate Revenue-Water, Operating Rate Revenue-Sewer and Operating Revenue (Misc)-Sewer.
- Total expenses (excluding purchases of capital assets) are projected to decrease by approximately \$1,989,309 or 5.2% from the previous year, primarily due to a drop in the cost of purchasing Water and Sewer from the GLWA; this reduction was primarily caused by one-time costs for billing system conversion in FY 22-23.
- Revenue from capital contributions is unpredictable and unknown at this time.
- The impact from the above results in a projected decrease of \$11,880,346 in Working Capital to \$50,386,997 at June 30, 2024, which is 35% of total projected expenses and transfers-out (less depreciation) for FY 23/24. While this is well above the Working Capital Minimum Target of 25% of Total Expenses plus Transfers-out, less Depreciation, it should be noted that the Working Capital is intended to provide for capital improvements and maintenance costs in addition to working capital minimums.

FY 24/25 PROPOSED FINANCIAL PLAN vs. FY 23/24 YEAR-END PROJECTION

- Total Revenue is projected to increase by approximately \$2,965,690 or 8.8% from the prior year.
- Total Expenses (excluding purchases of capital assets) are projected to increase by approximately \$717,657 or 2% from the prior year.
- Expenditures for Capital Assets are projected to be approximately \$16.6 million, which is an increase of \$3.5 million or 26.7% from the prior year. This is primarily due to the initiation of the Evergreen Sanitary Sewer Drain District project, a \$130 million dollar project, which the City is committed to pay over \$30 million of the project costs over the next 4 years. See the City's Capital Improvement Plan for Water and Sewer improvements for more information.
- The impact from the above results in a projected \$12.3 million decrease in Working Capital to \$38 million at June 30, 2025, which is 26% of total projected expenses and transfers-out (less depreciation) for FY 24/25; this is roughly equal to the Working Capital Minimum Target of 25% of Total Expenses plus Transfers-out, less Depreciation, it should be noted that the Working Capital is intended to provide for capital improvements and maintenance costs in addition to working capital minimums.

WATER & SEWER FUND

	2021/22 Actual	2022/23 Actual	2023/24 Estimated	2024/25 Projected Budget	2025/26 Projected Budget
OPERATING REVENUES					
Sale of Water	14,598,592	16,747,122	16,272,690	17,944,530	18,519,530
Sewage Disposal Charges	14,018,794	15,158,438	16,539,440	17,662,120	19,329,000
Other Operating Revenue	18,419	4,725	928,120	1,099,290	1,099,290
TOTAL OPERATING REVENUES	28,635,805	31,910,285	33,740,250	36,705,940	38,947,820
OPERATING EXPENSES					
Cost of Water	9,936,047	9,983,803	9,863,170	10,295,980	10,707,820
Cost of Sewage Treatment	12,344,369	12,138,420	12,097,170	12,409,920	12,906,320
Other Operation and Maintenance	2,417,727	4,369,980	7,873,070	7,606,330	7,339,920
Billing and Administrative Cost	2,479,861	6,946,832	1,608,850	1,728,710	1,780,570
Depreciation	4,588,107	4,592,534	4,600,000	4,718,978	4,731,210
TOTAL OPERATING EXPENSES	31,766,111	38,031,569	36,042,260	36,759,918	37,465,840
OPERATING LOSS	(3,130,306)	(6,121,284)	(2,302,010)	(53,978)	1,481,980
NONOPERATING REVENUE (EXPENSES)					
Interest Income	(1,038,294)	2,709,248	431,400	372,410	379,858
Interest Expense	(639,980)	(381,016)	844,233	784,945	731,712
Debt Service Charge + Other	2,375,320	2,402,947	2,236,550	2,506,210	2,642,790
TOTAL NONOPERATING REVENUES (EXPENSES)	697,046	4,731,179	3,512,183	3,663,565	3,754,360
Income/(Loss) Before Capital Contributions	(2,433,260)	(1,390,105)	1,210,173	3,609,587	5,236,340
Tap-in Fees	98,375	420,055	100,000	100,000	100,000
Contributed Capital	1,128,900	1,047,000	1,000,000	1,000,000	1,000,000
Total Capital Contributions	1,227,275	1,467,055	1,100,000	1,100,000	1,100,000
CHANGE IN NET POSITION	(1,205,985)	76,950	2,310,173	4,709,587	6,336,340
NET POSITION - BEGINNING OF YEAR	145,427,805	144,221,820	144,298,770	146,608,943	151,318,530
NET POSITION - END OF YEAR	144,221,820	144,298,770	146,608,943	151,318,530	157,654,870
Capital Assets	(4,173,056)	(13,478,000)	(13,154,000)	(16,675,121)	(12,553,800)
Depreciation	4,588,107	4,600,000	4,600,000	4,718,978	4,731,210
Bond Proceeds	-	-	-	-	-
Current Portion of Long-term Debt	(1,490,975)	(1,640,975)	(5,636,520)	(5,100,120)	(4,697,130)
CHANGE IN WORKING CAPITAL	(2,281,909)	(10,442,025)	(11,880,347)	(12,346,676)	(6,183,380)
WORKING CAPITAL-BEGINNING	74,991,278	72,709,369	62,267,344	50,386,997	38,040,321
WORKING CAPITAL-ENDING	72,709,369	62,267,344	50,386,997	38,040,321	31,856,941

WATER & SEWER FUND**WATER MAINS**

Water Mains	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	FUTURE
Capital Improvement Long-Range Plan (through WRC)	205,000	90,800	72,926	138,115	262,367	194,692	758,900
Kendallwood Subdivision No. 2 Water Main Replacement	6,620,000	0	0	0	0	0	0
Kendallwood Subdivision No. 4 Water Main Replacement	3,400,000	0	0	0	0	0	0
Biddestone Lane Water Main- Loop/Extension	1,390,000	0	0	0	0	0	0
Kendallwood Subdivision No. 3 Water Main	0	5,875,000	0	0	0	0	0
Rockshire Avenue, Edgemoor Street, and Bramwell Street Water Main	0	2,035,000	0	0	0	0	0
Westbrooke Manor Subdivision No. 2 Water Main Replacement	0	0	4,325,000	0	0	0	0
Metroview Street Water Main Installation	0	0	2,205,000	0	0	0	0
Westbrooke Manor Subdivision No. 1 Water Main Replacement	0	0	3,530,000	0	0	0	0
Water Main Extension across 30425 Farmington Road	0	0	170,000	0	0	0	0
Westbrooke Plaza Water Main Replacement and Relocation	0	0	0	620,000	0	0	0
Westbrooke Manor Subdivision Water Main Replacement	0	0	0	3,950,000	0	0	0
Shiawassee Road Water Main, Middlebelt Road to Inkster Road	0	0	0	1,890,000	0	0	0
Goldsmith Street Water Main Installation	0	0	0	0	1,890,000	0	0
Westbrooke Manor Subdivision No. 3 Water Main Replacement	0	0	0	0	1,645,000	0	0
Westbrooke Manor Subdivision No. 4 Water Main Replacement	0	0	0	0	1,600,000	0	0
Old Homestead Subdivision Water Main Replacement	0	0	0	0	0	5,945,000	0
Total Water Mains	11,615,000	8,000,800	10,302,926	6,598,115	5,397,367	6,139,692	758,900

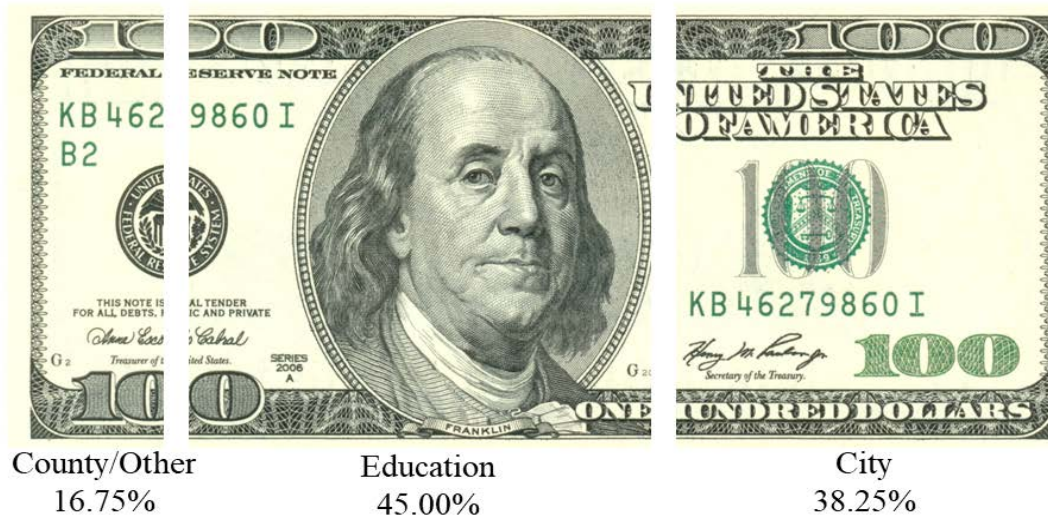
SANITARY SEWERS

Sanitary Sewers	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	FUTURE
Annual Renewal Program (through WRC)	2,856,800	2,900,000	3,150,000	3,400,000	3,400,000	3,400,000	16,250,000
Collection System Improvement + Site/Facility Improvement Total (thru WRC)	1,487,321	485,000	160,000	215,000	35,000	86,000	981,000
Biddestone Lane Sanitary Sewer (Southeast area)	716,000	809,000	850,000	0	0	0	0
Rockshire Avenue and Edgemoor Street Sanitary Sewer	0	359,000	0	500,000	0	0	0
Low Pressure Gravity Sanitary Sewer System	0	0	0	750,000	0	0	0
Metroview Street area Sanitary Sewer	0	0	0	0	2,840,000	0	0
Shiawassee Road Sanitary Sewer, Middlebelt Road to Inkster Road	0	0	0	0	0	810,000	0
Goldsmith Street Area Sanitary Sewer	0	0	0	0	0	0	2,800,000
Total Sanitary Sewers	5,060,121	4,553,000	4,160,000	4,865,000	6,275,000	4,296,000	20,031,000

YOUR 2023 TAX DOLLAR

Based on Principal Residence (Homestead) Rate

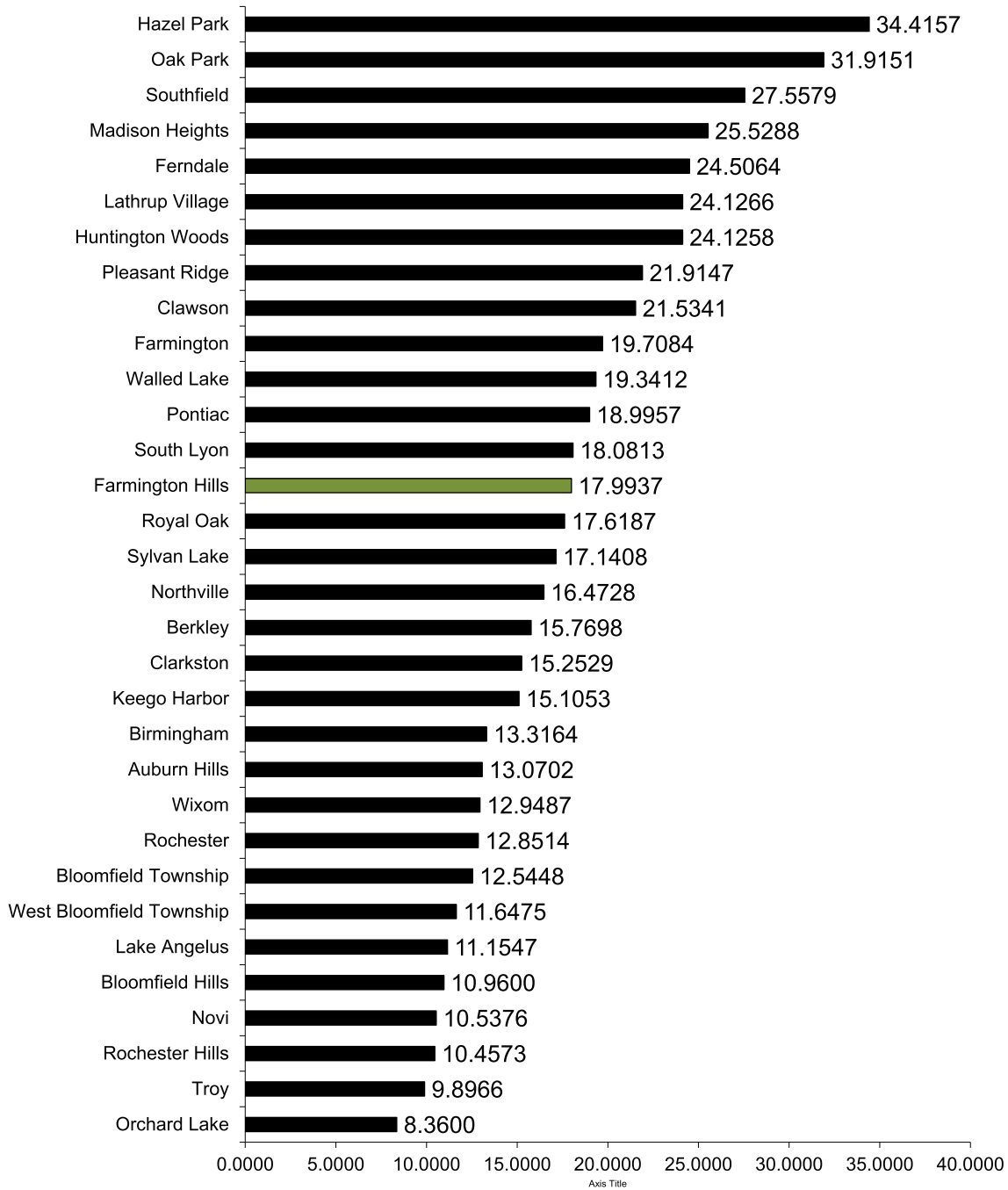
School District	County/Other	Education *	City
Farmington	16.75%	45.00%	38.25%
Walled Lake	18.52%	39.16%	42.32%
Clarenceville	18.35%	39.74%	41.91%



* Local Schools (including State support) + Oakland Intermediate Schools + Community College

2023 Local Unit Tax Rates

For all Cities and Major townships in Oakland



2023 Tax Comparison For all Cities and Major Townships in Oakland
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	2023	2023	2023
<u>Local Taxing Unit</u>	<u>Millage*</u>	<u>Taxable Value</u>	<u>City Taxes</u>
Southfield	27.5579	2,981,023,940	82,150,760
Farmington Hills**	17.9937	4,238,124,340	76,259,538
Royal Oak	17.6187	3,677,757,220	64,797,301
Troy	9.8966	6,194,962,650	61,309,067
Bloomfield Township	12.5448	4,790,060,281	60,090,348
West Bloomfield Township	11.6475	4,519,681,912	52,642,995
Novi	10.5376	4,649,264,350	48,992,088
Rochester Hills	10.4573	4,421,012,510	46,231,854
Birmingham	13.3164	3,193,177,600	42,521,630
Auburn Hills	13.0702	2,044,597,840	26,723,303
Madison Heights	25.5288	1,037,268,740	26,480,226
Pontiac	18.9957	1,200,707,450	22,808,279
Ferndale	24.5064	877,530,380	21,505,111
Oak Park	31.9151	657,949,059	20,998,510
Wixom	12.9487	967,730,460	12,530,851
Rochester	12.8514	949,725,530	12,205,303
Berkley	15.7698	766,329,150	12,084,857
Bloomfield Hills	10.9600	1,042,242,370	11,422,976
Hazel Park	34.4157	326,970,000	11,252,901
Huntington Woods	24.1258	448,020,470	10,808,852
Clawson	21.5341	473,651,040	10,199,649
South Lyon	18.0813	496,201,910	8,971,976
Farmington	19.7084	437,486,700	8,622,163
Walled Lake	19.3412	277,090,810	5,359,269
Pleasant Ridge	21.9147	197,556,520	4,329,392
Lathrup Village	24.1266	176,723,640	4,263,741
Orchard Lake	8.3600	467,311,010	3,906,720
Northville	16.4728	206,983,964	3,409,605
Sylvan Lake	17.1408	121,192,450	2,077,336
Keego Harbor	15.1053	131,399,340	1,984,826
Lake Angelus	11.1547	98,707,230	1,101,050
Clarkston	15.2529	56,390,590	860,120

* Includes the local library millage

** Less Senior Housing

Source: **Original Taxable Value** from Oakland County Equalization Department

CITY PROPERTY TAX RATE, LEVY & COLLECTIONS HISTORY BY TAX YEAR

<u>Millage Type</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Operations	6.7084	6.5206	5.9466	5.8911	6.1549
Capital	0.6163	0.7986	1.5606	1.5978	1.7168
Debt	0.6313	0.6368	0.4488	0.4671	0.4434
Total Charter	7.9560	7.9560	7.9560	7.9560	8.3151
Refuse	0.7168	0.7436	0.7542	0.7169	0.7359
Econ. Develop.	0.0164	0.0164	0.0160	0.0160	0.0156
Parks	0.4882	0.4882	0.4882	0.4859	0.4817
Roads	0.0000	0.0000	2.0000	1.9908	1.9738
Public Safety	3.1764	3.1764	3.1764	3.1617	3.1348
Total City Millage	12.3538	12.3806	14.3908	14.3273	14.6569
Taxable Value*	\$3,040,696,350	\$3,051,369,420	\$3,125,682,070	\$3,125,760,110	\$3,208,788,930
Tax Levy	\$37,564,155	\$37,777,784	\$44,981,066	\$44,783,703	\$47,030,898
Tax Collections**	\$36,922,255	\$36,898,832	\$44,025,306	\$43,893,096	\$45,999,617
Percent Collected***	98.29%	97.67%	97.88%	98.01%	97.81%

<u>Millage Type</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
Operations	6.1956	5.6431	5.5514	5.4072	5.2909	5.2909
Capital	1.6695	2.0285	1.8109	2.0147	1.9714	1.9714
Debt	0.3892	0.5216	0.7383	0.6017	0.5887	0.5887
Total Charter	8.2543	8.1932	8.1006	8.0236	7.8510	7.8510
Refuse	0.7608	0.7454	0.7530	0.7530	0.7333	0.6842
Econ. Develop.	0.0151	0.0144	0.0139	0.0134	0.0125	0.0118
Parks	0.4781	0.4745	0.4691	0.4646	0.4546	0.4546
Roads	1.9593	4.6744	4.6215	4.5775	4.4790	4.4790
Public Safety	3.1118	3.0886	3.0536	3.0245	3.0389	3.0389
Total City Millage	14.5794	17.1905	17.0117	16.8566	16.5693	16.5195
Taxable Value*	\$3,316,996,180	\$3,460,236,390	\$3,597,598,090	\$3,730,452,020	\$3,977,078,890	\$4,230,557,560
Tax Levy	\$48,359,814	\$59,483,194	\$61,201,259	\$62,882,738	\$65,399,575	\$69,505,836
Tax Collections**	\$47,389,469	\$58,164,762	\$59,930,627	\$61,655,664	\$64,700,396	\$68,601,130
Percent Collected***	97.99%	97.78%	97.92%	98.05%	98.93%	98.70%

* From the Original Ad valorem Tax Roll less Renaissance Zone.

** From the Adjusted Ad valorem Tax Roll. Exclusive of non-City Taxes collected for the Brownfield Redevelopment Authority.

*** Collections through February each year. 100% of the delinquent real property taxes are remitted to the City from the County's Delinquent Tax Fund by the end of each fiscal year.

HISTORICAL REAL PROPERTY TAX RATES FOR ALL TAXING UNITS BY TAX YEAR

<u>Farmington School District</u>					
<u>Millage Type</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
City	12.3538	12.3806	14.3908	14.3273	14.6569
Local Schools P.R.E.	13.3810	11.7472	12.4418	12.1482	11.4268
State Education Tax	6.0000	6.0000	6.0000	6.0000	6.0000
Oakland Community College	1.5844	1.5844	1.5819	1.5707	1.5555
Intermediate Schools	3.3690	3.3690	3.3633	3.3398	3.3079
County	4.6461	4.6461	4.5456	4.4938	4.4908
Library	1.5856	1.5856	1.5856	1.5781	1.5644
Transit Authority	0.5900	1.0000	0.9998	0.9941	0.9863
Zoo	0.1000	0.1000	0.0998	0.0990	0.0980
Art Institute	0.2000	0.2000	0.1996	0.1981	0.1961
Total P.R.E. Millage	43.8099	42.6129	45.2082	44.7491	44.2827
Local Schools Non-P.R.E.	7.1790	8.5128	8.9982	9.2918	9.8732
Total Non-P.R.E. Millage	50.9889	51.1257	54.2064	54.0409	54.1559

<u>Walled Lake School District</u>					
<u>Millage Type</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
City	12.3538	12.3806	14.3908	14.3273	14.6569
Local Schools P.R.E.	7.0254	7.6843	7.2841	7.0150	6.9458
State Education Tax	6.0000	6.0000	6.0000	6.0000	6.0000
Oakland Community College	0.0000	1.5844	1.5819	1.5707	1.5555
Intermediate Schools	3.3690	3.3690	3.3633	3.3398	3.3079
County	4.6461	4.6461	4.5456	4.4938	4.4908
Library	1.5856	1.5856	1.5856	1.5781	1.5644
Transit Authority	0.5900	1.0000	0.9998	0.9941	0.9863
Zoo	0.1000	0.1000	0.0998	0.0990	0.0980
Art Institute	0.2000	0.2000	0.1996	0.1981	0.1961
Total P.R.E. Millage	35.8699	38.5500	40.0505	39.6159	39.8017
Local Schools Non-P.R.E.	15.5346	15.8029	15.8339	15.9129	15.8134
Total Non-P.R.E. Millage	51.4045	54.3529	55.8844	55.5288	55.6151

<u>Clarenceville School District</u>					
<u>Millage Type</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
City	12.3538	12.3806	14.3908	14.3273	14.6569
Local Schools P.R.E.	4.5000	4.5000	4.5000	4.5000	4.5000
State Education Tax	6.0000	6.0000	6.0000	6.0000	6.0000
Schoolcraft College	1.7967	1.7967	1.7967	1.7880	1.7766
Intermediate Schools	3.3690	3.3690	3.3633	3.3398	3.3079
County	4.6461	4.6461	4.5456	4.4938	4.4908
Library	1.5856	1.5856	1.5856	1.5781	1.5644
Transit Authority	0.5900	1.0000	0.9998	0.9941	0.9863
Zoo	0.1000	0.1000	0.0998	0.0990	0.0980
Art Institute	0.2000	0.2000	0.1996	0.1981	0.1961
Total P.R.E. Millage	35.1412	35.5780	37.4812	37.3182	37.5770
Local Schools Non-P.R.E.	18.0000	18.0000	18.0000	18.0000	18.0000
Total Non-P.R.E. Millage	53.1412	53.5780	55.4812	55.3182	55.5770

HISTORICAL REAL PROPERTY TAX RATES FOR ALL TAXING UNITS BY TAX YEAR

<u>Farmington School District</u>						
<u>Millage Type</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
City	14.5794	17.1905	17.0117	16.8566	16.5693	16.5195
Local Schools P.R.E.	11.3026	10.8634	10.4451	9.4482	8.9067	8.7764
State Education Tax	6.0000	6.0000	6.0000	6.0000	6.0000	6.0000
Oakland Community College	1.5431	1.5303	1.5184	1.5057	1.4891	1.4891
Intermediate Schools	3.2813	3.2539	3.2280	3.2012	3.1658	3.1658
County	4.4878	4.4846	4.5804	4.5691	4.5187	4.5187
Library	1.5517	1.5393	1.5209	1.5062	1.4742	1.4742
Transit Authority	1.0000	0.9927	0.9851	0.9765	0.9500	0.9500
Zoo	0.0982	0.0973	0.0965	0.0956	0.0945	0.0945
Art Institute	0.1945	0.1929	0.1913	0.1897	0.1945	0.1945
Total P.R.E. Millage	44.0386	46.1449	45.5774	44.3488	43.3628	43.1827
Local Schools Non-P.R.E.	9.9974	10.4366	10.7549	11.7518	12.2933	12.4236
Total Non-P.R.E. Millage	54.0360	56.5815	56.3323	56.1006	55.6561	55.6063

<u>Walled Lake School District</u>						
<u>Millage Type</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
City	14.5794	17.1905	17.0117	16.8566	16.5693	16.5195
Local Schools P.R.E.	6.7968	6.2300	6.1582	6.0742	4.5969	4.6300
State Education Tax	6.0000	6.0000	6.0000	6.0000	1.4891	1.4891
Oakland Community College	1.5431	1.5303	1.5184	1.5057	3.1658	3.1658
Intermediate Schools	3.2813	3.2539	3.2280	3.2012	4.5187	4.5187
County	4.4878	4.4846	4.5804	4.5691	1.4742	1.4742
Library	1.5517	1.5393	1.5209	1.5062	0.9500	0.9500
Transit Authority	1.0000	0.9927	0.9851	0.9765	0.0945	0.0945
Zoo	0.0982	0.0973	0.0965	0.0956	0.1945	0.1945
Art Institute	0.1945	0.1929	0.1913	0.1897	43.3628	43.1827
Total P.R.E. Millage	39.5328	41.5115	41.2905	40.9748	76.4158	76.2190
Local Schools Non-P.R.E.	15.7675	15.7231	15.5753	15.4906	16.7461	16.7461
Total Non-P.R.E. Millage	55.3003	57.2346	56.8658	56.4654	93.1619	92.9651

<u>Clarenceville School District</u>						
<u>Millage Type</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
City	14.5794	17.1905	17.0117	16.8566	16.5693	16.5195
Local Schools P.R.E.	4.4626	4.3831	4.3261	4.2940	4.2257	4.2257
State Education Tax	6.0000	6.0000	6.0000	6.0000	3.1658	3.1658
Schoolcraft College	1.7662	2.2516	2.2877	2.2700	2.2700	2.2700
Intermediate Schools	3.2813	3.2539	3.2280	3.2012	1.4742	1.4742
County	4.4878	4.4846	4.5804	4.5691	0.9500	0.9500
Library	1.5517	1.5393	1.5209	1.5062	0.0945	0.0945
Transit Authority	1.0000	0.9927	0.9851	0.9765	0.1945	0.1945
Zoo	0.0982	0.0973	0.0965	0.0956	43.3628	43.1827
Art Institute	0.1945	0.1929	0.1913	0.1897	12.2933	12.4236
Total P.R.E. Millage	37.4217	40.3859	40.2277	39.9589	84.6001	84.5005
Local Schools Non-P.R.E.	18.0000	18.0000	18.0000	18.0000	18.0000	18.0000
Total Non-P.R.E. Millage	55.4217	58.3859	58.2277	57.9589	102.6001	102.5005

RETIREMENT SYSTEM & RETIREE HEALTHCARE PLAN FUNDING PROGRESS

CITY OF FARMINGTON HILLS EMPLOYEES' RETIREMENT SYSTEM

Actuarial Valuation Date	Actuarial Value of Assets	Actuarial Accrued Liability (AAL)	Unfunded AAL (UAAL)	Funded Ratio	*Future Annual Contribution	Active Members	Benefit Receipients
6/30/08	\$117,994,843	\$131,182,445	\$13,187,602	89.9%	\$3,710,289	402	166
6/30/09	\$123,309,158	\$140,261,150	\$16,951,992	87.9%	\$4,008,049	386	173
6/30/10	\$122,384,733	\$149,204,540	\$26,819,807	82.0%	\$4,482,745	327	229
6/30/11	\$126,993,894	\$152,271,739	\$25,277,845	83.4%	\$4,302,129	318	230
6/30/12	\$127,759,371	\$157,810,232	\$30,050,861	81.0%	\$4,557,473	301	244
6/30/13	\$135,447,393	\$163,515,916	\$28,068,523	82.8%	\$4,882,377	299	265
6/30/14	\$142,635,461	\$168,555,933	\$25,920,472	84.6%	\$4,710,931	288	279
6/30/15	\$148,299,323	\$171,958,385	\$23,659,062	86.2%	\$4,710,485	283	283
6/30/16	\$150,257,018	\$179,218,630	\$28,961,612	83.8%	\$5,370,490	277	293
6/30/17	\$155,325,541	\$185,538,016	\$30,212,475	83.7%	\$5,577,463	269	307
6/30/18	\$159,892,090	\$192,830,969	\$32,938,879	82.9%	\$5,927,589	259	318
6/30/19	\$160,957,615	\$210,577,317	\$49,619,702	76.4%	\$5,762,354	260	333
6/30/20	\$161,481,646	\$216,876,439	\$55,394,793	74.5%	\$7,180,321	247	347
6/30/21	\$170,359,640	\$223,098,304	\$52,738,664	76.0%	\$6,994,976	241	362
6/30/22	\$172,178,208	\$229,954,084	\$57,775,876	74.9%	\$7,507,962	228	370
6/30/23	\$177,832,827	\$244,009,722	\$66,176,895	72.9%	\$9,790,205	393	387

Note: The above data includes the 47th District Court.

* Annual Contribution to be made in the 2nd subsequent fiscal year from the Valuation Date.

CITY OF FARMINGTON HILLS POST-RETIREMENT HEALTHCARE FINANCE FUND

Actuarial Valuation Date	Actuarial Value of Assets	Actuarial Accrued Liability (AAL)	Unfunded AAL (UAAL)	Funded Ratio	**Future Annual Contribution	Covered Members	Covered Benefit Receipients
6/30/08	\$40,551,585	\$57,063,627	\$16,512,042	71.1%	\$2,971,747	402	108
6/30/09	\$41,318,305	\$59,275,315	\$17,957,010	69.7%	\$3,186,426	386	115
6/30/10	\$44,004,631	\$74,937,594	\$30,932,963	58.7%	\$3,311,150	323	121
6/30/10*	\$44,004,631	\$72,230,135	\$28,225,504	60.9%	\$3,375,239	323	169
6/30/12	\$50,982,851	\$69,722,666	\$18,739,815	73.1%	\$4,292,810	292	177
6/30/13	\$51,000,000	\$69,700,000	\$18,700,000	73.2%	\$2,890,875	292	177
6/30/14	\$62,830,994	\$71,356,286	\$8,525,292	88.1%	\$1,808,068	255	203
6/30/15	\$0	\$71,356,286	\$71,356,286	0.0%	\$1,794,724	255	203
6/30/16	\$71,438,401	\$71,198,513	(\$239,888)	100.3%	\$776,762	233	214
6/30/17	\$73,176,327	\$71,198,513	(\$1,977,814)	102.8%	\$767,528	233	214
6/30/18	\$77,153,010	\$77,551,254	\$398,244	102.0%	\$559,360	204	235
6/30/19	\$79,006,858	\$80,445,593	\$1,438,735	98.2%	\$540,667	190	245
6/30/20	\$82,722,745	\$76,657,758	(\$6,064,987)	108.0%	\$307,862	176	254
6/30/21	\$82,722,745	\$76,657,758	(\$6,064,987)	108.0%	\$285,085	167	275
6/30/22	\$91,388,986	\$80,257,212	(\$11,131,774)	113.9%	\$274,586	136	273
6/30/23	\$94,034,895	\$81,040,098	(\$12,994,797)	116.0%	\$245,972	393	289

Note: The above data includes the 47th District Court.

* Revised the 2010 valuation using revised assumptions, as of June 30, 2011.

** Annual Contribution made in the 2nd subsequent fiscal year from the Valuation Date.

COMMUNITY DEMOGRAPHIC STATISTICS

LAST TEN FISCAL YEARS

<u>Fiscal Year</u>	<u>Population</u>	<u>Number of Households</u>	<u>School Enrollment</u>	<u>Annual Average Unemployment Rate</u>
2014/15	81,798	34,755	10,875	6.8
2015/16	81,910	35,138	10,039	5.8
2016/17	81,412	34,963	9,653	5.1
2017/18	81,803	34,910	9,610	3.9
2018/19	81,129	34,185	9,456	4.1
2019/20	81,093	34,646	9,327	3.8
2020/21	80,612	33,957	9,031	16.3
2021/22	83,986	34,803	8,976	4.2
2022/23	83,292	35,886	9,082	3.5
2023/24	83,986	33,972	9,041	3.1

2024 TOP TWENTY PRINCIPAL TAXPAYERS

<u>COMPANY NAME</u>	<u>PRODUCT / SERVICE</u>	<u>REAL TAXABLE VALUATION</u>	<u>PERSONAL TAXABLE VALUATION</u>	<u>TOTAL TAXABLE VALUATION</u>	<u>PERCENT OF TOTAL CITY VALUATION</u>
Oakland Management Co.	Property management	79,115,530	268,600	79,384,130	1.76
Detroit Edison	Public utility	1,062,540	44,665,250	45,727,790	1.01
Consumers Energy	Public utility	218,900	36,920,500	37,139,400	0.82
Meadows at Hunters Ridge LLC	Apartment complex	36,728,510	-	36,728,510	0.81
Independence Green Apts.	Apartment complex	29,566,500	-	29,566,500	0.65
FH Corporate Investors (Kojaian)	Property management	28,308,010	-	28,308,010	0.63
Edward Rose	Property management	23,390,230	-	23,390,230	0.52
Green Hill Apartments	Apartment complex	21,743,430	-	21,743,430	0.48
Nissan Corp.	Automotive research &	20,344,930	831,070	21,176,000	0.47
FREG Farmington Hills	Apartment complex	17,735,660	-	17,735,660	0.39
LREH	Property management	17,216,490	-	17,216,490	0.38
35555 W 12 Mile Rd LLC	Property management	17,147,290	-	17,147,290	0.38
Lithia Real Estate, Inc	Property management	12,625,220	1,082,250	13,707,470	0.30
HCG CH LLC	Apartments	12,994,510	-	12,994,510	0.29
RPT Realty	Property management	12,769,540	-	12,769,540	0.28
Robert Bosch Corp	Automotive research & developme	12,534,530	-	12,534,530	0.28
Finsilver Friedman	Office Complexes	11,585,660	169,140	11,754,800	0.26
Arie Liebowitz/Lion Investment	Property management	11,541,170	-	11,541,170	0.26
Fenton Mgmt Co	Apartments	10,695,790	-	10,695,790	0.24
Northern Equities	Property management	10,256,270	-	10,256,270	0.23

387,580,710	\$ 83,936,810.00	\$ 471,517,520.00	10.44%
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GLOSSARY OF TERMS

ACCRUAL BASIS The recording of the financial effects on a government of transactions and other events and circumstances that have cash consequences for the government in the periods in which those transactions, events and circumstances occur, rather than only in the periods in which cash is received or paid by the government.

ACTIVITY The budgetary expenditure level adopted in the Budget Resolution. An activity is generally a department organization for budgetary purposes. An activity is further broken down into object classes of expenditures: Personal Services, Operating Supplies, Professional & Contractual and Capital Outlay. These are defined within this Glossary.

AD VALOREM TAXES Commonly referred to as property taxes. These taxes are levied on both real and personal property according to the property's valuation and the tax rate.

APPROPRIATION A legal authorization to incur obligations and to make expenditures for specific purposes.

APPROVED BUDGET The revenue and expenditure plan for the City for the fiscal year as reviewed and formally adopted by City Council Budget Resolution.

ASSESSED VALUATION The value placed upon property equal to 50% of fair market value, as required by State law.

ASSETS Resources owned or held by a government that have monetary value.

AUDIT Prepared by an independent certified public accountant, the primary objective of an audit is to determine if the city's financial statements present fairly the city's financial position and results of operations in conformity with generally accepted accounting principles. It is customary that a Management Letter be issued.

BALANCED BUDGET A budget in which estimated revenues are equal to or greater than estimated expenditures.

BOND A long-term IOU or promise to pay. It is a promise to repay a specified amount of money (the face amount of the bond) on a particular date, the maturity date. Bonds are primarily used to finance capital

BUDGET A plan of financial activity for a specified period of time, indicating all planned revenues and expenses for the budget period.

BUDGET AMENDMENT Adjustment made to the budget during the fiscal year by the City Council to properly account for unanticipated changes which occur in revenues and/or expenditures and for program initiatives approved during the fiscal year. The adjustment is made by formally amending the approved budget.

BUDGET CALENDAR The schedule of key dates a government follows in the preparations and adoption of the budget.

BUDGET POLICIES General and specific guidelines that govern financial plan preparation and administration.

BUDGET RESOLUTION The formal Resolution by which the City Council adopts the recommended budget and establishes the millage rate for taxation of property during the budget year.

CAPITAL BUDGET The appropriation of bonds or operating revenue for improvements to facilities and other infrastructure.

CAPITAL EXPENDITURE Expenditures relating to the purchase of equipment, facility modifications, land or other fixed assets. To be categorized as a capital outlay item (fixed asset), the purchase must have a value of at least \$1,000 and a useful life of more than one fiscal year. If an item is \$25,000 or more, it is budgeted out of the Capital Improvement Fund.

CAPITAL IMPROVEMENT PLAN (CIP) A six (6) year plan for capital outlay to be incurred each year over a fixed number of years to meet capital needs arising from the government's long-term plans.

COMMUNITY DEVELOPMENT BLOCK PROGRAM - CDBG A program of the U.S. Department of Housing and Urban Development designed to benefit low and moderate-income persons by providing revitalization and human services to communities.

COMPONENT UNIT Legally separate entities for which the City is financially accountable.

DEBT SERVICE Expenditures relating to the retirement of long-term debt principal and interest.

DEBT SERVICE FUNDS Used to account for the payment of general long-term debt principal and interest. Budgeted Debt Service Funds are General Debt Service Fund, Building Authority, and Special Assessments.

EFFICIENCY INDICATORS Quantifies the relationship between input and output.

ENTERPRISE FUNDS Used to account for operations financed and operated in a manner similar to private business enterprises. An Enterprise Fund is established when the intention is that the costs of providing goods or services is financed or recovered primarily through user charges.

EXPENDITURES Decreases in net financial resources. Expenditures include current operating expenses requiring the present or future use of net current assets, debt service and capital outlays, and intergovernmental grants, entitlements and shared revenues.

EXPENSES Outflows or other using up of assets or incurrences of liabilities (or a combination of both) from delivering or producing goods, rendering services or carrying out other activities that constitute the entity's ongoing major or central operations.

FIDUCIARY FUND Activities carried out for the benefit of individuals and other agencies outside the government such as employee groups, members of the public, and other governments.

FISCAL YEAR A twelve-month period designated as the operating year for an entity. The fiscal year for the City is July 1 through June 30.

FTE (Full Time Equivalent) represents part-time employee hours divided by 2080.

FUND An independent fiscal entity with a self-balancing set of accounts recording cash and other resources, together with all related liabilities, obligations, reserves and equities, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations. Funds are categorized for budgeting purposes as General, Special Revenue, Debt Service, Capital Project, and Component Unit. Funds are defined in the Uniform Chart of Accounts for Counties and Local Units of Government in Michigan.

FUND BALANCE An accumulated excess of revenues over expenditures segregated by fund. Exception: Proprietary Funds (Enterprise, Internal Service) are accounted for in the same manner as private businesses and record retained earnings as opposed to fund balances. The budgets for these funds are prepared on a net working capital basis, which equates to fund balances.

FUND BALANCE, AVAILABLE (UNASSIGNED) The funds remaining from the prior year, which are available for appropriation and expenditure in the current year.

GENERAL FUND The fund used to account for all financial transactions except those required to be accounted for in another fund.

GOAL A statement of broad direction, purpose or intent based on the needs of the community. A goal is general and timeless.

GOVERNMENT ACCOUNTING STANDARDS BOARD (GASB) A private non-governmental organization that creates accounting reporting standards, or generally accepted accounting principles (GAAP), for state and local governments in the United States.

GOVERNMENTAL FUND Used to account for activities primarily supported by taxes, grants, and similar revenue sources.

GRANTS Contributions by a government or other organization to support a particular function. Grants may be classified as either operational or capital.

HEADLEE ROLLBACK Refers to the 1978 passage of the Headlee Amendment to Michigan's Constitution. Headlee requires a local unit of government to reduce its millage when annual growth on existing property is greater than the rate of inflation.

INTERFUND TRANSFERS Budgeted allocations of the resources of one fund transferred to another fund. This is typical for those funds which do not receive sufficient revenues to pay for necessary expenditures incurred in their operations. Transfers are also made from certain operating funds to debt retirement funds to retire debt related to the operations of the transferring fund.

INFRASTRUCTURE The basic physical framework or foundation of the City, referring to its buildings, roads, bridges, sidewalks, water system and sewer systems.

MAJOR FUND Funds whose revenues, expenditures/expenses, assets or liabilities are at least 10 percent of the total for their fund category (governmental or enterprise) and 5 percent of the aggregate of all governmental and enterprise funds in total.

MILL A taxation unit equal to one dollar of tax obligation for every \$1,000 of assessed valuation of property.

MILLAGE The total tax obligation per \$1,000 of assessed valuation of property.

MODIFIED ACCRUAL BASIS The accrual basis of accounting adapted to the governmental fund-type measurement focus. Under it, revenues and other financial resource increments are recognized when they become susceptible to accrual, that is when they become both measurable and available to finance expenditures of the current period. Expenditures are recognized when the fund liability is incurred except for inventories of materials and supplies that may be considered expenditures either when purchased or when used, and prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed. All governmental funds, expendable trust funds and agency funds are accounted for using the modified accrual basis of accounting.

NET WORKING CAPITAL The excess of cash, accounts receivable and inventory over accounts payable and other short-term liabilities. See Fund Balance.

OPERATING SUPPLIES Expenditures relating to the purchase of expendable items utilized in service delivery such as office supplies, gas and oil and parts and repair items.

ORGANIZATION CHART A chart representing the authority, responsibility and relationships of departmental entities within the City organization.

PERFORMANCE INDICATORS The measurement of how a program is accomplishing its mission through the delivery of products or service.

PERFORMANCE OBJECTIVES The desired output oriented accomplishments that can be measured within a given time period.

PROFESSIONAL & CONTRACTUAL Expenditures relating to services rendered to the City of external providers of legal services, auditing and architectural services, as well as other private contractors providing telephone service, utilities, insurance and printing.

PROPOSAL "A" A State Constitutional Amendment approved by the electorate in 1994 that limits increases in Taxable Value of individual parcels to the Consumer Price Index or 5%, whichever is lower. This applies to all parcels that do not transfer ownership. Properties that change ownership or where new additions or construction takes place can be assessed at 50% of Fair Market Value.

RECOMMENDED BUDGET The City's revenue and expenditure plan for the fiscal year as prepared and recommended by the City Manager for consideration by City Council.

RETAINED EARNINGS An accumulated excess of revenues over expenditures for proprietary funds (Enterprise, Internal Service) equates to fund balance for governmental funds.

REVENUES Increases in the net current assets of a governmental fund type from other than expenditure refunds and residual equity transfers. Also, general long-term debt proceeds and operating transfers in are classified as "other financing sources" rather than as revenues.

SPECIAL ASSESSMENT DISTRICT (SAD) A method of financing public improvements by distributing the cost of a project to those properties realizing a direct benefit. Types of projects most often financed through Special Assessments include sanitary sewers, water mains, road construction and reconstruction and sidewalk construction.

SPECIAL REVENUE FUNDS Used to account for the proceeds of specific revenue sources or to finance specified activities in accordance with statutory or administrative requirements. Budgeted special revenue funds are Major Roads, Local Roads, Senior Center, Community Development Block Grant, Parks Capital Development, Capital Improvement Fund, Revolving Special Assessment, Nutrition and Police Forfeiture Fund.

STATE EQUALIZED VALUE (SEV) The assessed valuation of property in the City as determined by the City Assessor subject to review by higher levels of government to assure that it equals 50% of fair market value, as required by State law.

TAXABLE VALUE In March 1994, the electorate of the State of Michigan approved Proposal A, which added new terminology to property tax administration. This terminology was "Taxable Value." Taxable Value is the State Equalized Value at December 31, 1994, adjusted for changes in fair market value, the cost of living index or 5%, whichever provides the lower Taxable Value for calculation of taxes.

TAX BASE The total value of taxable property in the City.

TRANSFERS OUT See Interfund Transfers.

TRUST AND AGENCY FUNDS Used to account for assets held by the City as trustee.