

MEETING MINUTES
Emergency Preparedness Commission
June 1, 2026 – 5:00 PM
Farmington Hills City Hall – Council Chambers
31555 W. 11 MILE RD.
Farmington Hills, MI 48336
248-473-1800 www.fhgov.com

MEETING CALLED TO ORDER: Chair Sweeney called the meeting to order at 5:00 PM.

MEMBERS PRESENT: Avie, Card, Ciaramitaro, Dilts, Dixon, Foshee, Hopfe, Igwe, Sloan, Schertel, Sweeney, and Tyler.

MEMBERS ABSENT: Thomas.

OTHERS PRESENT: Aldred (FH City Council), Pankow (FHFD), and Wren (FPS).

OTHERS ABSENT: Piggott (FHPD).

CITIZENS PRESENT: None.

APPROVAL OF AGENDA: Motion by Avie to approve the agenda as submitted, seconded by Dilts. Motion passed unanimously by voice vote.

APPROVAL OF MEETING MINUTES: Motion by Avie to approve the March 2, 2026 meeting minutes as submitted, seconded by Dixon. Motion passed unanimously by voice vote.

BUDGET REPORT: EPC Budget for 2026 is \$2,500.

- Approximately \$500 has been spent on display table supplies and decorations.

UNFINISHED BUSINESS:

- None.

NEW BUSINESS:

- The EPC participated in the Memorial Day Parade.
- The EPC distributed 160 donated smoke detectors at the STEAM ice cream social on May 29th.
- Farmington Community Library Truck-A-Paloosa, June 15th, 12:00-2:00
 - Commissioner Dixon has been coordinating the EPC's participation. She recommended that the distribution materials be focused towards children and obtaining stickers of other items to give away that will appeal to children.
- Founders Festival, July 16-18

- Commissioner Sweeney will check on booth/table availability.
- Commissioner Avie is coordinating volunteers to assist with the parade.
- Commissioner Card will create a sign-up literature table volunteers.

LIAISON REPORTS:

- Council Member Aldred: Lt. Pankow made a presentation to the Farmington Hills City Council on Emergency Preparedness and Response on May 11, 2026. The presentation is available on the Farmington Hills website.
- Cdr. Wren: The Public Safety Department is preparing for Art on the Grand this weekend.
- Lt. Pankow: The Fire Department is hiring.

COMMITTEE REPORTS:

- Website Committee report from Commissioner Dilts.
 - The Farmington website has been updated with emergency information and links.
 - A meeting is being arranged with Farmington Hills to update their website.

PUBLIC COMMENTS:

- None

COMMISSIONER COMMENTS:

- Commissioner Schertel mentioned that Farmington Hills will having America's 250 Celebration on June 25, 2026.

NEXT MEETING DATE: The next public meeting will be Monday, July 6, 2026, at 5:00 PM in the Farmington Hills City Hall Community Room. Additional meeting dates this year are Sept. 8 and Nov. 2.

ADJOURNMENT: Chair Sweeney adjourned the meeting at 5:33 PM.

Minutes taken by Secretary Card.

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at (248)871-2410 at least two (2) business days prior to the meeting, wherein necessary arrangements/accommodations will be made. Thank you.