

AGENDA
CITY COUNCIL STUDY SESSION
JULY 10, 2023 - 6:00PM
CITY OF FARMINGTON HILLS
CITY HALL – COMMUNITY ROOM
31555 W ELEVEN MILE ROAD
FARMINGTON HILLS, MICHIGAN
Telephone: 248-871-2410 Website: www.fhgov.com

1. Call Study Session to Order
2. Roll Call
3. [Interview for City Clerk position](#)
4. Adjourn Study Session

Respectfully submitted,

Pamela B. Smith, City Clerk

Reviewed by:

Gary Mekjian, City Manager

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248-871-2410 at least two (2) business days prior to the meeting, wherein necessary arrangements/accommodations will be made. Thank you.



INTEROFFICE CORRESPONDENCE

DATE: June 20, 2023
TO: Human Resources Department
FROM: Carly Lindahl, MiPMC II/CMC, Deputy City Clerk
SUBJECT: Job Opening – City Clerk

Please let this correspondence serve as my notice of interest in the City Clerk position.

For the past twenty-three years I have had the great pleasure to work for the City of Farmington Hills, serving in many capacities. I began my career in the City Clerk's Office in 2012, as Secretary to the City Clerk and in 2014 was promoted to Deputy City Clerk. For the past eleven years I have been training and working with the City Clerk to gain the knowledge base that directly relates to the position of City Clerk.

Since my promotion to Deputy City Clerk, I have achieved the following credentials:

- Election Officials' Accreditation from the Michigan State Bureau of Elections
- Bachelor of Science - Public Administration/Community Development
- Michigan Professional Municipal Clerk - Level II certification from the Michigan Association of Municipal Clerks (MAMC)
- Certified Municipal Clerk certification from the International Institute of Municipal Clerks (IIMC) and currently working towards my Master Municipal Clerk certification.

In an effort to gain more experience, expand my knowledge and build networking relationships in the Clerk field, I have volunteered on the MAMC education and conference committees, the Oakland County Clerks Association (OCCA) Board as secretary, attended MAMC legislative meetings and I continue to attend master classes, education days, conferences, and trainings offered by the Bureau of Elections, OCCA, MAMC and IIMC.

As part of the City Clerks succession plan process, I have assisted in departmental duties such as preparation of the department's budget and interviewing candidates for positions within the Clerk's office. I have had the opportunity to supervise office staff, attend various meetings including Council meetings in the City Clerks absence.

My experience has allowed me to become familiar with all aspects and responsibilities of the City Clerk's office such as vital records, permits and licenses, Freedom of Information Act requests, posting and publishing required legal notices and advertisements, maintaining city records, policies and code of ordinances, the preparation and proceedings for City Council meetings, agendas and minutes and legal requirements for all city Boards and Commissions.

I have extensive knowledge in Michigan Election Law, the Michigan Qualified Voter File, the election process, voter registration and training of Election Inspectors.

I have a good rapport with residents, City Council, City administration and employees, as well as other Clerk's in the area, and am well respected by the Clerk's Office staff. I believe I can easily transition into the position of City Clerk and given the opportunity, I'm confident that I could lead an efficient

department that that will work great together as a team to assist fellow employees and serve the residents of Farmington Hills.

With my extensive municipal background, years of training and experience working for and alongside Clerk Smith, motivation, and desire to continue to be an asset to the city, I believe I would be an excellent candidate for the position of City Clerk.

Thank you in advance for considering me for this position.

AGENDA
CITY COUNCIL MEETING
JULY 10, 2023 – 7:30PM
CITY OF FARMINGTON HILLS
31555 W ELEVEN MILE ROAD
FARMINGTON HILLS, MICHIGAN
Telephone: 248-871-2410 Website: www.fhgov.com
Cable TV: Spectrum – Channel 203; AT&T – Channel 99
YouTube Channel: <https://www.youtube.com/user/FHChannel8>

REQUESTS TO SPEAK: Anyone requesting to speak before Council on any agenda item other than an advertised public hearing issue must complete and turn in to the City Clerk a blue, Public Participation Registration Form (located in the wall rack by the south door entering the council chambers).

REGULAR SESSION MEETING BEGINS AT 7:30P.M. IN THE CITY COUNCIL CHAMBER

STUDY SESSION (6:00 P.M. Community Room – See Separate Agenda)

REGULAR SESSION MEETING

CALL REGULAR SESSION MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

1. Approval of regular session meeting agenda

CORRESPONDENCE

CONSENT AGENDA - (See Items No. 2 - 5)

All items listed under Consent Agenda are considered routine, administrative, or non-controversial by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council Member or citizen so requests, in which event the items may be removed from the Consent Agenda for consideration.

CONSENT AGENDA ITEMS FOR DISCUSSION

PUBLIC QUESTIONS AND COMMENTS

Limited to five (5) minutes for any item of City business not on the agenda.

COUNCIL MEMBERS COMMENTS AND ANNOUNCEMENTS

CITY MANAGER UPDATE

CONSENT AGENDA:

2. Recommended adoption of a resolution approving an amendment to the American Rescue Plan Act (ARPA) local agreement with Oakland County. [CMR 7-23-86](#)
3. Recommended approval of a request for employment under Section 10.01A of the City Charter for an [Aquatics Attendant](#).
4. Recommended approval of a request for employment under Section 10.01A of the City Charter for two [Hawk's Nest Aides](#).
5. Recommended approval of City Council [regular session meeting minutes](#) of June 26, 2023.

ADDITIONS TO AGENDA

6. Attorney Report

ADJOURNMENT

Respectfully submitted,

Pamela B. Smith, City Clerk

Reviewed by:

Gary Mekjian, City Manager

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248-871-2410 at least two (2) business days prior to the meeting, wherein necessary arrangements/ accommodations will be made.

REPORT TO THE CITY COUNCIL FROM THE CITY MANAGER

July 10, 2023

Subject: Approval to execute Amendment 1 to the American Rescue Plan Act (ARPA) Interlocal Agreement between the City of Farmington Hills and Oakland County.

ADMINISTRATIVE SUMMARY

The Farmington Hills City Council approved the American Rescue Plan Act (ARPA) Interlocal Agreement Local Government Critical Infrastructure Planning funding to assist the Farmington Hills Senior Center with improvement such as capital, technology, infrastructure, and equipment improvements on February 27, 2023. Upon the recommendation of the Healthy Aging Oakland County Ad Hoc Committee the City of Farmington Hills was awarded \$150,000.

Oakland County is requiring a signed Amendment to the American Rescue Plan Act (ARPA) Agreement to add language to the agreement clarifying that the City is required to follow 2 C.F.R. Part D, Post Federal Award Requirements and is considered a “grantee” under the agreement.

RECOMMENDATION

In view of the above, it is recommended that City Council approves Amendment 1 for the American Rescue Plan Act (ARPA) Interlocal Agreement between the City of Farmington Hills and Oakland County.

Prepared by: Joellen Shortley, City Attorney’s Office

Reviewed by: Ellen Schnackel, Director of Special Services

Approved by: Gary Mekjian, City Manager

STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF FARMINGTON HILLS

**RESOLUTION APPROVING AN AMENDMENT TO THE LOCAL
FISCAL RECOVERY FUND DISTRIBUTION INTERGOVERNMENTAL
AGREEMENT
BETWEEN THE CITY OF FARMINGTON HILLS FOR USE IN ITS SENIOR CENTER
AND OAKLAND COUNTY**

RESOLUTION NO.

At a regular meeting of the City Council of the City of Farmington Hills, County of Oakland, State of Michigan, held on _____, 2023, at _____ o'clock p.m., Eastern Daylight Savings Time, with those present and absent being,

PRESENT: _____

ABSENT: _____

the following preamble and resolution were offered by Councilperson _____ and supported by Councilperson _____:

WHEREAS, on February 27, 2023, the City of Farmington Hills approved entering into an Intergovernmental Agreement with Oakland County to provide \$150,000 of Local Fiscal Recovery Funds to the City for use in its Senior Center; and

WHEREAS, the County has requested an amendment to the Intergovernmental Agreement to clarify federal grant requirements; and

NOW, THEREFORE, BE IT HEREBY RESOLVED that the City Council of the City of Farmington Hills hereby approves the Intergovernmental agreement amendment between the City of Farmington Hills and Oakland County clarifying grant reporting requirements for the funding the City will receive from the County for use in its Senior Center.

BE IT FURTHER RESOLVED that City Council authorizes the City Manager and City Clerk to enter into said amendment.

AYES:

NAYS:

ABSENT:

ABSTENTIONS:

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
) ss.
COUNTY OF OAKLAND)

I, the undersigned, the duly qualified and acting City Clerk of the City of Farmington Hills, County of Oakland, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Farmington Hills at a regular meeting held on the ___ day of _____, 2023, the original of which resolution is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature, this _____ day of _____, 2023.

PAMELA B. SMITH, City Clerk
City of Farmington Hills



INTEROFFICE CORRESPONDENCE

To: Gary Mekjian, City Manager
From: Ellen Schnackel, Director of Special Services
Subject: Consideration of Employment for Carlin Early
Date: July 10, 2023

In compliance with the City Charter Article X, Section 10.01 A, we are requesting from the City Council approval to consider for employment the following individuals: Carlin Early, who is related to an employee of the city, Nora Early, who is a Lifeguard for Special Services.

The Department of Special Services has followed all City policies and procedures in establishing an eligibility list of qualified candidates. This includes advertising in the local newspapers, posting on websites and on social media, distribution of job announcements at Farmington Public Schools and Oakland County Community College. A thorough investigation of the applicant's credentials and a personal interview were conducted. Providing applicants are equally qualified, residents receive preference for employment opportunities.

Occasionally we have some difficulty finding qualified applicants for part-time positions because they may require certain qualifications or specialized training/certification and the work hours typically include nights and/or weekends. Therefore, in view of meeting the established criteria and being the most qualified applicant, the Department of Special Services respectfully requests the City Council's approval for Carlin Early.

Name: Carlin Early

Position Applied For: Aquatics Attendant

Number of Employees Needed in this Position: 8

Date Position Posted: Open Until: Filled

Number of Applicants for this position: 4 Number of Applicants Interviewed: 4

Salary: \$10.30/hour

Relationship: Carlin Early is the sister of Nora Early who is employed as a Lifeguard in Special Services.

Justification: Carlin Early is the most qualified applicant and is available to begin work immediately.

Prepared by: Hannah Muth, Recreation Supervisor Aquatics & Facilities

Authorized by: Ellen Schnackel, Director of Special Services

Approved by: Gary Mekjian, City Manager



INTEROFFICE CORRESPONDENCE

To: Gary Mekjian, City Manager
From: Ellen Schnackel, Director of Special Services
Subject: Consideration of Employment for Ren Liles
Date: July 10, 2023

In compliance with the City Charter Article X, Section 10.01 A, we are requesting from the City Council approval to consider for employment the following individual: Ren Liles, who is related to an employee of the City, Peja Liles, who is a Camp Counselor for Special Services.

The Department of Special Services has followed all City policies and procedures in establishing an eligibility list of qualified candidates. This includes advertising in the local newspapers, posting on websites and on social media, distribution of job announcements at Farmington Public Schools and Oakland County Community College. A thorough investigation of the applicant's credentials and a personal interview were conducted. Providing applicants are equally qualified, residents receive preference for employment opportunities.

Occasionally we have some difficulty finding qualified applicants for part-time positions because they may require certain qualifications or specialized training/certification and the work hours typically include nights and/or weekends. Therefore, in view of meeting the established criteria and being the most qualified applicant, the Department of Special Services respectfully requests the City Council's approval of Ren Liles.

Name: Ren Liles

Position Applied For: Hawk's Nest Aide

Number of Employees Needed in this Position: 2

Date Position Posted: 2/25/2022 Open Until: Filled

Number of Applicants for this position: 2 Number of Applicants Interviewed: 2

Salary: \$10.90/hr.

Relationship: Ren Liles is the sister of Peja Liles who is employed as a Camp Counselor in the Recreation Division of Special Services.

Justification: Ren Liles is the most qualified applicant and is available to begin work immediately.

Prepared by: Matthew Gale, Recreation Superintendent

Authorized by: Ellen Schnackel, Director of Special Services

Approved by: Gary Mekjian, City Manager



INTEROFFICE CORRESPONDENCE

To: Gary Mekjian, City Manager
From: Ellen Schnackel, Director of Special Services
Subject: Consideration of Employment for Gabriella Williams
Date: July 10, 2023

In compliance with the City Charter Article X, Section 10.01 A, we are requesting from the City Council approval to consider for employment the following individual: Gabriella Williams, who is related to an employee of the City, Ben Williams, who is a Camp Counselor for Special Services.

The Department of Special Services has followed all City policies and procedures in establishing an eligibility list of qualified candidates. This includes advertising in the local newspapers, posting on websites and on social media, distribution of job announcements at Farmington Public Schools and Oakland County Community College. A thorough investigation of the applicant's credentials and a personal interview were conducted. Providing applicants are equally qualified, residents receive preference for employment opportunities.

Occasionally we have some difficulty finding qualified applicants for part-time positions because they may require certain qualifications or specialized training/certification and the work hours typically include nights and/or weekends. Therefore, in view of meeting the established criteria and being the most qualified applicant, the Department of Special Services respectfully requests the City Council's approval of Gabriella Williams.

Name: Gabriella Williams

Position Applied For: Hawk's Nest Aide

Number of Employees Needed in this Position: 2

Date Position Posted: 6/22/2023

Open Until: Filled

Number of Applicants for this position: 2

Number of Applicants Interviewed: 2

Salary: \$10.90/hr

Relationship: Gabriella Williams is the sister of Ben Williams who is employed in the Recreation Division of Special Services

Justification: Gabriella Williams is the most qualified applicant and is available to begin work immediately.

Prepared by: Matthew Gale, Recreation Superintendent

Authorized by: Brian Moran, Deputy Director of Special Services

Approved by: Gary Mekjian, City Manager

MINUTES
CITY OF FARMINGTON HILLS
CITY COUNCIL MEETING
CITY HALL – COUNCIL CHAMBER
JUNE 26, 2023 – 7:30 PM

The regular session meeting of the Farmington Hills City Council was called to order by Mayor Barnett at 7:30pm.

Council Members Present: Barnett, Boleware, Bridges, Bruce, Knol, Massey and Newlin

Council Members Absent: None

Others Present: City Manager Mekjian, City Clerk Smith, Assistant City Manager Valentine, Directors Kettler-Schmult and Monico, Fire Chief Unruh, and City Attorney Joppich

PLEDGE OF ALLEGIANCE

Avery Hill, Miss Teen Michigan, led the pledge of allegiance.

APPROVAL OF REGULAR SESSION MEETING AGENDA

MOTION by Massey, support by Bridges, to approve the agenda as amended, with the addition of item #3a. Emergency Preparedness Commission Tip of the Month.

MOTION CARRIED 7-0.

PROCLAMATION RECOGNIZING JULY 2023 AS NATIONAL PARKS AND RECREATION MONTH

The following Proclamation was read Councilmember Bridges and accepted by Bryan Farmer, Deputy Director of Special Services:

**PROCLAMATION
National Parks and Recreation Month
July 2023**

WHEREAS, Parks and Recreation programs are an integral part of communities throughout our state and country; and

WHEREAS, the City of Farmington Hills Special Services Department is vitally important to establishing and maintaining our quality of life, ensuring the health of our citizens, and contributing to the economic and environmental well-being of the entire community and region; and

WHEREAS, Parks and Recreation programs are shown to increase a community's property values, expand the local tax base, increase tourism, attract and retain businesses, and reduce crime; and

WHEREAS, the programs that are created and managed by the City's Special Services Department that take place at The Hawk, the Costick Center, and other facilities throughout the City all help to build a healthy, active community and positively impact the physical, mental, and emotional health of everyone who participates; and

WHEREAS, the City’s parklands and natural recreation areas enhance the ecological beauty of our community and provide a place for children and adults to connect with nature and enjoy the outdoors.

NOW, THEREFORE, BE IT RESOLVED that I, Vicki Barnett, Mayor of the City of Farmington Hills, on behalf of the City Council, do hereby proclaim July 2023 as **National Parks and Recreation Month** and encourage all citizens to pursue enjoyment of the outdoors and take part in one of the Special Services Department’s many wonderful programs including cultural arts, golf, archery, aquatics, ice skating, fishing, senior activities, Nature Center classes, athletics, camps, special events, and more.

PROCLAMATION HONORING AVERY HILL, MISS TEEN MICHIGAN 2023

The following Proclamation was read Councilmember Newlin and accepted by Avery Hill, Miss Teen Michigan:

**PROCLAMATION
Honoring Avery Hill
*Miss Teen Michigan 2023***

WHEREAS, Farmington Hills native *Avery Hill* was crowned *Miss Teen Michigan* on June 3, 2023, and will proudly represent our community at the upcoming *Miss Teen USA 2023* pageant in Reno, Nevada; and

WHEREAS, Avery Hill has attended Farmington Public Schools since kindergarten and is currently entering senior year at North Farmington High School where she has participated in Band, Choir, Theater, Musicals, Link and Buddies, Varsity Cheer, Varsity Track, and the Step Team; and

WHEREAS, she entered pageants at 14, won the crown by her third year at the age of 17, and was chosen as the fan favorite all three years; and

WHEREAS, as a high school freshman, Avery was diagnosed with Tourette’s Syndrome, depression, and anxiety, but with professional help and her involvement in pageants, she grew stronger and gained confidence; and

WHEREAS, during her reign, Avery’s mission is to create public awareness about adoption and Tourette’s Syndrome, as she shatters misconceptions and serves as a role model for young people from diverse backgrounds encouraging them to work hard and follow their dreams; and

WHEREAS, Avery Hill was recognized for her poise, self-confidence, beauty, work ethic, and dedication to the betterment of society when she was chosen as Miss Teen Michigan 2023.

NOW, THEREFORE, BE IT RESOLVED that I, Vicki Barnett, Mayor of the City of Farmington Hills, on behalf of the City Council, do hereby honor **Miss Teen Michigan 2023 Avery Hill** and call upon our citizens to recognize her outstanding achievement and her commitment to serving as a role model for the young people of our state.

EMERGENCY PREPAREDNESS TIP OF THE MONTH

Mark Forshee, Emergency Preparedness Commission Member, provided the EPC Tip of the Month focusing on unique family or household needs during an emergency.

CORRESPONDENCE

The following correspondence was acknowledged:

- Emails received from Tom DeWard inquiring why road millage funds cannot be used for private roads and various related topics

City Attorney Steve Joppich explained that public tax dollars cannot be used to make improvements to private property. He added that there is a process for converting a private road to a public road should residents of a private road wish to pursue that process with the city.

CONSENT AGENDA

MOTION by Knol, support by Boleware, to approve the consent agenda as read.

Roll Call Vote:

- Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY AND NEWLIN
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

PUBLIC QUESTIONS AND COMMENTS

There were no public questions or comments.

COUNCIL MEMBERS COMMENTS AND ANNOUNCEMENTS

The following Councilmember comments or announcements were made:

- Congratulated staff for the Juneteenth event at The Hawk
- Recognized efforts in more diverse hiring particularly in the Police Department and efforts of Police Chief King
- Recognized the 70th Anniversary of the Players Barn Theater and celebration musical scheduled for Saturday July 15th – doors opening at 7pm with the concert starting at 8pm
- Requested a status for completion of the 14 Mile Road rehabilitation between Drake and Farmington Roads
- Thank you to the Friends of the Library for supporting the library and their events
- Happy 4th of July holiday to all and reminder to be safe and wear sunscreen

CITY MANAGER UPDATE

City Manager Mekjian provided an update on the following:

- City's 50th Anniversary celebration will be held July 6th from 7pm-10pm at Founders Sports Park with fireworks at 10pm.
- Firework ordinance restricting consumer fireworks to the hours of 11am to 11:45pm from June 29th through July 4th
- Trash and yard waste collection will be delayed one day next week starting Tuesday; Monday pick-up is on schedule and not delayed

Councilmember Boleware suggested having a table at the 50th Anniversary celebration for residents to get information on the city's master plan update. City Manager Mekjian would have staff review that opportunity.

CONSENT AGENDA

RECOMMENDED APPROVAL OF REVISED DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT FEE SCHEDULE.

MOTION by Knol, support by Boleware, that the City Council of Farmington Hills hereby approves the revised Department of Planning and Community Development fee schedule with an effective date of July 1, 2023.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY AND NEWLIN
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

RECOMMENDED APPROVAL OF REVISED BUILDING DIVISION FEE SCHEDULE.

MOTION by Knol, support by Boleware, that the City Council of Farmington Hills hereby approves the Building Division permit fees with the current International Code Council (ICC) Building Valuation Data Report, as amended, with an effective date of July 1, 2023.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY AND NEWLIN
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

RECOMMENDED APPROVAL OF THE ENGINEERING DIVISION FEE SCHEDULE. CMR 6-23-75

MOTION by Knol, support by Boleware, that the City Council of Farmington Hills hereby approves the Proposed Fee Schedule for Engineering Services with an effective date of July 1, 2023.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY AND NEWLIN
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

RECOMMENDED APPROVAL OF THE FIRE DEPARTMENT EMS TRANSPORT FEE SCHEDULE. CMR 6-23-76

MOTION by Knol, support by Boleware, that the City Council of Farmington Hills hereby approves the AccuMed Group Fee Schedule and authorizes the City Manager or his designee to approve annual adjustment to fees as needed on behalf of the City and continue to monitor the recommended fees annually as provided by AccuMed Group.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY AND NEWLIN
 Nays: NONE
 Absent: NONE
 Abstentions: NONE

MOTION CARRIED 7-0.

RECOMMENDED APPROVAL OF AMENDMENT TO RULES OF THE CITY COUNCIL AND GUIDELINES OF CONDUCT.

MOTION by Knol, support by Boleware, that the City Council of Farmington Hills hereby approves the amendment to Rules of the City Council and Guidelines of Conduct.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY AND NEWLIN
 Nays: NONE
 Absent: NONE
 Abstentions: NONE

MOTION CARRIED 7-0.

RECOMMENDED APPROVAL OF ANNUAL BID WAIVERS AND AWARDS FOR FISCAL YEAR 2023/2024. CMR 6-23-77

MOTION by Knol, support by Boleware, that the City Council of Farmington Hills hereby authorizes the City Manager to issue purchase orders for the following budgeted products and services for fiscal year 2023/24:

VENDOR	COMMODITY	DEPT.	JUSTIFICATION	LAST BID CONTRACT	EST. ANNUAL AMOUNT
Accruent Systems	Facility Maintenance Software	All	O.E.M. vendor/ Bid OMNIA Partners	Current	\$26,000
Adobe Authorized Resellers	PDF Imaging & forms licensing	All	OMNIA Partners, State of MI/REMC/NASPO contracts (or less)	Current	\$25,000
Amazon	Miscellaneous Supplies & Equipment	All	OMNIA Partners	Current	\$150,000
Autodesk Authorized resellers	AutoCAD & Fusion 360 Computer Aided Design licensing	DPS & SS	OMNIA Partners, State of MI/REMC/NASPO (or less) Cooperative contracts	Current	\$16,000
BS&A	Equalizer, Tax, Permits, Cash receipting software maintenance/updates	DPCD, Finance	Sole Source O.E.M. vendor/ Original bid	N/A	\$45,000
Dell & Hewlett Packard authorized resellers	Software licenses, Computer Equipment, printers, peripherals & consulting	All	OMNIA Partners, State of MI/REMC/NASPO (or less) Cooperative contracts	Current	\$125,000
DSS Corporation	Equature 911 Dispatch, recording software and Support	Police	O.E.M. vendor	Current	\$11,000

VENDOR	COMMODITY	DEPT.	JUSTIFICATION	LAST BID CONTRACT	EST. ANNUAL AMOUNT
ESRI	GIS licensing/ maintenance and support	All	State of MI contract	Current	\$18,000
Eden Systems/Tyler Technologies	Financial software maintenance/updates	All	Sole Source O.E.M. vendor/ Original bid	N/A	\$92,000
Faster Solutions	CCG Faster Fleet Maintenance Software	DPW	O.E.M. vendor	Current	\$12,000
Global Solutions	Laserfiche & Related Software Document Management systems.	All	O.E.M. vendor	Current Expires 2028	\$60,000
Gordian Company	Facilities Capital & Job Costing Software	All	O.E.M. vendor/ Bid OMNIA Partners	Current	\$17,000
Grainger	Mechanical, Industrial and Janitorial Supplies	All	State of MI contract	Current	\$100,000
Harrell's & HD Supply	Fertilizer & Grounds Maintenance supplies	Parks & Golf	OMNIA Partners Contract (Cooperative)	Current	\$15,000
Hart Intercivic	Election supplies & equipment	City Clerk	State & County Bid Contract	Contract	\$35,000
Home Depot	Maintenance & Hardware Supplies	All	OMNIA Partners National Contract	Current	\$30,000
Kiesler Police Supply/Michigan Police Equipment & Vance Outdoors	Training & Duty Ammunition	Police	State of Michigan Contracts	Current	\$40,000
Kone Elevators	Elevator Maintenance & Repair	All	OMNIA Partners Contract	Current	\$25,000
Matheson Tri-Gas, Inc.	Medical Use Oxygen and Services	Fire	City of Mount Clemens Extendable Contract	Current	\$50,000
Microsoft authorized resellers	Microsoft Software Licensing/ Maintenance & Support	All	OMNIA Partners, State of MI/REMC/NASPO contracts (or less)	Current	\$250,000
MobilEyes	Fire Inspection Software Support	Fire	O.E.M. vendor	Current	\$12,000
National Restoration	Tuckpointing, Concrete Restoration and Repair	All	Oakland County G2G Bid Contract	Current	\$50,000
Oakland County	CLEMIS radio, electronic, radar, IT services & Police equipment installs	Police Fire	CLEMIS system services including installations	Current Agreement	\$250,000
People Driven Technology	Virtual Desktop Infrastructure Equipment, Security Software Maintenance & Support	All	Oakland County G2G Bid Contract	Current	\$150,000
Printing Systems & Election Source	Election Supplies & Ballots	City Clerk	Oakland & State of Michigan County Contract	Current	\$40,000
TAPCO, Inc.	Sign Shop Supplies	DPW	OMNIA Partners Contract	Current	\$20,000
TelNet Group	Phone equipment, software licensing maintenance & support	IT	O.E.M. vendor	Current	\$25,000

VENDOR	COMMODITY	DEPT.	JUSTIFICATION	LAST BID CONTRACT	EST. ANNUAL AMOUNT
Tire Hub	Tires	DPW	State Bid Contract	Current	\$60,000
Vermont Systems	Recreation software maintenance/updates	Special Services	Sole Source O.E.M. vendor/ Original bid	N/A	\$40,000
VMware authorized resellers	Network Virtualization software maintenance/updates & consulting	IT	G2G, OMNIA Partners, State of MI/REMC/NASPO contracts (or less)	Current	\$65,000
Watch Guard	In-Car Camera System	Police	Clemis/Oakland County	Current	\$50,000
Zoho Corporation	Endpoint Security, Service Desk, Password Management & Ticketing applications	IT	O.E.M vendor -Sole Source	Current	\$25,000

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY AND NEWLIN
 Nays: NONE
 Absent: NONE
 Abstentions: NONE

MOTION CARRIED 7-0.

RECOMMENDED APPROVAL OF AWARD OF BID FOR 2023 LIQUID CALCIUM CHLORIDE AND AS-NEEDED DUST CONTROL TO LIQUID CALCIUM CHLORIDE SALES, INC. IN AN AMOUNT NOT TO EXCEED \$150,000 PER YEAR, WITH POSSIBLE EXTENSIONS. CMR 6-23-78

MOTION by Knol, support by Boleware, that the City Council of Farmington Hills hereby authorizes the City Manager to approve the required contract and purchase orders to Liquid Calcium Chloride Sales, Inc. for the 2023 Liquid Calcium Chloride Purchase and As-Needed Dust Control Program in the amount not-to-exceed \$150,000 per year with one or more administration approved extensions not-to-exceed a total of four (4) additional years.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY AND NEWLIN
 Nays: NONE
 Absent: NONE
 Abstentions: NONE

MOTION CARRIED 7-0.

RECOMMENDED APPROVAL OF AWARD OF AGREEMENT FOR REMOVAL AND REPLACEMENT OF THE SPICER HOUSE ROOF TO SOURCE ONE CONSTRUCTION, LLC IN THE AMOUNT OF \$198,217. CMR 6-23-79

MOTION by Knol, support by Boleware, that the City Council of Farmington Hills hereby authorizes the City Manager to approve the required contracts and purchase orders to Source One Construction, LLC, for the removal and replacement of the Spicer House roof, in the amount of \$198,217.00 (\$168,217.00 which includes copper flashings, Class A fire rating, and ridge vent

and caps, plus an estimated \$30,000 for additional replacement costs which will not be known until the roofs are removed).

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY AND NEWLIN
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

RECOMMENDED APPROVAL OF EXTENSION OF BID FOR A UTILITY VEHICLE TO CARLETON EQUIPMENT COMPANY, INC. IN THE AMOUNT OF \$28,741.21. CMR 6-23-80

MOTION by Knol, support by Boleware, that the City Council of Farmington Hills hereby authorizes the City Manager to issue a purchase order to Carleton Equipment Company, Inc. located in Livonia, Michigan, in the amount of \$28,741.21 for a Kubota Utility Vehicle.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY AND NEWLIN
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

RECOMMENDED APPROVAL OF AWARD OF BID FOR PURCHASE AND INSTALLATION OF REPLACEMENT VEHICLE HOIST UNITS AT THE DPW GARAGE TO ALLIED, INC. IN THE AMOUNT OF \$37,835. CMR 6-23-81

MOTION by Knol, support by Boleware, that the City Council of Farmington Hills hereby authorizes the City Manager to issue a purchase order to Allied, Inc. of Ann Arbor, Michigan in the amount of \$37,835.00 for the purchase and installation of two vehicle hoist units.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY AND NEWLIN
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

RECOMMENDED APPROVAL OF AWARD OF BID FOR AS NEEDED INSTALLATION, MAINTENANCE AND SERVICE OF COMMERCIAL DOORS THROUGHOUT CITY FACILITIES TO CHRISTY GLASS COMPANY IN AN ESTIMATED AMOUNT OF \$50,000 PER YEAR, WITH POSSIBLE EXTENSIONS. CMR 6-23-82

MOTION by Knol, support by Boleware, that the City Council of Farmington Hills hereby authorizes the City Manager to issue purchase orders to Christy Glass Company (veteran owned) for all repairs as needed for an estimated amount of \$50,000 per year with one or more administration approved extensions, not to exceed a total of five (5) additional years, under the same terms and conditions, through mutual consent by the City of Farmington Hills and Christy Glass Company.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY AND NEWLIN
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

**RECOMMENDED APPROVAL FOR AN INVASIVE SPECIES INVENTORY AND
MANAGEMENT PLAN TO PLANTWISE LLC IN AN AMOUNT NOT TO EXCEED \$19,750.
CMR 6-23-83**

MOTION by Knol, support by Boleware, that the City Council of Farmington Hills hereby approves waiving formal bid requirements and authorizes the City Manager to issue a purchase order to PlantWise LLC., Ann Arbor, MI in an amount not to exceed the amount of \$19,750.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY AND NEWLIN
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

**RECOMMENDED APPROVAL OF AWARD OF BID TO REMOVE AND REPLACE
WINDOWS AT THE NATURE CENTER TO DEPORRE BUILDING LLC IN THE AMOUNT
OF \$17,513.43. CMR 6-23-84**

MOTION by Knol, support by Boleware, that the City Council of Farmington Hills hereby authorizes the City Manager to issue a purchase order to DePorre Building LLC of Bloomfield Hills in the amount of \$17,513.43 to Remove & Replace Windows at the Nature Center.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY AND NEWLIN
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

**RECOMMENDED APPROVAL OF THE ICE ARENA LOBBY RESTROOM REMODELING
PROJECT WITH ALLIED BUILDING SERVICES IN AN AMOUNT NOT TO EXCEED
\$162,660. CMR 6-23-85**

MOTION by Knol, support by Boleware, that the City Council of Farmington Hills hereby authorizes the City Manager issue a purchase order for the Farmington Hills Ice Arena lobby restrooms remodeling project to Allied Building Services in an amount not to exceed \$162,660 (base bid + 10% contingency).

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY AND NEWLIN
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

RECOMMENDED APPROVAL OF A SPECIAL EVENT PERMIT FOR THE FARMINGTON COMMUNITY LIBRARY OUTDOOR FAMILY EVENT TO BE HELD ON JULY 31, 2023.

MOTION by Knol, support by Boleware, that the City Council of Farmington Hills hereby approves a Special Event Permit for the Farmington Community Library Outdoor Family Event to be held on July 31, 2023 at the Farmington Community Library located at 32737 W. 12 Mile Road, Farmington Hills from 6:30pm to 8:30pm, subject to the following terms and conditions:

- There will be plenty of parking provided for attendees at the event
- The applicant is expecting approximately 300 participants
- The applicant has not asked for assistance from the Police Department at this time and there are no issues with emergency vehicle access
- Egress shall be maintained at all times
- Fire lanes shall be accessible for responding apparatus. Any obstructions proposed shall be removeable
- Event shall comply with minimum Fire Prevention requirements
- Applicant shall contact Fire Prevention to schedule an inspection prior to the event

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY AND NEWLIN
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

RECOMMENDED APPROVAL OF CITY COUNCIL STUDY SESSION MEETING MINUTES OF JUNE 12, 2023.

MOTION by Knol, support by Boleware, that the City Council of Farmington Hills hereby approves the study session meeting minutes of June 12, 2023.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY AND NEWLIN
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

RECOMMENDED APPROVAL OF CITY COUNCIL REGULAR SESSION MEETING MINUTES OF JUNE 12, 2023.

MOTION by Knol, support by Boleware, that the City Council of Farmington Hills hereby approves the regular session meeting minutes of June 12, 2023.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY AND NEWLIN
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

ADDITIONS TO AGENDA

There were no additions to the agenda.

CLOSED SESSION

CONSIDERATION OF APPROVAL TO ENTER INTO A CLOSED SESSION TO DISCUSS AN EMPLOYEE REQUESTED REVIEW FOR CITY CLERK, PAM SMITH (NOTE: COUNCIL WILL RETURN TO OPEN SESSION IMMEDIATELY FOLLOWING THE CLOSED SESSION TO TAKE ACTION IF NEEDED AND TO CLOSE THE MEETING).

Mayor Barnett announced that City Council will return to open session immediately following the closed session to take action if needed and to close the regular meeting.

MOTION by Knol, support by Bridges, that the City Council of Farmington Hills hereby approves entering into a closed session to discuss an employee requested review for City Clerk, Pam Smith.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY AND NEWLIN
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

Council entered back into regular session immediately following the closed session at 8:13pm.

MOTION by Massey, support by Bridges, that the City Council of Farmington Hills hereby affirms a 4 percent rate increase for the City Clerk based on her annual review that is consistent with the increase approved as part of the budget for general employees.

MOTION CARRIED 7-0.

ADJOURNMENT

MOTION by Massey, support by Knol, to adjourn the regular session City Council meeting at 8:16pm.

MOTION CARRIED 7-0.

Respectfully submitted,



Pamela B. Smith, City Clerk