

MINUTES
HOUSING REHABILITATION LOAN BOARD MEETING
MAY 9, 2024 – 8:30AM
CITY HALL – SOUTH CONFERENCE ROOM
31555 W. ELEVEN MILE ROAD, FARMINGTON HILLS MI

LOAN BOARD MEMBERS PRESENT: John Goshorn, Brande Smith, Tracy Clark, Samuel Ramsey III & Dara Gaucher

LOAN BOARD MEMBER ABSENT: None.

OTHERS PRESENT: Charmaine Kettler-Schmult, Planning Director, Tracey Emmanuel, CD Coordinator

1. **CALL MEETING TO ORDER** – The meeting was called to order at 8:46 AM by Chair John Goshorn.
2. **APPROVAL OF THE AGENDA** – Motion by Dara, seconded by Samuel to approve the agenda as submitted. Motion Carried 5-0.
3. **APPROVAL OF THE MINUTES** – Motion by Dara, seconded by Tracy to approve the Minutes of January 30, 2024 as submitted. Motion Carried 5-0.
4. **REVIEW OF APPLICANTS**
 - A. **HRP 0816 B (Section 13)**
Work requested: Electrical repairs, plumbing repairs, entry doors repaired or replaced. Motion by Tracy, seconded by Samuel to qualify owner for a deferred loan. Staff to bid the work needed, to include electrical & plumbing repairs, and entry doors repaired or replaced.
5. **REVIEW OF BIDS** – None.
6. **OTHER BUSINESS**
 - A. **HRP 0907 B (Section 23) Homeowner Letter of Appeal to HRLB-** Board reviewed and discussed materials and received comment from homeowner and her mother. Motion by Tracy, seconded by Dara to accept all work as completed by Integrated Contracting. Motion Carried 5-0. Motion by Dara, seconded by Tracy to convert the deferred loan in the amount of \$39,500.00 to a grant in the amount of \$37,100.00 (total of invoice for work completed). Motion Carried 5-0.
7. **PUBLIC COMMENT** – None.
8. **DISCUSSION ITEMS** – None.
9. **MEETING ADJOURNED BY:** Chair Goshorn at 9:07 AM.

Respectfully Submitted,
Tracey Emmanuel, Community Development Coordinator