

MEETING MINUTES
BEAUTIFICATION COMMISSION
NOVEMBER 18, 2025 - 6:00 P.M.
FARMINGTON HILLS CITY HALL – SOUTH CONFERENCE ROOM
31555 ELEVEN MILE ROAD, FARMINGTON HILLS, MI

CALL TO ORDER BY: Chairperson Kailee Sosnowski at 6:04 PM in the City Hall Community Room.

MEMBERS PRESENT: Kailee Sosnowski, Kathie Brown, Michael Harris, Frank Romano, September Ingram, Alex Clar

MEMBERS ABSENT: Robert Levine (excused), James Geisling

OTHERS PRESENT: Tracey Emmanuel, Staff Liaison

APPROVAL OF AGENDA

Motion by Sosnowski, second by Brown, to approve the Agenda as submitted. Motion carried: 6-0.

APPROVAL OF MINUTES

Motion by Sosnowski, second by Ingram, to approve the Minutes of October 21, 2025 as submitted. Motion carried: 6-0.

CORRESPONDENCE AND ANNOUNCEMENTS

BCSEM December 11, 2025 meeting invitation received, RSVP to Emmanuel for reimbursement; Commissioner name tags received and distributed; Sosnowski noted that Roland resigned effective 11/04/25 and that she moved to another Board.

REVIEW OF CALENDAR

The Commissioners reviewed the calendar. Motion by Sosnowski, second by Ingram, to approve the 2026 BC meeting calendar as submitted. Motion carried: 6-0; reminder that there is no December 2025 meeting.

OLD BUSINESS ITEM

None.

NEW BUSINESS ITEMS

- A.** 2025 BC Awards – Program Results
 1. With only 48 nominations and only 28 attendees, the program was not well attended. The speaker was well received, and the food/dessert was delicious. Future considerations: how does the award ceremony fit into the Commission's goals and budget?
- B.** Establishing Subcommittees to Support Commission Goals

1. Sosnowski expressed the need to follow the Commission's By-laws regarding the creation of subcommittees, specifically regarding Public Relations and Publicity. Romano and Ingram said they will consider being a part of this sub-committee. Sosnowski explained that the primary mission here is to build relationships with schools, HOAs, businesses, fellow Boards & Commissions, etc., to foster beautification and environmental improvements in the City. Emmanuel noted that the City has a Communications Department that does assist with publicity. Sosnowski revisited some of the Commission's goals discussed at the June meeting for members to think about when the Commission reconvenes in January 2026.

PUBLIC COMMENTS

None.

COMMISSIONER COMMENTS

None.

NEXT MEETING DATE: January 20, 2026.

MEETING ADJOURNED BY: Chair Sosnowski at 6:28 PM.

Submitted by Kathie Brown, Secretary