

**AGENDA**  
**CITY COUNCIL MEETING**  
**MAY 8, 2023 – 7:30PM**  
**CITY OF FARMINGTON HILLS**  
**31555 W ELEVEN MILE ROAD**  
**FARMINGTON HILLS, MICHIGAN**  
Telephone: 248-871-2410 Website: [www.fhgov.com](http://www.fhgov.com)  
Cable TV: Spectrum – Channel 203; AT&T – Channel 99  
YouTube Channel: <https://www.youtube.com/user/FHChannel8>

**\*\*Children, Youth & Families Volunteer Award Reception – City Hall Gallery – 7:00 pm\*\***

**REQUESTS TO SPEAK:** Anyone requesting to speak before Council on any agenda item other than an advertised public hearing issue must complete and turn in to the City Clerk a blue, Public Participation Registration Form (located in the wall rack by the south door entering the council chambers).

**REGULAR SESSION MEETING BEGINS AT 7:30P.M. IN THE CITY COUNCIL CHAMBER**

**STUDY SESSION (No Study Session Meeting Scheduled for May 8, 2023)**

**REGULAR SESSION MEETING**

**CALL REGULAR SESSION MEETING TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

1. Approval of regular session meeting agenda
2. Recognition of Children, Youth & Families Volunteer Awards Presented by Judge Marla Parker
3. Proclamation recognizing May 14 - 20, 2023 as [National Police Week](#)
4. Proclamation recognizing May 2023 as [National Nurses Month](#)

**CORRESPONDENCE**

**CONSENT AGENDA** - (See Items No. 6 - 12)

All items listed under Consent Agenda are considered routine, administrative, or non-controversial by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council Member or citizen so requests, in which event the items may be removed from the Consent Agenda for consideration.

**CONSENT AGENDA ITEMS FOR DISCUSSION**

**PUBLIC QUESTIONS AND COMMENTS**

Limited to five (5) minutes for any item of City business not on the agenda.

**COUNCIL MEMBERS COMMENTS AND ANNOUNCEMENTS**

**CITY MANAGER UPDATE**

**NEW BUSINESS:**

5. Consideration of request from [Motorcity Jam JV, LLC](#) for a NEW Class C Quota Liquor License to be used at 37611 W. 12 Mile Road, Farmington Hills, MI.

**CONSENT AGENDA:**

6. Recommended approval of award of bid for Portable Basketball Units to Schelde Sports North America in the amount of \$15,980. [CMR 5-23-57](#)
7. Recommended approval of award of bid for Removal and Repair of Roofs for Special Services buildings to Weatherseal Home Improvements Co. Inc. in the amount of \$60,000. [CMR 5-23-58](#)
8. Recommended approval of purchase of a [Ride on Turf Sprayer](#) with Revels Turf and Tractor in the amount of \$47,423.33.
9. Recommended approval of [request for employment](#) under Section 10.01A of the City Charter for a Hawk's Nest Aide.
10. Recommended approval of [request for employment](#) under Section 10.01A of the City Charter for a Driving Range Attendant.
11. Recommended approval of the City Council [study session meeting minutes](#) of April 24, 2023.
12. Recommended approval of City Council [regular session meeting minutes](#) of April 24, 2023.

**ADDITIONS TO AGENDA**

13. Attorney Report

**ADJOURNMENT**

Respectfully submitted,

Pamela B. Smith, City Clerk

Reviewed by:

Gary Mekjian, City Manager

**NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248-871-2410 at least two (2) business days prior to the meeting, wherein necessary arrangements/ accommodations will be made.**



**PROCLAMATION**  
**National Police Week**  
**May 14 - 20, 2023**

- WHEREAS,** Congress and the President of the United States have designated May 15 as Peace Officers Memorial Day, and the week in which May 15 falls as National Police Week; and
- WHEREAS,** National Police Week honors all law enforcement officers, and Peace Officers Memorial Day pays homage to those who made the ultimate sacrifice in service to their community or became disabled in the performance of duty and pays tribute to the survivors of these fallen heroes; and
- WHEREAS,** we honor the men and women of the Farmington Hills Police Department, along with their community partners, and commend them on their impressive accomplishments in reducing crime in our community; and
- WHEREAS,** the Farmington Hills Police Department has achieved reaccreditation from the Michigan Association of Chiefs of Police, becoming one of only twelve Michigan police agencies to have attained this status and currently the largest agency to achieve this prestigious accomplishment; and
- WHEREAS,** it is vital that our citizens know that Farmington Hills police officers are committed to practicing 21st century policing, encouraging positive community connections, and delivering superior services without prejudice or partiality; and
- WHEREAS,** we are grateful to the members of our Police Department and to the community, whose partnership helps Farmington Hills continue to be rated as one of the safest communities in the state and country each year.

**NOW, THEREFORE, BE IT RESOLVED,** that I, Vicki Barnett, Mayor of the City of Farmington Hills, on behalf of the City Council, do hereby proclaim May 14 – 20, 2023 as **National Police Week** and call upon the citizens of Farmington Hills to recognize our Farmington Hills police officers, dispatchers, and civilian support staff, and honor all the dedicated professional law enforcement personnel across our country who preserve the safety and security of our communities.

A handwritten signature in black ink that reads 'Vicki Barnett'.

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Vicki Barnett, Mayor



**PROCLAMATION  
National Nurses Month  
May 2023**

**WHEREAS,** the profession of nursing was begun by Florence Nightingale, the Lady with the Lamp, in 1854 when the role was basic caretaking and domestic tasks. The profession was influenced by the accomplishments of Clara Barton, Mary Eliza Mahoney, and Dorothea Dix, all nursing pioneers. Now over four million registered, practical, and advance practice nurses represent the largest health care profession in our nation; and

**WHEREAS,** skills required of the nurse are no longer basic caretaking, advancing from using a second hand of a wristwatch to take a pulse, writing in pencil on a Kardex wearing white dresses and nursing caps, to now wearing scrubs, lab coats or street clothes while recording in electronic medical records, understanding life sustaining technology and science while being the never changing constant at the bedside; and

**WHEREAS,** nurses are leaders in quality healthcare and the health of our nation relies on nurses to deliver primary and preventative care and health education in the acute hospital, chronic care settings, primary care clinics, the public health care agency, doing research, minute clinics, mental health settings, schools, where our military serves, hospices, and our homes or wherever people need care; and

**WHEREAS,** nurses have been the cornerstone in the care of our nation during a pandemic that threatened and took so many lives. A nurse has immense responsibility stepping into people's lives when life begins, when life ends and everything in between. Nurses make a difference on life's journey. Our nurses have given to our nation unending dedication, empathy, courage, endurance, sacrifice, and love; and

**WHEREAS,** the recognition of the profession of nursing began in 1982, and this year the American Nurses Association selected the theme "You Make a Difference" to honor the roles and positive impact nurses make in our lives; and

**WHEREAS,** this quote by Rawsi Williams, an inspiring nurse leader, quantifies the profession of nursing: "To do what nobody else will do, in a way that nobody else can do, in spite of it all; that is to be a nurse."

**NOW, THEREFORE, BE IT RESOLVED,** that I, Vicki Barnett, Mayor of the City of Farmington Hills, on behalf of the City Council, do hereby proclaim May 2023 as **National Nurses Month** and call upon the citizens of Farmington Hills to honor registered nurses and to recognize the indispensable role these dedicated professionals play in keeping our community safe and healthy.

A handwritten signature in black ink that reads "Vicki Barnett".

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Vicki Barnett, Mayor

**REPORT TO THE CITY COUNCIL FROM THE CITY CLERK – MAY 8, 2023**

**SUBJECT:** Consideration of request from Motorcity Jam JV, LLC For a NEW Class C Liquor License to be used at 37611 W. 12 Mile Road, Farmington Hills, MI

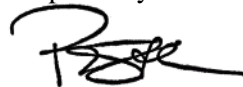
**ADMINISTRATIVE SUMMARY:**

- The City has received a request from Anthony Ansara, representing Motorcity Jam JV, LLC for a NEW Class C Liquor License for Daily Jam. This location is on the south side of 12 Mile Road just west of Halsted Road (former Panera Bread building).
- The City is issued Class C quota licenses based on population. Farmington Hills has been allocated 56 liquor licenses in total. Of those licenses, 52 have been issued, three have been placed under a moratorium by action of City Council through September 8, 2023, which leaves one available quota license to be issued at this time.
- Daily Jam will be a breakfast and lunch restaurant with dine in and carryout available, and the city application and menu are provided with this report. It is anticipated that construction would begin the first of April, 2023 with a proposed completion date of July 1, 2023 per the application received.
- The applicant has provided their policy regarding the sale of alcoholic beverages, pursuant to Michigan Liquor Control Commission Rules, which is also included with this report.
- An agreement for return of the license to the City of Farmington Hills if the business ceases to operate has been submitted with their application.
- The application was routed to all applicable departments and there were no objections with regard to the issuance of a new Class C liquor license for this location with the understanding that the applicant will need to apply for necessary building permits to accomplish the renovations proposed and the facility will be required to comply with and maintain all applicable Code requirements and the City's standard C of O approval process.

**RECOMMENDATION:**

That the City Council hereby adopts the resolution for APPROVAL/DENIAL to the Michigan Liquor Control Commission for the request from Motorcity Jam JV, LLC. For a NEW Class C Liquor License to be used at 37611 W. 12 Mile Road, to be issued from the City's quota licenses available.

Respectfully submitted,



Pamela B. Smith, City Clerk



**Local Government Approval**  
(Authorized by MCL 436.1501)

**Instructions for Applicants:**

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

**Instructions for Local Legislative Body:**

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a \_\_\_\_\_ regular \_\_\_\_\_ meeting of the \_\_\_\_\_ Farmington Hills \_\_\_\_\_ council/board  
(regular or special) (township, city, village)  
called to order by \_\_\_\_\_ on \_\_\_\_\_ May 8, 2023 \_\_\_\_\_ at \_\_\_\_\_  
the following resolution was offered: (date) (time)

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

that the application from \_\_\_\_\_ Motorcity Jam JV, LLC  
(name of applicant - if a corporation or limited liability company, please state the company name)

for the following license(s): \_\_\_\_\_ New Class C Quota Liquor License  
(list specific licenses requested)

to be located at: \_\_\_\_\_ 37611 W. 12 Mile Road

and the following permit, if applied for:

Banquet Facility Permit Address of Banquet Facility: \_\_\_\_\_

It is the consensus of this body that it \_\_\_\_\_ this application be considered for  
(recommends/does not recommend)

approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are \_\_\_\_\_

**Vote**

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the \_\_\_\_\_ Farmington Hills  
council/board at a \_\_\_\_\_ regular \_\_\_\_\_ meeting held on \_\_\_\_\_ May 8, 2023 \_\_\_\_\_  
(regular or special) (date) (township, city, village)

\_\_\_\_\_  
Print Name of Clerk

\_\_\_\_\_  
Signature of Clerk

\_\_\_\_\_  
Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:  
Michigan Liquor Control Commission  
Mailing address: P.O. Box 30005, Lansing, MI 48909  
Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933  
Fax to: 517-763-0059

**REPORT FROM THE CITY MANAGER TO CITY COUNCIL  
May 8, 2023**

**SUBJECT: AWARD OF BID FOR PORTABLE BASKETBALL UNITS**

**ADMINISTRATIVE SUMMARY**

- Sealed bids were solicited, posted on the MITN e-procurement system closing on April 26, 2023, for the purchase of four (4) portable indoor/outdoor basketball units for the Department of Special Services. Bid notification was sent to over sixty-one (61) vendors (including twelve (12) vendors that hold the classification of minority owned, woman owned, veteran owned, disabled, disadvantaged or service disabled) with three (3) responding & and zero (0) “No-Bids”.
- The portable basketball units will be used for the Afterschool Youth Program, youth basketball leagues, and outdoor summer camps.
- The portable basketball units will be stored at The Hawk.
- A two-year warranty was required as part of the specifications.
- Funding for the portable basketball units is available in the Special Services Recreation budget.

**BID TABULATION**

<b>Company Name</b>	<b>City/State</b>	<b>Model</b>	<b>Total Bid including Discharge Chute</b>
Gopher Sport	Owatonna, MN	65-078 Bison Max Portable Basketball System - w/ 46"W x 32"H Acrylic Backboard	\$29,475.72
Schelde Sports	St. Johns, MI	SAM School 3x3 1626140	\$15,980.00
Taza Supplies	South Holland, IL	BA801 Qwikchange Playground Basketball System	\$11,786.00

Taza Supplies BA801 Qwikchange Playground Basketball System did not meet the specifications essential to this bid including necessary adjustable rim heights as low as 140cm and adequate storage height of 205cm.

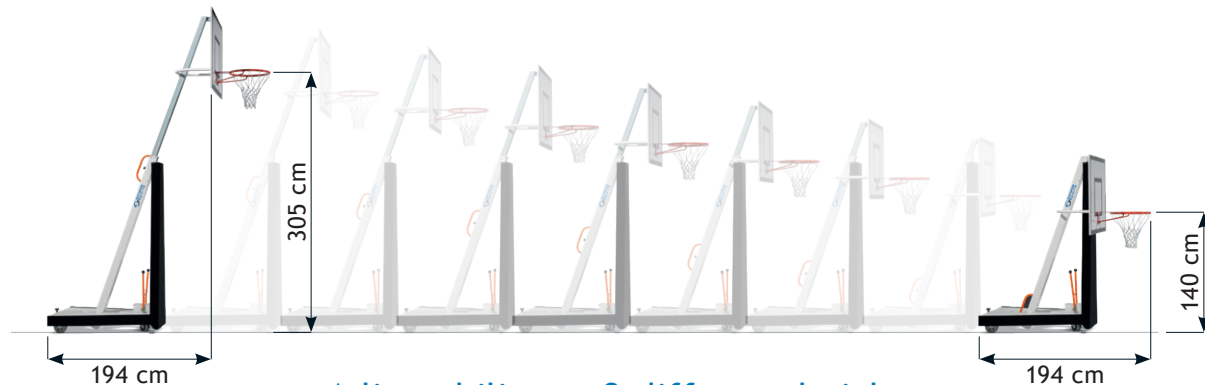
**RECOMMENDATION**

In view of the above, it is recommended that City Council authorize the City Manager to issue a purchase order for four (4) SAM School 3x3 1626140 Portable Basketball Units to Schelde Sports North America in the amount of \$15,980.00.

Prepared by: Matthew Gale, Recreation Superintendent  
 Reviewed by: Michelle Aranowski, Senior Buyer  
 Reviewed by: Ellen Schnackel, Director of Special Services  
 Reviewed by: Kelly Monico, Director of Central Services  
 Approved by: Gary Mekjian, City Manager

# SAM School 3x3

The portable 3x3 backstop for school use, multiple rim heights.



Adjustability to 9 different heights

The SAM School 3x3 is a backstop highly suitable for school use, thanks to its adjustability to 9 different heights, its small storage space and its portability.

## SAM School 3x3

1626140

Portable compact basketball stand.

- Height adjustable, on weighted base, wheeled
- Ring heights 140, 160, 180, 200, 220, 240, 260, 280 and 305 cm
- Protection 65 cm (when ring height 305 cm)
- Storage height 205 cm
- Equipped with a fixed ring and net
- Black safety padding to front and sides
- Comes with 2 front swivel wheels and 2 floor stamps
- Supplied with floor connector (excl. floor hook)



**REPORT FROM THE CITY MANAGER TO CITY COUNCIL  
May 8, 2023**

**SUBJECT: AWARD OF AGREEMENT FOR REMOVAL AND REPAIR OF ROOFS FOR SPECIAL SERVICES**

**ADMINISTRATIVE SUMMARY**

- Sealed bids were solicited, posted on the MITN e-procurement system, opened, and read aloud on April 25, 2023, for the removal and replacement of the roofs for Founders Park North and South Concessions, Pioneer Park Concessions, and Heritage Park North Shelter. Bid notification was sent to over two hundred fifteen (215) vendors (including fifty-eight (58) vendors that hold the classification of minority owned, woman owned, veteran owned, disabled, disadvantaged or service disabled) with five (5) responding. We received zero “No Bids.”
- The bid includes removal and replacement of the existing roofing, replacing roof decking as needed, replacing fascia boards as needed, and flashing. A 15 year no leak guarantee for all locations was required as part of the specifications.
- Funding for project is available in Special Services Parks Millage Fund.

**BID TABULATION**

	BLV 360, LLC Detroit, MI	Howell Construction Services Howell, MI	KJP Roofing and Sheet Metal Chesterfield, MI	Weatherseal Home Improvements Co. Inc. Shelby Twp, MI	White Pine Building & Development Shelby Twp, MI
ITEM - ROOFS ONLY	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price
Founders Park North Concessions	\$32,607.00	\$18,400.00	\$14,225.00	\$14,450.00	\$15,540.00
Founders Park South Concessions	\$32,607.00	\$24,750.00	\$19,575.00	\$17,950.00	\$16,880.00
Pioneer Park	\$18,850.00	\$8,200.00	\$7,000.00	\$6,150.00	\$6,720.00
Heritage Park Shelter	\$11,929.00	\$9,400.00	\$8,475.00	\$8,350.00	\$4,620.00
<b>TOTAL FOR ROOFS ONLY</b>	<b>\$95,993.00</b>	<b>\$60,750.00</b>	<b>\$49,275.00</b>	<b>\$46,900.00</b>	<b>\$43,760.00</b>
<b>ADDITIONAL PRICING</b>					
Roof Decking - Price Per 4' x 8' Plywood (Over & Above Base Bid) As Needed	\$500.00	\$60.00	\$95.00	\$55.00	\$85.00
Price Per Foot of Fascia Board (As Needed)	\$15.00	\$10.00	\$3.75	\$10.00	\$11.00
Price Per Foot of Flashing (As Needed)	\$12.00	\$12.00	\$3.75	INCLUDED	\$25.00
Price Per Foot of Wood Trim (As Needed)	\$15.00	\$15.00	\$3.75	\$10.00	\$10.00

Weatherseal Home Improvements Co. Inc has worked previously for the city with quality work, the price of the roof decking was much less than the low bidder, and all flashing work was included at no charge.

**RECOMMENDATION**

In view of the above, it is recommended that City Council authorize the City Manager to approve the required contracts and purchase orders to Weatherseal Home Improvements Co. Inc., for the removal and replacement of the roofs for Founders Park North and South Concessions, Pioneer Park Concessions, and Heritage Park North Shelter, in the amount of \$60,000.00 (\$46,900 plus an estimated \$13,100 for additional replacement costs which will not be known until the roofs are removed).

Prepared by: Brian Moran, Deputy Director of Special Services  
 Reviewed by: Ellen Schnackel, Director of Special Services  
 Reviewed by: Michelle Aranowski, Senior Buyer  
 Reviewed by: Kelly Monico, Director of Central Services  
 Approved by: Gary Mekjian, City Manager

**CITY COUNCIL MEETING MEMO  
MAY 8, 2023**

**ADMINISTRATIVE UPDATE**

- Sealed bids were solicited, posted on the MITN e-procurement system, opened and read aloud on September 15, 2022, for the purchase of a Ride-On Turf Sprayer for the Parks & Golf Division of the Department of Special Services. Bid notification was sent to ninety-three (93) vendors (including sixty-nine (69) vendors that hold the classification of minority owned, woman owned, veteran owned, disabled, disadvantaged or service disabled) with three (3) responding & and zero (0) “No-Bids”.
- The bid was awarded to the Revels Turf & Tractor, Brighton, MI on October 10, 2023, CMR 9-22-95 in the amount of \$42,423.33.
- Due to the unforeseen challenges in obtaining the awarded equipment, the sprayer will not be available until Fall of 2024. However, there is a similar make and model currently available for immediate delivery from the same awarded vendor. The price of the Ride on Turf Sprayer in stock is \$47,423.33 which is \$4,789.75 more than the awarded bid in October 2022.
- Given the above information and the critical nature of this specialized piece of equipment, Special Services Parks & Golf Division is respectfully requesting City Council authorize the City Manager to forgo the need of additional bids on this piece of equipment and award the purchase of the Smithco 1200 Sprayer currently available to Revels Turf & Tractor, Brighton, MI in the amount of \$47423.33.

**REPORT FROM THE CITY MANAGER TO CITY COUNCIL  
October 10, 2022**

**SUBJECT:     AWARD OF BID FOR GOLF COURSE RIDE-ON TURF SPRAYER**

**ADMINISTRATIVE SUMMARY**

- Sealed bids were solicited, posted on the MITN e-procurement system, opened and read aloud on September 15, 2022, for the purchase of a Ride-On Turf Sprayer for the Parks & Golf Division of the Department of Special Services. Bid notification was sent to ninety-three (93) vendors (including sixty-nine (69) vendors that hold the classification of minority owned, woman owned, veteran owned, disabled, disadvantaged or service disabled) with three (3) responding & and zero (0) “No-Bids”.
- The ride-on turf sprayer will be utilized to apply pesticides to the golf course grounds. With the new technologies we will be able to treat the turf with better accuracy and agitation of the product while reducing the overall pesticide use.
- The equipment will be stored at Parks and Golf Maintenance Building.
- A two-year warranty for all parts & labor was required as part of the specifications. The engine comes with a three-year global commercial warranty.
- Funding for the ride-on turf sprayer is available in the Special Services Parks Millage Fund.

**BID TABULATION**

DESCRIPTION	QTY	Revels Turf & Tractor Brighton, MI		Spartan Distributors, Inc. Auburn Hills, MI		Revels Turf & Tractor Brighton, MI	
		Unit Price	Extended	Unit Price	Extended	Unit Price	Extended
TURF SPRAYER	1	\$87,990.9	\$87,990.9	\$64,181.8	\$64,181.86	\$42,633.58	\$42,633.58
Make & Model proposed		Smithco 3180 Spray Star		Toro Multi-Pro 5800 (#41394)		John Deere 2020A Progator with HD300G Tank	
<b>TOTAL BASE BID</b>			<b>\$87,990.9</b>		<b>\$64,181.8</b>		<b>\$42,633.58</b>

Bid notification was sent to 93 vendors. We received zero "No Bids."

**RECOMMENDATION**

In view of the above, it is recommended that City Council authorize the City Manager to issue a purchase order for a John Deere 2020A Progator Ride-On Turf Sprayer with HD300G Tank from Revels Turf & Tractor (a woman owned company) in the amount of \$42,633.58.

Prepared by:   Jim Priebe, Golf Supervisor  
Reviewed by:   Michelle Aranowski, Senior Buyer  
Reviewed by:   Ellen Schnackel, Director of Special Services  
Approved by:   Gary Mekjian, City Manager

**Quote Summary**

**Prepared For:**  
 FARMINGTON HILLS GOLF CLUB  
 37777 11 MILE CT  
 FARMINGTON, MI 48335  
 Business: 800-535-2967

**Prepared By:**  
 Rusty Willard  
 Revels Turf and Tractor, LLC  
 7060 Kensington Road  
 Brighton, MI 48116  
 Phone: 800-849-5469  
 Mobile: 616-485-2545  
 rwillard@revelstractor.com

**Quote Id:** 28751334  
**Created On:** 04 May 2023  
**Last Modified On:** 04 May 2023  
**Expiration Date:** 01 June 2023

<b>Equipment Summary</b>	<b>Selling Price</b>	<b>Qty</b>	<b>Extended</b>
Smithco 1200 Sprayer	\$ 47,423.33 X	1 =	\$ 47,423.33
<b>Equipment Total</b>			<b>\$ 47,423.33</b>

<b>Quote Summary</b>	
Equipment Total	\$ 47,423.33
Package Discount	\$ 0.00
SubTotal	\$ 47,423.33
Est. Service Agreement Tax	\$ 0.00
Total	\$ 47,423.33
Down Payment	(0.00)
Rental Applied	(0.00)
<b>Balance Due</b>	<b>\$ 47,423.33</b>

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_



**INTEROFFICE CORRESPONDENCE**

To: Gary Mekjian, City Manager  
From: Ellen Schnackel, Director of Special Services  
Subject: Consideration of Employment for Julia Nothstine  
Date: May 8, 2023

In compliance with the City Charter Article X, Section 10.01 A, we are requesting from the City Council approval to consider for employment the following individual: Julia Nothstine, who is related to an employee of the City, Jacob Nothstine, who is Video Production Specialist for the City Manager's Office.

The Department of Special Services has followed all City policies and procedures in establishing an eligibility list of qualified candidates. This includes advertising in the local newspapers, posting on websites and on social media, distribution of job announcements at Farmington Public Schools and Oakland County Community College. A thorough investigation of the applicant's credentials and a personal interview were conducted. Providing applicants are equally qualified, residents receive preference for employment opportunities.

Occasionally we have some difficulty finding qualified applicants for part-time positions because they may require certain qualifications or specialized training/certification and the work hours typically include nights and/or weekends. Therefore, in view of meeting the established criteria and being the most qualified applicant, the Department of Special Services respectfully requests the City Council's approval of Julia Nothstine.

Name: Julia Nothstine

Position Applied For: Hawk's Nest Aide

Number of Employees Needed in this Position: 4

Date Position Posted: 2/25/22

Open Until: Filled

Number of Applicants for this position: 1

Number of Applicants Interviewed: 1

Salary: \$10.90

Relationship: Julia Nothstine is the daughter of Jacob Nothstine who is employed by the Video Division.

Justification: Julia Nothstine is the most qualified applicant and is available to begin work immediately.

Prepared by:

/S/ Matthew Gale

\_\_\_\_\_  
Matthew Gale  
Recreation Superintendent

Authorized by:

Approved by:

/S/ Ellen Schnackel

\_\_\_\_\_  
Ellen Schnackel  
Director of Special Services

\_\_\_\_\_  
Gary Mekjian  
City Manager



INTEROFFICE CORRESPONDENCE

To: Gary Mekjian, City Manager  
From: Ellen Schnackel, Director of Special Services  
Subject: Consideration of Employment for Joseph Oleksak Jr.  
Date: May 8, 2023

In compliance with the City Charter Article X, Section 10.01 A, we are requesting from the City Council approval to consider for employment the following individual: Joseph Oleksak Jr., who is related to an employee of the City, Joseph Oleksak Sr., who is the Small Engine Mechanic.

The Department of Special Services has followed all City policies and procedures in establishing an eligibility list of qualified candidates. This includes advertising in the local newspapers, posting on websites and on social media, distribution of job announcements at Farmington Public Schools and Oakland County Community College. A thorough investigation of the applicant's credentials and a personal interview were conducted. Providing applicants are equally qualified, residents receive preference for employment opportunities.

Occasionally we have some difficulty finding qualified applicants for part-time positions because they may require certain qualifications or specialized training/certification and the work hours typically include nights and/or weekends. Therefore, in view of meeting the established criteria and being the most qualified applicant, the Department of Special Services respectfully requests the City Council's approval of Joseph Oleksak Jr.

Name: Joseph Oleksak Jr.

Position Applied For: Driving Range Attendant

Number of Employees Needed in this Position: 6

Date Position Posted: 04/14/2023 Open Until: Filled

Number of Applicants for this position: 4 Number of Applicants Interviewed: 4

Salary: \$11.00/ hr

Relationship: Joseph Oleksak Jr. is the son of Joseph Oleksak Sr. who is the Small Engine Mechanic for Parks and Golf.

Justification: Joseph Oleksak Jr. is the most qualified applicant and is available to begin work immediately.

Prepared by:

/s/Jim Priebe Golf Supervisor

\_\_\_\_\_  
Name & Title

Authorized by:

/S/ Ellen Schnackel

\_\_\_\_\_  
Ellen Schnackel  
Director of Special Services

Approved by:

\_\_\_\_\_  
Gary Mekjian  
City Manager

MINUTES  
CITY OF FARMINGTON HILLS  
FARMINGTON HILLS CITY COUNCIL  
CITY HALL - COMMUNITY ROOM  
APRIL 24, 2023 – 5:30PM

The study session meeting of the Farmington Hills City Council was called to order by Mayor Barnett at 5:35pm

Council Members Present: Barnett, Boleware, Bruce, Knol, Massey and Newlin

Council Members Absent: Bridges

Others Present: City Manager Mekjian, City Clerk Smith, Assistant City Manager Valentine, Directors Kettler-Schmult, Mondora and Skrobola and City Attorney Joppich

**PRESENTATION ON 2024 WATER AND SEWER RATES**

Karen Mondora, Director of Public Services, stated that before City Council are the 2023/24 water and sewer rate recommendations. She introduced Raphael Chirolla, Drew Sandahl and Amy Ploof from WRC who were present to discuss the proposed rates.

Mr. Chirolla reviewed the basic rate calculation used to determine the rates. He reviewed the projected sewer and water sales for the city's system and noted that for FY 2024 they are estimating an average quarterly increase of \$22.93 in sewer rates and an average quarterly increase of \$14.86 in water rates per the average residential customer.

Director Mondora reviewed the major capital expenses for the water and sewer systems planned over the next 5 years.

Council inquired about minimum billing for those residents who are on a well and currently receive a flat rate water bill rather than a bill based on usage.

Director Mondora stated that staff discussed this issue and included in the resolution that will be coming to City Council in June for consideration will be the option for those residents to purchase a water meter so that their bill could be based upon usage rather than a flat rate. The cost for the water meter and for installation will be the responsibility of the homeowner. She cautioned that while it could reduce the costs for some residents, others may be surprised by their actual usage.

It was noted that there were 717 such properties in the city and discussion was held on potential assistant programs that residents may qualify for to assist them with their water bill or potentially the purchase and installation of the meter.

In response to Council, Mr. Chirolla stated that the proposed rates are for Farmington Hills only and do not include any costs or subsidies for other communities.

Discussion was held on potential state or federal funding to assist with infrastructure upgrades. Director Mondora explained the Farmington-Evergreen sanitary sewer system and how that works and explained that the city and or county is seeking funding where available.

Council inquired about the effectiveness of the Middlebelt Tunnel. Mr. Chirolla indicated that the Middlebelt Tunnel project is working effectively to reduce sanitary sewer overflows for which it was designed.

Council suggested educating the 717 customers on wells about their options for purchasing the meter. Director Mondora suggested that a letter could be included with the next bill.

### **DISCUSSION ON SHORT TERM RENTALS IN FARMINGTON HILLS**

City Manager Mekjian stated that this issue was discussed with City Council at a previous study session and staff was asked to report back to Council on options for addressing the issues with illegal short term rentals of property.

Charmaine Kettler-Schmult, Director of Planning and Community Development discussed the tools being used to address these issues. She noted that short-term rentals are not a permitted use currently in residential areas and are only permitted in hotels or motels. Council will see a suggested amendment to the ordinance and definition of hotels/motels as another tool for the city to utilize as enforcement. She stated that some residents are not only renting out their homes, but pools, basketball hoops, parking areas, etc.

Information had been distributed to Council regarding the issues experienced over the past year and an example letter of how the city has addressed the concerns. She stated that in discussing this matter with the City Attorney's Office and 47<sup>th</sup> District Court, staff is suggesting that residents who receive a ticket for these violations will have to appear in person in court and will not be able to simply pay a fine. The issue was that a simple fine has not been enough to deter continued violations by residents.

City Attorney Joppich further clarified that municipal civil infractions can allow for injunctive relief and that is how the city and 47<sup>th</sup> District Court is proposing to handle future violations of this nature.

Director Kettler-Schmult and City Attorney Joppich explained the procedures that would be followed once a ticket was issued that included the courts flagging the ticket for a formal hearing and the city requesting injunctive relief. If found guilty by the court, the Judge would issue an order as such and if further violation continued the person could be found in contempt of court, which would be determined by a Judge in District Court. There is potential for jail time or if they failed to show at a hearing, a bench warrant may be issued.

Council inquired if the Police Department upon being called for a disturbance or other violation could shut down a party. Attorney Joppich responded that each call would continue to be handled on a case-by-case basis and it may not be shut down or even known that evening if violations for short term rentals are occurring but may be handled later through code enforcement.

City Manager Mekjian explained the need for more communication between departments for residences with known complaints and issues.

Council inquired if cars could be towed from Heritage Park if they are parked there after hours and if so, is there a sign to that effect. Staff confirmed there was a sign for no parking in Heritage Park after the park closes; however, they would check into the exact language and review strengthening that if needed to allow for towing of vehicles.

Director Kettler-Schmult pointed out that Council also received a proposed amendment to the ordinance for the definition of hotels/motels to provide staff another tool in dealing with these issues and this is where



this type of short-term rental is currently permitted. There is also the option of reviewing no parking signs on public streets in certain locations, but that is typically requested by the neighborhood.

Discussion was held on short-term rentals that included overnight or weekly rentals versus monthly or longer that would fall under the city's home rental inspection program.

Council requested staff to look into Meridian as there have been many complaints on social media from Novi residents that this Farmington Hills business has been causing a lot of noise for their area.

Council also expressed concern with the increase in issues at the area hotels and motels and the challenge to keep up with those incidents.

It was mentioned that the city would be addressing any issues on a complaint basis or addressing concerns already known by the city and that it has not been past practice for the city to investigate or search for these rentals in order to issue violations.

### **DISCUSSION ON LIQUOR LICENSE POLICY/PROCESS**

City Clerk Smith explained that the city currently has one quota liquor license available and 3 quota licenses still under a moratorium. Recently, City Council amended their liquor license policy to view applications as they were received and further clarification is needed as the Clerk's Office has received three applications, two of which have completed the review process and are ready to come before Council for consideration and another that is in the process but could be ready before the next meeting as well. Clerk Smith stated that she is seeking direction on whether Council wants all applications through the review process to come before them at the same meeting or if they want one at a time as the applications were submitted and completed the review process.

Considerable discussion was held on whether the Council should lift the moratorium on the other 3 quota licenses, the master plan process and potential for redevelopment licenses or development licenses through a Corridor Improvement Authority (CIA) district.

Attorney Joppich cautioned that the process of establishing additional CIA districts involves other entities and their approval.

The majority of Council agreed that the moratorium on the 3 quota licenses should be lifted earlier than fall to allow other applicants to pursue the licenses. Some members of council requested more information on the potential for redevelopment and CIA licenses prior to lifting the moratorium and the opportunity to vet the businesses requesting a license because once that license is issued, it essentially belongs to that business owner and could be placed in escrow or sold to be used outside of the city. Once issued, it is very difficult for the city to get the license back.

Clerk Smith indicated that as applications are brought to Council some of that information being requested such as investment in the community and financial stability will be provided or could be answered by the applicant at that time.

The consensus of Council was to bring the one application for a quota liquor license that was submitted and through the review process first to the next City Council meeting of May 8, 2023. Receive more information from staff on the redevelopment and CIA licenses and master plan process and consider lifting the moratorium earlier than fall.

It was noted that if the last available quota license is issued at the May 8<sup>th</sup> meeting, the Clerk will notify the other two applicants but mention that Council is considering lifting the moratorium earlier than anticipated and once that is done, their applications may be submitted to City Council for consideration.

**ADJOURNMENT**

The study session meeting adjourned at 7:24pm

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'P. Smith', written over a horizontal line.

Pamela B. Smith, City Clerk

MINUTES  
CITY OF FARMINGTON HILLS  
CITY COUNCIL MEETING  
CITY HALL – COUNCIL CHAMBER  
APRIL 24, 2023 – 7:30 PM

The regular session meeting of the Farmington Hills City Council was called to order by Mayor Barnett at 7:33pm.

Council Members Present: Barnett, Boleware, Bruce, Knol, Massey and Newlin

Council Members Absent: Bridges

Others Present: City Manager Mekjian, City Clerk Smith, Assistant City Manager Valentine, Directors Kettler-Schmult, Mondora, Schnackel and Skrobola, Police Chief King, Fire Chief Unruh and City Attorney Joppich

**PLEDGE OF ALLEGIANCE**

Mayor Barnett led the pledge of allegiance.

**APPROVAL OF REGULAR SESSION MEETING AGENDA**

MOTION by Massey, support by Bruce, to approve the agenda as amended with the addition of Item #21 - Recommended adoption of a resolution authorizing the Special Services staff to submit an application to the Michigan Liquor Control Commission for a special one-day liquor license for the City's 50<sup>th</sup> Anniversary Celebration scheduled for July 6, 2023.

MOTION CARRIED 6-0.

**INTRODUCTION OF STATE REPRESENTATIVE JASON HOSKINS**

State Representative for the 18<sup>th</sup> District, Jason Hoskins introduced himself to City Council and reported on the various committees on which he serves.

City Council requested support from Representative Hoskins on the following:

- Protecting local control and, in particular, allowing short-term rentals in communities
- Unfunded mandates due to Proposal 2
- Smart zones or other designations and funding opportunities to support small businesses, including the proposed business incubator at the HAWK
- Funding for capital infrastructure needs

Representative Hoskins stated that his emphasis is on housing and short-term rentals can take away from housing in communities so he agrees that there should be local control as it doesn't make sense to have those types of rentals in all communities. Legislators are also currently working on funding as a whole for communities including a housing trust fund, Proposal 2 and road funding. The legislature has also considered additional funding for smart zones and is working with Lawrence Technological University regarding future area designations specifically for medical technology. Mr. Hoskins agreed that water infrastructure is important for the entire state but particularly for aging communities and he is working along with Representative Steckloff on funding these efforts.

**PROCLAMATION RECOGNIZING THE CITY OF FARMINGTON HILLS AS A COMMUNITY UNITED AGAINST HATE**

The following Proclamation was read by Councilmember Boleware:

**PROCLAMATION  
Community United Against Hate  
April 24, 2023**

- WHEREAS,** our nation was founded on the fundamental conviction that all persons are entitled to equal rights, equal protection, and equal opportunity; and
- WHEREAS,** any acts of racism, anti-Semitism, homophobia, and ethnic bigotry, both subtle and overt, substantially undermine our communities, schools, and the promise of equal rights, protection, and opportunity that have not been fully realized; and
- WHEREAS,** the strength of the Farmington/Farmington Hills community is derived from the growing diversity of our residents and the common ties that we all share; and
- WHEREAS,** our City leaders have taken strategic and specific actions to promote a sense of belonging and inclusion among our residents and our employees; and
- WHEREAS,** we will continue to enforce a zero-tolerance policy for hate crimes and will stand up against all forms of racism, prejudice, and intolerance; and
- WHEREAS,** we encourage all people to unite against hate and actively learn from those who have different experiences and come from various backgrounds.

**NOW, THEREFORE, BE IT RESOLVED,** that I, Vicki Barnett, Mayor of the City of Farmington Hills, on behalf of the City Council, do hereby proclaim that we are a **Community United Against Hate** and call upon the residents of Farmington Hills to welcome all people regardless of race, religion, ethnicity, age, gender identity, sexual orientation, disability, or class and to recognize that we are stronger when we encourage diversity and declare that hate has no home in our community.

**PRESENTATION OF POLICE DEPARTMENT 2022 ANNUAL REPORT**

Police Chief King presented the Police Department 2022 Annual Report to Council.

**PRESENTATION OF FIRE DEPARTMENT 2022 ANNUAL REPORT**

Fire Chief Unruh presented the Fire Department 2022 Annual Report to Council.

**CORRESPONDENCE**

There was no correspondence acknowledged.

**CONSENT AGENDA**

MOTION by Knol, support by Massey, to approve consent agenda items #10 through #18 and #21, as read.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRUCE, KNOL, MASSEY AND NEWLIN  
Nays: NONE  
Absent: BRIDGES  
Abstentions: NONE

MOTION CARRIED 6-0.

Mayor Pro-Tem Bruce pointed out that the study session minutes showed Councilmember Knol both present and absent. Clerk Smith noted that correction.

MOTION by Massey, support by Boleware, to approve consent agenda items #19 and #20, as read, with the correction to show Knol as absent only.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRUCE, MASSEY AND NEWLIN  
Nays: NONE  
Absent: BRIDGES  
Abstentions: KNOL

MOTION CARRIED 5-0-1-1.

**PUBLIC QUESTIONS AND COMMENTS**

Pat Hanson, resident, spoke in support of keeping the Costick Center to allow for the senior activities, particularly pickleball when courts are already full at both the Costick Center and HAWK and it is the fastest growing sport.

Anne Echols, Member of the Emergency Preparedness Commission, provided the Emergency Preparedness Tip of the Month

Thomas Hull, representing Farmington African American Parent Network, explained that his organization supplies Farmington area parents and students with resources such as tutoring sessions at Farmington High School every Saturday from 9am-11am and on April 29<sup>th</sup> following the tutoring session at the high school, they will be hosting a Career Technical Education seminar to expose students to various career paths. The organization is all volunteers and he invited City Council and others to volunteer their time to help tutor these students. Mr. Hull stated that the resources and events they host are not just for African Americans but any students who needs assistance.

Pam Gerald, resident, thanked the Farmington Hills and Southfield Police Chiefs for their collaboration and discussion the importance of drivers slowing down and obeying school bus signs. She requested Council to encourage Governor Whitmer's office to require schools in all counties in Michigan to require school bus cameras. While Governor Whitmer signed a bill to allow for the cameras and some districts have installed them, she did not require them.

**COUNCIL MEMBERS COMMENTS AND ANNOUNCEMENTS**

The following Councilmember comments or announcements were made:

- The City held a successful Earth Day event on Saturday, April 22, 2023
- Two Police Department Community Conversations are scheduled for April 25, 2023 at the HAWK

- Suicide Awareness For Everyone (SAFE) Community Conversation is scheduled for April 26, 2023 at City Hall from 6:30pm-8:30pm
- Last week several members of council and staff attended the MML conference providing the opportunity to meet with legislators on key issues

### **CITY MANAGER UPDATE**

City Manager Mekjian provided an update on the following:

- Yard waste pick-up
- Police Department Community Conversations at the HAWK

### **PUBLIC HEARING**

#### **PUBLIC HEARING AND CONSIDERATION OF AMENDMENT TO PLANNED UNIT DEVELOPMENT PLAN 6, 1993 LOCATED AT 27604 MIDDLEBELT ROAD.**

Erik Perdonik, City Planner, explained that this is an amendment to a current Planned Unit Development (PUD) to allow for a drive-thru restaurant at the southerly outbuilding. He stated that the existing PUD agreement does not allow for drive-thru units.

Jill Bahm, Giffels Webster Planning Consultant, explained what a PUD is and the purpose. She stated that the Planning Commission approved this amendment to the PUD plan at their March meeting and site plan review will be required by the Planning Commission as part of the process. In exchange for the PUD amendment, the Planning Commission requested sidewalk and crosswalks and changes to parking and traffic circulation on site and also suggested pedestrian improvement on the site. Consultant Bahm noted that an updated PUD agreement will be required.

Masroor Ahmed, applicant, explained that he plans to open a coffee shop at this location and the majority of those types of businesses include a drive-thru. He stated that he had to close his coffee shop located at 9 Mile and Middlebelt as they had no drive-thru at that location and could not sustain the business. He added that this building was originally planned for a bank with drive-thru service so he is requesting to modify the plan for his own business. Mr. Ahmed stated that he will provide the crosswalk improvements as requested by the Planning Commission and the benefit to the community would be creating 30+ additional jobs. They are also a Michigan based company and this will be the first one in Farmington Hills.

Mayor Barnett opened the public hearing.

Pam Gerald, resident, stated that she heard during the presentation that youth and residents would be employed and questioned how the city can ensure that this happens. She also inquired the distance from the frontage on Middlebelt to the existing drive-thru traffic.

Steve Joppich, City Attorney, explained that a PUD agreement is required but typically includes conditions tied to the land use or zoning.

Mayor Barnett added that the request is a land use amendment and the city would not typically get into managing a company's work force. She stated that the building in question is an existing building and they are not seeking any changes to setbacks.

Thomas Hull, Skye Drive, expressed concern with traffic in that area and questioned whether that was the best location for a drive-thru business.

Mayor Barnett acknowledged correspondence from the following who were opposed to the proposed PUD Plan amendment:

- Brenda Chen, Representing Farmington Hills Kumon Math and Reading Center, 27622 Middlebelt Rd
- Yizhou Cao, Timbercrest resident.

There being no further comments, Mayor Barnett closed the public hearing.

The following comments were expressed by City Council members:

- Concern with a drive-thru at this location due to traffic and safety of children visiting other businesses in that complex
- Allowing for a drive-thru for this type of business is important so that the business can thrive
- Suggestion to request an outdoor seating area and upgrading the drainage ditch
- Suggestion to restrict the business to a coffee shop in order to eliminate the potential of a fast-food restaurant going into that location at a later date

Staff indicated that the drainage and traffic circulation would be part of the site plan review and traffic review by the Engineering Division. Attorney Joppich suggested that any specific conditions are made part of the motion to be included as part of the PUD agreement that will come back to City Council for approval.

MOTION by Bruce, support by Knol, that the City Council of Farmington Hills hereby approves the Amendment to Planned Unit Development Plan 6, 1993, dated January 17, 2023, subject to the following conditions:

- 1) Any conditions and requirements set forth in the Planning Commission's March 16, 2023 motion recommending approval of the Amendment to the PUD Plan to City Council shall be complied with or addressed to the satisfaction of the Planning and Community Development Department;
- 2) Any conditions and requirements stated in Giffels Webster's review shall be complied with or addressed to the satisfaction of the Planning and Community Development Department;
- 3) Limiting the restaurant to a coffee shop with no fryers;

Considerable discussion was held on the traffic circulation on site and some members of Council were not comfortable not having that information and a traffic study up front before they made their decision on whether to allow the drive-thru. Staff reiterated that the traffic study and circulation on site would be part of the site plan approval process. Consultant Bahm stated that the only issue before Council this evening is with regard to land use and allowing for the drive-thru a there is no detailed site plan at this point.

Attorney Joppich pointed out that the motion did not include the suggested language authorizing the City Attorney to prepare the PUD amended agreement with stipulations and authorizing the deviations to the zoning ordinance.

Further discussion was held by City Council on the traffic circulation, including outdoor seating area for the complex and a suggestion was made to close the southern entrance on Middlebelt to no left turns.

MOTION by Bruce, support by Knol, to amend the motion to include the following language:

IT IS FURTHER RESOLVED, that the City Council directs the City Attorney to prepare the appropriate PUD agreement stipulating the final PUD approval conditions and authorizing the identified zoning deviations for City Council consideration and final approval.

MOTION by Massey, support by Boleware, to postpone consideration of PUD Plan 6, 1993 to the next meeting in May to allow for the submission of a basic site plan for the proponent to show how they would incorporate the suggested changes.

MOTION FAILED 3-3 (Barnett, Bruce and Knol opposed)

Mayor Barnett called for a vote on the previous amendment to the motion made by Mayor Pro-Tem Bruce and supported by Councilmember Knol to include language authorizing the City Attorney to prepare the PUD amended agreement with stipulations and authorizing the deviations to the zoning ordinance.

MOTION FAILED 3-3 (Boleware, Massey and Newlin opposed)

Further discussion was held on having a traffic study, circulation of traffic on site and parking and pedestrian traffic with other businesses on site.

The proponent indicated that the amendment is already subject to a traffic study, which he is already paying \$12,000 to have completed.

Mayor Pro-Tem Bruce withdrew his motion on the table as it was incomplete at this time since the amendment failed.

MOTION by Bruce, support by Knol, that the City Council of Farmington Hills hereby approves the Amendment to Planned Unit Development Plan 6, 1993, dated January 17, 2023, subject to the following conditions:

- 1) Any conditions and requirements set forth in the Planning Commission's March 16, 2023 motion recommending approval of the Amendment to the PUD Plan to City Council shall be complied with or addressed to the satisfaction of the Planning and Community Development Department;
- 2) Any conditions and requirements stated in Giffels Webster's review shall be complied with or addressed to the satisfaction of the Planning and Community Development Department;
- 3) Limiting the restaurant to a coffee shop with no fryers;

IT IS FURTHER RESOLVED, that the City Council directs the City Attorney to prepare the appropriate PUD agreement stipulating the final PUD approval conditions and authorizing the identified zoning deviations for City Council consideration and final approval.

MOTION by Bruce, support by Knol, to amend the motion to include the following condition:

- Encouraging the traffic engineers to develop a traffic circulation plan that minimizes the impact on existing neighboring businesses.

Mayor Barnett called for a vote on the amendment only.

MOTION to amend carried 6-0.



The full motion with amendment is as follows:

MOTION by Bruce, support by Knol, that the City Council of Farmington Hills hereby approves the Amendment to Planned Unit Development Plan 6, 1993, dated January 17, 2023, subject to the following conditions:

- 1) Any conditions and requirements set forth in the Planning Commission's March 16, 2023 motion recommending approval of the Amendment to the PUD Plan to City Council shall be complied with or addressed to the satisfaction of the Planning and Community Development Department;
- 2) Any conditions and requirements stated in Giffels Webster's review shall be complied with or addressed to the satisfaction of the Planning and Community Development Department;
- 3) Limiting the restaurant to a coffee shop with no fryers;
- 4) Encouraging the traffic engineers to develop a traffic circulation plan that minimizes the impact on existing neighboring businesses.

IT IS FURTHER RESOLVED, that the City Council directs the City Attorney to prepare the appropriate PUD agreement stipulating the final PUD approval conditions and authorizing the identified zoning deviations for City Council consideration and final approval.

MOTION CARRIED 5-1 (Boleware opposed).

**PUBLIC HEARING AND CONSIDERATION OF APPROVAL OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 2023/2024 PROJECTED USE OF FUNDS. CMR 4-23-52**

Tracey Emmanuel, Community Development Coordinator, reviewed the projected use of Community Development Block Grant funds with Council.

Mayor Barnett opened the public hearing.

Pam Gerald, resident, inquired about the difference in funding provided to the special service groups such as CARES and Haven and what the administrative costs include.

Mayor Barnett responded that the funding provided is based upon the requests received by those organizations.

There being no further comments, Mayor Barnett closed the public hearing.

Charmaine Kettler-Schmult, Director of Planning and Community Development, confirmed that written requests for funding are received directly from the organizations for consideration and that is funded from the administrative costs. She added that HUD caps the administrative costs at 15% and they are also used for legal ads, recording of documents and salary for the housing rehabilitation specialist.

MOTION by Massey, support by Knol, that the City Council of Farmington Hills hereby approves the Third Annual Action Plan and PY2023-2024 Community Development Block Grant funds be allocated as follows:

IT IS FURTHER RESOLVED, that the City Council approves the Community Development Block Grant Program Year 2023/2024 budget to include: 1) \$349,332 for Housing Rehabilitation, 2) \$42,500 for Public Service Organizations and 3) \$60,000 for program administration. Any

change in funding amount will be reflected in an adjustment to the Housing Rehabilitation activity; and

IT IS FURTHER RESOLVED, that the City Council authorizes the City Manager to prepare and submit an application for Community Development Block Grant funds to the U.S. Department of Housing and Urban Development (HUD) within sixty days of the date allocations are announced but no later than August 15, 2023.

MOTION CARRIED 6-0.

**UNFINISHED BUSINESS**

**CONSIDERATION OF APPROVAL OF THE ENACTMENT OF ORDINANCE C-5-2023 AMENDING THE FARMINGTON HILLS CODE OF ORDINANCES, CHAPTER 34, "ZONING," ARTICLE 3, "ZONING DISTRICTS," SECTION 34-3.1.5, "RA-2 ONE FAMILY RESIDENTIAL," SUBSECTION 34-3.1.5.B, "PRINCIPAL PERMITTED USES," IN ORDER TO AMEND SUBSECTION 34-3.1.5.B.V.F TO ALLOW MUNICIPAL FACILITIES THAT PROVIDE ECONOMIC DEVELOPMENT EDUCATIONAL AND TEMPORARY OPERATIONAL SERVICES AS PRINCIPAL PERMITTED USES IN THE RA-2 ZONING DISTRICT (ZONING TEXT AMENDMENT 1, 2023), AND APPROVAL OF SUMMARY FOR PUBLICATION.**

Charmaine Kettler-Schmult, Director of Planning and Community Development, explained that this was the second reading of an ordinance that would allow for a business incubator at the HAWK.

MOTION by Knol, support by Newlin, that the City Council of Farmington Hills hereby approves the ENACTMENT of Ordinance C-5-2023 amending the Farmington Hills Code of Ordinances, Chapter 34, "Zoning," Article 3, "Zoning Districts," Section 34-3.1.5, "RA-2 One Family Residential," Subsection 34-3.1.5.B, "Principal Permitted Uses," in order to amend Subsection 34-3.1.5.B.v.f to allow municipal facilities that provide economic development educational and temporary operational services as principal permitted uses in the RA-2 Zoning District (Zoning Text Amendment 1, 2023), and approval of summary for publication.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRUCE, KNOL, MASSEY AND NEWLIN

Nays: NONE

Absent: BRIDGES

Abstentions: NONE

MOTION CARRIED 6-0.

**CONSIDERATION OF APPROVAL OF THE ENACTMENT OF ORDINANCE C-6-2023 AMENDING THE FARMINGTON HILLS CODE OF ORDINANCES, CHAPTER 2, TO PROVIDE FOR AMENDMENT OF RETIREMENT BENEFITS AND TO EXTEND CONSISTENT BENEFITS TO EXEMPT EMPLOYEES OF THE 47<sup>TH</sup> DISTRICT COURT, AND APPROVAL OF SUMMARY FOR PUBLICATION.**

Tom Skrobola, Finance Director, explained that this was the second reading for an ordinance amendment to clean-up language previously approved.

MOTION by Massey, support by Newlin, that the City Council of Farmington Hills hereby approves the ENACTMENT of Ordinance C-6-2023 amending the Farmington Hills Code of Ordinances, Chapter 2, Administration, Article V. Employee Benefits, Division 2 – Employee

Retirement System, to provide for amendment of retirement benefits and to extend consistent benefits to exempt employees of the 47th District Court, and approval of summary for publication.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRUCE, MASSEY AND NEWLIN  
Nays: KNOL  
Absent: BRIDGES  
Abstentions: NONE

MOTION CARRIED 5-1-1-0.

**CONSENT AGENDA**

**ACKNOWLEDGEMENT OF THIRD QUARTER FINANCIAL SUMMARY REPORT AND QUARTERLY INVESTMENT REPORT.**

MOTION by Knol, support by Massey, that the City Council of Farmington Hills hereby acknowledges the Third Quarter Financial Summary Report and Quarterly Investment Report.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRUCE, KNOL, MASSEY AND NEWLIN  
Nays: NONE  
Absent: BRIDGES  
Abstentions: NONE

MOTION CARRIED 6-0.

**RECOMMENDED APPROVAL OF AWARD OF BID FOR TWO TRAILER MOUNTED TREE CHIPPERS TO VERMEER OF MICHIGAN IN THE AMOUNT OF \$178,800. CMR 4-23-53**

MOTION by Knol, support by Massey, that the City Council of Farmington Hills hereby authorizes the City Manager to issue a purchase order to Vermeer of Michigan located in Fowlerville Michigan, in the amount of \$178,800 for two (2) Model BC1800XL tree chippers. The total amount reflects the trade-in of two (2) chippers, #265 for \$36,000 and #266 for \$20,000.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRUCE, KNOL, MASSEY AND NEWLIN  
Nays: NONE  
Absent: BRIDGES  
Abstentions: NONE

MOTION CARRIED 6-0.

**RECOMMENDED APPROVAL OF AWARD OF BID FOR A FORESTRY BUCKET TRUCK TO WOLVERINE FREIGHTLINER-EASTSIDE IN THE AMOUNT OF \$94,327. CMR 4-23-54**

MOTION by Knol, support by Massey, that the City Council of Farmington Hills hereby authorizes the City Manager to issue a purchase order to Wolverine Freightliner-Eastside of Mount Clemens, Michigan for a total of \$94,327 for the purchase of a Freightliner truck chassis, and

IT IS FURTHER RESOLVED, that the City Council authorizes the City Manager to issue a purchase order to Versalift Midwest of Shelby Township, Michigan for a total of \$89,969 for the installation of a bucket, boom assembly and related equipment. The total amount reflects the trade-in of two (2) live bottom trucks, #230 for \$25,000 and #234 for \$25,000.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRUCE, KNOL, MASSEY AND NEWLIN  
Nays: NONE  
Absent: BRIDGES  
Abstentions: NONE

MOTION CARRIED 6-0.

**RECOMMENDED APPROVAL OF PURCHASE OF INVESTIGATIVE EQUIPMENT, LICENSING AND TRAINING FOR DIGITAL FORENSICS WITH CELLEBRITE COMPANY IN THE AMOUNT OF \$10,100, CELL-HAWK INC. IN THE AMOUNT OF \$4,995 AND MAGNET-AXIOM IN THE AMOUNT OF \$6,495, WITH ADDITIONAL ADMINISTRATIVE AUTHORIZATION TO APPROVE ONGOING ANNUAL LICENSING FEES FOR ALL SOLUTIONS. CMR 4-23-55**

MOTION by Knol, support by Massey, that the City Council of Farmington Hills hereby authorizes the City Manager to issue purchase orders for Investigative Equipment, Licensing and Training for Digital Forensics to Cellebrite company in the amount of \$10,100, Cell-Hawk Inc. in the amount of \$4,995 and Magnet-Axiom in the amount of \$6,495 with additional administrative authorization to approve ongoing annual licensing fees for all solutions.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRUCE, KNOL, MASSEY AND NEWLIN  
Nays: NONE  
Absent: BRIDGES  
Abstentions: NONE

MOTION CARRIED 6-0.

**RECOMMENDED APPROVAL OF AWARD OF STATE OF MICHIGAN CUSTOMER CHOICE NATURAL GAS CONTRACT. CMR 4-23-56**

MOTION by Knol, support by Massey, that the City Council of Farmington Hills hereby authorizes the City Manager to sign a contract with either Constellation New Energy, LLC or My Choice Energy, LLC for natural gas for the period June 1, 2023 through May 31, 2026 at the rate designated per the terms & conditions of the State of Michigan Natural gas contract.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRUCE, KNOL, MASSEY AND NEWLIN  
Nays: NONE  
Absent: BRIDGES  
Abstentions: NONE

MOTION CARRIED 6-0.

**RECOMMENDED APPROVAL OF REQUEST FOR EMPLOYMENT UNDER SECTION 10.01A OF THE CITY CHARTER FOR A HAWK CONCESSIONS ATTENDANT.**

MOTION by Knol, support by Massey, that the City Council of Farmington Hills hereby approves the request for employment under Section 10.01A of the City Charter for William O'Dundore as a Hawk Concessions Attendant in the Special Services Department. William is the brother of Hailey O'Dundore, who is a Concessions Attendant in the Special Services Department.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRUCE, KNOL, MASSEY AND NEWLIN  
Nays: NONE  
Absent: BRIDGES  
Abstentions: NONE

MOTION CARRIED 6-0.

**RECOMMENDED APPROVAL OF REQUEST FOR EMPLOYMENT UNDER SECTION 10.01A OF THE CITY CHARTER FOR A SUBSTITUTE BUS DRIVER.**

MOTION by Knol, support by Massey, that the City Council of Farmington Hills hereby approves the request for employment under Section 10.01A of the City Charter for Beverly Hytower as a Substitute Bus Driver in the Special Services Department. Beverly is the wife of Lance Hytower, who is a Bus Driver in the Special Services Department.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRUCE, KNOL, MASSEY AND NEWLIN  
Nays: NONE  
Absent: BRIDGES  
Abstentions: NONE

MOTION CARRIED 6-0.

**RECOMMENDED APPROVAL OF REQUEST FOR EMPLOYMENT UNDER SECTION 10.01A OF THE CITY CHARTER FOR A NATURE CAMP COORDINATOR.**

MOTION by Knol, support by Massey, that the City Council of Farmington Hills hereby approves the request for employment under Section 10.01A of the City Charter for Olivia King as a Nature Camp Coordinator in the Special Services Department. Olivia is the daughter of Jeff King, who is the Chief of Police in the Police Department.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRUCE, KNOL, MASSEY AND NEWLIN  
Nays: NONE  
Absent: BRIDGES  
Abstentions: NONE

MOTION CARRIED 6-0.

**RECOMMENDED APPROVAL OF REQUEST FOR EMPLOYMENT UNDER SECTION 10.01A OF THE CITY CHARTER FOR A NATURE CAMP INSTRUCTOR.**

MOTION by Knol, support by Massey, that the City Council of Farmington Hills hereby approves the request for employment under Section 10.01A of the City Charter for William Weaks as a Nature Camp Instructor in the Special Services Department. William is the son of Chris Weaks, who is a Custodian in the Parks and Golf Division of the Special Services Department.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRUCE, KNOL, MASSEY AND NEWLIN  
Nays: NONE  
Absent: BRIDGES  
Abstentions: NONE

MOTION CARRIED 6-0.

**RECOMMENDED APPROVAL OF THE CITY COUNCIL STUDY SESSION MEETING  
MINUTES OF APRIL 10, 2023.**

MOTION by Massey, support by Boleware, that the City Council of Farmington Hills hereby approves the study session meeting minutes of April 10, 2023 with the correction to show Councilmember Knol as absent only.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRUCE, MASSEY AND NEWLIN  
Nays: NONE  
Absent: BRIDGES  
Abstentions: KNOL

MOTION CARRIED 5-0-1-1.

**RECOMMENDED APPROVAL OF CITY COUNCIL REGULAR SESSION MEETING  
MINUTES OF APRIL 10, 2023.**

MOTION by Massey, support by Boleware, that the City Council of Farmington Hills hereby approves the regular session meeting minutes of April 10, 2023.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRUCE, MASSEY AND NEWLIN  
Nays: NONE  
Absent: BRIDGES  
Abstentions: KNOL

MOTION CARRIED 5-0-1-1.

**ADDITIONS TO AGENDA**

The following was added as item #21 to the Consent Agenda:

**RECOMMENDED APPROVAL OF AN APPLICATION SUBMISSION FOR A SPECIAL ONE-DAY LIQUOR LICENSE FOR THE CITY'S 50TH ANNIVERSARY CELEBRATION.**

MOTION by Knol, support by Massey, that the City Council of Farmington Hills hereby authorizes Special Services staff to submit an Application for a Special One-Day License for the City's 50th Anniversary Celebration, which will be held on July 6, 2023.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRUCE, KNOL, MASSEY AND NEWLIN  
Nays: NONE  
Absent: BRIDGES  
Abstentions: NONE

MOTION CARRIED 6-0.

**ADJOURNMENT**

MOTION by Newlin, support by Bruce, to adjourn the regular session City Council meeting at 11:03pm.

MOTION CARRIED 6-0.

Respectfully submitted,



Pamela B. Smith, City Clerk