

AGENDA
CITY COUNCIL STUDY SESSION
FEBRUARY 14, 2022 – 6:00PM
CITY OF FARMINGTON HILLS
CITY HALL – COMMUNITY ROOM
31555 W ELEVEN MILE ROAD
FARMINGTON HILLS, MICHIGAN
Telephone: 248-871-2410 Website: www.fhgov.com

1. Call Study Session to Order
2. Roll Call
3. Website Demonstration
4. [SMART City Initiatives](#)
5. [Juneteenth as a city holiday](#)
6. Adjourn study session

Respectfully submitted,

Pamela B. Smith, City Clerk

Reviewed by:

Gary Mekjian, City Manager

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248-871-2410 at least two (2) business days prior to the meeting, wherein necessary arrangements/accommodations will be made. Thank you.

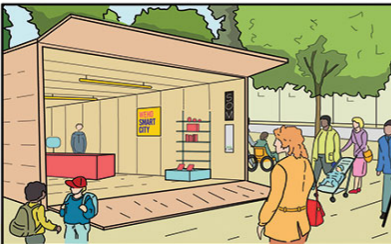
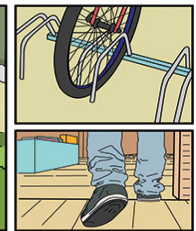
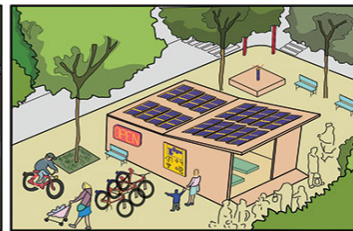
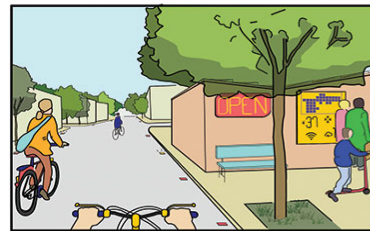
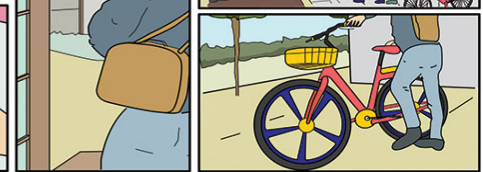
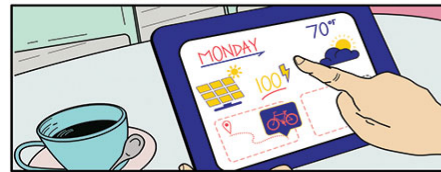
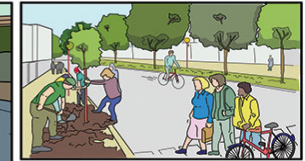
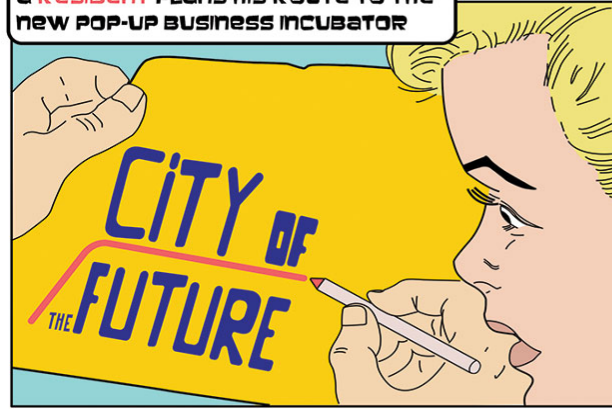


SMART CITIES

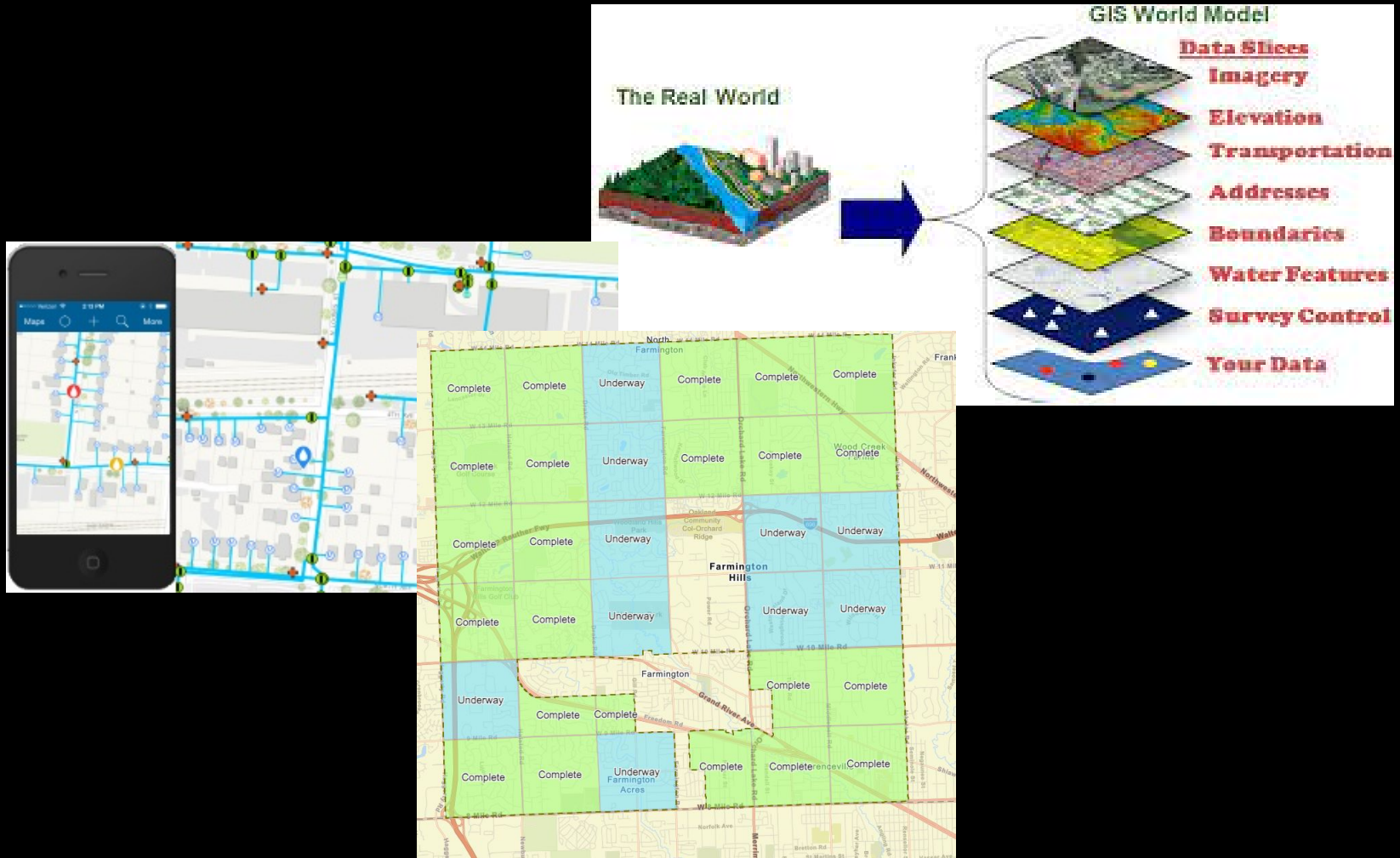
February 14, 2022

What is a “Smart City”?

a **RESIDENT** PLANS HIS ROUTE TO THE
NEW POP-UP BUSINESS INCUBATOR



GIS is Grandparent of Smart Cities Technology

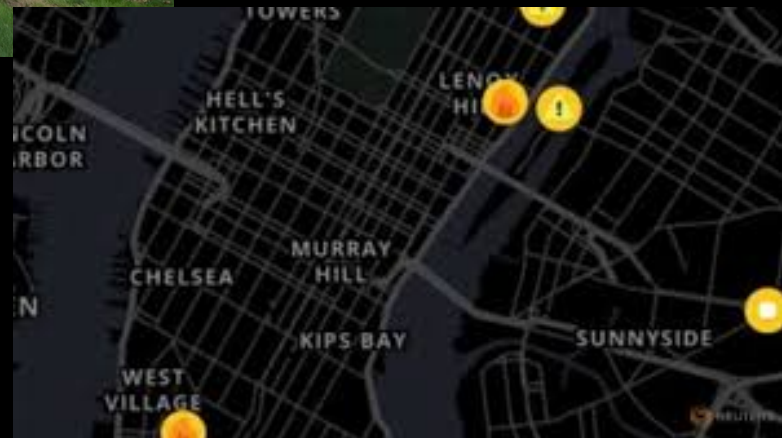
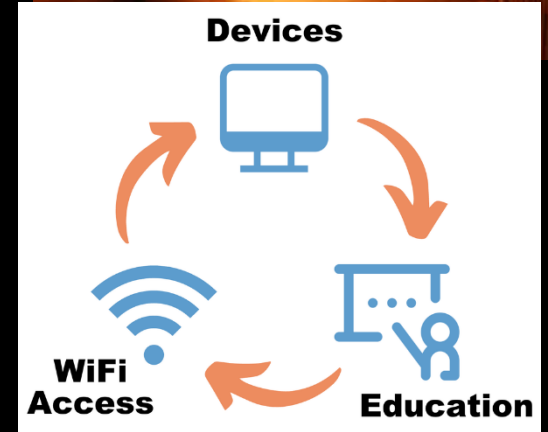


Technology today



- Broadband & Cellular technology has changed the game.
- Information & Communications Technology (ICT) and the Internet of Things (IoT)

Data in...Enhanced Services out!!



Change Our View



- “Smart City” is not just a catch phrase.
- Laying the Groundwork

Project Priority Checklist

| Category | Criteria | Condition | Public Safety Drone | Smart Facility Lights and/or Streetlights | Smart Parking Management | Event & Public Safety monitors & counters | Smart Garbage (e.g. Big Belly) | Digital Signage | Pavement Sensors | Community Engagement Platform | Smart Traffic Signals |
|-------------------------------------|--|---|---------------------|---|--------------------------|---|--------------------------------|-----------------|------------------|-------------------------------|-----------------------|
| Strategic Goal (8) | What is the alignment of this project with Smart City Goals? | (Select best one only) | | | | | | | | | |
| | | Direct alignment (+8 pts.) | 8 | 8 | - | 8 | - | 8 | 8 | | 8 |
| | | Indirect alignment (+4 pt.) | - | - | 4 | - | 4 | - | - | | 4 |
| Citizen/Customer perspective (10) | Will external stakeholders identify the benefit? | No alignment (-8 pts.) | - | - | - | - | - | - | - | | - |
| | | (Select best one only) | | | | | | | | | |
| | | Direct impact to citizens/customer (+10 pts.) | - | 10 | 10 | 10 | - | 10 | - | | 10 |
| Internal Process Perspective (8) | Does it improve efficiency for staff? | Indirectly impacts citizen/customer (+7 pts.) | 7 | - | - | - | 7 | - | 7 | | - |
| | | Little to no impact to citizen/customer (+4 pts.) | - | - | - | - | - | - | - | | 4 |
| | | (Select best one only) | | | | | | | | | |
| Intergovernmental Partnership (6) | Can Farmington and Farmington Hills both contribute and benefit? | Directly impacts internal business process efficiency (+8 pts.) | 8 | - | - | - | 8 | - | 8 | | 8 |
| | | Indirectly impacts internal business process efficiency (+6 pts.) | - | - | 6 | 6 | - | 6 | - | 6 | - |
| | | No improvement for internal business process efficiency (-2 pt.) | - | -2 | - | - | - | - | - | - | - |
| Learning / Growth (8) | Does it provide measurable growth in knowledge / skills development? | (Select best one only) | | | | | | | | | |
| | | Direct partnership between Farmington Hills and Farmington (+6 pts.) | 6 | 6 | - | 6 | - | - | 6 | 6 | 6 |
| | | Indirect connection between Farmington Hills and Farmington (+4 pts.) | - | - | 4 | - | 4 | 4 | - | - | - |
| Training (10) | How efficiently can staff learn the technology? | Little/no connection between Farmington Hills and Farmington (0 pts.) | - | - | - | - | - | - | - | | - |
| | | (Select best one only) | | | | | | | | | |
| | | Improvement for many skills / departments (+8 pts.) | - | - | - | - | - | - | - | 8 | - |
| Risk (10) | Does the project have risks that may impact schedule and budget? | Improvement for one skill or a single department (+6 pts.) | 6 | - | - | - | - | 6 | 6 | | 6 |
| | | No knowledge / skill improvement (0 pts.) | - | 0 | 0 | 0 | 0 | - | - | - | - |
| | | (Select best one only) | | | | | | | | | |
| Funding (20) | Are funds already available for this project? | Little and/or simple training needed to operate technology (+10 pts.) | - | 10 | 10 | 10 | 10 | 10 | - | | 10 |
| | | Moderate amount and/or rigor of training needed to operate technology (+6 pts.) | 6 | - | - | - | - | - | 6 | 6 | - |
| | | Long and/or intensive training needed to operate technology (0 pts.) | - | - | - | - | - | - | - | - | - |
| Capital Cost (10) | What is the one-time cost? | (Select best one only) | | | | | | | | | |
| | | No risk (0 pts.) | - | 0 | 0 | 0 | 0 | 0 | 0 | | 0 |
| | | Manageable risk (-5 pts.) | -5 | - | - | - | - | - | - | - | -5 |
| | | Significant risk (-10 pts.) | - | - | - | - | - | - | - | - | - |
| | | Yes (+20 pts.) | - | - | - | - | - | - | - | - | - |
| Operating Cost (10) | What is the on-going cost? | (Select best one only) | | | | | | | | | |
| | | Under \$10,000 (+10 pts.) | - | - | - | - | - | - | - | - | - |
| | | \$10,000 - \$25,000 (+7 pts.) | - | - | - | - | - | - | - | - | - |
| | | \$25,001 - \$50,000 (+3 pts.) | - | - | - | - | - | - | - | - | - |
| | | Over \$50,000 (0 pts.) | - | - | - | - | - | - | - | - | - |
| Totaled Priority Score (100) | | (Select best one only) | | | | | | | | | |
| | | Under \$5,000 (+10 pts.) | - | - | - | - | - | - | - | - | - |
| | | \$5,000 - \$10,000 (+7 pts.) | - | - | - | - | - | - | - | - | - |
| | | \$10,001 - \$25,000 (+3 pts.) | - | - | - | - | - | - | - | - | - |
| | | Over \$25,000 (0 pts.) | - | - | - | - | - | - | - | - | - |
| Totaled Priority Score (100) | | | 36 | 32 | 34 | 40 | 33 | 44 | 41 | 29 | 48 |

Suggested Initial Projects



Next Steps

- Engage Additional Stakeholders.



Next Steps

- Establish a governance structure & Implement a data management policy.
 - Build upon the values and goals of the city and community
 - Appropriately safeguard sensitive information.
 - Foster trust between government, residents, visitors, and businesses by establishing governance and oversight.
 - Use data to guide decision-making & increase accountability
 - Inspire an organizational culture that values data and understands its use in the City.
 - Connect data across departmental functions to achieve city and community goals.
 - Leverage information as a strategic resource for superior community services.
 - Establish approaches to securing digital information with periodic reviews of access controls and risk assessments
 - Create a framework for sharing operational data with the community.
 - Ensure data assets are available and accessible for all so we can make decisions about future projects.

Next Steps

- Research funding sources & possible pilot programs.
- Budget for projects as funding is available.
- Commit to Smart Cities technologies long-term.



QUESTIONS & COMMENTS



OFFICE OF CITY MANAGER

DATE: February 14, 2022
TO: Mayor and City Council
FROM: Gary Mekjian, City Manager
SUBJECT: Juneteenth Holiday

During our January Goal Session, I asked for some guidance regarding the referenced. If you recall, we will be entering into contract negotiations with 5 of our 6 bargaining units this spring and wanted to understand from City Council, how we should negotiate the item. The questions are:

Will the City be recognizing Juneteenth as a paid holiday?
If so, should we:

1. Close city facilities with a paid holiday for employees?
2. Make it a floating holiday and keep city facilities open?

As a result of the Goal Session meeting, City Council requested additional information from staff, which included:

- Understanding what other communities are doing.
- Budgetary impact.
- The possibility of swapping out one holiday for another.

Staff has gathered this information and we look forward to sharing it with City Council tonight.

AGENDA
CITY COUNCIL MEETING
FEBRUARY 14, 2022 – 7:30PM
CITY OF FARMINGTON HILLS
31555 W ELEVEN MILE ROAD
FARMINGTON HILLS, MICHIGAN
Telephone: 248-871-2410 Website: www.fhgov.com
Cable TV: Spectrum – Channel 203; AT&T – Channel 99
YouTube Channel: <https://www.youtube.com/user/FHChannel8>

REGULAR SESSION MEETING BEGINS AT 7:30P.M. IN THE CITY COUNCIL CHAMBER

STUDY SESSION (6:00 P.M. Community Room – See Separate Agenda)

REGULAR SESSION MEETING

CALL REGULAR SESSION MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

1. Approval of regular session meeting agenda
2. Proclamation recognizing February 2022 as [Black History Month](#)
3. Proclamation declaring February 2022 as [United Way for Southeastern Michigan 2-1-1 Month](#)

CORRESPONDENCE

CONSENT AGENDA - (See Items No. 6 - 14)

All items listed under Consent Agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council Member or citizen so requests, in which event the items may be removed from the Consent Agenda for consideration.

CONSENT AGENDA ITEMS FOR DISCUSSION

PUBLIC QUESTIONS AND COMMENTS

Limited to five (5) minutes for any item of City business not on the agenda.

COUNCIL MEMBERS COMMENTS AND ANNOUNCEMENTS

CITY MANAGER UPDATE

NEW BUSINESS:

4. Consideration of approval of [appointments](#) to Economic Development Corporation and Innovation and Energy and Environmental Sustainability Committee.
5. Consideration of an [appeal](#) of a Freedom of Information Act (FOIA) request dated October 13, 2021.

CONSENT AGENDA:

6. Recommended approval of award of contract for the Normandy Hills Subdivision Water Main Construction Project to F.D.M. Contracting, Inc. in the amount of \$2,255,551.30. [CMR 2-22-09](#)
7. Recommended approval of award of bid for an Ice Resurfacers to Frank J Zamboni & Co, Inc. in the amount of \$109,995.52. [CMR 2-22-10](#)

8. Recommended approval of award of contract for DPW Janitorial Services to LGC Global Energy FM in the amount of \$20,060, with possible extensions. [CMR 2-22-11](#)
9. Recommended approval of award of proposal for soft drink pouring contract for Special Services to Pepsi Beverages Company for a five-year term, with possible extensions. [CMR 2-22-12](#)
10. Recommended approval of payment to Guardian Plumbing for emergency repair of 3rd floor plumbing issue at The Hawk in the amount of \$12,215.09. [CMR 2-22-13](#)
11. Recommended approval of rescheduling the [March 14, 2022](#) regular City Council Meeting to March 21, 2022.
12. Recommended approval of the City Council [goals study session meeting minutes](#) of January 22, 2022.
13. Recommended approval of the City Council [study session meeting minutes](#) of January 24, 2022.
14. Recommended approval of the City Council [regular session meeting minutes](#) of January 24, 2022.

ADDITIONS TO AGENDA

15. Attorney Report

ADJOURNMENT

Respectfully submitted,

Pamela B. Smith, City Clerk

Reviewed by:

Gary Mekjian, City Manager

REQUESTS TO SPEAK: Anyone requesting to speak before Council on any agenda item other than an advertised public hearing issue must complete and turn in to the City Clerk a blue, Public Participation Registration Form (located in the wall rack by the south door entering the council chambers).

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248-871-2410 at least two (2) business days prior to the meeting, wherein necessary arrangements/ accommodations will be made.



**PROCLAMATION
Black History Month
February 2022**

- WHEREAS,** the City of Farmington Hills takes pride in recognizing February 2022 as Black History Month, celebrating the many notable contributions that Black individuals have made to our community, our country, and our world; and
- WHEREAS,** we applaud the vast cultural, economic, political, and social contributions made by the African Americans who helped to build this great nation and honor their valuable contributions to professional fields including education, law, government, science, business, sports, the arts, and brave service in the United States Armed Forces; and
- WHEREAS,** we embrace the multicultural diversity of Black people in Farmington Hills, and express our gratitude for how their influence enriches the history and culture of our City, and unites and sustains us as a community; and
- WHEREAS,** we uplift our African American community leaders, business owners, and professionals and promote the Black community as part of the rich tapestry of our whole inclusive Farmington Hills community; and
- WHEREAS,** we encourage all people to recognize issues of systemic racism, disparity in Black health and wellness, and the centuries of struggles that have brought us to this moment in time as we confront inequities and work to strengthen our community so that all Black people feel welcomed, valued, and celebrated for their accomplishments.

NOW, THEREFORE, BE IT RESOLVED that I, Vicki Barnett, Mayor of the City of Farmington Hills, on behalf of the City Council, do hereby proclaim February 2022 as **Black History Month** and call upon our citizens, public and private institutions, businesses, and schools to honor the history and achievements of Black Americans and reflect upon efforts needed to create a world that is more just, equitable, and prosperous for all people.

A handwritten signature in black ink that reads "Vicki Barnett".

Vicki Barnett, Mayor



PROCLAMATION
Declaring February 2022 as
United Way for Southeastern Michigan 2-1-1 Month

- WHEREAS** United Way for Southeastern Michigan is dedicated to ensuring all households in southeast Michigan are stable and all children are set up to thrive; and
- WHEREAS,** United Way for Southeastern Michigan is the operator of Michigan 2-1-1 for Oakland County, which launched in 2002 and expanded to Southeastern Michigan in 2005; and
- WHEREAS,** Michigan 2-1-1 is a service provided at no cost to Michigan residents that connects them with thousands of health and human services agencies and resources in their communities - quickly, easily, and confidentially; and
- WHEREAS** the Michigan 2-1-1 helpline is available 24 hours a day, 365 days a year via phone, email, live chat, and online databases; and
- WHEREAS** Michigan 2-1-1 has supported our region during natural disasters, including the recent flooding, and global crises, including providing information about COVID-19 testing and vaccination locations; and
- WHEREAS** more than 22,000 individuals from Oakland County contacted 2-1-1 for assistance with housing, job training, utility assistance, food, and other resources in the last year alone; and
- WHEREAS** the people of the City of Farmington Hills recognize United Way for Southeastern Michigan's 2-1-1 service as a valued community asset and are grateful to the dedicated Community Care Advocates at 2-1-1 for their efficient, effective, and compassionate response to the growing needs of those in our communities; and
- WHEREAS** February 11th is 2-11, a date that represents Michigan 2-1-1, and the service provided by 2-1-1 Community Care Advocates, which is celebrated throughout the month of February each year.

NOW, THEREFORE, BE IT RESOLVED that I, Vicki Barnett, Mayor of the City of Farmington Hills, on behalf of the City Council, do hereby proclaim February 2022 as **United Way for Southeastern Michigan 2-1-1 Month** in the City of Farmington Hills and encourage all citizens to join in recognizing this organization and its service to the community.

A handwritten signature in black ink that reads "Vicki Barnett".

Vicki Barnett, Mayor



INTEROFFICE CORRESPONDENCE

DATE: February 14, 2022
TO: City Council
FROM: Vicki Barnett, Mayor
SUBJECT: Recommendation for appointments

I would like to recommend the following appointments at the February 14, 2022 City Council meeting:

Innovation, Energy and Environmental Sustainability Committee

Appointments made per resolution R-182-21 establishing the committee.

| | Position: | Term Ending: |
|-----------------------|-----------------------------|---------------------|
| Bruce Fowler | Farmington Hills Resident | October 11, 2023 |
| Jon Aldred | Farmington Hills Resident | October 11, 2023 |
| Dr. Samuel Ramsey III | Farmington Hills Resident | October 11, 2023 |
| Nikolas de Wit | Student | October 11, 2023 |
| Richard DiGia | Subject Matter Expert | October 11, 2023 |
| Mark Zachos | EDC Member | October 11, 2023 |
| Aaron Paluzzi | Broadband Task Force Member | October 11, 2023 |
| Erin Quetell | Environmentalist | October 11, 2023 |
| Jennifer Whitteaker | DTE Representative | October 11, 2023 |

Resumes and letters of interest for recommended IEESC appointments are attached.

Economic Development Corporation

| | Length of Term: | Term ending: |
|-----------------|------------------------|---------------------|
| Eunice Jeffries | Unexpired term | February 1, 2028 |

Ms. Jeffries is filling the vacancy of Kimberly Lindsey-Feagin who was not reappointed. Her bio is attached.

From: Bruce Fowler <[REDACTED]>
Sent: Friday, December 10, 2021 11:13 AM
To: CMO
Subject: IEESC application

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

I am interested in serving on the Innovation, Energy, and Environmental Sustainability Committee.

I am a resident of Farmington Hills since 1995.

I am retired.

I am certified by the American Institute of Certified Planners as an urban planner. I previously served as Planning Director for Pittsfield Charter Township, Principal Planner for McKenna Associates, City Planner for Kansas City MO, and Community Planner for Bucks County PA.

I am a member of the American Planning Association and the Michigan Association of Planning.

Local organizations that I am involved with are Farmington Farmington Hills Optimist Club (ran oratorical contests for nine years and advise Junior Optimist Clubs in the public schools), Society of Active Retirees (SOAR - serve on Planning Committee), Multi-Cultural Multi-Racial Community Council (MCMR - currently serve on the committee to plan the MLK observance at the library in January 2022). I also participate in the 8th Grade Mock Interviews conducted by Farmington Public Schools.

Previously, I was a member of the GFA Chamber of Commerce. I served on the DDA committee that planned and raised funds for the Sundquist Pavilion in downtown Farmington.

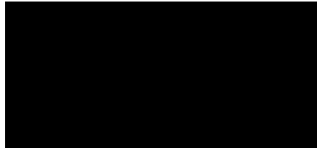
I hold a BA degree in Architecture from Miami University and a Master of Urban Planning degree from the University of Kansas.

I would welcome the opportunity to discuss the IEESC and how I might be able to serve.

Thank you.

Bruce E. Fowler, AICP
[REDACTED]
[REDACTED]

Sent from my iPhone



To: City Manager's Office, Farmington Hills

Dear Mayor Barnett,

I am writing to be considered as a member to serve on the new Innovation, Energy and Environmental Sustainability Committee (IEESC).

One of the most profound changes we are likely to experience in the next 5 to 10 years is the significant increase in the use of electric vehicles. The Executive Order on "Strengthening American Leadership in Clean Cars and Trucks" sets a goal that 50 percent of all new passenger cars and light trucks sold in 2030 be zero-emission vehicles. It is therefore necessary that cities and municipalities are cognizant of the impact of these changes and what it will require to help make this goal a practical reality, such as the availability of charging stations.

As an engineer who has worked for over 30 years in both OEMs and in technology companies supplying the automotive industry, I have the ability to understand the relevant technical details. For example in October 2019, I was invited by the SAE (Society of Automotive Engineers), to participate as a panelist at the "SAE Innovations in Mobility" conference, discussing the impact of new materials and light-weighting for energy efficiency on vehicle design.

In addition to the technical, it is also important to be able to see the big picture and prioritize. I believe my experience for many years in product management leadership will help convert strategic aims to specific actions in the context of this committee and environmental sustainability.

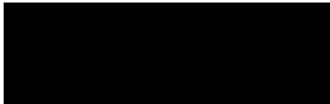
The move to electric vehicles also makes the reliability of our electric power supply more important than ever. In speaking with many Farmington Hills residents in the Fall of 2021, the unreliability of our power supply was a recurring theme of frustration. I have been encouraged by the response of DTE Energy with regards tree trimming in recent weeks, however there is more to do. I believe a continuous process improvement approach is required to track project goals and performance metrics in order to prevent a rapid return to frequent power outages. I hope that involvement with DTE Energy will be an on-going aspect of this committee.

The inclusion of innovation is also an exciting opportunity to seek out ways to foster the growth of new business initiatives (in collaboration for example with the Economic Development Corporation) and encourage new possibilities enabled by the prospect of the upcoming city-wide broadband.

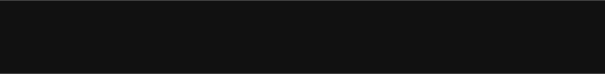
I have lived in Farmington Hills for over 20 years, and I am motivated to get involved and contribute. I would be honored to serve the community in this way as we steward the resources we have been given for our children and future generations.

Yours sincerely,

Jon Aldred



JON ALDRED



SUMMARY

Over 20 years product management experience in envisioning and delivering technical software. Exceptional communication skills proven by leading product development teams in multiple global locations. Creative, team-oriented, and commercially aware with a strong automotive engineering background.

PROFESSIONAL EXPERIENCE

Director, Product Management (2008 – present)

HBK, Inc., Southfield, MI – HBK produces nCode and ReliaSoft engineering software for improving reliability, availability, maintainability, safety, and durability. HBK (Hottinger Bruel & Kjaer) is a leading provider of precision measurement, processing and control solutions.

- Create vision, communicate direction and implement future product strategy and roadmaps, including chairing quarterly Product Review Board with senior management.
- Oversee the creation of **nCode** and **ReliaSoft** software used by thousands of engineering companies globally including Ford Motor Company, General Motors, Stellantis, John Deere and Lockheed Martin, for durability, reliability and data management applications. www.ncode.com & www.reliasoft.com
- Success of products measured by customer retention rates at over 90% and sales growth over 8% annually. Successful track-record of using agile methods for delivering a major release of commercial software product range every year plus additional minor updates as required.
- Leadership through daily communication with development teams in Arizona, United Kingdom, and India using Scrum and SAFe development methodologies and utilizing Rally and Jira tools.
- Line manager for product managers / owners and technology teams (10 direct reports) through weekly project reviews, and longer-term personal goal setting and performance reviews.
- Product Focus Certified Product Manager, August 2021. Certified Scrum Product Owner in October 2011 through Agile University.

Product Manager (1996 – 2008)

nCode International, Inc., Southfield, MI – A leader in software for durability and sensor data analysis, nCode was acquired by HBK in 2008.

- Various technical roles starting as Senior Application Engineer assisting engineering clients in USA and increasing product management responsibilities for software products such as nCode GlyphWorks and DesignLife.

Senior Engineer (1993 – 1996)

At Chrysler Corporation via EASi Engineering, Bingham Farms, MI

- Contract engineer on-site at Chrysler Technical Center, Auburn Hills, MI. Performed computer aided engineering (CAE) simulations for durability and NVH using a variety of software including NASTRAN, Abaqus, LS-Dyna & HyperMesh.

Project Engineer (1986 – 1993)

Jaguar Cars Limited, Coventry, United Kingdom

- Joined Jaguar Cars as Student Engineer and worked in several departments in periods between university studies. After graduation, joined Body Analysis department performing CAE analysis on vehicle structures for crash and noise performance.

EDUCATION

- Bachelor of Engineering in Automotive Engineering and Design, 1st Class Honors, 1990 Loughborough University, United Kingdom.

OTHER INFORMATION

- Society of Automotive Engineers member (1996 – present)
- US Citizen

Nikolas de Wit

[REDACTED]

[REDACTED]

December 17, 2021

To whom it may concern,

My name is Nikolas de Wit, I am a resident of Farmington Hills and a student at Wayne State University studying Environmental Science with a Minor in Urban Sustainability and Urban Studies.

I was recently made aware that the city of Farmington Hills is looking for a student representative to serve on its Innovation, Energy, and Environmental Sustainability Committee. I would like to submit my resume in the interest of serving the community to the best of my ability as a Student Representative on the committee. I am extremely excited about this opportunity and what the future may hold for the City of Farmington Hills' sustainability efforts. If any additional information or references are required, please do not hesitate to contact me.

I look forward to hearing from you,

Nikolas de Wit

Nikolas de Wit

Objective

Hard working student pursuing Environmental Science BS degree, with minor in Urban Sustainability and Urban Studies at Wayne State University; with the objective to apply pragmatic skills acquired in ecology, communication, leadership, and strong work ethic.

Education

Wayne State University **2020-Present**
Bachelor of Science Degree in Environmental Science
Minor in Urban Sustainability and Urban Studies

Schoolcraft College **2018-2020**
Associates Degree in Science

Harrison High School **2014-2018**
High School Diploma

Work Experience

Heritage Park Nature Center, Farmington Hills, MI **5/2020-Present**
Nature Center Leader

- Experience in leading city programs.
- Dependable time management skills.
- Efficient in nature/sustainability-oriented goals.
- Diligent in executing work tasks.

Fresh Thyme Farmers Market, Farmington, MI **2/2019-6/2019**
Meat Clerk

- Responsible for a variety of food production, per quality standard.
- Customer service, with a focus of friendly service.
- Punctual attendance.
- Reliable team worker.

Tim Hortons, Livonia, MI

6/2018-2/2019

Barista

- Efficiently managed tasks in a fast-paced environment.
- Excellent multi-tasking ability.
- Team oriented.
- Responsible for cash register.

Skills, Competencies and Accomplishments

- Accomplished Eagle Scout, recognized by Boy Scouts of America, 2018
- Senior Patrol Leader of Troop 110, 2017-18
- Four-year member of Harrison High School Marching Band, 2014-18
- Declaration of Special Tribute, issued by Christine Greig, 2019
- Strong leadership skills.
- Environmentally conscious.
- Self-starter.
- Works well with children.
- Sustainability oriented.
- Proficient in Microsoft Office Suite
- Familiar with ArcGIS Pro Program
- Familiar with Autodesk Suite
- Youth Protection Training Certified (Renewed 2020)
- Familiar with Spanish.

Madison Grisdale

From: [REDACTED]
Sent: Thursday, December 2, 2021 6:32 PM
To: CMO
Subject: Innovation, Energy and Environmental Sustainability Committee
Attachments: RDiGia CV 10.2021.pdf

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dear Sir or Madam:

I am volunteering to serve as a member of the to be formed Innovation, Energy and Environmental Sustainability Committee.

I have been a resident of Farmington Hills for 32 years. My 41 year career has been focused on producing renewable energy from biomethane resources such as landfills and dairy farms both here in Michigan and throughout the US. I am offering my experience in energy markets and environmental sustainability to help plan the future of our community.

I appreciate the opportunity to serve Farmington Hills. Attached is my CV.

Thank you.

Rick

Richard M. DiGia
[REDACTED]

CURRICULUM VITAE OF

Richard M. DiGia, Renewable Energy Executive

CONTACT INFORMATION:**Richard M. DiGia**
Farmington Hills, Michigan**Mobile:** [REDACTED]**Email:** [REDACTED]

A proven organizational leader assembling teams of dedicated professions building, growing, managing and operating long lived assets focused on the low carbon renewable energy industry. A career dedicated the development and operation of projects capturing, producing and delivering renewable electricity and renewable natural gas through beneficial use of otherwise wasted biomethane resources across the US. Over 40 years' experience delivering thoughtful leadership focusing on safety, communications, sustainable growth, business development, effective marketing, budgetary discipline, and environmental compliance.

PROFESSIONAL BACKGROUND:**ARIA ENERGY****2010 - 2021**

Novi, Michigan

A private equity owned renewable energy company specialized in the development of low carbon biomethane resources from landfills and dairy farms.

President and Chief Executive Officer

Privileged to assemble and lead a team of industry veterans to grow Aria Energy into one of the leading producers of low carbon renewable energy from landfill and dairy digester gas in the US. Built a portfolio of 41 projects in 17 states with 207 MW of electric capacity and 24,880 MMBtu/D of RNG capacity through successful integration of acquisitions and greenfield development employing 180 people. Consistently produced 15% of all RNG used as transportation fuel in the US. Increased earnings over 300% during a ten-year period through greenfield development (14), same site expansions (8), acquisitions (4) and plant optimization.

Challenged the safety commitment of each individual in the organization to drive a culture that values the safety of each other more than production and growth goals. Added full time safety staff to develop "buy in" on the front lines through establishment of employee led safety committee creating, reviewing and refining best practices. Replaced lagging indicators (injury rate) with leading indicators (near miss) to constantly assess and evolve Aria's safety mission (most significant accomplishment at Aria).

Transitioned from a power centric to RNG centric business by understanding, supporting, developing and cultivating the RNG market in California (through both the small generator and large plant programs). Elevated support as a founding and active member of the Coalition for Renewable Natural Gas driving industry growth and opportunities through the Federal Renewable Fuel Standard, state level low carbon fuel standards and ESG driven companies. RNG growth was accomplished through a combination of acquisitions and greenfield development supported by a successful partnership with BP.

Secured multiple rounds of financing to support acquisitions and growth including \$150 million senior secured credit facility and \$25 million revolver (2010), \$150 million senior secured credit facility (2012), \$200 million corporate credit facility (term loan b) and \$70 million revolver (2015).

Led team through a sale process resulting in Aria's acquisition by Rice Acquisition Corporation and merger with Archaea Energy (NYSE:LFG). Ares EIF Management's exit value including cash and equity valued over \$890 million at close.

DTE BIOMASS ENERGY

1996 – 2009

Ann Arbor, Michigan

A subsidiary of DTE Energy focused on the development of biomethane resources from landfills and dairies.

Vice President, Business Development, led all aspects of new project development including market assessment, target identification, proposal preparation, contract negotiation, financial modeling inputs and capital approval. Coordinated development activities from gas rights agreement through engineering, design, construction and commercial operations. Monitored, reviewed and participated in legislative activities impacting landfill gas industry

Vice President, Operations and Construction, provided leadership over routine operations and maintenance at 34 landfill gas recovery facilities including P&L responsibility, environmental and regulatory compliance. Lead team of employees, consultants and contractors in the engineering, design and installation of new facilities including gas collection systems, compression equipment, delivery pipelines, and customer equipment conversion. Managed ongoing coordination and contractual relationships with landfill owners and energy customers.

CITY MANAGEMENT COPORATION

1989-1995

Detroit, Michigan

A privately held, solid and liquid waste management company.

Manager, Landfill Gas Recovery, overall corporate responsibility for development and operation of five landfill gas recovery and control systems at company owned landfills. *Contract Administrator*, responsible for cell construction at ten Michigan landfills. *General Manager, Pine Tree Acres Landfill* (Lenox, MI) Responsible for daily operations, environmental compliance, community relations and P&L at 5,000 ton per day landfill. *General Manager, City Sand & Landfill* (Sumpter, MI) Responsible for daily operations, environmental compliance, community relations and P&L at 10,000 ton per day landfill.

GSF ENERY/AIR PRODUCTS AND CHEMICALS

1980-1988

Signal Hill, California, Staten Island, New York, Edison, New Jersey

A subsidiary of Getty Oil Company seeking alternative sources of natural gas, sold to Air Products and Chemicals in 1984.

Business Development Representative (Edison, NJ) developed landfill gas utilization projects including Hackensack Meadowlands (Kearny, NJ), *Engineering Technician* (Fresh Kills landfill, Staten Island, NY) responsible for operation of landfill gas recovery systems. *Landfill Test Engineer* (Signal Hill, CA) tested gas reserves at landfills throughout the United States.

EDUCATION:

Master of Business Administration, University of Michigan Ross School of Business, 1994

Bachelor of Science, Biology, St. Lawrence University, 1979

Good afternoon

Hope this email finds you well. My name is Dr. Samuel M. Ramsey III, I am submitting my resume to volunteer to serve on the new Innovation, Energy and Environmental Sustainability Committee (IEESC). Thank you

Samuel
Warmest regards,

Dr. Samuel M. Ramsey III



Samuel M. Ramsey III, MBB, PMP

| Farmington Hills, MI |

| [linkedin.com/in/smramseyiii](https://www.linkedin.com/in/smramseyiii)

CAREER SUMMARY

- Senior Director of Professional Program Management with 20+ years of focused experience in continuous improvements and supply chain development, utilizing 5S and Lean Six Sigma strategies to achieve multi-million-dollar cost savings.
- Oversaw a team of 60, leading all the business operations projects for the FCA group, utilizing the 5S methodology to improve manufacturing activities across the board, identifying viable and non-viable processes, and transferring and organizing the equipment on the floor to use more of the real estate, maintaining a departmental budget of \$300K.
- Collaborated with the City of Detroit departments to launch continuous improvement processes, including workforce development, unused permit removal and allocation, eliminating areas not being utilized, and reviewing and monitoring performance across each department, resulting in a cost savings of \$3.5M.
- Facilitated training programs, coaching 40 employees collectively on Lean Six Sigma Green Belt and Black Belt strategies, increasing the talent development for 90% of the clients.
- Led 80% of the cost reduction activities in agreement with priorities by utilizing a sign-off process for validation, eliminating \$1M in waste, and generating a savings of \$11.3M.
- Oversaw a teams at various DTE Energy facilities leading all the business operations projects for DTE Energy, improving facilities with modifying construction of various facilities with HVAC systems, restrooms, conference rooms, storage areas and new office space entailing new running of electrical and heating and cooling systems and crash perimeter fencing bringing in well below \$40 million dollar budget.

CORE COMPETENCIES

- Strategic Continuous Improvement Initiatives
- Project Management
- Leadership & Coaching
- Training & Development
- Cross-Functional & Executive Collaboration
- Budget Management / Attainment
- Business Development
- Operations Management
- Relationship Building
- Analysis & Reporting
- SOP Development
- Risk Management

PROFESSIONAL WORK EXPERIENCE

ALLIANCE – DETROIT, MI

Regional Area Compliance Manager

2021 - Present

- Ensure that all EMSI field practices and procedures comply with regulatory and site requirements
- Provide work direction, development, training and supervision to Site Manager (s) and Site Supervisor(s)
- Conduct Site Supervisor evaluations and review evaluations for all other employees on site
- Report LDAR results and issues to the compliance department
- Assist customer on LDAR issues as requested
- Be proactive in providing written recommendations for LDAR system improvements, procedural revisions, cost effectiveness, and work efficiencies
- Upload previous month's audits into SharePoint by the 1st day of the month
- Complete EOM checklist and procedure each month and Upload previous month's ACM monthly report
- Meet profit margin target as defined by Margin Variance Report in Host Analytics

US CENSUS BUREAU – TROY, MI

Lead Enumerator

2020 - 2021

- Lead teams in gathering census data from various neighboring areas of Farmington Hills MI and West Bloomfield MI.

CARAVAN FACILITIES MANAGEMENT – TROY, MI

Site Manager

2020 - 2020

- Oversaw a team of 60, leading all the business operations projects for the FCA group, utilizing the 5S methodology to improve manufacturing activities across the board, identifying viable and non-viable processes, and transferring and organizing the equipment on the floor to use more of the real estate, maintaining a departmental budget of \$300K

- Designed and facilitated the Continuous Improvement program, coaching team members on 5S and Lean Six Sigma Green Belt, training 12 employees at a time

SMRIII, INC.

EXPERIS / GREAT LAKES WATER AUTHORITY – DETROIT, MI

Transformation Consultant / Principal Consultant

2019 – 2020

- Led a team of 50, coaching on business development and managing tasks for remote business operation projects, transforming site facilities through organizational strategies, clean up services, utilization of storage areas, updating the infrastructure at various water treatment plants, leading to increases in operational efficiencies
- Coached 50 employees on Lean Six Sigma and 5S methodologies by creating and executing a training program across the corporate office and 3 plants within the Detroit area, resulting in continuous performance improvements

SMRIII, INC.

CITY OF DETROIT – DETROIT, MI

Project Manager / Principal Consultant

2018 – 2019

- Directed a team of 5, overseeing various projects and programs by implementing the DMAIC approach to effectively evaluate financial data, mitigating risk factors, and achieving 100% ROI in project delivery
- Collaborated with the City of Detroit departments to launch continuous improvement processes, including workforce development, unused permit removal and allocation, eliminating areas not being utilized, and reviewing and monitoring performance across each department, resulting in a cost savings of \$3.5M
- Spearheaded Continuous Improvement (CI) projects across 75% of the businesses in the City of Detroit, including the Health Department, Detroit Police Department, Detroit Fire Department, City Airport, Public Works, and Legal Department, seamlessly securing licenses and permits and expanding CI maturity, boosting customer service by 75% and minimizing complaints by 10%

SMRIII, INC.

EXPERIS / USPS

Principal Consultant – Six Sigma Master Black Belt

2017 – 2018

- Led a team of 25 USPS and Experis employees, developing and implementing continuous improvement projects for global stakeholders, utilizing the SRM framework to design materials and templates and integrating CI tools to determine inefficiencies through root cause analysis, leading to reductions in waste and improving 100% of the operations
- Updated SOPs through team collaboration efforts to minimize non-value-add activities and standardize processes, achieving SOP implementation approval from corporate leadership and reducing the new product launch lead time by 81%
- Facilitated training programs, coaching 40 employees collectively on Lean Six Sigma Green Belt and Black Belt strategies, increasing the talent development for 90% of the clients

ADDITIONAL EXPERIENCE

SMRIII, INC.

BARTECH / DTE ENERGY

Principal Consultant / Project Manager

2016 – 2018

SMRIII, INC.

FORD MOTOR CO. / CHRYSLER

Principal Consultant / Project Manager

2010 – 2015

SMRIII, INC., IBM

Principal Consultant

2009 – 2010

ROLLS ROYCE NORTH AMERICA

Director, Supply Development

2008 – 2009

FORD MOTOR CO.

Lead Launch Program Manager

2000 – 2008

GENERAL MOTORS CORPORATION

Maintenance Supervisor

1996 – 2000

EDUCATION & CERTIFICATIONS

KENNEDY WESTERN UNIVERSITY – *PhD, Engineering Management*

SUNY COLLEGE AT BUFFALO – *MS, Business Management & Finance / BS, Industrial & Safety Engineering*

PROJECT MANAGEMENT PROFESSIONAL CERTIFICATION

Mark Zachos Biography

Mr. Mark Zachos is the founder and President of DG Technologies (DG), a company specializing in Vehicle Communications and Diagnostics Technology. He is responsible for the company's overall operating business as well as enabling new technologies that support DG programs and strategic initiatives. Mark earned a BEEE from the University of Michigan and a MSEE from The University of Detroit and has over 30 years of experience in vehicle electronics and diagnostics systems. He holds several patents on vehicle communications related technology.

Mr. Zachos is the US delegate to the International Standards Organization (ISO) Road Vehicle Standards Working Group. Mark is a member of TMC, IEEE, and has been very active in SAE Technical Committee work for over 20 years. He is Chairman of the SAE Vehicle Diagnostics Committee and the Vice Chairman of the SAE Vehicle Systems Network Architecture Committee. He is also the Task Force Chairman for J2602, J2561, J2411, J2178, J1699-3, J1939-82 and J1939-84. He has had direct involvement with the development of over 20 technical standards while participating in OBD technology projects for light duty and heavy duty vehicles. Mark has organized over a dozen technical sessions at SAE Congress and other events. Mr. Zachos has also authored many technical papers presented at various technical Conferences worldwide.

Mark is the past Chairman of the 2020 Alternative Energy and Future Transportation Advisory Committee for the City of Farmington Hills, MI. He is an Instructor for the SAE Continuing Education Division and an adjunct faculty member at The University of Michigan. Mr. Zachos is a recipient of several industry Awards including the SAE Technical Standards Board Outstanding Contribution Award and the McFarland Award. Mark was elected to the SAE International Board of Directors in 2010.

Outside of business hours, Mark is active in his church and its local charity projects, enjoys golfing with his wife Nancy, working on school or Girl Scout projects with his 6th grade daughter Anne, and evening walks with Indy (his 100 pound golden-doodle dog). An avid baseball fan, he's a Detroit Tiger season ticket holder. And, he is also "in the planning stages" of restoring his 1979 Corvette and 1929 Model A.

DG Technologies
33604 West Eight Mile Road
Farmington Hills, MI 48335
[248-888-2000](tel:248-888-2000)

Joseph Valentine

From: Erin Quetell <[REDACTED]>
Sent: Tuesday, November 30, 2021 11:29 AM
To: Joseph Valentine
Subject: Re: Farmington Hills Committee Opportunity
Attachments: R-182-21 - Establishing the Innovation Energy Environmental Sustainability Committee.pdf

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Hi Joseph,

I would love to participate! Is there a proposed meeting schedule yet?

I have been a resident of Farmington Hills since 2017 and currently serve on the drinking water advisory committee.

Professionally, I am the new Environmental Sustainability Officer for Oakland County. Most recently, I was the Environmental Sustainability Planner for the City of Ferndale - working on a variety of sustainability projects and programs, as well as large planning, zoning, and development projects. Prior to that I worked for OHM Advisors for one year post graduate school in their water resources department. I have a Bachelor of Science in Biology from Grand Valley State University and a Master of Public Administration in Environmental Science and Policy from Columbia University.

Let me know if you want more info. Here is my LinkedIn - <https://www.linkedin.com/in/erin-quetell>

Thank you,

Erin Quetell
[REDACTED]

On Nov 30, 2021, at 11:07 AM, Joseph Valentine <JValentine@fhgov.com> wrote:

Erin,

I hope this email finds you well. I received your name and contact information from our Engineering Department as a resident that may be interested in serving on a new temporary committee to assist Farmington Hills in identifying new opportunities to enhance and develop innovation, energy and environmental sustainability initiatives within the city. I have attached a copy of the resolution establishing this committee with more details for your review. Should you have any questions, please do not hesitate in contacting me. Should you find this opportunity of interest, you can send me an email expressing your interest along with a short resume of your background.

Thank you in advance for your consideration of this new opportunity.

Best regards,



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My Network



Jobs



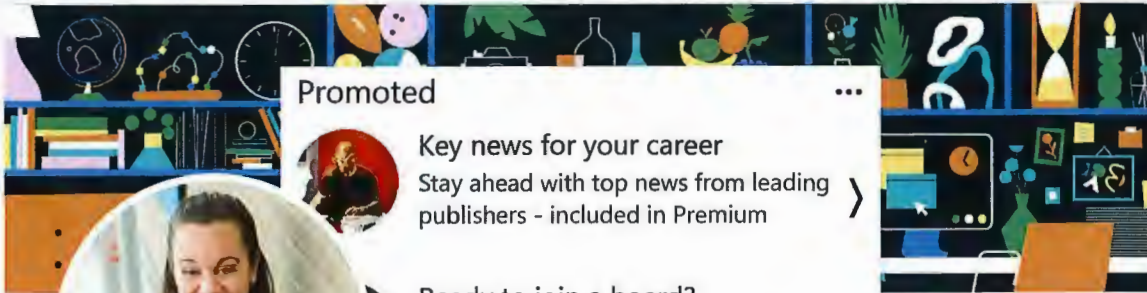
Erin Quetell (She/Her)

Environmental Sustainability Officer with Oakland County, Mi...

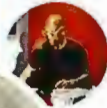
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Erin Quete

Environmental Sustainability Officer with Oakland County, Michigan

-  Oakland County, Michigan Government
-  Columbia University in the City of New York

Detroit Metropolitan Area · [Contact info](#)

500+ connections



70 mutual connections: Melanie Piana, PMP, CC-P, Trevor Pawl, and 68 others

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Message

More

About

Experienced sustainability professional with a background in biology and public administration.

Activity

971 followers



Love this! Very timely indeed.

Erin shared this

16 Reactions





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Erin Quetell (She/Her)

Environmental Sustainability Officer with Oakland County, Mi...

More

Message

Connect



Erin commented



Thank :

Erin repl

Experience



Envir

Oakla

Oct 2021 – Present · 2 mos

Waterford, Michigan, United States

- Develop and manage campus wide sustainability plan and climate action goals for Oakland County facilities and operations
- Greenhouse Gas Emission Inventory and Update for Oakland County Campus
- Implement sustainability projects throughout Oakland County campus
- Support local cities, villages, and townships with their sustainability and climate goals



Environmental Sustainability Planner

City of Ferndale, Michigan · Full-time

Sep 2017 – Sep 2021 · 4 yrs 1 mo

Ferndale, MI

- Managed and implemented sustainability efforts throughout the City of Ferndale following the Master Land Use Plan and City Council Strategic Plan initiatives working with each government department
- ...see more



Sustainability Technical Specialist

OHM Advisors · Full-time

May 2016 – Sep 2017 · 1 yr 5 mos

Livonia, MI

- Developed integrated sustainability practice at firm
- Developed green infrastructure program and projects

Joseph Valentine

From: Jennifer L Whitteaker <jennifer.whitteaker@dteenergy.com>
Sent: Tuesday, November 30, 2021 12:31 PM
To: Joseph Valentine
Subject: RE: Farmington Hills

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Hi Joe –

I've recently discussed this again with my new leader and she believes that I should serve on the committee – at least at the onset to better understand the scope and depth of the committee. As you can imagine, we have a lot of other great subject matter experts throughout the company, and we don't have one area of sustainability that's all encompassing. Would it be okay to name me, and then have someone else named as we learn more about the work?

Thank you,

Jennifer

Jennifer L Whitteaker
Regional Manager for Oakland County
DTE Energy, Corporate & Government Affairs
O: 313.235.9282 | M: 734-748-9370 | jennifer.whitteaker@dteenergy.com
Report a Power Outage: [Report Your Outage | DTE Energy](#)
Submit a Tree Trim Inquiry: [Tree Trimming Claim Form | DTE Energy](#)
Report a Streetlight Outage: [dteenergy.com - Street Lighting Trouble Report](#)

From: Joseph Valentine <JValentine@fhgov.com>
Sent: Tuesday, November 30, 2021 11:13 AM
To: Jennifer L Whitteaker <jennifer.whitteaker@dteenergy.com>
Subject: [EXTERNAL] RE: Farmington Hills

Jennifer,

I just wanted to follow up to see if you were able to identify someone at DTE that could serve on the city's new Innovation, Energy and Environmental Sustainability Committee. We probably won't appoint the members until January of 2022, but I'm trying to identify them and have their paperwork ready to go so they can start meeting in January. I have attached a copy of the city's resolution establishing this committee again for your review.

Any assistance you can provide is appreciated.

Thanks,

Joseph A. Valentine
Assistant City Manager
City of Farmington Hills
31555 West Eleven Mile Road
Farmington Hills, MI 48336
248.871-2500

Joseph Valentine

From: Cristia Brockway
Sent: Friday, December 17, 2021 12:06 PM
To: Joseph Valentine
Subject: Nomination of Mark Zachos from EDC to IEESC

Good afternoon Joe,

On December 15, during the Economic Development Corporation meeting, Mark Zachos was nominated by the board as the EDC representative for the Innovation, Energy, and Environmental Sustainability Committee (IEESC).

Sincerely,

Cristia Brockway
Economic Development Director
City of Farmington Hills
(248) 871-2506
cbrockway@fhgov.com



Madison Grisdale

From: Gary Mekjian
Sent: Monday, November 22, 2021 5:31 PM
To: Janet Cisneros
Subject: FW: IEESC status
Attachments: Professional Resume.pdf

For the Mayors consideration

Gary M. Mekjian, P.E.
City Manager
City of Farmington Hills
(248) 871-2500



<http://www.fhgov.com>

From: Aaron Paluzzi <[REDACTED]>
Sent: Monday, November 22, 2021 4:25 PM
To: Kelly Monico <KMonico@fhgov.com>
Cc: Gary Mekjian <GMekjian@fhgov.com>
Subject: Re: IEESC status

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi Kelly,

Here's my resume. The request text is as follows:

Subject: Application for: THE INNOVATION, ENERGY AND ENVIRONMENTAL SUSTAINABILITY COMMITTEE

Hello Mayor Barnett,

I'm interested in participating on the new committee that is superseding some of the duties of the MBC. I've included my resume with this email. However, a summary of my expertise in the area is that I am an electrical engineer from WMU with experience in EV conversions, solar power, and alternative energy storage solutions in addition to databases and data structures. I feel I would be a good fit for the new committee as I also bring my 5 years experience in the MBC and it's broadband study.

*Sincerely,
Aaron Paluzzi*

On Mon, Nov 22, 2021 at 3:18 PM Kelly Monico <KMonico@fhgov.com> wrote:

Aaron Paluzzi



Professional Goal

Experienced Electrical Engineer looking for new challenges.

Education

Bachelor of Science in Electrical Engineering

Western Michigan University
Kalamazoo, MI

Professional Certification

Teamcenter Engineering Master Certification
Fundamentals of Engineering exam (FE)

Employment Experience

April 2019, Solution Architect

To Current, Engineering USA

Troy MI

- Design a solution to migrate existing data from an existing Teamcenter solution to a new Teamcenter data model using IPS Data Upload
- Understand the customer's design cycle to aid in writing requirements on how to handle the customer's data.
- Modify and customize Siemens PLM software to fit the needs of our customers.
- Use of Java, JSPs, VBA, VB, C#, TCL, Perl, Batch, and C++ in projects to customize software solutions.
- Handle project planning as well as estimation.
- Work with customers from pre-sales engagements through planning, implementation, project closeout, and continuing maintenance.
- Aiding customers in migrating data from various old systems into the Teamcenter database.
- Installation of the new Deployment Center product and AIG T4CEP.

November 2015, Product Architect

To May 2019, Siemens PLM

Allen Park MI

- Work hand in hand with various customers to design use cases for new software implementations.
- Design systems engineering process solutions to reduce change orders down the product lifecycle.
- Understand the customer's design cycle to aid in writing requirements on how to handle the customer's data.
- Modify and customize Siemens PLM software to fit the needs of our customers.
- Use of Java, JSPs, VBA, VB, C#, TCL, Perl, Batch, and C++ in projects to customize software solutions.
- Handle project planning as well as estimation.
- Work with customers from pre-sales engagements through planning, implementation, project closeout, and continuing maintenance.
- Aiding customers in migrating data from various old systems into the Teamcenter database.
- Working with the new Active Work Space system (2.4 / 3.0 / 3.1) and designing customizations around customer requirements.

August 2015, Teamcenter Consultant

To November 2015, Epitec

Allen Park MI

- Design a new export tool to allow Ford to generate custom data from information stored in Teamcenter.
- Work with dissimilar tools via C# APIs.
- Product a tool easy enough for end users to accept.
- Enable the tool to be run from a in house designed system.

April 2015, Teamcenter Consultant

to June 2015, Magna

Livonia MI

- Perform on the fly customization of an Agile PLM system.
- Troubleshoot issues with the existing customer datastore
- Tech support of the Agile PLM and Teamcenter PLM systems.
- Testing of PLM, PDM, and CAD systems

July 2013, Senior Technical Consultant

to April 2015, SQS USA Inc.

Livonia MI

- Work with local clients and remote testers to manage software testing projects.
- Manage remote teams to meet deliverable dates.
- Work with customers to set achievable goals.
- Work as onsite resource aiding in software testing
- Find and resolve test architecture issues before testing begins.
- Perform project estimation and costing.
- Automated testing of PLM, PDM, and CAD systems using HP QTP

June 2005, Software Product Consultant

to July 2013, Siemens PLM: Systems Engineering Center of Excellence

38695 7 Mile Rd., Livonia MI

- Work hand in hand with the customer to design use cases for new software implementations.
- Design systems engineering process solutions to reduce change orders down the product lifecycle.
- Understand the customer's design cycle to aid in writing requirements on how to handle the customer's data.
- Modify and customize Siemens PLM software to fit the needs of our customers.
- Use of Java, JSPs, VBA, VB, C#, TCL, and C++ in projects to customize software solutions.
- Handle project planning as well as estimation.
- Work with customers from pre-sales engagements through planning, implementation, project closeout, and continuing maintenance.
- Aiding customers in migrating data from various old systems into the Teamcenter database.

March, 2004 Field Engineer

to June 2005, Technology Service Corporation

15011 Michigan Ave., Dearborn MI

- Design and troubleshoot hardware integration solutions for both large and small businesses.
- Work with professional customers presenting design ideas and adjusting them to the customer's expectations.
- Installation of equipment while managing a small team of technicians onsite.
- Programming control systems in AMX C based programming language, Crestron, and Java.
- Debug and assist in the design of Visual Basic programs for internal company use.
- Designing networking solutions for home and small businesses.

- Installation of networking hardware with Field Technicians.
- Testing network installations before gaining customer sign off.

August, 2003 Software Design Engineer Intern

to November 2003, Parker Abex
2220 Palmer Ave, Kalamazoo MI

- Design and Implementation of High Availability Test software.
- Work in a team of professionals to rapidly develop software for new product lines.
- Write software in C++ and LabVIEW 5.1, 6, and 7.0 for product verification stands.
- Design software to match testing specifications laid out by product design engineer.

Projects

July 2021, Systems Architect, Electric Boat

to Current

- Work with the customer to design solutions to specific issues in a pre-existing Teamcenter installation
- Test if current solutions and architecture will work in a new version of the Teamcenter tool
- Track issues across multiple departments of the customer and within the Siemens GTAC site

May 2021, Systems Architect, Exactech

to Current

- Gathering customer requirements to resolve issues within the existing Teamcenter installation
- Work with the existing installation team to identify where issues came from.
- Design solutions to existing customer requirements that do not require customization of the software.

Febuary 2021, Systems Architect, L&S

to May 2021

- Design and creation of data migration script for CAM data
- Merge CAM data with Zolar tool data to produce highly accurate machine pathing instructions

November 2020, Systems Architect, Abaco

to Current

- Presales and requirements gathering
- Statement of Work
- Design of the complete system with integrations to circuit design applications and ERP.

July 2020, Systems Architect, Northrup Grummen

to Current

- Installation of the new Siemens Deployment Center product and AIG T4CEP
- Design of the T4CEP servers and network architecture across multiple firewalls
- Integration of Teamcenter and Opcenter via AIG T4CEP.
- Install and integration of Valor Process Prep.

April 2019, Systems Architect, Williams International

to January 2020 (Pontiac, MI)

- Implement a new concept on a standard mBOM and eBOM
- Migrate existing data into the new standard
- Implement precursor technology to enable sBOM integration with the new unified BOM.

February 2018, Systems Architect, Newport News Shipbuilding

to Current (Newport News, VA)

- Designing and implementing a ETL data import system using external scripting.
- Read in data provided from outside firms
- Scripting via Batch, Perl, and XSLT

November 2015, Consultant, Ford, Complete

to February 2017 (Allen Park, MI)

- Develop a tool to handle FMEA models within Teamcenter.
- Replicated the current web based utility from within Teamcenter and used the current Excel C# front end to minimize customer retraining.
- Managed a team of two developers from different areas of expertise (SOA and ITK)
- Gathered requirements from the Solutions Architect of the project
- Worked with Developers and Solutions Architect and managed the customer expectations as to what is possible within a time frame.

September 2015, Consultant, Ford, Complete

to November 2015 (Allen Park, MI)

- Develop an external SOA tool to enable generation of CAM Shafts with Teamcenter models.
- Execute the external SOA tool from a Ford internal tool.

October 2014, Consultant, Denso, Complete

to March 2015 (Southfield, MI)

- Develop solution to pull the version of NX that created CAD data out of over 100,000 files and develop a report based on this information.
- Develop a solution to determine what objects in the database system are mastered in two CAD tools.
- Develop solutions in Java and C# for NXOpen.

April 2014, Consultant, Sonos, Complete

to June 2014 (Chicago, IL)

- Short term project executing customer tests.
- Generate weekly reports for the customer on test performance.

October 2013, Consultant, Ford Motor, Complete

to October 2014 (Dearborn, MI)

- Managing a group of programmers and software testers to complete automation of customer test cases.
- Execute customer test cases searching for issues with software upgrade.
- Report to the customer any flaws found.
- Testing solutions developed in HP ALM which is similar to C.

March 2013, Systems Architect, Newport News Shipbuilding, Complete

to July 2013 (Newport News, VA)

- Designing and implementing workflow business logic to match current customer processes
- Refine existing business processes to work within the out of the box Teamcenter software
- Create custom Teamcenter logic when the business process cannot be changed due to

regulatory oversight.

- Solutions developed in XML and SQL.
- Work within the BMIDE, Workflow Designer, Structure manager, and Access Manager portions of Teamcenter.

January 2013, Software Product Consultant, Northrup Grummen, Complete

to March 2013 (Remote)

- Designing and implementing workflow business logic to match current customer processes
- Refine existing business processes to work within the out of the box Teamcenter software

January 2012, Systems Architect, L3 Communication, Complete

to November 2012 (Salt Lake City, UT)

- Designing and implementing workflow business logic to match current customer processes
- Refine existing business processes to work within the out of the box Teamcenter software
- Create custom Teamcenter logic when the business process cannot be changed due to regulatory oversight.
- Solutions developed in C++, Java, and C#.
- Work across the entire Teamcenter Unified product including Workflow Manager, BMIDE, Access Manager, Change Management, Structure Manager and various others.

January 2011, Systems Architect, Emerson, Complete

to December 2011 (Nation Wide)

- Worked on site creating business logic in Teamcenter 8.
- Provided remote support for the customer and coworker.
- Creating complex business logic that reaches across multiple dissimilar business units
- Solutions developed in XML.

November 2010, Software Product Consultant, Honeywell, Complete

to December 2011 Phoenix, AZ

- Worked on site creating business logic in Teamcenter 8.
- Provided remote support for the customer and coworker.
- Troubleshooted issues working with the customer and IT personnel.
- Solutions developed in HTML and XML.
- Work with the BMIDE and Workflow Manager as well as data import.

November 2010, Software Product Consultant, Johnson Controls, Complete

to December 2010 Holland, MI

- Worked on site creating a custom solution for DB access.
- Rapid VB and C# development.
- Develop a custom solution in Teamcenter for the Systems Engineering tool.

October 2010, Software Product Consultant, Goodrich Aeronautical, Complete

to November 2010 Troy, OH

- Worked onsite mentoring Goodrich personnel in the customization and configuration of Teamcenter Engineering 2007.

February 2010, Software Product Consultant, Chrysler, Complete

to November 2010 Auburn Hills, MI

- Worked with sales personnel on a successful presales engagement
- Designed a functional proof of concept for customer approval.
- Logistic management implementing servers remotely and ordering client machines with custom software loads.
- Worked within the Project Manager, Systems Engineering, and Workflow Designer modules of Teamcenter Unified

November 2009, Software Product Consultant, Daimler Truck, Complete

to December 2009 Portland, OR

- Worked as primary engineer designing, implementing, and delivering solution to the customer.
- Completed project successfully in a limited time frame
- Worked with the customer remotely for most of the project limiting costs.
- Solutions developed in VBA and TCL.
- Worked with the Teamcenter Systems Engineering standalone product

January 2009, Software Product Consultant, General Motors, Complete

to July 2009 Sterling Heights, MI

- Worked as part of a team to implement product on the customer location.
- Designed automated testing regimen in Mercury Loadrunner
- Ran Loadrunner testing to completion and published successful results.
- Solutions developed in TCL and Loadrunner (similar to C)

February 2007, Software Product Consultant, Ford Motor Company, Complete

to January 2009 Dearborn, MI

- Primary on site engineer working along side the customer to implement our product on multiple projects.
- Worked as part of a team during early pre-sales engagements.
- Manage coworkers both on-site and off-site to accomplish project goals.
- Analyze customer change orders and provide feedback on feasibility.
- Solutions developed in XML and TCL.

October 2006, Software Product Consultant, Intel, Complete

to November 2006

- Work with Siemens sales staff to develop a initial product schema as a POC for Intel's medical division.
- Develop custom workflows to coincide with customer work processes.
- Combination of HTML and TCL.

April 2006, Software Product Consultant, AECL, Complete

to June 2007 Toronto, CA

- Primary engineer on the project from earliest pre-sales contact with the customer.
- Provided company sales staff with estimates and specification documents.
- Worked with customer to design final specification document.
- Laid out customer specific product customizations.
- Recommended staff to the project manager.
- Continue to provide support in an off site fashion.

Skills

| | | |
|------------------------------|---|-------------------|
| Teamcenter Engineering | Teamcenter Systems Engineering | Teamcenter |
| Teamcenter Unified | Teamcenter Active Workspace (2.4, 3.0, 3.1) | IBM Websphere |
| C++ | x86 Assembly | Arduino |
| HTML | XML | Visual Basic .NET |
| ASP | SQL | Java |
| TCL/Tk | C# | JSP |
| PHP | PCSpice | Matlab |
| Analog control system design | Digital control system design | Wireless systems |
| Microsoft Office | Microsoft Windows | Linux |
| Apache Tomcat | Perl | NXOpen |
| Mercury Loadrunner | Project Management | Raspberry Pi |
| 3D Printing | | |

References

Available upon request.

Eunice Jeffries, MBA

Eunice Jeffries received her Bachelor of Science Degree in Accounting and Business Administration from Fisk University in Nashville, Tennessee and received her Master of Business Administration from Northwood University in Midland, Michigan.

Recently Jeffries stepped into her new role as Director of Government and Community Affairs at Oakland Community College. Prior to taking her new position, Jeffries was the Director for Read to a Child and was responsible for helping foster a love of reading and improving literacy for elementary school students.

Having over twenty-five years of experience in public service, Jeffries has spent much of her career as an active community member. She is affiliated with the Institute of Dance at Marygrove as costume coordinator going on 10 years. In addition, Jeffries serves as a Trustee for Crossover Church in Southfield.

Eunice Jeffries serves as Chair of the Board of Regents at Eastern Michigan University. She is the Regent Representative on the EMU Foundation Board of Trustees and is a member of the Board of Regents Personnel and Compensation Committee.

Jeffries, an 18 year resident of Farmington Hills, has 3 children, two graduates of Farmington Public Schools and a student in the district.

Ashley Hopper

From: Steve <[REDACTED]>
Sent: Thursday, January 20, 2022 4:21 PM
To: Ashley Hopper
Subject: Re: FOIA and Privacy Act Request

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

FREEDOM OF INFORMATION ACT (FOIA) - APPEAL

Re: FOIA request # 754-F-21 Farmington Hills Police Dept. (FHPD) Incident Report # 190026275

Dear FOIA Officer:

This is an appeal of the redactions made on the Farmington Hills Police Department (FHPD) incident report created October 20, 2021, sent in response to my FOIA request # 754-F-21 sent on October 13, 2021.

Specifically, I am appealing the following denials/redactions:

1. The phone number indicated belonging to the person who filed the police complaint on page one.
2. All redactions made on page two within the narrative section of the report.

I am appealing the redactions in order to:

A. Have full and complete information regarding the government's affairs

and a thorough understanding of the activities of the agency.

B. Ensure these and all public records provided by the City are accurate, unaltered or fabricated in any way or for any improper purpose including to conceal the wrongdoings within the city or other parties.

A more detailed explanation as to why this is being appealed will follow.

I would like to request this matter be placed on the agenda to be heard at the next council meeting January 24, 2022 during which I would like to present to the council the FHPD incident recordings regarding this I had previously obtained from the FHPD via the FOIA and other evidence to show why my appeal should be granted.

Please advise.

Thank you,

Steve Opperthausen

Nancy Moore

From: FOIA Request Clerk
Sent: Wednesday, October 13, 2021 2:44 PM
To: FOIA Request PD
Subject: FW: FOIA and Privacy Act Request
Attachments: IMG-2277.jpg; IMG-2278.jpg; ichtat pg 1 a.png

Please see the below/attached FOIA Request for PD records.

Thank you,

Ashley Hopper
City Clerk's Office
Farmington Hills
(248) 871-2422
ahopper@fhgov.com

From: Steve <[REDACTED]>
Sent: Wednesday, October 13, 2021 2:38 PM
To: Pam Smith <PSmith@fhgov.com>
Subject: FOIA and Privacy Act Request

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good Afternoon,

Under the Freedom of Information Act and Privacy Act, I would like to request a copy of the Farmington Hills Police Incident report # **1926275 dated 9/15/2019**.

I would also like to make a declassification request at this time for any classified/restricted information which may appear on the report requiring redaction.

As this incident report pertains only to myself, please restrict any redactions to the individual words which may otherwise fall under the nine FOIA exemptions. I have provided and attached the required information to establish my identity including the last four digits of my social security number, a copy of my drivers license and passport. I've also attached a copy of my criminal LEIN record obtained from the Michigan State Police. Accordingly, if any of my criminal record information appears on your report, it should not be redacted.

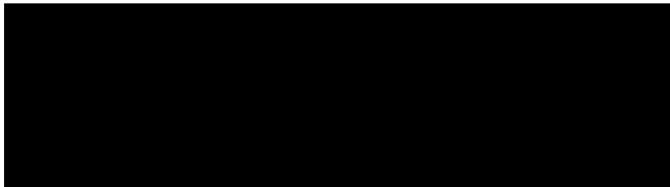
In addition, the other named person on the report pertains to my sister Kathy Wiltsie whose phone numbers at the time included [REDACTED] and [REDACTED]. As such, if any of those tel numbers appear anywhere on the report, they also should not be redacted as I am aware of them.

Should you require any additional proof to establish identity, please advise.

.

Thank You,

Steven Opperthausen





DEPARTMENT OF POLICE
JEFF KING, CHIEF

FREEDOM OF INFORMATION ACT RESPONSE

October 21, 2021

Reference Number: **754-F-21**

Steven Opperthausen
[REDACTED]

Mr. Opperthausen:

The City of Farmington Hills received your Freedom of Information Act (FOIA) dated October 13, 2021. The following was requested from the Police Department:

Under the Freedom of Information Act and Privacy Act, I would like to request a copy of the Farmington Hills Police Incident report #1926275 dated 9/15/2019.

I would also like to make a declassification request at this time for any classified/restricted information which may appear on the report requiring redaction.

Your request is ***granted in part***:

The Police Department redacted portions of the records pursuant to:

MCL 15.243, Sec. 13.:

- (1) A public body may exempt from disclosure as a public record under this act any of the following:
 - (a) Information of a personal nature if public disclosure of the information would constitute a clearly unwarranted invasion of an individual's privacy.
 - (b) Investigating records compiled for law enforcement purposes, but only to the extent that disclosure as a public record would do any of the following:
 - (iii) Constitute an unwarranted invasion of personal privacy.

MCL 28.214, Sec. 4.:

- (3) A person shall not access, use, or disclose nonpublic information governed under this act for personal use or gain.
- (5) A person shall not disclose information governed under this act in a manner that is not authorized by law or rule.

Please refer to the reference number at the top of the page when inquiring about this request.

If you have any further questions, you may telephone the Records Section at 248-871-2720 during our regular business hours of 8:30 a.m. to 4:30 p.m., Monday through Friday.

The City's protocol for responding to FOIA requests is set forth in the Public Summary and the City's Procedure and Guidelines available on its website at: <http://www.fhgov.com>. Additionally, paper copies of the aforementioned documents are available at the City's offices.

In the event you are not satisfied with this response you have the right to submit a written appeal under MCL 15.240 to the City Council, via the Clerk's office, that specifically states the word "appeal" and identifies the reason or reasons for reversal of this denial.

In addition, you may also seek judicial review of this denial pursuant to MCL 15.240, including the right to receive attorney's fees and damages as provided in MCL 15.240 if, after judicial review, the circuit court determines that the public body has not complied with this section and orders disclosure of all or a portion of a public record.

Approved by:

A handwritten signature in black ink, appearing to read "Kelly Naber". The signature is written in a cursive, flowing style.

F.O.I.A. Coordinator

REPORT FROM THE CITY MANAGER TO CITY COUNCIL – February 14, 2022

SUBJECT: Consideration of Award of Contract for the Normandy Hills Subdivision Water Main Construction Project

Administrative Summary

- This project includes the construction of new water main in a portion of the Normandy Hills Subdivision that currently does not have public water main. This excludes the areas of remaining gravel roads in the subdivision.
- The neighborhood is targeted for road improvement in the next few years.
- Asset Management best practices recommend reviewing infrastructure needs concurrently or in advance of any road reconstruction projects.
- The project was publicly bid and advertised on the Michigan Inter-Governmental Trade Network (MITN) with bids opened on January 14, 2022.
- The lowest bidder who has demonstrated the ability to complete the work is F.D.M Contracting Inc. of Shelby Township, Michigan. Their bid was in the amount of \$2,255,551.30.
- Funding for this project is available in the City's Water Fund and the project is within the budgeted amount. A payback for this project was approved on January 24, 2022, subject to final cost establishment at project completion.
- Project information will be mailed to residents prior to the start of construction. Phone consultation or onsite meetings with residents will also be available upon request.
- The contractor will be allowed to start construction immediately after award and the signing of the contract. They are anticipating a February 2022 start date, and final completion is expected by June 2022.

RECOMMENDATION

IT IS RESOLVED, the Normandy Hills Subdivision Water Main Construction Project be awarded to the lowest competent bidder, F.D.M Contracting Inc. of Shelby Township, Michigan, in the amount of \$2,255,551.30, and

IT IS FURTHER RESOLVED, the City Manager and the City Clerk be authorized to execute the contract on behalf of the City.

Support Documentation

The City of Farmington Hills has budgeted for the construction of new water main within the Normandy Hills Subdivision along Brittany Drive, Versailles Court, Thornbrook Drive, Chantilly Court and Dumas Court, as shown on the attached map. The project was identified in the City's Capital Improvement Program.

Funding is available from the City's Water Fund and the bid is within the budgeted amount. Ultimately, this utility will predominately be paid for by the benefiting property owners who connect through the establishment of a payback district, which was previously approved by City Council on Monday, January 24, 2022. Approximately \$190,000 in City funds will be spent separately to accommodate system improvements, such as the extension through Heritage Park and the connection along Farmington Road. The project will include the installation of a high-density polyethylene pipe (HDPE) or similar pipe by using mostly a directional drill

construction technique, thereby minimizing construction impact to the area.

On January 14, 2022, five (5) bids were received for the above referenced project (see Bid Summary). The low bid, provided by F.D.M Contracting Inc. is competitive with current prices in today’s market. F.D.M Contracting has successfully completed similar projects for local municipalities in the Metropolitan Detroit area, including Royal Oak and Ferndale. Our Engineering consultant, Hubbell Roth & Clark Inc, has completed reference checks and indicates that their work was satisfactory. It is our opinion they can adequately perform the work as outlined in the contract.

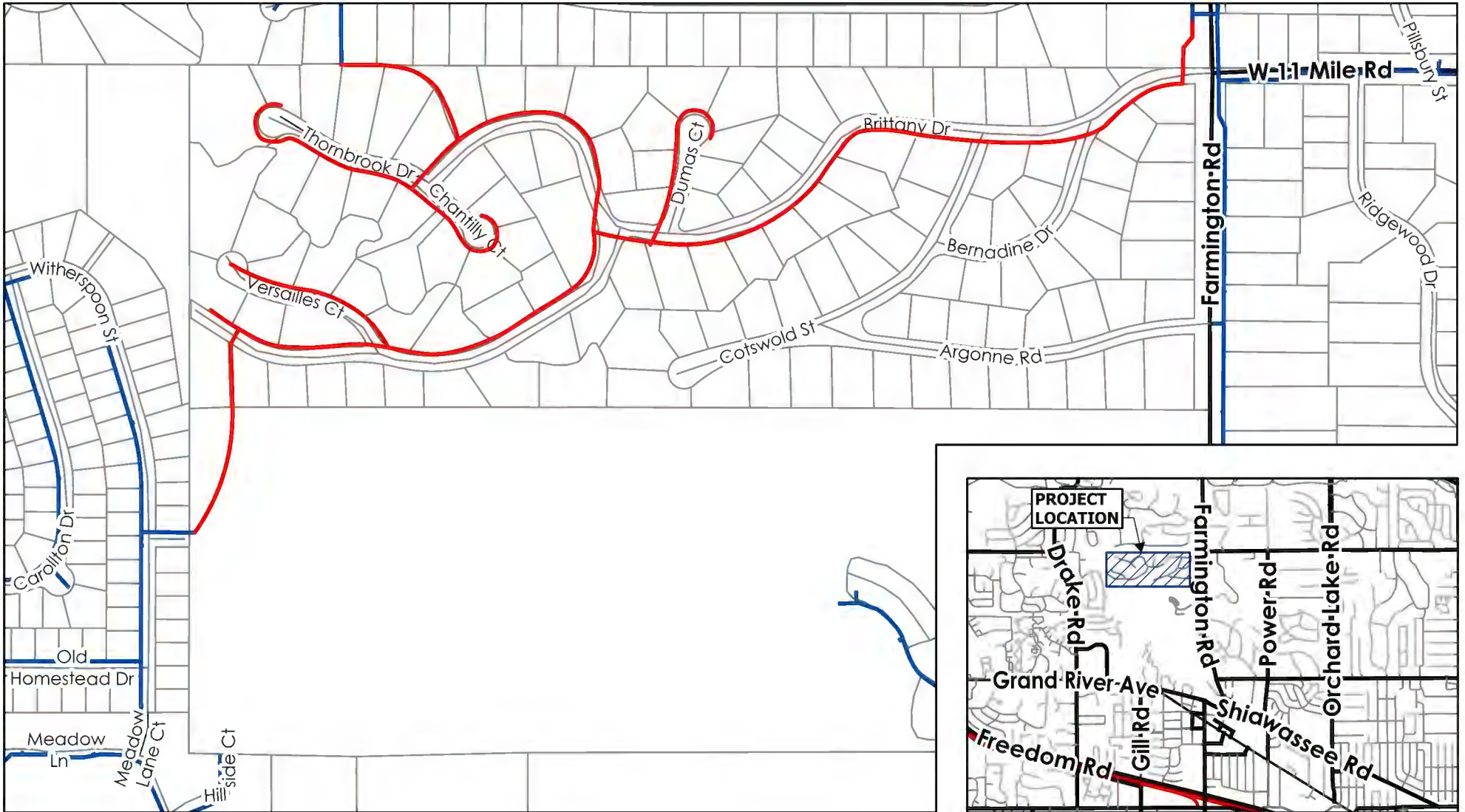
BID SUMMARY

| <u>CONTRACTOR</u> | <u>TOTAL</u> |
|---|-----------------------|
| Superior Excavating, Inc. Auburn Hills, MI | \$3,604,051.75* |
| Fessler and Bowman Inc. Flushing, MI | \$3,357,368.00* |
| Bidigare Contractors, Inc. Plymouth, MI | \$2,680,178.00 |
| Bricco Excavating Company, LLC Oak Park, MI | \$2,580,641.00 |
| F. D. M. Contracting, Inc. Shelby Township, MI | \$2,255,551.30 |

Table Description: Summary of bid results for the Normandy Hills Subdivision Water Main Construction Project

*Corrected Total

Prepared by: Mirandi Alexander, Civil Engineer
 Reviewed by: James Cubera, P.E., City Engineer
 Kelly Monico, Director of Central Services
 Departmental Authorization by: Karen Mondora, P.E., Director of Public Services
 Approval by: Gary Mekjian, P.E., City Manager



Legend

- Proposed Water Main
- Existing Water Main

REPORT FROM THE CITY MANAGER TO CITY COUNCIL
February 14, 2022

SUBJECT: AWARD OF BID FOR AN ICE RESURFACER

ADMINISTRATIVE SUMMARY

- Sealed bids were solicited, posted on the MITN e-procurement system and after one (1) postponement to encourage bidding, opened and read aloud on February 1, 2022, for the purchase & delivery of an Ice Resurfacer for the Ice Arena. Bid notification was sent to seventeen (17) vendors with one (1) responding.
- The proposed unit will be used to clean and smooth the surface of the sheets of ice located at the Farmington Hills Ice Arena. The unit will be replacing one that was originally purchased in 1995 and is in disrepair.
- A two (2) year unlimited warranty was required as part of the specifications.
- The Ice Resurfacer is budgeted in the 2021/2022 Capital Equipment Fund.

BID TABULATION

| Company Name | City/State | Total Bid |
|-----------------------------|-------------------|------------------|
| Frank J. Zamboni & Co, Inc. | Paramount, CA | \$109,995.52 |

RECOMMENDATION

In view of the above, it is recommended that City Council authorize the City Manager to issue a purchase order for an Ice Resurfacer to Frank J Zamboni & Co, Inc. in the amount of \$109,995.52.

Prepared by: Michelle Aranowski, Senior Buyer

Reviewed by: Kelly Monico, Director of Central Services

Reviewed by: Dan Phelps, Ice Arena Manager

Reviewed by: Ellen Schnackel, Director of Special Services

Approved by: Gary Mekjian, City Manager

REPORT FROM THE CITY MANAGER TO CITY COUNCIL – February 14, 2022**SUBJECT:** Award of Contract - DPW Janitorial Services**ADMINISTRATIVE SUMMARY:**

- The DPW Janitorial Services contract was publicly advertised and competitively bid on the Michigan Intergovernmental Trade Network (MITN) e-procurement system and opened January 6, 2022.
- This contract provides for traditional janitorial services in the DPW office area including dusting, vacuuming carpets, mopping, buffing/waxing tile floors, restroom/locker room cleaning, and waste disposal.
- The bid provides pricing for a 12-month period with provisions for up to four one-year extensions if the City desires.
- Funding for the DPW janitorial service is provided in the DPW Maintenance Facility budget and the recommended award is within budget.
- The lowest most qualified bid is LGC Global Energy FM of Detroit, Michigan.
- LGC Global currently performs similar services for the Cities of Sterling Heights, Lansing, Waterford Township, Great Lakes Water Authority, and the Farmington Hills William Costick Centre has proven to be professional and reliable.

RECOMMENDATION:

IT IS RESOLVED that the City Council of Farmington Hills authorizes the City Manager and the City Clerk to sign a contract with LGC Global Energy FM in the amount of \$20,060 with possible extensions.

SUPPORT DOCUMENTATION:

Janitorial services at the DPW are provided by a combination of a custodial contract and staff. The contractual portion includes the routine cleaning of the DPW lobby, offices, locker rooms, restrooms, and lunchroom (6,800 square feet). Other portions of the building, such as the tool/parts crib, repair bays, and vehicle storage area are maintained by the DPW's garage staff.

Prepared by: Kevin McCarthy, P.E., DPW Superintendent
Michelle Aranowski, Buyer

Departmental Authorization: Karen Mondora, P.E., Director, Department of Public Services
Kelly Monico, Director, Department of Central Services

Approved by: Gary Mekjian, P.E., City Manager

City of Farmington Hills
 Bid Tabulation
 itb-fh-21-22-2308
 DPW Janitorial Services
 Bid Opened 1/6/2022

| Item | Unit | Qty Per Year | Soft Touch Cleaning LLC Waterford, MI | | | Wilkins Pro Clean Inc. Detroit, MI | | | Jan-Pro Detroit Southfield, MI | | | LGC Global Energy FM, LLC Detroit, MI | | |
|---|----------------|---------------|--|-----------|--------------------|---------------------------------------|-----------|---------------------|-----------------------------------|-----------|--------------------|--|-----------|--------------------|
| | | | Unit Price | Sub-Total | Total | Unit Price | Sub-Total | Total | Unit Price | Sub-Total | Total | Unit Price | Sub-Total | Total |
| Itemized Bid | | | | | | | | | | | | | | |
| NIGHTLY CLEANING (5 nights per week) | Nightly | 52 Weeks | \$ 92.00 | \$ 460.00 | \$ 23,920.00 | \$ 90.00 | \$ 450.00 | \$ 23,400.00 | \$ 72.79 | \$ 363.95 | \$ 18,925.40 | \$ 65.00 | \$ 325.00 | \$ 16,900.00 |
| TOTAL YEAR 1 BID | | | | | \$23,920.00 | | | \$ 23,400.00 | | | \$18,925.40 | | | \$16,900.00 |
| % INCREASE IN YEAR 2 | | | 2% | | | 5% | | | 3% | | | 1.5% | | |
| OPTIONAL BID STRIP-N-WAX | Per Occurrence | 4 (Quarterly) | NO BID | | NO BID | NO BID | | NO BID | \$ 1,204.50 | | \$ 4,818.00 | \$ 435.00 | | \$ 1,740.00 |
| OPTIONAL BID CARPET CLEANING | Per Occurrence | 4 (Quarterly) | NO BID | | NO BID | NO BID | | NO BID | \$ 347.85 | | \$ 1,391.40 | \$ 165.00 | | \$ 660.00 |
| OPTIONAL BID TILE AND GROUT CLEANING | Per Occurrence | 4 (Quarterly) | NO BID | | NO BID | NO BID | | NO BID | \$ 2,290.00 | | \$ 9,160.00 | \$ 190.00 | | \$ 760.00 |

Bid notification was sent to 181 vendors. We received zero (0) "No-Bid" and one (1) incomplete bid.

REPORT FROM THE CITY MANAGER TO CITY COUNCIL
February 14, 2022

SUBJECT: AWARD OF PROPOSAL FOR SOFT DRINK POURING CONTRACT FOR SPECIAL SERVICES

ADMINISTRATIVE SUMMARY

- Request for proposals were advertised, publicly opened and read aloud on Tuesday, February 1, 2022, for a Department specific soft drink pouring contract for the following facilities: William Costick Activities Center, Parks Maintenance Building, Golf Course, Driving Range, Ice Arena, Heritage Park, Farmington Hills Community Center (HAWK), Longacre House and Founders Sports Park. One proposal was received from Pepsi Beverages Company.
- The specifications offered to award a minimum five (5) year contract (with optional one-year renewals, not to exceed seven (7) renewals) to one supplier for exclusive rights in the aforementioned facilities to supply all carbonated soft drinks, waters, isotonic drinks, iced teas, ready to drink coffee, fruit juices and fruit juice drinks sold or distributed by the selected supplier. The service requested will include machine distribution, glass front cooler distribution and fountain head distribution. In exchange for the exclusive pouring rights the awarded supplier was to provide a monetary and promotional plan for reimbursement to the City.
- Pepsi Beverages Company has been the City's contracted pouring company for over 15 years. City staff have been very satisfied with their products and services and are confident in their ability to continue working with the company. Staff evaluated the current proposal and agreed Pepsi Beverages Company meets the specifications included in the proposal. The award determination was based on product offering, pricing and commission structure, sponsorship offerings and references.
- All revenue earned, from all locations under this agreement will be allocated to the General Fund for Miscellaneous initiatives.

PEPSI BERAGES COMPANY AGREED TO THE FOLLOWING

- ✓ Pay the City \$2,900 annual sponsorship funding
- ✓ Pay the City \$1 per gallon rebate on all CSD (Carbonated Soft Drinks), Brisk, Lipton & Juice BIB (Bag in box).
- ✓ Pay the City (on a monthly basis) 35% commission on all FSV (Full Service Vending) machine sales
- ✓ 13 Vending Machines placed across all 7 locations
- ✓ 5 Fountain machines placed across all 7 facilities

RECOMMENDATION

In view of the above, it is recommended that City Council authorize the City Manager to sign a contract with the Pepsi Beverages Company for a five (5) year term for a soft drink pouring contract for the William Costick Activities Center, Parks Maintenance Building, Golf Course, Driving Range, Ice Arena, Heritage Park, Farmington Hills Community Center (HAWK) Longacre House and Founders Sports Park and for additional one (1) year renewals, not to exceed seven (7) renewals, under the same terms and conditions, by mutual consent between the City of Farmington Hills and Pepsi Beverages Company.

Prepared by: Michelle Aranowski, Senior Buyer
Reviewed by: Kelly Monico, Director of Central Services
Reviewed by: Ellen Schnackel, Director Special Services
Approved by: Gary Mekjian, City Manager

REPORT FROM THE CITY MANAGER TO CITY COUNCIL

February 14, 2022

SUBJECT: Emergency Repair of 3rd Floor Plumbing Issue at The Hawk

ADMINISTRATIVE SUMMARY:

- In early January a significant leak was found around the control room electrical panel of the video television studio on the 2nd floor at The Hawk. The source of the leak was a 3rd floor men's restroom. A service call was placed to Guardian Plumbing to evaluate the situation.
- On January 11, Guardian Plumbing arrived on site, removed the drop ceiling and grid to access the source of the leak, and evaluated the situation. It was discovered that there was a broken 4" cast iron sewer pipe that was plugged and holding water which was still leaking near the control room electrical panel of the video television studio. While installing the new 4" cast iron sewer pipe, a visual inspection discovered that there were more sections of piping connected to the repaired section that were cracked and questionable. It was determined that, with the equipment and supplies available and the area accessible via motorized manlift, to move forward and replace the lingering cracked and questionable cast iron sewer pipe.
- Upon completion of the repairs, all sewer pipe was water flow tested with all fixtures operating as intended with no leaks.
- The total cost of the replacement was \$12,215.09 and due to the vital location of the plumbing to the control room electrical panel of the video television studio, the replacement was completed as an emergency. Funding for the replacement was from the Special Services Administration Maintenance & Repair Fund.
- In accordance with the purchasing guidelines, all emergency purchases exceeding the \$10,000 formal bid amount are reported to City Council.

RECOMMENDATION:

It is therefore recommended that the City Council authorize payment to Guardian Plumbing, for emergency repairs of the 3rd floor plumbing issue at The Hawk, in the amount of \$12,215.09.

Prepared by: Brian Moran, Deputy Director

Reviewed by: Kelly Monico, Director of Central Services

Reviewed by: Ellen Schnackel, Director of Special Services

Approved by: Gary Mekjian, City Manager



OFFICE OF CITY CLERK

INTEROFFICE CORRESPONDENCE

TO: Mayor and City Council
FROM: Pamela B. Smith, City Clerk
DATE: February 14, 2022
SUBJECT: Rescheduling the March 14th City Council Meeting

It is requested that City Council consider rescheduling the regular City Council meeting of March 14th to March 21st, 2022 due to City Council Members attending the National League of Cities Conference.

The regular meeting schedule will resume with the March 28, 2022 City Council meeting.

RECOMMENDATION:

IT IS RESOLVED, that City Council hereby reschedules the regular City Council meeting of March 14, 2022 to March 21, 2022.

MINUTES
CITY OF FARMINGTON HILLS
CITY COUNCIL GOALS STUDY SESSION MEETING
COMMUNITY ROOM
JANUARY 22, 2022 – 9:00AM

The goals study session meeting of the Farmington Hills City Council was called to order by Mayor Barnett at 9:00am

Council Members Present: Barnett, Boleware, Bridges, Bruce, Knol, Massey, and Newlin

Council Members Absent: None

Others Present: City Manager Mekjian, City Clerk Smith and Assistant City Manager Valentine

Mayor Barnett suggested amending the agenda to include the following:

- Welcome packets for residents
- Adaptive playground equipment

REVIEW OF 2021 GOALS:

City-Wide Technology (website, on-line payments, etc.)

City Manager Mekjian noted the following accomplishments by the city in this area this past year:

- Launched Microsoft Teams that would allow staff to work in a virtual setting as needed.
- Pilot study for working remotely from home and establishing a policy for same
- A website refresh that the Mayor will officially be launched on Monday and the Mayor will be making an announcement Monday night at the regular Council meeting
- On-line payments, including property taxes
- Start of SMART City efforts due to city-wide broadband and staff will be working to prioritize projects going forward – a goal of the city is a single sign-on to do business entirely on-line if needed

Council comments and suggestions:

- Suggested that mental health and other organization resources are included on the city website. It was noted SAFE has an updated list it could provide the city.
- Council questioned security of the city's system and continuation of security mentor as a program to educate employees. Mr. Mekjian commented on the city's efforts in this area and what it has done to secure the system and confirmed security mentor will continue to be a part of the employee education.
- It was suggested that a study session is held on SMART City initiatives to discuss with council priority projects.

Streamlining planning site plan approval process

City Manager Mekjian mentioned that he and Assistant City Manager Valentine are working with community development on this as they want to be development ready and this will also be part of the master plan and zoning ordinances updates. He added that he has asked staff to make sure the city is following best practices to expedite approvals.

Council comments and suggestions:

- City needs to be site ready for developers and not only look at zoning ordinances changes but develop incentives for businesses to want to change their sites.
- Would like more focus on additional economic development tools and not just zoning ordinance changes
- Hoping to be able to have all developed cities meet criteria of “core communities”
- Review administrative changes needed to expedite approval process to progress towards being redevelopment ready
- Corridor Improvement Authorities are additional tools that can be used for those specific areas

State Representative Steckloff commented that there is funding available for Michigan to compete and they have been discussing that more economic development tools are need for local units of government. She is continuing to work on this issue and will be speaking to Oakland County.

Hiring of Diversity, Equity and Inclusion (DEI) staff member

Mr. Mekjian noted the following:

- City has hired a consultant who has put together data received from the city and an executive summary with recommendations
- A DEI Council made up of employees was developed and had their first meeting last Thursday and their goal is to drive this effort
- Council will be updated periodically on progress and outcomes from the DEI Council meetings
- City will follow guideline outlined by the consultant and once the city has developed a plan, a full-time staff member will be considered. It was confirmed this position is in the current budget

It was mentioned that previous discussions included having staff look into performance evaluations and job descriptions. Mr. Mekjian stated that a consultant has been hired to do a market study and that information will be shared with Council in a report. He added that performance evaluations are being conducted.

Hiring of social worker/24-hour hotline

Mr. Mekjian stated that last spring various department heads came to a City Council study session meeting to discuss the various resources the city has in this area, including a staff member who is a social worker. The resources will be provided on the new website.

DISCUSSION ON 2022 GOALS:

Rejoining National League of Cities

City Manager Mekjian stated that this was discussed back in 2018 at which time Council determined that the programming of NLC was more geared toward larger cities and did not meet the needs of the city. He stated that if Council wanted to rejoin at this time, the membership would cost \$7,200 per year.

Members of Council at that time concurred that the programming and elimination of steering committees was he reason they decided to end their membership but that the city would still try to meet with congressional leaders on their own and that hasn't happened.

Council comments and suggestions:

- Concern with currently having no voice in Washington as the city has not met with congressional leaders since they left NLC
- Suggested a one- year membership to re-evaluate the programs offered but to also reach out to congressional leaders for a meeting outside of the NLC conference
- Suggested that the city also join US Conference of Mayors

Consensus:

Council consensus was to rejoin NLC for one year starting immediately with a study session meeting to follow to discuss the programming and continued membership, target an annual meeting with congressional leaders and membership to the US Conference of Mayors.

It was suggested that the Mayor and City Manager reach out to congressional leaders to target a fall meeting following the NLC annual legislative meeting.

Including apartments in rental inspection program

Council comments and suggestions:

- Apartment managers may complain but the city needs to stay firm on this to ensure residents have a dignified place to live
- Focus on older apartments 20 years and older due to staff time required
- Review possibility of charging inspection fees to offset costs
- Review what other communities are doing and gather that data

Consensus:

Council is in favor of reviewing the inclusion of apartments and suggested holding a study session on this topic and to obtain data from other communities.

Benchmark for minority suppliers

City Manager Mekjian stated that the city has joined the Michigan Minority Business Council that matches a business with opportunities to bid on proposals.

Council inquired how long the city has been a member and City Manager Mekjian said at least for the last year but would check into this.

Widening sidewalks to include bike paths/expediting sidewalk replacement

City Manager Mekjian explained that the Capital Improvement Plan (CIP) includes a map showing the city's non-motorized path system that includes a combination of 8-foot and 5-foot-wide paths and sidewalks. He noted that some areas with gaps are challenging from a topography or monetary standpoint and it is the decision of Council on where to allocate that funding. He stated that this is part of the master plan update and as the city does road projects, they look at areas where there are gaps to try and complete the sidewalks in those areas as part of the project.

Council consensus:

To focus on sidewalk maintenance and connectivity to eliminate gaps as well as areas where there currently are no sidewalks and limits walkability.

ALICE Training for City Council

Council consensus:

Council was in favor of the ALICE Training.

Gateway Signage/Public Art/Winter Light Display at Heritage Park

City Manager Mekjian stated that staff is proposing to create unique display that would incorporate signage, lighting and public art for the Orchard Lake Road overpass and was seeking a consensus from Council to include funding in the budget.

Council comments and suggestions:

- Hosting a winter light display at Heritage Park was suggested as a way to utilize the parks more creatively.
- Cleaning or replacing if needed the welcome signs into Farmington Hills
- Reviewing augmented landscaping for the 12 Mile Road/I-696 interchange ramps

City Manager Mekjian stated that staff would review the 12 Mile Road/I-696 interchange for further landscaping but commented that this was a challenging corridor.

Council consensus:

Council was in favor of the gateway signage for the Orchard Lake Road overpass and winter light display and including funding in the budget.

Committees needs/memberships/overlaps/on-line presence

City Manager Mekjian explained that the website refresh makes it easier for people to determine openings on board and commissions and to apply for positions on-line.

It was also noted that the boards and commissions ordinance was reviewed extensively in order to look for overlaps and only one committee was eliminated at that time.

Council comments and suggestions:

- Need to rejuvenate and diversify the membership
- Find new ways to publicize openings
- Ensure that all boards and commissions are reporting annually to Council per ordinance requirements

Update on marijuana information meeting updates

City Manager Mekjian explained that City Council approved a plan to hold multiple sessions with members of the industry and staff is moving forward according to that plan. The session meeting times and dates have been identified and the sessions will be electronically and streamed on YouTube. Invitations and a press release will go out 30 days prior to the first session and sign up will be on-line and will be on a first come, first-serve basis according to the plan.

Mayor Barnett mentioned that she will be touring a facility in Walled Lake on February 4th and invited any members of Council or staff to join.

DTE Update

Assistant City Manager Valentine commented that it has become clear that the city has been neglected when it comes to infrastructure and with the help of the Mayor, the city has become more of a focus for DTE.

He reviewed the efforts of DTE over the past year that included:

- Tree trimming for 131 miles of wires with the remaining 41 miles to be done in the first and second quarters of 2022
- 4 circuits replaced on infrastructure

- 2022 they will continue infrastructure improvements, install new poles and animal guards

Mr. Valentine stated that he expects a comprehensive report in a few weeks. The city attorney is still filing complaints with the Michigan Public Service Commission.

Council comments and suggestions:

- Thanked the Mayor for her leadership in these discussions
- Concur that many issues are due to the need for upgrades to the infrastructure as in one week two transformers had blown
- Suggested requiring an update every few weeks to stay on top of the issues
- Concern that they heard MPSC was going to increase fees in order to pay for infrastructure upgrades

State Representative Steckloff stated that she meets with DTE weekly and will continue to work with them and keep pressure on them to make the necessary upgrades for this area.

Juneteenth as a city holiday

It was noted that Juneteenth is a federal holiday and the city is seeking direction from Council on whether this should be a city holiday and if so, would the city close that day or have a floating holiday for employees as they do for Columbus Day and Veterans Day. The city needs direction as there are several bargaining units whose contracts will be expiring and this would be a negotiated item.

Council comments and suggestions:

- Would like more information on what other communities are doing
- What is the cost to the city
- Concern with already having too many holidays and perhaps eliminating one other to allow for Juneteenth to be a city holiday

Council consensus:

For staff to obtain information on what other communities are doing and to gather cost for the city of Farmington Hills and to put this on the study session agenda for February 14, 2022.

Updating Zoning Master Plan

Council comments and suggestions:

- Would like City Council to play a more active role.

It was noted that the joint subcommittee consisting of both members from Council and Planning Commission would have an active role but had not met yet

Welcome packets

Assistant City Manager Valentine noted that the city has created a team and one of the items of discussion was revisiting a welcome packet and how to make that more available through both hard copy and on-line.

Council consensus:

For staff to review the following options:

- Reach out to renters by getting information to apartment managers
- Sending a letter to new homeowners from City Council

- Publicize the welcome packet in the FOCUS newsletter and Special Services activities guide
- Include welcome packet on the city website

Adaptive playground equipment

Consensus of Council:

In favor of the city reviewing options for adaptive and sensory playground equipment and having a senior playground.

It was suggested that the playground equipment and shelters at Heritage Park are updated.

Update for HAWK Innovation Center

The EDC was challenged with reviewing options for a possible business incubator on the third floor of the HAWK and have been working for past several years with consultants and through other resources.

Council received a presentation on the possibility of an Innovation Center on the third floor of the HAWK including potential layout, design and costs, options for funding, need for this type of opportunity, etc.

Considerable discussion was held on what this Innovation might look like and how it would proceed forward.

State Representative Steckloff stated that Michigan's number one focus is on Innovation and the need for business incubators. She is confident that the city would be able to get any investment made back through grant funding.

It was noted that a couple of universities were interested in a potential private/public partnership.

The next step would include holding a study session on the funding but Council consensus to move forward is important so that the EDC members could go back to those that have expressed interest indicating that City Council is in favor of moving forward with this concept to determine if those other entities are serious about partnering with the city and so that the EDC can start applying for grants on the city's behalf.

Council consensus:

City Council was in favor of moving forward with the concept as presented for an Innovations Center on the third floor of the HAWK.

It was noted that this endeavor is proposed to generate revenue and support the HAWK.

PUBLIC QUESTIONS AND COMMENTS:

There were no public comments.

ADJOURNMENT

The study session meeting adjourned at 1:07pm.

Respectfully submitted,



Pamela B. Smith, City Clerk

MINUTES
CITY OF FARMINGTON HILLS
CITY COUNCIL STUDY SESSION MEETING
COMMUNITY ROOM
JANUARY 24, 2022 – 6:00PM

The study session meeting of the Farmington Hills City Council was called to order by Mayor Barnett at 6:07pm.

Council Members Present: Barnett, Boleware, Bridges, Bruce, Knol (arrived at 6:15pm), Massey, and Newlin

Council Members Absent: None

Others Present: City Manager Mekjian, City Clerk Smith, Assistant City Manager Valentine, Directors Brockway and Gardiner, Fire Chief Unruh and City Attorney Joppich

It was noted that the discussion on permanent outdoor seating would be held first.

PERMANENT OUTDOOR SEATING FOR RESTAURANTS

Ed Gardiner, Director of Planning and Community Development, explained that during COVID, Council approved temporary outdoor seating for restaurants and at a subsequent study session that temporary use was extended until the end of 2021. At that same study session, Council suggested reviewing permanent outdoor seating for restaurants. He explained that the zoning ordinance already allows for permanent outdoor seating and he reviewed those provisions of the ordinance. He added that one of the restaurants that was utilizing the temporary outdoor seating provisions has already been approved for permanent outdoor seating, but they expanded and covered the area under the temporary ordinance has now expired. He stated that his question to Council is whether or not they want to expand on the current ordinance provisions.

Discussion was held on those restaurants utilizing the temporary provisions and other restaurants that already have permanent outdoor seating. Mr. Gardiner stated that the restaurants utilizing the temporary ordinance have been notified to remove their outdoor seating and any temporary structures by the end of the month.

Council consensus was that they wanted to expand upon the current zoning ordinance to allow for covered structures including igloos and to include provisions that address the appearance of any temporary or permanent structures, safety features such as heaters, etc.

A suggestion to review the possibility of an entertainment district to attract new restaurants that could include outdoor dining, firepits, etc., and Orchard Lake Road was identified as a potential area.

Director Gardiner suggested that such an area might be good for food trucks, which has become more popular to allow for various food truck vendors in a central area with central seating.

Further discussion was held on a potential entertainment district for restaurants and if that would be on private property how the city could incentivize property owners.

Attorney Joppich stated the foundation would be for the city to have regulations in place allowing for this type of use through a special exception or special use permit. He also suggested requesting feedback from the industry to determine if there is an interest.

City Manager Mekjian summarized that the reason for bringing this to Council was to let them know that the temporary use ordinance had expired and to determine if Council wanted to suggest changes to the current zoning ordinance for permanent outdoor seating. He added that there seems to be a consensus to allow for permanent outdoor covered seating and questioned if this would require an ordinance amendment.

Attorney Joppich stated that the Planning Commission would need to review the ordinance and consider changes that would allow for covered areas and include aesthetic controls.

City Manager Mekjian stated that the suggestion for an entertainment district could be discussed as part of the master plan update.

It was suggested that the city review cooperative efforts with private businesses to utilize parking areas for such an entertainment district and that perhaps the city focus initially on an area for food trucks.

ECONOMIC DEVELOPMENT DISCUSSION REGARDING PUBLIC ACT 210 AND PUBLIC ACT 255

Tia Brockway, Economic Development Director, explained that the discussion tonight focuses on opportunities for the city to expand its economic development tools. She reviewed with Council the current goals and tools the city utilizes and new opportunities under Public Act 210 and Public Act 255. She stated that staff would like to focus on Public Act 210, the Commercial Rehabilitation Act as the eligibility for Public Act 255, the Redevelopment Act, is more restrictive. She explained that next steps would include developing a policy to bring back to City Council for consideration. Requests under either would require public hearings before Council.

In response to questions of Council, it was noted that the city had not utilized these tools before partially due to lack of familiarity but also the city has been strict as far as approving tax abatements previously as there was not necessarily as great of a need as there is today. With changing times, staff felt it was a good time for this discussion. It was also stated that while the city's main focus was on PA 210 it did not mean that the city could not utilize PA 255 to assist with projects that may be eligible.

Assistant City Manager Valentine explained that these tools are designed for those projects that would not happen "but for" these tools to assist with the rehabilitation or redevelopment.

The consensus of Council was to have staff develop policies for both PA 210 and PA 255 to bring back before Council for consideration and to identify target areas as part of the master plan efforts.

ADJOURNMENT

The study session meeting adjourned at 7:17pm.

Respectfully submitted,



Pamela B. Smith, City Clerk

MINUTES
CITY OF FARMINGTON HILLS
CITY COUNCIL MEETING
JANUARY 24, 2022 – 7:30 PM

The regular session meeting of the Farmington Hills City Council was called to order by Mayor Barnett at 7:32pm.

Council Members Present: Barnett, Boleware, Bridges, Bruce, Knol, Massey, and Newlin

Council Members Absent: None

Others Present: City Manager Mekjian, City Clerk Smith, Assistant City Manager Valentine, Directors Gardiner, Mondora, Monico and Skrobola, and City Attorney Joppich

PLEDGE OF ALLEGIANCE

Mayor Barnett led the pledge of allegiance.

APPROVAL OF REGULAR SESSION MEETING AGENDA

MOTION by Newlin, support by Boleware, to approve the agenda as amended, with the addition of item #5a Appointments to SEMCOG and item #11 Request for Approval of Continued Employment in the Police Department under Section 10.01a of the City Charter.

MOTION CARRIED 7-0.

INTRODUCTION AND PRESENTATION BY SUSAN ARLIN, EXECUTIVE DIRECTOR FOR GREATER FARMINGTON AREA CHAMBER OF COMMERCE

Susan Arlin, Executive Director for the Greater Area Chamber of Commerce was not present at the meeting.

CORRESPONDENCE

The following correspondence was received and acknowledged regarding:

- Geese challenges and questioned “goose chase”
- PUD comment from Jason Fleck
- Failing septic field

CONSENT AGENDA

MOTION by Boleware, support by Bridges, to approve consent agenda items #6 through #8 and item #11, as read.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY, AND NEWLIN

Nays: NONE

Absent: NONE

Abstentions: NONE

MOTION CARRIED 7-0.

MOTION by Massey, support by Knol, to approve consent agenda items #9 and #10, as read.

Roll Call Vote:

Yeas: BARNETT, BRIDGES, BRUCE, KNOL, MASSEY, AND NEWLIN
Nays: NONE
Absent: NONE
Abstentions: BOLEWARE

MOTION CARRIED 6-0-0-1.

PUBLIC QUESTIONS AND COMMENTS

Mike Clarahan, Highview, asked what is being done about the deer population. City Manager Mekjian stated that over the last 6 months the city has taken lead on regional efforts. There have been Town Hall meetings that included Oakland County and the effort to get state and DNR involved.

COUNCIL MEMBERS COMMENTS AND ANNOUNCEMENTS

The following council member comments and announcements were made:

- Commission on Aging is planning a series of programs to address elder abuse
- Upcoming concerts to be held at the Hawk, including Blackthorn who will be performing on March 5th
- Thank you to the Police Officers who saved 11 guinea pigs
- Announcement regarding the new website refresh that officially launched today

CITY MANAGER UPDATE

City Manager Mekjian provided the following update:

- Reviewed on-line payment options for city services and taxes

PUBLIC HEARING

PUBLIC HEARING AND CONSIDERATION OF PLANNED UNIT DEVELOPMENT PLAN 4, 2021, LOCATED ON THE SOUTH SIDE OF NORTHWESTERN HIGHWAY BETWEEN GREENING STREET AND HIGHVIEW AVENUE.

Ed Gardiner, Planning and Community Development Director, outlined the proposal and process for the public hearing this evening.

John Ackerman, representing the proponent, outlined the area of the proposed project and surrounding zoning and noted that this site has many zonings so the PUD option works well for the site. He reviewed the type of buildings proposed, density, parking, height of the proposed buildings and development benefits, including improvements to several area streets.

Jennifer Fritz, Architect from Humphreys and Associates, discussed the exterior of the buildings noting the materials to be used for the buildings and proposed amenities.

Rod Arroyo, Planning Consultant, reviewed the PUD qualifications of the project, conformance with city's master plan and exceptions that would be granted under the PUD proposal before Council this evening.

In response to Council, Mr. Arroyo commented that the city would not typically see off-site amenities under a PUD such as the surrounding street improvements proposed and there are other amenities that would be considered a benefit to the city such as the dog park, street trees and landscaping. He added that he is not overly concerned with the parking as there are options for additional parking if needed. He pointed out that there are other 4-story buildings nearby as shown to Council in the proponent's review.

He stated that while the proposed rooms as the ordinance considers the definition of a “room” is much higher (300 rooms permitted, 800 proposed), other permitted uses under the current zoning would be more intense but it is up to City Council to determine what is acceptable for the site.

Mayor Barnett opened the public hearing.

John Clarahan, Highview, stated that he spoke at the Planning Commission regarding his concerns for cut-through traffic and the developer explained how this would be mitigated but wanted assurances that those road improvements would be made as proposed. He also expressed concern with rush hour traffic in this area due to the density and hoped this development would not worsen but improve their issues with excess water on their properties. Mr. Clarahan was also concerned with the potential for increased crime and noise in the area and suggested a barrier to address the noise. He stated that he is not opposed to growth and development but wants Council to take the concerns of area residents into consideration.

Mayor Barnett pointed out that the proposed improvements made this evening to Council will become part of the PUD agreement that will come back to City Council for approval.

Mayor Barnett acknowledged emails from Jason Fleck expressing concern with the following:

- Cut-through traffic
- What portions of the roads are to be paved
- Noise
- The current detention pond always being full and being a breeding ground for mosquitos and other pests and provided pictures of the flooding of Highview Street
- Parking garage and the potential for crime or mischief in that area

There being no further comments, Mayor Barnett closed the public hearing.

Council questioned the lack of parking and ability to include the options for additional parking and commitment for maintenance to keep these “luxury” apartments and cost of the units.

Tom Herbst, ADG Development on behalf of the proponent, stated that the units are proposed to be approximately \$1,500 for the one bedroom and up to \$2,500 for larger units. The units will be at top market price and for financial reasons will need to be maintained in order to keep them at that top market price.

Mr. Ackerman, in response to questions from the public hearing, addressed the following:

- How the detention and storm water management would work to address the flooding issues/concerns
- The road improvement proposed to mitigate cut-through traffic and route traffic appropriately
- Proposed extensive landscaping including screening on south side of development to limit noise
- Proposed parking and data showing that their proposal is ideal for this type of development
- This will be a full-time, monitored site that should limit concerns for crime or mischief on site

Council asked for clarification on the approval process this evening. Director Gardiner clarified that before Council this evening is consideration of the PUD plan and a PUD agreement will be developed based on the plan proposed this evening to come back to Council for approval.

Attorney Joppich further clarified that Council could provide for further conditions this evening when approving the plan that would be incorporated into the PUD agreement and if done, should be part of any motion made.

Considerable discussion as held by City Council members who expressed the following concerns and suggestions:

- Concern with insufficient parking
- Commitment to maintain the units as “luxury” units
- Preference for owner-occupied units
- Suggestion to include electric vehicle charging stations
- Improved drainage for the area
- Paving of Highview to just past Luden Street and additional screening preferred for abutting residential areas. Request for public services department to review this as well since the city has road millage funds.
- Consider offering extension of utilities

Assistant City Manager Mekjian added that as part of the engineering review there will be a traffic impact study.

MOTION by Bruce, support by Boleware, that the City Council of Farmington Hills hereby authorizes the application for approval of Planned Unit Development Plan 4, 2021, dated October 18, 2021 be granted; and

IT IS FURTHER RESOLVED, that the City Council authorizes the City Attorney to prepare the appropriate PUD agreement stipulating the final PUD approval conditions and authorizing the identified zoning deviations for City Council consideration and final approval; and

IT IS FURTHER RESOLVED, that additional parking is added to Greening Street if necessary and beyond that, if necessary, the parking is extended on the southeast side of the development as discussed by the Planning Commission; electrical vehicle stations are included on the site and the paving of Highview is extended.

MOTION CARRIED 6-1 (Massey opposed).

UNFINISHED BUSINESS

CONSIDERATION OF APPROVAL OF THE ENACTMENT OF ORDINANCE C-1-2022 AMENDING THE FARMINGTON HILLS CODE OF ORDINANCES, CHAPTER 2, “ADMINISTRATION,” ARTICLE V, “EMPLOYEE BENEFITS,” TO AMEND SECTION 2-360 TO ADD A NEW SUBSECTION RELATING TO REEMPLOYMENT OF COURT EMPLOYEES; AND APPROVAL OF SUMMARY FOR PUBLICATION.

Tom Skrobola, Finance Director, explained that this is the second reading to amend the ordinance to allow for re-employment of court employees who have retired. He clarified the restriction on working 1,000 hours and to which employee groups that would apply.

MOTION by Bridges, support by Massey, that the City Council of Farmington Hills hereby approves the ENACTMENT of Ordinance C-1-2022 amending the Farmington Hills Code of Ordinances, Chapter 2, “Administration,” Article V, “Employee Benefits,” to amend Section 2-360 to add a new subsection relating to reemployment of court employees; and approval of summary for publication.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY, AND NEWLIN
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

NEW BUSINESS

CONSIDERATION OF APPROVAL OF REAPPOINTMENTS AND APPOINTMENTS FOR VARIOUS BOARDS AND COMMISSIONS.

APPOINTMENTS TO SEMCOG

MOTION by Massey, support by Knol, that the City Council of Farmington Hills hereby appoints Jackie Boleware as delegate and Michael Bridges as alternate delegate to SEMCOG; and

IT IS FURTHER RESOLVED, that the City Council hereby confirms the Mayor's recommendation to reappoint and appoint the following individuals to various City Boards and Commissions:

Brownfield Redevelopment Authority

| | Length of Term: | Term ending: |
|-----------------|------------------------|---------------------|
| Kurt Brauer | 3 years | February 1, 2025 |
| Ed Gardiner | 3 years | February 1, 2025 |
| Jackie Boleware | 3 years | February 1, 2025 |

Building Appeals Board

| | Length of Term: | Term ending: |
|------------|------------------------|---------------------|
| Frank Reid | 3 years | February 1, 2025 |

Commission on Children, Youth & Families

| | Length of Term: | Term ending: |
|------------------|------------------------|---------------------|
| Sharon Snodgrass | 3 years | February 1, 2025 |
| Tammy Luty | 3 years | February 1, 2025 |

Commission on Community Health

| | Length of Term: | Term ending: |
|-----------------|------------------------|---------------------|
| Andrea Anderson | 3 years | February 1, 2025 |
| La Keshia Young | 3 years | February 1, 2025 |
| Bernard Hooper | 3 years -alternate | February 1, 2025 |

Committee to Increase Voter Participation

| | Length of Term: | Term ending: |
|----------------|------------------------|---------------------|
| Rose Christoph | 3 years | February 1, 2025 |
| Karen Bartos | 3 years | February 1, 2025 |

Corridor Improvement Authority

| | | |
|------------------|-----------------------------------|---|
| Kimberly Guesman | Length of Term: 4 years | Term ending: February 1, 2027 |
|------------------|-----------------------------------|---|

Economic Development Corporation

| | | |
|--------------------|-----------------------------------|---|
| Fritz Beiermeister | Length of Term: 6 years | Term ending: February 1, 2028 |
|--------------------|-----------------------------------|---|

Emergency Preparedness Commission

| | | |
|-------------------|-----------------------------------|---|
| Keith Ciaramitaro | Length of Term: 3 years | Term ending: February 1, 2025 |
| Dan Wecker | 3 years | February 1, 2025 |

Farmington Area Arts Commission

| | | |
|-----------------|-----------------------------------|---|
| Cindy Carleton | Length of Term: 3 years | Term ending: February 1, 2025 |
| Lindsay Hawkins | 3 years | February 1, 2025 |

Farmington Area Commission on Aging

| | | |
|----------------|-----------------------------------|---|
| Carl Christoph | Length of Term: 3 years | Term ending: February 1, 2025 |
| Daniel Fantore | 3 years | February 1, 2025 |
| Colleen Irvin | 3 years | February 1, 2025 |

Farmington Hills Beautification Commission

| | | |
|------------------|-----------------------------------|---|
| Katherine Massey | Length of Term: 3 years | Term ending: February 1, 2025 |
| Sherry Jones | 3 years | February 1, 2025 |

Farmington Community Library Board of Trustees

| | | |
|----------------------|-----------------------------------|---|
| Ernie McClellan, Jr. | Length of Term: 4 years | Term ending: February 1, 2026 |
|----------------------|-----------------------------------|---|

Fire Board of Appeals

| | | |
|------------|-----------------------------------|---|
| Frank Reid | Length of Term: 3 years | Term ending: February 1, 2025 |
|------------|-----------------------------------|---|

Historical Commission

| | | |
|-----------------|-----------------------------------|---|
| Earl Baxtresser | Length of Term: 3 years | Term ending: February 1, 2025 |
| John Willyard | 3 years | February 1, 2025 |

Historic District Commission

| | | |
|---------------|-----------------------------------|---|
| James Paulson | Length of Term: 3 years | Term ending: February 1, 2025 |
| Ken Klemmer | 3 years | February 1, 2025 |
| Steve Olson | 3 years | February 1, 2025 |

Housing Rehabilitation Loan Board

| | Length of Term: | Term ending: |
|-------------------|------------------------|---------------------|
| John Goshorn | 2 years | February 1, 2024 |
| Tracy Clark | 2 years | February 1, 2024 |
| Samuel Ramsey III | 2 years | February 1, 2024 |

International Property Maintenance Board

| | Length of Term: | Term ending: |
|------------|------------------------|---------------------|
| Frank Reid | 3 years | February 1, 2025 |

Parks and Recreation Commission

| | Length of Term: | Term ending: |
|---------------|------------------------|---------------------|
| Don Fritz | 3 years | February 1, 2025 |
| David Prueter | 3 years | February 1, 2025 |

Planning Commission

| | Length of Term: | Term ending: |
|---------------|------------------------|---------------------|
| Joseph Mantey | 3 years | February 1, 2025 |

Water Advisory Council

| | Length of Term: | Term ending: |
|----------------|------------------------|---------------------|
| Tammy Gushard | 3 years | February 1, 2025 |
| Mike Pucher | 3 years | February 1, 2025 |
| Anthony Drautz | 2 years | February 1, 2024 |
| Erin Quetell | 2 years | February 1, 2024 |

Zoning Board of Appeals

| | Length of Term: | Term ending: |
|-------------|------------------------|---------------------|
| Azam Masood | 3 years | February 1, 2025 |
| Dan Irvin | 3 years | February 1, 2025 |

Water Advisory Council

| | Length of Term: | Term ending: |
|-----------------|------------------------|---------------------|
| Katrina Kennedy | 1 years | February 1, 2023 |

Children Youth & Families

| | Length of Term: | Term ending: |
|------------|------------------------|---------------------|
| Jeff Boyle | 3 years | February 1, 2025 |

Committee to Increase Voter Participation

| | Length of Term: | Term ending: |
|---------------------|------------------------|---------------------|
| Marjorie Whittemore | Unexpired term | February 1, 2025 |
| Ashley Riley | 3 years | February 1, 2025 |

Emergency Preparedness Commission

| | Length of Term: | Term ending: |
|-----------------|------------------------|---------------------|
| Michael Sweeney | Unexpired term | February 1, 2023 |
| Tim Siegrist | 3 years | February 1, 2025 |

Board of Review

Andrew Exline
Thomas Downs

Length of Term:
Unexpired term
3 years - Alternate

Term ending:
February 1, 2025
February 1, 2025

MOTION CARRIED 7-0.

CONSENT AGENDA

RECOMMENDED APPROVAL OF EXTENSION OF AGREEMENT FOR 2022 SPRING/SUMMER CITYWIDE PLANTING PROGRAM WITH CRIMBOLI NURSERY INC., IN THE AMOUNT OF \$77,000. CMR 1-22-07

MOTION by Boleware, support by Bridges, to that the City Council of Farmington Hills hereby approves the extension of agreement with Crimboli Nursey Inc., for the 2022 Spring/Summer Citywide Planting Program; and

IT IS FURTHER RESOLVED, that the City Council authorizes the City Manager and City Clerk to prepare and execute the extension of agreement on behalf of the City of Farmington Hills for \$77,000 and issue a purchase order for the same.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY, AND NEWLIN
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

RECOMMENDED APPROVAL OF ESTABLISHING THE NORMANDY HILLS WATER MAIN PAYBACK DISTRICT. CMR 1-22-08

MOTION by Boleware, support by Bridges, that the City Council of Farmington Hills hereby approves the establishment of the Normandy Hills Water Main Payback District subject to final costs being determined upon completion of construction, and it is the staff's recommendation that funds be utilized from the City of Farmington Hills Water Reserve Fund to construct these improvements.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY, AND NEWLIN
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

ACKNOWLEDGEMENT OF THE CITY'S SECOND QUARTER FINANCIAL SUMMARY REPORT AND INVESTMENT REPORT.

MOTION by Boleware, support by Bridges, that the City Council of Farmington Hills hereby acknowledges the city's second quarter financial summary report and quarterly investment report.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY, AND NEWLIN
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

RECOMMENDED APPROVAL OF THE CITY COUNCIL STUDY SESSION MEETING MINUTES OF JANUARY 10, 2022.

MOTION by Massey, support by Knol, that the City Council of Farmington Hills hereby approves the City Council study session meeting minutes of January 10, 2022.

Roll Call Vote:

Yeas: BARNETT, BRIDGES, BRUCE, KNOL, MASSEY, AND NEWLIN
Nays: NONE
Absent: NONE
Abstentions: BOLEWARE

MOTION CARRIED 6-0-0-1.

RECOMMENDED APPROVAL OF THE CITY COUNCIL REGULAR SESSION MEETING MINUTES OF JANUARY 10, 2022.

MOTION by Massey, support by Knol, that the City Council of Farmington Hills hereby approves the City Council regular session meeting minutes of January 10, 2022.

Roll Call Vote:

Yeas: BARNETT, BRIDGES, BRUCE, KNOL, MASSEY, AND NEWLIN
Nays: NONE
Absent: NONE
Abstentions: BOLEWARE

MOTION CARRIED 6-0-0-1.

REQUEST FOR APPROVAL OF CONTINUED EMPLOYMENT IN THE POLICE DEPARTMENT UNDER SECTION 10.01A OF THE CITY CHARTER

MOTION by Boleware, support by Bridges, that the City Council of Farmington Hills hereby approves the status change of Officers Ward and Rodriguez, pursuant to City Charter, Article X, Section 10.01A.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY, AND NEWLIN
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

ADDITIONS TO AGENDA

There were no additions to the agenda.

ADJOURNMENT

The regular session City Council meeting was adjourned at 9:41pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'P. Smith', written over a horizontal line.

Pamela B. Smith, City Clerk