

**MEETING MINUTES
COMMITTEE TO INCREASE VOTER PARTICIPATION
CITY OF FARMINGTON HILLS
SEPTEMBER 26, 2017 – 5:30PM
CITY HALL – FOUNTAIN VIEW ROOM
31555 W. ELEVEN MILE ROAD, FARMINGTON HILLS MI**

CALL MEETING TO ORDER: The meeting was called to order by Chair Kendzierski at 5:30pm.

MEMBERS PRESENT: Christoph, Haynes, Hubbard, Kendzierski and Pitchford

MEMBERS ABSENT: Greening and Seelye

OTHERS PRESENT: Pam Smith, City Clerk/Staff Liaison and Richard Lerner, City Council Liaison

APPROVAL OF AGENDA:

MOTION by Hubbard, support by Pitchford, to approve the agenda as published.
Motion carried unanimously.

APPROVAL OF MINUTES:

MOTION by Hubbard, support by Kendzierski, to approve the minutes as submitted.
Motion carried unanimously.

UNFINISHED BUSINESS:

a. Candidate Debate as schools

Chair Kendzierski stated that she has not received a response from the schools to date and feels it may be too late to schedule a debate. Council Liaison Lerner mentioned that the schools do not have civics classes this year. Chair Kendzierski will attempt to contact them one last time and will notify the members if the schools are interested.

b. Update on Fire Department Open House

Clerk Smith felt there was less traffic at their table than previous years due to the set-up and with the heat she was unable to put a piece of the new voting equipment out for people to use. City staff suggested a city-wide open house next year and she would anticipate having a city information table where the Clerk's Office/Committee could provide their informational brochures.

NEW BUSINESS:

a. Review of amended Boards and Commissions Ordinance

b. Draft of Bylaws

Clerk Smith reviewed the draft bylaws with the members per the ordinance. She suggested that members review the bylaws for any corrections, modifications and to give some thought to the mission statement and she would bring this back at the next meeting for approval. The next meeting is scheduled for November 28, 2017.

MY VOTE COUNTS:

a. November Election Info – Gail Haynes

Member Haynes mentioned that she taped a show on the upcoming November Election. Clerk Smith stated that once the video division sent her the link to the show, she would send that out to members and it would be posted to the clerk's page on the website.

b. New Ideas – Election Equipment, Call for membership

Clerk Smith noted these were just ideas thrown out for additional show topics. She did not have the chance to tape one on the new equipment but this could be done in the future.

COHA UPDATE:

Chair Kendzierski stated that the candidate forum hosted by COHA together with the League of Women Voters and the Committee to Increase Voter Participation is being held next Tuesday, October 3rd at City Hall. She stated that if any members had questions they would like for the panel to ask the candidates to send those to her.

PUBLIC COMMENT:

There were no public comments

ADJOURNMENT:

Chair Kendzierski adjourned the meeting at 6:49pm

Minutes drafted by: City Clerk Smith