

MEETING MINUTES
FARMINGTON / FARMINGTON HILLS EMERGENCY PREPAREDNESS COMMISSION
May 6, 2024
FARMINGTON HILLS CITY HALL – COMMUNITY ROOM
31555 W. 11 MILE RD.
FARMINGTON HILLS, MI 48336

CALLED TO ORDER BY: CHAIR WECKER AT 5:03PM

MEMBERS PRESENT: SWEENEY, SLOAN, SCHERTEL, IGWE, SIEGRIST, WECKER, THOMAS, WILLIAMS, AVIE, CIARAMITARO, FORSHEE

MEMEBRS ABSENT: ECHOLS, HOPFE

OTHERS PRESENT: Friess (FPS), Aldred (FH City Council), Piggot (FHPD), Yuskowatz (YMCA), Pankow (FHFD)

CITIZENS PRESENT: Jonathan James

APPROVAL OF AGENDA:

Motion by Avie, support by Schertel, to approve the agenda as submitted.

Motion carried unanimously.

APPROVAL OF MINUTES:

Motion by Avie, support by Schertel, to approve March 2, 2024 meeting minutes as submitted.

Motion carried unanimously.

BUDGET ITEMS:

- Discussion regarding purchase of stickers. Motion by Sweeney, supported by Schertel, to approve up to \$300 of the current year’s budget dollars for the purchase of 500, 2-inch EPC stickers. Motion carried unanimously.
- Wecker requested the purchase of a 4-pack of “Prestan Ultra Trainer AED’s” (\$462.00 USD) and a “Prestan Manikin Professional TAKE2 Diversity Kit with CPR Monitors and AED” (\$870.00 USD) and misc. items to replace current equipment used in teaching CPR / AED / STB classes. Motion by Avie, supported by Sweeney, to approve the purchase of the above mentioned items. Motion carried unanimously.

UNFINISHED BUSINESS: (none)

- School outreach – Thomas reported that the outreach has been successful at Warner Middle School. The school will mention the EPC at graduation. Diane Bowman should be contacted to help further liaise with the schools.

- Wecker participated in a video produced by FHPD promoting the “Save a Life Boxes” in Farmington / Farmington Hills that are in place to provide free Narcan in Oakland County.
- Discussion of EPC press, community outreach, and engagement. EPC would like a more robust presence online on the City’s page and social media in order to provide readily accessible connections to EPC emergency preparedness information. Possible topics include: links to MSP, Oakland County, etc. Once the page has been developed, members will create a QR code to provide to citizens. Schertel, Williams, and Ciaramitaro will make contact with the appropriate FH staff.
- Tip of the month schedule was revised as follows: Sweeney – June, Thomas – July, Forshee – August, Williams – September, Schertel – October, Ciaramitaro – November, and December will be TBD.
- Founders Festival schedule was created and is as follows: Friday July 19, 10am – 230pm (Wecker & Schertel), Friday July 19th, 230pm – 7pm (Siegrist & Igwe), Ciaramitaro will provide Friday backup. Saturday, July 20th, noon – 330pm (Forshee & Sloan), Saturday July 20th, 330pm – 7pm (Thomas & Williams).
- Founders Festival literature – 100 folders will need to be assembled prior to the festival. The materials are at The Hawk – Yuskowatz, Schertel, and Ciaramitaro will contact a scouting group to see if they would like to assist as a service project – if not, members will take on the task. To be discussed at the June 3rd meeting. Ciaramitaro is waiting to hear if there is space in the Corwell Health booth this year.

NEW BUSINESS:

- The EPC Tip of the Month has been difficult due to the recent influx of public comments at FH council meetings. Aldred advised that FH city council has adopted a resolution that public comments for items not on the agenda will take place at the end of the meeting, which should alleviate the issue.

COMMITTEE REPORTS:

LIAISON REPORTS:

- **FPD (Friess)** – The Farmington Neighborhood Watch meetings are underway. The Farmer’s Market is now open Saturdays from 9am – 2pm through November 2nd. Art on the Grand is June 1 / 2. Founders Festival takes place July 18-20. This includes a parade and 5K.
- **YMCA (Yuskawatz)** – the pool has been repaired and is back in service. The Y’s swim team did well at Nationals. Will follow up to see if a “Save a Life Box” can be set up at the Y.
- **FHPD (Piggott)** – Neighborhood Watch meeting on Thursday, May 9th from 730 – 930pm. FHPD is currently looking to hire 4 new dispatchers.

PUBLIC COMMENT: (none)

COMMISSIONER COMMENTS:

- Wecker -invites and encourages members to take the EPC's CPR / AED / STB classes. EPC attendees will be provided with a STB kit after attending.

NEXT MEETING DATE:

It was confirmed that the next meeting date is on Monday, June 3, 2024 in the Community Room.

ADJOURNMENT:

Chair Wecker adjourned the meeting at 6:14 pm.

Minutes taken by Secretary Echols