

**MARCH 21, 2023 MEETING MINUTES
BEAUTIFICATION COMMISSION
CITY OF FARMINGTON HILLS
CITY HALL – COMMUNITY ROOM
31555 ELEVEN MILE ROAD**

CALL TO ORDER BY: Jennifer Chinn at 6:03 PM. in the City Hall Community Room.

MEMBERS PRESENT: Rita Roberts, Betti Pool, Jennifer Chinn, Kathie Brown. Carol Kurth, Katherine Massey, Jawahar Babu, Alex Clar.

MEMBERS ABSENT: Jarel Readous

OTHERS PRESENT: Tracey Emmanuel, Staff Liaison

APPROVAL OF MINUTES OF FEBRUARY 21, 2023: Motion by Betti Pool, second by Carol Kurth, to approve the minutes of as submitted. Motion carried: 7 with 1 abstention.

CORRESPONDENCE AND ANNOUNCEMENTS:

- Jennifer Chinn introduced Tracey Emmanuel as our new Staff Liaison and the board introduced themselves to Tracey.
- Kathie Brown spoke about the upcoming combined BCSEM & KMB Quarterly meeting on Wednesday, April 12th in Warren.

APPROVAL OF AGENDA: Motion by Kathie Brown, second by Jawahar Babu to approve the agenda as presented. Motion carried: 8 – 0

REVIEW OF CALENDAR: The Commissioners reviewed the calendar.

OLD BUSINESS ITEM:

A. Litter Walk 2023 - Jennifer Chinn

- 175 people signed up for Carol Posby Litter Walk. The April 18th meeting will be at 6:00 at the DPW to pack bags for the Litter Walk. Jennifer will make lists for packing and delivery.

B. BC Awards Nomination, Judging Criteria & Location – Jennifer Chinn

- Jennifer reworked the Beautification Awards Nomination form and we discussed it and suggested some changes. **Property Owner** needs to have **Homeowners Associations** added. Under *Bonus Points*, **Designed and/or Managed by Volunteers** needs to reflect this update and we need to add **Requested Judging Areas**.

C. Beautification Commission Officer Nominations – Tracey Emmanuel

- Current officers: Jennifer Chinn, President, Katherine Massey, Vice President and Kathie Brown, Secretary have accepted nominations for another year. Motion by Carol Kurth, second by Betti Pool to accept the slate as presented. Motion Carried: 8 - 0

NEW BUSINESS ITEMS:

- A. BC Spring Plant Swap – Betti Pool
 - May 13th from 8:30 – 10:30 at Heritage Park. We need cones and two tables and donuts. We'll distribute Heritage Park Nature Center Flyers for the Native Plant Sale taking place on Saturday, May 20. Jennifer created a Facebook page for the plant swap.
- B. Hosting a BCSEM Quarterly meeting – Kathie Brown
 - Hosts needed for June, September or December - Suggested sites are Longacre House or the Hawk. Kathie will send Tracey information on what's needed.
- C. Snowman Contest – Betti Pool
 - China Twp has a contest where families in the community take pictures of snowmen they've built and send them in for prizes.

PUBLIC COMMENTS: None

COMMISSIONER COMMENTS:

Meeting adjourned: Motion to adjourn by Jennifer Chinn at 7:17pm.