

AGENDA
CITY COUNCIL STUDY SESSION
FEBRUARY 13, 2023 - 6:00PM
CITY OF FARMINGTON HILLS
CITY HALL – COMMUNITY ROOM
31555 W ELEVEN MILE ROAD
FARMINGTON HILLS, MICHIGAN
Telephone: 248-871-2410 Website: www.fhgov.com

1. Call Study Session to Order
2. Roll Call
3. [Adoption of Updated Storm Water Design Standards](#)
4. Adjourn Study Session

Respectfully submitted,

Pamela B. Smith, City Clerk

Reviewed by:

Gary Mekjian, City Manager

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248-871-2410 at least two (2) business days prior to the meeting, wherein necessary arrangements/accommodations will be made. Thank you.



INTEROFFICE CORRESPONDENCE

DATE: February 7, 2023
TO: Mayor and City Council
FROM: Karen Mondora, Director of Public Services
SUBJECT: Adoption of Updated Storm Water Design Standards

The Department of Public Services administers the City's National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Water Permit (MS4) issued by the State of Michigan EGLE. This permit has been in effect at the City since 1999.

This permit is required for all municipalities that own and operate a storm water system that discharges flow to the surface waters of the State of Michigan. The permit has several required elements, one of which requires a mechanism for post construction storm water management on private developments. Recent changes to the State's rules require that the City make updates to the existing design standards for storm water management.

To ensure consistency in the application of the new State rules, a coordinated effort by Wayne, Oakland, Livingston, and Macomb Counties was initiated and updated design standards were negotiated with the State. This occurred over a period of several years and over 40 regional meetings to meet and refine the rules. The coordination effort is important so that there is consistency throughout the region and within the development community.

DPS staff, along with our consulting engineer, OHM Advisors, will provide details of the new design standards via a PowerPoint presentation, sample development scenarios, and a Q&A session at the February 13th Study Session. This information was previously presented and accepted by the Planning Commission at their January 19th meeting.

Oakland County Water Resource Commissioner (OCWRC) Stormwater Rules

Summary of Key Changes

- I. Based on coordination with Wayne, Macomb, and Livingston Counties (over 40 regional meetings to discuss and refine rules)
- II. Stormwater quality and volume control (new rules) required by the City's MS4 Stormwater Permit through the Michigan Department of Environment, Great Lakes, and Energy (EGLE).
- III. New rules apply to:
 - a. any development with a construction area equal to or larger than 1 acre (City of Farmington Hills will review these site plans)
 - b. any development discharging to a designated County Drain or going through County parks or property (OCWRC will review these site plans)
- IV. The new stormwater rules reflect the following:
 - a. Consistent and straightforward standards that meet local MS4 permit requirements
 - b. Improved standards for water quality and drainage channel protection
 - c. Consistent standards across Southeast Michigan, effectively balancing economic development needs with necessary environmental protection
 - d. Rainfall depths updated to reflect current climate statistics (increased rainfall)
 - e. Promote design measures that control runoff volume via groundwater infiltration
 - f. Ensure long-term operation and maintenance of stormwater systems
 - i. Landowner's responsibility to maintain, but City's responsibility to inspect and enforce maintenance
- V. Key technical components of the new stormwater rules:
 - a. Water Quality: For 1.0 inch of rainfall, reduce Total Suspended Solids (TSS) by 80% or limit TSS concentration to 80 mg/L
 - b. Volume Control: Infiltrate site runoff resulting from 1.3 inches of rainfall
 - i. Exemption for high groundwater, contaminated soils, or soils with less than 0.24 inches/hour of infiltration capacity
 - c. Channel Protection: Provide extended detention (48 hours) for the runoff volume created by 1.9 inches of rainfall
 - d. Flood Control: control the peak flow from a 100-year rainfall event
 - i. Variable release rate, ranging from 1.0 cfs/acre (sites 2 acres and smaller) to 0.15 cfs/acre (sites exceeding 100 acres)
 - ii. Provides more realistic flow/storage requirements for smaller sites
 - iii. A more restrictive release rate can be required if local conditions warrant
- VI. City of Farmington Hills is obligated under our MS4 permit to implement these rule changes by Ordinance.
 - a. EGLE reviewed the draft adoption ordinance prepared by the City Attorney's office and provided concurrence with the draft language in November of 2022.
 - b. Following presentation to the Planning Commission, staff will proceed with presentation to City Council as well as Introduction and Enactment of the required Ordinance.



City Council – Study Session

February 13th, 2023

**New Oakland County
Stormwater Design Standards
for Private Development**

Overview

- As a part of the city's newly issued State Permit for storm water discharge to waters of the state, the City must update its post-construction stormwater standards.
- These standards apply to private and public development within the City.
- Oakland County worked with Wayne and Macomb counties to create regional standards that will meet EGLE MS4 Permit Requirements
 - Increased focus on stormwater quality and infiltration
 - Change in 100-year storage volumes and allowable site discharge flow rates
 - Consistent design process using set of simple equations

When These Standards Apply

- Development or redevelopment projects with construction activity greater than or equal to 1 acre
 - Any work done on a site that results in an earth change or disturbance in existing cover or topography of land, including external demolition, modification, or alteration of a site or the footprint of a building
- Exemptions:
 - Resurfacing pavement
 - Single family detached dwelling not part of larger development plan
 - Emergency maintenance and work to protect public health and safety

New Requirements for Sites

- Provide infiltration and/or storage/reuse practices (BMPs) for 1.3-inch rainfall event
- Change in the way detention ponds are sized and designed
- Submit storm water system O&M Plan and GIS data



Acceptable Treatment/Storage Examples

- Bioretention BMPs (infiltration) discharging to detention pond / underground detention
- Mechanical separator discharging to detention pond / underground detention
- Forebay discharging to detention pond
- Any combination of the mentioned treatment discharging to detention



Infiltration / Reuse Requirement

- Developers must implement infiltration and/or reuse BMPs to the maximum extent practicable
- Potential BMPs: bioretention cells, rain gardens, pervious pavement, cisterns, green roofs
- Volume provided in these BMPs can be subtracted from overall 100-year detention volume and water quality requirements
- Sites with poorly draining soils will be unable to use infiltration BMPs
- The burden of proof of Technical Infeasibility lies with the design engineer and must be due to site constraints not economic considerations.



A photograph of a pond with a stone wall in the foreground and trees in the background. The pond is calm, reflecting the sky and the surrounding landscape. The stone wall is made of large, dark stones and runs across the middle ground. The background shows a line of trees and a building in the distance under an overcast sky.

Detention Changes

- Variable release rate based on site acreage instead of constant 0.2 cfs/acre
- New equations to determine 100-year flood volume
- Pond must be designed with both the 2-year and 100-year storms in mind
- Required forebay size reduced by 70% from current city standards

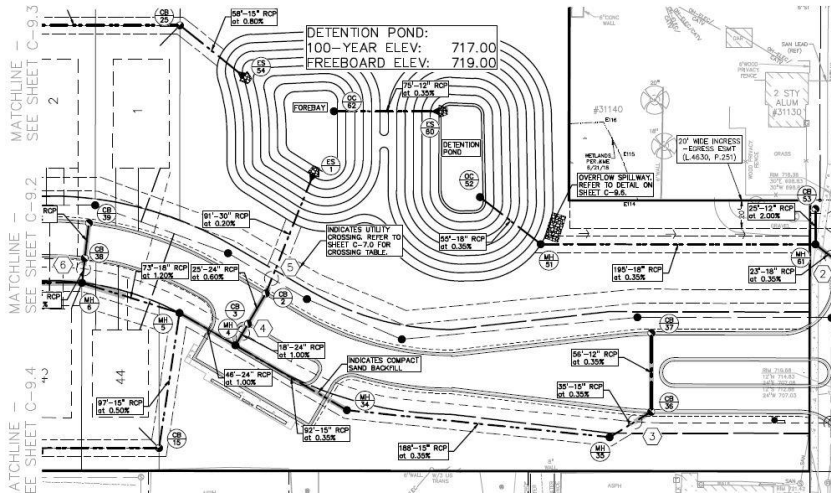
Operations and Maintenance Plan

- Developers / Engineers will have to submit dedicated O&M specific plan sheets
- Description of system, specific maintenance tasks with frequencies and responsibilities, employee and contractor O&M training requirements, certifications, and responsibilities
- Property owners are responsible for all O&M tasks and maintaining records. City can request annual O&M summary.



Subdivision Example: Emerald Park Estates

- Additional New Requirements
 - Infiltration testing required early in design process
 - Infiltration / Water Reuse BMPs required (roadside bioswale, bioretention cells, road median rain garden, etc.)
 - Detention pond outlet would need two-stage outlet structure



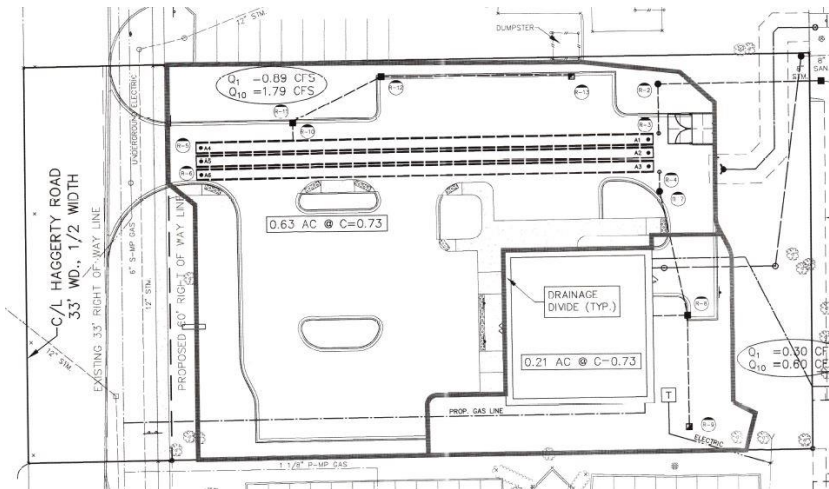
13.65 Acre Lot

	Approved with Current Standards	Requirements with New Standards	Result
Infiltration / Reuse Volume	N/A	35,428 CF	
Forebay Volume	24,766 CF	4,092 CF	83% ↓
Total Detention Volume	91,635 CF	62,175 CF	32% ↓
Site Peak Discharge Rate	2.73 CFS	7.74 CFS	183% ↑

Small Commercial

Example: Henry Ford Optim Eyes

- Additional New Requirements
 - Infiltration BMPs required (parking island rain gardens, pervious pavement, open space bioretention, etc.)
 - Maintenance agreement – scheduled maintenance, yearly reports
 - If water quality manufactured unit is used, most likely will be larger size



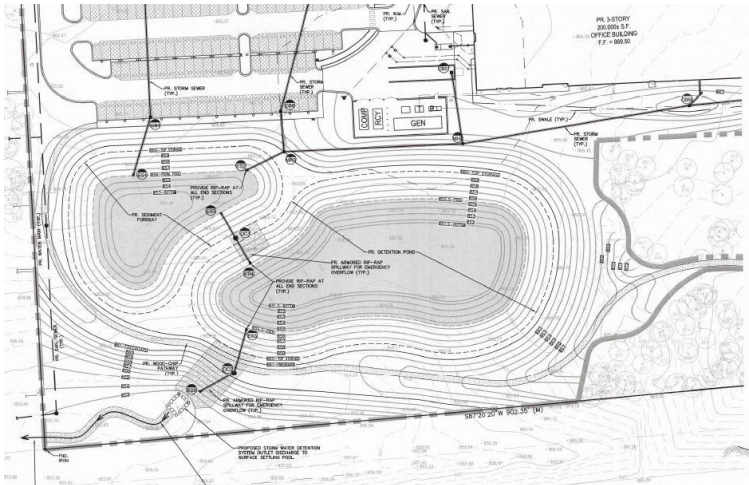
1.02 Acre Lot

	Approved with Current Standards	Requirements with New Standards	Result
Infiltration / Reuse Volume	N/A	3,514 CF	
Water Quality Treatment Flow	0.87 CFS	1.95 CFS	124% ↑
Total Detention Volume	7,413 CF	5,895 CF	20% ↓
Site Peak Discharge Rate	.20 CFS	1.12 CFS	460% ↑

Large Commercial

Example: Olympia Development / Mercedes

- Additional New Requirements
 - Infiltration testing across whole site to determine best location for infiltrating BMPs
 - Infiltration test results could alter layout of parking lots / buildings
 - If all required infiltration is provided, detention pond size would decrease substantially
 - Detailed maintenance plan for entire site

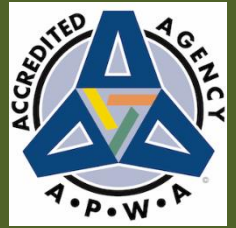


32.21 Acre Lot

	Approved with Current Standards	Requirements with New Standards	Result
Infiltration / Reuse Volume	N/A	110,952 CF	
Forebay Volume	58,458 CF	12,814 CF	78% ↓
Total Detention Volume	233,832 CF	238,143 CF	~0
Site Peak Discharge Rate	6.44 CFS	12.57 CFS	95% ↑

General Changes From Current to New Standards

- Increase in volume of stormwater being treated
- Allowable site peak discharge is better matched to accommodate sites of various sizes
- Decrease in required detention volume (except larger sites)
- More detailed maintenance plan with enhanced enforcement ability
- GIS data will provide simpler tracking of stormwater systems for each property



Questions or Concerns?

Contact Tyler Sonoga
Civil/Environmental Engineer

248-871-2530

tsonoga@fhgov.com

AGENDA
CITY COUNCIL MEETING
FEBRUARY 13, 2023 – 7:30PM
CITY OF FARMINGTON HILLS
31555 W ELEVEN MILE ROAD
FARMINGTON HILLS, MICHIGAN
Telephone: 248-871-2410 Website: www.fhgov.com
Cable TV: Spectrum – Channel 203; AT&T – Channel 99
YouTube Channel: <https://www.youtube.com/user/FHChannel8>

REQUESTS TO SPEAK: Anyone requesting to speak before Council on any agenda item other than an advertised public hearing issue must complete and turn in to the City Clerk a blue, Public Participation Registration Form (located in the wall rack by the south door entering the council chambers).

REGULAR SESSION MEETING BEGINS AT 7:30P.M. IN THE CITY COUNCIL CHAMBER

STUDY SESSION (6:00 P.M. Community Room – See Separate Agenda)

REGULAR SESSION MEETING

CALL REGULAR SESSION MEETING TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

1. Approval of regular session meeting agenda

CORRESPONDENCE

CONSENT AGENDA - (See Items No. 3 - 12)

All items listed under Consent Agenda are considered routine, administrative, or non-controversial by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council Member or citizen so requests, in which event the items may be removed from the Consent Agenda for consideration.

CONSENT AGENDA ITEMS FOR DISCUSSION

PUBLIC QUESTIONS AND COMMENTS

Limited to five (5) minutes for any item of City business not on the agenda.

COUNCIL MEMBERS COMMENTS AND ANNOUNCEMENTS

CITY MANAGER UPDATE

NEW BUSINESS:

2. Consideration of rescheduling the regular City Council meeting of March 27, 2023.

CONSENT AGENDA:

3. Recommended approval of a [Special Event Permit](#) for the Farmington Community Library to hold Food Truck Tuesdays starting April through September 2023.
4. Recommended approval of award of proposal for Occupational Health Services including Drug and Alcohol Testing to Henry Ford Health, Department of Occupational Health for one year, with possible extensions. [CMR 2-23-17](#)
5. Recommended approval of award of bid for Heavy Duty 60” Zero Turn Rotary Mower to Weingartz Supply Company in the amount of \$15,599. [CMR 2-23-18](#)

6. Recommended approval of award of bid for Fire Extinguisher Inspection, Maintenance, Testing and Certification to Eastman Fire Protection Company, LLC in an estimated amount of \$10,000 for a period of one year, with possible extensions. [CMR 2-23-19](#)
7. Recommended approval of award of contract for the Quaker Valley Road Culverts Reconstruction Project to Anglin Civil LLC in the amount of \$2,349,239.17. [CMR 2-23-20](#)
8. Recommended approval of extension of agreement for 2023 Heritage Park Asphalt Path Resurfacing Project with Hutch Paving in the amount of \$86,967. [CMR 2-23-21](#)
9. Recommended of [request for employment](#) under Section 10.01A of the City Charter for a Swim Instructor.
10. Recommended approval of City Council [goals study session meeting minutes](#) of January 21, 2023
11. Recommended approval of City Council [study session meeting minutes](#) of January 23, 2023.
12. Recommended approval of City Council [regular session meeting minutes](#) of January 23, 2023.

ADDITIONS TO AGENDA

13. Attorney Report

ADJOURNMENT

Respectfully submitted,

Pamela B. Smith, City Clerk

Reviewed by:

Gary Mekjian, City Manager

NOTE: Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248-871-2410 at least two (2) business days prior to the meeting, wherein necessary arrangements/ accommodations will be made.



OFFICE OF CITY CLERK

INTEROFFICE CORRESPONDENCE

TO: Mayor and City Council
FROM: Pamela B. Smith, City Clerk
DATE: February 13, 2023
SUBJECT: Rescheduling the March 27th regular City Council meeting

It is requested that City Council consider rescheduling the regular City Council meeting of March 27th to either March 6th or March 20th due to members of City Council attending the National League of Cities Convention March 26th through 28th.

The regular meeting schedule will resume with the April 10th meeting.

RECOMMENDATION:

IT IS RESOLVED, that City Council hereby reschedules the regular City Council meeting of March 27th to March (6th or 20th), 2023.

REPORT TO THE CITY COUNCIL FROM THE CITY CLERK – FEBRUARY 13, 2023

SUBJECT: Consideration of approval of a Special Event Permit for the Farmington Community Library Food Truck Tuesdays community awareness events to be held once a month April through September, 2023

ADMINISTRATIVE SUMMARY:

- The City received a formal application from Sherri Vaughn, representing the Farmington Community Library, for a Special Event Permit to hold Food Truck Tuesdays on the last Tuesday of every month beginning April through September, 2023 at the Farmington Community Library located at 32737 W. 12 Mile Road, Farmington Hills from 12pm to 2pm. The specific dates are April 25, May 30, June 27, July 25, August 22, September 26.
- Food Truck Tuesdays is a community awareness event that will feature a different food truck, library service and nonprofit business each month. The event will consist of one 10x10 tent with goods/merchandise being sold by various vendors.
- The required insurance and/or indemnification agreement was received by the City.
- The application was reviewed by all appropriate Departments. There were no objections to the events being held each month, subject to the following conditions and details as verified by the applicant:
 - There will be plenty of parking provided for attendees at the event
 - The applicant is expecting approximately 100 participants each day
 - There will be roughly six food trucks (one per month) with a 10x10 tent on the property
 - The applicant has not asked for assistance from the Police Department at this time and there are no issues with emergency vehicle access
 - There shall be no parking within 20' of any tent
 - Egress shall be maintained throughout the building
 - Fire lanes shall not be blocked or restricted
 - Cooking/open flame devices shall not be used under tents and shall be at least 20' away
 - Proponent must contact Fire Prevention to discuss the food truck inspection process
 - Food trucks shall operate according to NFPA and Fire Prevention Code standards, and specifically:
 - Ensure that fuel tanks are filled to the capacity needed for uninterrupted operation for the duration of the event
 - All connections/piping shall be checked for leaks prior to operating
 - Any cooking system which produces grease laden vapors shall be protected by listed fire extinguishing equipment
 - Fire extinguishers shall be installed and maintained according to NFPA 10
 - Event shall comply with minimum Fire Prevention requirements
 - If portable generators are used, the applicant must apply for an electrical permit with inspection or provide an affidavit on company letter head from a licensed electrical contractor stating GFI plugs have been tested by them and the generator is safe for operation
 - If power cords are connected to the library the applicant must apply for an electrical permit with inspection from the City's electrical inspector.

RECOMMENDATION:

IT IS RESOLVED, that City Council hereby approves a Special Event Permit for the Farmington Community Library Food Truck Tuesdays to be held on the last Tuesday of every month beginning April through September, 2023 at the Farmington Community Library located at 32737 W. 12 Mile Road, Farmington Hills from 12pm to 2pm, subject to the terms and conditions outlined in the City Clerk report dated February 13, 2023.

Respectfully submitted,



Pamela B. Smith, City Clerk

APPLICATION FOR SPECIAL EVENT/TEMPORARY OUTDOOR SALES

CITY OF FARMINGTON HILLS
31555 ELEVEN MILE ROAD, FARMINGTON HILLS MI 48336
(248) 871-2410 FAX (248) 871-2411

ALL FEES ARE NON-REFUNDABLE

Fees: \$50.00 Application Review Fee (fee is waived for non profit companies) Carnivals are \$ 150.00

A Clean Up Deposit of \$300 is required for special events and temporary outdoor sales (involving the use of any temporary outdoor structures or equipment – tents, tables, etc.). This deposit is refundable when the site is cleared.

A Liability Insurance Certificate naming the City as an additional insured in the amount of \$1,000,000 is required for special events or temporary outdoor sales as determined by the City. The attached Indemnification Agreement is required for Special Events as determined by the City.

Temporary Outdoor Sales: (Sales event held on the same property as the business and accessory to the use of the business) are limited to 14 consecutive days and a total of 28 days in any 12 month period.

NOTE: A COMPLETE AND DETAILED SITE PLAN/SITE MAP OF THE PROPERTY SHOWING THE EVENT AREA IS REQUIRED. PLAN MUST SHOW LOCATIONS OF SIGNS, TENTS OR ANY STRUCTURES, AMUSEMENT RIDES, FOOD SERVICES, PARKING AREA, THE LOCATION OF EXISTING BUILDINGS, ETC. REQUEST WILL NOT BE REVIEWED UNTIL THIS PLAN IS RECEIVED. IF A TENT IS TO BE ERRECTED, SPECIFICATIONS ARE REQUIRED - SEE page 2)

APPLICANT'S NAME: (If partnership or corporation, please include all names & residential address of officers on separate sheet)

Sherri Vaughn applying on behalf of the Farmington Community Library

APPLICANT'S RESIDENTIAL ADDRESS:

32737 W. 12 Mile Rd.

CITY ST ZIP

APPLICANT'S PHONE: Office: 248-553-6873 Cell: 586-718-7817

RELATION OF APPLICANT TO BUSINESS/EVENT: Owner Manager Representative Other

IS ORGANIZATION A FOR PROFIT OR NON PROFIT BUSINESS: PROFIT NON-PROFIT

ADDRESS OF THE PROPERTY AT WHICH THE EVENT WILL BE CONDUCTED:

32737 W. 12 Mile Rd.

DOES APPLICANT OWN OR OCCUPY THE PROPERTY AT WHICH THE EVENT IS TO BE HELD?

YES NO IF NO, WRITTEN CONSENT FROM THE PROPERTY OWNER FOR THE EVENT IS REQUIRED WITHIN SEVEN(7) DAYS OF THE DATE OF SUBMISSION OF APPLICATION TO THE CITY AND TO ALL OTHER TENANTS ON THE PROPERTY OF THE PROPOSED EVENT. PLEASE ATTACH.

GIVE A DETAILED DESCRIPTION OF THE EVENT PROPOSED:

Food Truck Tuesdays is a community awareness event. It will feature a different food truck, library service, nonprofit, business each month. The event runs April-September on the last Tuesday of the month from 12-2 p.m. in the parking lot. Poster size stands to promote the event and one to direct traffic/parking.

DATE OF THE EVENT: ^{last} Tuesday of Month TIME OF YOUR EVENT: 12-2 p.m.

NOTE: Special events/temporary outdoor sales are permitted by ordinance ONLY between 9am and 10pm

IS THE EVENT OPEN TO THE GENERAL PUBLIC? YES NO

WILL ANY GOODS OR MERCHANDISE BE OFFERED FOR SALE TO THOSE ATTENDING: YES NO

MAXIMUM NUMBER OF PEOPLE PROPOSED TO ATTEND OR PARTICIPATE EACH DAY: 100

HAS THE APPLICANT, PARTNERS, OFFICERS OR DIRECTORS EVER BEEN CONVICTED OF A FELONY?

YES NO IF YES, ON SEPARATE SHEET PROVIDE DESCRIPTION OF CONVICTION – INCLUDING WHAT FOR, DATE OF INCIDENT, DATE OF CONVICTION, ETC.

PERMANENT STRUCTURES ARE **NOT ALLOWED** TO BE ERECTED. DO YOU PLAN ANY TEMPORARY STRUCTURES (TENT, TRAILER, STAGE, ETC)? YES NO IF YES, PLEASE DESCRIBE WHAT THOSE ARE AND INCLUDE ON MAP: One 10 x 10 tent

IF A TENT IS PROPOSED, INDICATE THE SIZE AND NAME AND ADDRESS OF THE COMPANY PROVIDING THE TENT: 10 x 10 tent owned by the Farmington Community Library

NOTE: A certificate of Flame Resistance for the Tent must be provided 10 days prior to the date of event/sales.

IF THE REQUEST IS TO HOLD A BLOCK PARTY, ARE YOU REQUESTING TO CLOSE ANY ROADS FOR THE EVENT? YES NO (If yes, please submit signatures of abutting property owners who would be directly affected by the road closure indicating that they have no objections-form attached).

WILL ELECTRICAL EQUIPMENT BE USED FOR THIS EVENT? YES NO
IF YES, DESCRIBE IN DETAIL WHAT TYPE OF ELECTRICAL EQUIPMENT WILL BE USED. CONTACT BUILDING DEPARTMENT at 248.871-2450 TO DETERMINE IF A PERMIT IS REQUIRED.

→ Food Trucks

IS ANY SIGNAGE PROPOSED? YES NO IF YES, NOTE SIZE AND LOCATIONS OF ANY SIGNS PROPOSED ON THE PLAN PROVIDED WITH THIS APPLICATION.

IS THE EVENT FOR PROFIT? NON-PROFIT

IS THIS EVENT TO TAKE PLACE IN A CITY OWNED PARK YES NO

IF YES, HAVE YOU RECEIVED AND AGREE TO ABIDE BY THE CITY'S PARKS AND RECREATION RULES AND REGULATIONS? YES NO ANY DEVIATIONS REQUESTED? _____

Sherrri Vaughn
Applicant's Signature

DATE: 11/14/22

Sherrri Vaughn
Printed Name of Applicant

Note: Section 22-119 of the City Code stipulates that other permits and/or inspections **MAY** be required along with permission to conduct the special event. This could be for health facilities (food), electric services, fire issues, or a certificate of use from the city's Building Department

FOR OFFICE USE ONLY:

- Application and fee
- Complete Site Plan/Map

APPROVALS:

- Police
- Fire
- Planning/Bld/Zoning
- Engineering

IF APPLICABLE:

- N/A Insurance Certificate (If required by city)
- Indemnification Agreement (Special Events)
- N/A Clean Up Deposit (if required by city)
- N/A Tent Certificate of Flame Resistance
- N/A Tent Co. Information (see above)
- Names/Addresses of Corporation
- N/A Neighborhood Signatures (block parties closing a road)
- N/A Carnivals Only (State of MI Certificate)

Food Truck Tuesdays

Picnic Tables

- Picnic Table #1
- Picnic Table #2
- Picnic Table #3
- Picnic Table #4
- Picnic Table #5
- Picnic Table #6

Food Truck

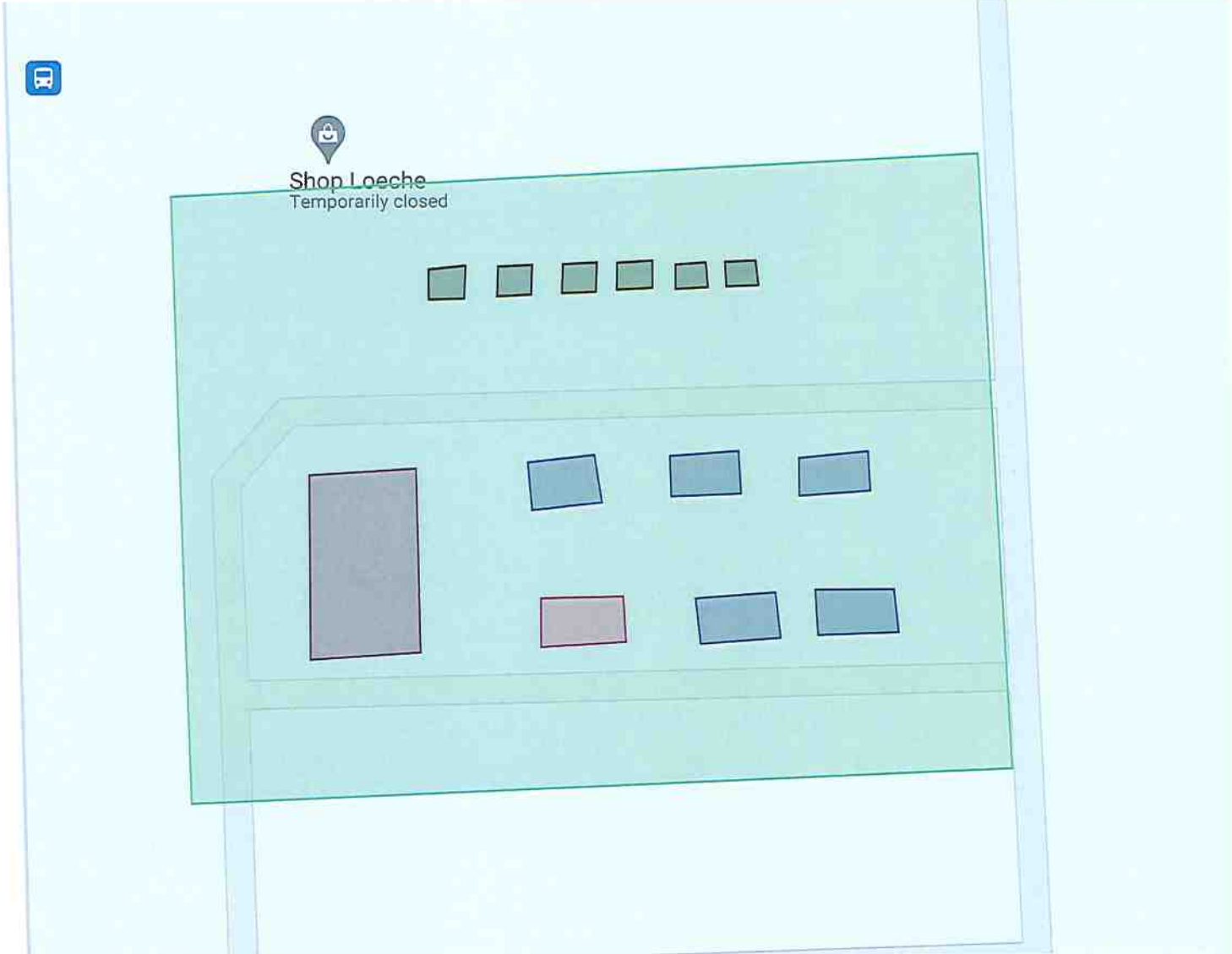
- Food Truck

Vendor Tables

- Vendor Table #1 with 10x10ft Tent
- Vendor table #2
- Vendor Table #3
- Vendor Table #4
- Vendor table #5
- Vendor Table #6

Blocked off area of Parking Lot

- Parking Lot Area Blocked Off



This map displays where the vendor tables, picnic tables, and food truck will be located for each Food Truck Tuesday Series event.

REPORT FROM THE CITY MANAGER TO CITY COUNCIL
February 13, 2023

SUBJECT: AWARD OF PROPOSAL FOR OCCUPATIONAL HEALTH SERVICES – INCLUDING DRUG & ALCOHOL TESTING

ADMINISTRATIVE SUMMARY

- Request for proposals (RFP's) were advertised, distributed on the MITN e-procurement site, publicly opened and read aloud on Tuesday, December 13, 2022, for Occupational Health Services – including services for Drug & Alcohol testing. Notification was sent to over two-hundred fifty (250+) firms (including one-hundred two (102) vendors that hold the classification of minority owned, woman owned, veteran owned, disabled, disadvantaged or service disabled) with five (5) responding.
- The specifications required occupational health providers demonstrate their ability to meet a wide range of medical services including pre-employment physical examinations, occupational injury care, post-exposure, consultation on employee medical issues, wellness programs and compliance with Federal and State regulations (Department of Transportation, Michigan Council of Law Enforcement Standards, NFPA, etc.) In addition to providing Occupational Health Services, specifications included drug and alcohol testing to city employees. Providers were also required to have a facility within a ten-mile radius of the City of Farmington Hills and after hours, urgent care and emergency care options.
- An evaluation committee which included members of the Central Services, Human Resources and Fire Departments evaluated each provider on their background, experience, demonstrated ability to perform the requested functions, technical expertise, technical credentials and references. Staff then short listed two (2) providers (Henry Ford Health and Occupational Care Services) whose profile best met the Cities specific needs and conducted interviews.
- The evaluation committee determined that Henry Ford Health, Department of Occupational Health was the most qualified provider to meet the occupational health needs along with drug & alcohol testing for the City. Their pricing is competitive. They have facilities in West Bloomfield, Detroit, Chesterfield, Fraser and Royal Oak. They have certified physicians and medical staff at all locations. Furthermore, Henry Ford Health has partnered with “Go Health Clinics” to meet the needs of urgent care services. Go Health Clinics have 10 locations. For after hours and emergency services, employees may seek care at one of the Henry Ford Hospitals. They demonstrated an understanding of current trends & requirements for occupational health and have excellent references. Henry Ford Health has provided drug & alcohol testing to the City since 2013 and the City has been satisfied with their services.

OVERVIEW TABULATION ATTACHED

RECOMMENDATION

In view of the above, it is recommended that City Council authorize the City Manager to enter into an agreement with Henry Ford Health, Department of Occupational Health for a one (1) year with an option to renew with one or more administration-approved extension not to exceed a total of five (5) additional one year extensions under the same terms and conditions upon mutual consent by the City and firm.

Prepared by: Michelle Aranowski, Senior Buyer
 Reviewed by: Kelly Monico, Director of Central Services
 Reviewed by: Lori Brown, Director of Human Resources
 Reviewed by: Joe Valentine, Assistant City Manager
 Approved by: Gary Mekjian, City Manager

City of Farmington Hills
 Bid tabulation
 Bid #rfp-11-22-23-2356
 Occupational Health Services - Including Drug & Alcohol
 Exam Pricing

RECOMMEND FOR AWARD

LN	DESCRIPTION	First Choice Urgent Care LLC Dearborn, MI		Ascension Michigan Employer Solutions Novi, MI		Henry Ford Health Detroit, MI		Occupational Care Services Livonia, MI		Occupational Health Centers of Michigan, P.C. dba Concentra Medical Novi, MI	
		At Farmington Hills	At Provider	At Farmington Hills	At Provider	At Farmington Hills	At Provider	At Farmington Hills	At Provider	At Farmington Hills	At Provider
	Itemized Bid										
	AUDIOGRAM	\$40.00	\$30.00	*On site & staffing fee pricing to be discussed based on needs, volume & services	\$35.00	\$36.00	\$32.00	\$35.00	\$35.00	No bid	\$38.00
	BACK EVALUATION - Evaluates range of motion, reflex, tenderness, strength, etc.	\$80.00	\$65.00	N/C w/Exam	N/C w/Exam	Included w/Exam	Included w/Exam	\$25.00	\$25.00	No bid	Lvl 1-\$39.50 & Lvl 2-\$57.00
	BODY MASS INDEX	Not a fitness test for a health fair & more than 20 participants	No bid	N/C w/Exam	N/C w/Exam	\$22.00	\$19.00	\$5.00	\$5.00	No Charge	No Charge
	BREATH ALCOHOL	\$40.00	\$35.00	\$45.00	\$45.00	\$56.00	\$46.00	\$32.00	\$32.00	No bid	\$52.00
	CBC W/DIFFERENTIAL	\$25.00	\$15.00	\$31.00	\$31.00	\$34.00	\$30.00	\$36.00	\$36.00	No bid	\$55.50
	CHEST X-RAY PA AND LAT	No bid	\$65.00	No bid	\$88.00	\$17.00	\$138.00	\$95.00	\$95.00	No bid	\$69.00
	COMPREHENSIVE METABOLIC PANEL	\$40.00	\$30.00	\$50.00	\$50.00	\$68.00	\$60.00	\$20.00	\$20.00	No bid	\$56.50
	DOT EXAM	\$80.00	\$65.00	\$88.00	\$88.00	\$102.00	\$91.00	\$70.00	\$70.00	No bid	\$92.00
	DRUG SCREEN 10 PANEL	\$45 for a lab sent out or \$59 for an instant test	\$40 for a lab sent out or \$45 for an instant test	\$54.00	\$54.00	\$61.00	\$54.00	\$40.00	\$40.00	No bid	\$47.00
	MCOLES COMPREHENSIVE	\$365+	\$300+	No bid	\$160.00	\$64.00	\$57.00	\$85.00	\$85.00	No bid	Physician Preparation Fee Vision Acuity Complete \$37, Vision Color Ishihara 14 Plates \$34.50, Audiogram \$38.00, Non Regulated 10 Panel Preplacement \$47.00
	PAP SMEAR	N/A onsite	No bid	No bid	\$90.00	No bid	Refer to PCP	No bid	No bid	No bid	\$114.50
	PHYSICAL, COMPREHENSIVE	\$70.00	\$50.00	\$50.00	\$50.00	\$64.00	\$57.00	\$65.00	\$65.00	No bid	\$60.00
	SPIROMETRY (PFT)	\$35.00	\$25.00	\$65.00	\$65.00	\$70.00	\$62.00	\$41.00	\$41.00	No bid	\$57.00
	ANNUAL PHYSICAL	\$70.00	\$50.00	No bid	\$90.00	\$64.00	\$57.00	\$80.00	\$80.00	No bid	\$60.00
	PSA	\$35.00	\$25.00	\$70.00	\$70.00	\$54.00	\$48.00	\$165.00	\$165.00	No bid	\$60.00
	RESPIRATOR QUESTIONNAIRE REVIEW	Can be completed onsite and sent to us for clearance \$25	\$25.00	\$35.00	\$35.00	\$20.00	\$18.00			No bid	\$37.00
	STRESS TEST	No bid	Should be done at PCP or cardiologist	No bid	\$300.00	HFHS Facility	\$350.00	No bid	No bid	No bid	No bid
	ROUTINE URINALYSIS	\$20.00	\$10.00	\$15.00	\$15.00	24/\$23.00	DUP \$21.00 LAB \$20.00	\$12.00	\$12.00	No bid	\$28.00
	TUBERCULOSIS SKIN TEST	\$40.00	\$30.00	\$28.00	\$28.00	\$43.00	\$40.00	\$28.00	\$28.00	No bid	\$32.00
	VENEREAL DISEASE RESEARCH LABORATORY - SENDING TEST TO THE LAB	depending on scenario	\$195 for SDI testing	\$40.00	\$40.00	\$34.00	\$30.00	\$158.00	\$158.00	No bid	\$95.50
	VISION - INCLUDES TESTING FOR NEAR, FAR, PERIPHERAL, COLOR AND DEPTH	\$35.00	\$25.00	\$20.00	\$20.00	\$23.00	\$20.00	\$15.00	\$15.00	No bid	\$37.00
	TETANUS, DIPHTHERIA, PERTUSSIS (TDAP) VACCINE	\$105.00	\$90.00	\$85.00	\$85.00	\$99.00	\$88.00	\$89.00	\$89.00	No bid	\$72.00
DRUG AND ALCOHOL SERVICES											
	RANDOM PROGRAM YEARLY ADMINISTRATION FEE		\$150.00		No bid		\$476.00		\$550.00		\$500.00
	TRAINING CLASSES FOR OPERATOR AND SUPERVISORS		\$99.00		No bid		\$420.00		\$950.00/class		\$60.00
	POLICY UPDATE RELATIVE TO DRUGS AND ALCOHOL		\$350.00		No bid		\$112.00/hour		\$75.00/hour		No bid
	AUDIT PREPARATION & PARTICIPATION IN AUDIT		\$1350.00/day		No bid		\$112/hour		\$75.00/hour		No Charge
	RANDOM DRUG TESTING, DOT, ON SITE		\$35 for collect or \$75 for lab		No bid		\$75.00		\$40 Plus onsite fee hourly		No bid
	RANDOM ALCOHOL TESTING, DOT, ON SITE		\$45.00		No bid		\$56.00		\$32 Plus Onsite fee hourly		No bid
	ON SITE STAFFING RATE - MINIMUM 4 HOURS		\$32-\$87 per hour depending on the level of staff needed		No bid		\$65.00/hour		\$65.00/hour Technician \$110.00/hour provider		No bid
	COLLECTIONS PERFORMED AT ANOTHER CLINIC (DOT LAB FEE)		25+		No bid		\$53.00		\$25.00		\$47.00
	COLLECTIONS PERFORMED AT ANOTHER CLINIC (MRO LAB FEE)		\$30.00		No bid		\$73.00		\$10.00		\$47.00
	Price Increase per 2-year increment		5%		0%		3%		3%		3%

City of Farmington Hills
 Bid tabulation
 Bid #rfp-fh-22-23-2356
 Occupational Health Services - Including Drug & Alcohol Testing
 Response list

Questions
Slight Concern -3 points
Definite concern- 5 points

		25	20	10	100	155	
FIRM NAME(S)	CITY/STATE	PART A - BIDDER'S QUESTIONNAIRE	PART B - FORMS	PART C - PRICING	TOTAL PROPOSAL REVIEW	TOTAL PROPOSAL & INTERVIEW	
1st Choice Urgent Care Did not include Flash drive	Dearborn, MI	20 Complete. 1. 8 years of occupational health, safety and compliance experience. 2. First Choice Urgent Care & Occmed Connect in area since 2014, besides injury care they can do physical, drug screen, flu shot at their facility or ours. 3. Specialize in Police and Firefighter physicals as well as injury care. Work with 11 other municipalities. 4. Work with Dearborn Heights, Inkster, Wayne, Dearborn, Westland, W. Bloomfield, Northville Twp. etc. 5. Citizens Bank. 6. None of the cities have left since beginning with 1st Choice Urgent Care. 7. Employee completes a health history questionnaire and then will have a physical exam. DOT employees are completed online and realtime using dot software. PD and FD have their own questionnaire. Need private room and paperwork filed out prior to coming onsite. 8. Partnered with Athletico, a national physical therapy company to enter metrics to develop standards for physical and health demands. 9. DOT physicals are linked to real-time national registry. Manage random testing, 50% for drug testing and 10% for alcohol testing. Train supervisors on mandatory reasonable drug & alcohol suspicion training. 10. Partners with Athletico physical therapy. 11. Locations in Dearborn West, Garden City, Taylor, Dearborn East, Livonia, Southfield, Bloomfield, Warren (coming soon). 12. They treat a list of services, refer to response. 13. Electronic medial records for notification of results or injury. 14. Only listed wait time for unscheduled visits. Basic physical 16 min. See response for full list. 15. Uses Google review at all locations. Corrective measures are discussed immediately with staff and weekly with management team.	0 Incomplete. Only submitting one form "Authorization for Treatment" No resumes.	5 Complete. Must have a minimum of 15 participating employees for on site screening. Highest price.	25	0	25
Ascension Michigan Employer Solutions	Novi, MI	16 Complete- 1. 40 years experience. 2. Provide highest quality of medical care & preventative services. Clients include city, county, state, schools & fortune 500 companies. Largest hospital based occupational health program in MI with 10 clinic locations. 3. Outstanding communication with clients, utilizes Systoc, which is state of the art database including clinic based billing. Each client has a Account Executive POC. No electronic software for employers 4. Livonia, Novi, Northville Current firm and have outstanding issues. 5. PNC bank. 6. No terminations 7. Experience providing occ health services, including physical exams and work comp. Familiar with police & fire job class. Expertise in DOT, MCOLES, NFPA, ADA, OSHA medical surveillance. 8. Medical Director has 20+ year managing disability for 26,000 employees for the State of MI. 9. DPT urine collections & breath alcohol testing available at all clinic loc. Do not administer a random drug screen program. 10. Medical referrals for specialized treatment can be handled through the Ascension network. 11. Ascension Prov. Health Ctr in Livonia 7:30-4 or Ascension Prov. Hospital, Novi, 7:30-4. 1 location and no weekends. 12. Work comp injury avail at occ health clinic. after hour injury care avail at hospital emergency room and Urgent Care loc. 13. Call or appoint. or walk in. Working on Employee portal. Medical work status is reported to provider. Employee Portal is being introduced. 14. Average waiting time is 15 min for a scheduled app. 30 min. for unscheduled. 15. Patient Satisfaction rate for FY 2022 97%	20 Complete- All forms were submitted.	6 Complete- No Drug & Alcohol testing. Some services are higher prices in comparison.	42	0	42
Henry Ford Health	Detroit, MI	22 Complete - 1. Over 33 year experience. 2. Full health care provider. 3. Current provider, well renowned health system, vast resources. 4. Detroit Fire, Sterling Heights, Lincoln Park. 5. Comerica Park. 6. None. 7. See Exam Pricing tab. 8. Can do on site job eval w/partner Rehab Dept pricing would be determined on needs. 9. Can perform all facets of drug and alcohol test. Has it's own Medical Review Officers and assists. and if necessary provide assistance in Policy Writing & Audit Participation. 10. Can facilitate referrals throughout health system. 11. W. Bloomfield Clinic 8-4:30. Locations in Detroit, Chesterfield, Fraser and Royal Oak. Can make appoint. anywhere. On Site Medical Model can be on site. 12. Partnered with Go Health Urgent Cares (flyer included) for after hours, weekend & holidays. If DOT collections are need they could explore partnering with an on site collector. 13. Can provide results electronically or faxed. Will contact DER on behalf of the city. Closure rate is 1.5 visits. 14. On line Centralized Scheduling & Access center, often same day. Non work related injury case will need appt. 15. Over 98% satisfactions rate.	20 Complete- All forms were submitted.	10 Complete - Add'l costs: on site visits (not relative to drug & alcohol testing) would be add'l \$500.0/day. Mobile Unit Clinic \$1000.00/day.	52	95	147
Occupational Care Services	Livonia, MI	20	20	10	50	70	120

City of Farmington Hills
 Bid tabulation
 Bid #rfp-fl-22-23-2356

Questions
Slight Concern -3 points
Definite concern- 5 points

Occupational Health Services - Including Drug & Alcohol Testing
 Response list

25

20

10

100

155

FIRM NAME(S)	CITY/STATE	PART A - BIDDER'S QUESTIONNAIRE	PART B - FORMS	PART C - PRICING	TOTAL PROPOSAL REVIEW	INTERVIEW	TOTAL PROPOSAL & INTERVIEW
		<p>Complete-1. 28 years 2. 100% woman owned. Specialize in Surveillance, Hazardous & Regulated Industries. Paperless environment. Also provides respirator, physicals & drug screening for the CDC, TSA during the pandemic. 3. Personal, exceptional customer service. Performs onsite services with advanced mobile equipment. High employee retention rate. 4. Grosse Pointe, Redford Schools, Bloomfield Hills. 5. Citizens Bank 6. No terminations 7. Director has over 30 years' experience. All employees are comprised of NPs and PAs. Team members are expected to attend continued education. 8. Work with All Pro Therapy for job evaluations. 9. All team members are certified DOT Drug & Breath Alcohol technicians. Every providers is a NRCME and allows OCS to provide DOT physicals w/out appt. 10. Provide a conservative a approach for injury care. i.e. someone needs physical therapy they use All Pro Therapy. (other examples in response) 11. <i>Livonia 8-6 Sat. 9-1, Lincoln Park 9-5, 24/7 physician on call telehealth.</i> 12. Full injury and illness work related treatment for minor cuts and strains to fractures, burn treatment, lacerations. 30 minute turn around for Xray. Online system for immediate and complete discharge summaries. on call triage care 24/7. 13. Appointments via phone or email. Will follow up with client after every first visit. 14. 10 Minute or less wait time. 15. 5 star customer service, accuracy, result turnaround and availability.</p>	Complete- Forms and resumes included	Complete-			
Occupational Health Centers of Michigan, P.C. dba Concentra Medical	Novi, MI	<p style="text-align: center;">14</p> <p>Complete- 1. 40 years experience. 2. Provide services in injury, non injury DOT, Firefighter and PD exams. 3. Customize clinical solution, developed a sleep eval worksheet. 4. Warren, Wayne County, Macomb 5. JP Morgan Chase and PCN Healthcare 6. None 7. Physicals, FormFox Electronic Forms, Custom and Spanish forms, extensive list of exams avail. 8. ADA compliant, job site evaluations, Human Performance Eval/job Specific functional testing. In depth response. 9. Urine drug testing in full compliance with DOT. Has an established collection process. 10. Use in network providers (Concentra Advanced Specialist) They use 3rd party, local providers and hospitals in necessary. 11. Novi, 8-5 and 8-2 (Sat) 15 other locations avail. <i>After hours & weekends.</i> 12. Employer Engagement, Patient Engagement, Clear Communication and Quality Medical Outcomes. 13. Electronic Health record capable. On line self service to access employees information. <i>DOT is expensive.</i> 14. 90 Minutes for entire visit start to finish. 15. Novi center has a 78% on the Net Patient Experience Rating and a 4.1 Google rating. <i>They did note a few exemptions to the RFP</i></p>	Complete- Forms and resumes were included	Complete- Breath Alcohol Minimum 2 hour on site at \$30/hr plus cost of BAT service (\$52 each) Drug Screens-Minimum 4 hour on site at \$60/hr plus cost of drug screen service (\$47 each) <i>Did not offer any on site pricing or services</i>	38	0	38

**REPORT FROM THE CITY MANAGER TO CITY COUNCIL
February 13, 2023**

SUBJECT: AWARD OF BID FOR HEAVY DUTY 60" ZERO TURN ROTARY MOWER

ADMINISTRATIVE SUMMARY

- Previously, in June of 2022 an invitation to bid (ITB) was issued through the MITN e-procurement system for zero-turn riding lawn mowers. The bid was awarded to Weingartz Supply Company.
- The mower will be utilized for mowing and seasonal cleanup on various city sites, parks, and athletic fields.
- The proposed purchase will replace an existing unit which has been in service for 5 years. The existing unit will be relegated to backup and seasonal use in Parks & Golf operations for the duration of its useful life.
- The recommended unit complies with the City’s specifications and is within budget.
- Weingartz Supply Company of Farmington Hills, Michigan. Weingartz is willing to hold their prices from June of 2022 for this new purchase. They have provided equipment repair service and sold equipment and parts to the City in the past, proving to be a reliable and knowledgeable vendor.
- Funding for this equipment purchase is provided in the FY 22-23 Special Services Parks Milleage Capital Equipment account.

RECOMMENDATION

In view of the above, it is recommended that City Council authorize the City Manager to issue a purchase order for a Exmark Model LZX980EKC606W0 Mower, including all specified options, with no trade-in to Weingartz Supply Company in the amount of \$15,599.

Prepared by: April Heier, Parks Supervisor, Department of Special Services
Michelle Aranowski, Senior Buyer

Departmental Authorization: Ellen Schnackel, Director of Special Services
Kelly Monico, Director of Central Services

Approved by: Gary Mekjian, City Manager



REPORT FROM THE CITY MANAGER TO CITY COUNCIL
February 13, 2022

SUBJECT: AWARD OF BID FOR FIRE EXTINGUISHER INSPECTION, MAINTENANCE, TESTING AND CERTIFICATION

ADMINISTRATIVE SUMMARY

- Invitations to Bid were advertised, available on the MITN e-procurement site, publicly opened and read aloud on Tuesday, January 24, 2023, for Fire Extinguisher Inspection, Maintenance, Testing and Certification. Bid notification was sent to 48 vendors (including six (6) vendors that hold the classification of minority owned, woman owned, veteran owned, disabled, disadvantaged or service disabled), with three (3) responding.
- All City Buildings, Police, Fire and Road Maintenance vehicles are equipped with fire extinguishers. Per the International Fire Code and National Fire Protection Association, NFPA10 (standard portable fire extinguishers) fire extinguishers must be inspected, serviced and certified every year. In addition, every 6 years some fire extinguishers must go through a lengthy teardown certification. Currently the City has over 300 fire extinguishers in service.
- Bid specifications require the awarded vendor to inspect, hydrostatic test (as required), service and recharge every fire extinguisher. In addition, specifications required pricing for the International Fire Code required six (6) year teardown of certain fire extinguishers as well as replacement costs for unrepairable fire extinguishers. The agreement as awarded allows for additions or deletions of fire extinguishers as necessary.
- Funding for these services is available in each department's operating budget. The award recommendation of the estimated \$10,000.00 is based on maintenance, replacement of units as needed and the 6 year service teardown.

BID TABULATION-ATTACHED

RECOMMENDATION

In view of the above, it is recommended that City Council authorize the City Manager to approve all budgeted purchase orders to Eastman Fire Protection Company, LLC for Fire Extinguisher Inspection, Maintenance, Testing and Certification in an estimated annual amount of \$10,000.00 for a period of one (1) year with one or more administration-approved extensions not to exceed a total of four (4) additional years, under the same terms and conditions, through mutual consent by the City of Farmington Hills and each awarded vendor.

Prepared by: Michelle Aranowski, Senior Buyer
Reviewed by: Kelly Monico, Director of Central Services
Reviewed by: Karen Mondora, Director of Public Services
Reviewed by: Jon Unruh, Fire Chief
Reviewed by: Jason Olszewski, Deputy Fire Chief
Approved by: Gary Mekjian, City Manager

City of Farmington Hills

Bid tabulation

Bid #: #itb-fh-22-23-2381

Fire Extinguisher Inspection, Maintenance, Testing & Certification

Opened 1/24/2023

RECOMMEND FOR AWARD

LN	Extinguisher Type	EST. QTY.	JCI Fire Protection Farmington Hills, MI		Gallagher Fire Equipment Livonia, MI		Eastman Fire Protection Company, LLC Troy, MI	
			Unit Price	Extended	Unit Price	Extended	Unit Price	Extended
	Class K Wet Chemical Fire Extinguisher							
1	Hydrostatic Testing	4	\$ 195.00	\$ 780.00	\$ 75.00	\$ 300.00	\$ 13.31	\$ 53.24
2	Recharge	4	\$ 180.00	\$ 720.00	\$ 110.00	\$ 440.00	\$ 169.72	\$ 678.88
3	Service/Yearly Annual Inspection	4	\$ 3.00	\$ 12.00	\$ 3.00	\$ 12.00	\$ 4.50	\$ 18.00
4	6-Year Service Teardown	4	No bid	No bid	\$ 185.00	\$ 740.00	\$ 169.72	\$ 678.88
5	Replacement Cost	4	\$ 280.00	\$ 1,120.00	\$ 265.00	\$ 1,060.00	\$ 294.10	\$ 1,176.40
6	Replacement Cost w/brackets or hangers	4	\$ 280.00	\$ 1,120.00	\$ 265.00	\$ 1,060.00	\$ 294.40	\$ 1,177.60
	Class K Wet Chemical Fire Extinguisher			\$ 3,752.00		\$ 3,612.00		\$ 3,783.00
	2.5 Gallon Pressure Water Extinguisher							
1	Hydrostatic Testing	19	\$ 70.00	\$ 1,330.00	\$ 75.00	\$ 1,425.00	\$ 13.31	\$ 252.89
2	Recharge	19	\$ 60.00	\$ 1,140.00	\$ 10.00	\$ 190.00	\$ 9.36	\$ 177.84
3	Service/Yearly Annual Inspection	19	\$ 3.00	\$ 57.00	\$ 3.00	\$ 57.00	\$ 4.50	\$ 85.50
4	6-Year Service Teardown	19	No bid	No bid	\$ 85.00	\$ 1,615.00	\$ 9.36	\$ 177.84
5	Replacement Cost	19	\$ 273.00	\$ 5,187.00	\$ 145.00	\$ 2,755.00	\$ 212.30	\$ 4,033.70
6	Replacement Cost w/brackets or hangers	19	\$ 273.00	\$ 5,187.00	\$ 145.00	\$ 2,755.00	\$ 212.30	\$ 4,033.70
	2.5 Gallon Pressure Water Extinguisher			\$ 12,901.00		\$ 8,797.00		\$ 8,761.47
	10 lb. Carbon Dioxide Extinguisher							
1	Hydrostatic Testing	1	\$ 85.00	\$ 85.00	\$ 75.00	\$ 75.00	\$ 19.55	\$ 19.55
2	Recharge	1	\$ 65.00	\$ 65.00	\$ 30.00	\$ 30.00	\$ 11.05	\$ 11.05
3	Service/Yearly Annual Inspection	1	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ 4.50	\$ 4.50
4	6-Year Service Teardown	1	No bid	No bid	\$ 105.00	\$ 105.00	\$ 11.05	\$ 11.05
5	Replacement Cost	1	\$ 399.00	\$ 399.00	\$ 230.00	\$ 230.00	\$ 388.50	\$ 388.50
6	Replacement Cost w/brackets or hangers	1	\$ 399.00	\$ 399.00	\$ 230.00	\$ 230.00	\$ 388.50	\$ 388.50
	10 lb. Carbon Dioxide Extinguisher			\$ 951.00		\$ 673.00		\$ 823.15
	15 lb. Carbon Dioxide Extinguisher							
1	Hydrostatic Testing	0	\$ 90.00	\$ -	\$ 75.00	\$ -	\$ 19.55	\$ -
2	Recharge	0	\$ 70.00	\$ -	\$ 30.00	\$ -	\$ 13.98	\$ -
3	Service/Yearly Annual Inspection	0	\$ 3.00	\$ -	\$ 3.00	\$ -	\$ 4.50	\$ -
4	6-Year Service Teardown	0	No bid	No bid	\$ 105.00	\$ -	\$ 13.98	\$ -
5	Replacement Cost	0	\$ 457.00	\$ -	\$ 262.63	\$ -	\$ 416.40	\$ -
6	Replacement Cost w/brackets or hangers	0	\$ 457.00	\$ -	\$ 262.63	\$ -	\$ 416.40	\$ -
	15 lb. Carbon Dioxide Extinguisher			\$ -		\$ -		\$ -
	2.5 lb. Dry Chemical ABC							
1	Hydrostatic Testing	10	\$ 55.00	\$ 550.00	\$ 75.00	\$ 750.00	\$ 13.31	\$ 133.10
2	Recharge	10	\$ 35.00	\$ 350.00	\$ 15.00	\$ 150.00	\$ 10.40	\$ 104.00
3	Service/Yearly Annual Inspection	10	\$ 3.00	\$ 30.00	\$ 3.00	\$ 30.00	\$ 4.50	\$ 45.00
4	6-Year Service Teardown	10	\$ 45.00	\$ 450.00	\$ 30.00	\$ 300.00	\$ 10.40	\$ 104.00
5	Replacement Cost	10	\$ 55.00	\$ 550.00	\$ 35.00	\$ 350.00	\$ 50.22	\$ 502.20
6	Replacement Cost w/hangers	10	\$ 55.00	\$ 550.00	\$ 35.00	\$ 350.00	\$ 50.22	\$ 502.20
	2.5 lb. Dry Chemical ABC			\$ 2,480.00		\$ 1,930.00		\$ 1,390.50

City of Farmington Hills

Bid tabulation

Bid :#itb-fh-22-23-2381

Fire Extinguisher Inspection, Maintenance, Testing & Certification

Opened 1/24/2023

RECOMMEND FOR AWARD

LN	Extinguisher Type	EST. QTY.	JCI Fire Protection Farmington Hills, MI		Gallagher Fire Equipment Livonia, MI		Eastman Fire Protection Company, LLC Troy, MI	
			Unit Price	Extended	Unit Price	Extended	Unit Price	Extended
	5 lb. Dry Chemical ABC w/ hanger							
1	Hydrostatic Testing	90	\$ 65.00	\$ 5,850.00	\$ 75.00	\$ 6,750.00	\$ 13.31	\$ 1,197.90
2	Recharge	90	\$ 45.00	\$ 4,050.00	\$ 20.00	\$ 1,800.00	\$ 15.93	\$ 1,433.70
3	Service/Yearly Annual Inspection	90	\$ 3.00	\$ 270.00	\$ 3.00	\$ 270.00	\$ 4.50	\$ 405.00
4	6-Year Service Teardown	90	\$ 55.00	\$ 4,950.00	\$ 40.00	\$ 3,600.00	\$ 15.93	\$ 1,433.70
5	Replacement Cost	90	\$ 78.00	\$ 7,020.00	\$ 60.00	\$ 5,400.00	\$ 89.50	\$ 8,055.00
6	Replacement Cost w/brackets or hangers	90	\$ 78.00	\$ 7,020.00	\$ 60.00	\$ 5,400.00	\$ 89.50	\$ 8,055.00
	5 lb. Dry Chemical ABC w/ hanger			\$ 29,160.00		\$ 23,220.00		\$ 20,580.30
	5 lb. Dry Chemical w/ vehicle bracket							
1	Hydrostatic Testing	0	\$ 65.00	\$ -	\$ 75.00	\$ -	\$ 13.31	\$ -
2	Recharge	0	\$ 45.00	\$ -	\$ 30.00	\$ -	\$ 15.93	\$ -
3	Service/Yearly Annual Inspection	0	\$ 3.00	\$ -	\$ 3.00	\$ -	\$ 4.50	\$ -
4	6-Year Service Teardown	0	\$ 55.00	\$ -	\$ 40.00	\$ -	\$ 15.93	\$ -
5	Replacement Cost	0	\$ 78.00	\$ -	\$ 65.00	\$ -	\$ 93.04	\$ -
6	Replacement Cost w/brackets or hangers	0	\$ 78.00	\$ -	\$ 65.00	\$ -	\$ 93.04	\$ -
	5 lb. Dry Chemical w/ vehicle bracket			\$ -		\$ -		\$ -
	10 lb. Dry Chemical ABC w/CO2 hanger							
1	Hydrostatic Testing	329	\$ 75.00	\$ 24,675.00	\$ 75.00	\$ 24,675.00	\$ 13.31	\$ 4,378.99
2	Recharge	329	\$ 55.00	\$ 18,095.00	\$ 30.00	\$ 9,870.00	\$ 28.34	\$ 9,323.86
3	Service/Yearly Annual Inspection	329	\$ 3.00	\$ 987.00	\$ 3.00	\$ 987.00	\$ 4.50	\$ 1,480.50
4	6-Year Service Teardown	329	\$ 65.00	\$ 21,385.00	\$ 45.00	\$ 14,805.00	\$ 28.34	\$ 9,323.86
5	Replacement Cost	329	\$ 105.00	\$ 34,545.00	\$ 79.00	\$ 25,991.00	\$ 111.58	\$ 36,709.82
6	Replacement Cost w/hangers	329	\$ 105.00	\$ 34,545.00	\$ 84.00	\$ 27,636.00	\$ 111.58	\$ 36,709.82
	10 lb. Dry Chemical ABC w/CO2 hanger			\$134,232.00		\$ 103,964.00		\$ 97,926.85
	20 lb. Dry Chemical ABC							
1	Hydrostatic Testing	1	\$ 95.00	\$ 95.00	\$ 75.00	\$ 75.00	\$ 13.31	\$ 13.31
2	Recharge	1	\$ 75.00	\$ 75.00	\$ 40.00	\$ 40.00	\$ 50.44	\$ 50.44
3	Service/Yearly Annual Inspection	1	\$ 3.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ 4.50	\$ 4.50
4	6-Year Service Teardown	1	\$ 85.00	\$ 85.00	\$ 60.00	\$ 60.00	\$ 50.44	\$ 50.44
5	Replacement Cost	1	\$ 240.00	\$ 240.00	\$ 140.00	\$ 140.00	\$ 188.10	\$ 188.10
6	Replacement Cost w/brackets or hangers	1	\$ 240.00	\$ 240.00	\$ 140.00	\$ 140.00	\$ 188.10	\$ 188.10
	20 lb. Dry Chemical ABC			\$ 738.00		\$ 458.00		\$ 494.89
	10 lb. FE 36							
1	Hydrostatic Testing	0	\$ 175.00	\$ -	\$ 75.00	\$ -	No bid	No bid
2	Recharge	0	\$ 1,650.00	\$ -	\$ 200.00	\$ -	No bid	No bid
3	Service/Yearly Annual Inspection	0	\$ 3.00	\$ -	\$ 3.00	\$ -	\$ 4.50	\$ -
4	6-Year Service Teardown	0	\$ 175.00	\$ -	\$ 275.00	\$ -	No bid	No bid
5	Replacement Cost	0	\$ 1,800.00	\$ -	\$ 600.00	\$ -	\$ 1,332.59	\$ -
6	Replacement Cost w/brackets or hangers	0	\$ 1,800.00	\$ -	\$ 600.00	\$ -	\$ 1,332.59	\$ -
	10 lb. FE 36							
	TOTAL FOR COMPARISON ONLY DOES NOT INCLUDE 6 YEAR TEARDOWN OR REPLACEMENT COST			\$184,214.00		\$ 142,654.00		\$ 133,760.16
LN	ALTERNATE Extinguisher Type	EST. QTY.	Unit Price	Extended	Unit Price	Extended	Unit Price	Extended
	20 lb. High Flow			\$ -		\$ -		\$ -

City of Farmington Hills

Bid tabulation

Bid #:itb-fl-22-23-2381

Fire Extinguisher Inspection, Maintenance, Testing & Certification

Opened 1/24/2023

RECOMMEND FOR AWARD

LN	Extinguisher Type	EST. QTY.	JCI Fire Protection Farmington Hills, MI		Gallagher Fire Equipment Livonia, MI		Eastman Fire Protection Company, LLC Troy, MI	
			Unit Price	Extended	Unit Price	Extended	Unit Price	Extended
1	Hydrostatic Testing	10	\$ 95.00	\$ 950.00	\$ 75.00	\$ 750.00	\$ 13.31	\$ 133.10
2	Recharge	10	\$ 75.00	\$ 750.00	\$ 40.00	\$ 400.00	\$ 50.44	\$ 504.40
3	Service/Yearly Annual Inspection	10	\$ 3.00	\$ 30.00	\$ 3.00	\$ 30.00	\$ 4.50	\$ 45.00
5	Replacement Cost	10	\$ 400.00	\$ 4,000.00	\$ 190.00	\$ 1,900.00	\$ 294.40	\$ 2,944.00
	20 lb. High Flow			\$ 5,730.00		\$ 3,080.00		\$ 3,626.50
	ANSUL 3 Gallon Fire System							
1	Semi-Annual Inspections	5	\$ 150.00	\$ 750.00	\$ 80.00	\$ 400.00	\$ 130.00	\$ 650.00
2	Replace ANSUL 360 degree fusible link Semi-Annually	5	Links included with inspection		\$ 15.00	\$ 75.00	\$ 14.96	\$ 74.80
	ANSUL 3 Gallon Fire System			\$ 750.00		\$ 475.00		\$ 724.80
	5 lb. ABC							
1	Pick up	10	No bid	No bid	N/C	N/C	Yes	Yes
2	Recharge	10	\$ 45.00	\$ 450.00	\$ 20.00	\$ 200.00	\$ 15.93	\$ 159.30
3	Delivery	10	No bid	No bid	\$ 40.00	\$ 400.00	N/C	N/C
	5 lb. ABC			\$ 450.00		\$ 600.00		\$ 159.30
PERCENTAGE INCREASE PER YEAR BEGINNING YEAR 2 (UP TO 4 YEARS)			9%		0%		3% on New equipment only. All other prices will remain the same	
EXTEND TO MITN?			No		No		No	

Bid notification was sent to 48 vendors. We received zero (0) "No-Bids."

Red font indicates price was given for 9 lb FE-36

REPORT FROM THE CITY MANAGER TO CITY COUNCIL – February 13, 2023

SUBJECT: Consideration of Award of Contract for the Quaker Valley Road Culverts Reconstruction Project

Administrative Summary

- This project was advertised and competitively bid using the Michigan Intergovernmental Trade Network (MITN). Bids were received on January 20, 2023.
- The lowest bidder who has demonstrated the ability to complete the work is Anglin Civil LLC of Livonia, Michigan. Their bid was in the amount of \$2,349,239.17. The low bid was about 15% over the original engineer's estimate. The bids received were competitive from highly qualified, local contractors. Due to inflation, supply chain and labor issues, and the passage of time from budgeting to bidding, costs are increasing. We anticipate this trend to continue for the foreseeable future and recommend proceeding at this time.
- Funds for this project are identified in the current Capital Improvement Fund budget.
- Construction is estimated to commence in March 2023 and be completed by December 2023.

RECOMMENDATION

IT IS RESOLVED, the Quaker Valley Road Culverts Reconstruction Project be awarded to the lowest competent bidder, Anglin Civil LLC of Livonia, Michigan, in the amount of \$2,349,239.17, and

IT IS FURTHER RESOLVED, the City Manager and the City Clerk be authorized to execute the contract on behalf of the City.

Support Documentation

In 2016, a culvert assessment report was prepared by the City's Engineering Consultant, Fishbeck, which determined that the Quaker Valley culvert at the main crossing of the Minnow Pond Drain was in poor condition and required replacement. Separately, in 2020 another tributary culvert west of the main crossing was found to need replacement. Both are large culvert replacements, with one being a 10-foot x 25-foot box culvert and the other being a 6-foot x 12-foot box culvert.

As part of the overall replacement process, the City hired Fishbeck to analyze these two culverts and provide a design that meets the State of Michigan EGLE requirements. The necessary permit from EGLE was received, the appropriate easements were acquired from the impacted property owners, and the project was issued for bid.

On January 20, 2023, five (5) bids were received for the above referenced project (see Bid Summary Sheet). The low bid, submitted by Anglin Civil LLC is competitive with current market unit prices. Anglin Civil LLC has completed work for the City of Farmington Hills, the City of Novi, the City of Southfield, and other agencies. After a pre-award meeting with the contractor and further reference checking, Fishbeck recommends awarding the contract to Anglin Civil LLC. It is our opinion that they can adequately perform the work involved with this contract.

Finally, note that the City strives to assure that the residents are as informed as possible. Staff will contact the homeowners’ association and an Open House meeting will be set up in the near future. Individual letters will be sent to all abutting property owners, as well as the entire subdivision, with contact information for the City Engineering representative’s name, phone number, and e-mail address as our project coordinator is identified. The letter will also offer the property owners the opportunity to sign up for a listserv on this project and schedule one-on-one meetings to discuss their questions. A city representative will be available during business hours for the duration of the project to address questions and concerns.

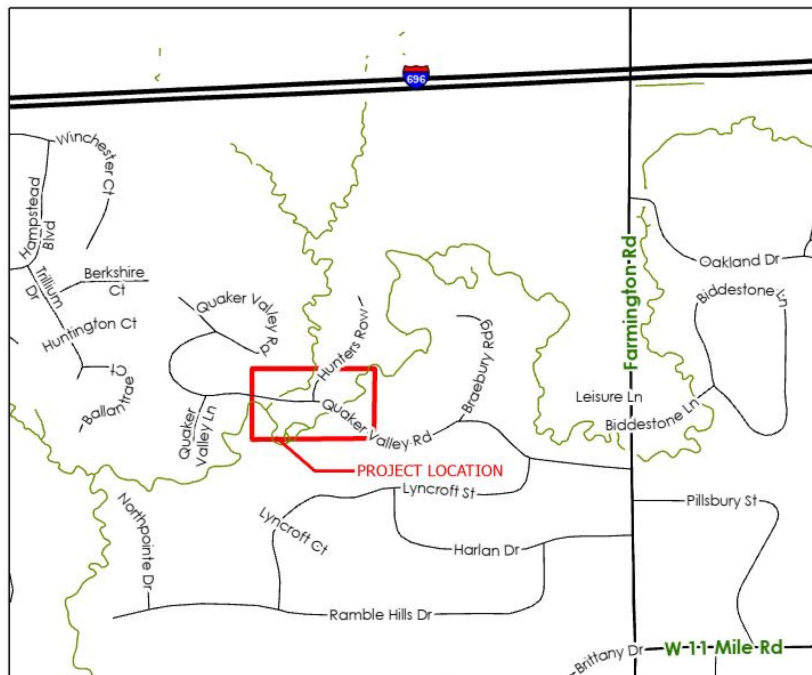
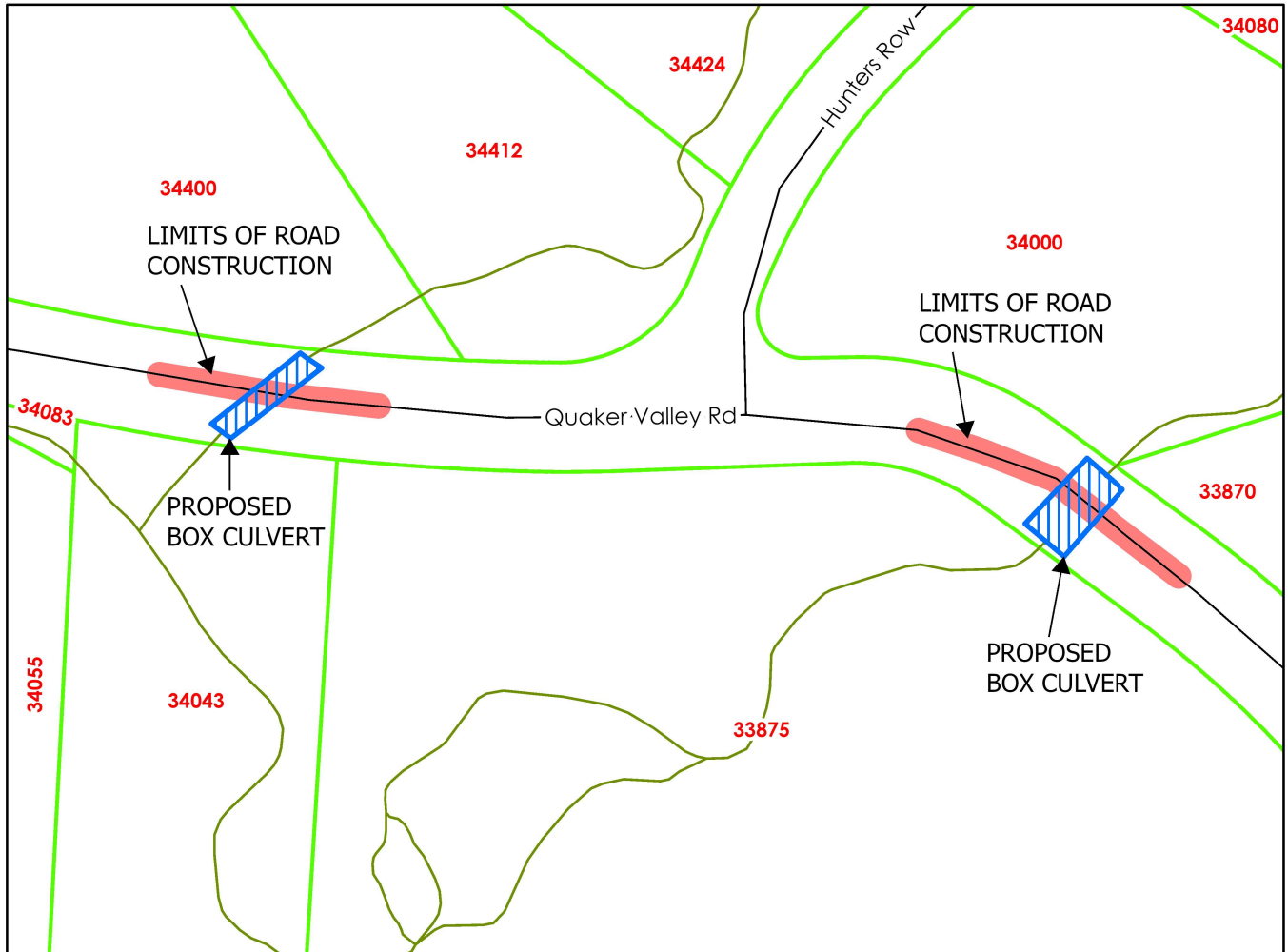
BID SUMMARY

<u>CONTRACTOR</u>	<u>TOTAL</u>
Anglin Civil LLC Livonia, Michigan	\$2,349,239.17
Fonson Company, Inc. Brighton, Michigan	\$3,251,481.27
Z Construction, Inc. Shelby Twp, Michigan	\$3,454,617.27
Toebe Construction LLC Wixom, Michigan	\$3,668,918.99
L. D’Agostini & Sons, Inc. Macomb Township, Michigan	\$4,481,803.00

Table Description: Summary of bid results for the Quaker Valley Road Culverts Reconstruction Project

Prepared by:	Tyler Sonoga, Civil/Environmental Engineer
Reviewed by:	James Cubera, P.E., City Engineer
Departmental Authorization by:	Karen Mondora, P.E., Director of Public Services Kelly Monico, Director of Central Services
Approval by:	Gary Mekjian, P.E., City Manager

City of Farmington Hills Quaker Valley Road Culverts Reconstruction Project



**REPORT FROM THE CITY MANAGER TO CITY COUNCIL
FEBRUARY 13, 2023**

SUBJECT: 2023 HERITAGE PARK ASPHALT PATH RESURFACING -EXTENSION OF AGREEMENT.

ADMINISTRATIVE SUMMARY

- Previously, in March of 2019, an invitation to bid (ITB) was issued through the MITN procurement system for the Asphalt Replacement Program. The bid was awarded to Hutch Paving.
- Portions of the Heritage Park asphalt paths need resurfacing and maintenance to avoid potential safety hazards. The project will include 4 inch removal and replacement of asphalt at the circle between Spicer House and Nature Center and path resurfacing for aging trails. A map is attached below, showing the exact location.
- Please note that pricing for the project is an extension of the current contract pricing, however due to the site location, an increased mobilization cost was proposed for staging, specialized equipment rental and shuttling asphalt to the off road site. City staff have confirmed that this price is competitive and meets current industry standards.
- Hutch Paving has completed contracts for several metro area communities. References confirm that Hutch Paving is a qualified and reliable contractor. The Engineering Division has worked with Hutch Paving for the last three years and have been satisfied with their work.
- Funding for this this project is available through the Special Services Parks Millage Capital Account. Some of the funds were carried over from the 2021/2022 fiscal year.

RECOMMENDATION

RESOLVE the approval and extension of the agreement with Hutch Paving, for the 2023 Heritage Parks path resurfacing project in the amount of \$86,967.

FURTHER RESOLVE the authorization of the City Manager and City Clerk to prepare and execute the extension of the agreement on behalf of the City of Farmington Hills and issue a purchase order for the same.

Prepared by: April Heier, Parks Supervisor, Department of Special Services
Michelle Aranowski, Senior Buyer

Reviewed by: Ellen Schnackel, Director of Special Services
Kelly Monico, Director of Central Services

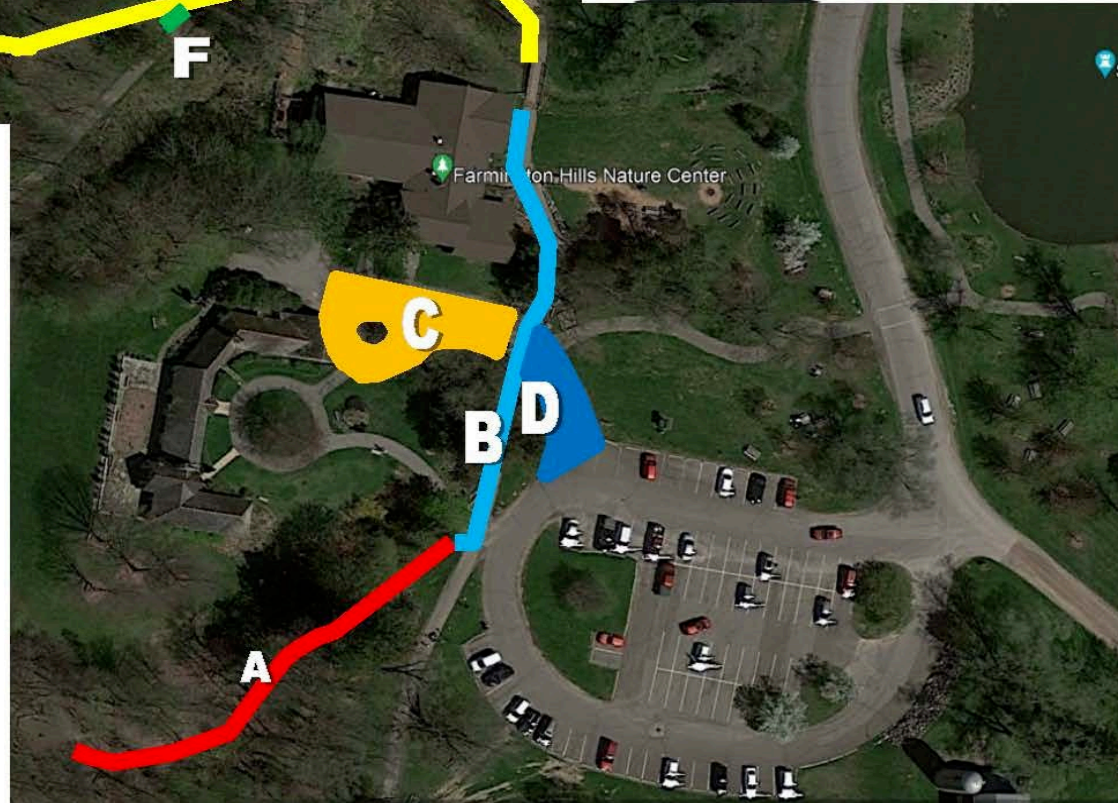
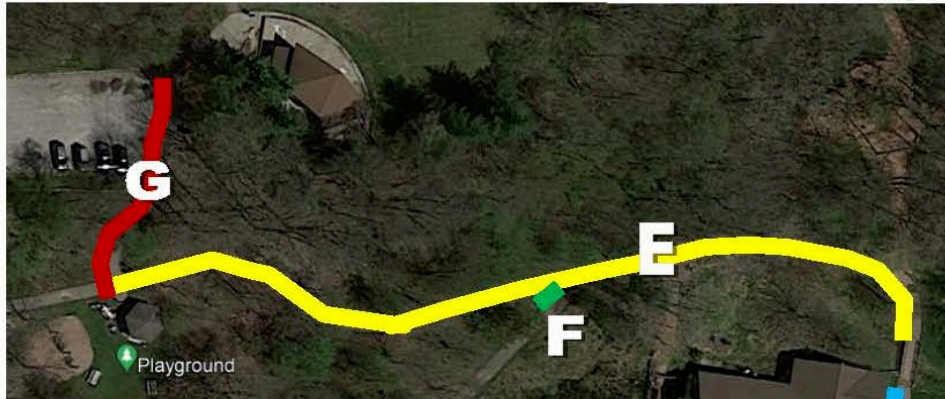
Approved by: Gary Mekjian, City Manager



Nature Center



24915 Farmington Rd.
Farmington Hills, MI 48336
Phone: (248) 473-1870



- A) Cap Spicer Trail from Lot to Log Seating ~ 2,900 SF
- B) Cap Spicer Trail From Lot to Nature Center Bridge ~ 3,100 sf
- C) Remove and replace Drive between Nature Center and Spicer House (Up to circle Drive) 3,200 sf
- D) Cap Connector Drive from Lot to Spicer Trail ~ 1,300 sf
- E) Cap path from wood bridge to Playground gazebo 530'x8'
- F) Remove and replace 20'x8' section of cold patch.
- G) Cap Windbreak Trail Central Picnic to Gravel Lot ~ 1500 sf



INTEROFFICE CORRESPONDENCE

To: Gary Mekjian, City Manager
From: Ellen Schnackel, Director of Special Services
Subject: Consideration of Employment for Javelle Nunnery
Date: February 13, 2023

In compliance with the City Charter Article X, Section 10.01 A, we are requesting from the City Council approval to consider for employment the following individual: Javelle Nunnery, who is related to an employee of the City, Larry Nunnery, who is an Aquatics Programmer.

The Department of Special Services has followed all City policies and procedures in establishing an eligibility list of qualified candidates. This includes advertising in the local newspapers, posting on websites and on social media, distribution of job announcements at Farmington Public Schools and Oakland County Community College. A thorough investigation of the applicant's credentials and a personal interview were conducted. Providing applicants are equally qualified, residents receive preference for employment opportunities.

Occasionally we have some difficulty finding qualified applicants for part-time positions because they may require certain qualifications or specialized training/certification and the work hours typically include nights and/or weekends. Therefore, in view of meeting the established criteria and being the most qualified applicant, the Department of Special Services respectfully requests the City Council's approval of Javelle Nunnery.

Name: Javelle Nunnery

Position Applied For: Swim Instructor

Number of Employees Needed in this Position: 30

Date Position Posted: 4/12/21

Open Until: Filled

Number of Applicants for this position: 2

Number of Applicants Interviewed: 2

Salary: \$15.00/hour

Relationship: Javelle Nunnery is the son of Larry Nunnery who is an Aquatics Programmer.

Justification: Javelle Nunnery is the most qualified applicant and is available to begin work immediately.

Prepared by:

/s/ Hannah Muth, Recreation Supervisor of Aquatics & Facilities

Name & Title

Authorized by:

Approved by:

/s/ Ellen Schnackel

Ellen Schnackel
Director of Special Services

Gary Mekjian
City Manager

MINUTES
CITY OF FARMINGTON HILLS
CITY COUNCIL GOALS STUDY SESSION MEETING
COMMUNITY ROOM
JANUARY 21, 2023 – 9:00AM

The goals study session meeting of the Farmington Hills City Council was called to order by Mayor Barnett at 9:09am

Council Members Present: Barnett, Boleware, Bridges, Bruce, Knol, Massey, and Newlin

Council Members Absent: None

Others Present: City Manager Mekjian, City Clerk Smith and Assistant City Manager Valentine

REVIEW OF 2022 GOALS:

Consensus of Council:

- No longer budget for US Conference of Mayor
- Schedule full ALICE training for Council members
- Schedule a future study session on rental inspection program to discuss progress and invite Phil Neuman, Attorney for Apt. Association

Other requests/suggestions:

- Accelerate sidewalk replacement program
- Request Oakland County Road Commission to clean-up/repair 12 Mile/Orchard Lake Road medians
- Council to receive a map of crime stats for apartments
- Provide council a list of openings on boards/commissions so they can help recruit members
- Place a better directional map for the layout of The HAWK on the city website

In lieu of full gateway signage it was suggested by staff to consider enhanced landscaping and lighting with entry way signs off the ramps at I-696/Orchard Lake Road.

Staff suggested that the council consider an annual winter event rather than a having a winter light display at Heritage Park as there is no electrical to accommodate such a display.

DISCUSSION ON 2023 GOALS:

CANNABIS OUTREACH EFFORTS – NEXT STEPS

City Manager Mekjian stated that all of the informational meetings and any videos from those meetings and reports are on the city's website. He commented that there are several different licenses that the city can consider and that the timing might be good since the city is currently reviewing the city's master plan. He stated that city administration is looking for direction from council on next steps with regard to if the city wants to consider issuing licenses and if so, what types of licenses.

Council comments and suggestions:

- Council did not want to hold up the master plan process for this issue.
- Concerns were expressed with the number of lawsuits other communities have faced and fact that there is only revenue for the city from retail establishments, which is not that much and it seems the market is getting saturated with retail cannabis stores.

- It was suggested possibly considering in the future licenses for testing facilities and transportation/logistics.
- Prefer for city to focus on liquor license policies and bringing in new restaurants to the area.

Council consensus:

- Hold off on pursuing cannabis licenses; focus on liquor license ordinance and policy updates to help recruit and retain more restaurants. Bring the issue of cannabis back for discussion after the master plan is complete with a focus on testing facilities and transportation/logistics licensing rather than retail. It was mentioned there is the potential for a ballot referendum for dispensaries in the future if desired.

CITY COUNCIL PROCEDURES AND GUIDELINES - ALLOWING REMOTE ATTENDANCE AT COUNCIL MEETINGS BY PRESENTERS/STAFF UNDER SPECIAL CIRCUMSTANCES

City Manager Mekjian and Clerk Smith explained that they are asking Council to consider a change in their meeting procedures and guidelines to allow for remote attendance at study session meetings only by presenters and possibly staff in extenuating circumstances. This would make it easier for presenters who are out of town and save the city money for travel expenses.

Council comments and suggestions:

- Agreeable to allow for presenters out of town or extenuating circumstances but did not want this to become normal procedure.

Council consensus:

- Move forward with modifying the City Council meeting procedures to allow for remote attendance for presenters/staff only under certain circumstances, particularly out of town presenters; amended policy would be brought back to council for consideration,

ORDINANCE REVIEW IN LIGHT OF PROPOSED MASTER PLAN CHANGES

City Manager Mekjian explained that staff is interested in proposing as part of the master plan update a suggestion to create a new zoning classification for city-owned property. He explained that currently city-owned property is zoned whatever the underlying zoning was previously and that has caused some issues when trying to implement certain uses on sites.

Council consensus:

- Pursue another zoning classification for city-owned property,

BUSINESS RECRUITMENT AND RETENTION – PARTICULARLY RESTAURANTS

Council comments and suggestions:

- The number one complaint some council members are hearing from residents is that there are not enough sit-down restaurants in the city and perhaps cleaning up the liquor license policy and ordinance that are coming to council in the future may help with this.
- Suggested the Economic Development Corporation (EDC) work with the City of Farmington and their Downtown Development Authority (DDA) to coordinate economic development resources and efforts.

It was noted that these efforts are already under way.

PARKING OF DELIVERY VANS/BOX TRUCKS BY BUSINESS OWNERS IN STRIP MALL PARKING LOTS

Council comments and suggestions:

- Suggested a review of the city's current ordinance and update to fit current practices and include specifications in ordinance.
- Concern with some businesses using the trucks with signs as billboards for the business.

Council consensus:

- Review of how other communities are handling parking of service trucks in strip malls and historical perspective of current ordinance and pursue ordinance changes to meet current practices with specifications and hold a future study session on potential ordinance changes.

DEVELOP STRATEGY FOR RESISTING CORPORATE OWNERSHIP OF NEIGHBORHOODS

Council comments and suggestions:

- Concern with Airbnb's in neighborhoods and people renting out their homes or pools for parties,

Council consensus

- Schedule a study session as soon as possible on renting out homes for parties, Airbnb, etc. so the city can get ordinances in place to address the issues before spring,

ONGOING COLLABORATION WITH OTHER ENTITIES – SCHOOLS, STATE AND COUNTY, UTILITY COMPANIES

Council comments and suggestions:

- Feel there is a need for continued collaboration with schools, DTE, local legislators, etc.
- Concern that students have commented they feel disconnected from government.
- It was mentioned that the City used to hold a government day with students where they would shadow department heads and City Council and then hold a mock Council meeting.

Council consensus:

- Invite annually or biannually state legislators and other entities (schools, DTE, GFL, Spectrum, etc.) to speak at a council meeting or study session to continue collaborative efforts.

COLLECTION AND CATEGORIZATION OF RESIDENT COMPLAINTS

Council comments and suggestions:

- Monthly updates to Council on citizen complaints
- Review of social media by new Communications Director with regard to concerns/complaints and send important information to press for stories when needed.
- Have police review social media for safety issues.

Council consensus

- Monthly update from the City Manager's Office of citizen complaints in major categories and review of social media by appropriate staff for misinformation or safety concerns.

WEBSITE UPDATES

Council consensus

- Update website to include resources for residents on home page (mental health and service organizations); Council member Massey can provide all of the links for the city from SAFE.

DEI EFFORTS – NEXT STEPS

City Manager Mekjian mentioned that City Council was provided with a report on the city's Diversity, Equity and Inclusion (DEI) efforts and the new DEI Director will be starting with the city in early February, 2023. He noted that the city has completed Phase I of the DEI efforts with the consultant that was hired and Phase 2 includes creating a strategic plan for the DEI program, with which the new DEI Director will be able to assist.

UPDATE ON DEER POPULATION EFFORTS AND OPTIONS FOR INCLUDING COYOTE CHAMBER OF COMMERCE FUNCTION/RELATIONSHIP WITH CITY

Assistant City Manager Valentine spoke of the regional efforts underway to deal with the deer population. He noted it is an ongoing process and as more discussions are held, staff may be back to Council with further recommendations to consider, which they hope to do within the next 6 months.

Council comments and suggestions:

- Suggested fencing off an area in Heritage Park to demonstrate the destruction the deer are causing to areas and why there is such concern over the deer population.
- A vaccine is available that prevents reproduction and it might be possible to vaccinate and tag the deer to track migration and reduce the population. It was suggested that students may be able to assist and there could be a possibility for a grant to help fund these efforts.

Assistant City Manager Valentine commented that the DNR is open to certain pilot programs. He also added that staff had already sectioned off an area in Heritage Park to demonstrate the destruction as was suggested.

Council consensus:

- Pursue Councilmember Massey's plan for deer population control through a vaccine and discuss this option with DNR and coalition; bring back for a study session to discuss data from Councilmember Massey and possible grant opportunities.

CHAMBER FUNCTION AND RELATIONSHIP WITH CITY

City Manager Mekjian and some members of council outlined the function of the chamber for others and how they work with local businesses.

Council comments and suggestions:

- Council and staff to attend more chamber events to improve networking with the community.

GRAND RIVER CORRIDOR AUTHORITY

The role of the Grand River CIA was discussed and it was mentioned that there is TIF funding being captures and grant opportunities through the CIA for businesses in that area.

Council consensus:

- Schedule a future study session on the Grand River CIA and discuss current plans and what has been done to date. It was also requested that the current CIA plan is shared with members of Council.

HIRING A SOCIAL WORKER

City Manager Mekjian outlined the many resources the city has currently and Mayor Barnett stated that the city has a social worker on staff.

Council consensus

- More promotion on how the city social worker assists residents and how other resources are used to assist residents
- Make sure those resources are on the home page of the city website for easy access by residents.

OTHER SUGGESTIONS OF STAFF OR COUNCIL:

- Staff review if mobile homes are part of rental inspection program
- Collaborate with West Bloomfield Township to make the area at Orchard Lake Road where the two cities border a gateway and potential direct bus line to downtown with a community hub.
- During the MP review process, staff will be focusing on the major corridors discussed by council.

PUBLIC QUESTIONS AND COMMENTS:

There were no public comments.

ADJOURNMENT

The study session meeting adjourned at 12:04pm.

Respectfully submitted,



Pamela B. Smith, City Clerk

MINUTES
CITY OF FARMINGTON HILLS
FARMINGTON HILLS CITY COUNCIL
CITY HALL - COMMUNITY ROOM
JANUARY 23, 2023 – 6:00PM

The study session meeting of the Farmington Hills City Council was called to order by Mayor Barnett at 6:03pm

Council Members Present: Barnett, Boleware, Bridges, Bruce, Knol (left at 6:15pm), Massey and Newlin

Council Members Absent: None

Others Present: City Manager Mekjian, Deputy City Clerk Lindahl, Assistant City Manager Valentine, Directors Monico and Winn, Police Chief King and City Attorney Joppich

REPORT ON INDEPENDENT LEGAL REVIEW AND SUBJECT MATTER REVIEW FOR POLICE DEPARTMENT TRAINING

City Manager Mekjian explained that City Council will hear presentations by both Michelle Crockett, Attorney from Miller Canfield, with an independent legal review and Tom Maureau and Clark Kimerer from Winbourne Consulting with a subject matter review of the police department training.

Police Chief King thanked Council for the opportunity to review and assess the police department's situational awareness training program. He explained that in June 2022 after a cub scout tour of the police department range, Council received public input and concerns around allegations that the police department was using solely African American targets for range training. At that time, Council assured the public that a transparent, independent legal review of the training would be carried out along with a review by an independent subject matter expert. In addition, he made the commitment that every resource would be utilized to assess, review and investigate the police departments training program to ensure that they meet or exceed all state and federal laws, state accreditation standards and the nations law enforcement best practice standards in providing leading edge training for their officers and prepare them for the highest level of police service for our residents.

Attorney Crockett of Miller Canfield provided a brief recap of the June 2022 incident regarding the police departments alleged utilization of training targets that only depicted black men and the existence of racial biased within the department. She continued with an overview of her legal review, highlighting the following:

- The departments participation in the Michigan Association of Chiefs of Police accreditation program, relevant to the use of situational awareness targets, is a way for law enforcement agencies to voluntarily identify and improve their processes, procedures, overall performances and it provides standards by which agencies are evaluated on training, authorization and use of weapons and ammunition, use of force and other field activities.
- Agencies that participate in the program become accredited if they can demonstrate that the implementation of their policies and procedures are conceptually sound and operationally effective.
- The Farmington Hills Police Department is one of 53 Michigan law enforcement agencies that has participated in this program and received accreditation in 2018 and 2021.

She noted the following findings made during the accreditation process:

- Internal affairs investigations were conducted after each use of force incident and to the extent that such an incident resulted in serious injury or death the Chief or designee suspended applicable officers from active duty pending the results of the investigation.
- The department has a written policy that includes a list of all training officers are required to participate in annually, such as use of force, de-escalation techniques and cultural diversity.
- In 2018 the department was notified that their ethics and bias influence police training was insufficient, and the department needed to create a written plan and perform this type of training every three years. It is her assumption that the plan was created as the department was reaccredited in 2021 and there was no mention of non-compliance.

Attorney Crockett stated that the police department also complies with the Michigan Commission on Law Enforcement Standards (MCOLES) which prepares and publishes mandatory recruitment selection and training standards for entry level officers and defines categories and classifications of specific in-service training for all officers.

Attorney Crockett reviewed the following findings of her investigation of the June 2022 incident:

- The targets left hanging in the range were approved MCOLES targets
- Fifteen targets were utilized that day and they were not solely pictures of black men
- The targets were hung in three shooting rings for officers to analyze and react to
- The main range lights were turned off with dim lights on at their lowest setting to test the officer's ability to operate their weapons in low light or no light conditions and to search out the threat targets and not engage the non-threat targets
- The problem arose because, contrary to what commanding officers have directed officers to do after training sessions, several of these targets were left hanging prior to the tour
- A Lieutenant reported speaking to the scout leader after the tour and the leader indicated that there were several targets still hanging in the range when the troop arrived, including both white and black male targets

Attorney Crockett discussed deliberate indifference as it applies to police training, noting that when and if it can be shown that there has been a violation of an individual's civil right and evidence of a municipalities failure to properly train officers, this may result in a legally viable claim. She added that firearms training that does not include real world conditions, therefore being devoid of situational training, may also result in a finding of deliberate indifference.

Attorney Crockett reviewed the following recommendations with Council:

- Use of situational targets (MCOLES approved targets) does not run afoul of the law and may help insulate the city from potential liability, a finding of deliberate indifference
- Processes and procedures should be established to consistently track the presence of bias
- The community preconception of biased police behaviors is prevalent and must be addressed
- Establish a policy that ensures the removal of all targets at the conclusion of every internal firearms training
- Develop and or participate in department-wide racial sensitivity training

Discussion was held on the various types of targets officers use for different types of firearm training.

Council inquired about Attorney Crockett's experience and if MCOLES situational training is used by all agencies in Michigan. Attorney Crockett responded that she has been doing Diversity, Equity and Inclusion work and legal analysis for a long time and in regard to situational targets, this is her first

analysis of this type. She added that not all agencies use MCOLES, however, it is highly recommended as a best practice.

Council inquired if the deck of targets matches the racial profile of the community at large.

Attorney Crockett responded that when she reviewed the mix of targets in terms of legal requirements, she found them to be balanced in race and gender.

Council members requested that updates are provided on the department's progress related to the proposed recommendations.

Tom Maureau, VP of Winbourne Consulting, gave a brief introduction of the firm noting that they work with all size law enforcement agencies nationwide and his background is extensive on this subject matter.

Clark Kimerer from Winbourne Consulting provided a brief introduction noting that he was with the Seattle Police Department for 31 years and in his final 16 years as Chief of Staff and Operation, he oversaw accreditation, policies and procedures, training and final determination of disciplinary action.

Mr. Kimerer reviewed the scope of the project, noting that it was a three-part assessment, with phase one being Situational Awareness and Threat/Risk-based Training Policies and Programs, which includes the following:

- Officer safety objectives and training protocols
- Firearms training and qualifications; use of force
- Compliance with law enforcement industry model policies, standards, guidelines and best practices

Mr. Kimerer explained Winbourne's approach on collecting and analyzing the required information for this type of assessment and reviewed the following key findings:

- The Farmington Hills Police Department (FHPD) Mission and Organizational Value: Fair and impartial policing and reverence for human life, dignity and safety are consistently integrated into their policies, procedures, training and accountability systems which is the definition of "best practice" in law enforcement and the cornerstone of a high-reliability organization
- FHPD has leading edge programs training to achieve progressively higher level of firearms competency and tactical skill, governed by objectively reasonable decision-making and situational awareness to increase competency according to both real-world risks balanced against fair and impartial policing principles, which exceeds best practice.
- FHPD has developed and implemented a systematic and thorough training program addressing officer safety that meets or exceeds relevant standards and best practices. Their training curricula for 2020-2023 mirrors the National Officer Safety Training Priorities.
- The FHPD program of firearms training and qualification significantly exceeds baseline state and national accreditation standards.
- FHPD has a leading-edge accountability system which confirms the acuity and effectiveness of organization policies and training, ensures adherence to policy and organizational values and validates department personnel conforming to rules and requirements and is a crucial indicator of a highly reliable police organization.
- The FHPD accountability structure includes the following:
 - An unequivocal competency standard governing employee conduct, adherence to policy and successful performance in training.
 - Immediate compliant investigation

- Rigorous approach to mandatory use of force reporting
- Body-worn & In-car video systems
- 100% pass/fail firearms qualification standard
- Early warning and employee conduct performance monitoring and remediation system utilizing Guardian Tracking software.

Mr. Kimerer discussed the issue of the target controversy and made note that the use of photo-realistic targets which include all races and genders portrayed as both threatening and non-threatening is a Michigan State Law Enforcement Accreditation standard which should be pursued by agencies.

Mr. Kimerer shared the following key recommendations from their Phase I assessment:

- FHPD policies and practices should be continued, regularly updated, audited and shared with the community
- Continued policy review of training applications
- Integrating procedural justice protocols
- Creating a FHPD specific social media network and public safety survey process to communicate as much as possible with the community

Discussion was held regarding body-worn camera policies and requirements. Mr. Kimerer noted that the FHPD policy was found to be sound. Mr. Maureau stated that phase one of this assessment is focused on training so they only looked at the training aspect of body-worn cameras but much more on body-worn cameras will come out in the next two phases.

Council asked if the FHPD training standards meet that of a diverse community. Mr. Kimerer responded that their training for unconscious bias, fair and impartial policing are among the best in the country.

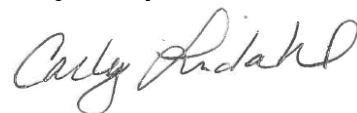
Council inquired about the Guardian Tracking software and procedural justice protocols. Chief King explained that the department has been utilizing the software since 2020 and they have implemented approximately 30 categories to track and monitor. Chief King stated that they have implemented Police One which is a virtual training completed monthly that emphasizes on communication; why the individual did what they did, understanding what led the individual to commit those acts, etc. The purpose of the training is to achieve a greater concept of dealing with the community's issues or actions.

Mr. Kimerer confirmed with Council that it was the firm's assessment that the FHPD training policies meets, and exceeds in some cases, all the recommendations and the one area they can improve on is making sure they communicate more to the public their policies, procedures, and training so the community can develop a sense of trust and understand that the police are aware of the challenges in our society.

ADJOURNMENT

The study session meeting adjourned at 7:24pm

Respectfully submitted,



Carly Lindahl, Deputy City Clerk

**MINUTES
CITY OF FARMINGTON HILLS
CITY COUNCIL MEETING
CITY HALL – COUNCIL CHAMBER
JANUARY 23, 2023 – 7:30 PM**

The regular session meeting of the Farmington Hills City Council was called to order by Mayor Barnett at 7:36pm.

Council Members Present: Barnett, Boleware, Bridges, Bruce, Massey, and Newlin

Council Members Absent: Knol

Others Present: City Manager Mekjian, Deputy City Clerk Lindahl, Assistant City Manager Valentine, Directors Kettler-Schmult, Monico, Schnackel, Skrobola and Winn, Police Chief King and City Attorney Joppich

PLEDGE OF ALLEGIANCE

Mayor Barnett led the pledge of allegiance.

APPROVAL OF REGULAR SESSION MEETING AGENDA

MOTION by Massey, support by Bridges, to approve the agenda as published.

MOTION CARRIED 6-0.

PROCLAMATION RECOGNIZING FEBRUARY 2023 AS BLACK HISTORY MONTH

The following Proclamation was read by Councilmember Massey and accepted by Farmington Hills residents and small business owners, Gerard and Racheal Allen:

**PROCLAMATION
Black History Month
February 2023**

WHEREAS, the City of Farmington Hills takes pride in recognizing February 2023 as Black History Month, celebrating the many notable contributions that African Americans have made in our community, our country, and our world; and

WHEREAS, we applaud the vast cultural, economic, political, and social contributions made by people of African Ancestry who helped build this great nation and we honor their valuable contributions to professional fields including education, law, government, science, business, sports, the arts, and their brave service in the United States Armed Forces; and

WHEREAS, we embrace the multicultural diversity of people of color in Farmington Hills, and express our gratitude for how their influence enriches the history and culture of our City, and unites and sustains us as a community; and

WHEREAS, we uplift our African American community leaders, business owners, and professionals and promote the Black community as part of the rich tapestry of our whole inclusive Farmington Hills community; and

WHEREAS, we join others in recognizing and rooting out systemic racism, health disparities, and other inequities in our community so that all Black people and other people of color feel welcomed, valued, and celebrated.

NOW, THEREFORE, BE IT RESOLVED that I, Vicki Barnett, Mayor of the City of Farmington Hills, on behalf of the City Council, do hereby proclaim February 2023 as **Black History Month** and call upon our citizens, public and private institutions, businesses, and schools to honor the history and achievements of Black Americans and reflect upon efforts needed to create a world that is more just, equitable, and prosperous for all people.

PROCLAMATION RECOGNIZING THE 70TH ANNIVERSARY OF THE FARMINGTON PLAYERS COMMUNITY THEATER

The following Proclamation was read by Councilmember Boleware and accepted by Farmington Players Barn President, Cynthia Tupper:

**PROCLAMATION
Farmington Players Community Theater
70th Anniversary Celebration
January 21, 2023**

WHEREAS, the City of Farmington Hills takes great pride in recognizing the 70th anniversary of the Farmington Players Community Theater; and

WHEREAS, we applaud this vital local organization and honor the founders and participants for their valuable contribution to the richness of our community's cultural arts scene; and

WHEREAS, in 2023, the Farmington Players proudly celebrate "twin anniversaries," honoring their initial production, *Torchbearers*, presented 70 years ago in 1953 in a small Methodist church auditorium, and honoring the 20th anniversary of the iconic Players Barn Theater, built in 2003 to replace an actual converted dairy barn used for theatrical productions; and

WHEREAS, the Farmington Players grew from a 1951 dramatic study group in the Farmington Branch of the American Association of University Women into a thriving theater company that has produced over 80 theatrical productions (and counting!) in their current facility; and

WHEREAS, the Players Barn Community Theater continues to enjoy a warm relationship with the City of Farmington Hills, having worked collaboratively on a summer Children's Theater Camp as well as hosting numerous community events at the Players Barn Theater on 12 Mile Road.

NOW, THEREFORE, BE IT RESOLVED that I, Vicki Barnett, Mayor of the City of Farmington Hills, on behalf of the City Council, do hereby celebrate the **70th Anniversary of the Farmington Players Community Theater** and call upon our citizens to support the efforts of this successful local organization that has positively impacted the lives of so many members of our community.

PROCLAMATION RECOGNIZING FEBRUARY 2, 2023 AS NATIONAL OPTIMIST DAY

The following Proclamation was read by Councilmember Bridges and accepted by Optimist Club member, Councilmember Bruce:

**PROCLAMATION
National Optimist Day
February 2, 2023**

WHEREAS, the City honors and recognizes the Optimist Club of Farmington & Farmington Hills on National Optimist Day, celebrated this year on February 2 and annually on the first Thursday of every February; and

WHEREAS, in May 2023, our local breakfast chapter of Optimist International will celebrate its 40th anniversary; and

WHEREAS, this voluntary organization of civic-minded men and women is dedicated to community service, making a difference in the lives of others, and working with young people to help them reach their potential and make their dreams come true; and

WHEREAS, the membership of the Optimist Club of Farmington & Farmington Hills is composed of citizens drawn from business, industry, government, and other professions using their talent, skills, and hard work to contribute to the community in which they and their families draw daily benefits; and

WHEREAS, there are 2,400 Optimist Clubs in Optimist International, with more than 70,000 members worldwide who are contributing to their communities and encouraging a greater exchange of ideas between young people and adults.

NOW, THEREFORE, BE IT RESOLVED that I, Vicki Barnett, Mayor of the City of Farmington Hills, on behalf of the City Council, do hereby proclaim February 2, 2023 as **Optimist Day** and call upon our citizens, public and private institutions, businesses, and schools to recognize our local Optimist Club and honor this vital organization committed to the improvement of youth and community.

PROCLAMATION RECOGNIZING JANUARY 2023 AS SOCIAL DETERMINANTS OF HEALTH MONTH

The following Proclamation was read by Councilmember Newlin and accepted by Commission on Community Health member, Molly David:

**PROCLAMATION
Social Determinants of Health Month
January 2023**

WHEREAS, social, economic, and environmental factors including, but not limited to, food security, housing stability, built environment, education, and transportation, collectively known as the Social Determinants of Health (SDOH), greatly influence a person's health status; and

WHEREAS, reducing barriers to social and economic opportunity, in conjunction with access to quality medical care, is essential to improving health outcomes; and

WHEREAS, disparities in SDOH unfairly disadvantage specific individuals and communities and contribute to stark, persistent, and preventable health inequities and disparities; and

WHEREAS, community partnerships that coordinate policies, systems, and environments produce a more comprehensive and sustainable approach to improving health by bringing together expertise, advocates, and resources to address complex issues that impact the SDOH; and

WHEREAS, the City of Farmington Hills supports the statewide SDOH, “Michigan’s Roadmap to Healthy Communities,” that seeks to advance health equity by using a framework of improvement, alignment, and innovation at the state and local level for a greater impact in communities; and

WHEREAS, greater awareness of the importance of addressing the SDOH promotes prompt action from policy makers and community leaders to improve health and equity.

NOW, THEREFORE, BE IT RESOLVED that I, Vicki Barnett, Mayor of the City of Farmington Hills, on behalf of the City Council, do hereby proclaim January 2023 as **Social Determinants of Health Month** and call upon our citizens to support these important efforts to ensure equity and positively impact the quality of life for all members of our community.

REPORT ON INDEPENDENT LEGAL REVIEW AND SUBJECT MATTER REVIEW FOR POLICE DEPARTMENT TRAINING

Police Chief King thanked Council for the opportunity to update city leaders, community and citizens on their efforts to review and assess the police department’s situational awareness training program. He explained that in June 2022 after a cub scout tour of the police department range, Council received public input and concerns around allegations that the police department was using solely African American targets for range training. At that time, Council assured the public that a transparent, independent legal review of the training would be carried out along with a review by an independent subject matter expert. In addition, he made the commitment that every resource would be utilized to assess, review and investigate the police departments training program to ensure that they meet or exceed all state and federal laws, state accreditation standards and the nations law enforcement best practice standards in providing leading edge training for their officers and prepare them for the highest level of police service for our residents.

Clark Kimerer from Winbourne Consulting provided a brief introduction noting that he was with the Seattle Police Department for 31 years and in his final 16 years as Chief of Staff and Operation, he oversaw accreditation, policies and procedures, training and final determination of disciplinary action.

Mr. Kimerer reviewed the scope of the project, noting that it was a three-part assessment, with phase one being Situational Awareness and Threat/Risk-based Training Policies and Programs, which includes the following:

- Officer safety objectives and training protocols
- Firearms training and qualifications; use of force

- Compliance with law enforcement industry model policies, standards, guidelines and best practices

Mr. Kimerer explained Winbourne's approach on collecting and analyzing the required information for this type of assessment and reviewed the following key findings:

- The Farmington Hills Police Department (FHPD) Mission and Organizational Value: Fair and impartial policing and reverence for human life, dignity and safety are consistently integrated into their policies, procedures, training and accountability systems which is the definition of "best practice" in law enforcement and the cornerstone of a high-reliability organization
- FHPD has leading edge programs training to achieve progressively higher level of firearms competency and tactical skill, governed by objectively reasonable decision-making and situational awareness to increase competency according to both real-world risks balanced against fair and impartial policing principles, which exceeds best practice.
- FHPD has developed and implemented a systematic and thorough training program addressing officer safety that meets or exceeds relevant standards and best practices. Their training curricula for 2020-2023 mirrors the National Officer Safety Training Priorities.
- The FHPD program of firearms training and qualification significantly exceeds baseline state and national accreditation standards.
- FHPD has a leading-edge accountability system which confirms the acuity and effectiveness of organization policies and training, ensures adherence to policy and organizational values and validates department personnel conforming to rules and requirements and is a crucial indicator of a highly reliable police organization.
- The FHPD accountability structure includes the following:
 - An unequivocal competency standard governing employee conduct, adherence to policy and successful performance in training.
 - Immediate compliant investigation
 - Rigorous approach to mandatory use of force reporting
 - Body-worn & In-car video systems
 - 100% pass/fail firearms qualification standard
 - Early warning and employee conduct performance monitoring and remediation system utilizing Guardian Tracking software.

Mr. Kimerer discussed the issue of the target controversy and made note that the use of photo-realistic targets which include all races and genders portrayed as both threatening and non-threatening is a Michigan State Law Enforcement Accreditation standard which should be pursued by agencies.

Mr. Kimerer shared the following key recommendations from their Phase I assessment:

- FHPD policies and practices should be continued, regularly updated, audited and shared with the community
- Continued policy review of training applications
- Integrating procedural justice protocols
- Creating a FHPD specific social media network and public safety survey process to communicate as much as possible with the community

Mayor Barnett mentioned that at this evening's study session Michelle Crockett, Attorney from Miller Canfield, provided Council with her legal review of this matter via teleconference and she will attend the regular city council meeting of February 27, 2023 to present this review and recommendations. She also noted that Winbourne's presentation was phase one of a three phase assessment.

Council asked if there was a suggested way for citizens to feel less apprehensive in filing complaints with the police department. Tom Maureau of Winbourne responded that phase one of the assessment focused on training and the complaint process will be addressed in phase two and three.

Mr. Kimerer confirmed with Council that it was the firm's assessment that the Farmington Hills Police Department training policies meets, and in some cases exceeds, all the recommendations and the one area they can improve on is communicating more to the public about their policies, procedures, and training so the community can develop a sense of trust and understand that the police are not just here to enforce the law, they are a part of the community and aware of the challenges in our society.

Mayor Barnett thanked Council for coming together to address the concerns that exist in the community and Chief King for being forthcoming and responding to everything that has been asked of him and for leading the police department with dignity and fairness. She also thanked city administration for their cooperation and she is looking forward to the next phases of this assessment.

CORRESPONDENCE

There was no correspondence acknowledged.

CONSENT AGENDA

MOTION by Massey, support by Boleware, to approve the consent agenda items as read.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, MASSEY, AND NEWLIN
Nays: NONE
Absent: KNOL
Abstentions: NONE

MOTION CARRIED 6-0.

PUBLIC QUESTIONS AND COMMENTS

Resident Pam Gerald spoke about the Police Department Citizens Police Training Academy she attended in both Farmington Hills and Southfield and stated that the academy, along with PD ride-a-longs, gives citizens the opportunity to see what an officer deals with on a daily basis.

COUNCIL MEMBERS COMMENTS AND ANNOUNCEMENTS

Council made the following comments:

- Three local businesses were presented awards at the Greater Farmington Area Chamber of Commerce Awards Gala: CARES of Farmington Hills, Grand Tavern Farmington Hills and Loft Cigar Bar of Farmington.
- Great participation was had at the January 16th Martin Luther King, Jr. Day event, including a forum held by local high school and middle school students.
- Holocaust Memorial Center will be hosting a Holocaust Remembrance Day event on January 27th
- Thank you to the Police and Fire Departments for their assistance with these community events

CITY MANAGER UPDATE

City Manager Mekjian provided the following update:

- He provided a city update to Council of Homeowners Association (COHA) on January 17th
- A Red Cross Blood Drive was held on January 11th at the Costick Center

- The National Weather Service is predicting 4-6 inches of snow on Wednesday and he reminded residents that the city will plow residential streets if snow accumulation is 4 inches or more.

UNFINISHED BUSINESS

CONSIDERATION OF APPROVAL OF THE ENACTMENT OF ORDINANCE C-2-2023 TO AMEND THE FARMINGTON HILLS CODE OF ORDINANCES, CHAPTER 34, "ZONING," ARTICLE 5.0, "SITE STANDARDS," SECTION 5.7, "RECREATIONAL EQUIPMENT OR TRAILERS," IN ORDER TO REVISE THE TIME PERIOD DURING WHICH RECREATIONAL EQUIPMENT OR TRAILERS MAY BE PARKED IN RESIDENTIAL DISTRICTS FOR LOADING, UNLOADING AND MAINTENANCE; AND SUMMARY FOR PUBLICATION.

Charmaine Kettler-Schmult, Planning and Community Development Director, explained that this ordinance was before City Council at their last meeting, and it is being brought back tonight for a second reading and enactment. The ordinance amendment would extend the time frame for parking of recreational vehicles at a resident's home for loading and unloading and maintenance from 24 hours to 72 hours.

MOTION by Bridges, support by Massey, that the City Council of Farmington Hills hereby approves the ENACTMENT of Ordinance C-2-2023 to amend the Farmington Hills Code of Ordinances, Chapter 34, "Zoning," Article 5.0, "Site Standards," Section 5.7, "Recreational Equipment or Trailers," in order to revise the time period during which recreational equipment or trailers may be parked in residential districts for loading, unloading and maintenance; and summary for publication.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY, AND NEWLIN
Nays: NONE
Absent: KNOL
Abstentions: NONE

MOTION CARRIED 6-0.

CONSIDERATION OF APPROVAL OF THE ENACTMENT OF ORDINANCE C-3-2023 TO AMEND THE FARMINGTON HILLS CODE OF ORDINANCES, CHAPTER 2, TO PROVIDE FOR AMENDMENT OF RETIREMENT BENEFITS AND RETIREE HEALTHCARE BENEFITS IN ACCORDANCE WITH APPLICABLE COLLECTIVE BARGAINING AGREEMENTS; AND SUMMARY OF PUBLICATION.

Tom Skrobola, Director of Finance, explained that this ordinance was before City Council at their last meeting, and it is being brought back tonight for a second reading and enactment. He noted that the ordinance amendment will provide changes in retirement benefits and retiree healthcare for employees of all bargaining units, the 47th District Court, exempt and executive employees.

MOTION by Bruce, support by Massey, that the City Council of Farmington Hills hereby approves the ENACTMENT of Ordinance C-3-2023 to amend the Farmington Hills Code of Ordinances, Chapter 2, to provide for amendment of retirement benefits and retiree healthcare benefits in accordance with applicable collective bargaining agreements; and summary of publication.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY, AND NEWLIN

Nays: NONE
Absent: KNOL
Abstentions: NONE

MOTION CARRIED 6-0.

NEW BUSINESS

CONSIDERATION OF REQUEST FROM TOMATOES APIZZA, INC. FOR A NEW CLASS C QUOTA LIQUOR LICENSE TO BE USED AT 24369 HALSTED ROAD, FARMINGTON HILLS, MI.

Michael Weinstein, applicant and owner of Tomatoes Apizza, explained that he has been in business since 1998 with 3 restaurant locations, two of which are in Farmington Hills and his pizza was awarded the Best Pizza in Michigan by Food Network. He is before Council this evening requesting a Class C liquor license for his Halsted Road location.

City Attorney Joppich noted that this license request was for one of the two quota licenses the City has allotted to be issued at this time.

MOTION by Bruce, support by Bridges, that the City Council of Farmington Hills hereby adopts the attached resolution for APPROVAL to the Michigan Liquor Control Commission for the request from Tomatoes APIZZA, Inc. for a NEW Class C Liquor License to be used at 24369 Halsted Road, Farmington Hills, MI, 48335, to be issued from the City's quota licenses available.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY, AND NEWLIN
Nays: NONE
Absent: KNOL
Abstentions: NONE

MOTION CARRIED 6-0.

CONSIDERATION OF APPROVAL OF REAPPOINTMENTS AND APPOINTMENTS FOR VARIOUS BOARDS AND COMMISSIONS.

MOTION by Newlin, support by Massey, that the City Council of Farmington Hills hereby confirms the Mayor's recommendation to reappoint and appoint the following individuals to various City Boards and Commissions:

Brownfield Redevelopment Authority

	Length of Term:	Term ending:
George Curran III	3 years	February 1, 2026
Tom Wilkinson	3 years	February 1, 2026

Board of Review

	Length of Term:	Term ending:
Paul Wolfert	3 years	February 1, 2026

Building Appeals Board

	Length of Term:	Term ending:
John Trafelet	3 years	February 1, 2026

John Goshorn 3 years February 1, 2026

Commission on Children, Youth & Families

Marie Sarnacki **Length of Term:** 3 years **Term ending:** February 1, 2026

Committee to Increase Voter Participation

Laureen Thornhill **Length of Term:** 3 years **Term ending:** February 1, 2026

Economic Development Corporation

Lew Cantor **Length of Term:** 6 years **Term ending:** February 1, 2029
Mark Zachos 6 years February 1, 2029

Emergency Preparedness Commission

John Schertel **Length of Term:** 3 years **Term ending:** February 1, 2026
Michael Sweeney 3 years February 1, 2026

Farmington Area Arts Commission

Celeste McDermott **Length of Term:** 3 years **Term ending:** February 1, 2026
Jeff Dutka 3 years February 1, 2026
Lesia Ferencz 3 years February 1, 2026

Farmington Area Commission on Aging

Mary Buchan **Length of Term:** 3 years **Term ending:** February 1, 2026
Marian Schulte 3 years February 1, 2026
Julie McCowan 3 years February 1, 2026

Farmington Hills Beautification Commission

Betti Pool **Length of Term:** 3 years **Term ending:** February 1, 2026
Kathie Brown 3 years February 1, 2026
Rita Roberts 3 years February 1, 2026
Jarel Readous 3 years February 1, 2026

Farmington Community Library Board of Trustees

Danette Duron-Willner **Length of Term:** 4 years **Term ending:** February 1, 2027
Kathie Brown 4 years February 1, 2027

Fire Board of Appeals

Length of Term: **Term ending:**

John Trafelet	3 years	February 1, 2026
John Goshorn	3 years	February 1, 2026

Historical Commission

	Length of Term:	Term ending:
Lee Cox	3 years	February 1, 2026

Historic District Commission

	Length of Term:	Term ending:
Marleen Tulas	3 years	February 1, 2026

Housing Rehabilitation Loan Board

	Length of Term:	Term ending:
Dara Gaucher	2 years	February 1, 2025
Brande Smith	2 years	February 1, 2025

International Property Maintenance Board

	Length of Term:	Term ending:
John Trafelet	3 years	February 1, 2026
John Goshorn	3 years	February 1, 2026

Parks and Recreation Commission

	Length of Term:	Term ending:
Larry Winkelman	3 years	February 1, 2026
Steve Stimson	3 years	February 1, 2026

Planning Commission

	Length of Term:	Term ending:
Dale Countegan	3 years	February 1, 2026
Marisa Varga	3 years	February 1, 2026
Kristen Aspinall	3 years	February 1, 2026

Water Advisory Council

	Length of Term:	Term ending:
Katrina Kennedy	1 year	February 1, 2024

Zoning Board of Appeals

	Length of Term:	Term ending:
Erik Lindquist	3 years	February 1, 2026
Brian Rich	3 years	February 1, 2026
Asim Khan	3 years	February 1, 2026

Parks and Recreation Commission

	Length of Term:	Term ending:
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Stacey Diefenbach 2 years February 1, 2025

Wendi Michael **Length of Term:** 1 year **Term ending:** February 1, 2024

MOTION CARRIED 6-0.

CONSENT AGENDA

RECOMMENDED APPROVAL OF EXTENSION OF BID FOR AS-NEEDED FACILITIES INTERIOR LIGHTING, COMMUNICATIONS AND SECURITY PRODUCTS UPGRADES WITH GRAYBAR FOR TWO YEARS WITH POSSIBLE EXTENSIONS. CMR 1-23-13

MOTION by Massey, support by Boleware, that the City Council of Farmington Hills hereby authorizes the City Manager to approve all budgeted purchase orders for electrical and interior lighting renovations, data communication and security, hardware and services with Graybar for two years with possible extensions under the same terms and conditions through mutual consent between the City and Graybar.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, MASSEY, AND NEWLIN
Nays: NONE
Absent: KNOL
Abstentions: NONE

MOTION CARRIED 6-0.

RECOMMENDED APPROVAL OF AWARD OF BID FOR A GOLF COURSE GREENS ROLLER TO REVELS TURF & TRACTOR IN THE AMOUNT OF \$23,752.50. CMR 1-23-14

MOTION by Massey, support by Boleware, that the City Council of Farmington Hills hereby authorizes the City Manager to issue a purchase order for a golf greens roller to Revels Turf & Tractor in the amount of \$23,752.50.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, MASSEY, AND NEWLIN
Nays: NONE
Absent: KNOL
Abstentions: NONE

MOTION CARRIED 6-0.

RECOMMENDED APPROVAL OF AWARD OF BID FOR FOLDING, ELECTRIC, RETRACTABLE, GYMNASIUM DIVIDER CURTAINS AT THE HAWK TO CARTER CROMPTON IN AN AMOUNT NOT TO EXCEED \$30,000. CMR 1-23-15

MOTION by Massey, that the City Council of Farmington Hills hereby authorizes the City Manager to issue a purchase order for removing, purchasing, and installing gym divider curtains to Carter Crompton in an amount not to exceed \$30,000 (\$25,000 + \$5,000 contingency).

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, MASSEY, AND NEWLIN
Nays: NONE

Absent: KNOL
Abstentions: NONE

MOTION CARRIED 6-0.

RECOMMENDED APPROVAL OF PURCHASE OF HVAC FILTERS FOR CITY BUILDINGS TO MIDWEST AIR FILTER INC. AND FILTER ENGINEERING CORPORATION IN AN ESTIMATED YEARLY AMOUNT OF \$22,000 WITH EXTENSIONS. CMR 1-23-16

MOTION by Massey, that the City Council of Farmington Hills hereby authorizes the City Manager approve all budgeted purchase orders for Midwest Air Filter Inc. (woman owned, veteran owned and service disabled) and Filter Engineering Corporation in an estimated yearly amount of \$22,000 with one or more administration-approved extension not to exceed a total of five (5) additional one year extensions under the same terms and conditions upon mutual consent by the City and vendor.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, MASSEY, AND NEWLIN
Nays: NONE
Absent: KNOL
Abstentions: NONE

MOTION CARRIED 6-0.

ACKNOWLEDGEMENT OF SECOND QUARTER FINANCIAL SUMMARY AND QUARTERLY INVESTMENT REPORTS.

MOTION by Massey, that the City Council of Farmington Hills hereby acknowledges the second quarter financial summary and quarterly investment reports.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, MASSEY, AND NEWLIN
Nays: NONE
Absent: KNOL
Abstentions: NONE

MOTION CARRIED 6-0.

RECOMMENDED APPROVAL OF CITY COUNCIL STUDY SESSION MEETING MINUTES OF JANUARY 9, 2023.

MOTION by Massey, support by Boleware, that the City Council of Farmington Hills hereby approves the study session meeting minutes of January 9, 2023.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY, AND NEWLIN
Nays: NONE
Absent: KNOL
Abstentions: NONE

MOTION CARRIED 6-0.

**RECOMMENDED APPROVAL OF CITY COUNCIL REGULAR SESSION MEETING
MINUTES OF JANUARY 9, 2023.**

MOTION by Massey, support by Boleware, that the City Council of Farmington Hills hereby approves the regular session meeting minutes of January 9, 2023.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, BRUCE, KNOL, MASSEY, AND NEWLIN
Nays: NONE
Absent: KNOL
Abstentions: NONE

MOTION CARRIED 6-0.

ADDITIONS TO AGENDA


There were no additions to the agenda.

ADJOURNMENT

MOTION by Massey, support by Bruce, to adjourn the regular session City Council meeting at 9:13pm.

MOTION CARRIED 6-0.

Respectfully submitted,



Carly Lindahl, Deputy City Clerk