

**MINUTES
CITY OF FARMINGTON HILLS
CITY COUNCIL MEETING (VIA TELECONFERENCE)
APRIL 13, 2020 – 7:30 PM
CITY HALL – COUNCIL CHAMBER**

The regular session meeting of the Farmington Hills City Council was called to order by Mayor Barnett via teleconference at 7:30pm.

Council Members Present: Barnett, Boleware, Bridges, Knol, Massey, Newlin and Steckloff

Council Members Absent: None

Others Present: City Manager Boyer, City Clerk Smith, Assistant City Manager Mekjian, Directors Mondora, Monico and Schnackel, Fire Chief Unruh and City Attorney Joppich

PLEDGE OF ALLEGIANCE

Mayor Barnett led the pledge of allegiance.

APPROVAL OF REGULAR SESSION MEETING AGENDA

MOTION by Boleware, support by Bridges to approve the agenda as published.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, KNOL, MASSEY, NEWLIN AND STECKLOFF
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0

PROCLAMATION RECOGNIZING APRIL 12-1, 2020 AS NATIONAL PUBLIC SAFETY TELECOMMUNICATIONS WEEK:

Councilmember Boleware read the following proclamation into the record:

**PROCLAMATION
National Public Safety
Telecommunications Week
April 12 -18, 2020**

WHEREAS, The City of Farmington Hills hosts the largest municipal 9-1-1 Dispatch Center in Oakland County, serving the Farmington Hills Police, Farmington Hills Fire, Franklin Police and Farmington Public Safety Departments; and

WHEREAS, During the 2019 calendar year, the Dispatch Center handled over 78,000 emergency and non-emergency calls, dispatching over 45,000 thousand calls for service; and

WHEREAS, The City of Farmington Hills dispatchers provide a critical link between the citizens and emergency first-responders and every year continue to perform their duties in a dedicated, diligent, and professional manner.

NOW, THEREFORE, BE IT RESOLVED that I, Vicki Barnett, Mayor of the City of Farmington Hills, on behalf of the City Council, do hereby proclaim April 12 – 18, 2020 as **National Public Safety Telecommunications week** in the City of Farmington Hills in recognition of these outstanding individuals.

CORRESPONDENCE

City Council addressed e-mail correspondence received on the following:

- Lawn service and mowing in the city
- Yard-waste pick-up
- Issuing permits for small cell antennas for the 5g network

Mayor Barnett also acknowledged an email received from Mr. DeWard, which she asked the City Attorney to address.

Attorney Joppich explained the e-mails received from Mr. DeWard. One relating to SAD refunds, to which the city had already responded and an e-mail regarding engineering services for road projects on the agenda tonight and his concern that they were not properly bid. Attorney Joppich explained that as-needed consulting/engineering services were properly bid and approved by City Council at a previous meeting.

CONSENT AGENDA

MOTION by Massey, support by Bridges, to approve the Consent Agenda as read.

MOTION by Steckloff, support by Newlin, to amend the motion to remove Item #13 from the consent agenda for discussion.

Roll Call Vote on amendment:

Yeas: BARNETT, BOLEWARE, BRIDGES, KNOL, MASSEY, NEWLIN AND STECKLOFF
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

A vote was then taken on the motion to approve the consent agenda with the removal of Item #13.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, KNOL, MASSEY, NEWLIN AND STECKLOFF
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

CONSENT AGENDA ITEMS FOR DISCUSSION

RECOMMENDED APPROVAL OF AWARD OF CONTRACT FOR THE CITY HALL CAMPUS PARKING LOT REPLACEMENT PROJECT TO THE LOWEST COMPETENT BIDDER, HUTCH PAVING, INC., IN THE AMOUNT OF \$298,362.00. CMR 4-20-51

Councilmember Steckloff stated that she suggested removing this item in light of the unknowns regarding the city's financials moving forward and trying to be sensitive to the fact that this money may be needed elsewhere.

City Manager Boyer stated that the project had been discussed over the last several years and the pavement is failing in multiple locations. City staff proposed this as a 2-year project in the Capital Improvement Plan (CIP) with a portion of the project being completed this year and the other portion completed next year. As far as budgeting, phase 2 of the project has already been put on hold. He suggested postponing action on this item until the administration can share with City Council budget information for the next several years. He added that the project came in \$100,000 less than anticipated and that the city has appropriate funding to still complete the first phase this year.

MOTION by Bridges, support by Steckloff, to table Consent Agenda Item #13 until City Council receives further financial information.

In response to Mayor Barnett regarding the next steps if this item were tabled, City Attorney Joppich mentioned that in the past City Council has taken action to postpone an item to a date certain and the item would be placed on that future agenda and it would then not require a motion to remove the item from the table at a subsequent meeting.

Mayor Barnett stated that since the motion is on the floor, she would call for a vote; but suggested that per comments from the City Attorney it may be advisable to postpone the item to a date certain rather than table the item.

City Manager Boyer confirmed that staff could have the financial information available for the next City Council meeting.

Roll Call Vote:

Yeas: NONE

Nays: BARNETT, BOLEWARE, BRIDGES, KNOL, MASSEY, NEWLIN AND
STECKLOFF

Absent: NONE

Abstentions: NONE

MOTION FAILED 0-7.

MOTION by Bridges, support by Steckloff, to postpone consideration of Consent Agenda Item #13 until the next regular City Council meeting.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, KNOL, MASSEY, NEWLIN AND STECKLOFF

Nays: NONE

Absent: NONE

Abstentions: NONE

MOTION CARRIED 7-0.

PUBLIC QUESTIONS AND COMMENTS

There were no public comments at this time.

COUNCIL MEMBERS COMMENTS AND ANNOUNCEMENTS

The following City Council comments and announcements were made:

- Commending CARES of Farmington Hills for their assistance to the community
- Need to educate small businesses on resources available to them during this time

City Clerk Smith acknowledged caller Jerry Ellis who was calling in at this time for the public hearing item to request on behalf of CARES of Farmington Hills and that Council consider granting them \$15,000 from the CDBG funds. He noted that they are now serving over 1,000 people and could use the city's help.

Mayor Barnett moved public hearing item #3 up on the agenda at this time and opened the public hearing to accommodate the call-in question that was meant to be part of the public hearing.

PUBLIC HEARING:

PUBLIC HEARING AND CONSIDERATION OF APPROVING THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 2020/2021 PROJECTED USE OF FUNDS CMR 4-20-44

Under the public hearing portion of the meeting, Mayor Barnett reiterated Mr. Ellis's request to confirm that he had requested \$15,000 of the Community Development Block Grant (CDBG) funding go to a local non-profit organization to handle the extra load that CARES of Farmington Hills is seeing with regard to delivery of food items to the community. Mr. Ellis confirmed this is his request.

Councilmember Steckloff agreed with the need for support of CARES and suggested additional funding for CARES up to \$20,000 if enough funding is available.

Mayor Barnett stated that she would keep the public hearing open for additional call-in questions while the item is being presented by staff.

Charmaine Kettler-Schmult, Community Development and Special Project Coordinator, explained that tonight's focus will be on funding for fiscal year 2020-2021. She explained that federal regulations require a public hearing in order to receive comments and approve the annual use of CDBG funding and she outlined the proposed funding for 2020-2021. She added that there is room in the budget for additional contributions to public service organizations as requested this evening.

Mrs. Kettler-Schmult mentioned that in addition to the budget being discussed this evening, the City will be receiving COVID funding through HUD in the amount of \$210,000 for response and preparation; however, HUD has not yet provided guidance on how the funding may be utilized. She stated that another public hearing would be required on the use of those funds as soon as guidance is received.

Discussion was held regarding the timing of receiving funds for fiscal year 2020/2021.

It was clarified that the total amount of funding remained the same and if additional funding was approved for public service organizations, the housing rehabilitation funding would be reduced by that amount and that funding would be received sometime after July 1, 2020; typically between October and January of the following year.

Discussion was held on how the low to moderate income areas are determined.

Mayor Barnett clarified that the public hearing is still open and she would like to hear additional comments from the public if there are any. She reiterated for the public that there is a second source of HUD funding that will be received as mentioned and another public hearing will be held in the future to determine the use of those funds once more information is provided by HUD.

Jerry Ellis, resident, stated that he requested \$15,000 at this time for CARES as he felt that would allow for them to provide assistance to the community more immediately. This is the first he has heard of the additional COVID funding but understands it is not yet known how that funding may be utilized or when it would be received.

There being no further public comments, Mayor Barnett closed the public hearing.

Attorney Joppich advised that if Council approves funding for CARES of Farmington Hills, this would be subject to the organization qualifying under the federal guidelines for the funding as the City has not yet had an opportunity to make that determination.

Attorney Joppich added that Councilmember Massey is on the Board of Directors for CARES of Farmington Hills, which he believes Dr. Massey will address.

Discussion continued on the time of receiving funds and options for providing funding to CARES of Farmington Hills as soon as possible.

Councilmember Ken Massey confirmed that he serves as the Chairperson for the Board of Directors of CARES of Farmington Hills and that is why he has not commented as he was recusing himself from discussion and will abstain from voting on this issue.

Mrs. Kettler-Schmult, in response to Council, discussed the process for utilizing any unused funds for the current fiscal year 2019/2020 CDBG funding. She noted that a substantial amendment will be required once a plan is made for the COVID funding and that could include reallocating some of the current funding. The plan would then go back to HUD for approval following the required public hearing.

Mayor Barnett summarized the discussion and inquired if it were possible to get further information to Council at the next meeting regarding the current 2019-2020 budget and possible amendment.

Mrs. Kettler-Schmult stated that staff could provide this information to Council but reiterated that staff would have to first confirm that CARES of Farmington Hills qualifies for the funding before they could be included in the plan.

Mayor Pro-Tem suggested a motion to include \$5,000 in next year's CDBG budget for CARES of Farmington Hills as she believes that the additional \$15,000 could be included in the amended plan for this year's budget in order to provide them funding as quickly as possible since their need is immediate.

MOTION by Knol, support by Steckloff, that the City Council of Farmington Hills hereby approves the Fifth Annual Action Plan 2020/2021 and that 2020/2021 Community Development Block Grant funds are allocated as follows:

RESOLVE that the City Council approve the Community Development Block Grant Program year 2020/2021 budget to include: 1) \$320,730 for Housing Rehabilitation, 2) \$27,500 for Public Service Organizations and 3) \$59,850 for program administration; and that the Public Service Organizations shall include HAVEN, Common Ground Sanctuary and Lighthouse MI as outlined

in City Manager Report 4-20-44 as well as CARES of Farmington Hills in the amount of \$5,000;
and

FURTHER RESOLVE that the City Manager is authorized to prepare and submit an application for Community Development Block Grant funds to the U.S. Department of Housing and Urban Development (HUD) within sixty days of the date allocations are announced but no later than August 16, 2020.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, KNOL, NEWLIN AND STECKLOFF
Nays: NONE
Absent: NONE
Abstentions: MASSEY

MOTION CARRIED 6-0-0-1

CITY MANAGER UPDATE

City Manager Boyer provided an update on City services per the Governor's Executive Order.

NEW BUSINESS

TRANSMITTAL AND ACCEPTANCE OF CAPITAL IMPROVEMENTS PLAN (2020/2021-2025/2026).

City Manager Boyer confirmed that this is a planning document as a guide for staff to use and is not something meant to be approved by City Council as part of the overall budget.

MOTION by Bridges, support by Massey, that the City Council of Farmington Hills hereby accepts transmittal of the city's Capital Improvements Plan (2020/2021-2025/2026).

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, KNOL, MASSEY, NEWLIN AND STECKLOFF
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0

CONSENT AGENDA

RECOMMENDED ACCEPTANCE OF BEAUTIFICATION COMMISSION ANNUAL REPORT

MOTION by Bridges, support by Massey, that the City Council of Farmington Hills hereby accepts transmittal of the city's Beautification Commission annual report.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, KNOL, MASSEY, NEWLIN AND STECKLOFF
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0

RECOMMENDED ACCEPTANCE OF PLANNING COMMISSION ANNUAL REPORT

MOTION by Bridges, support by Massey, that the City Council of Farmington Hills hereby accepts transmittal of the city's Planning Commission annual report.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, KNOL, MASSEY, NEWLIN AND STECKLOFF
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0

RECOMMENDED APPROVAL OF EMERGENCY PURCHASE ORDER TO STRYKER EMERGENCY CARE IN THE AMOUNT OF \$53,537.55 FOR CHEST COMPRESSION MACHINES & RELATED EQUIPMENT. CMR 4-20-45

MOTION by Bridges, support by Massey, that the City Council of Farmington Hills hereby authorizes a purchase order to Stryker Emergency Care in the amount of \$53,537.55 for chest compression machines & related equipment.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, KNOL, MASSEY, NEWLIN AND STECKLOFF
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0

RECOMMENDED APPROVAL OF AWARD OF CONTRACT FOR ARBOR PARK ROAD REHABILITATION PROJECT TO HUTCH PAVING, INC., IN THE AMOUNT OF \$1,270,217.00. CMR 4-20-46

MOTION by Bridges, support by Massey, that the City Council of Farmington Hills hereby authorizes the award of contract for the Arbor Park Road Rehabilitation Project to the lowest competent bidder, Hutch Paving, Inc., in the amount of \$1,270,217.00, and

IT IS FURTHER RESOLVED, the City Manager and the City Clerk are authorized to execute the contract on behalf of the City.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, KNOL, MASSEY, NEWLIN AND STECKLOFF
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0

RECOMMENDED APPROVAL OF AWARD OF CONTRACT FOR CANFIELD AVENUE GRAVEL ROAD CONVERSION PROJECT TO HUTCH PAVING, INC. IN THE AMOUNT OF \$954,942.70. CMR 4-20-47

MOTION by Bridges, support by Massey, that the City Council of Farmington Hills hereby authorizes the award of contract for the Canfield Avenue Gravel Road Conversion Project to the lowest competent bidder, Hutch Paving, Inc. in the amount of \$954,942.70, and

IT IS FURTHER RESOLVED, the City Manager and the City Clerk are authorized to execute the contract on behalf of the City.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, KNOL, MASSEY, NEWLIN AND STECKLOFF
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0

RECOMMENDED APPROVAL OF AWARD OF CONTRACT FOR WOODLAND TRAILS REHABILITATION PROJECT TO HUTCH PAVING, LLC, IN THE AMOUNT OF \$1,308,367.50. CMR 4-20-48

MOTION by Bridges, support by Massey, that the City Council of Farmington Hills hereby authorizes the award of contract for the Woodland Trails Rehabilitation Project to the lowest competent bidder, Hutch Paving, LLC, in the amount of \$1,308,367.50, and

IT IS FURTHER RESOLVED, the City Manager and the City Clerk are authorized to execute the contract on behalf of the City.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, KNOL, MASSEY, NEWLIN AND STECKLOFF
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0

RECOMMENDED APPROVAL OF THE PURCHASE OF LARVICIDE BRIQUETTES FROM UNIVAR IN THE AMOUNT OF \$16,553, AND ADOPTION OF A RESOLUTION AUTHORIZING REIMBURSEMENT OF ELIGIBLE MOSQUITO CONTROL ACTIVITIES UNDER OAKLAND COUNTY'S 2020 WEST NILE VIRUS PROGRAM. CMR 4-20-49

MOTION by Bridges, support by Massey, that the City Council of Farmington Hills hereby approves a purchase order to Univar for the purchase of larvicide briquettes in the amount of \$16,553; and

IT IS FURTHER RESOLVED, that City Council adopts the attached resolution authorizing reimbursement of eligible mosquito control activities under Oakland County's 2020 West Nile Virus Program.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, KNOL, MASSEY, NEWLIN AND STECKLOFF
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0

RESOLUTION
AUTHORIZING WEST NILE VIRUS FUND EXPENSE REIMBURSEMENT

At a regular meeting of the City Council of the City of Farmington Hills, County of Oakland, State of Michigan, held on the 13th day of April, 2020, at 7:30 o'clock p.m., with those present and absent being,

PRESENT: BARNETT, BOLEWARE, BRIDGES, KNOL, MASSEY, NEWLIN AND STECKLOFF
ABSENT: NONE

The following preamble and resolution were offered by Councilperson MASSEY and supported by Councilperson BRIDGES:

WHEREAS, upon the recommendation of the Oakland County Executive, the Oakland County Board of Commissioners has established a West Nile Virus Fund Program to assist Oakland County cities, villages and townships in addressing mosquito control activities; and

WHEREAS, Oakland County's West Nile Virus Fund Program authorizes Oakland County cities, villages and townships to apply for reimbursement of eligible expenses incurred in connection with mosquito larviciding.

WHEREAS, the City of Farmington Hills, Oakland County, Michigan, has incurred expenses in connection with mosquito control activities that are eligible for reimbursement under Oakland County's West Nile Virus Fund Program.

NOW THEREFORE BE IT RESOLVED, that this Council authorizes and directs its DPW Superintendent, Kevin McCarthy, as agent for the City of Farmington Hills, to request reimbursement of eligible mosquito control activity under Oakland County's West Nile Virus Fund Program.

AYES: BARNETT, BOLEWARE, BRIDGES, KNOL, MASSEY, NEWLIN AND STECKLOFF
NAYS: NONE
ABSENT: NONE

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)

)ss

COUNTY OF OAKLAND)

I, the undersigned, the duly qualified and acting City Clerk of the City of Farmington Hills, County of Oakland, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Farmington Hills at a regular meeting held on the 13th day of April, 2020, the original of which resolution is on file in the City Clerk's office.

IN WITNESS WHEREOF, I have hereunto set my official signature, this 14th day of April, 2020.

PAMELA B. SMITH, City Clerk
City of Farmington Hills

RECOMMENDED APPROVAL OF AWARD OF BID FOR AS-NEEDED PURCHASE OF COLD PATCH MATERIAL TO AJAX MATERIALS IN THE AMOUNT OF \$80,000; NAGLE PAVING

COMPANY FOR PRIMARY AS-NEEDED SUPPLY OF HOT MIX ASPHALT MATERIALS IN THE AMOUNT OF \$40,000; AND TO AJAX MATERIALS FOR SECONDARY AS-NEEDED SUPPLY OF HOT MIX ASPHALT MATERIALS IN THE AMOUNT OF \$20,000. CMR 4-20-50

MOTION by Bridges, support by Massey, that the City Council of Farmington Hills hereby authorizes the City Manager to issue purchase orders to Ajax Materials in the amount of \$80,000 for as-needed purchase of cold patch material, to Nagle Paving Co., in the amount of \$40,000 for primary as-needed supply of hot mix asphalt materials, and Ajax Materials in the amount of \$20,000 for secondary as-needed supply of hot mix asphalt materials.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, KNOL, MASSEY, NEWLIN AND STECKLOFF
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0

RECOMMENDED APPROVAL OF AWARD OF PROPOSAL FOR THE ICE ARENA HVAC REPLACEMENT PROJECT TO SERV-ICE REFRIGERATION, INC. IN AN AMOUNT NOT TO EXCEED \$330,750

MOTION by Bridges, support by Massey, that the City Council of Farmington Hills hereby authorizes the City Manager to sign an agreement and issue a purchase order for the Ice Arena HVAC Replacement Project to Serv-Ice Refrigeration, Inc. in an amount not to exceed \$330,750 (\$315,000 + 15,750 contingency).

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, KNOL, MASSEY, NEWLIN AND STECKLOFF
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0

RECOMMENDED APPROVAL OF THE CITY COUNCIL REGULAR SESSION MEETING MINUTES OF MARCH 23, 2020.

MOTION by Bridges, support by Massey, that the City Council of Farmington Hills hereby approves the City Council regular session meeting minutes of March 23, 2020.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, KNOL, MASSEY, NEWLIN AND STECKLOFF
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

ADDITIONS TO AGENDA

None

ATTORNEY REPORT

The City Attorney's report was received by City Council.

ADJOURNMENT

MOTION by Massey, support by Newlin, to adjourn the regular session City Council meeting at 8:52pm.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRIDGES, KNOL, MASSEY, NEWLIN AND STECKLOFF
Nays: NONE
Absent: NONE
Abstentions: NONE

MOTION CARRIED 7-0.

Respectfully submitted,



Pamela B. Smith, City Clerk