

MEETING MINUTES  
FARMINGTON / FARMINGTON HILLS EMERGENCY PREPAREDNESS COMMISSION  
June 3, 2024  
FARMINGTON HILLS CITY HALL – COMMUNITY ROOM  
31555 W. 11 MILE RD.  
FARMINGTON HILLS, MI 48336

**CALLED TO ORDER BY:** CHAIR WECKER AT 5:00PM

**MEMBERS PRESENT:** SWEENEY, SCHERTEL, IGWE, SIEGRIST, WECKER, WILLIAMS, AVIE, CIARAMITARO, ECHOLS, THOMAS

**MEMEBRS ABSENT:**, HOPFE, SLOAN, FORSHEE

**OTHERS PRESENT:** Friess (FPS), Piggot (FHPD), Pankow (FHFD), Yuskawatz (YMCA)

**CITIZENS PRESENT:**

**APPROVAL OF AGENDA:**

Motion by Avie, support by Schertel, to approve the agenda as submitted.  
Motion carried unanimously.

**APPROVAL OF MINUTES:**

Motion by Avie, support by Schertel, to approve May 6, 2024 meeting minutes as submitted.  
Motion carried unanimously.

**BUDGET ITEMS:**

- Approx \$700 left – will purchase the CPR mannequin diversity kit and will look at the AED's once those items are purchased. May purchase AED trainers in the next budget year.
- Purchased 500 stickers for EPC folders
- Purchased polo t-shirts and name plates for new members

**UNFINISHED BUSINESS:** (none)

- EPC bylaws will be on consent agenda for city council on June 10<sup>th</sup>. Discussion on the procedure for getting bylaws approved.
- Commissioners provide updates to their passion projects.

**NEW BUSINESS:**

**COMMITTEE REPORTS:**

- Technology Committee (Schertel) – discussion about what social media and the website can look like with the City’s website and the EPC. Lt. Pankow stated that any EPC Commissioner who wants to provide information online needs to be approved by the fire department. There is confusion within the City structure as to who is responsible for the EPC information. Liaisons from FHFD and FHPD will speak with FH personnel in charge of communication to clarify the commission’s role and who is permitted to provide content and get a QR code to share information.

**LIAISON REPORTS:**

- **FPD (Friess)** – Art on the Grand went well. Department is gearing up for Founders Festival.
- **YMCA (Yuskawatz)** – YMCA board is on board for the Narcan box to be placed at the FH location. They need approval from the metro association and it is being reviewed by legal.
- **FHPD (Piggott)** – The department has been taking a lot of guns off of the streets.

**PUBLIC COMMENT:** (none)

**COMMISSIONER COMMENTS:**

**NEXT MEETING DATE:**

It was confirmed that the next meeting date is on Monday, July 1, 2024 in the Community Room.

**ADJOURNMENT:**

Chair Wecker adjourned the meeting at 6:13 pm.

*Minutes taken by Secretary Echols*