

**AGENDA**  
**CITY COUNCIL MEETING**  
**APRIL 11, 2022 – 7:30PM**  
**CITY OF FARMINGTON HILLS**  
**31555 W ELEVEN MILE ROAD**  
**FARMINGTON HILLS, MICHIGAN**  
Telephone: 248-871-2410 Website: [www.fhgov.com](http://www.fhgov.com)  
Cable TV: Spectrum – Channel 203; AT&T – Channel 99  
YouTube Channel: <https://www.youtube.com/user/FHChannel8>

**REGULAR SESSION MEETING BEGINS AT 7:30P.M. IN THE CITY COUNCIL CHAMBER**

**STUDY SESSION (No Study Session Meeting Scheduled for April 11, 2022)**

**REGULAR SESSION MEETING**

**CALL REGULAR SESSION MEETING TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

1. Approval of regular session meeting agenda
2. Proclamation recognizing April 2022 as [National Autism Awareness and Acceptance Month](#)
3. Proclamation recognizing April 24, 2022 as [Armenian Genocide Remembrance Day](#)
4. Proclamation recognizing April 10-16, 2022 as [National Public Safety Telecommunicators Week](#)
5. Presentation of the 47<sup>th</sup> District Court 2021 Annual Report

**CORRESPONDENCE**

**CONSENT AGENDA - (See Items No. 6 - 18)**

All items listed under Consent Agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council Member or citizen so requests, in which event the items may be removed from the Consent Agenda for consideration.

**CONSENT AGENDA ITEMS FOR DISCUSSION**

**PUBLIC QUESTIONS AND COMMENTS**

Limited to five (5) minutes for any item of City business not on the agenda.

**COUNCIL MEMBERS COMMENTS AND ANNOUNCEMENTS**

**CITY MANAGER UPDATE**

**CONSENT AGENDA:**

6. Recommended adoption of a resolution supporting the request for intercession of State officials in the matter of Highland Park water and sewer debt assigned to Great Lakes Water Authority wholesale water and sewer customers. [CMR 4-22-34](#)
7. Recommended authorization of a cost participation agreement between the Road Commission for Oakland County (RCOC) and the City of Farmington Hills for the culvert repair project on Orchard Lake Road over the Rouge River. [CMR 4-22-35](#)
8. Recommended approval of amendment to the Muer Cove gravel road conversion district limits to include 29732 Mirlon Drive. [CMR 4-22-36](#)

9. Recommended approval of award of bid for 2022 Mosquito Control Briquettes to Vesperis in the amount of \$17,327.20, and adoption of a resolution authorizing reimbursement of eligible mosquito control activities under Oakland County's 2022 West Nile Virus Program. [CMR 4-22-37](#)
10. Recommended adoption of a resolution authorizing reimbursement of eligible spongy moth suppression activities under Oakland County's 2022 Moth Suppression Program. [CMR 4-22-38](#)
11. Recommended adoption of a resolution supporting the Michigan Department of Transportation Local Bridge Program Grant for the Tuck Road Bridge Replacement. [CMR 4-22-39](#)
12. Recommended approval of establishing Traffic Control Order P-172-2022 to prohibit parking on Freeway Park Drive. [CMR 4-22-40](#)
13. Recommended approval of establishing Traffic Control Order P-173-2022 to prohibit parking on Eldon Street. [CMR 4-22-41](#)
14. Recommended approval of purchase of additional radio equipment for the Police Department through Motorola for a total cost of \$175,726.20. [CMR 4-22-42](#)
15. Recommended approval of request for employment under Section 10.01A of the City Charter for a Makerspace Technician. [CMR 4-22-43](#)
16. Recommended approval of a permit to be issued to [Wolverine Fireworks Display, Inc.](#) to hold a firework display at Franklin Hills Country Club on May 29, 2022.
17. Recommended approval of the City Council [study session meeting minutes](#) of March 28, 2022.
18. Recommended approval of the City Council [regular session meeting minutes](#) of March 28, 2022.

#### **ADDITIONS TO AGENDA**

19. Attorney Report

#### **CLOSED SESSION:**

20. Consideration of approval to enter into a closed session for a strategy session for the following Collective Bargaining Agreements: General Employees, Teamsters, American Federation of State, County and Municipal Employees (AFSCME), Police Officers Association of Michigan (POAM), Command Officers Association of Michigan (COAM) and International Association of Fire Fighters (IAFF) (*Note: Council will return to open session immediately following the closed session to take action if needed and to close the meeting*).

#### **ADJOURNMENT**

Respectfully submitted,

Pamela B. Smith, City Clerk

Reviewed by:

Gary Mekjian, City Manager

**REQUESTS TO SPEAK:** Anyone requesting to speak before Council on any agenda item other than an advertised public hearing issue must complete and turn in to the City Clerk a blue, Public Participation Registration Form (located in the wall rack by the south door entering the council chambers).

**NOTE:** Anyone planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) is asked to contact the City Clerk's Office at 248-871-2410 at least two (2) business days prior to the meeting, wherein necessary arrangements/ accommodations will be made.



**PROCLAMATION**  
**National Autism Awareness and Acceptance Month**  
**April 2022**

- WHEREAS,** autism is a pervasive developmental disorder impacting the social, communication, and behavioral skills of those affected by it; and
- WHEREAS,** as health professionals become proficient in diagnosing autism, more children are being diagnosed on the autism spectrum, resulting in rates as high as 1 in 44 children nationally with Michigan having the fifth largest autism population in the United States; and
- WHEREAS,** while there is no cure for autism, it is well documented that if individuals with autism receive early treatment, it can be possible for them to lead significantly improved lives; and
- WHEREAS,** individuals with autism often require a lifetime of specialized care and community support services to ensure their health and safety and to support their families' resilience as they manage the psychological and financial burdens autism presents; and
- WHEREAS,** to raise awareness and encourage acceptance, Judson Center is spearheading its Bring Autism to Light campaign, now in its sixth year, to educate parents, professionals, and the public about autism by lighting their campuses with blue lights throughout the month of April and by inviting participation from the community in this multi-faceted effort.

**NOW, THEREFORE, BE IT RESOLVED** that I, Vicki Barnett, Mayor of the City of Farmington Hills, on behalf of the City Council, in partnership with Judson Center, do hereby proclaim April 2022 as **National Autism Awareness and Acceptance Month** and encourage all employees, residents, and members of the business community to Bring Autism to Light and raise awareness and encourage acceptance of those on the autism spectrum.

A handwritten signature in black ink that reads "Vicki Barnett".

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Vicki Barnett, Mayor



**PROCLAMATION**  
**Armenian Genocide Remembrance Day**  
*April 24, 2022*

- WHEREAS,** the Farmington Hills community joins human rights advocates and historians from around the world to recognize and mourn the 1.5 million Armenians who perished in the Armenian Genocide as ordered by the government of the Ottoman Empire, which began on April 24, 1915 with the arrest, exile, and murder of hundreds of Armenian intellectuals, political, religious, and business leaders; and
- WHEREAS,** during the 1915-1923 Genocide, Armenian survivors were forced to witness the slaughter of their relatives and the loss of their ancestral land and property in what is now known as the First Genocide of the 20<sup>th</sup> Century; and
- WHEREAS,** the State of Michigan declared in Act 558 of 2002 that April 24 of each year shall be the Michigan Day of Remembrance of the Armenian Genocide of 1915-1923 in memory of the victims and in honor of the survivors; and
- WHEREAS,** the failure to learn from the past allows history to repeat itself as the world saw during the 2020 Nagorno-Karabagh war when the military forces of Azerbaijan and Turkey attacked the Armenian civilian population of Nagorno-Karabagh and its churches and civic buildings, resulting in casualties and loss of ancestral land and property, motivated by the same genocidal campaign that their ancestors suffered; and
- WHEREAS,** Farmington Hills is proud to join the Armenian American community in its commemoration of the 107<sup>th</sup> anniversary of the Armenian Genocide in an effort to educate others about the tragic loss of life, land, and human rights of the Armenian people and the crimes of genocide committed against them, as well as Greeks and Assyrians, due to religious and political beliefs.

**NOW, THEREFORE, BE IT RESOLVED** that I, Vicki Barnett, Mayor of the City of Farmington Hills, on behalf of the City Council, do hereby proclaim April 24, 2022 as **Armenian Genocide Remembrance Day** in memory of the victims of the Armenian Genocide and in honor of the survivors and their descendants, and urge all citizens to join in this solemn remembrance.

A handwritten signature in black ink that reads "Vicki Barnett".

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Vicki Barnett, Mayor



**PROCLAMATION**  
**National Public Safety Telecommunicators Week**  
**April 10 – 16, 2022**

- WHEREAS,** emergencies require the prompt response of police, fire, or emergency medical services, which are critical to the protection of life and the preservation of property; and
- WHEREAS,** the safety of our police officers, firefighters, and paramedics is dependent upon the quality and accuracy of information obtained from citizens who contact communications centers; and
- WHEREAS,** City of Farmington Hills public safety telecommunicators are the first and most critical contacts that citizens have with emergency services; and
- WHEREAS,** public safety telecommunicators provide a vital link for police officers, firefighters, and paramedics by monitoring their activities via radio and providing them with essential information to ensure their safety; and
- WHEREAS,** our City’s public safety telecommunicators have contributed substantially to the apprehension of criminals, suppression of fires, and prompt treatment of patients; and
- WHEREAS,** these dedicated employees exhibit compassion, understanding, and professionalism in the performance of their duties, helping to save millions of lives every day as they serve the public in this demanding profession.

**NOW, THEREFORE, BE IT RESOLVED** that I, Vicki Barnett, Mayor of the City of Farmington Hills, on behalf of the City Council, do hereby proclaim the week of April 10 – 16, 2022 as **National Public Safety Telecommunicators Week** in Farmington Hills and call upon our citizens to recognize the important role that these professionals play as they assist others in their time of need and maintain the safety of all members of our community.

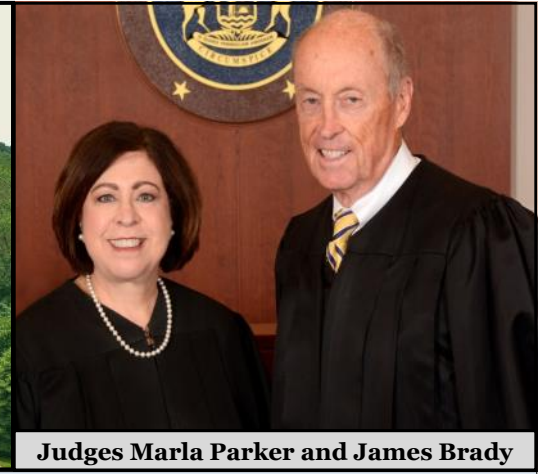
*Vicki Barnett*

\_\_\_\_\_  
Vicki Barnett, Mayor

# **47th District Court**



# **2021 Annual Report**



Judges Marla Parker and James Brady

### Court Jurisdiction

The 47th Judicial District Court is a limited jurisdiction court serving the cities of Farmington and Farmington Hills. The Court has jurisdiction over criminal misdemeanors, civil cases in which the amount in dispute is \$25,000 or less, parking violations, traffic violations and other civil infractions, landlord-tenant disputes, and small claims matters. In addition, the Court has initial jurisdiction on criminal felony cases for the purpose of determining probable cause.

### Court Mission and Court Goals

The Court's mission is to provide a safe, neutral, and impartial forum for peaceful resolutions of public and private disputes.

The Court accomplishes its mission by fulfilling several key goals, including: 1) Access to Justice, 2) Public Trust and Confidence, 3) Expedition and Timeliness, 4) Equality, Fairness and Integrity, and 5) Independence and Accountability.

### Court - Funding Unit Relationship

The 47th District Court is part of the State of Michigan's "One Court of Justice". Although not an agency of either Farmington Hills or Farmington, by statute, **the Court is mutually funded by both under a formula adopted by the two Cities that accounts for both population (10 year census data) and annual caseload.** While being careful to protect the independence of judicial decision making (the Cities are litigating parties in the majority of the cases at the Court), **the Court consistently strives to work with the Cities as partners in government to ensure the most efficient and effective use of public resources.**

### Public Satisfaction

After a Pandemic-related hiatus in 2020, the Michigan Supreme Court asked state courts to conduct a Public Satisfaction Survey in 2021. Despite many of the continuing Pandemic-related challenges in 2021, the results of our Public Satisfaction Survey are quite impressive, highlighted by the following:

- ◇ **100%** of the respondents agreed or strongly agreed that the ***Judge or Magistrate treated everyone with courtesy and respect.***
- ◇ **Over 90%** of the respondents agreed or strongly agreed that they were ***able to get their court business handled in a reasonable amount of time.***
- ◇ **Over 90%** of the respondents agreed or strongly agreed that they were ***treated with courtesy and respect by Court staff.***
- ◇ **Over 90%** of the respondents agreed or strongly agreed that the ***way their case was handled was fair.***
- ◇ **Over 90%** of the respondents agreed or strongly agreed that, as they left the court proceeding, they ***understood what happened in their case.***

## Financials and Case Filings

### Money Received By The Court -Where Does It Go?

**It's a common misconception that the Court keeps the money it collects; in reality, the collected money is transmitted on a monthly basis to other units of government as follows . . .**

The **State of Michigan** receives:

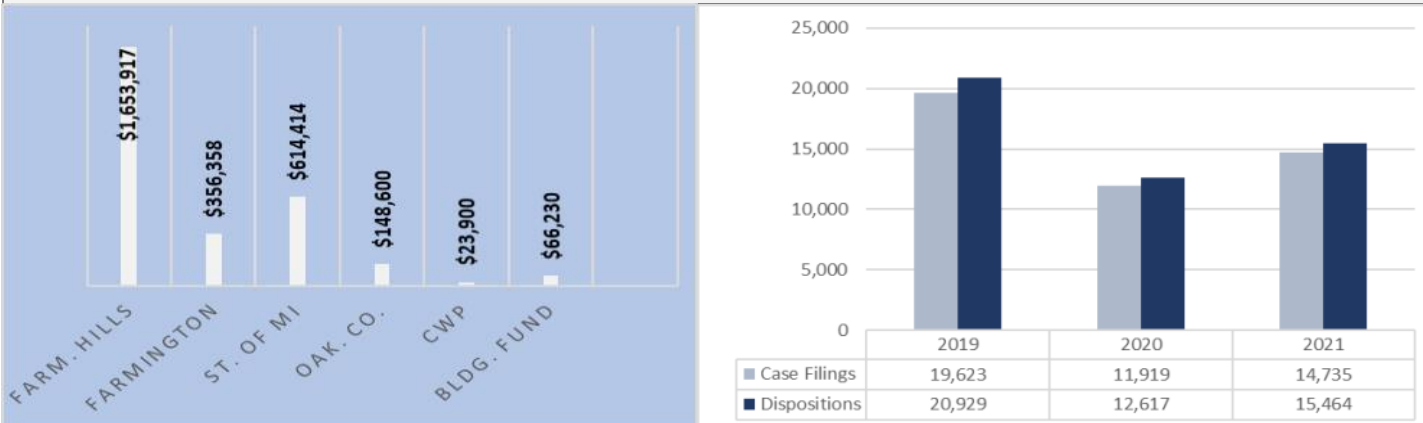
- \$40 from each traffic civil infraction and \$10 from each non-traffic civil infraction.
- \$50 costs and \$75 Crime Victim Rights fee on each misdemeanor.
- 56% - 79% from each civil case filing fee.
- \$10 from each \$20 motion fee.
- \$30 from each \$45 Driver's License Clearance Fee (transmitted to the Secretary of State).
- 20% of any indigent attorney fee reimbursement (transmitted to LARA for MIDC).

The **County Library Fund** receives:

- The penal fine portion of fees on all *state law* cases.
- 30% of the penal fine on *local ordinance* motor carrier cases.

***ALL OTHER MONEY GOES TO THE LOCAL FUNDING UNITS - THE CITY OF FARMINGTON AND THE CITY OF FARMINGTON HILLS - BASED ON CASE VENUE.***

*The Court keeps NONE of the money it collects (see chart below, left, for transmittal amounts as of 6/30/21).*



### Collections on Delinquent Court Fees

One of the tools the Court has utilized to collect delinquent fines and costs is garnishing state income tax refunds. As the chart below outlines, from 2016-2020 alone, the Court has collected **over \$500,000** via tax garnishments.

#### Income Tax Refund Garnishment Collections

Year	# of Cases	\$ Collected
2016	749	\$80,339
2017	723	\$111,932
2018	752	\$79,728
2019	700	\$145,501
2020	713	\$139,415
2021	770	TBD
<b>TOTAL</b>	<b>4407</b>	<b>\$556,914</b>



## **Show Cause Collections Program**

In addition to tax garnishments, the Court also utilizes a *Show Cause Docket* to collect past due payments. Since its inception in 2003, the Show Cause Docket has collected over **\$8.5 Million** in past due payments. Each month, delinquent payers are noticed to appear in Court to explain why they have not paid their fines and costs as ordered. Once the cases are noticed for a show cause hearing, but before the actual hearing date, court clerks make efforts to reach out to payers to explore the possibility of payment arrangements. If a plan is agreed to, the payer is only required to attend a future court date if they miss a payment.

Show Cause hearings have traditionally been held in person, but the entire docket is now handled by Zoom, in the hope that the Court can offer a convenient way for participants to appear for the hearing, while also providing the same payment terms and options as an in-person hearing. Additionally, handling this docket remotely has allowed the Court to realize a reduction of personnel costs.

## **2020-2021 Year(s) in Review**

### **The Global Pandemic**

The COVID-19 Global Pandemic began to impact the Court in early March of 2020. By mid-March of that year, COVID-19 became a National Emergency, resulting in the mandatory closing of businesses, schools, and government offices alike. Without question, the Pandemic immediately changed the course of how people handled daily tasks, both simple and complex. The courts were not immune, and our Court was not spared.

When courts all over Michigan were forced to close their doors in March 2020, it became imperative for those courts to find a way to quickly develop and implement plans to provide an alternative to in-person court proceedings. Our Court was at the forefront of that effort, intent on minimizing operational interruptions and continuing to provide a means to provide access to justice.

Within weeks of the first flurry of Government and Supreme Court emergency orders, the Court implemented a plan for virtual court proceedings. Zoom and YouTube became a staple of our Court's operations in the weeks and months following the closure of our physical building to the public. Two years later, Zoom continues to be used almost exclusively in the Magistrate Courtroom and is still being utilized by the Judges when appropriate.

### **Legislative and Court Rule Changes**

There were many major legislative and rule changes in 2020-2021, all of which greatly impacted the Court. Among those changes were:

- ◇ A new "clean slate" legislative package, which, in part, expanded the number and types of misdemeanor and felony convictions which are eligible to be set aside, including certain drunk driving convictions. The Court has received many such applications and the number of applications to set aside convictions, including eligible drunk driving convictions, is sure to grow in 2022 and beyond.
- ◇ A legislative package of approximately 20 bills, signed into law in early 2021, which adopted many recommendations from the Michigan Joint Taskforce on Jail and Pretrial Incarceration. The result to our Court has been the redesign and implementation of many new court processes, including the scheduling of additional court appearances in criminal cases. The new laws have also impacted how our Judges sentence individuals, and how those individuals are monitored by our Probation Officers. The Court has certainly experienced an increase in workload as a result of these sweeping legislative changes.
- ◇ Civil matters were also impacted by new rules and procedures, including additional court appearances being required in landlord-tenant matters. While that has added additional court events to the landlord-tenant process, the increased court events, along with government funding, have given many tenants an opportunity to stay in their rental property, while landlords and renters have both benefited from available funding.

## **The Court's Path Forward**

Prior to the Pandemic, only a very small amount of the Court's work was conducted virtually, so the Pandemic led to a major operational shift for the Court. The Court, as early as the Spring of 2020, began relying on Zoom and YouTube to make sure court users had the necessary access to our Court; the access to justice which we're legally required to provide.

Not surprisingly, the Court experienced many obstacles along the way, including a wide array of technology challenges. In facing those challenges, here are some Court accomplishments:

- ◇ The Court staff spent countless hours working to become *experts in remote technology*.
- ◇ Court staff have now *assisted and educated thousands of court participants*, helping to deliver the most user-friendly environment and experience possible.
- ◇ The Court has added 2 dedicated "**Zoom Rooms**" in the Courthouse, where a litigant, witness, or court observer can come to the Court to participate in a remote proceeding as necessary.
- ◇ The Court has successfully addressed a number of case backlogs created by the Pandemic, including the creation and implementation of a *virtual pretrial process for the small claims docket*, as well as scheduling new dates to ease the backlog of traffic and criminal matters.
- ◇ The Court, with help from IT personnel with the City of Farmington Hills, has made many *vital court documents available online*, resulting in time and cost savings to the Court, but also a more efficient, accessible, and convenient process for court users.
- ◇ The Court has implemented a system for *text notices and reminders to litigants*, as another way to keep people informed about court hearings.
- ◇ The Court has created a *system to conduct remote work*, whereby court clerks, probation officers, and other staff can take technology home and are now able to remotely handle court phone calls, internal and external meetings, probation interviews, case disposition, and financial transactions.
- ◇ The Court continues to find ways to best *utilize all available technology* to assist in the expeditious resolution of legal matters.

While the virtual nature of court proceedings resulted in additional work for Court staff, it was worth the effort to keep the wheels of justice moving. Going forward, some matters will continue to be handled remotely, continuing to afford a convenient and efficient way for court users to appear for hearings – saving on transportation costs for court users, reducing court users' daycare costs, reducing court users' time away from work, limiting an officer's time in court, saving on Court security costs, and saving on prisoner transport (and reducing security risks), among other benefits.

As the Court looks to return closer to normal, we will certainly see more litigants and court users in person at the Court. However, we also know that we can, once again, handle court hearings and most court work remotely if the need arises. The Court staff is prepared for a seamless continuity of operations, whether it be for the convenience of the litigants or out of situational or environmental necessity.

## **Community Work Program**

The Community Work Program (CWP) began in 1986 as a partnership between the Court and the Farmington Hills Police Department to provide a sentencing alternative to help address overcrowding at the Oakland County jail. The judges sentence qualifying misdemeanants to perform a certain number of work days to benefit the community. Workers are used for such projects as the set-up/tear-down of the Shiawassee sled hill, planting of flowers at the Court, road litter pick-up, and public building and park maintenance. Historically, the Program provides tens of thousands of dollars in labor value. Not surprisingly, 2020-2021 were not typical years for the CWP program. For much of 2020 and 2021, the program was suspended and then limited due to the Pandemic.

Despite the challenges of 2020-2021, the program did yield positive results. Several hundred workdays were completed on various projects throughout the communities, equating to roughly \$30,000 in labor value. And the program is moving even closer to historical averages in 2022, with almost 3 times more work days currently requested in 2022, compared to 2021, by various departments throughout the cities.

## Sobriety Court

Since 2005, the 47th District Court Sobriety Court has focused on protecting society and reducing recidivism by identifying those individuals who may be struggling with substance abuse and addiction issues. The program helps to address those issues through intervention, treatment, and participant accountability. Sobriety Court is a collaborative effort. The team - including the judge, prosecutor, defense attorney, and probation officer - uses incentives to recognize and reward progress, as well as program sanctions, including jail time if necessary, to encourage compliance.

The 47th District Court Sobriety Court is a post-plea, four phase program. Under strict court supervision, participants must comply with court-ordered requirements including substance abuse treatment, alcohol/drug testing, and education and life skill development. The program is designed to span 24 months, during which time the Sobriety Court team assists eligible and willing participants with getting the help and services necessary to address substance abuse and addiction issues and to make positive life changes.

*To be eligible for the program, an offender must:*

- ◇ Be charged with a drunk-driving offense and be a full-time resident within the Court's jurisdiction.
- ◇ Have no prior violent crime convictions.

*In addition, an offender must meet one or more of the following:*

- ◇ At arrest, have a blood-alcohol content (BAC) level of .15% or greater.
- ◇ Score a three (3) or higher on the NEEDS Assessment.
- ◇ Have a prior substance abuse conviction.
- ◇ Or be determined eligible at the discretion of the team.

Sobriety Courts in Michigan have proven to have a positive impact on recidivism rates. The 47th District Court Sobriety Court program is no exception, as statistics from the State Court Administrator's Office show that the program is successfully lowering recidivism rates of its graduates.

Not only that, but the program receives largely positive results from program participants. In fact, through the end of 2021, there have been 105 exit questionnaire completed by participants. 99% of those participants indicated that the program was helpful, with 70% saying it was very helpful. In addition, 99% indicated that completing the program would improve their chances of remaining clean and sober in the future, with 83% indicating they felt it would greatly improve their chances of remaining clean and sober.

Because of the Pandemic, the current group of participants is poised to produce the first group of graduates who will have gone through the entire program virtually. All court reviews and probation meetings have been conducted by Zoom. And most of the treatment, therapeutic, and educational programs have been handled remotely. The pandemic has presented challenges, but it hasn't prevented the Sobriety Court program from functioning at a high level.

***"I can't think of anything to improve the program. Personally, it was the best thing that ever happened to me. It gave me a plan, structure, organization and rules to live by, which is what I needed."***

***"A very good, complete program. Very impressive."***

***"Overall, the Program helped me stay sober."***

***"Sobriety Court saved my life."***

***"I loved the program."***

- Recent 47th District Court Sobriety Court Graduates

## Personnel Changes at the Court in 2020-2021



**Jackie Jones, David Walsh, and Anne Nelson**

leadership underwent a major transition. After 23 years as the Court's Deputy Court Administrator, Stacy Parke was promoted to Court Administrator. Matt Friedrich, who had served in various roles with the court since 1999, was hired to fill the role of Deputy Court Administrator, while also continuing to serve as one of the Court's three part-time Magistrates.

With the retirement of Dave Walsh, the court

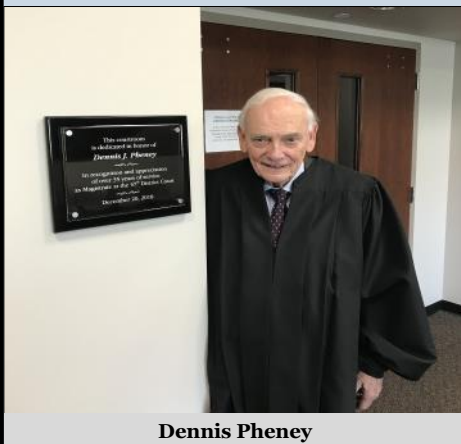


**Stacy Parke, Dave Walsh, and Matt Friedrich**

Also retiring from the court was Jackie Jones, who was hired as a probation officer in 1989 and was eventually promoted to the position of Director of Probation in 1997. Our new Director of Probation is Stacie Mastako, who joined the Court as a probation officer in 2015. Prior to that, Ms. Mastako worked as a probation officer with the 48<sup>th</sup> District Court since 2007.

Finally, Anne Nelson retired from the Court after a long career. Ms. Nelson was hired as a deputy clerk in 1998 and would move on to hold several positions at the Court before accepting a position as Judge Marla Parker's court recorder in 2015.

In addition to the changes with the Court's full-time personnel, there has also been a major change to the Court's roster of part-time Magistrates. Dennis Phenev, after a distinguished career of 35 years, retired from his role as Magistrate in December 2020. Mr. Phenev was originally appointed by Judge Margaret Schaeffer in June of 1983. Mr. Phenev served during the tenure of all five district judges in the Court's history. In 2019, Judge Parker and Judge Brady recognized Mr. Phenev's outstanding public service by dedicating the Magistrate's courtroom in the 47<sup>th</sup> District Courthouse in his honor.



**Dennis Phenev**

Judge Parker and Judge Brady selected Brandy Hart as Mr. Phenev's successor in the Magistrate courtroom. Prior to her appointment, Magistrate Hart, who continues to maintain a private law practice, had served as one of twelve defense attorneys on the 47<sup>th</sup> District Court House Counsel list, providing legal services for indigent criminal defendants facing misdemeanor and felony charges in the Court.



**Brandy Hart**



**REPORT FROM THE CITY MANAGER TO CITY COUNCIL – April 11, 2022**

**SUBJECT:** Resolution supporting letter to Governor Whitmer regarding the Highland Park water and sewer bad debt assigned to Great Lakes Water Authority wholesale water and sewer customers.

**ADMINISTRATIVE SUMMARY:**

- The Great Lakes Water Authority provides wholesale water and sewer service for 87 communities in southeast Michigan, including Farmington Hills.
- In 2012, the State of Michigan requested that the Detroit Water and Sewerage Department (DWSD), now GLWA, provide emergency water services to Highland Park because of the State's determination that the City's water treatment plant was creating a public health risk to its residents.
- On November 12, 2012, the State of Michigan represented the repairs to the water treatment plant were to be completed in 3-4 days. Neither the State of Michigan nor Highland Park repaired the water treatment plant, and it remains shuttered to this date.
- Highland Park has paid less than 1% of the water services charges since 2012 and minimal amounts of their sewer charges. When Highland Park does not pay, the costs are borne by the other member partner communities receiving GLWA's water services. The City of Highland Park now owes the Great Lakes Water Authority more than \$54 million in unpaid water and sewer bills.
- Of the \$54 Million allocated to GLWA's member partners, Farmington Hills has been allocated approximately \$1.7 Million of Highland Park's arrearages.
- Staff recommends requesting greater involvement from the State of Michigan in resolving this dispute.

**RECOMMENDATION:**

Staff recommends that the City Council adopt the attached resolution supporting the request for intercession of State officials in the matter of the Highland Park water and sewer debt assigned to the Great Lakes Water Authority wholesale water and sewer customers.

Prepared by: Karen Mondora, PE, Director of Public Services

Approved by: Gary Mekjian, PE, City Manager

**RESOLUTION BY THE CITY OF FARMINGTON HILLS REQUESTING  
INTERCESSION BY STATE OFFICIALS IN THE MATTER OF THE HIGHLAND PARK  
WATER AND SEWER DEBT ASSIGNED TO GREAT LAKES WATER AUTHORITY  
WHOLESALE WATER AND SEWER CUSTOMERS**

**WHEREAS**, the City of Farmington Hills received water services from the Great Lakes Water Authority and is a Tier 2 sewer customer of the Great Lakes Water Authority; and

**WHEREAS**, the City of Highland Park owes the Great Lakes Water Authority more than \$54 million in unpaid water and sewer bills; and

**WHEREAS**, the State of Michigan has a direct role in GLWA providing water services to the City of Highland Park; and

**WHEREAS**, the State of Michigan requested then Detroit Water and Sewer Department (DWSD) provide emergency water services to the City of Highland Park because the State of Michigan determined Highland Park's water treatment plant was creating a public health risk to its residents; and

**WHEREAS**, on November 12, 2012 the State of Michigan stated the repairs to the water plant were to be completed in 3-4 days; and

**WHEREAS**, neither the State of Michigan or the City of Highland Park repaired the water treatment plant and it remains shuttered to this day; and

**WHEREAS**, the City of Highland Park has paid less than 1% of their water services charges since 2012; and

**WHEREAS**, the City of Highland Park's debt has now been allocated to the other 87 wholesale customers of the GLWA member communities, including Farmington Hills; and

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The City of Farmington Hills hereby requests the State of Michigan to become directly involved in solving this dispute.
2. The City of Farmington Hills requests that the State of Michigan reimburse communities for the charges associated with the Highland Park water and sewer debt.
3. The City of Farmington Hills implores the State of Michigan to develop a long-term infrastructure solution to address the water and sewer issues in Highland Park.
4. The City of Farmington Hills calls on the State of Michigan and the Legislature to create a system in which this situation of non-payment and communities being charged the non-payment cannot happen in the future.
5. The City of Farmington Hills hereby requests that our State Legislators call on the state of Michigan to not require impacted member partner communities to pay for the City of Highland Park's debt to the GLWA and that the State of Michigan reimburse the debt amounts already paid.

AYES:  
NAYS:  
ABSENT:  
ABSTENTIONS:

RESOLUTION DECLARED ADOPTED \_\_\_\_\_, 2022.

STATE OF MICHIGAN     )  
                                  ) ss.  
COUNTY OF OAKLAND    )

I, the undersigned, the duly qualified and acting City Clerk of the City of Farmington Hills, County of Oakland, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Farmington Hills at a regular meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2022, the original of which resolution is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature, this \_\_\_\_\_ day of \_\_\_\_\_ 2022.

\_\_\_\_\_  
Pamela B. Smith, City Clerk  
City of Farmington Hills



April 12, 2022

Governor Gretchen Whitmer  
P.O. Box 30013  
Lansing, Michigan 48909

**Re: Impact of Highland Park's Nonpayment of Water and Sewer Charges on Farmington Hills**

Dear Governor Whitmer:

Farmington Hills receives water services from the Great Lakes Water Authority (GLWA) and distributes it to the City's water customers. Farmington Hills is also a Tier 2 sewer customer of GLWA. The rates that Farmington Hills pays GLWA are higher than they should be due to Highland Park not paying GLWA for the water and sewer services being provided to Highland Park. We are writing you to request your assistance in resolving this situation.

Farmington Hills has been concerned about Highland Park's significant water and sewer service arrearages for many years. In 2016, the City also requested assistance from Governor Snyder. To date, no response has been received.

The State of Michigan has a direct role in the City of Detroit, now GLWA, providing water and sewer services to Highland Park. By way of background, the State of Michigan requested the Detroit Water & Sewerage Department (DWSD) provide emergency water services to Highland Park because the State of Michigan determined the City's water treatment plant was creating a public health risk to its residents. On November 12, 2012, the State of Michigan represented the repairs to the water treatment plant were to be completed in 3-4 days. Neither the state of Michigan nor Highland Park repaired the water treatment plant, and it remains shuttered to this date. DWSD was required by the State of Michigan to provide water service to Highland Park, yet no mechanism was established to provide payment, by either the State of Michigan or Highland Park, DWSD for that service.

Highland Park has paid less than 1% of the water services charges since 2012 and only minimal amounts of their sewer charges. When Highland Park does not pay, the costs are borne by the other member partner communities receiving GLWA's water services. By the end of the current fiscal year, Highland Park's water and sewer services arrearages will exceed \$54 Million dollars if no payment are made.

Of the \$54 Million allocated to GLWA's member partners, Farmington Hills has been allocated \$1.7 Million of Highland Park's arrearages. On behalf of Farmington Hills and other impacted member partner communities, we are asking for greater involvement from the state of Michigan in resolving this dispute. The City Council of Farmington Hills has passed the attached resolution detailing our requests. Please contact me or Suzanne Coffey, GLWA's Interim Chief Executive Officer, if you need any additional information regarding this dispute and how it can be resolved by the State of Michigan.

Sincerely,

Gary Mekjian, PE

City Manager

**REPORT FROM THE CITY MANAGER TO CITY COUNCIL –April 11, 2022**

**SUBJECT:** Consideration of authorization of a cost participation agreement between the Road Commission for Oakland County (RCOC) and the City of Farmington Hills for the culvert repair project on Orchard Lake Road over the Rouge River.

**Administrative Summary**

- The RCOC has been planning a culvert repair project on Orchard Lake Road between 10 Mile Road and 11 Mile Road at the crossing of the Rouge River tributary. This culvert is currently in poor condition and needs repair.
- Bids for the project have been received and construction is anticipated to start in early July of 2022 and scheduled to be substantially complete by September 30, 2022.
- The total construction costs projected for this project as bid are \$719,683. The RCOC's share of the work includes all culvert and road work totaling \$689,283. The City of Farmington Hills share is \$30,400 and relates directly to City owned sanitary sewer main work in the influence area of the culvert work.
- As this sanitary main in question is located in the RCOC right-of-way, it is customary for the City, as owner of the utility, to be responsible for the costs associated with relocating or replacing it should it be in conflict with the road and drainage work being conducted by RCOC.
- It is recommended that the City enter into cost participation agreement with the RCOC to fund the City's local share.

**RECOMMENDATION**

IT IS RESOLVED, that the City of Farmington Hills authorize the City Manager and City Clerk to sign and enter into a cost participation agreement for Board Project #55843 with the Road Commission of Oakland County to address the cost associated with replacement of the City's sanitary sewer located in the RCOC right-of-way.

**Support Documentation**

In 2020 the Road Commission for Oakland County identified that this Orchard Lake Road culvert that spans a tributary of the Rouge River was deteriorated and in need of replacement. As the proposed work is significant, it was necessary to secure an easement from property owners on the east side of Orchard Lake Road to accommodate construction. At this time the easement has been secured by the RCOC, the project has been bid and is scheduled to start this July.

It is customary for a utility owner under permit in the RCOC right-of-way to be responsible for costs incurred to the RCOC when they complete a road or drainage project and there is a conflict related to that utility. As such, the City of Farmington Hills cost related to the sanitary sewer conflict with this culvert project is \$30,400. It should be noted that this project was competitively bid through RCOC.

Prepared by Mark S. Saksewski, P.E., Senior Engineer

Approved by James Cubera, P.E., City Engineer

Departmental Authorization by Karen Mondora, P.E., Director of Public Services

Approval by Gary Mekjian, P.E., City Manager

## **COST PARTICIPATION AGREEMENT**

### **CONSTRUCTION**

Orchard Lake Road  
Over Rouge River (RCOC# 0610B)  
City of Farmington Hills  
Board Project No. 55843

This Agreement, made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2022, by and between the Board of County Road Commissioners of the County of Oakland, Michigan, hereinafter referred to as the BOARD, and the City of Farmington Hills, hereinafter referred to as the COMMUNITY, provides as follows:

WHEREAS, the BOARD and the COMMUNITY have programmed the sanitary sewer replacement on Orchard Lake Road over Rouge River (RCOC# 0610B), as described in Exhibit "A", attached hereto, and made a part hereof, which improvements involve roads under the jurisdiction of the BOARD, which improvements are hereinafter referred to as the PROJECT; and

WHEREAS the estimated total cost of the PROJECT is \$30,400; and

WHEREAS the parties hereto have reached a mutual understanding regarding the cost sharing of the PROJECT and wish to commit that understanding to writing in this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants set forth herein and in conformity with applicable law, it is hereby agreed between the COMMUNITY and the BOARD that:

1. The COMMUNITY approves of the PROJECT, declares its public necessity, and authorizes the BOARD to perform or cause to be performed, and complete the PROJECT along with all administration in reference thereto.
2. The PROJECT shall include total payments to the contractor.

3. The estimated total PROJECT cost of \$30,400 shall be funded by the COMMUNITY.
4. Any PROJECT cost above the COMMUNITY'S contribution shall be funded 100% by the BOARD.
5. Upon execution of this Agreement, the BOARD shall submit an invoice to the COMMUNITY for \$30,400 (being 100% of the COMMUNITY'S contribution).
6. Upon receipt of said invoices, the COMMUNITY shall pay to the BOARD the full amount thereof, within thirty (30) days of such receipt.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and date first written above.

BOARD OF ROAD COMMISSIONERS OF THE  
COUNTY OF OAKLAND  
A Public Body Corporate

By \_\_\_\_\_

Its \_\_\_\_\_

CITY OF FARMINGTON HILLS

By \_\_\_\_\_

Its \_\_\_\_\_

# EXHIBIT A

Orchard Lake Road  
Over River Rouge (RCOC# 0610B)  
City of Farmington Hills  
Board Project No. 55843

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The sanitary sewer replacement on Orchard Lake Road over River Rouge (RCOC# 0610B).

ESTIMATED PROJECT COST
------------------------

Contractor Payments:      \$30,400

COST PARTICIPATION BREAKDOWN
------------------------------

	COMMUNITY	BOARD	TOTAL
Contribution	\$30,400	\$0	\$30,400
TOTAL	\$30,400	\$0	\$30,400

**REPORT FROM THE CITY MANAGER TO CITY COUNCIL – April 11, 2022**

**SUBJECT:** Consideration of Amendment to the Muer Cove Gravel Road conversion district limits

**Administrative Summary**

- The Public Hearing for the Muer Cove gravel road conversion project was previously held on January 27, 2020.
- Based on resident feedback expressed during the Public Hearing, City Council resolved to remove 29766 Mirlon and 29732 Mirlon Drive from the district.
- Since that time, 29732 Mirlon Drive has been sold and the new owner has indicated that they are in favor of converting the gravel road across their property frontage. Three of the four property owners directly adjacent to 29732 Mirlon Drive also support the paving and have submitted a letter to the City supporting the gravel road conversion.
- The property owner at 29766 Mirlon Drive has expressed a desire to keep the gravel road as-is. This property is north of the resident making the request.
- From an engineering perspective, the limits of the gravel road conversion can be adjusted to the north property line of 29732 Mirlon Drive without creating any design or construction issues. This is agreeable to the three property owners affected and will allow the 29766 Mirlon Drive property's frontage to remain a gravel road for the purposes of the Muer Cove gravel road conversion project.
- The four property owners potentially impacted by this request have been notified via mail and hand delivery that the amendment to the Muer Cove district would be on the City Council agenda.
- Staff reviewed this scenario with the City Attorney. It has been determined that public hearing process has been satisfied and that Council can amend their motion if so desired.
- It is staff's recommendation that the limits for the Muer Cove gravel road conversion be amended to include the 29732 Mirlon Drive property frontage.

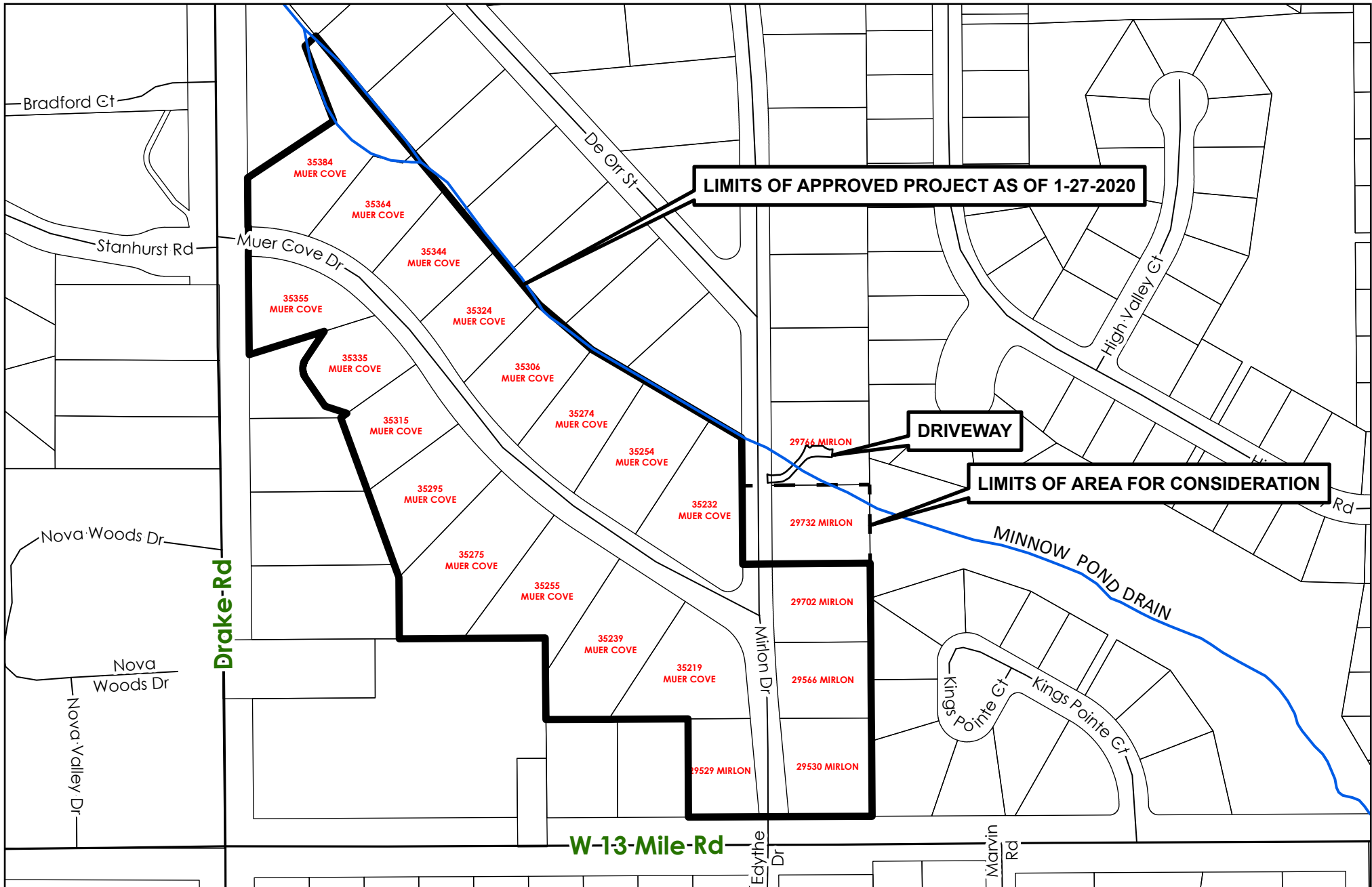
**RECOMMENDATION**

IT IS RESOLVED, that the City Council of the City of Farmington Hills amend the limits of the Muer Cove Drive gravel road conversion project to include 29732 Mirlon Drive.

Prepared by: Karen Mondora, P.E., Director of Public Services  
 Reviewed by: James Cubera, P.E., City Engineer  
 Approved by: Gary Mekjian, PE, City Manager



# MUER COVE AMMENDMENT GRAVEL ROAD CONVERSION PROGRAM



SOURCES: City of Farmington Hills, 2019  
Oakland County GIS, 2019

DISCLAIMER: Although the information provided by this map is believed to be reliable, its accuracy is not warranted in any way. The City of Farmington Hills assumes no liability for any claims arising from the use of this map.



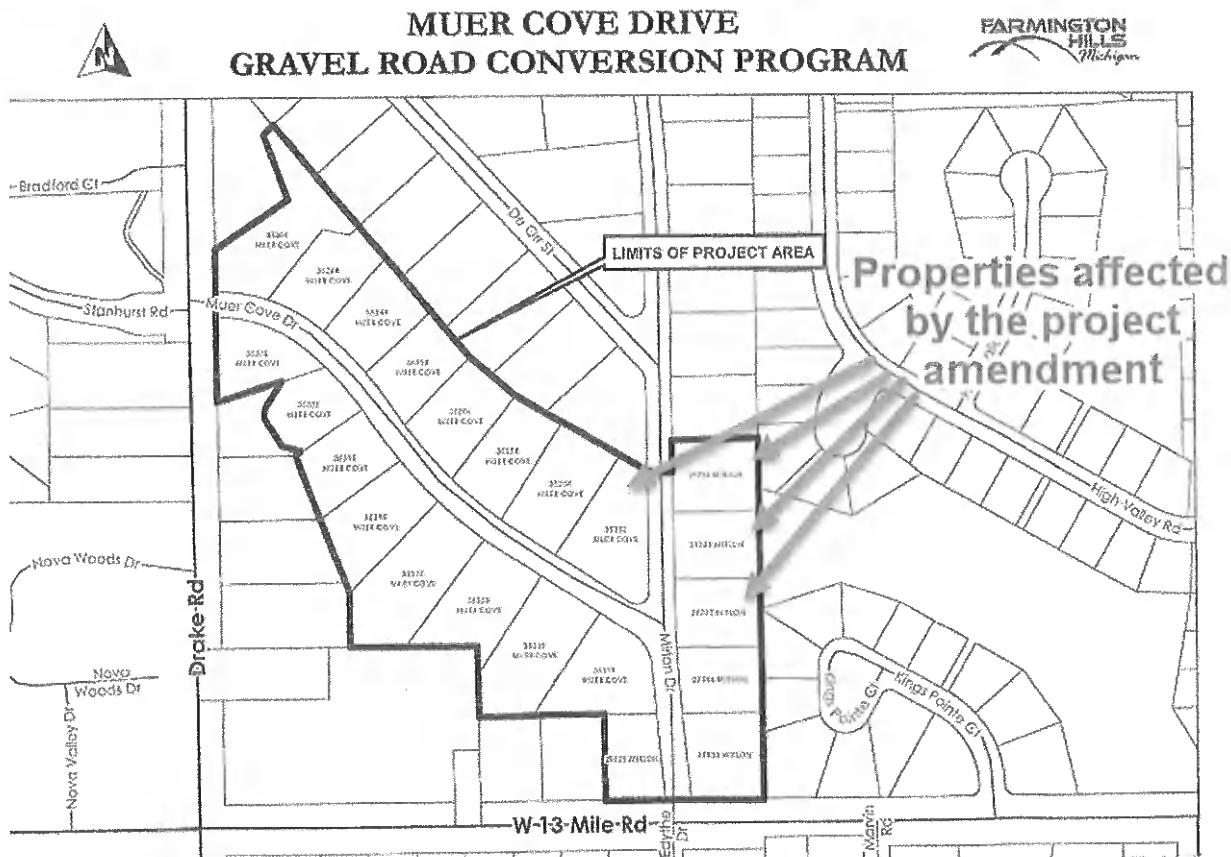
March 12, 2022

Karen Mondora P.E.  
Director, City of Farmington Hills Department of Public Services  
31555 West Eleven Mile Road  
Farmington Hills, MI 48336

Dear Ms. Mondora,

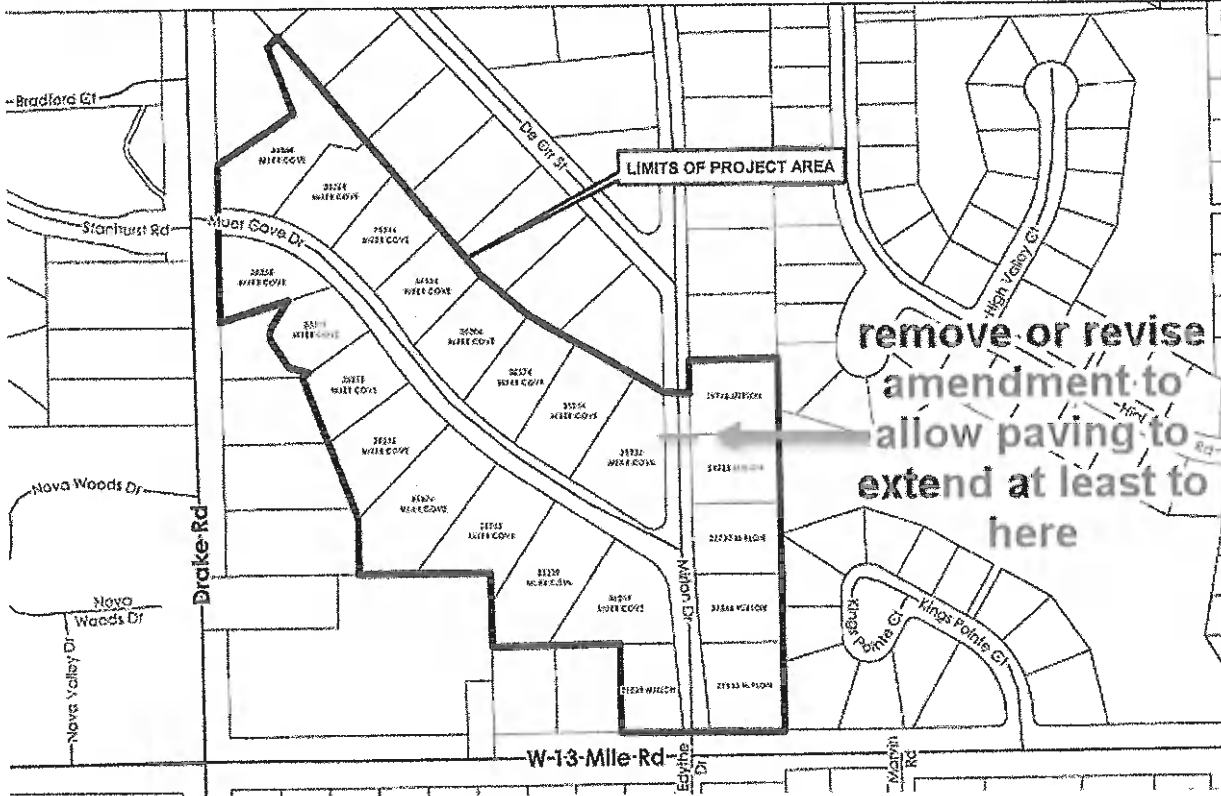
When the Muer Cove Drive Gravel Road Conversion project was approved by City Council in January, 2020 an amendment was added to the project that stipulated the paving on Mirlon street, originally designed to extend north from 13 Mile Road to Minnow Pond Drain, be stopped just north of the Muer Cove Drive intersection. The properties affected by the amendment were:

- 29702 Mirlon
- 29732 Mirlon
- 29766 Mirlon
- 35232 Muer Cove



At that time, two of the four property owners in the area affected by the amendment were not in favor of the paving project. Shortly after the project was approved, one of the properties not in favor of the paving project (29732 Mirlon) was sold. The new owners are in favor of the paving project and would like the amendment revised or removed to restore paving Mirlon street to at least the northern edge of their property, as shown below.

**MUER COVE DRIVE  
GRAVEL ROAD CONVERSION PROGRAM**



With the new owners at 29732 Mirlon, there are now 3 property owners in the area affected by the amendment in favor of the paving project.

By signing below, these three property owners formally request the city remove or at least revise the amendment to the Muer Cove Drive Gravel Road Conversion project to restore paving on Mirlon street north to at least the northern edge of the property at 29732 Mirlon street.

We appreciate your consideration of this matter and look forward to discussing next steps at your earliest convenience.

Sincerely,

*Christine Jeter*

Tim & Christine Jeter  
29732 Mirlon  
(734) 560-2688

*Sarah Jacobsen  
Fawne Allosery*

Sarah Jacobsen & Fawne Allosery  
29702 Mirlon  
(734) 674-0735

*Bradley Hieb  
Angela Hieb*

Brad & Angela Hieb  
35232 Muer Cove  
(248) 762-3832

**REPORT FROM THE CITY MANAGER TO CITY COUNCIL – April 11, 2022**

**SUBJECT:** Award of Bid - 2022 Mosquito Control Briquettes and Reimbursement Resolution

**ADMINISTRATIVE SUMMARY:**

- The 2022 Mosquito Control Supplies were publicly advertised and competitively bid on the MITN e-procurement system and opened on April 5, 2022.
- Oakland County has committed funding for mosquito control activities in local communities for 2022.
- The City will be reimbursed for up to \$11,193 of its material costs for this program through Oakland County's West Nile Reimbursement Program. The County's funding formula is based on the City's population and road miles and has been consistent over the last few years.
- The Division of Public Works will be utilizing seasonal laborer staff to place the larvicide briquettes in all the City's local road storm sewer catch basins through the months of May and June.
- The recommended vendor, Vesperis of Southfield, Michigan, has provided this product to the City in the past in a timely manner and with exceptional customer service.
- In order to receive reimbursement for the City's material purchase, Oakland County requires a resolution authorizing the request for reimbursement.

**RECOMMENDATION:**

IT IS RESOLVED, that the City Council of Farmington Hills authorizes approval of a purchase order to Vesperis for the purchase of larvicide briquettes in the amount of \$17,327.20, and

IT IS FURTHER RESOLVED, that the City Council adopt the attached resolution authorizing reimbursement of eligible mosquito control activities under Oakland County's 2022 West Nile Virus Program.

**SUPPORT DOCUMENTATION:**

West Nile Virus (WNV) is a mosquito-borne virus that can cause encephalitis (inflammation of the brain), or meningitis (inflammation of the lining of the brain and spinal cord). It first appeared in the U.S. in 1999 in New York City, and is spread to humans by the bite of an infected mosquito. A mosquito becomes infected by biting a bird that carries the virus. The *Culex pipiens* species of mosquito, which prefers to feed on birds, is believed to carry the virus in Oakland County.

The most effective management program has been a combination of 1) education regarding how to avoid being bitten, 2) eliminating breeding grounds of stagnant water, and 3) controlling the mosquito larvae. *Culex pipiens* mosquitoes prefer stagnant water such as that found in catch basins and other nutrient-rich, even polluted, standing pools of water. Streams, healthy ponds, and wetlands do not fall into this category.

Several years ago, the City began a program to treat right-of-way catch basins with a larvicide (150-day slow release) briquette. The low incidence of West Nile Virus in Oakland County is believed to be, in part, due to the catch basin treatment programs by several local communities. Staff is recommending the continuation of this program for this spring/summer. The mosquito control industry has developed products that are safe for handling, non-toxic to humans and most other animals, and specifically target mosquito larvae. Although many factors may account for reduction in the West Nile Virus infections during the past few years, it is recommended that the City continue to treat catch basins with larvicide briquettes as part of the overall strategy. Staff will spot-check various standing water pools and catch basins to monitor mosquito breeding. Placement of the larvicide briquettes in the City's storm sewer catch basins will take place in late spring or early summer.

Through the Oakland County West Nile Reimbursement Program, the City will be reimbursed for the cost of the larvicide briquettes, up to \$11,193.

Prepared: Kevin P. McCarthy, P.E., DPW Superintendent  
Michelle Aranowski, Buyer

Departmental Authorization: Karen Mondora, P.E., Director, Department of Public Services  
Kelly Monico, Director, Department of Central Services

Approved: Gary Mekjian, P.E., City Manager

*Report from the City Manager to the City Council – April 11, 2022*  
*Award of Bid - 2022 Mosquito Control Briquettes and Reimbursement Resolution*  
 Page 3

City Of Farmington Hills  
 Bid Tabulation  
 itb-fl-21-22-2334  
 Mosquito Control Products  
 Opened 04/05/2022

<b>Company Name</b>	<b>City/State</b>	<b>Will Company Extend to MITN</b>	<b>Quantity</b>	<b>Central Life Sciences Altosid XR Briquettes - Ingot Shaped</b>	<b>PRODUCT NAME</b>
Vector Customer Service Representative	Reading, PA	Yes	22	\$ 787.60	Altosid XR-Ingot Briquets
<b>TOTAL</b>				<b>\$ 17,327.20</b>	
Clarke Mosquito Control Products, Inc.	St. Charles, IL	Yes	22	\$ 787.60	Altosid XR-Ingot Briquets
<b>TOTAL</b>				<b>\$ 17,327.20</b>	
EP OPCO USA LLC dba VERERIS	Southfield, MI	Yes	22	\$ 787.60	Altosid XR-Slim Briquettes
<b>TOTAL</b>				<b>\$ 17,327.20</b>	

Bid notification was sent to 55 MITN Vendors. We received zero (0) "No-bids."

# *CITY OF FARMINGTON HILLS*

CITY CLERK'S OFFICE

31555 W. 11 Mile Road, Farmington Hills, MI 48336-1165

(248) 871-2410

## **RESOLUTION AUTHORIZING WEST NILE VIRUS FUND EXPENSE REIMBURSEMENT**

At a regular meeting of the City Council of the City of Farmington Hills, County of Oakland, State of Michigan, held on the 11<sup>th</sup> day of April, 2022, at 7:30 o'clock p.m., with those present and absent being,

PRESENT:

ABSENT:

The following preamble and resolution were offered by Councilperson \_\_\_\_\_ and supported by Councilperson \_\_\_\_\_:

WHEREAS, upon the recommendation of the Oakland County Executive, the Oakland County Board of Commissioners has established a West Nile Virus Fund Program to assist Oakland County cities, villages and townships in addressing mosquito control activities; and

WHEREAS, Oakland County's West Nile Virus Fund Program authorizes Oakland County cities, villages and townships to apply for reimbursement of eligible expenses incurred in connection with mosquito larviciding; and

WHEREAS, the City of Farmington Hills, Oakland County, Michigan, has incurred expenses in connection with mosquito control activities that are eligible for reimbursement under Oakland County's West Nile Virus Fund Program; and

NOW THEREFORE BE IT RESOLVED, that this Council authorizes and directs its DPW Superintendent, Kevin McCarthy, as agent for the City of Farmington Hills, to request reimbursement of eligible mosquito control activity under Oakland County's West Nile Virus Fund Program.

AYES:

NAYS:

ABSENT:

RESOLUTION DECLARED ADOPTED

STATE OF MICHIGAN            )  
  )ss.  
COUNTY OF OAKLAND        )

I, the undersigned, the duly qualified and acting City Clerk of the City of Farmington Hills, County of Oakland, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Farmington Hills at a regular meeting held on the 11<sup>th</sup> day of April, 2022, the original of which resolution is on file in the City Clerk's office.

IN WITNESS WHEREOF, I have hereunto set my official signature, this \_\_\_<sup>th</sup> day of April, 2022.

\_\_\_\_\_  
PAMELA B. SMITH, City Clerk  
City of Farmington Hills

**REPORT FROM THE CITY MANAGER TO CITY COUNCIL – April 11, 2022**

**SUBJECT:** 2022 Spongy Moth Suppression Program

**ADMINISTRATIVE SUMMARY:**

- The 2022 Spongy Moth (formerly known as Gypsy Moth) spraying was publicly advertised and competitively bid on the MITN e-procurement system and opened on March 22, 2022.
- For over two decades City Staff have surveyed City trees in the fall of each year and in the spring sprayed these trees where egg masses were found.
- The Division of Public Works will be utilizing the services of a professional contractor to conduct the annual spraying.
- This year Oakland County has committed \$250,000 for moth suppression programs in local communities for 2022. The City will be reimbursed a 1 to 1 match up to \$30,000 of its material costs for this program through Oakland County.
- The price quotations were for approximately 40 trees throughout the City at a cost of \$1,500, which is well below the City Council award threshold. Therefore, it is being awarded administratively.
- To receive reimbursement for the City's material purchase, Oakland County requires a resolution authorizing the request for reimbursement.

**RECOMMENDATION:**

IT IS FURTHER RESOLVED, that the City Council adopt the attached resolution authorizing reimbursement of eligible spongy moth suppression activities under Oakland County's 2022 Moth Suppression Program.

**SUPPORT DOCUMENTATION:**

For almost two decades the DPW staff have annually surveyed the trees of the City in the fall, looking for what used to be known as gypsy moth egg masses. These are now identified as Spongy Moths. Once identified, quotes are solicited for the ground spraying of these egg masses. Annually, this activity costs between \$1,000 and \$4,000. This year Oakland County has offered a one-to-one match reimbursement up to \$30,000 per community.

The spray material consists of a natural bacterium found in soils called *Bacillus thuringiensis* ‘kurstaki’ (Btk). It is applied to the leaves of infected trees while the caterpillars are still immature. Once ingested, their digestive system is disrupted, and they die. Sunlight and fungi deteriorate the bio-pesticide within 1 to 4 days. The Btk has been used for years and does not have any detrimental effects to humans, birds or bees.

Each homeowner where trees are identified as having egg masses will be notified in writing before spraying occurs.

Prepared: Bryan Pickworth, DPW Road Supervisor  
Kevin P. McCarthy, P.E., DPW Superintendent  
Michelle Aranowski, Buyer

Departmental Authorization: Karen Mondora, P.E., Director, Department of Public Services  
Kelly Monico, Director, Department of Central Services

Approved: Gary Mekjian, P.E., City Manager



<b>City of Farmington Hills</b>					
<b>rfq-fl-21-22-10230</b>					
<b>Gypsy Moth (Lymantria Dispar) Spraying</b>					
<b>Opened 3/22/2022</b>					
		<b>SavATree, LLC Bedford Hills, NY</b>		<b>American Lawn &amp; Tree Arborists</b>	
<b>ITEM</b>	<b>ESTIMATED QUANTITY</b>	<b>Unit Price</b>	<b>Total Cost</b>	<b>Unit Price</b>	<b>Total Cost</b>
15-20 GALLON PER TREE ESTIMATED APPLICATION	40	\$ 185.00	\$ 7,400.00	\$ 37.50	\$ 1,500.00
<b>GRAND TOTAL PER MONTH (estimate)</b>		<b>\$7,400.00</b>		<b>\$1,500.00</b>	
<b>Quote notification was sent to over 307 vendors. We received zero (0) "No-Bids.</b>					

# *CITY OF FARMINGTON HILLS*

*CITY CLERK'S OFFICE*

*31555 W. 11 Mile Road, Farmington Hills, MI 48336-1165*

*(248) 871-2410*

## **RESOLUTION**

### **AUTHORIZING SPONGY MOTH FUND EXPENSE REIMBURSEMENT**

At a regular meeting of the City Council of the City of Farmington Hills, County of Oakland, State of Michigan, held on the 11<sup>th</sup> day of April, 2022, at 7:30 o'clock p.m., with those present and absent being,

PRESENT:

ABSENT:

The following preamble and resolution were offered by Councilperson \_\_\_\_\_ and supported by Councilperson \_\_\_\_\_:

WHEREAS, the Oakland County Board of Commissioners has established the 2022 Oakland County Moth Suppression Grant Program (the "Program") for cities, villages and townships in Oakland County; and

WHEREAS, the Program seeks to assist cities, villages and townships in Oakland County by providing limited matching funds to support their efforts in mitigating the impacts of this invasive species; and

WHEREAS, the City of Farmington Hills, Oakland County, Michigan (the "Community") wishes to submit a 2022 Oakland County Moth Suppression Grant Application seeking matching reimbursement funds from the Program, in an estimated amount of \$750 on a 1 to 1 matching basis for reimbursement (County funds not to exceed \$30,000 per community); and

NOW THEREFORE BE IT RESOLVED, that this City Council hereby approved (i) the completion and submission of the 2022 Oakland County Moth Suppression Grant Application to seek funding through the Program; (ii) if the Application is approved by Oakland County, the Community's participation in the Program; and (iii) the appropriation and expenditure of funds necessary or appropriate to fund its obligations under the Program as set forth in the Application and the Cost Participation Agreement, and hereby authorizes Kevin McCarthy, DPW Superintendent to sign the Application and all Agreements and take any other action necessary or appropriate on the Community's behalf to participate in the Program and certifies that the Community will comply with the Program's requirements, including submittal of a final report and other documentation as required by the County, as a condition to receiving reimbursement in accordance with the Program.

AYES:

NAYS:

ABSENT:

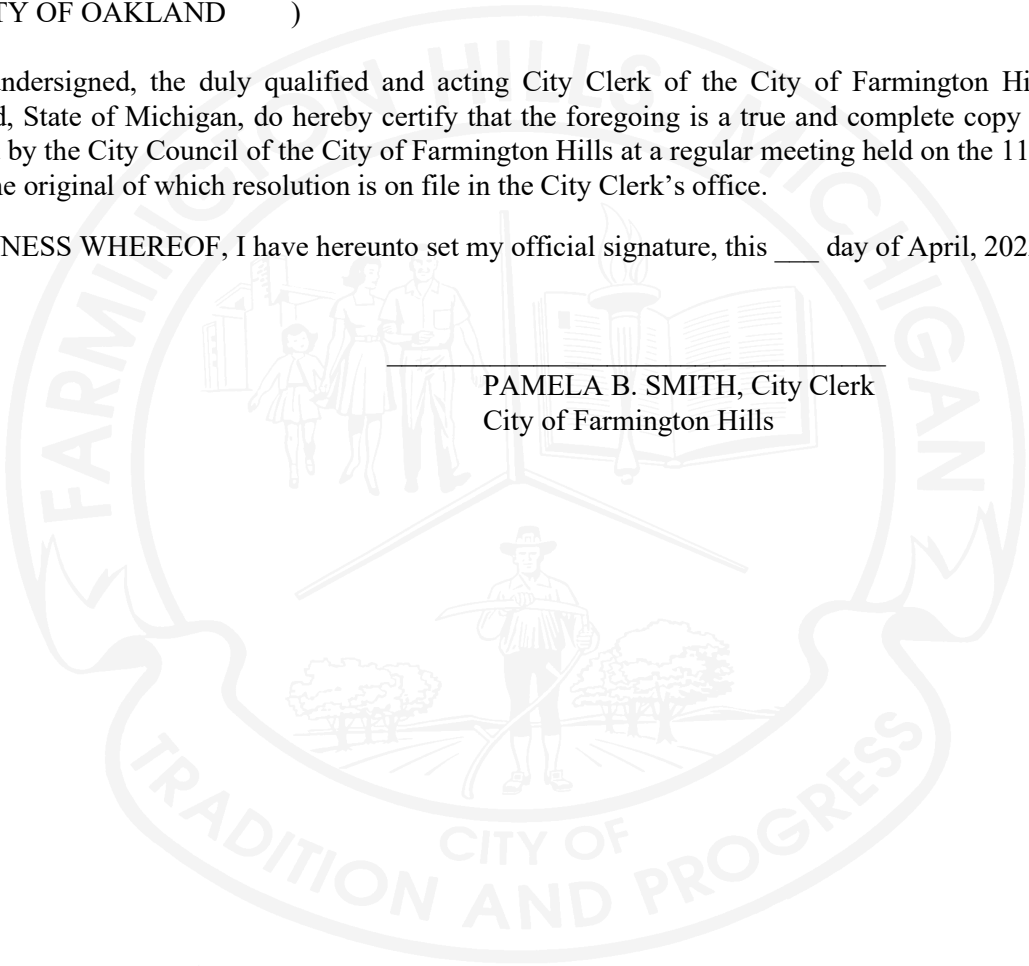
RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN        )  
  )ss.  
COUNTY OF OAKLAND     )

I, the undersigned, the duly qualified and acting City Clerk of the City of Farmington Hills, County of Oakland, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Farmington Hills at a regular meeting held on the 11<sup>th</sup> day of April, 2022, the original of which resolution is on file in the City Clerk's office.

IN WITNESS WHEREOF, I have hereunto set my official signature, this \_\_\_ day of April, 2022.

\_\_\_\_\_  
PAMELA B. SMITH, City Clerk  
City of Farmington Hills



**REPORT FROM THE CITY MANAGER TO CITY COUNCIL – April 11, 2022**

**SUBJECT:** Authorization for Grant Application to the Michigan Department of Transportation Local Bridge Program for the Tuck Road Bridge Replacement.

**ADMINISTRATIVE SUMMARY**

- The City of Farmington Hills maintains jurisdiction of the Tuck Road Bridge over the Upper Rouge River. This bridge is located between Grand River Avenue and Eight Mile Road.
- This bridge was originally constructed around 1925 with modifications in the 1950s. A 2020 condition assessment performed by the City's as-needed structural engineering consultant indicates that the bridge is nearing the end of its useful life and needs replacement. The City's Capital Improvement Plan also identifies the project as a future need. The preliminary estimate for replacement of the Bridge is approximately \$2.8 Million.
- The Michigan Department of Transportation (MDOT) has announced the solicitation of applications for candidate projects for the Local Bridge Program. The current round of funding is for fiscal year 2025.
- Funds are potentially available to offset up to ninety-five percent (95%) of the cost of construction for local agency bridges.
- MDOT requires that the City Council submit a resolution of support with each grant application.

**RECOMMENDATION**

IT IS RESOLVED that the Farmington Hills City Council hereby approve the attached resolution supporting the Michigan Department of Transportation Local Bridge Program Grant for the Tuck Road Bridge Replacement.

**SUPPORT DOCUMENTATION**

Tuck Road crosses over the Upper Branch of the Rouge River between Grand River and Eight Mile Roads. At this location, Tuck Road is a two-lane road asphalt road with a gravel shoulder and guardrail along the limits of the culvert. The culvert has a span of twenty-two (22) feet and meets the classification of a bridge by MDOT's guidelines. The structure was originally built in 1925 and modified in the 1950s. A recent condition assessment of the bridge indicates that it is nearing the end of its useful life and should be scheduled for replacement. The Tuck Road bridge is noted in City's Capital Improvement Plan.

Typically, MDOT has an annual grant program for local agency bridges. The Tuck Road bridge replacement meets the eligibility criteria for consideration of funding under this program. The current call for project proposals is due in April and requires a resolution of support from City Council. If funded, the grant would be available in fiscal year 2025.

Prepared by: Karen Mondora, P.E. Director, Public Services  
Approval by: Gary M. Mekjian, P.E., City Manager



**REPORT FROM THE CITY MANAGER TO CITY COUNCIL – April 11, 2022**

**SUBJECT:** Establish **Traffic Control Order P-172-2022** to prohibit parking on Freeway Park Drive

**Administrative Summary**

- On-street parking concerns were brought to the City's attention by residents, business owners and workers of the Farmington Freeway Industrial Park related to parking along the frontage of the Suburban Hockey Arena located at 23996 Freeway Park Drive.
- A review of the location and traffic engineering analysis was conducted on Freeway Park Drive in the vicinity of Suburban Hockey.
- The owner of Suburban Hockey is supportive of establishing the parking prohibition and demonstrated that adequate parking is provided on-site for patrons.
- As a result of the Engineering Division's investigation and communication with all parties involved, it is recommended that traffic control be established to prohibit parking at all times along the north side of Freeway Park Drive from Interchange Drive to 600' east of Interchange Drive. This includes the frontage of 23996 and 23966 Freeway Park Drive. The owners of both properties have no objection to the parking prohibition.

**RECOMMENDATION**

IT IS RESOLVED, the adoption of the **Traffic Control Order P-172-2022** which prohibits parking on the north side of Freeway Park Drive from Interchange Drive to 600' east of Interchange Drive.

**Support Documentation**

Parking concerns along the frontage of the Suburban Hockey Arena were brought to the attention of the City's Engineering Division by motorists that frequent the area. Of particular concern is that vehicles parking along Freeway Park Drive make it difficult to see pedestrians crossing the road as they emerge from between parked vehicles. Suburban Hockey also owns the Athlete Lab located directly across the street which draws patrons directly from Suburban Hockey and further promotes pedestrian movements in the area. Suburban Hockey additionally has agreements with other neighboring sites to allow parking for Suburban Hockey patrons, this leads to pedestrians crossing Freeway Park Drive most times of the day. Based on a review of the area, it is recommended that parking be prohibited along the north side of Freeway Park Drive from Interchange Drive to 600' east of Interchange drive (along the frontages of 23996 and 23966 Freeway Park Drive). Both property owners are supportive of the parking restriction and Suburban Hockey has demonstrated that they have adequate off-street parking to accommodate their facility. It should be noted that parking was previously prohibited along the south side of Freeway Park on the same segment of roadway due to parking on both sides of the streets causing access issues on Freeway Park Drive.

Prepared by: Mark S. Saksewski P.E., Senior Engineer

Division Head Approval by: James Cubera P.E., City Engineer

Departmental Authorization by: Karen Mondora P.E., Director of Public Services

Approval by: Gary Mekjian P.E., City Manager

# City of Farmington Hills Department of Public Services Traffic Control Order P-172-2022



## LEGEND



– Existing No Parking Zone



– Proposed No Parking Zone

**REPORT FROM THE CITY MANAGER TO CITY COUNCIL – April 11, 2022**

**SUBJECT:** Establish **Traffic Control Order P-173-2022** to prohibit parking on Eldon Street

**Administrative Summary**

- On-street parking concerns were brought to the City's attention by representatives of the Sewage Operations Division of the Oakland County Water Resources Commissioners Office (WRC).
- It is necessary for the WRC to have vehicular access to the pump station adjacent to Eldon Street to allow for workers to perform regular operations, emergency repairs and maintenance operations with heavy equipment.
- A review of the location on Eldon Street was conducted, and it is apparent that vehicles are blocking access to the pump station at most times of the day.
- Properties located on Eldon Street along the proposed prohibited parking area, are multi-family properties and have off-street parking provided.
- As a result of the Engineering Division's investigation and communication with the WRC, it is recommended that traffic control be established to prohibit parking at all times along the south side of Eldon Street from Middlebelt Road to 250' east of Middlebelt. This will provide the WRC with access to the Eldon Street Pump Station at all times.

**RECOMMENDATION**

IT IS RESOLVED, the adoption of the **Traffic Control Order P-173-2022** which prohibits parking on the south side of Eldon from Middlebelt Road to 250' east of Middlebelt Road.

**Support Documentation**

Parking concerns were brought to the attention of the City's Engineering Division due to maintenance workers for the Water Resource Commission having difficulty accessing the Eldon Street Pump Station with necessary equipment to perform daily operations, maintenance and emergency repairs. Based on a review of the location it is apparent that the Eldon Street Pump Station is blocked by parked vehicles most of the day. As such, it is recommended that parking be prohibited on the south side of Eldon Street from Middlebelt Road to 250' east of Middlebelt in order to provide WRC employees access to the pump station at all times. It should be noted that the properties that front Eldon Street in the vicinity of the pump station are multi-family housing and have off-street parking provided.

Prepared by: Mark S. Saksewski P.E., Senior Engineer

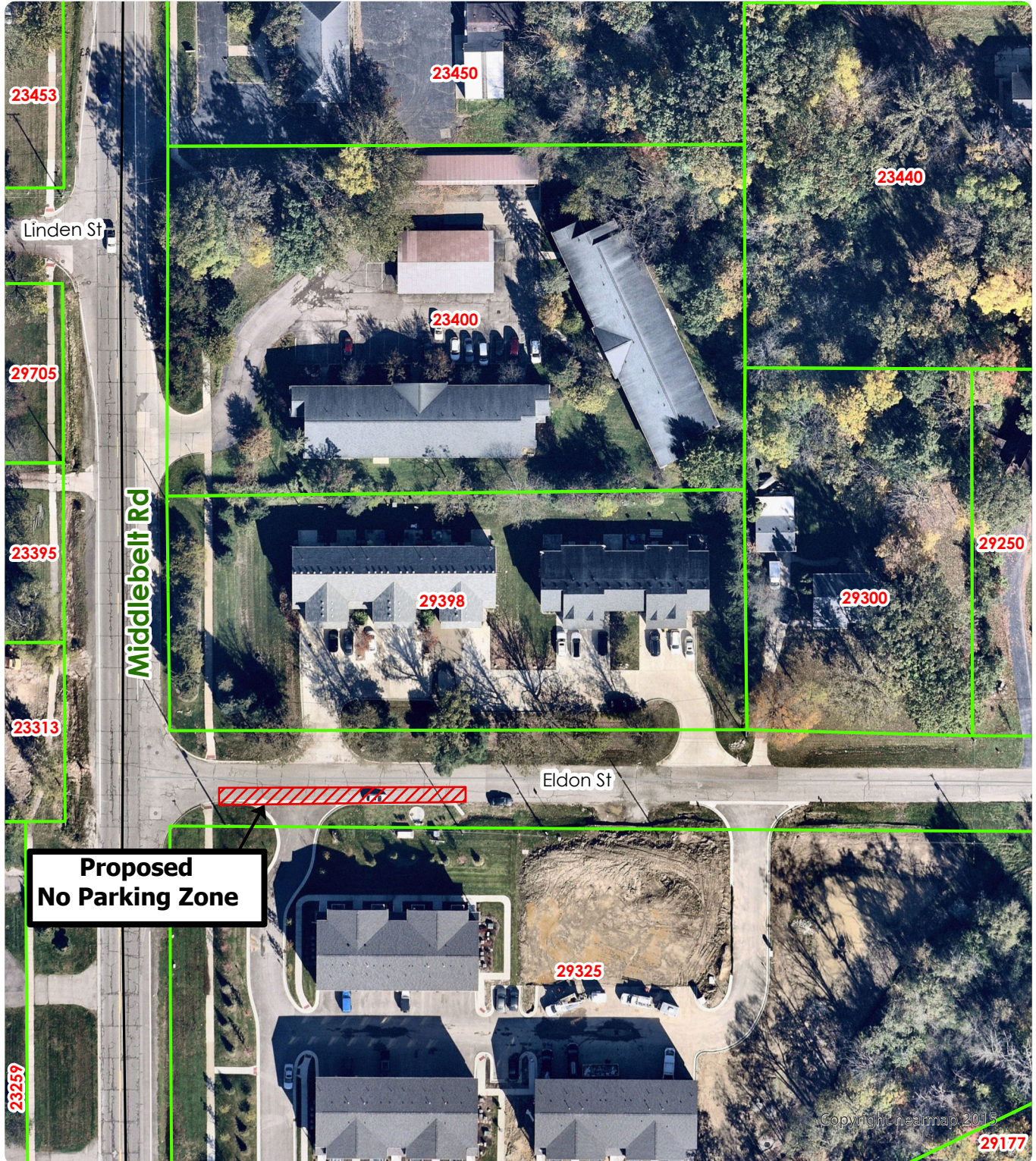
Division Head Approval by: James Cubera P.E., City Engineer

Departmental Authorization by: Karen Mondora P.E., Director of Public Services

Approval by: Gary Mekjian P.E., City Manager



# City of Farmington Hills Department of Public Services Traffic Control Order P-173-2022



SOURCE: City of Farmington Hills GIS, 2020

Oakland County GIS, 2020

**REPORT FROM THE CITY MANAGER TO CITY COUNCIL**  
**April 11, 2022**

**SUBJECT: PURCHASE OF ADDITIONAL RADIO EQUIPMENT-POLICE DEPARTMENT**

**ADMINISTRATIVE SUMMARY**

- Currently, the Police Department utilizes 132 Portable Radios (PREPs) to equip its staff. These PREPs are assigned individually to each sworn member, selected civilian staff members, our Dispatch Center, and Command Desk. Additionally, there is a limited inventory of emergency PREPs maintained in our armory, for emergency replacement and repairs.
- The Police Department is currently scheduled to have its radio system (all in-car radios, Dispatch counsels, and PREPs) replaced, pursuant to the County-wide transition to a new State radio system. This transition is scheduled for the fall of 2022.
- The Police Department was awarded 106 PREPs, through the State of Michigan 9-1-1 fund. To maintain our current PREP radio inventory, we are asking to purchase an additional 26 PREP radios and associated equipment.
- Motorola was awarded the State/County bid (#190000001544) and will honor the pricing established under that contract for Farmington Hills.
- The contract price for each PREP radio \$6,433.70. There are additional required programming costs by the State and County-CLEMIS systems, which bring the cost for each prep radio being \$6,758.70.
- The Administrative Bureau has requested to utilize Federal Forfeiture (#300-213-970-002) funds detailed and authorized in the 2019/2020-2021/2022 FY budgets, for this purchase.

**RECOMMENDATION**

Based on the above information, it is recommended that City Council authorize the City Manager to issue a purchase order to Motorola for 26 additional prep radios for a total of \$169,226.20. The additional fees that are applicable for the programming through Oakland County will total \$6,500.00 and be paid under a separate purchase order. This will bring the total cost of purchase to \$175,726.20.

**Prepared by:** Mark Kelley, Sergeant of Support Services

**Reviewed by:** Jeff King, Chief of Police

**Reviewed by:** Thomas Skrobola, Finance Director

**Reviewed by:** Kelly Monico, Director of Central Services

**Approved by:** Gary Mekjian, City Manager



**INTEROFFICE CORRESPONDENCE**

To: Gary Mekjian, City Manager  
From: Ellen Schnackel, Director of Special Services  
Subject: Consideration of Employment for Laura Earle  
Date: April 11, 2022

In compliance with the City Charter Article X, Section 10.01 A, we are requesting from City Council, the approval to consider for employment, the following individual: Laura Earle. Laura is related to an employee of the City, Rich Earle, who is a Technician for The Hawk Makerspace.

The Department of Special Services has followed all City policies and procedures in establishing an eligibility list of qualified candidates. This includes advertising in the local newspapers, posting on websites and on social media, distribution of job announcements at Farmington Public Schools and Oakland County Community College. A thorough investigation of the applicant's credentials and a personal interview were conducted. Providing applicants are equally qualified, residents receive preference for employment opportunities.

Occasionally we have some difficulty finding qualified applicants for part-time positions because they may require certain qualifications or specialized training/certification and the work hours typically include nights and/or weekends. Therefore, in view of meeting the established criteria and being the most qualified applicant, the Department of Special Services respectfully requests the City Council's approval of Laura Earle.

Name: Laura Earle

Position Applied For: Makerspace Technician, PT Seasonal

Number of Employees Needed in this Position: 4

Date Position Posted: 2/16/2021

Open Until: Filled

Number of Applicants for this Position: 3

Number of Applicants Interviewed: 2

Salary: \$16.00/hour

Relationship: Laura Earle is the spouse of Rich Earle who is a Technician in The Hawk Makerspace.

Justification: Laura Earle is the most qualified applicant and is available to begin work immediately. Although both Laura and Rich will work as Technicians in the Makerspace, their schedules and specialties will vary, and neither will be supervising the other. Rich Earle works an average of 5 hours per week. We anticipate that Laura will work between 10-15 hours per week.

Prepared by:

/s/ Rachel Timlin  
Rachel Timlin  
Cultural Arts Supervisor

Authorized by:

/s/ Ellen Schnackel  
Ellen Schnackel  
Director of Special Services

Approved by:

\_\_\_\_\_  
Gary Mekjian  
City Manager

**REPORT TO THE CITY COUNCIL FROM THE CITY CLERK – APRIL 11, 2022**

**SUBJECT:** Consideration of approval of a request from Wolverine Fireworks Display, Inc., to hold a Fireworks Display at Franklin Hills Country Club on May 29, 2022

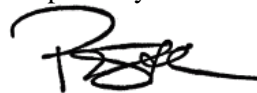
**ADMINISTRATIVE SUMMARY:**

- On March 10, 2022, the city received an application from Wolverine Fireworks Display, Inc. requesting permission to hold a fireworks display at the Franklin Hills Country Club, located at 31675 Inkster Road on May 29, 2022 with a rain date of May 30, 2022.
- The Michigan Fireworks Safety Act requires the requestor to submit a state application and obtain approval by the local legislative body.
- Wolverine Fireworks Display has submitted the following information as requested by the Fire Department: completed application, aerial photo/site plan, Wolverine's Federal Explosives license and insurance certificate and the Fire Department's Display Fireworks Request Form.
- Upon review by Police and Fire Departments, the following conditions of approval were noted:
  - The event shall comply with NFPA 1123, Bureau of Alcohol, Tobacco, Firearms, and Explosives (ATF), and Minimum Fire Prevention code requirements
  - The minimum display site radius is being increased from 70' per inch to 100' per inch of mortars used during the display for an additional safety factor
  - Wolverine Fireworks shall be responsible for general cleanup after the display. Any unfired shells shall be properly packaged and disposed of according to the ATF. Franklin Hills Country Club has agreed to any remaining cleanup if necessary
  - Applicant is to provide documentation of ATF Clearance for one Pyrotechnic Assistant
  - The City of Farmington Hills reserves the right to cancel its recommendation of approval if it is determined that weather conditions or site conditions are not favorable for this event to occur
  - Applicant is not requesting any assistance from the Police Department at this time
  - All parking will be on-site at Franklin Hills Country Club and will be away from the fireworks display

**RECOMMENDATION:**

IT IS RESOLVED, that City Council hereby approves a permit to be issued to Wolverine Fireworks Display, Inc., to hold a Fireworks Display at the Franklin Hills Country Club on May 29, 2022 (rain date of May 30, 2022), as outlined on the application and request form submitted to the Fire Department and subject to the conditions noted in the City Clerk's report to City Council dated April 11, 2022.

Respectfully submitted,



Pamela B. Smith, City Clerk

MINUTES  
CITY OF FARMINGTON HILLS  
CITY COUNCIL STUDY SESSION  
COMMUNITY ROOM  
MARCH 28, 2022 – 6:00PM

The study session meeting of the Farmington Hills City Council was called to order by Mayor Barnett at 6:04pm.

Council Members Present: Barnett, Boleware, Bruce, Knol, and Massey

Council Members Absent: Bridges and Newlin

Others Present: City Manager Mekjian, Deputy City Clerk Lindahl, Police Chief King and City Attorney Joppich

A request was made to add item 3a, Discussion on Great Lakes Water Authority letter, to the agenda.

**AMENDMENTS TO SMOKING LOUNGE ORDINANCE**

Police Chief King explained that in the fall of 2021 the City established a Smoking Lounge Ordinance and since that time, public safety concerns have escalated not just in Farmington Hills but throughout the state and nationwide. Farmington Hills Police Department has responded to over 100 incidents at 5 of the 6 hookah lounges that exist in the city since 2014.

Police Chief King presented a power point summarizing the type/number of incidents, details of the most violent crimes that have taken place and the weapons officers confiscated at each location. He stated that the crimes are increasing in frequency, escalating in violence and increase with the later operational time of the businesses.

Council inquired about the type of tobacco being smoked and if drugs and alcohol are being consumed inside the establishments. Police Chief King stated that the department has evidence of illegal alcohol and narcotic use in some of the businesses.

Discussion was held on the state requirements for a smoking exemption certificate and how the establishments are able to remain open if they do not have a state or city license. It was noted that the one Farmington Hills establishment that has not applied for a city license is not compliant with the state requirements which may be why they have not yet applied. City Attorney Joppich noted the enforcement action the city can take under the current ordinance if these establishments are not in compliance.

Discussion was held on the police departments chase policy and Council questioned whether the license plate detection system would help with the fleeing and eluding incidents. Chief King stated that if the vehicle passed by a plate reader the department would be notified only if the plate was in the system already.

Council members expressed concerns about the violent activity taking place in the area of 12 Mile and Orchard Lake and the effects it has on the other businesses, patrons of those businesses, residents in that area and the officers responding to those calls.

Council questioned if the city could shut down these establishments where illegal activity was taking place, restrict them to certain areas of the city or prohibit smoking lounges similar to how some communities have prohibited alcohol.

Attorney Joppich responded that the city has to be careful when considering shutting a business down completely as it is taking away use of the property and if they are not licenses as required shutting them down would go through appropriate court procedures. He stated that the city could possibly do something similar as it has with medical marijuana cultivation locations and limit the use to certain locations. He is not sure if tobacco is comparable to alcohol, but he would review that option.

Attorney Joppich explained that, at this point, the city has chosen to regulate these types of businesses by requiring them to obtain a license and he discussed the current smoking lounge ordinance requirements. He reviewed the enforcement options available under the current ordinance.

Discussion was held regarding the time that smoking lounges should be required to close and what would warrant a complete shutdown of the business. Council also discussed what amendments should be made to the ordinance, updating the license fee and progressive discipline if violations arise.

Attorney Joppich stated that some of the requirements discussed may inhibit other type of smoking lounges and suggested looking into a hookah permit, similar to a dance permit issued under a liquor license. Council agreed that would be a good option.

There was general consensus amongst Council to review the following ordinance amendments:

- Security cameras, CCTV units, inside the business and in the parking area
- Limiting the hours to 10pm closing
- Require facilities to be fully licensed (license required by the state)
- Quarterly inspections minimum, with fees
- Authorizing temporary shutdown of an establishment, not to exceed 72 hours

#### **DISCUSSION ON GREAT LAKES WATER AUTHORITY LETTER**

City Manager Mekjian provided Council correspondence received from Great Lakes Water Authority (GLWA) regarding the Highland Park bad dept expense recovery for water service charges.

Mayor Barnett stated that she spoke to the Water Authority and explained that the residents of Farmington Hills do not want to pay for Highland Park's arrearages and that it is a state responsibility and has gone on too long. She also spoke to State Representative Steckloff who explained that they tried to get an amendment on the appropriation bill that would make the state responsible for covering the cost, but it was voted down.

Discussion was held on what the other wholesale customers are doing and what entities the city should notify and council consensus was for staff to prepare a resolution for Council consideration that would be sent to all other communities as well as to the members of the GLWA Board and collectively send a letter to the state.

City Manager Mekjian stated he will have something prepared for the April 11<sup>th</sup> meeting.

The study session meeting adjourned at 7:28pm.

Respectfully submitted,



Pamela B. Smith, City Clerk

MINUTES  
CITY OF FARMINGTON HILLS  
CITY COUNCIL MEETING  
MARCH 28, 2022 – 7:30 PM

The regular session meeting of the Farmington Hills City Council was called to order by Mayor Barnett at 7:36pm.

Council Members Present: Barnett, Boleware, Bruce, Knol and Massey

Council Members Absent: Bridges and Newlin

Others Present: City Manager Mekjian, Deputy City Clerk Lindahl, Directors Mondora and Monico and City Attorney Joppich

**PLEDGE OF ALLEGIANCE**

Lew Cantor, Economic Development Corporation Vice Chairperson, led the pledge of allegiance.

**APPROVAL OF REGULAR SESSION MEETING AGENDA**

MOTION by Massey, support by Knol, to approve the agenda as published.

MOTION CARRIED 5-0.

**CORRESPONDENCE**

Councilmembers acknowledged the following correspondence received:

- Email received from a resident regarding eviction. They were referred to Cares of Farmington Hills.

**CONSENT AGENDA**

MOTION by Boleware, support by Bruce, to approve consent agenda as read.

Mayor Barnett mentioned that there was a request for comment on Consent Agenda Item #5, Award of Contract for Solid Waste, Yard Waste and Recycling Collection and Disposal Services. She invited Mike Csapo, General Manager of Resource, Recycling and Recovery Association of Southwest Oakland County, up to make a few comments.

Mark Csapo, General Manager RRRASOC, stated that he did not have much more to add to the discussion from the last study session meeting, with the exception that the City of Wixom had similar discussions regarding GFL services and approved GFL as their new waste hauler. He confirmed GFL is the lowest bidder for current services provided.

Paul Rothenberg, resident, stated he has lived in Farmington Hills for the last 19 years and appreciates the community. He is also with Priority Waste who was the 2<sup>nd</sup> lowest bidder and he thanked everyone for the bidding process.

Council Member Knol expressed her concern with the performance of GFL in downriver communities which caused some communities to end their contract with GFL. She stated she does not want that to happen in Farmington Hills and asked if the contract protects the city in case issues are not remedied.

City Attorney Joppich responded that there is a provision in the contract that states upon 30 days' notice and failure to correct any non-compliance with the contract and specifications therein or ordinances or laws, the city can terminate the contract on 7 days more notice.

**Roll Call Vote:**

Yeas: BARNETT, BOLEWARE, BRUCE, KNOL AND MASSEY  
Nays: NONE  
Absent: BRIDGES AND NEWLIN  
Abstentions: NONE

MOTION CARRIED 5-0.

**PUBLIC QUESTIONS AND COMMENTS**

There were no public questions or comments.

**COUNCIL MEMBERS COMMENTS AND ANNOUNCEMENTS**

There were no Council Member comments or announcements.

**CITY MANAGER UPDATE**

City Manager Mekjian made the following comments:

- Spring yard waste pickup resumes April 11<sup>th</sup>
- Special Services Adults 50 & Better volunteer breakfast will be held on April 9<sup>th</sup> at the Costick Center

**NEW BUSINESS**

**CONSIDERATION OF APPROVAL OF APPOINTMENTS TO BOARDS AND COMMISSIONS.**

MOTION by Massey, support by Knol, that the City Council of Farmington Hills hereby confirms the Mayor's recommendation to appoint the following individuals to various Boards and Commissions:

**Planning Commission**

Kristen Aspinall	<b>Length of Term:</b> Unexpired term	<b>Term ending:</b> February 1, 2023
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**Economic Development Corporation**

Susan Arlin	<b>Length of Term:</b> Unexpired term	<b>Term ending:</b> February 1, 2027
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MOTION CARRIED 5-0.

Susan Arlin stated she looks forward to this opportunity and thanked City Council and staff.

Lew Cantor, Economic Development Corporation Vice Chair, stated that he appreciates City Council for being supportive and he is excited to have new members to come onboard. He also noted that T.R. Carr was the new EDC President.

T.R. Carr stated that he is confident in this board and feels this is a great time to be a part of Farmington Hills. He thanked City Council and staff.



**CONSENT AGENDA**

**RECOMMENDED APPROVAL OF AN INTERLOCAL AGREEMENT TO PROVIDE INFORMATION TECHNOLOGY SUPPORT TO THE CITY OF FARMINGTON. CMR 3-22-29**

MOTION by Boleware, support by Bruce, that the City Council of Farmington Hills hereby authorizes the City Manager and City Clerk to execute the Interlocal Agreement to provide Information Technology Support to the City of Farmington from April 1, 2022 through June 20, 2027 for the fees listed in the agreement with possible additional extensions at the rate of the Consumer Price Index (CPI) or 3% whichever is less.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRUCE, KNOL AND MASSEY  
Nays: NONE  
Absent: BRIDGES AND NEWLIN  
Abstentions: NONE

MOTION CARRIED 5-0.

**RECOMMENDED APPROVAL OF THE FIRST AMENDMENT TO THE LEASE AGREEMENT WITH CELLCO PARTNERSHIP D/B/A VERIZON WIRELESS FOR THE CITY HALL CAMPUS TOWER. CMR 3-22-30**

MOTION by Boleware, support by Bruce, that the City Council of Farmington Hills hereby approves and authorizes the City Manager and City Clerk to sign the First Amendment to Lease Agreement with Cellco Partnership d/b/a Verizon Wireless for the City Hall campus tower.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRUCE, KNOL AND MASSEY  
Nays: NONE  
Absent: BRIDGES AND NEWLIN  
Abstentions: NONE

MOTION CARRIED 5-0.

**RECOMMENDED APPROVAL OF AWARD OF CONTRACT FOR SOLID WASTE, YARD WASTE, AND RECYCLING COLLECTION AND DISPOSAL SERVICES TO GREEN FOR LIFE ENVIRONMENTAL FOR A PERIOD OF FIVE (5) YEARS WITH ONE OR MORE ADMINISTRATION-APPROVED EXTENSIONS NOT TO EXCEED A TOTAL OF THREE (3) ADDITIONAL YEARS, UNDER THE PRICING, TERMS & CONDITIONS SET FORTH IN THE AGREEMENT. CMR 3-22-31**

MOTION by Boleware, support by Bruce, that the City Council of Farmington Hills hereby approves and authorizes the City Manager to sign a contract with Green for Life Environmental for Solid Waste, Yard Waste, and Recycling Collection and Disposal services on behalf of the City of Farmington Hills for a period of five (5) years with one or more administration-approved extensions not to exceed a total of three (3) additional years, under the pricing terms and conditions set forth in the agreement.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRUCE, KNOL AND MASSEY  
Nays: NONE  
Absent: BRIDGES AND NEWLIN  
Abstentions: NONE

MOTION CARRIED 5-0.

**RECOMMENDED APPROVAL OF AWARD OF CONTRACT FOR THE CLEANING, RESTORATION AND PAINTING OF THE INTERIOR GARAGE AREA OF THE DPW FACILITY TO DU-ALL CLEANING IN AN AMOUNT NOT TO EXCEED \$149,220. CMR 3-22-32**

MOTION by Boleware, support by Bruce, that the City Council of Farmington Hills hereby authorizes the City Manager to sign a contract with Du-All Cleaning in an amount not to exceed \$149,220 which includes a 10% contingency for the cleaning, restoration, and painting of the walls and ceiling of the DPW's garage area.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRUCE, KNOL AND MASSEY  
Nays: NONE  
Absent: BRIDGES AND NEWLIN  
Abstentions: NONE

MOTION CARRIED 5-0.

**RECOMMENDED APPROVAL OF AWARD OF THE PASADENA PARK FIRE HYDRANT EXTENSIONS CDBG TO THE SPRINGLINE EXCAVATING, LLC, IN THE AMOUNT OF \$482,738.94. CMR 3-22-33**

MOTION by Boleware, support by Bruce, that the City Council of Farmington Hills hereby approves the award of Pasadena Park Fire Hydrant Extensions CDBG to the lowest competent bidder, Springline Excavating, LLC in the amount of \$482,738.94; and

IT IS FURTHER RESOLVED, that the City Council authorizes the City Manager and City Clerk to execute the contract on behalf of the City.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRUCE, KNOL AND MASSEY  
Nays: NONE  
Absent: BRIDGES AND NEWLIN  
Abstentions: NONE

MOTION CARRIED 5-0.

**RECOMMENDED APPROVAL OF THE CITY COUNCIL STUDY SESSION MEETING MINUTES OF MARCH 21, 2022.**

MOTION by Boleware, support by Bruce, that the City Council of Farmington Hills hereby approves the City Council study session meeting minutes of March 21, 2022.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRUCE, KNOL AND MASSEY  
Nays: NONE  
Absent: BRIDGES AND NEWLIN  
Abstentions: NONE

MOTION CARRIED 5-0.

**RECOMMENDED APPROVAL OF THE CITY COUNCIL REGULAR SESSION MEETING  
MINUTES OF MARCH 21, 2022.**

MOTION by Boleware, support by Bruce, that the City Council of Farmington Hills hereby approves the City Council regular session meeting minutes of March 21, 2022.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRUCE, KNOL AND MASSEY  
Nays: NONE  
Absent: BRIDGES AND NEWLIN  
Abstentions: NONE

MOTION CARRIED 5-0.

**ADDITIONS TO AGENDA**

There were no additions to the agenda.

**CLOSED SESSION**

**CONSIDERATION OF APPROVAL TO ENTER INTO A CLOSED SESSION TO DISCUSS AN  
EMPLOYEE REQUESTED REVIEW FOR GARY MEKJIAN, CITY MANAGER (NOTE:  
COUNCIL WILL RETURN TO OPEN SESSION IMMEDIATELY FOLLOWING THE CLOSED  
SESSION TO TAKE ACTION IF NEEDED AND TO CLOSE THE MEETING).**

Mayor Barnett announced that City Council will return to open session immediately following the closed session to take action if needed and to close the regular meeting.

MOTION by Knol, support by Massey, that the City Council of Farmington Hills hereby approves entering into a closed session to discuss an employee requested review for Gary Mekjian, City Manager.

Roll Call Vote:

Yeas: BARNETT, BOLEWARE, BRUCE, KNOL AND MASSEY  
Nays: NONE  
Absent: BRIDGES AND NEWLIN  
Abstentions: NONE

MOTION CARRIED 5-0.

**Council entered back into regular session immediately following the closed session at 8:44pm.**

**ADJOURNMENT**

MOTION by Massey, support by Bruce, to adjourn the regular session City Council meeting at 8:44pm.

MOTION CARRIED 5-0.

Respectfully submitted,



Pamela B. Smith, City Clerk