

In event of a local, state, and national natural disaster or declaration of emergency, existing and new funding may be allocated or re-allocated in an expedited time frame. To streamline the allocation process and reduce delays in accessing grant funds City of Farmington Hills will follow HUD notices, waivers, award letters or other HUD communication. To achieve this minimum citizen participation requirement, it will be applied per HUD notices, waivers, award letters or other HUD communication to the Consolidated Plan and/or substantially amended Action Plan(s).

Meetings related to the CARES Act may be facilitated by the most feasible means at the time (ex: virtual or call-in meetings in lieu of public gatherings). Meetings must still accommodate and provide information to those with vision and hearing impairments to the best extent feasible. At a minimum, the meeting must still comply with the Open Public Meetings Act.

GOAL: The goal of the Citizen Participation Plan is to inform the public of the Community Development Block Grant Program. It is designed to solicit input from the affected persons and concerned citizens for the development of the “draft” and “final” statement of Community Development Needs and projected use of Funds:

NOTIFICATION OF PUBLIC HEARING

Notification of public hearings and dissemination of information related to the CDBG Program, will be made in the following manner:

I. NEWSPAPERS

Legal notices will be published in a newspaper of local circulation and provide notice and opportunity to comment for no less than 5 days.

ie. Proposed Statement

Newspaper Articles – Local Newspapers will be solicited to print stories related to the CDBG Program ie. “Farmington Hills Offers Housing Rehabilitation Funds.”

II. ELECTRONIC MEDIA

Notice of meetings and CDBG draft and final documents will be posted to the city web site. CDBG Documents to include: Consolidated Plan, Annual Action Plan, Substantial Amendments to either the Consolidated Plan or Annual Action Plan, Consolidated Annual Performance Evaluation Report and Citizen Participation Plan.

III. MEETINGS

Community Development Staff will discuss the program at City Staff Meeting to solicit input.

Community Development Staff will discuss the CDBG Program with Neighborhood Associations upon request.

IV. NOTICE OF PROGRAMS

Notices will be sent to the following to inform the public about this program:

Council of Homeowner Associations

Neighborhood Groups, which are located in eligible areas

Concerned Residents

Upon Request

I. PUBLIC HEARINGS

Public hearings will be located at sites. In the event in person hearings cannot be conducted due to safety measures in place, virtual hearings will be held with accommodations for real-time responses, which are accessible to persons with disabilities, and/or limited English proficiency Hearings will be held by the Council on the:

1. Proposed statement of Community Development needs and projected use of funds.
2. Substantial Amendment to the Consolidated Plan or Annual Action Plan.
3. Housing Assistance Plans
Grantee Performance Reports

- II. The City will provide assistance, when possible, to non-English speaking people, through interpreters either verbally or in writing. The ability for the City to provide this assistance in a timely manner will depend on: the knowledge that non-English speaking people will be in attendance at the public hearing, and the availability of the interpreters.

CITIZEN INPUT

- I. Citizens input can be taken in the following manner:

1. At the Public Hearing
2. Subdivision Meetings
3. Correspondence to the City (via. Telephone, written correspondence, and at other Public Hearings)
4. Via email to the Community Development Office (ckettler@fhgov.com).

- II Contact Information: The City of Farmington Hills Community Development Office is responsible for administering the Community Development Block Grant Program including all development and dissemination of documents and reports. Additional

information may be obtained from the City of Farmington Hills Community Development Office at (248) 871-2543 or www.fhgov.com

III. CITIZEN INPUT WILL BE PLACED ON FILE FOR FUTURE CONSIDERATION.