



# Volunteer Registration Form

**Costick Activities Center**  
**28600 Eleven Mile Road, Farmington Hills, MI 48336**  
**(248) 473-1800**

Division \_\_\_\_\_

This form has been developed for your safety and the safety of other volunteers who participate in a variety of volunteer opportunities in the City of Farmington Hills Department of Special Services. Please take the time to complete this form and return it to the Program Supervisor at the Costick Activities Center or mail it to our office at the address above.

<b>Name:</b>	<b>Phone:</b>	<b>E-Mail:</b>	
<b>Address:</b>	<b>City/State:</b>		<b>Zip:</b>
<b>Driver's License #:</b>		<b>Date of Birth:</b>	
<b>Current Employer/School Name:</b>	<b>Supervisor/Contact:</b>	<b>Phone #:</b>	

List past experience(s) as a volunteer and/or community involvement: \_\_\_\_\_

Are you required to volunteer as part of a court ordered Community Service? YES \_\_\_ NO \_\_\_

Are you aware of anything that would prevent you from performing the volunteer services the City provides? YES \_\_\_ NO \_\_\_

Have you ever been convicted of a crime other than a traffic violation? YES \_\_\_ NO \_\_\_

If yes, please explain with date, places, charges and disposition of all convictions: \_\_\_\_\_

Do you have any felony charges currently pending against you? YES \_\_\_ NO \_\_\_

Please explain: \_\_\_\_\_

List two (2) references (non-family members please):

<u>Name</u>	<u>Relationship</u>	<u>Address</u>	<u>Phone #</u>
1) _____	_____	_____	_____
2) _____	_____	_____	_____

**EMERGENCY CONTACT: (Please Print)**

<b>Name:</b>	<b>Day Phone:</b>	<b>Evening Phone:</b>
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**VOLUNTEER STATEMENT**

I understand that any false, misleading or incomplete information will result in disqualification from volunteer services with the City of Farmington Hills ("the City"), or in discontinuation of your participation as a volunteer if you have already commenced providing such services.

I hereby authorize the City to contact all former and current employers, educational institutions, those entities on whose behalf I have provided or am providing volunteer services, and the other references I have provided regarding me and my performance record and work and volunteer experience. I likewise authorize my current and former employers as well as those entities on whose behalf I have provided or am providing volunteer services, to provide to the City all requested information, including but not limited to, any information in my personnel and/or volunteer record.

I also understand that the City may conduct or have conducted by an individual or entity of its choice, a conviction-only criminal background history, and, if applicable, a driving record check. I hereby consent to these searches being conducted and to the disclosure of the results of any such searches by the individual or entity conducting the searches to the City. I hereby release the City and its employees and agents, and all of my former and current employers, educational institutions, volunteer organizations, the other references I have provided and any individual and/or entity conducting the criminal background and/or driving record search, from any and all liability, claims and damages for releasing or using, information revealed in conducting the search and/or concerning me and my performance record and work and volunteer experience. I also understand and acknowledge that criminal convictions may result in disqualification from volunteer services with the City or in dismissal from such services if they have already commenced. I also hereby waive any right under the Bullard-Plawecki Right to Know Act, 1978 PA 397, to receive written notice from the City or any former or current employer, that disciplinary reports, letters of reprimand, or other disciplinary action taken against me while employed, will be or have been disclosed to a third person or entity.

I understand and agree that the City may terminate my services as a volunteer at any time for any reason. If there are any changes in the above information, I will inform the Farmington Hills Department of Special Services. I affirm that I have read the above, and the information I have given is true and complete.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature



Thank you for expressing interest in volunteering for the Farmington Hills Department of Special Services, **Adults 50 & Better**. Your help enables us to provide adults 50 years and better and living within the cities of Farmington and Farmington Hills with programs relating to recreation, education, socialization as well as referrals and services.

To better utilize your time and talents, please fill out the interest form below.

**Areas of interest**

- Computers
- Gift Shop Attendant (days, evenings, or weekends)
- Home Chore (varied tasks around the home-minor home repairs)
- Kitchen (helping prepare meals)
- Meals on Wheels (deliver meals, pack meals) Upon approval drivers must provide proof of car ins.
- Senior Adults Giving to Education-SAGE (interaction with elementary school children)
- SENEX (Adult Day Program assisting with activities and companionship)
- Special Event Volunteer
- Pet Therapy
- Musical (instrumental or vocal)
- Telephone Reassurance (daily phone calls to home bound seniors)

**Special Skills**

- |              |             |           |            |                 |
|--------------|-------------|-----------|------------|-----------------|
| Proofreading | Telephone   | Research  | Painting   |                 |
| Writing      | Secretarial | Teaching  | Computers  | Arts and crafts |
| Graphics     | Photography | Carpentry | Mechanical |                 |

Other: \_\_\_\_\_

Are you fluent in another language (please indicate which language) \_\_\_\_\_

Please return this form and the attached registration form to the Costick Center, 28600 11 Mile Road, Farmington Hills, MI 48336. At this time, your application will be reviewed and kept on file.

When a position becomes available you will be notified. If you have any further questions, please call 248-473-1830.

***“Never doubt that a small group of thoughtful, committed people can change the world. Indeed, it is the only thing that ever has.”***

***-Margaret Mead***