



JOB OPENING

JOB TITLE	Golf Pro Shop and Cart Attendant
POSTING DATE	March 5, 2025.
CLOSING DATE	Open until filled.
DEPARTMENT/DIVISION	Special Services/ Parks and Golf Divisions
EMPLOYMENT STATUS	Seasonal
START DATE & WORK SCHEDULE	20-40 hours a week, depending on the weather, hours vary.
PAY RATE	\$12.48
PREVIOUS WORK EXPERIENCE	Some experience in retail sales, handling money desirable. Knowledge of computers and golf is helpful.
EDUCATION:	18 years of age and High School graduate or equivalent.
SPECIAL SKILLS & TRAINING	Must have excellent customer service skills. Ability to run a computerized POS system is highly desirable. Must have a valid Michigan Driver's license with good driving record.
BASIC RESPONSIBILITIES	Collect green fees and cart fees. Handle merchandise sales. Coordinate tee sheet and tee times. Assist customers with cart rentals, including insuring that tee times are maintained. Perform basic cleaning and maintenance and record keeping on electric cart fleet. Clean and maintain cart facility and Golf Club grounds. Perform ranger duties on golf course. Other duties as assigned. Must be able to work nights and weekends if assigned.
HOW TO APPLY	All candidates must complete an online application . Please create an account and submit online for consideration.

Equal Opportunity Employer.