

MINUTES
HOUSING REHABILITATION LOAN BOARD MEETING
JANUARY 30, 2024 – 8:30AM
CITY HALL – ZONING CONFERENCE ROOM
31555 W. ELEVEN MILE ROAD, FARMINGTON HILLS MI

LOAN BOARD MEMBERS PRESENT: John Goshorn, Samuel Ramsey III, Brande Smith, & Dara Gaucher

LOAN BOARD MEMBER ABSENT: Tracy Clark (excused)

OTHERS PRESENT: Tracey Emmanuel, CD Coordinator, Lee Cox, Housing Rehabilitation Specialist.

1. **CALL MEETING TO ORDER** – The meeting was called to order at 8:42 AM by Chair John Goshorn.
2. **APPROVAL OF THE AGENDA** – Motion by Samuel, seconded by Brande to approve the agenda as submitted. Motion Carried 4-0.
3. **APPROVAL OF THE MINUTES** – Motion by Brande, seconded by Samuel to approve the Minutes of December 15, 2023, as submitted. Motion Carried 4-0.
4. **REVIEW OF APPLICANTS** – None.
5. **REVIEW OF BIDS**
 - A. **HRP 0916 (Section 33)**
Work included: Failed septic – sanitary sewer connection. Motion by John, seconded by Brande to approve lowest responsible bid by Levine & Sons for \$19,925.00. Motion Carried 4-0.
 - B. **HRP 0911 (Section 12)**
Work included: Failed septic – septic tank and field replacement. Motion by John, seconded by Brande to approve lowest responsible bid by J.W. Field Companies for \$37,989.00. Motion Carried 4-0.
6. **OTHER BUSINESS** – None.
7. **PUBLIC COMMENT** – None.
8. **DISCUSSION ITEMS** – None.
9. **MEETING ADJOURNED BY:** Chair Goshorn at 9:04 AM.

Respectfully Submitted,
Tracey Emmanuel, Community Development Coordinator