

MINUTES
HOUSING REHABILITATION LOAN BOARD MEETING
November 7, 2023 – 8:30AM
CITY HALL – ZONING CONFERENCE ROOM
31555 W. ELEVEN MILE ROAD, FARMINGTON HILLS MI

LOAN BOARD MEMBERS PRESENT: John Goshorn, Dara Gaucher, & Samuel Ramsey III.

LOAN BOARD MEMBER ABSENT: Tracy Clark (excused), Brande Smith (excused).

OTHERS PRESENT: Tracey Emmanuel, CD Coordinator, Lee Cox, Housing Rehabilitation Specialist.

1. **CALL MEETING TO ORDER** – The meeting was called to order at 8:41AM by Chair John Goshorn.
2. **APPROVAL OF THE AGENDA** – Motion by Samuel, seconded by Dara to approve the agenda as submitted. Motion Carried 3-0.
3. **APPROVAL OF THE MINUTES** – Motion by Samuel, seconded by Dara to approve the Minutes of September 15, 2023, as submitted. Motion Carried 3-0.
4. **PUBLIC COMMENT** – None.
5. **REVIEW OF APPLICANTS**
 - A. **HRP 0913 (Section 10)**
Work requested: roof, gutters, siding and trim. Motion by John, seconded by Dara to qualify homeowners for a grant. Staff to bid the work needed. Motion Carried 3-0.
 - B. **HRP 0914 (Section 34)**
Work requested: roof, gutters, windows, boiler, step in shower w/ grab bars, storm doors. Motion by John, seconded by Dara to qualify homeowner for a deferred loan. Staff to bid the work needed. Motion Carried 3-0.
6. **REVIEW OF BIDS**
 - A. **HRP 0912 (Section 26)**
Work included: roof, gutters, front soffit repair, windows, a/c, front entry and both storm doors. Motion by Samuel, seconded by John to approve low bid by Modern Exterior Improvement for \$28,096.00. Motion Carried 3-0.
7. **OTHER BUSINESS**
 - A. **Housing Rehabilitation Program PY2023-24 First Quarter Report** – Report was reviewed and accepted.
8. **ADJOURNMENT:** The meeting adjourned at 9:15 AM.

Respectfully Submitted,
Tracey Emmanuel, Community Development Coordinator