

**MEETING MINUTES
FARMINGTON HILLS/FARMINGTON
EMERGENCY PREPAREDNESS COMMISSION
JULY 10 2017 – 5:15PM
FARMINGTON HILLS CITY HALL-VIEWPOINT ROOM
31655 W. ELEVEN MILE ROAD
FARMINGTON HILLS MI 48336**

CALLED TO ORDER BY Chair Ciaramitaro 5:15pm

MEMBERS PRESENT: Buszka, DeFranco, Faine, Ciaramitaro, Sloan, Szymusiak, Tutak, and York.

LIAISONS PRESENT: Neufeld, Warthman.

OTHERS PRESENT: Moyna

#	AGENDA ITEM	DISCUSSION SUMMARY/PERTINENT INFO	FORMAL MOTIONS:
2	EVACUATION-SHELTER RTES	Evacuation by exiting room, down stairs to lobby, exit SOUTH entrance of building. If further sheltering required, go to Fire Station #5 or Police Dept. lobby on City Hall campus. There is a designated Tornado shelter on first floor of city hall behind council room.	
3	APPROVAL OF AGENDA	07-10-17 <i>Vote on payment of Founders Festival registration fee (rescinded by Chamber) was no longer applicable. (#3 on agenda)</i>	MOTION BY: Faine SUPPORT BY: Szymusiak APPROVED AS AMMENDED MOTION CARRIED: ALL
4	APPROVAL OF MINUTES	06-05-17 <i>Typo correction (Mayor)</i>	MOTION BY: Faine SUPPORT BY: Tutak APPROVED AS AMMENDED MOTION CARRIED: ALL
5	AGENDA ITEM: EVENTS, ACT., MARKETING & PROGRAM Founders Festival July 21, 22, & 23 Parade July 22nd Booth hours: Fri/Sat 10am-10pm Sunday Noon to 5pm	Phillip Mintz tendered resignation as a Commissioner effective immediately on 6/15/17. FF Parade/Founders Festival in July. <ul style="list-style-type: none"> • Staffing for booth and parade coordinated. • Tutak will p/u CPR mannequins and table and chairs from FPS. • EPC will share booth with Farmington Safe and Stop the Bleed. • Booth in same location as last year. (next to Masonic and across street from Focal Point) • Suggestion for next year from Ciaramitaro: Beaumont gets booth space as part of sponsorship package so EPC could share with hospital and Ciaramitaro will coordinate. <p>Parade volunteers include Tutak, York, Sloan and DeFranco. York will advise everyone of time to meet. Brochures will be handed out.</p>	Booth Schedule: THUR 7/20: Set-up of booth York & Tutak FRI 7/21: Ciaramitaro: 12 noon-8PM York: 12 noon-8PM Sloan: 12 noon-4 PM SAT 7/22: Ciaramitaro: 11:30-8PM Tutak: Noon-4 PM Sloan: 12 noon-4 PM SUN 7/23: Moyna: Noon-5PM Sloan: 12 noon-4 PM Tutak: Tear down
	AGENDA ITEM: MI&REG	Basic CERT class schedule to begin August 23 every Wednesday for the following 7 weeks.	Local CERT program for FH has received state recognition approval today. Major holdup in starting the training is failure to

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		<p>Citizen Corp meeting was very active because of Midland flooding. All CERT teams in area called out. Next meeting Friday, July 21st. Neufeld added that clean-up going quite well as VOAD's and out-of-state agencies are also helping. (Red Cross)</p>	<p>get background checks by local law enforcement. A state law prohibits a criminal hx from being run on the public in general. There is also a \$ charge. It was discussed that iChat could be an alternative to LEIN to get the information required. Neufeld will check with FH lawyer.</p> <p>ICHAT- Michigan State Police (MSP) has an Internet site that can obtain Michigan criminal record information (misdemeanors and felonies, convictions only). This is often used for volunteers.</p> <p>Liability insurance company also has concerns over coverage issues.</p>
7	<p>AGENDA ITEM: LIAISONS REPORTS</p>	<p>FHPD-No Representative</p> <p>FHFD – Neufeld</p> <ol style="list-style-type: none"> 1. 400 hand radios have been disbursed throughout the county and won't be available. 2. Rescue Task Force-trained at Maxfield Center. MI State Police will join the next 2 times (July 19 and August 02). STOP THE BLEED training at Fire station #3 @ 29260 Grand River Ave. will take place on Monday July 17th from 9 until 10:30 in conjunction with the City Safety Officers training. Neufeld will confirm and advise EPC members if interested in attending. 	<p>FPS-Warthman</p> <p>Workload heavy due to preparations for Founders Festival. Fireworks July22nd.</p> <p>Mobile Field Course Training started again to create a team of 100 officers to react in the event of civil unrest. FPS has a representative as does FHPD.</p>
8	<p>AGENDA ITEM: PUBLIC</p>	<p>Senior Fit Registration beginning Sept 20 2017. Free exercise program for people age 55 and over. Offered by St. Joseph Mercy Oakland at Faith Covenant Church Gym. Sign up now by calling 248-858-3952.</p>	<p>Check with Hopfe if Tutak can insert info into <i>Do-One-Thing</i> newsletter. Also suggested placing in "Next Door" app.</p>
9	<p>AGENDA ITEM: Comm. Comments</p> <p>CPR/AED Classes</p>	<p>Wecker:</p> <ul style="list-style-type: none"> • CPR & AED classes from 5:30-9:00 PM on July 13th is full. No classes in August and will resume in September. To be held at FS #4 on Drake. \$10 fee for residents/\$20 non-residents. Register at eKarlson@ fhgov.com <p>Szymusiak</p> <p>After speaking with 2nd Nature Martial Arts group he is suggesting an honorarium of \$200 be paid for the Self Defense company in the future to offset the loss of income in providing a free self-defense class. Tentative</p>	<p>Buszka will be attending the FEMA's National Youth Preparedness Council Summit in July. He has completed his Legacy project and gave a presentation on how to prepare for a disaster financially. He spoke to seniors, caregivers, and families of stroke survivors. He distributed FEMA's Emergency Financial First Aid Kit.</p> <p>Ciaramitaro suggested we continue to ask for donations from participants to give to a local cause but offer classes free. Cost of</p>

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		<p>dates for next class with 2nd Nature will be discussed and get back with committee. (Oct-Nov)</p> <p>Also need to book a room at Costick Ctr.</p>	<p>hiring a self-defense class would come out of EPC budget.</p>
10	OTHER:		
11	ADJOURNMENT		Meeting adjourned at 6:25 PM
	MINUTES PREPARED BY	Minutes Prepared by Joy DeFranco Member EPC 248-661-8737	