

APPROVED
12/04/2024

**MINUTES
HOUSING REHABILITATION LOAN BOARD MEETING
NOVEMBER 7, 2024 – 8:30AM
CITY HALL – ZONING CONFERENCE ROOM
31555 W. ELEVEN MILE ROAD, FARMINGTON HILLS MI**

LOAN BOARD MEMBERS PRESENT: John Goshorn, Tracy Clark, Dara Gaucher & Samuel Ramsey III

LOAN BOARD MEMBER ABSENT: Brande Smith.

OTHERS PRESENT: Tracey Emmanuel, CD Coordinator; Jesse Cortez, Housing Rehab Specialist

1. **CALL MEETING TO ORDER** – Chair John Goshorn called meeting to order at 8:33 AM.
2. **APPROVAL OF THE AGENDA** – Motion by Tracy seconded by Dara, to approve the agenda as submitted. Motion Carried: 4-0.
3. **APPROVAL OF THE MINUTES** – Motion by Tracy, seconded by Dara, to approve the Minutes of October 11, 2024 as submitted. Motion Carried: 4-0.
4. **REVIEW OF APPLICANTS**
 - A. **None.**
5. **REVIEW OF BIDS**
 - A. **HRP 0917 (Section 36)**
Work included: Roof, gutters and chimney repairs. Motion by Samuel, seconded by Dara to approve low bid by Pro Quality Remodeling for \$13,500.00. Motion Carried: 4-0.
 - B. **HRP 0917 (Section 36)**
Work included: Exterior and interior plumbing repairs. Motion by Samuel, seconded by Tracy to approve low bid by Ambassador Plumbing for \$24,150.00. Motion Carried: 4-0.
 - C. **HRP 0919 (Section 36)**
Work included: Engineering design for septic disposal system. Motion by Tracy, seconded by Dara to approve low bid by Powell Engineering for \$3,300.00. Motion Carried: 4-0
6. **OTHER BUSINESS** -None.
7. **PUBLIC COMMENT** – None.
8. **DISCUSSION ITEMS** – None.
9. **MEETING ADJOURNED BY:** Chair Goshorn at 8:45 AM.

Respectfully Submitted,
Tracey Emmanuel, Community Development Coordinator