

MEETING MINUTES FINAL
HISTORIC DISTRICT COMMISSION
CITY OF FARMINGTON HILLS
June 10, 2026 @ 6:30 P.M.
FARMINGTON HILLS CITY HALL – COMMUNITY ROOM
31555 W. ELEVEN MILE ROAD, FARMINGTON HILLS, MICHIGAN 48336
www.fhgov.com

1. Meeting called to order at 6:30pm
2. Roll Call
 - Members Present: Steve Olson, Alec Thomson, John Trafelet, Marleen Tulas, Emily Howard (Arrived At 6:35pm)
 - Members Absent: Ken Klemmer, Jim Paulson
 - Others Present: Kirsten Mellem (HDC Staff Liaison, Planning & Community Development)
3. Approval of Agenda
 - Motion to approve agenda by Trafelet, support by Tulas. Motion carried 4-0.
4. Unfinished Business
 - None
5. New Business
 - None
6. Committees
 - A. Cemetery Restoration:
 - Utleigh Cemetery Update. Olson has met with David Carter, received specific quotes for specific markers identified for repair. Shared photos of work started on 6/10; noted that some may be 'too sugared' for repair. Markers for John & Jane Nix in multiple pieces, best repair may be to retain top and shorten (at least preserving the top with the names). Identified work likely can be completed within existing budgets (from HDC and DPW). Staff Liaison Mellem to facilitate PO's.
7. Points of Interest/Updates
 - B. Heritage Oaks Building and Facility Assessment
 - Special Meeting of the Commission was conducted May 26 9am, reviewing historic buildings across Heritage Park
 - Draft report letter approved with addition of participants names: Motion Olson, 2nd Trafelet; approved 5-0. Liaison Mellem to transmit the letter.
 - Discussion between City and Oakland County Parks ongoing; HDC would be pleased to meet further with Oakland County Parks as useful.
 - C. Semi-centennial Events
 - June 25th fireworks – HDC table: Howard leading coordination. Previewed materials to share: aerial photos, maps, cemetery preservation with signup sheet, offer 1837 map reproductions for sale.
 - July 8th 6pm - reading of Declaration of Independence: Commission unable to participate as conflicts with regularly scheduled HDC July mtg.
 - D. Public Engagement Events
 - Ongoing planning discussed:
 - i. Artifact Night as part of Heritage Days Sept. 18th
 - ii. Annual Open House - Potential tour of Drake House (28804 Drake), Olson to contact homeowner
8. Correspondence
 - None

9. Public Comment

None

10. Commissioner Comments

11. Staff Comments

A. Property Status Spreadsheet: Staff Liaison Mellem will review for best practices, post to 'google drive' to facilitate Commissioner's ongoing updates.

B. Administrative Review:

- CA26-4A, Cornelius Davis House – No.14 - 30605 Inkster - Barn Roof Replacement

12. Approval of Minutes of Previous Meetings

A. May 13, 2026 – Motion Olson, 2nd Trafelet, approved 5-0

B. May 26, 2026 – Motion Trafelet, 2nd Howard, approved 5-0

Motion to Adjourn by Trafelet, 2nd Tulas. Approved 5-0. Meeting was adjourned at 7:23pm.

Drafted by Steve Olson, HDC Secretary.